

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, APRIL 9, 2019**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Schwartz, Plant Manager Robe and Accounting Supervisor Stenzel.

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on March 12, 2019, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.

CLOSED SESSION The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Wille, and a second by Commissioner Siira, in accordance with Section 19.85 (1) (e) and (g) of the Wisconsin State Statutes for the following purpose:

A. Water Quality Improvement Project

Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Siira seconding, made the motion to reconvene into open session at 9:50 a.m. Roll call vote, all voted aye.

A. Water Quality Improvement Project

No action was taken on this agenda item.

PROJECT APPROVALS Ryan Business Park Water Extension Approval:
Commissioner Richards, with Commissioner Siira seconding, made the motion approving the TIF-funded Ryan Business Park Water Extension Project (Project 19052). Roll call vote, all voted aye.

DRIVEWAY SEALING PLANT AND HEADQUARTERS Commissioner Richards, with Commissioner Siepert, seconding made the motion to authorize the Plant Manager to enter into an agreement with American Pavement Marking, LLC for providing seal coating, crack filling and striping of the parking lots at the treatment plant and headquarters buildings in the amount of \$9,227.48. Roll call vote, all voted aye.

AWARD
WILDWOOD DRIVE
WATER AND SEWER
REPLACEMENT

Commissioner Richards, with Commissioner Siepert seconding, made the motion to approve the Wildwood Drive water and sanitary project and award a construction contract to the lowest responsive, responsible bidder, Willkomm Excavating and Grading, based on the bid amount of \$955,360.00 and amend the capital budget by \$125,000.00 for water and \$190,000.00 for sewer. Roll call vote, all voted aye.

RETIREMENT OF
STANDBY ENGINE
FOR 6 MGD
DISCHARGE PUMP
AT THE
TREATMENT PLANT

Commissioner Wille, with Commissioner Siira seconding, made the motion to approve the retirement of the standby engine for the 6 mgd discharge pump at the treatment plant. Roll call vote, all voted aye.

PROJECT PAYMENT
APPROVALS

Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve Project Approval Payment No. 1 for the East Forest Hill Water Main Extension Project (Project 18105) to Globe Contractors, Inc. in the amount of \$297,584.40. Roll call vote, all voted aye.

Commissioner Siira, with Commissioner Wille seconding, made the motion to approve Project Approval Payment No. 3 for the I-94 Crossing at Puetz Road Water Main Replacement Project (Project 18108) to Globe Contractors, Inc. in the amount of \$376,512.78. Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve Project Approval Payment No. 3 for the Water Treatment Plant Locker Room Update Project (Project 18110) to Sackerson Construction Co, Inc. in the amount of \$60,048.07. Roll call vote, all voted aye.

VOUCHER
APPROVAL

Vouchers incurred during March totaled \$1,143,846.86. Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY
INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of March, 2019. A copy of the report is on file.

ALDERMANIC
REPORT

Commissioner Gehl updated the Commission and staff on operations occurring in the City during March, 2019.

ADMINISTRATIVE
OPERATIONS
REPORT

Accounting Supervisor Stenzel reported administrative operations during March, 2019. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Johnston reported engineering operations during March, 2019. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Schwartz reported distribution operations during March, 2019. A copy of the report is on file.

PLANT
OPERATIONS
REPORT

Plant Manager Robe reported plant operations during March, 2019. A copy of the report is on file.

MANAGER'S
REPORT

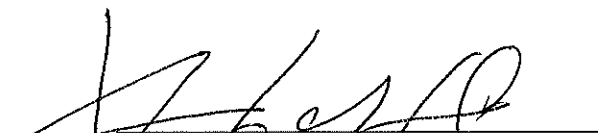
General Manager Sullivan will be attending the International Symposium on Waterborne Pathogens in Tampa, Florida.

The DNR is proposing a certification program for water commissioners beginning in 2020. This program, modeled after Ohio's Local Official Certification Program, will require at least three commissioners complete program modules in managerial capability, technical capability, and financial capability. This certification will be required in order to receive Safe Drinking Water Loan Program funds.

He also informed the Commission that Plant Operator Jerry Bochat has retired after completing 11 years of service with the Utility. Congratulations were extended to Jerry and his family for a long and healthy retirement.

ADJOURN

Commissioner Siefert, with Commission Siira seconding, adjourned the meeting at 10:52 am. Roll call vote, all voted aye.


Kenneth A. Gehl, Chairman


Gerald H. Wille, Secretary

04-09-19