



Common Council Conference Room
8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000

PERSONNEL COMMITTEE MINUTES

Wednesday, November 28, 2018
1:00 P.M.

Michael Toman - Chair
Kenneth Gehl
Richard Duchniak

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

Item 1. Roll Call.

Alderman Toman called the meeting to order at 1:03 p.m.

Committee members present: Alderman Toman, Alderman Duchniak, Alderman Gehl. Also present: City Administrator Andrew Vickers; Intern Beau Bernhoft; Finance Director Souffrant; Human Resources Manager Rogers; Fire Chief Rosandich; and Public Health Officer DuBois.

Item 2. Approval of Minutes from November 14, 2018.

Alderman Duchniak made a motion to approve the minutes from November 14, 2018. Seconded by Alderman Gehl, all aye. Motion carried.

Item 3. Request to fill one full-time Public Health Specialist position.

Public Health Officer DuBois is looking to fill a vacant full-time Public Health Specialist position. This position will consist of non-clinical work such as car seat installation. Alderman Duchniak asked if the salary range would be good enough and Public Health Officer DuBois said that the City is actually on the higher end in comparison to other municipalities.

Alderman Gehl made a motion to approve the request to fill the full-time Public Health Specialist. Seconded by Alderman Duchniak, all aye. Motion carried.

Item 4. Review and consider 2019 wage adjustments for full-time non-represented employees.

Human Resources Manager Rogers informed members on the 2.25% wage increase for all full-time non-represented employees. This is equal across the boards and with no new additional employees.

Alderman Duchniak made a motion to approve the 2019 wage adjustments for full-time non-represented employees. Seconded by Alderman Gehl, all aye. Motion carried.

Item 5. Review and consider 2019 wage adjustments for part-time non-represented employees.

Human Resources Manager Rogers informed members on the 2.25% wage increase for all part-time non-represented employees. This is equal across the boards and with no new additional employees. This was the same for all full-time employees to keep equality across the board.

Alderman Duchniak made a motion to approve the 2019 wage adjustments for part-time non-represented employees. Seconded by Alderman Gehl, all aye. Motion carried.

Item 6. Adjourn.

Note: the December 26th Personnel Committee Meeting has been cancelled. There will only be one meeting in December on the 12th.

Alderman Gehl made a motion to adjourn the meeting at 1:11 p.m.; seconded by Alderman Toman. All aye, motion carried.