

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, DECEMBER 8, 2020**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Siepert, Gehl, Richards, and Cigale. Members of the Utility staff in attendance were: General Manager Sullivan, Accounting Manager Danner, Utility Engineer Johnston, Distribution Manager Allard, and Plant Manager Robe (all via video conference).

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on November 10, 2020, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Cigale. Roll call vote, all voted aye.

CLOSED SESSION The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Siepert, and a second by Commissioner Cigale, in accordance with Section 19.85 (1)(e) and (g) of the Wisconsin State Statutes for the following purpose:

A. Wholesale Water Contract

Roll call vote, all voted aye.

Commissioner Siepert with Commissioner Gehl seconding, made the motion to reconvene into open session at 9:08 a.m. Roll call vote, all voted aye.

A. Wholesale Water Contract

- No action was taken on this agenda item.

PROJECT APPROVALS Commissioner Siepert, with Commissioner Gehl seconding, made the motion to approve amendment numbers two, three, and four to the D.F. Tomasini agreement for the Jewell Street Sanitary Sewer in the amounts of \$17,923.00, \$4,442.50, and \$7,200.00 respectively and to authorize the Utility Engineer to execute the amendment. Roll call vote, all voted aye.

Commissioner Cigale, with Commissioner Gehl seconding, made the motion to approve the Weatherly Drive Water Main project and award a construction contract to the lowest responsive, responsible bidder, Five Star Energy Services, in the amount of \$149,411.00. Roll call vote, all voted aye.

12/8/2020

MISCELLANEOUS MATTERS	<p>Commissioner Gehl, with Commissioner Cigale seconding, made the motion to authorize the Utility Engineer to amend the existing professional services agreement with CH2M Hill Engineers, Inc. (Jacobs) in the not to exceed amount of \$100,000.00. Roll call vote, all voted aye.</p> <p>Commissioner Siepert, with Commissioner Cigale seconding, made the motion to approve the recommended bids for the Utility's 2021 chemical needs as prepared by staff. Roll call vote, all voted aye.</p>
VOUCHER APPROVAL	Vouchers incurred during November, 2020, totaled \$500,233.73. Commissioner Siepert, with Commissioner Gehl seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Manager Danner reported utility investments as of November, 2020. A copy of the report is on file.
FINANCIAL MATTERS	Commissioner Siepert, with Commissioner Gehl seconding, made the motion to approve the 2021 Capital Budget as amended and presented by General Manager Sullivan in the amount of \$3,988,000.00. Roll call vote, all voted aye.
PROJECT PAYMENTS	Commissioner Siepert, with Commissioner Cigale seconding, made the motion to approve Project Payment Number Six for the Jewell Street Lift Station Abandonment (Project 17106) to D.F. Tomasini in the amount of \$188,001.75. Roll call vote, all voted aye.
ALDERMANIC REPORT	Commissioner Gehl updated the Commission and staff on operations occurring in the City during November, 2020.
ADMINISTRATIVE OPERATIONS	Accounting Manager Danner reported administrative operations during November, 2020. A copy of the report is on file.
ENGINEERING OPERATIONS REPORT	Utility Engineer Johnston reported engineering operations during November, 2020. A copy of the report is on file.

12/8/2020

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Allard reported distribution operations during November, 2020. A copy of the report is on file.

PLANT
OPERATIONS
REPORT

Plant Manager Robe reported plant operations during November, 2020. A copy of the report is on file.

MANAGER'S
REPORT

No report was presented this month.

ADJOURN

Commissioner Sieperet, with Commissioner Richards seconding, adjourned the meeting at 10:45 a.m. Roll call vote, all voted aye.