

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, JUNE 18, 2019**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Gehl, Richards and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Schwartz, Plant Manager Robe and Accounting Supervisor Stenzel. Commissioner Siepert was excused.

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on May 14, 2019, were approved as recorded with a motion by Commissioner Siira and seconded by Commissioner Richards. Roll call vote, all voted aye.

CLOSED SESSION The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Wille, and a second by Commissioner Siira, in accordance with Section 19.85 (1) (g) of the Wisconsin State Statutes for the following purpose:

A. Timothy Doyle's \$677.53 Claim for Wheel and Tire Damage

Roll call vote, all voted aye.

Commissioner Siira, with Commissioner Wille seconding, made the motion to reconvene into open session at 9:10 a.m. Roll call vote, all voted aye.

A. Timothy Doyle's \$677.53 Claim for Wheel and Tire Damage

Commissioner Wille, with Commissioner Siira seconding, made the motion to deny the Doyle claim of \$677.53. Roll call vote, all voted aye.

PROJECT APPROVALS No action was taken on this agenda item.

UPDATE
PUBLIC/PRIVATE
POLICY FOR
SEPARATED
DOMESTIC
LATERALS

Commissioner Richards, with Commissioner Siira seconding, made the motion to revise the policy for Public/Private Water and Sanitary Sewer for New Developments. Roll call vote, all voted aye.

CLARK DIETZ
ELECTRICAL
FEASIBILITY
AMENDMENT

Commissioner Wille, with Commissioner Richards seconding, made the motion to authorize the Utility Engineer to amend the existing professional services agreement with Clark Dietz Inc. for producing an electrical feasibility study at the water treatment plant in the not to exceed amount of \$25,500.00 and amend the capital budget by the same amount. Roll call vote, all voted aye.

RA SMITH
AMENDMENT
JEWELL LIFT
STATION

Commissioner Siira, with Commissioner Richards seconding, made the motion to authorize the Utility Engineer to enter into an agreement with raSmith for providing general engineering services in the design of a gravity sanitary sewer system in order to abandon the Jewell Street lift station in the not to exceed amount of \$68,000.00. Roll call vote, all voted aye.

SCADA SOFTWARE
UPGRADE

Commissioner Wille, with Commissioner Richards seconding, made the motion to authorize the Utility Engineer to execute a quote for Factory Talk SCADA software upgrade with Rockwell Automation in the amount of \$22,419.06. Roll call vote, all voted aye.

ROOF AIR
CONDITIONING
UNIT
REPLACEMENT-
PLANT

Commissioner Richards, with Commission Siira seconding, made the motion to authorize the Treatment Plant Manager to enter into an agreement with United Mechanical, Inc. for the replacement of one condensing unit and coil on the treatment plant air conditioning unit in the amount of \$17,993.41. Roll call vote, all voted aye.

PROJECT PAYMENT
APPROVALS

Commissioner Wille, with Commissioner Richards seconding, made the motion to approve Project Approval Payment No. 4 for the I-94 Crossing at Puetz Road Water Main Replacement Project (Project 18108) to Globe Contractors, Inc. in the amount of \$87,332.40. Roll call vote, all voted aye.

Commissioner Siira, with Commissioner Wille seconding, made the motion to approve Project Approval Payment No. 5 for the Water Treatment Plant Locker Room Update Project (Project 18110) to Sackerson Construction Co, Inc. in the amount of \$34,690.09. Roll call vote, all voted aye.

VOUCHER APPROVAL	Vouchers incurred during May totaled \$531,588.47. Commissioner Siira, with Commissioner Richards seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of May, 2019. A copy of the report is on file.
FINANCIAL STATEMENTS	Accounting Supervisor Stenzel presented the 2018 CAFR, Comprehensive Annual Financial Report, for Commission review.
ALDERMANIC REPORT	Commissioner Gehl updated the Commission and staff on operations occurring in the City during May, 2019.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during May, 2019. A copy of the report is on file.
ENGINEERING OPERATIONS REPORT	Utility Engineer Johnston reported engineering operations during May, 2019. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Schwartz reported distribution operations during May, 2019. A copy of the report is on file.
PLANT OPERATIONS REPORT	Plant Manager Robe reported plant operations during May, 2019. A copy of the report is on file.
MANAGER'S REPORT	<p>General Manager Sullivan advised the Commission that the 2019 Water Quality Report known as the Consumer Confidence Report (CCR) has been mailed to all customers. He also informed the Commission that new EPA rules will require the report to be mailed twice per year in the future.</p> <p>General Manager Sullivan shared some of the information covered at the AWWA Annual Conference and Exposition; of particular interest: Denver Water's development of an ozone disinfection procedure and equipment to rapidly disinfect new water main installations while using significantly less water.</p> <p>General Manager Sullivan and Utility Engineer Johnston toured Denver Water's Marston Water Treatment Plant. After discussing new structural spray lining products with on-site</p>

manufacturer representatives, it became apparent that spray lining is not structurally feasible and not a viable option for Oak Creek.

General Manager Sullivan informed the Commission that Milwaukee Water Works received the Directors Award in the Partnership for Safe Water's Distribution System Optimization program. This is the same award Oak Creek received in 2015. Commission and staff congratulated Milwaukee Water Works on their hard work in achieving this prestigious award.

ADJOURN

Commissioner Wille, with Commission Richards seconding, adjourned the meeting at 11:17 am. Roll call vote, all voted aye.

Kenneth A. Gehl, Chairman


Gerald H. Wille, Secretary

06-18-19