**Personnel Committee Meeting Minutes**
**February 26, 2020**
**1:00 p.m.**

Item 1. Call Meeting to Order

Ald. Toman called the meeting to order at 1:01 p.m.

Item 2. Roll Call

Committee members present: Ald. Toman, Ald. Gehl; Ald. Duchniak was excused.

Also Present: City Administrator Andrew Vickers, Police Chief Steve Anderson, Fire Chief Mike Kressuk, Assistant City Administrator/Comptroller Bridget Souffrant, Human Resources Manager Judy Rogers, and Management Intern Josh Allain.

Item 3. Approval of Minutes from February 12, 2020

*Ald. Gehl made a motion to approve the minutes of February 12, 2020; seconded by Ald. Toman. All aye; motion carries.*

Item 4. Request to change contingency hire status of probationary officer-Police Department.

Chief Anderson requested permission to change the contingency hire status of Police Officer Maribel Teresi to Probationary Officer.

*Ald. Gehl made a motion to approve the change of Police Officer Maribel Teresi from contingency hire to Probationary Officer; seconded by Ald. Toman. All aye; motion carries.*

Item 5. Request to fill two (2) full time police department Police Officer positions authorized in the 2020 budget.

Due to two expected retirements in July, Chief Anderson is requesting a pre-fill of two Police Officer positions that were approved in the 2020 budget.

*Ald. Gehl made a motion to approve the pre-hire of two (2) Police Officers in anticipation of retirements in 2020; seconded Ald. Toman. All aye; motion carries.*

Item 6. Review and Consider approval of tuition reimbursement request for Battalion Chief Scott Kasten

*Ald. Gehl made a motion to approve the tuition reimbursement for Battalion Chief Scott Kasten; seconded by Ald. Toman. All aye; motion carries.*

Item 7. Request to fill full time Firefighter/Paramedic position vacancy due to a retirement

With the recent retirement of Firefighter/Paramedic Wing, Chief Kressuk is requesting to fill the vacancy.

*Ald. Gehl made a motion to approve the request to fill a full time Firefighter/Paramedic position vacancy due to a retirement; seconded by Ald. Toman. All aye; motion carries.*

Item 8. Request to fill full time Battalion Chief (Operations) position vacancy due to a promotion.

This vacancy was created due to the recent retirement of the Fire Chief and the hiring of internal candidates for replacement of the subsequent positions. If the position cannot be filled internally it will be posted externally.

*Ald. Gehl made a motion to approve the request to fill a full time Battalion Chief (Operations) position; seconded by Ald. Toman. All aye; motion carries.*

Item 9.
The Council members had follow-up questions on sections 1-6 and the PPT presentation from February 12 Personnel Committee Meeting.

Council members were given Sections 7 to 11 to review.

Council members requested a working session with the entire Common Council prior to bringing this forward to April 7, 2020 Common Council.

Item 9.  Adjourn

*Ald. Toman made a motion to adjourn at 2:52 p.m.; seconded by Ald. Gehl All aye; motion carries.*

Dated this 26th day of February, 2020
Posted 12/24/2020


<center>Public Notice</center>

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice