

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, AUGUST 13, 2019**

- ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Richards, and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Schwartz, Plant Manager Robe and Accounting Supervisor Stenzel. Alderman Gehl was excused.
- PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on July 9, 2019, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Siira. Roll call vote, all voted aye.
- CLOSED SESSION The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Wille, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (e) and (g) of the Wisconsin State Statutes for the following purpose:
- A. Sewer Connection Repair Reimbursement-8436 S. Howell Avenue
 - B. Wholesale Water Service Agreement
- Roll call vote, all voted aye.
- Commissioner Siira, with Commissioner Siepert seconding, made the motion to reconvene into open session at 9:32 a.m. Roll call vote, all voted aye.
- A. Sewer Connection Repair Reimbursement-8436 S. Howell Avenue
Commissioner Wille, with Commissioner Richards seconding, made the motion to reimburse the Lampe's \$4,100.00 for a sanitary main repair undertaken by the residents at 8436 S. Howell Avenue. Roll call vote, all voted aye.
 - B. Wholesale Water Service Agreement
No action was taken on this agenda item.

PROJECT APPROVALS Commissioner Richards, with Commissioner Siepert seconding, made the motion to approve the Highgate Development for the extension of public water main and sanitary sewer at 7869 S. 13th Street. Roll call vote, all voted aye.

GENERAL SERVICES AMENDMENT WITH JACOBS Commissioner Siepert, with Commissioner Richards seconding, made the motion to authorize the Utility Engineer to amend the existing professional services agreement with CH2M Hill Engineers, Inc. in the not to exceed amount of \$50,000.00. Roll call vote, all voted aye.

HYDRAULIC PIPE CHAIN SAW PURCHASE Commissioner Richards, with Commissioner Siira seconding, made the motion to authorize the Distribution Manager to purchase one ICS 980PG Hydraulic Pipe Saw from USA Bluebook in the amount of \$6,048.30. Roll call vote, all voted aye.

LAWRENCE CONNECTION AGREEMENT Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve the sanitary service connection agreement for 9080 S. Shepard Avenue. Roll call vote, all voted aye.

DHS FLUORIDATION AWARD General Manager Sullivan shared the Water Fluoridation Quality Award that was presented to the Utility from the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention.

PROJECT PAYMENT APPROVALS Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve Project Approval Payment No. 7 for the Water Treatment Plant Locker Room Update Project (Project 18110) to Sackerson Construction Co, Inc. in the amount of \$35,511.48. Roll call vote, all voted aye.

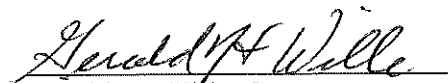
Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve Project Approval Payment No. 2 for Wildwood Drive Water and Sewer Relays Project (Project 19101) to Willkomm Excavating and Grading, Inc. in the amount of \$343,570.60. Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Richards seconding, made the motion to approve Project Approval Payment No. 1 for East Fitzsimmons Road (Project 19102) to DF Tomasini Contractors, Inc. in the amount of \$143,887.95. Roll call vote, all voted aye.

VOUCHER APPROVAL	Vouchers incurred during July totaled \$1,068,890.40. Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of July, 2019. A copy of the report is on file.
FINANCIAL STATEMENTS	Accounting Supervisor Stenzel presented the second quarter financial statements for Commission review.
ALDERMANIC REPORT	There was no Aldermanic Report this month.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during July, 2019. A copy of the report is on file.
ENGINEERING OPERATIONS REPORT	Utility Engineer Johnston reported engineering operations during July, 2019. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Schwartz reported distribution operations during July, 2019. A copy of the report is on file.
PLANT OPERATIONS REPORT	Plant Manager Robe reported plant operations during July, 2019. A copy of the report is on file.
MANAGER'S REPORT	General Manager Sullivan reported the City fireworks display will remain at the lake front based on follow up from the after-action meeting held in July. Utility staff will continue to pursue methods to protect the critical pump station. Driveway improvements have been implemented with the Guardian Credit Union shared east driveway. The Utility is working with their staff on several necessary modifications.
ADJOURN	Commissioner Siepert, with Commission Siira seconding, adjourned the meeting at 10:53 am. Roll call vote, all voted aye.



 Kenneth A. Gehl, Chairman



 Gerald H. Wille, Secretary

08-13-19