



Common Council Chambers
8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000

COMMON COUNCIL MEETING AGENDA

TUESDAY, JANUARY 21, 2020

7:00 P.M.

Daniel Bukiewicz - Mayor
Steven Kurkowski - 1st District
Greg Loreck - 2nd District
Richard Duchniak - 3rd District
Michael Toman - 4th District
Kenneth Gehl - 5th District
Chris Guzikowski - 6th District

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: 1/7/20

Public Hearings (beginning at 7:00 p.m.)

Citizen input, comments and suggestions are requested on the specific item(s) identified below. Action by the Council may occur at the same meeting if so included in the agenda.

4. **Zone Text Amend:** Consider a proposed amendment to Section 17.0316 of the Municipal Code regarding permitted uses, conditional uses, and Planned Unit Developments in the B-6, Interchange Regional Retail zoning district (by Committee of the Whole).
5. **Ordinance:** Consider Ordinance No. 2962, amending Section 17.0316 of the Municipal Code regarding permitted and conditional uses within the B-6, Interchange Regional Retail zoning district (by Committee of the Whole).

New Business

6. **Informational:** City of Oak Creek Budget to Actual Report 4th Quarter 2019.
7. **Resolution:** Consider Resolution No. 12129-012120, approving the 2020-2021 Oak Creek Marketing Magazine Services Contract (by Committee of the Whole).
8. **Motion:** Consider a motion to approve license agreements with SESAC (Society of European Stage Authors and Composers), BMI (Broadcast Music Inc.), and ASCAP for the rebroadcast of music by licensed performers (by Committee of the Whole).
9. **Motion:** Consider a motion to concur with the Mayor's appointment of Genene Hibbler, 6585 S. Crane Dr., to the Police & Fire Commission to fill a 5-year term vacancy expiring April 2021 (by Committee of the Whole).

DEPARTMENT OF PUBLIC WORKS

10. **Motion:** Consider a *motion* to approve the purchase of replacement playground equipment for Riverton Meadows Park from Gerber Leisure Products in the amount of \$74,094 (by Committee of the Whole).
11. **Motion:** Consider a *motion* to approve the purchase of replacement playground equipment for Manor Marquette Park from Gerber Leisure Products in the amount of \$118,799 (by Committee of the Whole).

ENGINEERING

12. **Motion:** Consider a *motion* to award the Nicholson Road Culvert Replacement Project to the lowest responsive, responsible bidder, Musson Brothers, Inc., at an estimated cost of \$155,665.52 (Project No. 14017) (5th District).

LICENSE COMMITTEE

13. **Motion:** Consider a *motion* to grant the various license requests as listed on the 1/21/20 License Committee Report (by Committee of the Whole).

VENDOR SUMMARY

14. **Motion:** Consider a *motion* to approve the January 15, 2020 Vendor Summary Report in the combined total amount of \$1,348,626.09. (Of this total, \$801,500.69 will impact the 2019 fiscal year. The remaining amount, 547,125.40, will impact the 2020 fiscal year) (by Committee of the Whole).

Adjournment.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice

OFFICIAL NOTICE

NOTICE OF PUBLIC HEARING
BEFORE THE OAK CREEK COMMON COUNCIL

PURPOSE: The purpose of this public hearing is to consider proposed amendments to Section 17.0316 of the Municipal Code regarding permitted uses, conditional uses, and Planned Unit Developments in the B-6, Interchange Regional Retail zoning district.

Hearing Date:
January 21, 2020

Time:
7:00 PM

Place:
Oak Creek City Hall
8040 South 6th Street
Oak Creek, WI 53154
Common Council Chambers

Proposal: The proposed Code Amendments for Section 17.0316 are below.

1. The following additional permitted uses are added at Sec. 17.0316(b), provided that there is no outdoor storage of merchandise:
 - (19) Hotels, including all uses and services incidental thereto such as restaurants, bars, fitness facilities and meeting rooms.
 - (20) Coffee shops, including drive-in or drive-through facilities. No alcoholic beverages may be sold or dispensed through any drive-in or drive through facilities. All drive-in/drive-through restaurants must also have indoor dining areas.
 - (21) Multi-family dwellings at densities of up to 50 dwelling units per net acre, provided that any multifamily building of 20 units or more shall be at least three (3) stories in height and shall have at least one use other than dwelling units on a first-floor building.
 - (22) Conference centers and/or banquet halls with not less than 5,000 square feet and no more than 50,000 square feet of meeting, function, banquet and/or conference space.
 - (23) Grocery stores.
 - (24) Neighborhood food stores.
 - (25) Sporting goods stores.
 - (26) Family entertainment centers such as indoor amusement parks, indoor theme parks, play zones, indoor mini-golf courses, bowling alleys and family fun centers.

2. Section 17.0316(d)(1) is deleted in its entirety.

3. Section 17.0316(d)(4) is amended and restated in its entirety:
 - (4) Multi-family dwellings at densities of up to 50 dwelling units per net acre, provided that any multifamily building of 20 units or more shall be at least three (3) stories in height.

4. Section 17.0316(n) is created as follows:

✓ "Notwithstanding any contrary provision of Section 17.0325, any PUD Planned Unit Development Overlay District adopted for the B-6 District:

- a) Shall not be required to be under single or corporate ownership or control; and
- b) Shall, with Plan Commission approval and not to be deemed a substantial alteration of the original plan, allow for flexibility of any dimensional, architectural or landscaping standards that otherwise would apply under this Chapter."

The existing text of the above Sections of the Municipal Code can be found on the City's website at www.oakcreekwi.org/your-government/municipal-code.

The Common Council has scheduled other public hearings for January 21, 2020 at 7:00 PM. This hearing may begin at 7:00 PM or as soon as possible following the conclusion of other public hearings.

Any person(s) with questions regarding the proposed changes may contact the City of Oak Creek at (414) 766-7000, during regular business hours (7:30 AM – 4:00 PM).

Date of Notice: December 18, 2019

CITY OF OAK CREEK COMMON COUNCIL

By: Dan Bukiewicz, Mayor

PUBLIC NOTICE

PLEASE NOTE: Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000 or write to the ADA Coordinator at the Health Department, City Hall, 8040 S. 6th St., Oak Creek, WI 53154.

COMMON COUNCIL REPORT

Item: Text Amendment - Sec. 17.0316 - B-6, Interchange Regional Retail District

Recommendation: That the Council adopts Ordinance 2962, an ordinance to amend Sec. 17.0316 of the Municipal Code relating to the B-6, Interchange Regional Retail zoning district.

Fiscal Impact: No direct fiscal impact will occur with approval of the proposed Text Amendment; however, approval will allow for continued plan preparation for future development of parcels in the B-6, Interchange Regional Retail District, including the Creekside Crossing Marketplace Planned Unit Development. Development of the properties will have positive fiscal impacts in terms of assessed value, permit fees, and impact fees, as well as providing new entertainment and meeting spaces for the City of Oak Creek. These properties are located in TID 12.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: Walden OC, LLC is requesting that the text of Section 17.0316 of the Municipal Code be amended as part of the process for the development of the Creekside Crossing Marketplace, a proposed Planned Unit Development north of West Drexel Avenue between Ikea Way and Interstate 94. The development, as proposed, would include a mix of uses, including lodging, hospitality, entertainment and destination retail uses. Multifamily residential, appropriate in scale and design to the mixed-use nature of the development, is also proposed.

The original B-6, Interchange Regional Retail District was created in 2016 in support of the development of the IKEA store and surrounding properties. While that District allowed for many different Permitted and Conditional Uses, it did not specifically establish a conference center as either permitted or conditional. This proposed amendment would establish conference centers as Permitted Uses. The amendment would also change hotels and multifamily dwellings from Conditional Uses to Permitted Uses in the District. It would also clarify some language related to control and ownership of lands within a Planned Unit Development in this District. The changes, in their entirety, are:

1. The following additional permitted uses are added at Sec. 17.0316(b), provided that there is no outdoor storage of merchandise:

(19) Hotels, including all uses and services incidental thereto such as restaurants, bars, fitness facilities and meeting rooms.

(20) Coffee shops, including drive-in or drive-through facilities. No alcoholic beverages may be sold or dispensed through any drive-in or drive through facilities. All drive-in/drive-through restaurants must also have indoor dining areas.

(21) Multi-family dwellings at densities of up to 50 dwelling units per net acre, provided that any multifamily building of 20 units or more shall be at least three (3) stories in height and shall have at least one use other than dwelling units on a first-floor building.

(22) Conference centers and/or banquet halls with not less than 5,000 square feet and no more than 50,000 square feet of meeting, function, banquet and/or conference space.

(23) Grocery stores.

(24) Neighborhood food stores.

(25) Sporting goods stores.

(26) Family entertainment centers such as indoor amusement parks, indoor theme parks, play zones, indoor mini-golf courses, bowling alleys and family fun centers.

2. Section 17.0316(d)(1) is deleted in its entirety.

3. Section 17.0316(d)(4) is amended and restated in its entirety:

(4) Multi-family dwellings at densities of up to 50 dwelling units per net acre, provided that any multifamily building of 20 units or more shall be at least three (3) stories in height.

4. Section 17.0316(n) is created as follows:

"Notwithstanding any contrary provision of Section 17.0325, any PUD Planned Unit Development Overlay District adopted for the B-6 District:

a) Shall not be required to be under single or corporate ownership or control; and

b) Shall, with Plan Commission approval and not to be deemed a substantial alteration of the original plan, allow for flexibility of any dimensional, architectural or landscaping standards that otherwise would apply under this Chapter."

The Plan Commission reviewed the proposal at their meeting on December 10, 2019, and recommended Council approval.

Options/Alternatives: Council may request modifications or clarifications to the proposed text amendment provided such modifications or clarifications are in conformance with federal law.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Kari Papelbon, CFM, AICP
Planner

Fiscal Review:



Bridget M. Souffrant
Finance Director/Comptroller

Approved:



Douglas W. Seymour, AICP
Director of Community Development

Attachments:

Ordinance 2962

Hearing Notice

Excerpted Plan Commission Minutes 12-10-19

ORDINANCE NO. 2962

BY: _____

AN ORDINANCE TO AMEND SECTION 17.0316 OF THE MUNICIPAL CODE
REGARDING PERMITTED AND CONDITIONAL USES WITHIN THE B-6,
INTERCHANGE REGIONAL RETAIL ZONING DISTRICT

The Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: Section 17.0316(b) of the Municipal Code is hereby amended to include the following permitted uses provided that there is no outdoor storage of merchandise:

- (19) Hotels, including all uses and services incidental thereto such as restaurants, bars, fitness facilities and meeting rooms.
- (20) Coffee shops, including drive-in or drive-through facilities. No alcoholic beverages may be sold or dispensed through any drive-in or drive through facilities. All drive-in/drive-through restaurants must also have indoor dining areas.
- (21) Multi-family dwellings at densities of up to 50 dwelling units per net acre, provided that any multifamily building of 20 units or more shall be at least three (3) stories in height and shall have at least one use other than dwelling units on a first-floor building.
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SECTION 2: Section 17.0316(d) is repealed and recreated in its entirety:

- (1) Restaurants with drive-in or drive-through facilities. No drive-in or drive through restaurant shall sell or dispense alcoholic beverages. All drive-in/drive-through restaurants must also have indoor dining areas.
- (2) Solar energy collectors erected as accessory structures and serving only the principal structure.
- (3) Multi-family dwellings at densities of up to 50 dwelling units per net acre, provided that any multifamily building of 20 units or more shall be at least three (3) stories in height.
- (4) Outdoor storage, sales and/or display of retail merchandise.

SECTION 3: Section 17.0316(n) is created as follows:

Notwithstanding any contrary provision of Section 17.0325, any PUD Planned Unit Development Overlay District adopted for the B-6 District:

1. Shall not be required to be under single or corporate ownership or control; and

2. Shall, with Plan Commission approval and not to be deemed a substantial alteration of the original plan, allow for flexibility of any dimensional, architectural or landscaping standards that otherwise would apply under this Chapter.

SECTION 5: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

This ordinance shall take effect and be in force from and after its passage and publication.

Introduced this 21st day of January, 2020.

Passed and adopted this ____ day of _____, 2020.

President, Common Council

Approved this _____ day of _____, 2020.

Mayor

ATTEST:

City Clerk

VOTE: Ayes _____ Noes _____

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**EXCERPTED MINUTES OF THE
OAK CREEK PLAN COMMISSION MEETING
TUESDAY, DECEMBER 10, 2019**

Mayor Bukiewicz called the meeting to order at 6:00 p.m. The following Commissioners were present at roll call: Commissioner Hanna, Commissioner Simmons, Commissioner Carrillo, Alderman Loreck, Mayor Bukiewicz, Alderman Guzikowski, Commissioner Oldani, Commissioner Siepert and Commissioner Chandler. Also present: Kari Papelbon, Planner; Doug Seymour, Director of Community Development; and Laurie Miller, Zoning Administrator.

**ZONING TEXT AMENDMENT
WALDEN OC, LLC
N/A
TAX KEY NO. N/A**

Director Seymour provided an overview of the proposal to amend Section 17.0316 of the Municipal Code pertaining to permitted and conditional uses and control and ownership of planned unit developments in the B-6, Interchange Regional Retail District (see staff report for details).

Commissioner Siepert asked what Ikea is zoned as.

Director Seymour stated it is zoned as B6.

Commissioner Simmons stated this seems consistent with everything they have heard regarding this property.

Mayor Bukiewicz asked if a microbrewer would fall into any of the categories of permitted uses.

