

PROCEEDINGS, COMMON COUNCIL MEETING  
MAY 5, 2020, 7:00 P.M.

CITY OF OAK CREEK  
MILWAUKEE COUNTY

1. Mayor Bukiewicz called the meeting to order at 7:00 p.m. On roll call, the following alderpersons were present: Ald. Kurkowski, Ald. Duchniak, Ald. Loreck (via video conference), Ald. Toman, Ald. Gehl, and Ald. Guzikowski.

Also present were City Attorney Melissa Karls, Police Chief Steve Anderson (via video conference), Community Public Health Officer Darcy DuBois (via video conference), City Treasurer Barbara Guckenberger (via video conference), Department of Public Works Director Ted Johnson (via audio conference), Fire Chief Michael Kressuk (via audio conference), IT Manager Kevin Koenig, Community Development Director Douglas Seymour (via video conference), City Engineer/Acting Building Commissioner Michael Simmons (via video conference), Assistant City Administrator / Finance Director Bridget Souffrant (via video conference), City Administrator Andrew Vickers, and City Clerk Catherine Roeske.

2. The meeting began with the Pledge of Allegiance being said by all present.
3. Ald. Kurkowski, seconded by Ald. Guzikowski, moved to approve the minutes of the 4/6/20 meeting. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

Ald. Kurkowski, seconded by Ald. Guzikowski, moved to approve the minutes of the 4/21/20 meeting. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

4. **PRESENTED AND ADOPTED: RESOLUTION NO. 12150-050520, RESOLUTION OF COMMENDATION TO KERRY KENT, RETIRING DPW EQUIPMENT OPERATOR II.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to adopt Resolution No. 12150-050520, a Resolution of Commendation to Kerry Kent, retiring DPW Equipment Operator II. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

5. **MAYORAL PROCLAMATION: CONGRATULATIONS TO LOIS PARKER ON HER 100<sup>TH</sup> BIRTHDAY.**

The Mayoral Proclamation, Congratulations to Lois Parker on her 100<sup>th</sup> birthday, was informational.

6. **PUBLIC HEALTH OFFICER PROVIDES COVID-19 UPDATE.**

Darcy DuBois, Public Health Officer, provided the Common Council with a COVID-19 informational update.

7. **MAYOR MAKES ALDERMANIC COMMITTEE APPOINTMENTS.**

The Mayor made Aldermanic Committee appointments as follows:

- a. Small Claims Committee – 1
  - Ald. Duchniak
- b. Library Board – 1
  - Ald. Loreck

**8. COUNCIL CONCURS WITH MAYORS ALDERMANIC COMMITTEE APPOINTMENTS.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to concur with the Mayor Aldermanic appointments as follows:

- a. Water & Sewer Utility Commission – 1
  - Ald. Gehl
- b. Landscape and Beautification Committee – 1
  - Ald. Guzikowski
- c. Tourism Commission
  - Ald. Gehl
- d. Community Development Authority (CDA) -2
  - Ald. Kurkowski
  - Ald. Gehl

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

**9. COUNCIL PRESIDENT MAKES ALDERMANIC COMMITTEE APPOINTMENTS.**

Common Council President, Ald. Gehl, made his Aldermanic Committee appointments, as follows:

- a. Personnel Committee (minimum of 2) – 3
  - Ald. Toman (chair)
  - Ald. Gehl
  - Ald. Duchniak
- b. Capital Improvements Committee – 3
  - Ald. Gehl
  - Ald. Guzikowski (chair)
  - Ald. Toman
- c. License Committee – 3
  - Ald. Kurkowski (chair)
  - Ald. Gehl
  - Ald. Duchniak
- d. Plan Commission Representatives – 2
  - Ald. Guzikowski
  - Ald. Loreck
- e. Board of Health Representative – 1
  - Ald. Kurkowski
- f. Emergency Government Committee Representative – 1
  - Ald. Kurkowski
- g. Parks, Recreation and Forestry Commission – 1
  - Ald. Guzikowski
- h. Traffic and Safety Commission – 1
  - Ald. Duchniak
- i. Finance Committee – 3
  - Ald. Gehl (chair)
  - Ald. Toman
  - Ald. Loreck

10. **SUMMARIZED TREASURER'S REPORT ON INVESTMENT AND BANKING ACCOUNTS FOR MONTH ENDING MARCH 31, 2020.**

The Council was provided a Summarized Treasurer's Report on investment and banking accounts for the month ending March 31, 2020.

11. **COUNCIL AUTHORIZES THE PUBLICATION AND WRITE-OFF OF 2018 DELINQUENT PERSONAL PROPERTY TAX.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to authorize the publication and write-off of 2018 delinquent personal property tax as per listed on the delinquent personal property tax report. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

12. **PRESENTED AND ADOPTED: RESOLUTION NO. 12156-050520, APPROVING CREEKSIDE CROSSING MARKETPLACE PHASE II DEVELOPMENT AGREEMENT WITH WALDEN OC, LLC FOR DESIGN AND CONSTRUCTION OF PUBLIC IMPROVEMENTS FOR DEVELOPMENT LOCATED AT 7700 S. IKEA WAY.**

Ald. Loreck, seconded by Ald. Duchniak, moved to adopt Resolution No. 12156-050520, approving the Creekside Crossing Marketplace Phase II Development Agreement with Walden OC, LLC for the design and construction of public improvements for the development located at 7700 S. IKEA Way (Tax Key Nos. 784-9008, 984-9009-001, 784-9010-001, 784-9013, 784-9014, 784-9016, 784-9024 and 784-9994)(Project Nos. 20054 and 20055). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

13. **COUNCIL AWARDS PRIVATE PROPERTY INFILTRATION & INFLOW (PP/II) PHASE 2 LATERAL INSPECTION UNIT PRICE CONTRACT TO GREEN BAY PIPE & TV LLC AT ESTIMATED COST OF \$12,740.**

Ald. Toman, seconded by Ald. Kurkowski, moved to award the Private Property Infiltration & Inflow (PP/II) Phase 2 Lateral Inspection unit price contract to Green Bay Pipe & TV LLC at the estimated cost of \$12,740 (Project No. 18035). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

14. **LICENSE COMMITTEE.**

Ald. Kurkowski, seconded by Ald. Duchniak, moved to grant the various license requests as listed on the 5/5/20 License Committee Report.

Grant an Operator's license to:

- \* Philip H. Kelley (Meijer)
- \* Bobbie J. Kleppin (7-Eleven)

Grant a Change of Agent to Kwik Trip #422, 9535 S. 13<sup>th</sup> St., from Brian Todd to Clinton Wight, 10043 Saratoga Dr., Caledonia.

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

15. **COUNCIL APPROVES VENDOR SUMMARY.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to approve the April 29, 2020 Vendor Summary Report in the amount of \$294,780.54. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

16. **COUNCIL CONVENES INTO CLOSED SESSION.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to convene into Closed Session at 7:53 p.m., pursuant to Wisconsin State Statutes, to discuss the following:

- a. Section 19.85(1)(c) to discuss the performance evaluation for the City Administrator.

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

17.-18. **COUNCIL RECONVENES INTO OPEN SESSION; NO ACTION TAKEN.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to reconvene into Open Session at 9:46 p.m. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye. No action was taken.

**ADJOURNMENT.**

Ald. Kurkowski, seconded by Ald. Duchniak, moved to adjourn the meeting at 9:47 p.m. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

ATTEST:

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Catherine A. Roeske, City Clerk

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Daniel J. Bukiewicz, Mayor