



Oak Creek Civic Center – Tower Room
8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7900

LIBRARY BOARD MINUTES MARCH 12, 2020

Sharon Armstrong – President
Pamela Aiken
Wendy Cintron
Greg Loreck
Jill Meyer
Carol Sagan
Karen Umbs

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

The Oak Creek Public Library Board met on Thursday, March 12, 2020. Those present were: Sharon Armstrong, Pam Aiken, Wendy Cintron, Karen Umbs, and Jill Lininger. Excused were: Greg Loreck, Jill Meyer, and Carol Sagan. Armstrong called the meeting to order at 5:00 p.m.

There was no public comment.

New Business

- A motion was made by Umbs and seconded by Armstrong to approve the February 13, 2020 Minutes. Motion carried.
- A motion was made by Aiken and seconded by Umbs to approve the February 2020 vendor summary in the amount of \$104,011.21. Motion carried.
- A motion was made by Armstrong and seconded by Cintron to approve the 2019 Department of Public Instruction Annual Report for the Oak Creek Public Library. Motion carried.
- A motion was made by Umbs and seconded by Aiken to approve the purchase of (3) Windows 10 upgrade kits from Bibliotheca for the library's automated materials handler using funds from the Accumulated Surplus Account in the amount of \$9269.75. Motion carried.
- A motion was made by Cintron and seconded by Aiken to approve the revised Collection Development Policy. Motion carried.
- A motion was made by Umbs and seconded by Aiken to approve the revised Gifts and Donations Policy. Motion carried.

Informational and Discussion Items

- Budget and revenue updates, a monthly staff report, monthly statistics, and the monthly calendar were presented by the Library Director.
- Two new morning shelvers were hired.
- Playaways and Wonderbooks have been added to the audio collection
- There will be an Edible Book Contest and Adult Make n' Takes in the month of April.

- A review of the Oak Creek Public Library Pandemic Preparedness Plan was presented and announced that beginning March 13th the library would be operating at Level 2: Limited Services.

A motion was made by Armstrong and seconded by Aiken to adjourn at 5:40 p.m. Motion carried.