Director Seymour stated they have been treated as restaurants. There is a fine line between being a microbrewer or brew pub that is more retail or hospitality-oriented verses something that is quasi-industry in nature. This would be the former. A retail or restaurant operation that produces beer or spirits on the premises would be permitted in here. The brewing would be supporting the restaurant or store and would not be the main focus.

Mayor Bukiewicz explained staff covered a lot of the permitted uses and covered pretty much everything that could go there.

Director Seymour agreed it represents the vision the City's partners are looking to create for that site, which is consistent with the vision the City has in its Comprehensive Plan and elements of the strategic action plan.

Commissioner Siepert moved that the Plan Commission recommend to the Common Council that Section 17.0316 of the Municipal Code be amended as stated in items one through four after a public hearing. Alderman Guzikowski seconded. On roll call: all voted aye. Motion carried.

Commissioner Carrillo moved to adjourn the meeting. Commissioner Hanna seconded. On roll call: all voted aye. Motion carried. The meeting was adjourned at 8:00 p.m.

ATTEST:



Douglas Seymour, Plan Commission Secretary

1-14-20

Date

COMMON COUNCIL REPORT

Item: City of Oak Creek Budget to Actual Report 4th Quarter 2019

Recommendation: Informational Presentation

Fiscal Impact: Reviewing the Budget to Actual report ensures that the Common Council is apprised of any fiscal concerns and continues to show the financial stability of the City of Oak Creek.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: Attached is a summary financial report for the General Fund and other Major Funds through the end of the 4th quarter 2019. This is a preliminary estimate as Staff is in the process of completing the normal, annual journal entries at year end in advance of the audit. The presentation will focus on the revenues and expenditures through the 4th quarter compared to the budget in the General Fund, Solid Waste, WE Energies, Health Insurance, EMS, and Dispatch Fund.

Options/Alternatives: None.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Jamie Strobl
Assistant Comptroller

Fiscal Review:



Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: 4th Quarter Fiscal Year 2019 Financial Summary Report; PowerPoint Presentation

**CITY OF OAK CREEK
FINANCIAL REPORT
4TH QUARTER FISCAL YEAR 2019**

GENERAL FUND REVENUES BY CATEGORY

	2019 YTD	2019 AMENDED BUDGET	% OF BUDGET
TAXES	13,642,423	13,642,419	100.00%
OTHER TAXES	2,812,551	2,451,156	114.74%
STATE SHARED REVENUES	5,935,741	5,945,105	99.84%
OTHER INTERGOV'T	96,083	207,999	46.19%
LICENSES/PERMITS	2,062,293	817,225	252.35%
CHARGES FOR SERVICES	600,000	627,300	95.65%
PUBLIC HEALTH & SAFETY	17,470	26,865	65.03%
OTHER (CHAMBER LEASE)	12,000	12,000	100.00%
COMMERCIAL REVENUES	1,768,521	1,227,840	144.04%
TRANSFERS	-	760,631	-

GENERAL FUND EXPENDITURES BY CATEGORY

DEPARTMENT	2019 YTD	2019 AMENDED BUDGET	% OF BUDGET
GENERAL GOV'T	6,483,768	7,217,780	89.83%
PUBLIC SAFETY	11,418,759	12,138,512	94.07%
HEALTH	348,382	488,265	71.35%
PUBLIC WORKS	4,252,881	4,607,760	92.30%
LEISURE SERVICES	1,229,995	1,266,223	97.14%
TRANSFERS OUT	-	-	-

GENERAL FUND EXPENDITURES BY DEPARTMENT

DEPARTMENT	2019 YTD	2019 AMENDED BUDGET	% OF BUDGET
GENERAL GOVERNMENT	2,621,302	2,916,848	89.87%
CENTRAL SERVICES- BLDG MAINT DIV	630,637	700,002	90.09%
CENTRAL SERVICES - IT SERVICES DIV	894,031	989,166	90.38%
CENTRAL SERVICES - ADMIN. SVCS. DIV.	486,264	547,169	88.87%
CENTRAL SERVICES - HR DIV.	200,785	219,076	91.65%
CITY ADMINISTRATOR'S OFFICE	271,247	282,507	96.01%
CITY CLERK	202,986	214,220	94.76%
FINANCE	339,036	386,626	87.69%
TREASURER	194,801	203,603	95.68%
TREASURER - ASSESSOR DIV.	203,670	205,365	99.17%
CITY ATTORNEY	171,485	251,007	68.32%
COMMUNITY DEVELOPMENT	267,525	302,191	88.53%
POLICE	8,041,314	8,700,206	92.43%
MUNICIPAL COURT	163,311	200,775	81.34%
EMERGENCY OPERATIONS	11,435	18,892	60.53%
FIRE	2,056,638	1,891,163	108.75%
ENGINEERING	629,295	765,562	82.20%
ENGINEERING - INSPECTION DIV.	516,766	561,914	91.97%
HEALTH	348,382	488,265	71.35%
DPW- STREETS DIVISION	2,856,516	3,117,737	91.62%
DPW- STREET LIGHTS DIVISION	586,161	634,964	92.31%
DPW- FORESTRY DIVISION	289,557	299,161	96.79%
DPW- PARKS DIVISION	520,647	555,898	93.66%
RECREATION	293,865	304,545	96.49%
LIBRARY	936,130	961,678	97.34%

**CITY OF OAK CREEK
FINANCIAL REPORT
4TH QUARTER FISCAL YEAR 2019**

REVENUES FOR MAJOR FUNDS

FUND	2019 YTD	2019 AMENDED BUDGET	% OF BUDGET
General Fund (10)	26,947,082	25,718,540	104.78%
Solid Waste (11)	1,403,628	1,407,136	99.75%
WE Energies (19)	2,250,000	2,253,000	99.87%
Health (36)	6,323,857	6,522,204	96.96%
EMS (37)	5,020,496	5,125,700	97.95%
Dispatch (55)	1,566,942	1,669,289	93.87%

EXPENDITURES FOR MAJOR FUNDS

FUND	2019 YTD	2019 AMENDED BUDGET	% OF BUDGET
General Fund (10)	23,733,785	25,718,540	92.28%
Solid Waste (11)	1,293,065	1,405,858	91.98%
WE Energies (19)	884,856	2,218,403	39.89%
Health (36)	5,517,143	5,962,200	92.54%
EMS (37)	4,950,458	5,125,700	96.58%
Dispatch (55)	1,580,713	1,669,289	94.69%

BUILDING UTILITIES - ALL FUNDS

	2019 YTD	2019 AMENDED BUDGET	% OF BUDGET
ELECTRIC	287,352	335,155	85.74%
WATER	22,177	22,756	97.45%
NATURAL GAS	68,228	97,705	69.83%
FUEL	255,062	387,451	65.83%



COMMON COUNCIL REPORT

Item: 2020-2021 Oak Creek Marketing Magazine Services Contract

Recommendation: That the Common Council adopt Resolution number 12129-012120, a Resolution Approving the 2020-2021 Oak Creek Marketing Magazine Services Contract.

Fiscal Impact: The City contribution to this magazine is \$2,500 quarterly, which was allocated in the 2020 budget in Advertising and Promotion and Public Information Newsletters

- Critical Success Factor(s):**
- Vibrant and Diverse Cultural Opportunities
 - Thoughtful Development and Prosperous Economy
 - Safe, Welcoming, and Engaged Community
 - Inspired, Aligned, and Proactive City Leadership
 - Financial Stability
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background:

In 2016 the Common Council approved a contract with Caprile Marketing/Design for the design, production and marketing of a quarterly magazine, the Current, for distribution to Oak Creek residents and businesses. In addition to the City, other stakeholders/contributors to the magazine include the Oak Creek-Franklin Joint School District and the Milwaukee Area Technical College.

The original contract provided for additional term renewal of one year, and the Council approved extensions for 2017, 2018, and 2019. As we enter into the fifth year of production and have established an agreeable rhythm in scheduling and production, we feel that extending the contract to a two-year term is acceptable.

The magazine has been very well received by the community. Communications Coordinator Leslie Flynn works closely with the contractor throughout the various stages of production of the magazine and supports the two-year contract.

Options/Alternatives:

The Council could decide not to renew the contract and proceed with a different entity or forgo the publication and distribution of the City magazine entirely. Council could also opt to keep an annual contract term.

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared:

Leslie A. Flynn
Communications Coordinator

Fiscal Review:



Bridget M. Souffrant

Assistant City Administrator/Comptroller

Attachments:

- 2020-2021 City of Oak Creek Marketing Magazine Services Contract
- Resolution No. 12129-012120

RESOLUTION NO. 12129-012120

RESOLUTION APPROVING THE 2020-2021 CITY OF OAK CREEK MARKETING
MAGAZINE SERVICES CONTRACT

BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that the 2020-2021 City of Oak Creek Marketing Magazine Services Contract ("Contract") be and the same is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Contract in behalf of the City of Oak Creek.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 21st day of January, 2020.

Passed and adopted this ____ day of _____, 2020.

Common Council President Kenneth Gehl

Approved this ____ day of _____, 2020.

ATTEST:

Mayor Daniel J. Bukiewicz

Catherine A. Roeske, City Clerk

VOTE: Ayes ____ Noes ____

CITY OF OAK CREEK
MARKETING MAGAZINE SERVICES CONTRACT

THIS CONTRACT is made and entered into this _____ day of January, 2020 (“Effective Date”), by and between BARBARA CAPRILE d/b/a CAPRILE MARKETING/DESIGN, hereinafter called “Contractor” and the CITY OF OAK CREEK, a municipal corporation of the State of Wisconsin, hereinafter called “City”.

1. BACKGROUND

In 2016, the City entered into an agreement with the Contractor to produce a community magazine in order to improve communications with residents and business owners. The publication, the *Oak Creek Current Magazine*, showcases the contributions of people, places, businesses and schools, capturing the essence of the community in a positive way. With modest financing from stakeholders, additional costs associated with the publication of the *Current* are offset by advertising dollars.

2. SCOPE OF WORK

- A. Contractor shall be responsible for overall production, publication and distribution of a professional-quality quarterly (anticipated publications in February, May, August and November) full-color community, lifestyle, event and activities magazine for the residents and businesses of the City of Oak Creek each consisting of a minimum 32 pages (the “Magazine”).
- B. Contractor services shall include but are not limited to the following:
- i. meeting with Advisory Committee (defined herein below) prior to production of each Magazine;
 - ii. soliciting/selling all advertising space for each Magazine;
 - iii. designing, producing and proofing each Magazine;
 - iv. interviewing and copywriting one spotlight article per Magazine of an Oak Creek business or organization chosen by City;
 - v. editing content to reflect a consistent voice and tone throughout each Magazine;
 - vi. overall coordination of production, including coordination with Contractor’s subcontracted photographer, printer and mailhouse;
 - vii. manage and balance budget;
 - viii. preparation of rate sheet, invoicing advertisers and stakeholders and collecting revenue;
 - ix. acting as fiscal agent and collecting stakeholder and advertiser revenue;
 - x. paying all invoices associated with Magazine production, including photograph, printing, postage and mailing house costs; and
 - xi. providing each Stakeholder (defined herein below) with a final pdf of each completed issue of the Magazine for posting on its website.

- C. Contractor shall mail approximately 16,800 Magazines per issue to all City of Oak Creek households and businesses and non-Oak Creek resident families within the Oak Creek-Franklin Joint School District.
- D. Contractor shall provide an additional 1,800 Magazines per issue of which Contractor shall distribute copies to advertisers contributing to that issue and the remainder which Contractor shall deliver to City, Oak Creek-Franklin Joint School District, and other high-traffic areas as determined jointly with the City.
- E. City responsibilities shall include but are not limited to the following:
 - i. Copywriting five (5) to six (6) stories and a list of calendar events;
 - ii. Identifying one business to be featured in each issue, and provide Contractor interview contact information;
 - iii. Assist Contractor with identification of businesses and organizations that may want to advertise in Magazine.
 - iv. Supply own photos in high-resolution, when appropriate;
 - v. Review content and proofread Magazine prior to printing each issue.

3. STRUCTURE

- A. Magazine content and financial stakeholders shall include City, Oak Creek Franklin Joint School District, and Milwaukee Area Technical College (“Stakeholders”).
- B. Stakeholders’ financial contributions (City \$2,500, Oak Creek Franklin Joint School District \$2,500, Milwaukee Area Technical College \$1,500) shall be applied to defray magazine production, publication and distribution costs, with the balance of the costs raised by Contractor through the solicitation/selling of all advertising space for the Magazine.
- C. Each of the Stakeholders shall be allocated Magazine content space commensurate with financial contribution, i.e. \$2,500 financial contribution = approximately six (6) pages of content consisting of approximately five (5) articles plus calendar event listings; and \$1,500 financial contribution = one approximately two-page feature article and one half-page display ad.
- D. A magazine advisory committee (“Advisory Committee”) shall be created by the Stakeholders and shall meet with Contractor prior to the production of each Magazine issue to determine content.
- E. Each Stakeholder shall retain all proprietary rights to their respective content and photographs, notwithstanding any editing of such content by Contractor for consistency of voice and tone for each Magazine.

F. Contractor's subcontracted photographer shall retain all rights of use of Magazine images and shall assign rights to City for each Magazine issue as well as other uses including social media, digital signage and Web and Internet use, with accompanying photo credit given to the subcontracted photographer.

4. TERM

The term of this contract shall be for a period of two (2) years commencing as of the Effective Date and terminating on December 31, 2021. Thereafter this contract may be renewed for additional two-year terms by mutual written agreement of the parties.

