

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, JULY 9, 2019**

ROLL CALL	Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Richards and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Schwartz, Plant Manager Robe and Accounting Supervisor Stenzel. Commissioner Gehl was excused.
PREVIOUS MINUTES APPROVED	Minutes of the last regular meeting, held on June 18, 2019, were approved as recorded with a motion by Commissioner Siira and seconded by Commissioner Siepert. Roll call vote, all voted aye.
CLOSED SESSION	No action was taken on this agenda item.
PROJECT APPROVALS	No action was taken on this agenda item.
STRAND AMENDMENT FOR RIDGEVIEW, HOWELL AND QUAIL RUN	Commissioner Richards, with Commissioner Siepert seconding, made the motion to authorize the Utility Engineer to enter into an agreement with Strand for providing general engineering services in the design of the Howell Avenue, Ridgeview and Quail Run water main loops in the not to exceed amount of \$56,400.00. Roll call vote, all voted aye.
METER READING SOFTWARE UPGRADE	Commissioner Siira, with Commissioner Siepert seconding, made the motion to authorize the Accounting Supervisor and Distribution Manager to enter into an agreement with Badger Meter for the replacement of the ReadCenter meter reading software to Beacon in the amount of \$20,681.60 and amend the capital budget by the same amount. Roll call vote, all voted aye.
SANITARY SEWER REHABILITATION PROGRAM CHANGE ORDER NO. 1	Commissioner Richards, with Commissioner Siira seconding, made the motion to approve Change Order No. 1 for the 2017 Sanitary Sewer Rehabilitation Program (Project 17105) to Visu Sewer, Inc. in the amount of \$4,012.50. Roll call vote, all voted aye.

FOREST HILL
AVENUE WATER
MAIN EXTENSION
CHANGE ORDER
NO. 2

Commissioner Richards, with Commissioner Siira seconding, made the motion to approve Change Order No. 2 for the Forest Hill Avenue Water Main Extension Project (Project 18105) to Globe Contractors, Inc. in the amount of \$26,929.80. Roll call vote, all voted aye.

PROJECT PAYMENT
APPROVALS

Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve Project Approval Final Payment for the Sanitary Sewer Rehab Project (Project 17105) to Visu-Sewer, Inc. in the amount of \$29,247.34. Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Richards seconding, made the motion to approve Project Approval Payment No. 2 for the East Forest Hill Water Main Extension Project (Project 18105) to Globe Contractors, Inc. in the amount of \$262,041.40. Roll call vote, all voted aye.

Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve Project Approval Payment No. 6 for the Water Treatment Plant Locker Room Update Project (Project 18110) to Sackerson Construction Co, Inc. in the amount of \$25,265.00. Roll call vote, all voted aye.

Commissioner Richards, with Commissioner Siepert seconding, made the motion to approve Project Approval Payment No. 1 for Wildwood Drive Water and Sewer Relays Project (Project 19101) to Willkomm Excavating and Grading, Inc. in the amount of \$400,234.90. Roll call vote, all voted aye.

VOUCHER
APPROVAL

Vouchers incurred during June totaled \$1,119,486.83. Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY
INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of June, 2019. A copy of the report is on file.

ALDERMANIC
REPORT

There was no Aldermanic Report this month.

ADMINISTRATIVE
OPERATIONS
REPORT

Accounting Supervisor Stenzel reported administrative operations during June, 2019. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Johnston reported engineering operations during June, 2019. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Schwartz reported distribution operations during June, 2019. A copy of the report is on file.

PLANT
OPERATIONS
REPORT

Plant Manager Robe reported plant operations during June, 2019. A copy of the report is on file.

MANAGER'S
REPORT

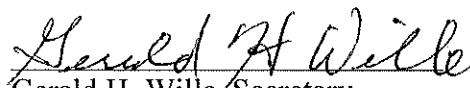
General Manager Sullivan reported the City fireworks display created significant debris on and around the raw water pump station. Glowing embers were observed falling at the pump station location. This feedback will be presented at an after action meeting.

The Health Department has begun monitoring properties where water has been turned off and has asked the Utility to report when any property has been turned off.

ADJOURN

Commissioner Siira, with Commission Siepert seconding, adjourned the meeting at 9:59 am. Roll call vote, all voted aye.

Kenneth A. Gehl, Chairman


Gerald H. Wille, Secretary

07-09-19