

PROCEEDINGS, COMMON COUNCIL MEETING
NOVEMBER 17, 2020, 7:00 P.M.

CITY OF OAK CREEK
MILWAUKEE COUNTY

1. Mayor Bukiewicz called the meeting to order at 7:00 p.m. On roll call, the following alderpersons were present: Ald. Kurkowski, Ald. Loreck, Ald. Duchniak, Ald. Toman, Ald. Gehl, and Ald. Guzikowski.

Also present were City Attorney Melissa Karls, Police Chief Steven Anderson, Communications Coordinator Leslie Flynn (via video conference), Department of Public Works Director Ted Johnson (via video conference), Utility Engineer Brian Johnston, IT Manager Kevin Koenig, Fire Chief Michael Kressuk (via video conference), Human Resource Director Judy Rogers, Department of Community Development Director Douglas Seymour (via video conference), City Engineer/Acting Building Commissioner Michael Simmons (via video conference), Assistant Comptroller Jamie Strobl, Water & Sewer General Manager Michael Sullivan, City Administrator Andrew Vickers, and City Clerk Catherine Roeske.

2. The meeting began with the Pledge of Allegiance being said by all present.
3. Ald. Loreck, seconded by Ald. Duchniak, moved to approve the minutes of the 11/2/20 meeting. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

4. **PUBLIC HEARING HELD TO CONSIDER THE 2021 EXECUTIVE DRAFT BUDGET.**

A public hearing was held to consider the 2021 Executive Draft Budget. (See Item No. 5 for action on this hearing).

5. **PRESENTED AND ADOPTED: ORDINANCE NO. 2982, ADOPTING 2021 BUDGET AND MAKING APPROPRIATIONS.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to adopt Ordinance No. 2982, adopting the 2021 budget and making appropriations. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

6. **PUBLIC HEARING HELD TO CONSIDER AMENDMENT TO COMPREHENSIVE PLAN (ADOPTED 3/3/20), RELATING TO PROPERTY 9141 S. 13TH ST.**

A public hearing was held to consider an amendment to the Comprehensive Plan, City of Oak Creek (adopted March 3, 2020) as it relates to the property at 9141 S. 13th St. (See Item No. 7 for action on this hearing).

7. **PRESENTED AND ADOPTED: ORDINANCE NO. 2988, ADOPTING AMENDMENT TO COMPREHENSIVE PLAN, ADOPTED 3/3/20, FOR PROPERTY AT 9141 S. 13TH ST.**

Ald. Guzikowski, seconded by Ald. Loreck, moved to adopt Ordinance No. 2988, adopting an amendment to the Comprehensive Plan, City of Oak Creek, (adopted March 3, 2020) for the property at 9141 S. 13th St. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

8. **COUNCIL APPROVES ADDENDUM TO PERSONNEL POLICY MANUAL.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to approve an Addendum to the Personnel Policy Manual. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

9. **COUNCIL APPROVES 2021 HEALTH INSURANCE RATES.**

Ald. Toman, seconded by Ald. Guzikowski, moved to approve the 2021 health insurance rates, as suggested by the City's Employee Benefits consulting firm. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

10. **INFORMATIONAL: COUNCIL DISCUSSION REGARDING PROPOSED 2021 REGULAR COMBINED COMMON COUNCIL MEETING DATES.**

The Common Council was presented with the proposed 2021 regular combined Common Council dates and directed Staff to vacate the January 5, July 6, and August 2, 2021 meetings. This item will be brought to the Council at their next meeting for formal approval.

11. **COUNCIL APPROVES PURCHASE OF ONE (1) 2021, SINGLE-AXLE DUMP TRUCK WITH PLOW EQUIPMENT, SPREADER AND PRE-WETT SYSTEM FROM JX ENTERPRISES, INC., IN AMOUNT OF \$181,888.**

Ald. Loreck, seconded by Ald. Guzikowski, moved to approve the recommendation of the Director of Public Works and purchase one (1) 2021, single-axle dump truck with plow equipment, spreader and pre-wett system from JX Enterprises Inc., in the amount of \$181,888. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

12. **COUNCIL APPROVES SELECTION OF CENTER FOR PUBLIC SAFETY EXCELLENCE TECHNICAL ADVISOR PROGRAM FOR STRATEGIC PLANNING FACILITATION SERVICES IN AMOUNT OF \$15,120.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to approve the selection of the Center for Public Safety Excellence Technical Advisor Program for strategic planning facilitation services in the amount of \$15,120. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

13. **PRESENTED AND ADOPTED: RESOLUTION NO. 12200-111720, APPROVING HOLD-HARMLESS AGREEMENT WITH OAK CREEK JOINT SCHOOL DISTRICT AT 340 E. PUETZ RD.**

Ald. Duchniak, seconded by Ald. Loreck, moved to adopt Resolution No. 12200-111720, approving a hold harmless agreement with Oak Creek Joint District at 340 E. Puetz Rd. (Tax Key No. 827-9028-000). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

