

**MINUTES OF THE REGULAR MEETING  
CITY OF OAK CREEK PARKS, RECREATION & FORESTRY COMMISSION  
NOVEMBER 8, 2018**

**1. Call Meeting to Order/Roll Call**

Mr. Wagner called the meeting to order at 6:00 pm. The following members were present at roll call: Alderman Guzikowski, Steve Bautch, Leah Schreiber-Johnson, Heather Ryan, and Adam Thiel. Anne Beyer arrived at 6:05 pm. Also present: Ted Johnson, Director of Public Works; and Peter Wagner, Zoning Administrator/Planner.

**2. Approval of Minutes – May 10, 2018 and July 19, 2018**

Alderman Guzikowski motioned to approve the minutes of the May 10, 2018 and July 19, 2018 meetings. Commissioner Schreiber-Johnson seconded. On roll call: All voted aye. Motion carried.

**3. New Business**

**a. Election of Commission Chairperson**

Mr. Wagner stated that the former Chairperson, Janet Fluegel, resigned from her position due to health reasons and as a result, an election was needed to replace her as chairperson. Mr. Wagner opened the floor for nominations. Commissioner Ryan nominated Commissioner Beyer. Commissioner Beyer accepted the nomination. Alderman Guzikowski nominated Commissioner Schreiber-Johnson. Commissioner Leah Schreiber-Johnson accepted the nomination. Hearing no other nominations, Mr. Wagner declared the nominations for chairperson closed. The Commission voted by ballot and Leah Schreiber-Johnson received the majority votes for chairperson. Alderman Guzikowski motioned to elect Leah Schreiber-Johnson as chairperson for the remaining term. Commissioner Ryan seconded. On roll call: all voted aye. Motion carried.

**b. Parks Report**

- (i) Per the Commissioner request, Mr. Wagner reported that the Park Impact Fee Fund has \$1,596,288 and the Bikeway Fund has \$4,650. These fees can be used for parkland acquisition, new park amenities, and new bikeway trails. Mr. Wagner explained past projects and how it affected the amount of available funds for future projects, and that the entire money amount is available for future projects.
- (ii) Mr. Wagner stated that the Milwaukee County Oak Leaf Bike Trail Expansion project is nearing completion for project design. On November 15, 2018, Milwaukee County will be hosting an open house at Oak Creek City Hall presenting the proposed project.

- (iii) Mr. Wagner presented the Abendschein Park master plan to the Commission. Mr. Wagner explained each of the proposed elements in the master plan and explained that likely funding would derive from park impact fees and possibly the City's general budget. Commissioners discussed various details of the plan and how phases will be funded and determined. Staff intends on working with the Commission to evaluate what amenities should be included in the next phase of development. The Commission will then recommend to the Common Council a proposed phase later in 2019. Commissioner Beyer stated that there was a label missing for the pavilion/beer garden on the master plan map. Staff will make the correction.

Commissioner Ryan motioned to recommend to the Common Council approval of the 2018 Abendschein Park Master Plan as proposed. Alderman Guzikowski seconded. On roll call: all voted aye. Motion carried.

- (iv) Mr. Wagner provided the Commission with Chapter 1 of the 2019 Parks & Open Space Plan. Mr. Wagner stated that no action is required at this time. The intent of presenting one or two chapters per meeting was to make the document review a less burdensome process. Mr. Wagner stated that if a Commissioner has suggestions or comments that they would like to share in the future, they should contact Mr. Wagner.

- (v) Mr. Wagner presented to the Commission the 2019 proposed meeting dates. Commissioner Schreiber-Johnson motioned to approve the meeting dates as proposed. Seconded by Alderman Guzikowski. On roll call: All aye. Motion carried.

#### 4. Adjournment

Ms. Beyer motioned to adjourn the meeting. Alderman Guzikowski seconded. On roll call: all voted aye. The meeting adjourned at 7:35 p.m.

Prepared By:



Peter Wagner, AICP  
Zoning Administrator/Planner

Respectfully Submitted,



Michael Theys  
OCPRF Secretary