

Oak Creek Police Department

JOB DESCRIPTION / BENEFITS SUMMARY

POSITION: Entry-Level Police Officer

HOURS OF EMPLOYMENT: As assigned by the Chief of Police to a shift which will best serve the organization. Working schedule is five (5) days on, two (2) days off; four (4) days on, two (2) days off.

JOB DESCRIPTION: Patrol the streets and public areas of the City of Oak Creek for the protection of its citizens, the safeguarding of property, the prevention of crime and the apprehension and arrest of law violators; investigate accidents and citizen complaints; submit comprehensive reports of all investigations and follow through in the preparation and prosecution of cases before the Court; maintain records; make reports and perform related work as required by the Chief of Police and Rules and Regulations of the Police Department.

The descriptions noted are intended illustrations of various types of work performed. The absence of specific statements of duties does not preclude those tasks from the position if work is similar, related or a logical assignment of the position. See comprehensive job description provided upon request or upon hiring.

ESSENTIAL SKILLS AND KNOWLEDGE: Ability to learn the principles of modern police work in the apprehension of criminals in the prevention of crime; ability to clearly and courteously enforce, explain and interpret State and Federal laws and local ordinances; ability to maintain accurate and complete records and to prepare clear and detailed reports.

RESIDENCY: Must comply with City residency rules per contractual agreement (reside within 20 miles of the City limits) within one year of completing the probationary period and remain in compliance with the City residency throughout City employment.

SALARY SCHEDULE / FRINGE BENEFITS:

- 2023 Patrol Officer Annual Starting Base Salary - \$58,615
- Five-step pay rate increase (5 yr. patrol officer salary in 2019 - \$85,468)
- **Hospitalization/Major Medical/Dental/Vision Insurance** – Employee contributes 10%-15% of monthly health insurance premium (Percentage dependent on participation in Health Risk Assessment Program.)
- Pension Plan through Wisconsin Retirement System
- Uniform Allowance
- Gun Allowance (2% of base wage)
- 10 paid holidays
- Vacation:
 - 5 days after one (1) year of continuous service
 - 10 days after two (2) years of continuous service
 - 13 days after five (5) years plus one (1) additional day for each full year of service in excess of six (6) years, to a limit of 31 days.
- Represented by *Oak Creek Professional Policemen's Association (OCPPA)* and overall by the law office of *MacGillis, Wiemer, LLC*