

**MINUTES OF A REGULAR MEETING  
WATER AND SEWER UTILITY COMMISSION  
TUESDAY, OCTOBER 8, 2019**

ROLL CALL	Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, and Richards. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Schwartz, Plant Manager Robe and Accounting Supervisor Stenzel.
PREVIOUS MINUTES APPROVED	Minutes of the last regular meeting, held on September 10, 2019, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.
CLOSED SESSION	No action on this agenda item.
PROJECT APPROVALS	No action on this agenda item.
PROFESSIONAL SERVICES AGREEMENT WITH BROWN AND CALDWELL	Commissioner Richards, with Commissioner Siepert seconding, made the motion to authorize the Utility Engineer to enter into an agreement with Brown and Caldwell for providing professional services in the production of a new sanitary system master plan in the not to exceed amount of \$150,000.00. Roll call vote, all voted aye.
PROJECT PAYMENT APPROVALS	No action on this agenda item.
VOUCHER APPROVAL	Vouchers incurred during September totaled \$402,036.24. Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of September, 2019. A copy of the report is on file.
ALDERMANIC REPORT	Commissioner Gehl updated the Commission and staff on operations occurring in the City during September, 2019.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during September, 2019. A copy of the report is on file.

10-08-19

ENGINEERING  
OPERATIONS  
REPORT

Utility Engineer Johnston reported engineering operations during September, 2019. A copy of the report is on file.

DISTRIBUTION  
OPERATIONS  
REPORT

Distribution Manager Schwartz reported distribution operations during September, 2019. A copy of the report is on file.

PLANT  
OPERATIONS  
REPORT

Plant Manager Robe reported plant operations during September, 2019. A copy of the report is on file.

MANAGER'S  
REPORT


General Manager Sullivan informed the Commission that Commissioner Siira's term expired on September 30, but he will not seek reappointment. The Commission and staff expressed their sincere gratitude for the knowledge and professionalism Commissioner Siira demonstrated while serving on the Board.

General Manager Sullivan reported that attendance for the Sneak Peek event was down this year, but the tours were very well received by those who participated.

ADJOURN

Commissioner Wille, with Commission Siepert seconding, adjourned the meeting at 9:40 am. Roll call vote, all voted aye.

  
Kenneth A. Gehl, Chairman

  
Gerald H. Wille, Secretary

10-08-19