

Personnel Committee Meeting Minutes
June 25, 2020
8:30 a.m.

Item 1. Call Meeting to Order

Ald. Toman called the meeting to order at 8:33 a.m.

Item 2. Roll Call

Committee members present: Ald. Toman, Ald. Gehl; and Ald. Duchniak.

Also Present: City Administrator Andrew Vickers, Assistant City Administrator/Comptroller Bridget Souffrant, Police Chief Steve Anderson, Fire Chief Mike Kressuk, Human Resources Manager Judy Rogers, and Management Intern Josh Allain.

Joined via conference call Attorneys Robert Buikema and Susan Love.

Item 3. Approval of minutes from 06/10/2020

Ald. Gehl made a motion to approve the minutes of 06/10/2020; seconded by Ald. Duchniak. All aye; motion carries.

Item 4. Review and consider approval of tuition reimbursement request for Battalion Chief Scott Kasten.

Ald. Gehl made a motion to approve the tuition reimbursement for Battalion Chief Scott Kasten; seconded by Ald. Duchniak. All aye; motion carries.

Item 5. Review and consider Personnel Policy Manual updates.

- Cap reimbursement for regular part-time at \$10K
- Move Dispatchers/Clerks from 40% to 20%
- Leave military leave with two weeks paid difference; no expansion

Item 6. Consider a motion to convene into closed session pursuant to Wis. Statutes Section 19.85(1)(c), (e) and (g)

Ald. Toman made a motion to convene into closed session at 9:14 a.m. pursuant to Wisconsin State Statutes Section 19.85 (1)(c),(e) and (g); seconded by Ald. Gehl. All aye; motion carries.

- a) *Employee's request for sixty-day unpaid leave of absence for medical reason.*
- b) *Worker's Compensation and Duty Disability claims for police officer.*

Item 7. Consider a motion to reconvene into open session.

Ald. Toman made a motion to reconvene into open session at 9:47 a.m.; seconded by Ald. Duchniak. All aye; motion carries.

Item 8. Consider a motion to take action on any closed session item, if necessary.

Ald. Toman made a motion to approve a 30-day unpaid leave of absence for an employee due to their serious health condition; seconded by Ald. Gehl. All aye; motion carries.

Item 9. Adjournment.

Ald. Gehl made a motion to adjourn at 9:50 a.m.; seconded by Ald. Toman All aye; motion carries.

Dated this 25th day of June, 2020

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice