



Common Council Conference Room  
8040 S. 6<sup>TH</sup> Street  
Oak Creek, WI 53154  
(414) 766-7000

## PERSONNEL COMMITTEE

WEDNESDAY, October 10, 2018

1:00 P.M.

Michael Toman - Chair  
Kenneth Gehl  
Richard Duchniak

### The City's Vision

*Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.*

*All present: City Administrator Vickers, IT Manager Koenig, HR Manager Rogers, Management Intern Bernhoft and Aldermen Toman, Gehl, and Duchniak.*

1. Roll Call.

*The meeting was called to order at 1:10 pm by Alderman Toman.*

2. Approval of Minutes from September 26, 2018 Personnel Committee meeting.

*Alderman Duchniak made a motion to approve the minutes of September 26<sup>th</sup>, seconded by Alderman Gehl. All aye, motion carried.*

3. Review and take action on a request to fill the vacant, full-time Network Administrator position (Central Services- IT Division).

*IT Manager Koenig stated that with his recent promotion, Thomas Kramer filled the Assistant IT Manager position leaving the Network Administrator position vacant. Alderman Duchniak asked if anyone internally could fill the position, to which IT Manager Koenig responded that there are qualified applicants internally however they have expressed no interest in filling the vacant position.*

*Alderman Duchniak made a motion to approve the request to fill the vacant, full-time Network Administrator position (Central Services-IT Division), seconded by Alderman Gehl. All aye, motion carried.*

4. Review and take action on a request to fill a vacant, full-time Custodian position (Central Services-Building & Facilities Maintenance Division).

*Administrator Vickers stated there was a recent opening for this full-time Custodian position and Facilities Manager Kulka is in need of new replacement staff as soon as possible. Alderman Duchniak asked if what the current pay range was to which Administrator Vickers answered \$10-14 per hour range. Administrator Vickers also mentioned that HR Manager Rogers is currently looking at an adjustment of pay for the custodial staff which will update the full-time Custodian pay to fill with an ideal candidate.*

*Alderman Duchniak made a motion to approve the request to fill the vacant, full-time Custodian position (Central Services-Building & Facilities Maintenance Division), seconded by Alderman Gehl. All aye, motion carried.*

5. Adjourn.

*Alderman Gehl made a motion to adjourn at 1:18 p.m., seconded by Alderman Duchniak. All aye, motion carried.*

Dated this 10th day of October, 2018  
Posted 10/11/2018

**Public Notice**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6<sup>th</sup> Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice