



## 2020 VENDOR APPLICATION

Saturdays | June 6- Oct 24 (No market July 4) | 9 AM-1 PM | Drexel Town Square

*Fill out form completely. Drop off or mail to the address at Oak Creek City Hall.*

*Additional info online at [visitoakcreek.com](http://visitoakcreek.com).*

### VENDOR CONTACT

Business Name: \_\_\_\_\_

Contact: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Other Social Media: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Address where produce is grown (if more than one, list all): \_\_\_\_\_

Address of commercial kitchen (prepared vendors): \_\_\_\_\_

**Please note:** It is important we have an email address for you and your on-site business partners/employees. Most communication is done via email.

Returning Vendor: \_\_\_ 2018 \_\_\_ 2019

**PRODUCTS**

All products sold at the Oak Creek Farmers Market need to be homemade, handmade, or homegrown.  
 List all products you would like to sell. The OCFM committee will review and approve all items on this list. Note: If you  
 decide to sell products not on your application, the market reserves the right to have you pull that item at market.

PLEASE PRINT CLEARLY


\_\_\_ I will be using locally sourced produce that I have not grown myself.

Name and address of the farm	Product
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

**2020 VENDOR FEES**

2020 Oak Creek Farmers Market is based according to the following fee structure (per 10 x 10 stall space)

**Vendor**

FULL SEASON (20 WEEKS) JUNE 6–OCTOBER 24	HALF SEASON (10 WEEKS) JUNE 6–AUGUST 15	HALF SEASON (10 WEEKS) AUGUST 22–OCTOBER 24
Food, No Processing _____ \$240	_____ \$120	_____ \$120
Food, Processing _____ \$280	_____ \$140	_____ \$140

I am interested in \_\_\_\_\_ (number) stalls for 2020.

For 2020, a limited number of vendors will be considered for a rotation week (every other) schedule. If you are interested in this schedule, please request more information by emailing [dcarrillo@oakcreekwi.org](mailto:dcarrillo@oakcreekwi.org)

**Returning 2020 Vendor**

Vendors are not automatically accepted to market, and will be reviewed by the farmers market committee each year.

The Oak Creek Farmers Market Committee approves each vendor. If you are accepted, you will receive an invoice from the City of Oak Creek prior to the start of market.

There is typically no electrical access for vendors; however, there may be limited sites available for the 2020 season. A request would have to be made to the Farmers Market Committee; upon approval, a seasonal usage fee may apply.

Special stall requests: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parking near your stall is limited and will be considered when creating final layout.

Oak Creek farmers market will be participating in the Food Share program in 2020.

Please provide permit numbers if interested in participating.

Permit Numbers: SNAP: \_\_\_\_\_ WIC: \_\_\_\_\_ OTHER: \_\_\_\_\_

Do you use a scale? \_\_\_\_\_ If yes, has it been sealed through a municipality? \_\_\_\_\_

**VENDOR COMMITMENT**

- Vendors must adhere to the Wisconsin Local Food Marketing Guide.
- Vendors selling non-food items may need a Wisconsin Seller's permit.
- All food vendors will need to fill out a Temporary Application for Inspection (inspection fee may apply).
- All vendors are subject to approval by the Oak Creek Tourism Commission and Oak Creek Health Department.

I understand that selling must be done under the proper state and local licensing and that procurement of such licenses is my responsibility.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**REQUIRED DOCUMENTS TO BE INCLUDED WITH THE APPLICATION (IF APPLICABLE)**

- Processing License
- Wisconsin Seller's Permit
- Proof of Insurance
- Organic Certification
- Completed W-9

**DROP OFF OR MAIL APPLICATIONS TO:**

**Oak Creek City Hall**

Attn. Farmers Market Manager  
8040 S. 6th St. Oak Creek, WI 53154

**QUESTIONS?** [dcarrillo@oakcreekwi.org](mailto:dcarrillo@oakcreekwi.org)

**FOR OFFICE USE**

Date received: \_\_\_\_\_

Included with application: \_\_\_\_\_

Data entered: \_\_\_\_\_