



Oak Creek Civic Center – Tower Room
8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7900

LIBRARY BOARD MINUTES NOVEMBER 14, 2019

Sharon Armstrong – President
Pamela Aiken
Wendy Cintron
Greg Loreck
Jill Meyer
Carol Sagan
Karen Umbs

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

The Oak Creek Public Library Board met on Thursday, November 14, 2019. Those present were: Wendy Cintron, Carol Sagan, Greg Loreck, Jill Meyer, Karen Umbs, Sharon Armstrong and Jill Lininger. Armstrong called the meeting to order at 5:04 PM.

There was no public comment.

New Business

- A motion was made by Sagan and seconded by Meyer to approve the minutes of Thursday, October 10, 2019. Motion carried.
- A motion was made by Loreck and seconded by Cintron to approve the October 2019 vendor summary in the amount of \$78,110.76. Motion carried.
- A motion was made by Umbs and seconded by Sagan to approve the 2020 Library Closings. Motion carried.
- A motion was made by Loreck and seconded by Meyer to approve the Library Shelver job description. Motion carried.
- A motion was made by Loreck and seconded by Meyer to approve the revised Library Clerk (formerly Library Aide) job description. Motion carried.
- A motion was made by Loreck and seconded by Meyer to approve the revised Library Page job description. Motion carried.
- A motion was made by Sagan and seconded by Armstrong to approve the 2020 Library Salary Resolution. Motion carried.
- A motion was made by Meyer and seconded by Sagan to approve the revised Meeting Room Policy, effective January 1, 2020 with concurrent approval from the Common Council. Motion carried.
- A motion was made by Meyer and seconded by Sagan to approve the revised Civic Center Meeting Room Fee Schedule effective January 1, 2020 with concurrent approval from the Common Council. Motion carried.

- A motion was made by Loreck and seconded by Umbs to approve the 3D Printer Policy. Motion carried.
- A motion was made by Cintron and seconded by Sagan to approve the 2020-2024 MCFLS ILS, Resource Sharing and Technology Agreement. Motion carried.
- A motion was made by Umbs and seconded by Sagan to purchase and install MyPC Computer and Print Management System at an annual cost of \$4530.20 for five years using funds from the Accumulated Surplus if necessary. Motion carried.

Informational and Discussion Items

- Lininger reported on budget and revenue, staff updates monthly statistics and the upcoming calendar of events.

A motion was made by Sagan and seconded by Armstrong to adjourn at 5:55 PM Motion carried.