



BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

BOARD MINUTES

Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Kenneth Gehl
Chris Guzikowski
Dale Richards
Fredrick Siepert - Alternate
Michael Toman

The City's Vision

Oak Creek: *A dynamic regional leader, connected to our community, driving the future of the south shore.*

1. Call Meeting to Order.
Alderman Guzikowski called the meeting to order at 9:00 A.M.
2. Roll Call.
Board Members present: Alderman Guzikowski, Alderman Gehl, Alderman Toman, Robert Cigale, Dale Richards, and Fredrick Siepert

Staff Present: Assistant City Administrator/Comptroller Max Gagin, Community Development Director Doug Seymour, Utility General Manager Mike Sullivan, City Engineer Mike Simmons, and DPW Director Ted Johnson.
3. Approval of Minutes- 04/13/2021.
Fredrick Siepert made a motion to approve the minutes of April 13, 2021, seconded by Alderman Gehl. All eyes with the exception of the abstaining Alderman Guzikowski, the motion carried.
4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

Assistant City Administrator/Comptroller (ACA) Max Gagin informed there were no recent Common Council actions the Board needed to be aware of.

GENERAL GOVERNMENT

5. **Motion:** Consider a motion to approve award of work to Graef in the amount of \$73,500 for design services in conjunction with the Drexel Avenue Streetscape project.

Community Development Director Doug Seymour explained the current state of the Drexel Ave. segment that will be worked on and the importance of the timing. This project will help to encourage travelers to come further into the city. Staff has the utmost faith in Graef for this project after looking at other projects they have done. Siepert wanted to see more of a design by Graef if they are to be awarded the project. Seymour informed the members they will receive more design following further consultant engagement and task development. Alderman Guzikowski and Dale Richards supported the Graef project proposal. Alderman Gehl asked how this will impact the on and off ramp. Seymour informed the Alderman that a good relationship between the city and the DOT will help to mitigate impacts, but the design scope does not necessarily extend to the on and off ramps, nor does the new gateway design extend all the way to 27th St.

Dale Richards made a motion to approve the award of work to Graef in the amount of \$73,500 for design services in conjunction with the Drexel Avenue Streetscape project, seconded by Robert Cigale. All ayes, the motion carried.

CAPITAL ASSETS

NONE

PUBLIC WORKS & UTILITIES

6. **Motion:** Consider a motion to approve Project Payment for Sanitary Rehabilitation project-21105 in the amount of \$76,152.80.
Utility General Manager Sullivan gave a brief overview of this ongoing project.

Alderman Gehl made a motion to approve the Project Payment for Sanitary Rehabilitation project 21105 in the amount of \$76,152.80, seconded by Dale Richards. All ayes, the motion carried.

7. **Motion:** Consider a motion to approve Project Payment for Weatherly Drive water main extension project 20102 in the amount of \$46,927.02.

This is the second payment request, and staff reported the project is on track timing-wise.

Robert Cigale made a motion to approve the Project Payment for Weatherly Drive water main extension project 20102 in the amount of \$46,927.02, seconded by Alderman Gehl. All ayes, the motion carried.

8. **Motion:** Consider a motion to approve Utility Vouchers for payment.
No comments or questions were brought forward.

Alderman Gehl made a motion to approve the Utility Vouchers for payment, seconded by Dale Richards. All ayes, the motion carried.

9. **Informational:** Review of Utility Investments.

Sullivan explained that the listed interest rate is actually last month's, but will be similar to this month's interest rate.

10. **Informational:** Administrative & Operations Reports.
- a. Administrative Report
 - b. Distribution Report
 - c. Treatment Plant Report
 - d. Manager's Report
 - e. Engineering Report
 - f. Public Works Report

A unique break was reported on Fitsimmons; the Utility will look into the construction of the pipe. Following a statement by Sullivan about another break, he introduced a program which will be implemented to study future breaks. Dale Richards asked about the meter readings and his seeing meters being replaced. Richards then asked if this came from a study completed by the City. Sullivan informed that it was not and that the replacement came from the meters' old age. Sullivan also reported the plant successfully shut down for over 8 hours for scheduled meter replacements

and inspection of the clear well. Sullivan thanked Plant Manager Mike Robe for coordinating this unique shut down.

TRAFFIC & SAFETY

11. **Motion:** Consider a motion to approve a revised process for approving regulatory versus warning traffic & safety sign requests.

City Engineer Mike Simmons followed up on the past meetings discussions over bringing Traffic and Safety issues to the Board. Staff's proposal for discussion is how to handle requests for warning versus regulatory road signage. He suggested staff can handle warning signs without Board oversight and or approval to avoid an overabundance of requests to the Board. Staff has created a new document outlining the street sign guidelines. Siepert asked if the City will have to deal with the Department of Transportation for getting on to "main streets". Simmons explained that all streets not owned by the City require the permissions of the correct oversight body.

Alderman Gehl made a motion to approve the revised process for approving regulatory versus warning traffic & safety sign requests, seconded by Robert Cigale. All ayes, the motion carried.

CLOSED SESSION

12. **Motion:** Consider a motion to convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (e) and (g) to discuss the following: Wholesale Water Contract.

Robert Cigale made a motion to convene into closed session at 9:44 A.M. pursuant to Wisconsin State Statutes Section 19.85 (1) (e) and (g) to discuss the following: Wholesale Water Contract, seconded by Alderman Gehl. All ayes, the motion carried.

13. **Motion:** Consider a motion to reconvene into open session.

Alderman Guzikowski made a motion to reconvene into open session at 10:37 A.M., seconded by Alderman Gehl. All ayes, the motion carried.

14. **Motion:** Consider a motion to take action, if required.

No action was required.

15. Adjournment.

Alderman Guzikowski made a motion to adjourn at 10:08 A.M., seconded by Alderman Gehl. All ayes, the motion carried.