5. PAYMENT

A. City shall pay the Contractor a maximum of Two Thousand Five Hundred and no/100 Dollars (\$2,500.00) per each of the four (4) Magazine issues within fifteen (15) days of receipt of proper Invoice, consistent with City internal processing schedules, which sum shall constitute the entire City financial contribution.

B. Stakeholder contributions are to be reviewed annually, and amounts may be adjusted when needed and approved in advance of a Magazine issue.

C. The Contractor shall be paid as an independent contractor to City for liability and tax purposes. The Contractor shall be responsible for any tax withholding.

6. TERMINATION

Either party may terminate this contract prior to the expiration of the term upon a one-issue written cancellation notice and in any event no fewer than ninety (90) days' prior written notice.

7. AMENDMENTS

This contract constitutes the entire understanding of the parties regarding the provision of the services, and there are no other understandings or agreements between the parties other than what is contained in this contract. This contract may only be amended upon the mutual signed written agreement of the parties. This agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed in four (4) original counterparts the day and year first above written.

Contractor Witnesses:

BARBARA CAPRILE
d/b/a CAPRILE MARKETING/DESIGN
7791 S. Drexel Ridge Way, #101
Oak Creek, WI 53154

By: _____
Barbara Caprile

Other Witnesses:

CITY OF OAK CREEK

By: _____
Daniel J. Bukiewicz, Mayor

ATTEST:

By: _____
Catherine A. Roeske, City Clerk

COUNTERSIGNED:

I hereby certify that sufficient funds are in the Treasury to meet the expense hereof.

Bridget M. Souffrant
Finance Director/Comptroller

Examined and approved as to form this
_____ day of January, 2020.

Melissa L. Karls, City Attorney



COMMON COUNCIL REPORT

Item: Music Licensing

Recommendation: That the Common Council approve license agreements with SESAC (Society of European Stage Authors and Composers), BMI (Broadcast Music Inc.), and ASCAP for the rebroadcast of music by licensed performers.

Fiscal Impact: The fees that are due, pursuant to the agreements, are based on population. In this instance, Oak Creek falls into the 1-50,000 population category for BMI for a 2019 fee of \$327.60; SESAC population category 25,001-50,000 for a fee of \$919.00, and ASCAP population category 1-50,000 for a fee of \$363.00.

Payment of a combined total of \$1,609.60 will be taken from Account 10-40-44-42000, General Government Dues and Publications.

- Critical Success Factor(s):
- Vibrant and Diverse Cultural Opportunities
 - Thoughtful Development and Prosperous Economy
 - Safe, Welcoming, and Engaged Community
 - Inspired, Aligned, and Proactive City Leadership
 - Financial Stability
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: There are three music copyright protection / licensing companies - ASCAP, BMI and SESAC. The artists receive royalties when their work is used, including music in the park, replaying radio music over the phone system, etc.

Options/Alternatives: None

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared:

Christa J. Miller, CMC/WCMC
Deputy City Clerk

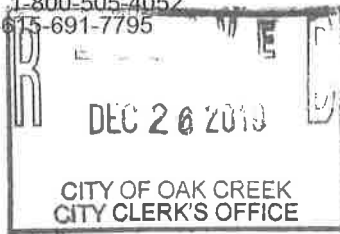
Fiscal Review:

Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: SESAC, BMI, and ASCAP invoices.



PO BOX 331608 Attn: Account Services
Nashville, TN 37203-7515
Attn: Account Services
Phone: 1-800-505-4052
Fax: 1-615-691-7795



December 20, 2019

GBBKBV003001030 -

Christa Miller
Deputy City Clerk
City Of Oak Creek
City Of Oak Creek
8040 S. 6th Street
Oak Creek, WI 53154

Re: Account No. - 500601424
City Of Oak Creek
City Of Oak Creek
8040 S. 6th Street
Oak Creek, WI 53154

Dear Mr. Miller:

Hello from ASCAP! We thank you for being an ASCAP licensee, and for recognizing the immense value music brings to your constituents.

To ensure that your ASCAP license remains current, we ask that you please complete the following step:

1. Submit payment for your 2020 license within 30 days of your renewal date

Go paperless – pay your license fees online! Access your account at www.ASCAP.com/mylicense to pay your statement online with either check or credit card.

Your online account also makes it easy to:

- Print invoices for current or past billing cycles on demand
- Update your contact information
- Live chat with a customer service agent if you have any questions or concerns
- Complete a report if there have been changes to your population or if you have a special event to report

If your billing statement is enclosed and prefer to send your payment through the the mail, please send to the address on the remittance portion of your invoice. If you do not have a billing statement, you will receive one prior to your annual renewal date.

Your adjusted rate schedule for 2020 is attached and reflects a rate increase of approximately **1.7640%**, based on the increase of the Consumer Price Index, All Urban Consumers – (CPI-U) between October 2018 and October 2019.

If you have any questions about your license, reporting, and/or payment, please don't hesitate to contact our office at 1-800-505-4052 or send us an email at glcs@ascap.com.

Remember, 88¢ of every \$1 from your license fee goes directly to our members, helping them pay their bills and continue writing music. Our 600,000+ songwriters, composers, and music publisher members thank you for being an ASCAP licensee and supporting music creators!

Account Services

Account Services

Enclosures:

- Rate Schedule
- Report Form
- Return Envelope

F0166_0120
IMLA



LOCAL GOVERNMENT ENTITIES
2020 Rate Schedule and Report Form

Account No.: 500601424

Premise Name: City Of Oak Creek; Oak Creek, WI

Report Due: 12/30/2020


SCHEDULE A: Base License Fee

Population Size			Base License Fee
1	to	50,000	\$363.00
50,001	to	75,000	\$725.00
75,001	to	100,000	\$871.00
100,001	to	125,000	\$1,161.00
125,001	to	150,000	\$1,451.00
150,001	to	200,000	\$1,887.00
200,001	to	250,000	\$2,320.00
250,001	to	300,000	\$2,758.00
300,001	to	350,000	\$3,192.00
350,001	to	400,000	\$3,629.00
400,001	to	450,000	\$4,060.00
450,001	to	500,000	\$4,499.00
500,001	Plus***		\$5,513.00

*** \$5,513.00 plus \$500 for each 100,000 of population above 500,000 to a maximum fee of \$72,542.00

SCHEDULE B: Special Events

The rate for Special Events shall be 1% of Gross Revenue.

"Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds \$25,000.


"Gross Revenue" means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

SCHEDULE C: State Municipal and/or County Leagues or State Associations of Attorneys

The annual license fee for LICENSEES who are legally organized as state municipal and/or county leagues or state associations of municipal and/or county attorneys shall be \$363.00 .

License Fee for Year 2021 and Thereafter

For each calendar year commencing 2021, all dollar figures set forth in Schedules A, B and C above (except for \$500.00 add-on for populations of 500,001 or more) shall be the license fee for the preceding calendar year, adjusted in accordance with the increase in the Consumer Price Index - All Urban Consumers (CPI-U) between the preceding October and the next preceding October. Any additional license fees due resulting from the CPI adjustment shall be payable upon billing by ASCAP.

	LOCAL GOVERNMENT ENTITIES 2020 Rate Schedule and Report Form
Account No.: 500601424	Premise Name: City Of Oak Creek; Oak Creek, WI
Report Due: 12/30/2020	



SCHEDULE A: Base License Fee (Due upon execution of Agreement and within 30 days of the Agreement's Renewal Date.)

Population Size: ---- _____ **Base License Fee:** _____
 (Per current U.S. Census Data) (Please refer to attached Rate Schedule)

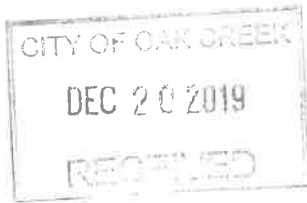
SCHEDULE B: Special Events* (Report and Payment due 90 days after the conclusion of each Special Event)

Event Date (mm/dd/yyyy) If More than 1 Event Per Day, Please Report As Separate Entries)	Performer(s) or Group(s) Appearing	Gross Revenue of Event (Must Exceed \$25,000)	% Applies to Gross Revenue	Event Fee	Is a Program of Musical Works Attached? (Yes/No)	If the Event is Co-Sponsored (Please Identify The Co-sponsor's Name, Address, Phone Number and ASCAP Account Number)
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____
			x .01	\$		Name: _____ Address: _____ Phone No: _____ Account No: _____

**"Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds \$25,000.

**"Gross Revenue" means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

GLCS@ascap.com 1-800-505-4052 1-615-691-7795 (FAX)
 Epayment Websites: <http://www.ascap.com/mylicense> or <http://www.ascap.com>



INVOICE

1-866-218-5823
www.sesac.com
FED ID: 83-2154058

APPROVED FOR PAYMENT
 ACCT # _____

 DATE _____

 SIGNATURE _____

Music Performance License

Account Name:	City of Oak Creek
Account #:	81306
Bill To #:	749912
Statement Period Through End Date	12/31/2020
Payment Due Date	01/01/2020

BALANCE DUE SUMMARY	
Current Period Payment Due	\$919.00
Past Period(s) Payment Due	\$.00
Late Fees	\$.00
Total Amount Due	\$919.00
Last Payment Received 02/07/2019	\$875.00
<i>Please see next page(s) for invoice details</i>	

Simplify your life with AutoPay

Visit sesac.com/pay to enroll today
 Have your account # and bill to # ready
 All major credit cards and echeck accepted

Important Information

If you have any questions, please call Customer Service at 1-866-218-5823.

SESAC has adopted a new look and feel for our billing statements going forward!



SIMPLIFY
 Enroll in autopay at:
www.sesac.com/pay



VISIT
 Create an account or
 login at sesac.com



CALL
 Call Customer Service
 at 1-866-218-5823



WRITE
 35 Music Square East
 Nashville, TN 37023

Please detach and return the bottom portion when paying by check.

Internal Use Only
81306 12/13/19

TO AVOID LATE CHARGES, PAY TOTAL BY THE DUE DATE



VISA

Pay by Credit Card: www.sesac.com/pay
Login Account #81306 Bill to #749912
 Login to update information



DISCOVER

TOTAL DUE BY 01/01/2020	\$919.00
--------------------------------	-----------------

CHECK # _____ CHECK AMOUNT _____



CITY OF OAK CREEK
 8040 S 6TH ST
 OAK CREEK, WI 53154-2313

022535
 T126 P1



Make check payable to:
 SESAC
 P.O. BOX 5246
 New York, NY 10008-5246

000813060023612000000919005



Account #: 81306

Bill To #: 749912

City of Oak Creek

Inv Number	Inv Date	Inv Amount	Amount Paid	Late Charge	Other Adj	Balance
10353624	01/01/2020	\$919.00				\$919.00
City of Oak Creek		8040 S 6th St, Oak Creek, WI				\$919.00
Contract No.: 47114-1		Municipalities, Jan 01, 2020 - Dec 31, 2020				

Group Total: \$919.00





**10 Music Square East
Nashville, TN 37203-4399**

City Clerk
Oak Creek, Wisconsin
8040 S 6th St
Oak Creek, WI 53154-2313

002264



Invoice & Remittance Advice	
Account Number:	1894386
Billing Number:	36832841
Billing Date:	02-JAN-2020
Total Amount Due:	USD 327.60
Amount Enclosed:	

Pay Online: www.bmi.com/paynow

BMI
PO Box 630893
Cincinnati OH 45263-0893

Contact us: (888) 492-6264
www.bmi.com/email



010140000002264

01894386368328410000003276016

Please return the above portion with your payment
Correspondence written on this notice or sent to this address will not be recognized by BMI

Billing Number	Beginning Balance	Billed and Adjusted	Payments	Ending Balance
36832841	\$0.00	\$327.60	\$0.00	\$327.60

Date	Type	Transaction #	Description	Amount Due (in USD)
Account# 1894386				
Oak Creek, Wisconsin				
8640 S Howell Ave P O Box 27 Oak Creek WI 53154				
01-JAN-2020	INV	9524057	Estimated Fee 01/01/2020 - 12/31/2020	\$327.60

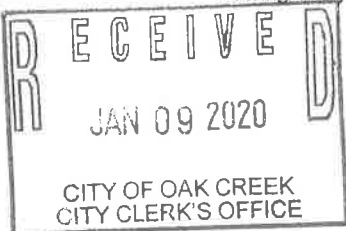
If you are billed quarterly or semi-annually and your payment is 90 days past due, the unpaid balance of your Annual Fee is now due in full.

BMI customers have the following online features:

Manage your account online using the account and billing numbers appearing on the top of this invoice at: www.bmi.com/lge. For the best online experience, please use the Google Chrome browser. Make a payment at: www.bmi.com/paynow using the account number and billing number above to login. As a reminder, we accept payments from both business and personal accounts.

Recently held a Special Event with gross revenues in excess of \$25,000 or more? These events should be reported within 90 days as outlined in your BMI Local Government Entities License Agreement. Please contact your BMI representative at 877-264-2137 to request a report form.

Connect with additional savings for your business at: www.bmi.com/fedex.



APPROVED FOR PAYMENT
ACCT # _____
DATE _____
SIGNATURE _____

COMMON COUNCIL REPORT

Item: Play Structure Replacement at Riverton Meadows Park

Recommendation: That the Common Council approve the recommendation of the Director of Public Works to purchase replacement playground equipment from Gerber Leisure Products in the amount of \$74,094.

Fiscal Impact: The money for this playground equipment would come from the 2020 CIP Capital Project.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: The Public Works Department received bid pricing from three different purchasing consortiums who have bid this playground equipment. We are also looking to donate the old equipment to Kids Around the World who establish playgrounds in poverty-stricken communities around the world.

This purchase is a 2020 CIP project budgeted for \$76,500.00.

Contract Price	AMOUNT
HGAC Purchasing Contract	\$74,094.00
National IPA Purchasing Contract	\$74,828.00
NCPA Purchasing Contract	\$74,340.00

Options/Alternatives: Leave existing play structure at park.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Ted Johnson
Public Works Director

Fiscal Review:



Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: Bid Pricing from HGAC, National IPA, and NCPA Purchasing contracts.



slr
landscape
structures

Riverton Meadows



Option 2.3 • 01.15.2020

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slr
landscape
structures

Riverton Meadows

GERBER
FOOD & BEVERAGE

Option 2.3 • 01.15.2020

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Riverton Meadows

Option 2.3 • 01/15/2020

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slr
landscape
structures

Riverton Meadows

GERBER
FOOD PRODUCTS GROUP

Option 2.3 • 01.15.2020

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IPBEMA CERTIFIED
 The IPBEMA Certified logo is a mark of excellence for the playground industry. It signifies that the playground equipment and services have been independently audited and certified to meet the highest standards of safety and quality.

THE PLAY AREA IS NOT DESIGNED OR
 ENGINEERED FOR ACHIEVING 2015
 ACCESS REQUIREMENTS UNDER THE ADA.

2.0 THE MANUFACTURER'S DESIGN MAY
 NOT MEET AREA 504S CRITERIA TO
 THE ADA ACCESSIBILITY STANDARDS
 AS APPLICABLE TO FACILITIES OPEN TO
 THE PUBLIC. THE USER SHALL VERIFY
 WITHIN 504S EXISTING USE DATE.

THE CONTRACTOR SHALL NOT BUILD OR
 INSTALL ANY EQUIPMENT OR STRUCTURE
 THAT DOES NOT MEET THE ACCESSIBILITY
 REQUIREMENTS OF THE ADA. THE USER
 SHALL VERIFY WITHIN 504S EXISTING USE
 DATE. THE CONTRACTOR SHALL NOT BUILD
 OR INSTALL ANY EQUIPMENT OR STRUCTURE
 THAT DOES NOT MEET THE ACCESSIBILITY
 REQUIREMENTS OF THE ADA. THE USER
 SHALL VERIFY WITHIN 504S EXISTING USE
 DATE.

DO NOT, UNDER ANY CIRCUMSTANCES, USE
 ANY EQUIPMENT OR STRUCTURE THAT
 DOES NOT MEET THE ACCESSIBILITY
 REQUIREMENTS OF THE ADA. THE USER
 SHALL VERIFY WITHIN 504S EXISTING USE
 DATE. THE CONTRACTOR SHALL NOT BUILD
 OR INSTALL ANY EQUIPMENT OR STRUCTURE
 THAT DOES NOT MEET THE ACCESSIBILITY
 REQUIREMENTS OF THE ADA. THE USER
 SHALL VERIFY WITHIN 504S EXISTING USE
 DATE.

ACCESSIBILITY/PROTECTIVE
 SURFING SURFACE 12 INCH OCCUPANCY
 SURFING SURFACE 12 INCH OCCUPANCY

DESIGNED BY:
 SLR
 12000 N. UNIVERSITY BLVD.
 SUITE 100
 DENVER, CO 80231

DATE	DESCRIPTION



3-5 YEARS *2 TOTAL SEATS INCLUDED IN 2-5 ADA COUNT
 TOTAL ELEVATED PLAY COMPONENTS 3
 TOTAL ELEVATED COMPONENTS ACCESSIBLE BY WAIVER 0
 TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER 0
 TOTAL ACCESSIBLE ELEVATED LEVEL COMPONENTS 3
 TOTAL ACCESSIBLE LEVEL COMPONENTS 1
 TOTAL ACCESSIBLE LEVEL COMPONENTS 1
 TOTAL ACCESSIBLE LEVEL COMPONENTS 1

5-12 YEARS
 SURFACING:
 TOTAL AREA = 7,312.50 FT²
 SAND AREA = 2,316.50 FT²
 CHIP AREA = 5,000.00 FT²

5-12 YEARS
 TOTAL ELEVATED PLAY COMPONENTS 3
 TOTAL ELEVATED COMPONENTS ACCESSIBLE BY WAIVER 0
 TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER 0
 TOTAL ACCESSIBLE ELEVATED LEVEL COMPONENTS 3
 TOTAL ACCESSIBLE LEVEL COMPONENTS 1
 TOTAL ACCESSIBLE LEVEL COMPONENTS 1

APPROX THE
 Multi-system
 CHANGE #
 20010701-02

Gerber Leisure
 Products, Inc
 Kyla Reardon

Riverlon Meadows
 Option 2
 Oak Creek, WI





The use of components included on this plan are IPEMA certified unless noted otherwise. It is intended as a guide to the job and not a substitute for the manufacturer's instructions or the requirements of ASTM F1487. For more product information, visit www.landscape.com.

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IF IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US PRIOR TO CONSTRUCTION. DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SITE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SURFACING MUST BE WELL DRAINED IF THE SOIL DOES NOT DRAIN NATURALLY. IT MUST BE TILED OR SLOPED 1/4" TO 1/4" PER FOOT TO A STORM SEWER OR A "TRENCH DRAIN".

ACCESSIBLE/PROTECTIVE
LOOSE FILL MATERIAL
(ENGINEERED WOOD FIBER SUGGESTED)
7,312 SQ FT

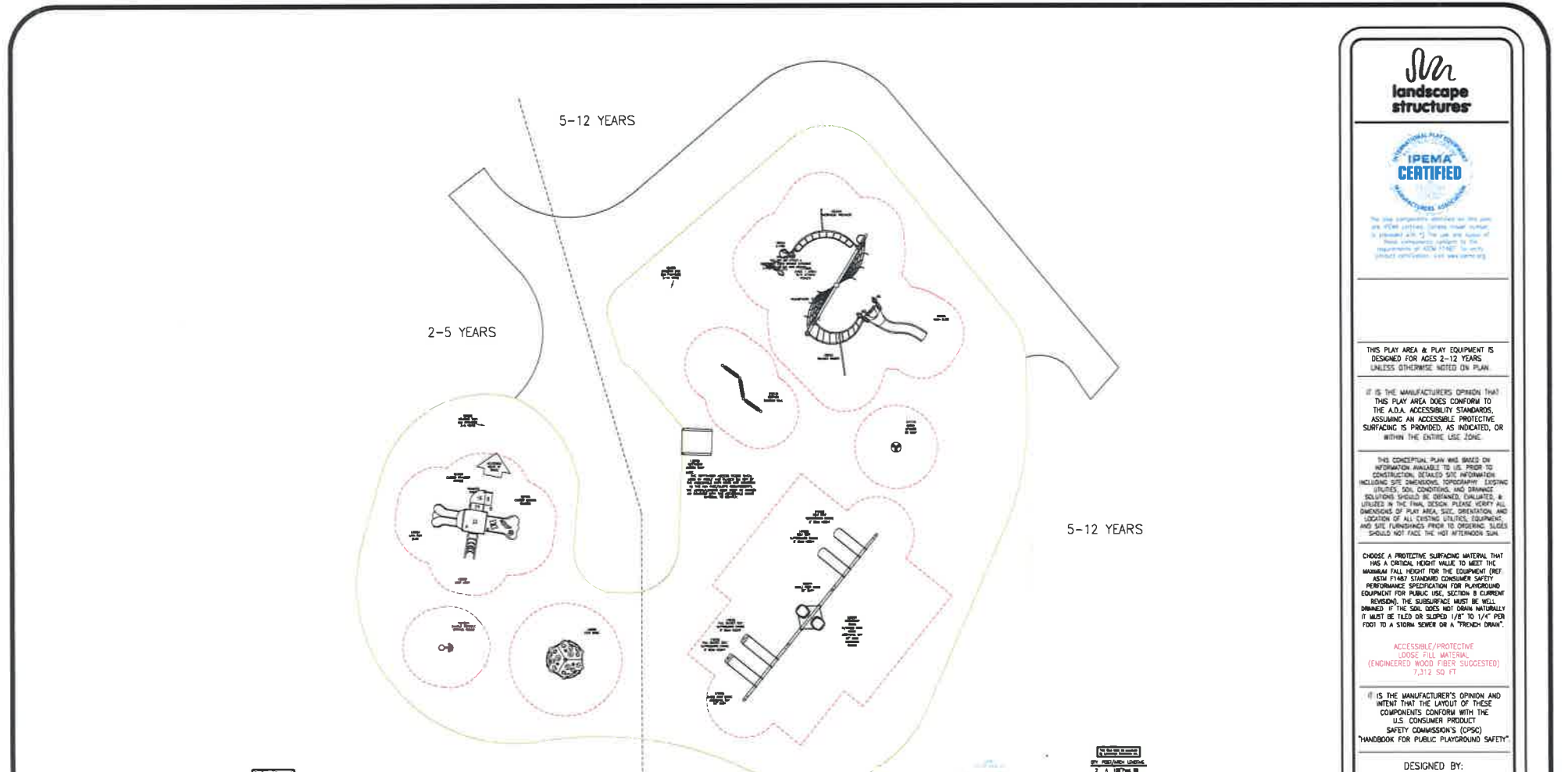
IF IT IS THE MANUFACTURER'S OPINION AND INTENT THAT THE LAYOUT OF THESE COMPONENTS CONFORM WITH THE U.S. CONSUMER PRODUCT SAFETY COMMISSION'S (CPSC) "HANDBOOK FOR PUBLIC PLAYGROUND SAFETY"

DESIGNED BY:

KLP

COPYRIGHT: 01/15/2020
LANDSCAPE STRUCTURES, INC.
801 7th STREET SOUTH - P.O. BOX 188
MILWAUKEE, WISCONSIN 53210
Ph: 1-800-328-0033 FAX: 1-414-872-5091

Date: Previous Drawing #: Revisions:



5-12 YEARS

TOTAL ELEVATED PLAY COMPONENTS	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	10	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	9	REQUIRED	9

SURFACING:
TOTAL AREA = 7,312 SQ FT
SAND AREA = 2,316 SQ FT
EWF AREA = 4,996 SQ FT

2-5 YEARS *(2) TOT SEATS INCLUDED IN 2-5 ADA COUNT

TOTAL ELEVATED PLAY COMPONENTS	3	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	1
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	3	REQUIRED	1
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	4	REQUIRED	1
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	3	REQUIRED	3



Riverton Meadows
Option 2
Oak Creek, WI

Gerber Leisure
Products, Inc.
Kyla Reamon

SYSTEM TYPE:
Multi-system

DRAWING #:
20010701-02





Gerber Leisure Products, INC.

PO Box 42
Mount Horeb, WI 53572
Phone: 800-236-7758

Prepared by: Kyla Reamon / kyla@gerberleisure.com

QUOTE

Table with quote details: DATE: 1/15/20, QUOTE Name: Updated HGAC Contract, Valid Until: 12/5/2020

Customer

Oak Creek Parks and Recreation
Attn: Jeff Wendt
Parks Maintenance Supervisor
800 West Puetz Road
Oak Creek, WI 53154

Main table with columns: DESCRIPTION, QTY, PRICE, AMOUNT. Includes items like New Landscape Structures play equipment, HGAC Contract Discount, Freight to installer, Professional installation, Certified playground wood fiber surfacing, and Removal and disposal of existing equipment.

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

Summary table: Subtotal \$74,094.00, Taxable \$0.00, Tax rate 0.000%, Tax due \$0.00, Other \$0.00, TOTAL Due \$74,094.00

TERMS AND CONDITIONS

- 1. A 50% deposit is required to place the order
2. Customer will be billed for equipment upon receipt of signed quote
3. Additional services will be billed upon completion of the project
4. Payment will be due within 30 days of invoice date
5. Please mail or email signed price quote to the address above

Customer Acceptance (sign below):

x _____

Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com

Thank You For Your Business!

Date Generated: January 15, 2020

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	156439A	Clamp No Faces (O-O)	0	0
1	156440A	Clamp One Face (A-A)	0	0
1	156441A	Clamp Two Faces 90* (A-B)	0	0
3	157585A	Clamp One Face (O-E)	0	0
1	160252A	BalanceWinder DB Only Attached to One Arch & One Arch Post	4512	4512
1	171628A	Evos 1 Arch w/4 Attach Points DB Only	14702	14702
2	156454A	E-Pod	289	578
1	160254A	Overhead Trekker DB Only	2000	2000
1	182865A	Rush Slide DB Only	4344	4344
		Cost of PlayStructure Items		26136
INDEPENDENT:				
1	219510A	GeoPlex Climber Wall w/Alum Posts DB	4984	4984
1	247179A	Curva Spinner DB Only	1766	1766
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury	0	0
4	100626A	30" Galvanized Stake	13	52
1	130799A	TuffTimbers Access Wedge	822	822
2	174018A	Belt Seat ProGuard Chains for 8' Beam Height	122	244
2	176038A	Full Bucket Seat ProGuard Chains for 8' Beam Height	330	660
1	177344A	Single Post Swing Frame 52" Bury 8' Beam Height Only	1340	1340
1	177345A	Single Post Swing Frame 52" Bury Additional Bay 8' Beam Height Only	949	949
1	237297A	Friendship Swing w/Single Post Frame Additional Bay 52" Bury ProGuard Chains	2654	2654
		Cost of Independent Items		13471
		Cost of Equipment		39607
		Total		39607

Date Generated: January 15, 2020				
QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	137966A	Critter Canyon Climber 32"Dk DB	1406	1406
1	139262A	Loop Arch 32"Dk DB	1254	1254
1	111237A	Square Tenderdeck	736	736
1	153020A	Curved Transfer Module 32"Dk Left DB	2040	2040
2	111397D	98"Post DB	274	548
2	111397C	106"Post DB	279	558
1	137967A	Lava Run Slide 32"Dk DB	1446	1446
Cost of PlayStructure Items				7988
INDEPENDENT:				
1	164074B	Single Bobble Rider DB	1132	1132
1	168099A	Cozy Dome DB	4192	4192
1	182503A	Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury	0	0
Cost of Independent Items				5324
Cost of Equipment				13312
Total				13312



Gerber Leisure Products, INC.

PO Box 42
Mount Horeb, WI 53572
Phone: 800-236-7758

Prepared by: Kyla Reamon / kyla@gerberleisure.com

QUOTE

Table with quote details: DATE: 1/15/20, QUOTE Name: Updated National IPA Contract, Valid Until: 12/5/2020

Customer

Oak Creek Parks and Recreation
Attn: Jeff Wendt
Parks Maintenance Supervisor
800 West Puetz Road
Oak Creek, WI 53154

Main table with columns: DESCRIPTION, QTY, PRICE, AMOUNT. Includes items like 'New Landscape Structures play equipment', 'National IPA Contract Discount', 'Freight to installer', 'Professional installation of above listed equipment', 'Certified playground wood fiber surfacing', 'Removal and disposal of existing equipment', and 'Excavation, site prep/leveling and removal of spoils...'.

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

Summary table: Subtotal \$74,828.00, Taxable \$0.00, Tax rate 0.000%, Tax due \$0.00, Other \$0.00, TOTAL Due \$74,828.00

TERMS AND CONDITIONS

- 1. A 50% deposit is required to place the order
2. Customer will be billed for equipment upon receipt of signed quote
3. Additional services will be billed upon completion of the project
4. Payment will be due within 30 days of invoice date
5. Please mail or email signed price quote to the address above

Customer Acceptance (sign below):

x _____

Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com

Thank You For Your Business!

Date Generated: January 15, 2020

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	156439A	Clamp No Faces (O-O)	0	0
1	156440A	Clamp One Face (A-A)	0	0
1	156441A	Clamp Two Faces 90* (A-B)	0	0
3	157585A	Clamp One Face (O-E)	0	0
1	160252A	BalanceWinder DB Only Attached to One Arch & One Arch Post	4578	4578
1	171628A	Evos 1 Arch w/4 Attach Points DB Only	14920	14920
2	156454A	E-Pod	294	588
1	160254A	Overhead Trekker DB Only	2029	2029
1	182865A	Rush Slide DB Only	4408	4408
		Cost of PlayStructure Items		26523
INDEPENDENT:				
1	219510A	GeoPlex Climber Wall w/Alum Posts DB	5057	5057
1	247179A	Curva Spinner DB Only	1792	1792
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury	0	0
4	100626A	30" Galvanized Stake	13	52
1	130799A	TuffTimbers Access Wedge	834	834
2	174018A	Belt Seat ProGuard Chains for 8' Beam Height	124	248
2	176038A	Full Bucket Seat ProGuard Chains for 8' Beam Height	335	670
1	177344A	Single Post Swing Frame 52" Bury 8' Beam Height Only	1360	1360
1	177345A	Single Post Swing Frame 52" Bury Additional Bay 8' Beam Height Only	963	963
1	237297A	Friendship Swing w/Single Post Frame Additional Bay 52" Bury ProGuard Chains	2693	2693
		Cost of Independent Items		13669
		Cost of Equipment		40192
		Total		40192

Date Generated: January 15, 2020

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	137966A	Critter Canyon Climber 32"Dk DB	1427	1427
1	139262A	Loop Arch 32"Dk DB	1272	1272
1	111237A	Square Tenderdeck	747	747
1	153020A	Curved Transfer Module 32"Dk Left DB	2070	2070
2	111397D	98"Post DB	278	556
2	111397C	106"Post DB	283	566
1	137967A	Lava Run Slide 32"Dk DB	1468	1468
		Cost of PlayStructure Items		8106
INDEPENDENT:				
1	164074B	Single Bobble Rider DB	1148	1148
1	168099A	Cozy Dome DB	4254	4254
1	182503A	Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury	0	0
		Cost of Independent Items		5402
		Cost of Equipment		13508
		Total		13508



Gerber Leisure Products, INC.

PO Box 42
Mount Horeb, WI 53572
Phone: 800-236-7758

Prepared by: Kyla Reamon / kyla@gerberleisure.com

QUOTE

Table with quote details: DATE: 1/15/20, QUOTE Name: Updated NCPA Contract, Valid Until: 12/5/2020

Customer information table: Oak Creek Parks and Recreation, Attn: Jeff Wendt, Parks Maintenance Supervisor, 800 West Puetz Road, Oak Creek, WI 53154

Main quote table with columns: DESCRIPTION, QTY, PRICE, AMOUNT. Includes items like New Landscape Structures play equipment, NCPA Contract Discount, Freight to installer, Professional installation, Certified playground wood fiber surfacing, and Removal and disposal of existing equipment.

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

Summary table: Subtotal \$74,340.00, Taxable \$0.00, Tax rate 0.000%, Tax due \$0.00, Other \$0.00, TOTAL Due \$74,340.00

TERMS AND CONDITIONS

- 1. A 50% deposit is required to place the order
2. Customer will be billed for equipment upon receipt of signed quote
3. Additional services will be billed upon completion of the project
4. Payment will be due within 30 days of invoice date
5. Please mail or email signed price quote to the address above
Customer Acceptance (sign below):

x _____
Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com

Thank You For Your Business!

Date Generated: January 15, 2020

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	156439A	Clamp No Faces (O-O)	0	0
1	156440A	Clamp One Face (A-A)	0	0
1	156441A	Clamp Two Faces 90* (A-B)	0	0
3	157585A	Clamp One Face (O-E)	0	0
1	160252A	BalanceWinder DB Only Attached to One Arch & One Arch Post	4534	4534
1	171628A	Evos 1 Arch w/4 Attach Points DB Only	14775	14775
2	156454A	E-Pod	291	582
1	160254A	Overhead Trekker DB Only	2009	2009
1	182865A	Rush Slide DB Only	4366	4366
		Cost of PlayStructure Items		26266
INDEPENDENT:				
1	219510A	GeoPlex Climber Wall w/Alum Posts DB	5008	5008
1	247179A	Curva Spinner DB Only	1775	1775
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury	0	0
4	100626A	30" Galvanized Stake	13	52
1	130799A	TuffTimbers Access Wedge	826	826
2	174018A	Belt Seat ProGuard Chains for 8' Beam Height	122	244
2	176038A	Full Bucket Seat ProGuard Chains for 8' Beam Height	332	664
1	177344A	Single Post Swing Frame 52" Bury 8' Beam Height Only	1346	1346
1	177345A	Single Post Swing Frame 52" Bury Additional Bay 8' Beam Height Only	954	954
1	237297A	Friendship Swing w/Single Post Frame Additional Bay 52" Bury ProGuard Chains	2667	2667
		Cost of Independent Items		13536
		Cost of Equipment		39802
		Total		39802

Date Generated: January 15, 2020

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	137966A	Critter Canyon Climber 32"Dk DB	1413	1413
1	139262A	Loop Arch 32"Dk DB	1260	1260
1	111237A	Square Tenderdeck	740	740
1	153020A	Curved Transfer Module 32"Dk Left DB	2050	2050
2	111397D	98"Post DB	275	550
2	111397C	106"Post DB	281	562
1	137967A	Lava Run Slide 32"Dk DB	1454	1454
		Cost of PlayStructure Items		8029
INDEPENDENT:				
1	164074B	Single Bobble Rider DB	1137	1137
1	168099A	Cozy Dome DB	4213	4213
1	182503A	Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury	0	0
		Cost of Independent Items		5350
		Cost of Equipment		13379
		Total		13379

COMMON COUNCIL REPORT

Item: Play Structure Replacement at Manor Marquette Park

Recommendation: That the Common Council approve the recommendation of the Director of Public Works to purchase replacement playground equipment from Gerber Leisure Products in the amount of \$118,799.

Fiscal Impact: The money for this playground equipment would come from the 2020 CIP Capital Project.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: The Public Works Department received bid pricing from three different purchasing consortiums who have bid this playground equipment. We are also looking to donate the old equipment to Kids Around the World who establish playgrounds in poverty-stricken communities around the world.

This purchase is a 2020 CIP project budgeted for \$123,360.00.

Contract Price	AMOUNT
HGAC Purchasing Contract	\$118,799.00
National IPA Purchasing Contract	\$119,980.00
NCPA Purchasing Contract	\$119,192.00

Options/Alternatives: Leave existing play structure at park.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Ted Johnson
Public Works Director

Fiscal Review:



Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: Bid Pricing from HGAC, National IPA, and NCPA Purchasing contracts.



Gerber Leisure Products, INC.

PO Box 42
Mount Horeb, WI 53572
Phone: 800-236-7758

Prepared by: Kyla Reamon / kyla@gerberleisure.com

QUOTE

DATE:	1/13/20
QUOTE Name:	Manor Marquette HGAC Contract
Valid Until:	12/5/2020

Customer
Oak Creek Parks and Recreation Attn: Jeff Wendt Parks Maintenance Supervisor 800 West Puetz Road Oak Creek, WI 53154

DESCRIPTION	QTY	PRICE	AMOUNT
New Landscape Structures play equipment, per attached 2D, 3Ds & Component List	1	89238	89,238.00
HGAC Contract Discount	1	-7139	-7,139.00
Freight to installer	1	900	900.00
Professional installation of above listed equipment <i>*includes digging footing holes, assembly of equipment, concrete for footings *does not include excavation, site prep/leveling, surfacing, installation of surfacing</i>	1	25350	25,350.00
Certified playground wood fiber surfacing, delivered, 222 cubic yards	1	5300	5,300.00
Installation of 222 cubic yards of certified playground wood fiber surfacing <i>*Includes new woodchips for swings, 5-12 area and existing 2-5 area</i>	1	2525	2,525.00
Removal and disposal of existing equipment	1	2625	2,625.00
ADA access path, excavation, site prep/leveling and removal of spoils to be completed by Oak Creek parks & recreation representatives			0.00

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

Subtotal	\$118,799.00
Taxable	\$0.00
Tax rate	0.000%
Tax due	\$0.00
Other	\$0.00
TOTAL Due	\$118,799.00

TERMS AND CONDITIONS

- A 50% deposit is required to place the order**
 - Customer will be billed for equipment upon receipt of signed quote
 - Additional services will be billed upon completion of the project
 - Payment will be due within 30 days of invoice date
 - Please mail or email signed price quote to the address above
- Customer Acceptance (sign below):*

x _____
Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com

Thank You For Your Business!



slr
landscape
structures

Manor Marquette Park

GERBER
FOOD & DRINK

Option 1 • 01.07.2020

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Manor Marquette Park



Option 1 • 01.07.2020

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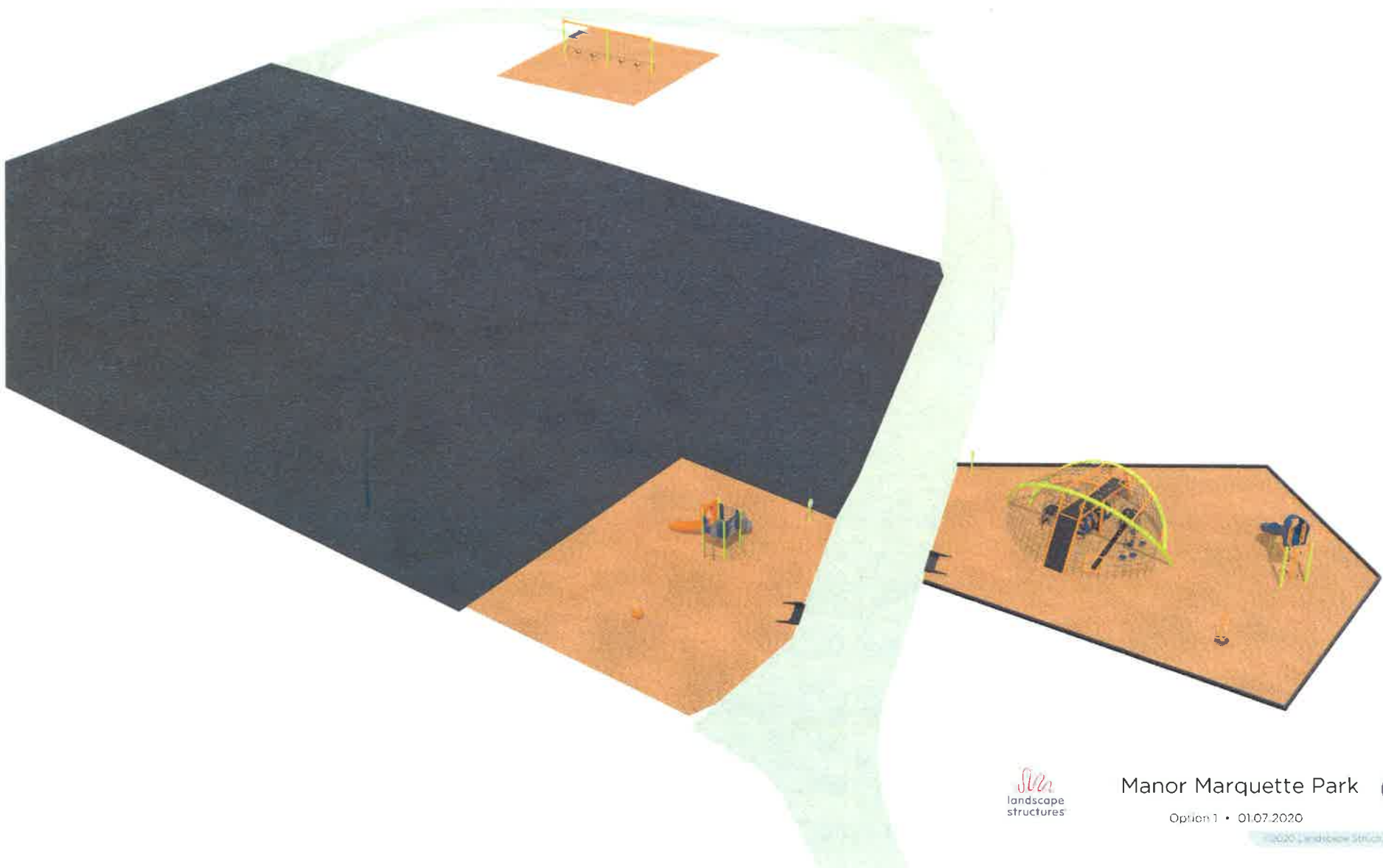


