

**MINUTES OF A REGULAR MEETING  
WATER AND SEWER UTILITY COMMISSION  
TUESDAY, OCTOBER 9, 2018**

- ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Distribution Manager Schwartz, Plant Manager Robe and Accounting Supervisor Stenzel.
- PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on September 11, 2018, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.
- CLOSED SESSION The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Siira, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (e) and (g) of the Wisconsin State Statutes for the following purpose:
- A. Water Quality Improvement Project
  - B. Oak Creek-Franklin Municipal Water Agreement
- Commissioner Wille, with Commissioner Siepert seconding, made the motion to reconvene into open session at 9:45 a.m. Roll call vote, all voted aye.
- A. Water Quality Improvement Project:  
No action was taken on this agenda item.
  - B. Oak Creek-Franklin Municipal Water Agreement:  
Commissioner Wille, with Commission Siepert seconding, made the motion authorizing General Manager Sullivan to proceed with issuing the Notice of Non-Renewal Letter as modified for the Oak Creek-Franklin Municipal Water Agreement to the City of Franklin. Roll call vote, all voted aye.
- PROJECT APPROVALS No action was taken on this agenda item.
- CLARK DIETZ ENGINEERING SERVICES AMENDMENT #4 Commissioner Wille, with Commissioner Siepert seconding, made the motion to authorize the Utility Engineer to amend the existing professional services agreement with Clark Dietz Inc. for producing an electrical feasibility study at the water treatment

plant in the not to exceed amount of \$28,300.00 and amend the capital budget by the same. Roll call vote, all voted aye.

AWARD PROJECT  
18105, FOREST HILL  
WM EXTENSION

Commissioner Wille, with Commissioner Siira seconding, made the motion to approve the East Forest Hill Water Main Extension project and award a construction contract to the lowest responsive, responsible bidder, Globe Contractors, based on the bid amount of \$533,760.00 and amend the capital improvement program budget for this item by an increase of \$100,000.00. Roll call vote, all voted aye.

AWARD PROJECT  
18104, 27<sup>TH</sup> STREET  
WM EXTENSION

Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve the 27<sup>th</sup> Street Water Main Extension project and award a construction contract to the lowest responsive, responsible bidder, Globe Contractors, based on the bid amount of \$222,960.00. Roll call vote, all voted aye.

PROJECT PAYMENT  
APPROVAL

No action was taken on this agenda item.

VOUCHER  
APPROVAL

Vouchers incurred during September totaled \$179,982.98. Commissioner Siira, with Commissioner Wille seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY  
INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of September, 2018. A copy of the report is on file.

ALDERMANIC  
REPORT

Commissioner Gehl updated the Commission and staff on operations occurring in the City during September, 2018.

ADMINISTRATIVE  
OPERATIONS  
REPORT

Accounting Supervisor Stenzel reported administrative operations during September, 2018. A copy of the report is on file.

ENGINEERING  
OPERATIONS  
REPORT

Utility Engineer Pritzlaff reported engineering operations during September, 2018. A copy of the report is on file.

DISTRIBUTION  
OPERATIONS  
REPORT

Distribution Manager Schwartz reported distribution operations during September, 2018. A copy of the report is on file.

PLANT  
OPERATIONS  
REPORT

Plant Manager Robe reported plant operations during September, 2018. A copy of the report is on file.

MANAGER'S  
REPORT

No report was presented this month.

ADJOURN

Commissioner Siefert, with Commissioner Siira seconding,  
adjourned the meeting at 10:22 a.m. Roll call vote, all voted aye.

 11/13/18

Edward G. Siira, Chairman



Gerald H. Wille, Secretary

10-09-18