

PERSONNEL COMMITTEE MEETING  
Minutes  
WEDNESDAY, SEPTEMBER 25, 2019, 1:00 P.M.

Item 1: Call Meeting to Order

The meeting was called to order at 1:00 PM by Alderman Toman, Seconded by Alderman Duchniak.

Item 2: Roll Call

Committee members present: Alderman Toman, Alderman Duchniak and Alderman Gehl(excused).

Also Present: HR Manager Judy Rogers, Police Chief Steve Anderson, Fire Chief Tom Rosandich, Library Director Jill Lininger, City Administrator Andrew J. Vickers, Assistant Fire Chief Michael Kressuk, DPW Supervisor Ted Johnson, Assistant City Administrator Bridget Souffrant, IT Manager Kevin Koenig and Management Intern Josh Allain.

Item 3: Approval of Minutes from September 11, 2019

*Approval of minutes from September 11, 2019 was placed on hold due to the lack of a quorum. Minutes will be presented at the Oct 9<sup>th</sup> meeting for approval.*

Item 4: Review and discuss 2020 personnel requests by the following departments.

a. Library

Library Director Lininger stated her explanation for why the library staff would need additional staff moving forward to replace a current position. Jill has stated that by adding two library aide positions and removing the substitute library position, the library will be in a better position to handle daily needs. This will cost a total of \$13,322 but save the City an extra \$1,857, compared to the increase if another substitute was hired with the current situation staying the same.

b. DPW

DPW Director Johnson has requested two new Laborer/Driver positions. These two new positions would help the Arborist with many of the tree needs across the City. The two positions are expected to total \$133,712 annually, with the included health and dental insurances.

c. Police

Chief Anderson request is not for new positions at the current moment. He is seeking the request to open up space in the budget to hire four new officers on a contingency basis as of January 1<sup>st</sup>. This is in advance of the anticipated large number of retirements in the coming year. The total cost is \$412,942 in capacity.

The police department is also seeking the addition of one full-time Mechanic II position. This will eliminate the current two part-time positions that are currently in place. With the savings from switching to a singular mechanic position, the cost will be \$41,882.

d. Dispatch

Dispatch looks to add an additional two members to their team. This will help the department which is already stretched thin. The cost of the two new members is \$171, 838.

e. Fire

Chief Rosandich is requesting one additional Firefighter/Paramedic position. The additional person is expected to cost \$124,987.

f. Information Services (IT)

IT Manager Koenig is requesting one new full-time Systems Administrator position. This will then cause the current part-time Intern position to be eliminated. Following the removal of the current intern position, the cost of the additional position will be \$73,287.

Item 6: Adjourn

Visit our website at [www.oakcreekwi.org](http://www.oakcreekwi.org) for the agenda and accompanying common council reports.

*Alderman Toman made a motion to adjourn at 1:36 PM; seconded by Alderman Duchniak. All aye, Motion carried.*

Dated this 27th day of September, 2019  
Posted 09/27/2019

#### Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6<sup>th</sup> Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice