



Common Council Chambers
8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000

COMMON COUNCIL MEETING AGENDA

MARCH 5, 2019
7:00 P.M.

Daniel Bukiewicz - Mayor
Steven Kurkowski - 1st District
Greg Loreck - 2nd District
Richard Duchniak - 3rd District
Michael Toman - 4th District
Kenneth Gehl - 5th District
Chris Guzikowski - 6th District

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: 2/18/19

Recognition

4. **Resolution:** Consider Resolution No. 12039-030519, a Resolution of Commendation to Michael J. Rutz, retiring Fire Inspector (by Committee of the Whole).
5. **Council Proclamation:** Consider Council Proclamation No. 19-01, Congratulations to the South Suburban Chamber of Commerce 2018 Business of the Year Award Winner, Tri City National Bank (by Committee of the Whole).
6. **Council Proclamation:** Consider Council Proclamation No. 19-02, Congratulations to the South Suburban Chamber of Commerce 2018 Pride in Premises Finalist, MATC Oak Creek (by Committee of the Whole).
7. **Council Proclamation:** Consider Council Proclamation No. 19-03, Congratulations to the South Suburban Chamber of Commerce 2018 Environmental Sustainability Award Finalist, Nucor Cold Finish Wisconsin (by Committee of the Whole).
8. **Council Proclamation:** Consider Council Proclamation No. 19-04, Congratulations to the South Suburban Chamber of Commerce 2018 Business of the Year Award Finalist, Savaglia Financial Advisors (by Committee of the Whole).
9. **Council Proclamation:** Consider Council Proclamation No. 19-05, Congratulations to the South Suburban Chamber of Commerce 2018 Environmental Sustainability Award Finalist, MATC Oak Creek (by Committee of the Whole).

Public Hearings (beginning at 7:00 p.m.)

Citizen input, comments and suggestions are requested on the specific item(s) identified below. Action by the Council may occur at the same meeting if so included in the agenda.

- 10. **Special Assessment:** Consider the City's intention to exercise its power under Section 3.200 of the Municipal Code of the City of Oak Creek to levy special assessments upon abutting property for benefits conferred upon such property on the south side of W. College Avenue from approximately 400 feet west of S. 27th Street to approximately 2,050 feet west of S. 27th Street (Project No. 19103) (2nd District).
- 11. **Resolution:** Consider Resolution No. 12040-030519, a final resolution authorizing water main improvements, and levying special assessments against benefited properties on the south side of West College Avenue from 400 feet west of S. 27th Street to 2,050 feet west of S. 27th Street (Tax Key Nos. 715-9043-000, 715-9017-000, 715-9995-000, 715-9996-000, 715-9997-000, and 715-9998-000) (Project No. 19103) (2nd District).

New Business

- 12. **Informational:** Summarized Treasurer's Report on investment and banking accounts for the month ending January 31, 2019.
- 13. **Presentation:** Presentation by Milliman, Inc. of the Oak Creek Actuarial Valuation of Retiree Medical Benefits report, as of January 1, 2018 (post-employment benefits other than pensions, OPEB).
- 14. **Resolution:** Consider Resolution No. 12037-030519, establishing the date and time of the 2019 Board of Review (by Committee of the Whole).

POLICE

- 15. **Motion:** Consider a motion to approve the previously approved CIP/CEP for the LED Electronic Message Center, in a total cost of \$33,889.00 (by Committee of the Whole).
- 16. **Motion:** Consider a motion to approve the purchase of four (4) selected marksman rifles, previously authorized in the 2019 City budget, in the amount of \$20,679.96 (by Committee of the Whole).

ENGINEERING

- 17. **Resolution:** Consider Resolution No. 12033-030519, approving the Safe Routes to School Plan (Various Districts).
- 18. **Resolution:** Consider Resolution No. 12036-030519, approving a Storm Water Management Practices Maintenance Agreement with Murphy Real Estate, LLC for their Parking Lot Expansion Project located at 7221 S. 10th St. (Tax Key No. 764-9047) (1st District).
- 19. **Resolution:** Consider Resolution No. 12038-030519, approving the First Amendment to the Intergovernmental Cooperation Agreement between the Milwaukee Metropolitan Sewerage District and the City of Oak Creek for the Oak Creek Watercourse Flood Management Project that was originally entered into under Resolution No. 11989-100218 (Tax Key Nos. 815-9988 and 862-9992) (1st and 3rd Districts).

20. **Resolution:** Consider Resolution No. 12041-030519, accepting dedication of the public improvements and release from the Development Agreement for the FedEx development at 500 W. Opus Drive (Tax Key No. 924-9012-000) (5th District).

LICENSE COMMITTEE

21. **Motion:** Consider a motion to adopt the License Committee recommendations as listed on the 3/5/19 License Committee Report (by Committee of the Whole).

VENDOR SUMMARY

22. **Motion:** Consider a motion to approve the February 27, 2019 Vendor Summary Report in the combined total amount of \$672,489.99. (Of this total, \$4,157.63 will impact the 2018 fiscal year. The remaining amount, \$668,332.36, will impact the 2019 fiscal year) (by Committee of the Whole).

MISCELLANEOUS

23. **Motion:** Consider a motion to convene into Closed Session pursuant to Wisconsin State Statutes to discuss the following:
- a. Section 19.85(1)(c) to discuss the performance evaluation for the City Administrator.
24. **Motion:** Consider a motion to reconvene into Open Session.
25. **Motion:** Consider a motion to take action, if required.

Adjournment.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice

RESOLUTION 12039-030519

**RESOLUTION OF COMMENDATION
TO MICHAEL J. RUTZ**

WHEREAS, Michael J. Rutz was appointed a Fire Fighter on February 25, 1991 and;

WHEREAS, Michael J. Rutz retired from his position as Fire Inspector effective March 1, 2019, after 28 years and 1 month of dedicated full time service to the City of Oak Creek Fire Department; and

WHEREAS, during his years of service, Michael J. Rutz has performed his duties admirably, looking out for the health, safety, and welfare of the citizens of Oak Creek; and

WHEREAS, Michael J. Rutz responded to many major alarms utilizing his skills in firefighting and rescue with dedication and without hesitation; and

WHEREAS, Michael J. Rutz has been an Emergency Medical Technician in the State of Wisconsin and was a member of the City's first class of paramedics. He became a Fire Fighter Paramedic on March 6, 2000 and during his career has cared for thousands of citizens who were sick or injured, always delivering caring and skilled emergency care to them; and

WHEREAS, Michael J. Rutz worked in the Inspection Bureau as Fire Inspector serving a total of five years where his dedicated work helped keep businesses, it's occupants, and other contacts safe from fire; and

WHEREAS, Michael J. Rutz conducted many tours and participated in fire prevention activities for the children of Oak Creek during his career; and

WHEREAS, Michael J. Rutz served on several vehicle purchasing committees having input and review of new purchases of engines and ambulances; and

WHEREAS, Michael J. Rutz lead the department's vehicle maintenance team and exercised great care and diligence in helping to maintain the department's vehicle fleet; and

NOW, THEREFORE, BE IT RESOLVED that the City's best wishes for good health and happiness be extended to Michael J. Rutz and his family in his retirement years.

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and that the City Clerk is hereby directed to transmit a suitable copy thereof to Michael J. Rutz.

Passed and adopted this 5th day of March 2019.

President, Common Council

Mayor, City of Oak Creek

ATTEST:

City Clerk

Vote: Ayes _____ Noes _____

**COUNCIL PROCLAMATION 19-01
CONGRATULATIONS TO
TRI CITY NATIONAL BANK
SOUTH SUBURBAN CHAMBER OF COMMERCE
2018 BUSINESS OF THE YEAR AWARD WINNER**

WHEREAS, the South Suburban Chamber of Commerce conducts an annual search for the business most deserving of recognition because of their contributions to the south suburban communities, their organizations, and its youth; and

WHEREAS, the South Suburban Chamber of Commerce will be hosting a banquet on Wednesday, February 20, 2019, to honor the "2018 Business of the Year" award winner; and

WHEREAS, the Tri City National Bank has been chosen by the South Suburban Chamber of Commerce to receive the "2018 Business of the Year" award; and

WHEREAS, Tri City National Bank was formed in 1963 in Oak Creek by Dave Ulrich; and

WHEREAS, Tri City National Bank was one of the first in the nation to locate banks inside of grocery stores with a seven day a week banking experience that appealed to the market; and

WHEREAS, Tri City National Bank has expanded from its local roots to include 33 branches with \$1.4 billion in assets; and

WHEREAS, Tri City National Bank has continued with the same commitment to the community, to local decision making, specialized personal finance solutions with a team of uniquely skilled bankers as Dave Ulrich envisioned as he grew the business; and

WHEREAS, as a community bank, Tri City National Bank supports local charities and organizations, including the Juvenile Diabetes Research Foundation, the Homeless Assistance Leadership Organization, the Boys and Girls Club, the Salvation Army, the Oak Creek Celebrations Committee, Wehr Nature Center, the South Milwaukee Lions Foundation and the South Suburban Chamber's events, as well as many other groups; and

WHEREAS, the mission of Tri City National Bank is to be the community bank that defines our success by yours. They honor that mission by being good corporate citizens.

NOW, THEREFORE, BE IT RESOLVED that I, Daniel Bukiewicz, Mayor on behalf of the citizens of the City of Oak Creek, hereby congratulate Tri City National Bank for being the winner of the South Suburban Chamber of Commerce "2018 Business of the Year" award.

Kenneth Gehl, Common Council President

Daniel J. Bukiewicz, Mayor

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes: _____ Noes: _____

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**COUNCIL PROCLAMATION 19-02
CONGRATULATIONS TO
MATC OAK CREEK
SOUTH SUBURBAN CHAMBER OF COMMERCE
2018 PRIDE IN PREMISES AWARD FINALIST**

WHEREAS, the Pride in Premises award is given annually by the South Suburban Chamber of Commerce to the Chamber member who exemplifies pride in their community through the design, construction and maintenance of their facilities and landscaping; and

WHEREAS, the South Suburban Chamber of Commerce will be hosting a banquet on Wednesday, February 20, 2019, to honor the "2018 Pride in Premises" award winner; and

WHEREAS, MATC Oak Creek has been nominated by the South Suburban Chamber of Commerce as a finalist to receive the "2018 Pride in Premises" award; and

WHEREAS, the MATC Campus in Oak Creek is in a beautiful natural setting that is attractive to all of the students and staff, and is also pleasing to the public as they drive by; and

WHEREAS, MATC Oak Creek takes great pride in its beautiful campus. Trees, many of them selected by MATC's horticulture program students, are abundant and well maintained. The College has a nature trail, baseball field, and soccer field, all of which are used regularly by the college and community. College staff and volunteers plant flowers throughout the campus using plants grown by the horticulture students and fertilized using compost from their culinary program waste; and

WHEREAS, the MATC Oak Creek campus has two ponds, one of which was recently dredged and expanded and will include a new fountain lit with LED lights powered by solar panels; and

WHEREAS, the MATC Oak Creek campus staff continues to take exceptional care of the grounds and buildings to provide an attractive, relaxing, green, educational environment.

NOW, THEREFORE, BE IT RESOLVED that I, Daniel Bukiewicz, Mayor on behalf of the citizens of the City of Oak Creek, hereby congratulate MATC Oak Creek for being a finalist for the South Suburban Chamber of Commerce "2018 Pride in Premises" award.

Kenneth Gehl, Common Council President

Daniel J. Bukiewicz, Mayor

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes: _____ Noes: _____

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**COUNCIL PROCLAMATION 19-03
CONGRATULATIONS TO
NUCOR COLD FINISH WISCONSIN
SOUTH SUBURBAN CHAMBER OF COMMERCE
2018 ENVIRONMENTAL SUSTAINABILITY AWARD FINALIST**

WHEREAS, the Environmental Sustainability award is given annually by the South Suburban Chamber of Commerce to the Chamber member who exemplifies a commitment to environmental sustainability and stewardship within the community; and

WHEREAS, the South Suburban Chamber of Commerce will be hosting a banquet on Wednesday, February 20, 2019, to honor the "2018 Environmental Sustainability" award winner; and

WHEREAS, Nucor Cold Finish Wisconsin has been selected by the South Suburban Chamber of Commerce as the winner of the "2018 Environmental Sustainability" award; and

WHEREAS, as a corporation, as well as a division, it is one of Nucor's highest priorities to maintain environmental stewardship to its customers, teammates, and communities. Nucor makes every effort to make steel with less energy, fewer emissions into the atmosphere, and reducing how much fuel is used to transport its products. In 2002, Nucor began using a technology that reduced time, space, energy, and manpower on each steel coil produced. This process consumes 84% less energy and reduces greenhouse emissions by 75%; and

WHEREAS, Nucor discharges nothing outside of its building. No oils, pollutants or any other product is stored outside, which reduces potential contamination; and

WHEREAS, Nucor is a part of the Green Master's program that evaluates and recognizes companies in Wisconsin who are taking efforts towards sustainability; and

WHEREAS, Nucor Cold Finish Wisconsin has been awarded the corporation's President's Environmental Award for 10 years in a row.

NOW, THEREFORE, BE IT RESOLVED that I, Daniel Bukiewicz, Mayor on behalf of the citizens of the City of Oak Creek, hereby congratulate Nucor Cold Finish Wisconsin for being the winner of the South Suburban Chamber of Commerce "2018 Environmental Sustainability" award.

Kenneth Gehl, Common Council President

Daniel J. Bukiewicz, Mayor

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes: _____ Noes: _____

**COUNCIL PROCLAMATION 19-04
CONGRATULATIONS TO
SAVAGLIA FINANCIAL ADVISORS
SOUTH SUBURBAN CHAMBER OF COMMERCE
2018 BUSINESS OF THE YEAR AWARD FINALIST**

WHEREAS, the South Suburban Chamber of Commerce conducts an annual search for the business most deserving of recognition because of their contributions to the south suburban communities, their organizations, and its youth; and

WHEREAS, the South Suburban Chamber of Commerce will be hosting a banquet on Wednesday, February 20, 2019, to honor the "2018 Business of the Year" award winner; and

WHEREAS, Savaglia Financial Advisors has been nominated by the South Suburban Chamber of Commerce as a finalist to receive the "2018 Business of the Year" award; and

WHEREAS, Savaglia Financial Advisors is a local, independent financial planning firm that has been located in Oak Creek since its founding 20 years ago; and

WHEREAS, Don Savaglia, the owner, is a longtime basketball coach who spent many years coaching Franklin High School Girls basketball teams, and who currently coaches the 8th grade boys youth basketball team at Oak Creek; and

WHEREAS, Savaglia Financial Advisors is a long-standing sponsor of the Oak Creek Community Center Concert Series, Oak Creek Kiwanis Pancake Breakfast, and Oak Creek and Garden District's National Night Out. The Savaglia team also volunteers time to several different causes including the Hunger Task Force Farm in Franklin, mentors Franklin High School students, and serves as host families and volunteering for the AFS foreign exchange student programs; and

NOW, THEREFORE, BE IT RESOLVED that I, Daniel Bukiewicz, Mayor on behalf of the citizens of the City of Oak Creek, hereby congratulate Savaglia Financial Advisors for being a finalist for the South Suburban Chamber of Commerce "2018 Business of the Year" award.

Kenneth Gehl, Common Council President

Daniel J. Bukiewicz, Mayor

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes: _____ Noes: _____

**COUNCIL PROCLAMATION 19-05
CONGRATULATIONS TO
MATC OAK CREEK
SOUTH SUBURBAN CHAMBER OF COMMERCE
2018 ENVIRONMENTAL SUSTAINABILITY AWARD FINALIST**

WHEREAS, the Environmental Sustainability award is given annually by the South Suburban Chamber of Commerce to the Chamber member who exemplifies a commitment to environmental sustainability and environmental stewardship within the community; and

WHEREAS, the South Suburban Chamber of Commerce will be hosting a banquet on Wednesday, February 20, 2019, to honor the "2018 Environmental Sustainability" award winner; and

WHEREAS, MATC Oak Creek has been nominated by the South Suburban Chamber of Commerce as a finalist to receive the "2018 Environmental Sustainability" award; and

WHEREAS, The MATC Campus in Oak Creek, through its Energy Conservation and Advanced Manufacturing (ECAM) Center, works with local manufacturers and businesses on cutting edge energy conservation projects; and

WHEREAS, MATC Oak Creek is a national training center on energy and efficiency practices; and

WHEREAS, the MATC Oak Creek campus has dramatically reduced its energy usage by 25% since 2014, saving nearly \$128,000 in energy costs; and

WHEREAS, the MATC Oak Creek campus actively recycles and maintains significant portions of green space on the campus.

NOW, THEREFORE, BE IT RESOLVED that I, Daniel Bukiewicz, Mayor on behalf of the citizens of the City of Oak Creek, hereby congratulate MATC Oak Creek for being a finalist for the South Suburban Chamber of Commerce "2018 Environmental Sustainability" award.

