MINUTES OF A REGULAR MEETING WATER AND SEWER UTILITY COMMISSION **TUESDAY, JANUARY 8, 2019**

ROLL CALL

Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Distribution Manager Schwartz, Plant Manager Robe

and Accounting Supervisor Stenzel.

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on December 11, 2018, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted ave.

CLOSED **SESSION** The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Siira, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) and (g) of the Wisconsin State Statutes for the following purpose:

A. Water Quality Improvement Project

Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Wille seconding, made the motion to reconvene into open session at 9:10 a.m. Roll call vote, all voted aye.

No action was taken on this agenda item.

PROJECT APPROVALS No action was taken on this agenda item.

PROFESSIONAL **SERVICES** AGREEMENT WITH CDM SMITH

Commissioner Siira, with Commissioner Wille seconding, made the motion to table this agenda item until the February commission meeting. Roll call vote, all voted aye.

PROFESSIONAL SERVICES AGREEMENT WITH RA SMITH, 2019 CIP **PROJECTS**

Commissioner Wille, with Commissioner Siepert seconding, made the motion authorizing the Utility Engineer to enter into an agreement with RA Smith National, Inc. for providing professional services in the design of 2019 Capital Improvement Program Water Main projects in the not to exceed amount of \$60,000.00. Roll call vote, all voted aye.

PROFESSIONAL
SERVICES
AGREEMENT WITH
RA SMITH FOR THE
SANITARY SEWER
REHABILITATION
PROJECT PHASE II

Commissioner Richards, with Commissioner Siepert seconding, made the motion authorizing the Utility Engineer to enter into an agreement with RA Smith National, Inc. for providing professional services in the design of the 2018 Sanitary Sewer Rehabilitation project in the not to exceed amount of \$50,000.00. Roll call vote, all voted aye.

PROJECT PAYMENT APPROVALS

Commissioner Siira, with Commissioner Richards seconding, made the motion to approve Project Approval Payment No. 1 for the South 27th Street Water Main Extension (Project 18104) to Globe Contractors, Inc. in the amount of \$157,182.00. Roll call vote, all voted aye.

Commissioner Richards, with Commissioner Siepert seconding, made the motion to approve Project Approval Payment No. 2 for the I-94 Crossing at Puetz Road Water Main Replacement (Project 18108) to Globe Contractors, Inc. in the amount of \$268,565.31. Roll call vote, all voted aye.

VOUCHER APPROVAL

Vouchers incurred during December totaled \$914,116.25. Commissioner Wille, with Commissioner Siira seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of December, 2018. A copy of the report is on file.

INTERFUND LOAN INTEREST RATE

No action was taken on this agenda item.

MMSD RATES

Commissioner Siepert, with Commissioner Siira, seconding made the motion approving the 2019 pass-through rates for Milwaukee Metropolitan Sewerage District charges. Roll call vote, all voted aye.

ALDERMANIC REPORT

Commissioner Gehl updated the Commission and staff on operations occurring in the City during December, 2018.

ADMINISTRATIVE OPERATIONS REPORT

Accounting Supervisor Stenzel reported administrative operations during December, 2018. A copy of the report is on file.

ENGINEERING OPERATIONS REPORT

Utility Engineer Pritzlaff reported engineering operations during December, 2018. A copy of the report is on file.

DISTRIBUTION OPERATIONS REPORT Distribution Manager Schwartz reported distribution operations during December, 2018. A copy of the report is on file.

PLANT OPERATIONS REPORT Plant Manager Robe reported plant operations during December, 2018. A copy of the report is on file.

MANAGER'S REPORT No report was presented this month.

ADJOURN

Commissioner Siepert, with Commissioner Wille seconding, adjourned the meeting at 9:51 a.m. Roll call vote, all voted aye.

Kenneth A. Gehl, Chairman

Gerald H. Wille, Secretary