

**Personnel Committee Meeting Minutes**  
**October 14, 2020**  
**11:30 p.m.**

Item 1. Call Meeting to Order

Ald. Toman called the meeting to order at 11:30 a.m.

Item 2. Roll Call

Committee members present: Ald. Toman, Ald. Gehl; and Ald. Duchniak.

Also Present: City Administrator Andrew Vickers, Police Chief Steve Anderson, Fire Chief Mike Kressuk, Human Resources Manager Judy Rogers, and Management Intern Josh Allain.

Item 3. Approval of minutes from 10/01/2020

*Ald. Gehl made a motion to approve the minutes of 10/01/2020; seconded by Ald. Duchniak. All aye; motion carries.*

Item 4. Review and consider approval of tuition reimbursement request for Firefighter/Paramedic Ian Perry.

*Ald. Gehl made a motion to approve the tuition reimbursement for Firefighter/Paramedic Ian Perry; seconded by Ald. Duchniak. All aye; motion carries.*

Item 5. Review and consider approval of tuition reimbursement request for Battalion Chief Scott Kasten

*Ald. Duchniak made a motion to approve the tuition reimbursement for Battalion Chief Scott Kasten; seconded by Ald. Gehl. All aye; motion carries.*

Item 6. Request to fill a full-time Fire Lieutenant position vacancy due to a promotion.

*Will follow normal process and procedures for filling a Lieutenant position; this position is in the union.*

*Ald. Gehl made a motion to proceed with filling the vacancy for the Fire Lieutenant; seconded by Ald. Duchniak. All aye; motion carries.*

Item 7. Request to fill a full-time Firefighter/Paramedic position vacancy due to a resignation.

*Ald. Gehl made a motion to proceed with filling the vacancy for the Firefighter/Paramedic position; seconded by Ald. Duchniak. All aye; motion carries.*

Item 8. Request to fill a full-time Destination Marketing Specialist due to Kristin Craig's resignation.

*Ald. Gehl made a motion to proceed with filling the vacancy for the Destination Marketing Specialist position; seconded by Ald. Toman. All aye; motion carries.*

Item 9. Discuss meeting dates for November 25 (Wage Ordinances) and December 23, 2020.

Agreed to move the November 25, meeting date to November 18<sup>th</sup>. The December 23, 2020 meeting is cancelled.

Item 10. Consider a motion to convene into closed session pursuant to Wisc. Stats. Section 19.85(1), (c), (e) and (g) for the:

- a) *Purpose of bargaining over wages, hours and working conditions with the Professional Police Officer's Association. Employee's request for thirty-day unpaid leave of absence for medical reason.*
- b) *Purpose of bargaining over wages, hours and working conditions with the International Association of Firefighters Local No. 1848.*

*Ald. Toman made a motion to convene into closed session at 11:58 a.m. pursuant to Wisconsin State Statutes Section 19.85 (1)(c), (e) and (g); seconded by Ald. Gehl. All aye; motion carries.*

Item 11. Consider a motion to reconvene into open session.

*Ald. Gehl made a motion to reconvene into open session at 12:16 p.m.; seconded by Ald. Toman. All aye; motion carries.*

Item 12. Consider a motion to take action on any closed session item, if necessary.

*No action required.*

Item 13. Adjournment.

*Ald. Gehl made a motion to adjourn at 12:17 p.m.; seconded by Ald. Duchniak. All aye; motion carries.*

Dated this 14th day of October, 2020

#### Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6<sup>th</sup> Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice