

PROCEEDINGS, COMMON COUNCIL MEETING  
APRIL 21, 2020, 7:00 P.M.

CITY OF OAK CREEK  
MILWAUKEE COUNTY

1. Mayor Bukiewicz called the meeting to order at 7:00 p.m. On roll call, the following alderpersons were present: Ald. Kurkowski, Ald. Duchniak, Ald. Loreck, Ald. Toman, Ald. Gehl, and Ald. Guzikowski.

Also present were City Attorney Melissa Karls, Police Chief Steve Anderson (via video conference), Community Public Health Officer Darcy DuBois (via video conference), Department of Public Works Director Ted Johnson (via audio conference), Fire Chief Michael Kressuk (via audio conference), IT Manager Kevin Koenig, Community Development Director Douglas Seymour (via video conference), City Engineer/Acting Building Commissioner Michael Simmons (via video conference), Assistant City Administrator / Finance Director Bridget Souffrant (via video conference), City Administrator Andrew Vickers, and City Clerk Catherine Roeske.

2. The meeting began with the Pledge of Allegiance being said by all present.
3. Ald. Kurkowski, seconded by Ald. Duchniak, moved to approve the minutes of the 3/30/20 meeting. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

4. **ALD. GEHL ELECTED COMMON COUNCIL PRESIDENT.**

Mayor Bukiewicz explained the procedure for election of a Common Council President and then opened the floor for nominations. Ald. Duchniak nominated Ald. Gehl. Ald. Guzikowski seconded the nomination.

After hearing no further nominations, Ald. Kurkowski, seconded by Ald. Duchniak, moved to close nominations. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

Ald. Duchniak, seconded by Ald. Kurkowski, moved to cast a unanimous ballot for Ald. Gehl as Common Council President. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

Ald. Gehl was elected Common Council President.

5. **MAYORAL PROCLAMATION: CONGRATULATIONS TO DONALD BOCKMANN ON HIS 100<sup>TH</sup> BIRTHDAY.**

The Mayoral Proclamation, Congratulations to Donald Bockmann on his 100<sup>th</sup> birthday, was informational.

6. **PRESENTED AND ADOPTED: COUNCIL PROCLAMATION NO. 20-03 TO DENNIS LASKASKIE FOR DEDICATED SERVICE TO CITY AS MEMBER OF PFC.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to adopt Council Proclamation No. 20-03 to Dennis Laskaskie for dedicated service to the City of Oak Creek as a member of the Police & Fire Commission. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

7. **PUBLIC HEALTH OFFICER PROVIDES COVID-19 UPDATE.**

Darcy DuBois, Public Health Officer, provided the Common Council with a COVID-19 informational update.

8. **OAK CREEK RECYCLING YARD.**

A discussion regarding the status of the Oak Creek Recycling Yard was held. Staff was directed to determine the best practice for the Recycling Yard to move towards opening it to the public.

9. **PRESENTED AND ADOPTED: RESOLUTION NO. 12155-042120, APPROVING INTER-GOVERNMENTAL COOPERATION AGREEMENT FOR PROCURING PERSONAL PROTECTION EQUIPMENT AND OTHER NECESSARY SANITATION AND MEDICAL SUPPLIES IN RESPONSE TO COVID-19 PUBLIC HEALTH EMERGENCY.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to adopt Resolution No. 12155-042120, approving the Intergovernmental Cooperation Agreement for Procuring Personal Protection Equipment and other Necessary Sanitation and Medical Supplies in Response to the COVID-19 Public Health Emergency. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

10. **DIRECTED HELD TO 5/5/20 COUNCIL MEETING: MAYORAL ALDERMANIC APPOINTMENTS.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to hold the following Mayoral Aldermanic appointments until the 5/5/20 Council meeting:

- a. Small Claims Committee – 1
- b. Library Board – 1

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

11. **DIRECTED HELD TO 5/5/20 COUNCIL MEETING: MAYORAL ALDERMANIC APPOINTMENTS.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to hold the following Mayoral Aldermanic appointments until the 5/5/20 Council meeting:

- a. Water & Sewer Utility Commission – 1
- b. Landscape and Beautification Committee – 1
- c. Tourism Commission - 1
- d. Community Development Authority (CDA) -2

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

12. **DIRECTED HELD TO 5/5/20 COUNCIL MEETING: COMMON COUNCIL PRESIDENT ALDERMANIC APPOINTMENTS.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to hold the Common Council President Aldermanic appointments until the 5/5/20 Council meeting.

- a. Personnel Committee (minimum of 2) – 3
- b. Capital Improvements Committee – 3
- c. License Committee – 3
- d. Plan Commission Representatives – 2
- e. Board of Health Representative – 1
- f. Emergency Government Committee Representative – 1
- g. Parks, Recreation and Forestry Commission – 1
- h. Traffic and Safety Commission – 1
- i. Finance Committee – 3

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

13. **COUNCIL CONCURS WITH MAYOR'S CITIZEN APPOINTMENTS.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to concur with the Mayor's citizen appointments as follows:

- a. Celebrations Commission – 3 year term to expire 4/2023
  - Wendy Gassenhuber
  - Patti Hansen
  - Courtney Kolhouse
  - Kyle Kolhouse
- b. Tourism Commission – 1 year term to expire 4/2021
  - Clint Wills
  - Kristie Busch
  - Kim Jankowski
  - Jim Ruetz
- c. Traffic & Safety Commission – 3 year term to expire 4/2023
  - Kevin Rokenbrodt
- d. Landscape & Beautification Commission – 2 year term to expire 4/2022
  - Steve Bautch
  - Deb Chvilicek
  - Dave Chvilicek
  - Glen Kulas
  - Tim Tehan
  - Sharon Tehan
- e. Library Board – 3 year term to expire 6/2023
  - Karen Umbs
- f. Board of Zoning Appeals / Housing Appeals – 3 year term to expire 4/2023
  - Lawrence Bodette
  - Randy Gregorek
- g. Weed Commissioner – 1 year term to expire 4/2021
  - Department of Public Works Director

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

14. **PRESENTED AND ADOPTED: RESOLUTION NO. 12154-042120, APPROVING CSM SUBMITTED BY JOHN SCHLEUTER, FRONTLINE COMMERCIAL REAL ESTATE, FOR PROPERTY AT 9315 S. 13<sup>TH</sup> ST.**

Ald. Guzikowski, seconded by Ald. Loreck, moved to adopt Resolution No. 12154-042120, approving a Certified Survey Map submitted by John Schleuter, Frontline Commercial Real Estate, for the property at 9315 S. 13<sup>th</sup> St. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

**15. PRESENTED AND ADOPTED: RESOLUTION NO. 12152-042120, APPROVING SWMP MAINTENANCE AGREEMENT WITH MODHOMES, LLC, FOR RESIDENCES AT OAK VIEW CONDOMINIUM PROJECT AT 10730 S. HOWELL AVE.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to adopt Resolution No. 12152-042120, approving a storm water management practices maintenance agreement with ModHomes, LLC, for their Residences at Oak View Condominium project located at 10730 S. Howell Ave. (Tax Key No. 973-9997). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

**16. PRESENTED AND ADOPTED: RESOLUTION NO. 12153-042120, APPROVING SWMP MAINTENANCE AGREEMENT WITH HUB13, LLC, FOR APARTMENT PROJECT LOCATED AT 7581 S. 13<sup>TH</sup> ST.**

Ald. Kurkowski, seconded by Ald. Loreck, moved to adopt Resolution No. 12153-042120, approving a storm water management practices maintenance agreement with HUB13, LLC, for their HUB13 apartment project located at 7581 S. 13<sup>th</sup> St. (Tax Key No. 784-9998-001). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

**17. LICENSE COMMITTEE.**

Ald. Kurkowski, seconded by Ald. Duchniak, moved to grant the various license requests as listed on the 4/21/20 License Committee Report.

Grant an Operator's license to:

- Keith Walter (South Shore Cinemas)
- Kim Merriman (Piggly Wiggly)
- Chloe D. Ullenberg (Piggly Wiggly)
- Murphy W. Smith (7-Eleven)
- Elizabeth A. Hillesheim (Gary's Beer & Liquor)
- Patrick M. Pena (Piggly Wiggly)
- Michelle L. Holtz (Piggly Wiggly)
- Marissa D. Kiolbasse (7-Eleven)

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

**18. COUNCIL APPROVES VENDOR SUMMARY.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to approve the April 15, 2020 Vendor Summary Report in the amount of \$336,379.58. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

**19. COUNCIL CONVENES INTO CLOSED SESSION.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to convene into Closed Session at 8:13 p.m., pursuant to Wisconsin State Statutes, Section 19.85(1)(c) to discuss the performance evaluation for the City Administrator. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

**20. COUNCIL RECONVENES INTO OPEN SESSION.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to reconvene into Open Session at 8:52 p.m. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

21. **COUNCIL APPROVES CITY ADMINISTRATOR ANNUAL CONTRACT, SETS SALARY, EFFECTIVE 1/1/2020, \$3,000 NON-BASE BUILDING BONUS.**

Ald. Gehl, seconded by Ald. Toman, moved to approve the annual contract with the City Administrator and sets the annual base salary at \$138,000 effective 1/1/2020 along with a \$3,000 non-base building bonus. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

**ADJOURNMENT.**

Ald. Kurkowski, seconded by Ald. Duchniak, moved to adjourn the meeting at 8:54 p.m. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye, and Ald. Guzikowski, aye.

ATTEST:

\_\_\_\_\_  
Catherine A. Roeske, City Clerk

\_\_\_\_\_  
Daniel J. Bukiewicz, Mayor