14. **PRESENTED AND ADOPTED: RESOLUTION NO. 12201-111720, APPROVING FIRST AMENDMENT TO DRIVEWAY EASEMENT AGREEMENT WITH GUARDIAN CREDIT UNION AT 170 W. DREXEL AVE.**

Ald. Kurkowski, seconded by Ald. Loreck, moved to adopt Resolution No. 12201-111720, approving the First Amendment to the Driveway Easement Agreement with Guardian Credit Union at 170 W. Drexel Ave. (Tax Key No. 782-9041-000). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

15. **PRESENTED AND ADOPTED: RESOLUTION NO. 12199-111720, AUTHORIZING ISSUANCE OF CERTIFICATE OF COMPLETION TO COMMERCE 94 PROJECT LLC FOR CONSTRUCTION RELATED TO DEVELOPMENT OF 9700 S. 13TH ST.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to adopt Resolution No. 12199-111720, authorizing the issuance of a Certificate of Completion to Commerce 94 Project LLC for the construction related to the development of 9700 S. 13th St. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

16. **COUNCIL APPROVES INSTALLATION OF “NO PARKING, STOPPING, STANDING 7 AM-4 PM SCHOOL DAYS ONLY” SIGNS ON SOUTH SIDE OF WOOD AVE. BETWEEN 21ST ST. AND 20TH ST. AND ALONG WEST SIDE OF 21ST ST. BETWEEN CEDAR HILLS SCHOOL PROPERTY AND CARRINGTON AVE.**

Ald. Duchniak, seconded by Ald. Loreck, moved to approve the installation of “NO PARKING, STOPPING, STANDING 7 AM – 4 PM SCHOOL DAYS ONLY” signs on the south side of Wood Avenue between 21st Street and 20th Street and along the west side of 21st Street between Cedar Hills School property and Carrington Avenue. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

COUNCIL APPROVES INSTALLATION OF “NO PARKING ANYTIME” SIGNS ON WEST SIDE OF S. ORCHARD WAY FROM 130-FT NORTH OF S. CORTLAND DR. TO CUL-DE-SAC AT NORTHERN LIMITS OF S. ORCHARD WAY.

Ald. Duchniak, seconded by Ald. Loreck, moved to approve the installation of “NO PARKING ANYTIME” signs on the west side of S. Orchard Way from 130-ft north of S. Cortland Drive to cul-de-sac at northern limits of S. Orchard Way. On roll call, the vote was as follows: Ald. Kurkowski, no; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

17. **LICENSE COMMITTEE.**

Ald. Kurkowski, seconded by Ald. Duchniak, moved to grant the various license requests as listed on the 11/17/20 License Committee Report.

Grant an Operator’s license to:

- | | |
|------------------------------------|----------------------------------|
| * Andrew R. Petty (Charcoal Grill) | * Holly R. Jankowski |
| * Malisa J. Grall (Sidetracked) | * Ashley N. Spitz (Pick 'n Save) |
| * Donald J. Grimm (Charcoal Grill) | * Valencia Bianchini (Cubanitas) |

Grant a change of premise to Meijer Store #283, 171 W. Town Square Way, to the following: "1 room, 1 story, approximately 150,000 sq. ft. Meijer Pickup available outside of store in designated section of parking lot on west side of building, as identified with Meijer Pickup signs. Product is located in coolers and on shelves in Grocery and Fresh Foods. Overstock is located on pallets in receiving area. Records and receipts are located in administrative offices at front of store."

Grant a Reserve Class B Combination license to Jennifer A. Neumann, Rollin Smoke LLC dba Smoke Creek, 10166 S. 27th St., with release of license subject to final inspections and receipt of occupancy permit.

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

18. COUNCIL APPROVES VENDOR SUMMARY.

Ald. Gehl, seconded by Ald. Guzikowski, moved to approve the November 11, 2020 Vendor Summary Report in the amount of \$586,364.69. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

19. COUNCIL CONVENES INTO CLOSED SESSION.

Ald. Gehl, seconded by Ald. Guzikowski, moved to convene into Closed Session at 8:05 p.m., pursuant to Wisconsin State Statutes, Section 19.85(1)(e) to discuss proposed terms for a purchase and sale agreement for a portion of the property located at 9300 S. 5th Avenue, 4001 E. Lake Vista Blvd. and 4200 E. Lake Vista Blvd. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

20.-21. COUNCIL RECONVENES INTO OPEN SESSION; NO ACTION TAKEN.

Ald. Gehl, seconded by Ald. Guzikowski, moved to reconvene into Open Session at 9:37 p.m. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye. No action was taken.

ADJOURNMENT.

Ald. Loreck, seconded by Ald. Guzikowski, moved to adjourn the meeting at 9:39 p.m. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

ATTEST:

Catherine A. Roeske, City Clerk

Daniel J. Bukiewicz, Mayor