Manor Marquette Park

Option 1 • 01.07.2020



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landscape
structures



DATE	19022001-02	KLH
DATE	19022001-07	KLH
DATE	19022001-07	KLH
DATE	19022001-07	KLH



6 YEARS

6 YEARS

TOTAL ELEVATED PLAY COMPONENTS SHOWN	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	2	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED	

TOTAL ELEVATED PLAY COMPONENTS SHOWN	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	2	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED	

Manor Marquette
Option 1
Oak Creek, WI

Gerber Leisure
Products, Inc.
Kyla Reamon

Multi-Station

DRAWING #:
19022001-03



landscape structures



The first component's compliance with the provisions of 29 CFR 1191.101 (b) (5) (ii) is not intended to constitute a warranty of the manufacturer's compliance with the provisions of 29 CFR 1191.101 (b) (5) (ii) or any other applicable law.

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US PRIOR TO CONSTRUCTION. DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MINIMUM FALL HEIGHT FOR THE EQUIPMENT (SEE ADOPTED STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 6.1.1. EQUIPMENT HEIGHTS). THE SURFACING MUST BE WELL DRAINED IF THE SOIL DOES NOT DRAIN NATURALLY. IT MUST BE TILED OR SLOPED 1/4" TO 1/4" PER FOOT TO A STORM SEWER OR A TRENCH DRAIN.

ACCESSIBLE/PROTECTIVE
CODE: FILL MATERIAL
(ENGINEERED WOOD FIBER SUGGESTED)
4,990 SQ FT

IT IS THE MANUFACTURER'S OPINION AND INTENT THAT THE LAYOUT OF THESE COMPONENTS CONFORM WITH THE U.S. CONSUMER PRODUCT SAFETY COMMISSION'S (CPSC) "HANDBOOK FOR PUBLIC PLAYGROUND SAFETY".

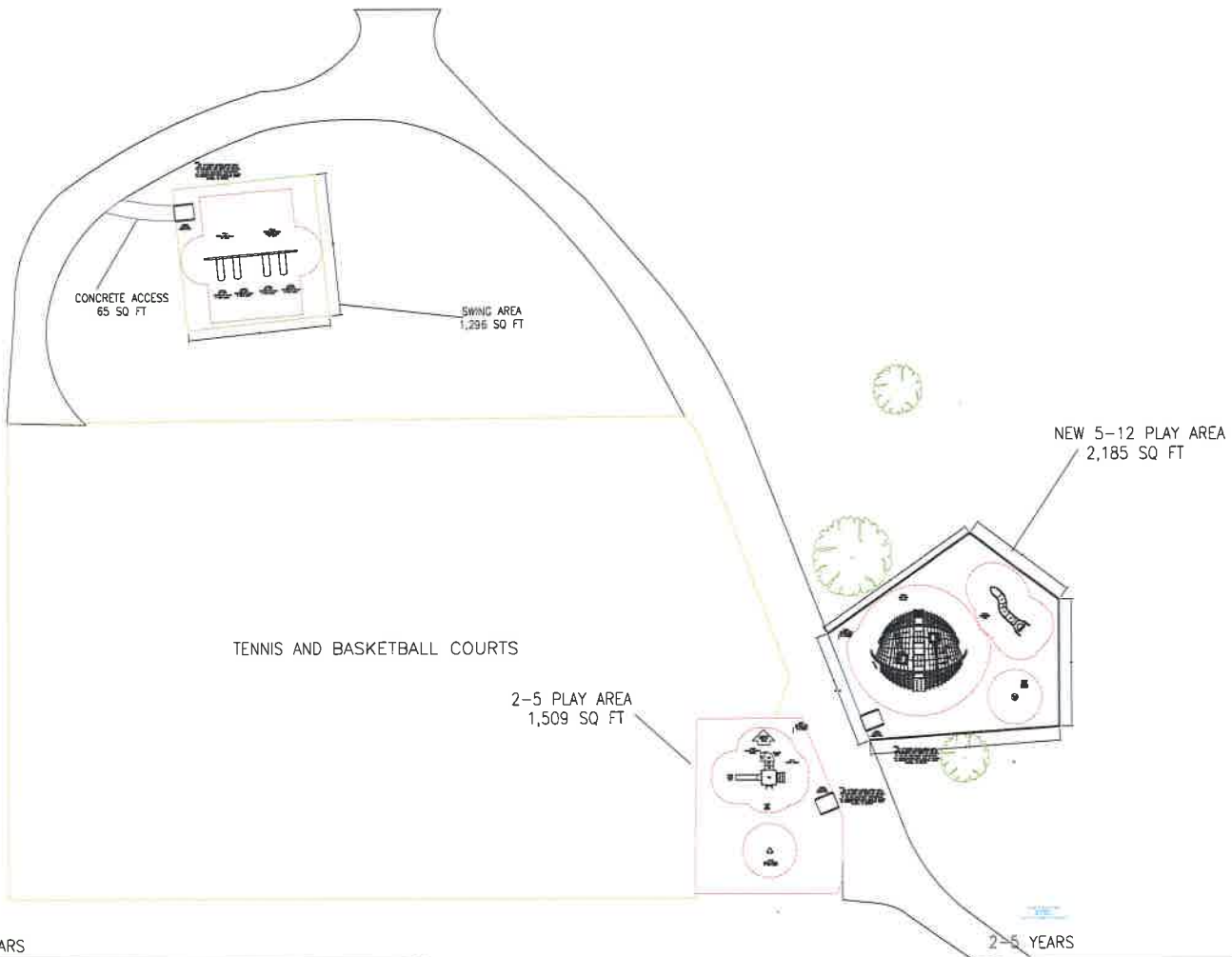
DESIGNED BY:

KP

COPYRIGHT: 01/03/2020
LANDSCAPE STRUCTURES, INC.

831 7th STREET SOUTH • P.O. BOX 188
BEAUMONT, MINNESOTA 55004
PH: 1-800-328-0035 FAX: 1-763-972-8081

1/12/2020	19022001-02	KLP
2/20/2020	19022001-01	KLP
Date	Previous Drawing #	Initials



5-12 YEARS

TOTAL ELEVATED PLAY COMPONENTS	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	7	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED	4

2-5 YEARS

TOTAL ELEVATED PLAY COMPONENTS	3	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	3	REQUIRED	2
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	1	REQUIRED	1
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	1	REQUIRED	1

Manor Marquette
Option 1
Oak Creek, WI

Gerber Leisure
Products, Inc.
Kyla Reamon

SYSTEM TYPE:
Multi-System

DRAWING #:
19022001-03

Date Generated: January 9, 2020

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	247179A	Curva Spinner DB Only	1766	1766
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury	0	0
1	189314A	Rushwinder DB Right	5329	5329
1	248479A	Crab Trap DB Only	66127	66127
46	100626A	30" Galvanized Stake	13	598
38	119214A	Tuff-Timber 4'	49	1862
2	130799A	TuffTimbers Access Wedge	822	1644
4	174018A	Belt Seat ProGuard Chains for 8' Beam Height	122	488
1	177344A	Single Post Swing Frame 52" Bury 8' Beam Height Only	1340	1340
1	177345A	Single Post Swing Frame 52" Bury Additional Bay 8' Beam Height Only	949	949
		Cost of Independent Items		80103
		Cost of Equipment		80103
		Total		80103

Date Generated: January 9, 2020				
QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	111364A	Loop Ladder 40"Dk DB	883	883
1	181114B	Wiggle Ladder 40"Dk DB	675	675
1	111237A	Square Tenderdeck	736	736
1	153020B	Curved Transfer Module 40"Dk Right DB	2390	2390
2	111397C	106"Post DB	279	558
2	111397B	114"Post DB	284	568
1	133668A	Single Slide 40"Dk DB	1487	1487
Cost of PlayStructure Items				7297
INDEPENDENT:				
1	152179A	Saddle Spinner DB 12"Height	964	964
1	182503A	Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury	0	0
4	100626A	30" Galvanized Stake	13	52
1	130799A	TuffTimbers Access Wedge	822	822
Cost of Independent Items				1838
Cost of Equipment				9135
Total				9135



Gerber Leisure Products, INC.

PO Box 42
Mount Horeb, WI 53572
Phone: 800-236-7758

Prepared by: Kyla Reamon / kyla@gerberleisure.com

QUOTE

Table with quote details: DATE: 1/13/20, QUOTE Name: Manor Marquette National IPA Contract, Valid Until: 12/5/2020

Customer
Oak Creek Parks and Recreation
Attn: Jeff Wendt
Parks Maintenance Supervisor
800 West Puetz Road
Oak Creek, WI 53154

Main item table with columns: DESCRIPTION, QTY, PRICE, AMOUNT. Includes items like 'New Landscape Structures play equipment', 'National IPA Contract Discount', 'Freight to installer', etc.

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

Summary table: Subtotal \$119,980.00, Taxable \$0.00, Tax rate 0.000%, Tax due \$0.00, Other \$0.00, TOTAL Due \$119,980.00

TERMS AND CONDITIONS

- 1. A 50% deposit is required to place the order
2. Customer will be billed for equipment upon receipt of signed quote
3. Additional services will be billed upon completion of the project
4. Payment will be due within 30 days of invoice date
5. Please mail or email signed price quote to the address above
Customer Acceptance (sign below):

x _____
Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com
Thank You For Your Business!



slr
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structures

Manor Marquette Park

 GERBER
LANDSCAPE STRUCTURES

Option 3 • 01.07.2020

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structures

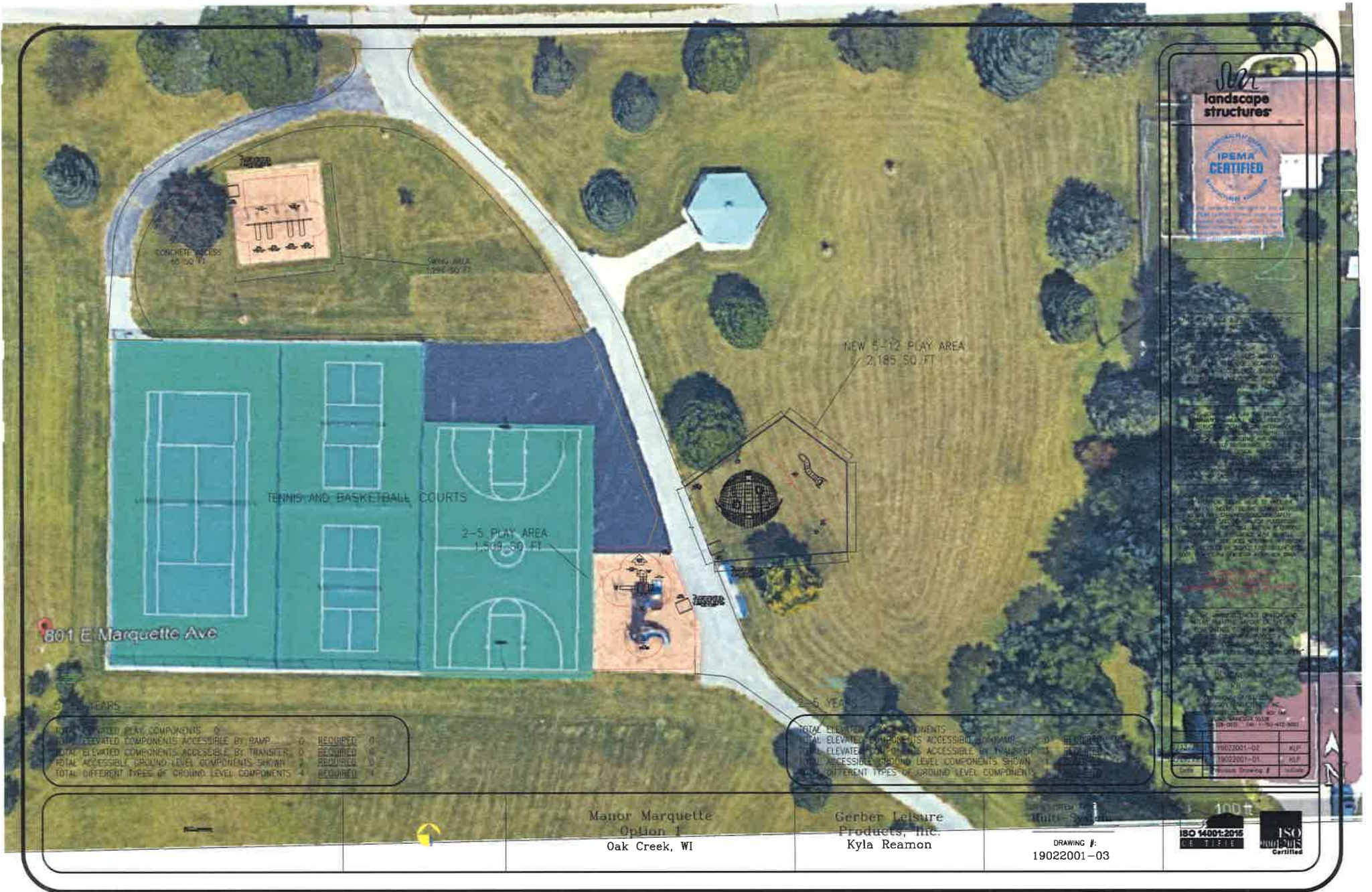
Manor Marquette Park

Option 3 • 01.07.2020

GERBER
FAMILY PRODUCTS

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IPEMA CERTIFIED
 THE IPEMA CERTIFICATION PROGRAM IS A VOLUNTARY PROGRAM OF THE INTERNATIONAL PLAY EQUIPMENT MANUFACTURERS ASSOCIATION (IPEMA). IPEMA CERTIFICATION IS A REQUIREMENT FOR ALL PLAY EQUIPMENT MANUFACTURERS WHOSE PRODUCTS ARE EXPORTED TO THE UNITED STATES OF AMERICA. IPEMA CERTIFICATION IS A REQUIREMENT FOR ALL PLAY EQUIPMENT MANUFACTURERS WHOSE PRODUCTS ARE EXPORTED TO THE UNITED STATES OF AMERICA. IPEMA CERTIFICATION IS A REQUIREMENT FOR ALL PLAY EQUIPMENT MANUFACTURERS WHOSE PRODUCTS ARE EXPORTED TO THE UNITED STATES OF AMERICA.

TOTAL GROUND LEVEL PLAY COMPONENTS	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	2	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED	1

TOTAL ELEVATED PLAY COMPONENTS	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	1	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	1	REQUIRED	0

Manor Marquette
 Option 1
 Oak Creek, WI

Gerber Leisure
 Products, Inc.
 Kyla Reamon

DRAWING #:
 19022001-03





The sign certificate attached to this plan is IPEMA Certified. Under no circumstances should this certificate be used by the manufacturer of any product for which it was not issued.

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE ADA ACCESSIBILITY STANDARDS ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THE CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US PRIOR TO CONSTRUCTION. DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SURFACING MUST BE WELL DRAINED IF THE SOIL DOES NOT DRAIN NATURALLY. IT MUST BE FILL OR SLOPED 1/8" TO 1/4" PER FOOT TO A STRAIN SINKER OR A TRENCH DRAIN.

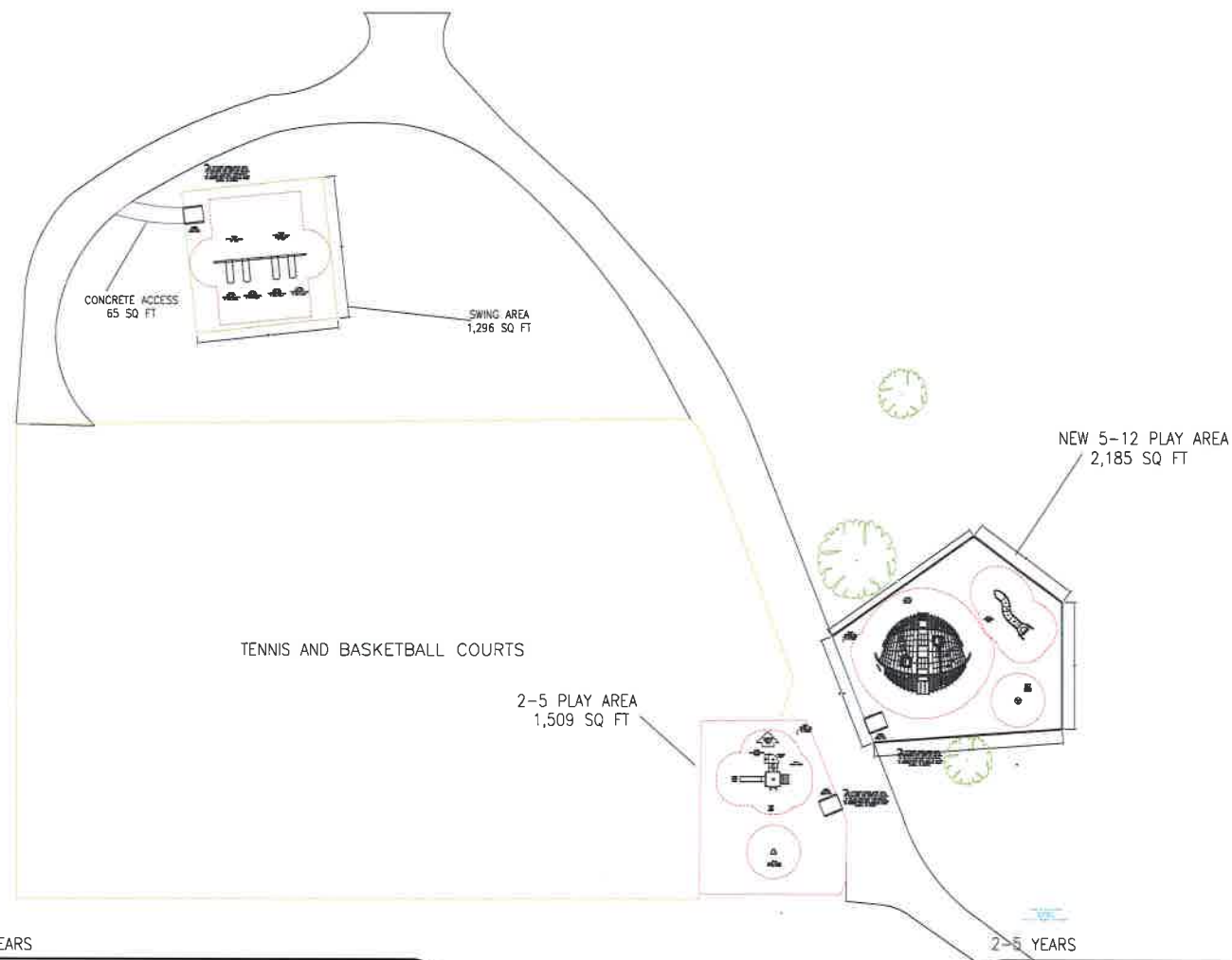
ACCESSIBLE/PROTECTIVE LOOSE FILL MATERIAL (ENGINEERED WOOD FIBER SUGGESTED) 4,990 SQ FT

IT IS THE MANUFACTURER'S OPINION AND INTENT THAT THE LAYOUT OF THESE COMPONENTS CONFORM WITH THE U.S. CONSUMER PRODUCT SAFETY COMMISSION'S (CPSC) "HANDBOOK FOR PUBLIC PLAYGROUND SAFETY"

DESIGNED BY: KP

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LANDSCAPE STRUCTURES, INC.
801 7th STREET SOUTH PO BOX 188
BEALAND, MINNESOTA 55308
PH: 1-888-388-0833 FAX: 1-763-972-4891

7/12/2019	19022001-02	KLP
8/20/2019	19022001-01	KLP
Date:	Previous Drawing #	Initials



5-12 YEARS

TOTAL ELEVATED PLAY COMPONENTS	0		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	7	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED	4

2-5 YEARS

TOTAL ELEVATED PLAY COMPONENTS	3		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	3	REQUIRED	1
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	1	REQUIRED	1
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	1	REQUIRED	1

Manor Marquette
Option 1
Oak Creek, WI

Gerber Leisure
Products, Inc.
Kyla Reamon

SYSTEM TYPE:
Multi-System

DRAWING #:
19022001-03



Date Generated: January 9, 2020

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	247179A	Curva Spinner DB Only	1792	1792
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury	0	0
1	189314A	Rushwinder DB Right	5408	5408
1	248479A	Crab Trap DB Only	67105	67105
46	100626A	30" Galvanized Stake	13	598
38	119214A	Tuff-Timber 4'	49	1862
2	130799A	TuffTimbers Access Wedge	834	1668
4	174018A	Belt Seat ProGuard Chains for 8' Beam Height	124	496
1	177344A	Single Post Swing Frame 52" Bury 8' Beam Height Only	1360	1360
1	177345A	Single Post Swing Frame 52" Bury Additional Bay 8' Beam Height Only	963	963
		Cost of Independent Items		81252
		Cost of Equipment		81252
		Total		81252

Date Generated: January 9, 2020

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	111364A	Loop Ladder 40"Dk DB	896	896
1	181114B	Wiggle Ladder 40"Dk DB	685	685
1	111237A	Square Tenderdeck	747	747
1	153020B	Curved Transfer Module 40"Dk Right DB	2426	2426
2	111397C	106"Post DB	283	566
2	111397B	114"Post DB	288	576
1	133668A	Single Slide 40"Dk DB	1509	1509
		Cost of PlayStructure Items		7405
INDEPENDENT:				
1	152179A	Saddle Spinner DB 12"Height	979	979
1	182503A	Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury	0	0
4	100626A	30" Galvanized Stake	13	52
1	130799A	TuffTimbers Access Wedge	834	834
		Cost of Independent Items		1865
		Cost of Equipment		9270
		Total		9270



Gerber Leisure Products, INC.

PO Box 42
Mount Horeb, WI 53572
Phone: 800-236-7758

Prepared by: Kyla Reamon / kyla@gerberleisure.com

QUOTE

Table with quote details: DATE: 1/13/20, QUOTE Name: Manor Marquette NCPA Contract, Valid Until: 12/5/2020

Customer information table: Oak Creek Parks and Recreation, Attn: Jeff Wendt, Parks Maintenance Supervisor, 800 West Puetz Road, Oak Creek, WI 53154

Main item list table with columns: DESCRIPTION, QTY, PRICE, AMOUNT. Includes items like 'New Landscape Structures play equipment', 'NCPA Contract Discount', 'Freight to installer', 'Professional installation of above listed equipment', 'Certified playground wood fiber surfacing', and 'Removal and disposal of existing equipment'.

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

TERMS AND CONDITIONS

- 1. A 50% deposit is required to place the order
2. Customer will be billed for equipment upon receipt of signed quote
3. Additional services will be billed upon completion of the project
4. Payment will be due within 30 days of invoice date
5. Please mail or email signed price quote to the address above
Customer Acceptance (sign below):

Summary table: Subtotal \$119,192.00, Taxable \$0.00, Tax rate 0.000%, Tax due \$0.00, Other \$0.00, TOTAL Due \$119,192.00

x _____
Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com
Thank You For Your Business!



slm
landscape
structures

Manor Marquette Park

Option 2 • 01.07.2020



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Manor Marquette Park

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GERBER
Healthy Kids Project

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Manor Marquette Park



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SLR
landscape
structures



THIS PLAN IS A PRELIMINARY DESIGN AND IS NOT TO BE USED FOR CONSTRUCTION. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL GOVERNMENT. THE DESIGNER ASSUMES NO LIABILITY FOR ANY DAMAGES OR INJURIES RESULTING FROM THE USE OF THIS PLAN. THE DESIGNER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED. THE CLIENT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL GOVERNMENT. THE DESIGNER ASSUMES NO LIABILITY FOR ANY DAMAGES OR INJURIES RESULTING FROM THE USE OF THIS PLAN. THE DESIGNER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED.

