

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, OCTOBER 13, 2020**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Siepert, Gehl, Richards, and Cigale. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Allard, and Plant Manager Robe (all via video conference).

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on September 8, 2020, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Gehl. Roll call vote, all voted aye.

CLOSED SESSION The meeting went into closed session at 9:02 a.m. with a motion by Commissioner Siepert, and a second by Commissioner Cigale, in accordance with Section 19.85 (1)(c), (e), and (g) of the Wisconsin State Statutes for the following purpose:

- A. Request for Extended Leave
- B. Wholesale Water Contract

Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Cigale seconding, made the motion to reconvene into open session at 9:26 a.m. Roll call vote, all voted aye.

- A. Request for Extended Leave
 - Commissioner Gehl, with Commissioner Siepert seconding, made the motion to approve an employee for extended, unpaid, leave. Roll call vote, all voted aye.
- B. Wholesale Water Contract
 - No action was taken on this agenda item.

PROJECT APPROVALS Commissioner Siepert, with Commissioner Cigale seconding, made the motion to approve amendment number one to the Brown and Caldwell agreement for the Sanitary Master Plan in the amount of \$20,000.00 and to authorize the Utility Engineer to execute the amendment. Roll call vote, all voted aye.

MISCELLANEOUS MATTERS Commissioner Siepert nominated himself for Commission Secretary. Commissioner Richards, with Commissioner Cigale seconding, made the motion closing nominations and approving

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Commissioner Siepert as Commission Secretary position. Roll call vote, all voted aye.

Distribution Manager Allard presented the CMAR Report and Grade.

General Manager Sullivan shared the Water and Sewer Utility's Partnership for Safe Water 5-Year President's Award for the Treatment Plant.

General Manager Sullivan shared the Water and Sewer Utility's Partnership for Safe Water 5-Year Director's Award for the Distribution System.

PROJECT
PAYMENTS

Commissioner Cigale, with Commissioner Siepert seconding, made the motion to approve Project Payment No. 5 for the Jewell Street Sanitary Sewer Project (Project 17106) to DF Tomasini, Inc. in the amount of \$166,853.05. Roll call vote, all voted aye.

VOUCHER
APPROVAL

Vouchers incurred during September, 2020, totaled \$597,787.79. Commissioner Siepert, with Commissioner Cigale seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

ALDERMANIC
REPORT

Commissioner Gehl updated the Commission and staff on operations occurring in the City during September, 2020.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Johnston reported engineering operations during September, 2020. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Allard reported distribution operations during September, 2020. A copy of the report is on file.

PLANT
OPERATIONS
REPORT

Plant Manager Robe reported plant operations during September, 2020. A copy of the report is on file.

MANAGER'S
REPORT

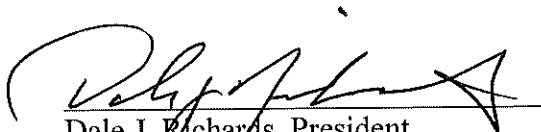
General Manager Sullivan updated the Commission that a new Utility Accountant has been hired and will be starting November 2, 2020.

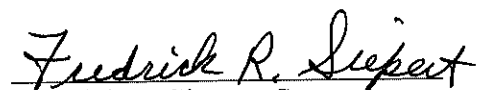
The bond refinancing from the 2010 Treatment Plant expansion is going forward with a sale date of October 26, 2020. The expected interest savings in \$800,000.00.

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ADJOURN

Commissioner Cigale, with Commissioner Gehl seconding,
adjourned the meeting at 10:09 a.m. Roll call vote, all voted aye.


Dale J. Richards, President


Fredrick R. Siepert, Secretary

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