

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, JULY 14, 2020**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards, and Cigale. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Allard, Plant Manager Robe (via phone), and Accounting Supervisor Stenzel.

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on June 9, 2020, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Gehl. Roll call vote, all voted aye.

PROJECT APPROVALS Commissioner Siepert, with Commissioner Wille seconding, made the motion to approve Change Order No. 1 for the Jewell Street Sanitary Sewer Project (Project 17106) with DF Tomasini, Inc. in the amount of \$53,255.00. Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Cigale seconding, made the motion to approve Change Order No. 1 for the College Avenue Water Main Looping Project (Project 19103) with CornerStone One, LLC in the amount of \$36,060.71. Roll call vote, all voted aye.

Commissioner Cigale, with Commissioner Gehl seconding, made the motion to approve the Howell Avenue Water Main Lining Project (Project 20106) and award a construction contract to the lowest responsive, responsible bidder, Mid City Corporation based on the bid amount of \$247,616.00. Roll call vote, all voted aye.

MISCELLANEOUS MATTERS Commissioner Wille, with Commissioner Siepert seconding, made the motion to authorize Plant Manager Robe to enter into an agreement with Doerner Company for providing professional services in the replacement, installation, and calibration for an Auma valve actuator in the amount of \$5,695.00. Roll call vote, all voted aye.

Engineering Tech II Dan Niemi gave a presentation on the Digger's Hotline Dashboard.

PROJECT PAYMENT APPROVAL Commissioner Gehl, with Commissioner Siepert seconding, made the motion to approve Project Payment No. 4 for the Howell Avenue and Quail Run Water Main Looping Project

7/14/2020

(Project 17103) to CornerStone One, LLC in the amount of \$9,632.39. Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Cigale seconding, made the motion to approve Project Payment No. 3 for the Jewell Street Sanitary Sewer Project (Project 17106) to DF Tomasini, Inc. in the amount of \$655,973.58. Roll call vote, all voted aye.

Commissioner Cigale, with Commissioner Gehl seconding, made the motion to approve Project Payment No. 4 (Final Payment) for the College Avenue Water Main Looping Project (Project 19103) to Cornerstone One, LLC in the amounts of \$46,221.06. Roll call vote, all voted aye.

VOUCHER
APPROVAL

Vouchers incurred during June, 2020, totaled \$1,223,535.04. Commissioner Siepert, with Commissioner Cigale seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY
INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of June, 2020. A copy of the report is on file.

FINANCIAL
STATEMENTS

Accounting Supervisor Stenzel presented the 2019 CAFR, Comprehensive Annual Financial Report, for Commission review.

ALDERMANIC
REPORT

Commissioner Gehl updated the Commission and staff on operations occurring in the City during June, 2020.

ADMINISTRATIVE
OPERATIONS
REPORT

Accounting Supervisor Stenzel reported administrative operations during June, 2020. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Johnston reported engineering operations during June, 2020. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Allard reported distribution operations during June, 2020. A copy of the report is on file.

PLANT
OPERATIONS
REPORT

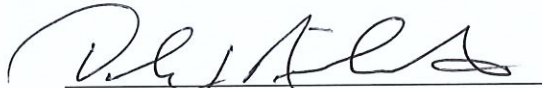
Plant Manager Robe reported plant operations during June, 2020. A copy of the report is on file.

MANAGER'S
REPORT

General Manager Sullivan provided the Commission with updates in regards to DNR enforcement activities and PSC activities related to the CT tank code compliance issues.

ADJOURN

Commissioner Siepert, with Commissioner Wille seconding, adjourned the meeting at 10:51am. Roll call vote, all voted aye.


Dale J. Richards, President


Gerald H. Wille, Secretary