Kenneth Gehl, Common Council President

Daniel J. Bukiewicz, Mayor

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes: _____ Noes: _____

Publish 2/20/19

CITY OF OAK CREEK

**NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS
FOR WATER MAIN AND APPURTENANCES**

IN ACCORDANCE WITH RESOLUTION NO. 12030-020519

(PROJECT NO. 19103)

PLEASE TAKE NOTICE that the Common Council of the City of Oak Creek has declared its intention to exercise its power under Section 3.200 of the Municipal Code of the City of Oak Creek to levy special assessments upon abutting property for benefits conferred upon such property in the following location:

PROJECT NO. 19103 WATER MAIN AND APPURTENANCES

All property fronting on:

The South side of W. College Avenue

From: Approx. 400 feet west of S. 27th Street
To: Approx. 2,050 feet west of S. 27th Street

The report of the Utility Engineer showing preliminary proposed plans, estimated cost of improvements and proposed assessments are on file in the office of the Utility Engineer and may be inspected there Monday through Friday between the hours of 7:30 a.m. and 4:00 p.m.

You are further notified that the Common Council will hear all persons interested or their agents or attorneys concerning matters contained in the proposed assessments on Tuesday, March 5, 2019 at 7 p.m. in the City Hall Council Chambers. All particulars presented will be finally determined.

By order of the Common Council.

Dated this 22nd day of February, 2019.

/s/ Catherine A. Roeske
City Clerk



COMMON COUNCIL REPORT

Item: Special Assessments for W College Avenue Water Main Extension

Recommendation: That the Common Council adopts Resolution No. 12040-030519, a final resolution authorizing water main improvements, and levying special assessments against benefited properties on the south side of West College Avenue from 400 feet west of S. 27th Street to 2,050 feet west of S. 27th Street. (Tax Key Nos. 715-9043-000, 715-9017-000, 715-9995-000, 715-9996-000, 715-9997-000, and 715-9998-000)(Project No. 19103) (2nd Aldermanic District

Fiscal Impact: The Oak Creek Water and Sewer Utility will initially fund the entire cost of the project, and shall be reimbursed a portion of the total cost as special assessments are received. The estimated cost of the project is \$485,000.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: This project was initiated by the Oak Creek Water and Sewer Utility Commission. It will provide water service to adjacent property owners as well as improve water quality and fire protection by connecting two dead ends currently in W. College Avenue. If approved, the installation should be completed by Winter 2019.

Options/Alternatives: If the Council does not approve the special assessments the Utility will not be able to move forward with public improvements.

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared:

Brian L. Johnston, PE
Utility Engineer

Fiscal Review:

Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: Resolution 1240-030519, Location map

RESOLUTION NO. 12040-030519

BY: _____

**FINAL RESOLUTION AUTHORIZING WATER MAIN
AND APPURTENANCES IN W. COLLEGE AVENUE.
AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED
PROPERTIES AND APPROVING PRELIMINARY PLANS**

(PROJECT NO. 19103)

(2ND ALDERMANIC DISTRICT)

WHEREAS, the Common Council of the City of Oak Creek, held a public hearing at the City Hall at 7:00 p.m. on March 5, 2019 for the purpose of hearing all interested persons concerning preliminary Resolution No. 12030-020519, the report of the Utility Engineer on the proposed improvements and construction of water main and appurtenances, and on benefits conferred upon properties in the following location:

PROJECT NO. 19103 WATER MAIN AND APPURTENANCES

All property fronting on:

South side of W. College Avenue.

From: Approx. 400 feet west of S. 27th Street
To: Approx. 2,050 feet west of S. 27th Street

and has heard all persons desiring audience at such hearing and has considered the Engineer's Report.

WHEREAS, the City proposed to install said improvements and the owners abutting said improvements will benefit from the installation of same; and

WHEREAS, the Utility Engineer has prepared preliminary plans for said improvements; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oak Creek as follows:

1. That the aforementioned improvements be installed.
2. That the report of the Utility Engineer pertaining to construction of the above-described public improvements, is hereby adopted and approved.
3. That the above-described public improvements constitute an exercise of the City's Police power and benefit the properties being assessed.
4. That each abutting property owner shall be assessed for the improvements in the manner set forth in Section 3.200 of the Municipal Code of the City of Oak Creek and the assessment rate as set forth in Common Council Resolution No. 10751-041707.

5. That the Schedule of Assessments shown on the report is true and correct, has been determined on a reasonable basis, and is hereby confirmed.
6. A. That the assessments may be paid in cash or in 5/10 annual installments in accordance with Section 3.210 of the Municipal Code of the City of Oak Creek; if paid in installments, the same shall bear interest at the rate of 4% per annum on the unpaid balance.
- B. For those properties which are vacant or have one residential dwelling unit, that are two and one-half (2½) acres or more in area, or have three hundred thirty (330) feet or more of assessed frontage, payment shall be made within twenty (20) years of the date of the levy in equal annual installments on the property tax bill with interest at the rate of 4% per annum on the unpaid balance.
7. That the said preliminary plans are hereby approved.
8. That the City Clerk is hereby authorized to advertise for bids for the above-mentioned improvements and shall advertise for such bids in the official newspapers.
9. That the City Clerk is hereby directed to publish this resolution as a Class I Notice in the assessment district.
10. That the City Clerk is further directed to mail a copy of this resolution and upon completion of the improvement, a statement of the final assessment against the property to every property owner whose name appears on the assessment roll whose post office address is known or can, with reasonable diligence, be ascertained.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 5th day of March, 2019.

President, Common Council

Passed and adopted this 5th day of March, 2019.

Mayor

ATTEST:

City Clerk

VOTE: Ayes _____ Noes _____

W. COLLEGE AVE. C.T.H. ZZ

**Proposed 12" Certa-Lok
Water Main Extension
Directionally Drilled**





COMMON COUNCIL REPORT

Informational: Treasurer Report on Investment and Banking for the City of Oak Creek accounts, ending January 31, 2019.

Fiscal Impact: Presenting the monthly condition of the City treasury at an open meeting of the Common Council will provide additional financial data to decision makers while enhancing transparency to the public.

- Critical Success Factor(s):
- Vibrant and Diverse Cultural Opportunities
 - Thoughtful Development and Prosperous Economy
 - Safe, Welcoming, and Engaged Community
 - Inspired, Aligned, and Proactive City Leadership
 - Financial Stability
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: The Treasurer Report on Investment and Banking displays the City's month end balances, to provide the Common Council and the public with the current condition of the City's treasury. Please note that some funds are allocated for specific purposes such as debt service, Tax Incremental Districts, capital improvement projects and distribution of tax collection to other taxing districts and are not available for general purpose spending. This monthly report, along with a comprehensive report, is prepared for Finance Committee meetings to assist with investment decisions and financial strategies. Below is a brief summary:


Beginning Balance	Ending Balance	Interest Earned	Increase/(Decrease)
\$68,547,384.11	\$60,916,124.16	\$114,621.01	-\$7,631,259.95

January Tax Collection \$19,925,667.34 or 24.89%; City Share: \$6,814,960.30 (including Specials)

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared:


Barbara Guckenberger, CMTW
City Treasurer

Fiscal Review:


Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: Treasurer Report on Investment and Banking

**City of Oak Creek
Treasurer Report on Investment and Banking**

Name of Account	Beginning Balance	Additions	Subtractions	Account Ending Balance	Actual Interest Earned	Interest Rate	Percentage of Total Invested
Tri City National Bank	11,290,534.17	58,602,758.79	(57,045,574.86)	12,847,718.10	12,298.56	2.40%	21.09%
General Fund	4,424,681.58	37,964,161.61	(36,961,322.78)	5,427,520.41			
Title 125	75,188.05	23,041.56	(36,724.46)	61,505.15			
Police Credit Card	63,191.10	29,268.77	(46,854.68)	45,605.19			
Parks & Rec Counter Credit Card	12,821.17	5,815.26	(6,122.67)	12,513.76			
Tax Payment Account #2	2,107,437.02	14,857,493.75	(13,508,458.39)	3,456,472.38			
Parks & Rec Online Credit Card	5,359.55	4,419.02	(1,139.12)	8,639.45			
Health Insurance	56,269.05	571,727.13	(515,289.45)	112,706.73			
Tax Payment Account	4,302,705.42	5,087,484.09	(5,810,852.11)	3,579,337.40			
EMS	242,881.23	59,347.60	(158,811.20)	143,417.63			
DANA Investment Advisors	5,759,555.55	15,091.36	(10,515.30)	5,764,131.61	13,873.30	2.61%	9.46%
BMO Global Asset Management	4,930,604.63	21,124.13	(1,075.38)	4,950,653.38	9,207.98	2.14%	8.13%
American Deposit Management (ADM)	38,299,665.95	4,562,376.96	(15,501,340.50)	27,360,702.41	61,036.46	2.48%	44.92%
*ADM General Account Balance	33,537,176.11	4,552,672.04	(15,500,000.00)	22,589,848.15	51,331.54		
Local Government Investment Pool (LGIP)	7,395,989.85	1,723,866.82	-	9,119,856.67	18,135.66	2.47%	14.97%
*LGIP General Account Balance	5,427,544.99	1,719,736.21		7,147,281.20	14,005.05		
**Ehlers Investment	871,033.96	2,028.03	-	873,061.99	69.05	2.2925%	1.43%
	871,033.96	2,028.03	(147.57)	872,914.42			
Total Balance	68,547,384.11	64,927,246.09	(72,558,506.04)	60,916,124.16	114,621.01		

**Ehlers balance is first shown gross of fees to balance to their monthly report; below that is shown net of fees for comparison purposes. Also, due to multiple CD's in the account, interest/dividends may not be earned monthly;

*General Account Balance shown separately and is also part of the total account listed above; although it is used for cash flow purposes, a portion may be allocated for specific uses and may not be available for general purpose spending

Excludes Police Forfeiture Account;

Tri City Interest is an analyzed credit from previous month earnings;

Additions and subtractions on investment accounts may include market adjustments for realized and unrealized gains(losses) or change in accrued income, as well as interest, management fees, deposits, transfers, returned payments or withdrawals; rates may reflect weighted average yield

Tax Collection Deposits		Distribution to other Taxing Jurisdictions	
Tax Payment Account #2		Settlement 2/20/19	
City Deposit (Counter, Drop Box, Mail)	13,579,013.16	STATE	\$ -
Gov Tech	936,848.95	COUNTY	\$ 4,009,769.83
Credit Card	333,173.25	MMSD	\$ 1,385,740.50
Total Tax Payment Account #2	14,849,035.36	SCHOOL	\$ 6,952,397.95
		MATC	\$ 1,002,027.45
Tax Payment Account		UTILITY	\$ 121,549.05
Tri City Payments (At Bank, Lockbox)	5,076,631.98	TOTAL DIST	\$13,471,484.78
		TOTAL TAX COLLECTION DEPOSITS	19,925,667.34
		24.89% of Total Tax Levy	TAX REFUNDS \$ 18,652.44
Please note the City uses two bank accounts for tax collection; one for payments processed by the City (account #2) and the other for payments processed by our bank			
		CITY	\$ 6,326,886.47
		SPECIAL ASSESSMENTS	52,529.59
		SPECIAL CHARGES	435,544.24
		TOTAL COLLECTION	\$20,305,097.52
Prepared for Common Council; cc Finance Committee		*Uncollected Personal Property Tax Settled	(374,103.13)
Barbara Guckenberger, CMTW		NonCash	(5,327.05)
City Treasurer		TOTAL COLLECTED	\$19,925,667.34



COMMON COUNCIL REPORT

Item: City of Oak Creek Actuarial Valuation of Retiree Medical Benefits report as of January 1, 2018.

Recommendation: Presentation by Milliman of the City of Oak Creek Actuarial Valuation of Retiree Medical Benefits report as of January 1, 2018 (post-employment benefits other than pensions, OPEB).

Fiscal Impact: The fiscal impact for this liability has been greatly reduced over the past 5 plus years with changes made to the Personnel Manual and Collective Bargaining contracts. Effective January 1, 2016 this post employment benefit is no longer offered, thus the liability will no longer grow and will be eliminated in the upcoming years.

- Critical Success Factor(s):**
- Vibrant and Diverse Cultural Opportunities
 - Thoughtful Development and Prosperous Economy
 - Safe, Welcoming, and Engaged Community
 - Inspired, Aligned, and Proactive City Leadership
 - Financial Stability
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: Governmental Accounting Standards Board (GASB) issued statement number 45 requiring municipalities to conduct actuarial valuations of retiree medical benefits at least every two years. Information from such an actuarial report is required and included in the City’s audit report and this information should be reviewed by policymakers in order to monitor the cost and funding status of City provided post-employment medical benefits.

The attached actuarial report prepared by Milliman is for retiree medical benefits as of January 1, 2018. The report includes information for both active (210) and retired (250) members in the City’s health plan. The City pays for retiree health benefits annually on a cash basis with no current pre-funding of future benefits. The attached Milliman report details City retiree health insurance costs and identifies various actuarial assumptions about future retiree health insurance costs, life expectancies, and coverage continuation.