801 E Marquette Ave

5 YEARS

TOTAL ELEVATED COMPONENTS	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	3	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED	4

5-6 YEARS

TOTAL ELEVATED COMPONENTS	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	4	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	5	REQUIRED	5

Manor Marquette
Option 1
Oak Creek, WI

Gerber Leisure
Products, Inc.
Kyla Reamon

DATE: 11/11/2019
DRAWING #:
19022001-03





The play components identified on this set are IPEMA certified. Contact your supplier to inquire about the use and location of these components. Systems by the components of IPEMA PART 12 only. Contact certification: www.ipema.org

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE, PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

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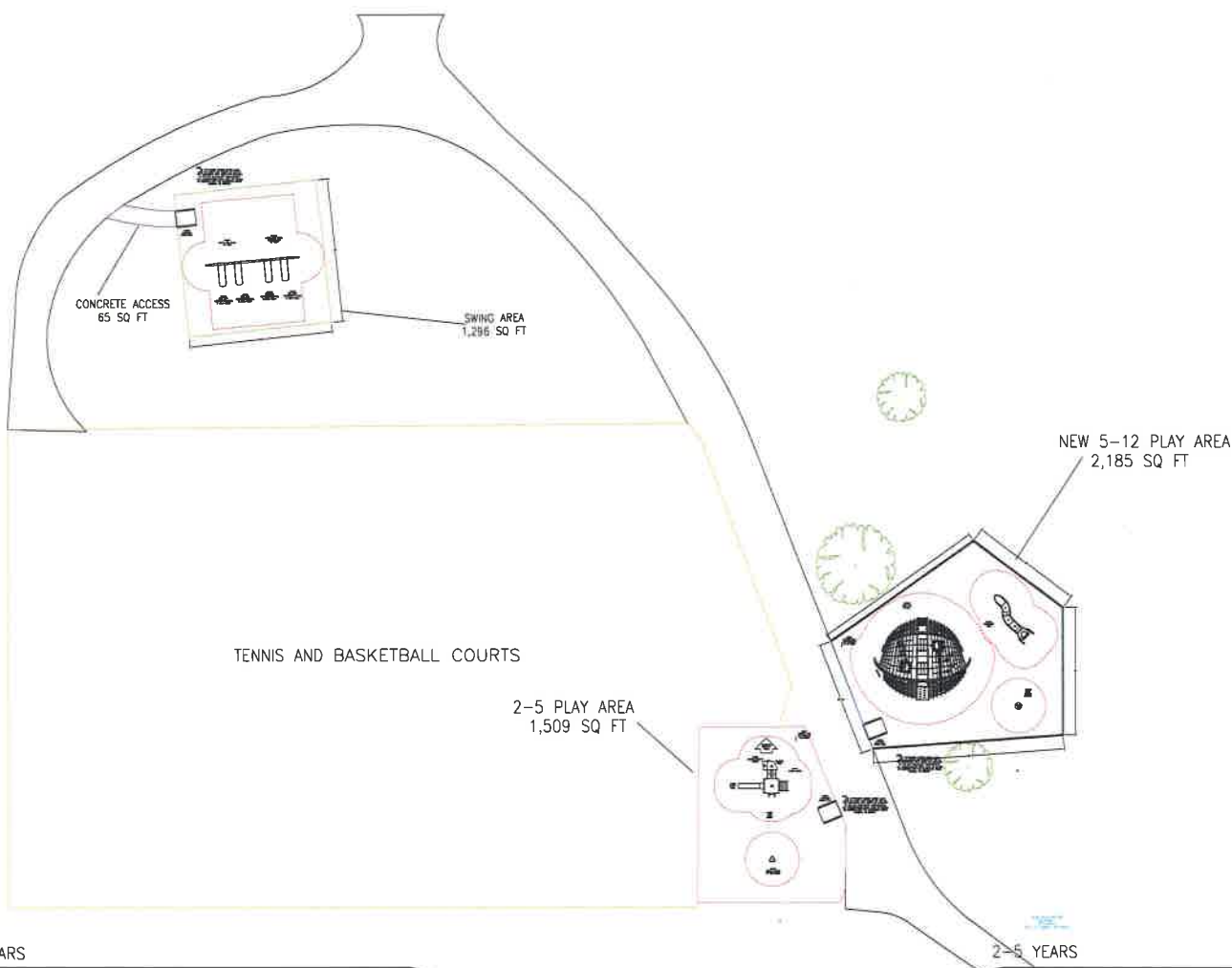
ACCESSIBLE/PROTECTIVE
LOOSE FILL MATERIAL
(ENGINEERED WOOD FIBER SUGGESTED)
4,990 SQ FT

IT IS THE MANUFACTURER'S OPINION AND INTENT THAT THE LAYOUT OF THESE COMPONENTS CONFORM WITH THE U.S. CONSUMER PRODUCT SAFETY COMMISSION'S (CPSC) "HANDBOOK FOR PUBLIC PLAYGROUND SAFETY".

DESIGNED BY:
KP

COPYRIGHT: 01/03/2020
LANDSCAPE STRUCTURES, INC.
801 7th STREET SOUTH - P.O. BOX 198
BEAUMONT, MINNESOTA 55005
Ph: 1-800-328-9035 FAX: 1-763-872-8081

6/12/2019	19022001-02	KLP
02/20/2020	19022001-01	KLP
Date:	Previous Drawing #	Initials



5-12 YEARS

TOTAL ELEVATED PLAY COMPONENTS	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	7	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	4	REQUIRED	4

2-5 YEARS

TOTAL ELEVATED PLAY COMPONENTS	3	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	3	REQUIRED	2
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	1	REQUIRED	1
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	1	REQUIRED	1



Manor Marquette
Option 1
Oak Creek, WI

Gerber Leisure
Products, Inc.
Kyla Reamon

SYSTEM TYPE:
Multi-System

DRAWING #:
19022001-03



Date Generated: January 9, 2020

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	247179A	Curva Spinner DB Only	1775	1775
1	182503C	Welcome Sign (LSI Provided) Ages 5-12 years Direct Bury	0	0
1	189314A	Rushwinder DB Right	5355	5355
1	248479A	Crab Trap DB Only	66453	66453
46	100626A	30" Galvanized Stake	13	598
38	119214A	Tuff-Timber 4'	49	1862
2	130799A	TuffTimbers Access Wedge	826	1652
4	174018A	Belt Seat ProGuard Chains for 8' Beam Height	122	488
1	177344A	Single Post Swing Frame 52" Bury 8' Beam Height Only	1346	1346
1	177345A	Single Post Swing Frame 52" Bury Additional Bay 8' Beam Height Only	954	954
		Cost of Independent Items		80483
		Cost of Equipment		80483
		Total		80483

Date Generated: January 9, 2020

QTY	NO	DESCRIPTION	PRICE	EXT PRICE
1	111364A	Loop Ladder 40"Dk DB	887	887
1	181114B	Wiggle Ladder 40"Dk DB	678	678
1	111237A	Square Tenderdeck	740	740
1	153020B	Curved Transfer Module 40"Dk Right DB	2402	2402
2	111397C	106"Post DB	281	562
2	111397B	114"Post DB	286	572
1	133668A	Single Slide 40"Dk DB	1494	1494
		Cost of PlayStructure Items		7335
INDEPENDENT:				
1	152179A	Saddle Spinner DB 12"Height	969	969
1	182503A	Welcome Sign (LSI Provided) Ages 2-5 years Direct Bury	0	0
4	100626A	30" Galvanized Stake	13	52
1	130799A	TuffTimbers Access Wedge	826	826
		Cost of Independent Items		1847
		Cost of Equipment		9182
		Total		9182

COMMON COUNCIL REPORT

Item: Bid award for the Nicholson Road Culvert replacement project

Recommendation: That the Common Council consider a motion to award the Nicholson Road Culvert Replacement Project to the lowest responsive, responsible bidder, Musson Brothers, Inc., at a estimated cost of \$155,665.52 (Project No. 14017)(5th Aldermanic District).

Fiscal Impact: The project is funded through Storm Water Fund No. 38 under Project No. 14017. The low bid for the unit price contract is \$155,665.52.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: The Engineering Department prepared plans and specifications for the Nicholson Road Culvert Replacement Project located 125 feet north of E. Meadowview Drive. The project will replace two deteriorated corrugated metal culverts with a concrete box culvert. This is a unit price contract, thus the bids have been evaluated based on estimated quantities. The project was re-advertised and re-bid after only receiving one bid last spring and the following eight bids were received and opened on January 10, 2020:

Contractor	Bid
Musson Brothers, Inc.	\$155,665.52
Mid City Corp.	\$185,690.00
Vinton Construction	\$190,678.00
Veit & Company, Inc.	\$202,146.50
UPI, LLC	\$205,026.00
Super Excavators, Inc.	\$225,672.00
D.F. Tomasini Contractors, Inc.	\$259,080.00
RLP Diversified, Inc.	\$264,512.36

The low bid represents over a 30 percent decrease in cost from when the project was previously bid last spring.

Options/Alternatives: Reject all the bids and thus not replace the deteriorated culverts.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Philip J. Beiermeister, P.E.
Environmental Design Engineer

Fiscal Review:



Bridget M. Souffrant
Assistant City Administrator/Comptroller

Approved:



Michael C. Simmons, P.E.
City Engineer

COMMON COUNCIL REPORT

Item: License Committee Report

Recommendation: That the Common Council grant the various license requests as listed on the 1/21/20 License Committee Report.

Fiscal Impact: License fees in the amount of \$1,185.00 were collected.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background:

The License Committee did not meet prior to the 1/21/20 council meeting. Tentative recommendations are as follows (favorable background reports received):

1. Grant an Operator's license to:
 - * Jocelyn B Gonzalez, 2606 S. 9th St., Milwaukee (Pick 'n Save)
 - * Brandon M. Pelzek, 2210 S. 68th St., West Allis (Kwik Trip)
 - * Hannah M. Ebben, 5351 S. Tuckaway Ln., Greenfield (Kwik Trip)
 - * Zaida E. Ramirez, 2218 N. 26th St., Milwaukee (Kwik Trip)
 - * Charlie A. DeWitt, 4842 W. Seopse St., Chicago (Jim Dandy's)
 - * Robbie B. Bowman James, 5727 S. Merrill Ave., Cudahy (Pick 'n Save)
 - * Deborah E. Draeger, 520 E. Bonita Dr., Oak Creek (Pick 'n Save)
 - * Nicole H. Littlefield, 8934 S. 11th Ave., Oak Creek (Pick 'n Save)
 - * Sara L. Budney, 4056 W. Forest Hill Ave., Franklin (Pick 'n Save)
 - * Gabrielle D. Schmidt, 6290 S. 23rd St., Milwaukee (Pizza Man)

2. Grant a Change of Agent to Kwik Trip, Inc. dba Kwik Trip #576, 2040 W. Ryan Rd., from Candida N. Christman to Laura J. Manke, 515 Hialeah Dr., Racine.

3. Grant a 2020 Dog Kennel license to Matt Sander, Life's Ruff LLC dba Centra Bark, 1075 W. Northbranch Dr., Unit B, with release of license subject to final departmental approvals.

Options/Alternatives: None

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Christa J. Miller, CMC/WCMC
Deputy City Clerk

Fiscal Review:



Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: None



COMMON COUNCIL REPORT

Item: Vendor Summary Report

Recommendation: That the Common Council approve the January 15, 2020 Vendor Summary Report in the total of \$1,348,626.09.

Fiscal Impact: Total claims paid of \$1,348,626.09. Of this grand total paid, \$801,500.69 will impact the 2019 fiscal year. The remaining amount, \$547,125.40, will impact the 2020 fiscal year.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: Of note are the following payments:

1. \$97,949.92 to Advanced Disposal (pg #1) for December recycling and trash pickup.
2. \$5,161.00 to Buelow Vetter (pg #3) for legal services.
3. \$5,271.66 to City Realty Management, Inc. (pg #4) for tax overpayment refund.
4. \$145,955.99 to Compass Mineral Company (pgs #4-5) for salt inventory.
5. \$11,649.48 to Core BTS, Inc. (pg #5) for Cisco ISE.
6. \$12,405.66 to Corelogic (pg #5) for tax overpayment refund.
7. \$16,354.04 to Enterprise FM Trust (pg #7) for December and January DPW vehicle lease monthly payments.
8. \$35,000.00 to ESRI, Inc. (pg #7) for enterprise agreement fee.
9. \$10,432.50 to Force America (pg #8) for spreader equipment.
10. \$7,180.00 to Grunau Co. (pg #9) for anti-freeze recharge and inspection.
11. \$8,979.39 to Hein Electric Supply Co. (pg #10) for lamps, photocells, brine system parts, poles, and lightbulbs.
12. \$170,715.00 to JX Truck Center (pg #11) for 2020 Peterbilt dumptruck.
13. \$12,139.87 to Kansas City Life Insurance Co. (pgs #11 - 12) for February disability insurance.
14. \$9,000.00 to Midwest Signal & Light (pg #15) for Ryan Road temporary lighting.
15. \$5,950.00 to Music on the Move, Inc. (pg #16) for Winterfest ice rink deposit. (Tourism)

-
16. \$304,208.28 to Payne & Dolan, Inc. (pg #17) for street improvements.
 17. \$5,120.00 to Professional Service Industries (pg #17) for semi-annual monitoring of Drexel landfill.
 18. \$5,700.00 to Root-Pike Watershed Initiative Network (pg #18) for 2020 local share for Southeastern Wisconsin Clean Water Network.
 19. \$6,801.90 to Securian Financial Group, Inc. (pg #19) for February employee life insurance.
 20. \$8,170.00 to Security Benefit Group (pg #19) for 2019 police longevity VEBA plan.
 21. \$16,001.07 to Stryker Sales Corp. (pg #20) for medical supplies.
 22. \$10,547.00 to Titan Public Safety Solutions, LLC (pg #21) for TiPSS annual maintenance.
 23. \$16,533.33 to Tyler Technologies, Inc. (pg #21) for consulting services, Project #129752.
 24. \$49,147.51 to US Bank (pgs #26 - 37) for equipment and vehicle maintenance, travel and training, supplies, building maintenance, dues and publications, license fees, data lines, Verizon phone services, legal notices, and office supplies.
 25. \$26,569.49 to WE Energies (pgs #21 - 22) for street lighting, electricity & natural gas.
 26. \$12,474.05 to WI Court Fines & Surcharges (pg #22) for December 2019 court fines.
 27. \$12,626.85 to WI Dept. of Revenue (pg #22) for 2019 municipal fee for assessment of manufacturing property.
 28. \$177,917.07 to WI Dept. of Transportation (pg #23) for construction services relating to Ryan Business Park.
 29. \$16,654.09 to World Fuel Services, Inc. (pg #23) for fuel inventory.

Options/Alternatives: None

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Kristina Strmsek
Staff Accountant

Fiscal Review:



Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: 1/15/20 Invoice GL Distribution Report