The report details the progress the City has made in reducing retiree health care costs in the Total OPEB liability (unfunded Actuarial Accrued Liability) since 2010 (59.08% reduction) as follows:

2010	\$89,231,880
2012	\$57,307,289
2014	\$51,018,862
2016	\$44,983,388
2018	\$36,515,314

This report also shows estimates for service costs (employer normal costs) for annual retiree health insurance (50.93% reduction since 2012) as follows below based upon benefits in place at the time of the report:

2012	\$1,462,784
2013	\$1,510,324
2014	\$1,161,696
2015	\$1,196,547
2016	\$910,794
2017	\$938,118
2018	\$649,113
2019	\$717,788

Representatives from Milliman will be present at the Common Council meeting to address any questions that you may have.

Options/Alternatives: None as this report is a requirement per GASB standards.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Fiscal Review:



Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: City of Oak Creek Retiree Medical Plan (2018 & 2019)



**CITY OF OAK CREEK
RETIREE MEDICAL PLAN**

**GASB 74 and 75 DISCLOSURE
Fiscal Years: 2018 and 2019**

Prepared by

Timothy S. Bleick, FSA, EA, MAAA
Principal and Consulting Actuary

Steven G. Hanson, ASA, MAAA
Consulting Actuary

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Certification

Actuarial computations presented in this report under Statements No. 74 and 75 of the Governmental Accounting Standards Board are for purposes of assisting City of Oak Creek in fulfilling its financial accounting requirements. No attempt is being made to offer any accounting opinion or advice. This report is for fiscal years January 1, 2018 to December 31, 2018 and January 1, 2019 to December 31, 2019. The reporting dates are December 31, 2018 and December 31, 2019, respectively. The calculations enclosed in this report have been made on a basis consistent with our understanding of the plan provisions. Determinations for purposes other than meeting financial reporting requirements may be significantly different than the results contained in this report. Accordingly, additional determinations may be needed for other purposes, such as judging benefit security or meeting employer funding requirements.

In preparing this report, we relied, without audit, on information as of November, 12 2018 furnished by City of Oak Creek. This information includes, but is not limited to, statutory provisions, member census data, and financial information. The membership as of November 12, 2018 includes 210 active participants and 168 retirees and surviving spouses.

We performed a limited review of the census and financial information used directly in our analysis and have found them to be reasonably consistent and comparable with information used for other purposes. The valuation results depend on the integrity of this information. If any of this information is inaccurate or incomplete our results may be different and our calculations may need to be revised.

We hereby certify that, to the best of our knowledge, this report, including all costs and liabilities based on actuarial assumptions and methods, is complete and accurate and determined in conformance with generally recognized and accepted actuarial principles and practices, which are consistent with the Actuarial Standards of Practice promulgated by the Actuarial Standards Board and the applicable Code of Professional Conduct, amplifying Opinions and supporting Recommendations of the American Academy of Actuaries.

This valuation report is only an estimate of the plan's financial condition as of a single date. It can neither predict the plan's future condition nor guarantee future financial soundness. Actuarial valuations do not affect the ultimate cost of plan benefits, only the timing of plan contributions. While the valuation is based on an array of individually reasonable assumptions, other assumption sets may also be reasonable and valuation results based on those assumptions would be different. No one set of assumptions is uniquely correct. Determining results using alternative assumptions is outside the scope of our engagement.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to factors such as, but not limited to, the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law. Due to the limited scope of the actuarial assignment, we did not perform an analysis of the potential range of such future measurements.

Certification

Milliman's work is prepared solely for the internal use and benefit of City of Oak Creek. To the extent that Milliman's work is not subject to disclosure under applicable public records laws, Milliman's work may not be provided to third parties without Milliman's prior written consent. Milliman does not intend to benefit or create a legal duty to any third party recipient of its work product. Milliman's consent to release its work product to any third party may be conditioned on the third party signing a Release, subject to the following exceptions: (a) the Plan Sponsor may provide a copy of Milliman's work, in its entirety, to the Plan Sponsor's professional service advisors who are subject to a duty of confidentiality and who agree to not use Milliman's work for any purpose other than to benefit the Fund; and (b) the Plan Sponsor may provide a copy of Milliman's work, in its entirety, to other governmental entities, as required by law.

This report and its use are subject to the terms of our Consulting Services Agreement with City of Oak Creek dated November 22, 2010.

No third party recipient of Milliman's work product should rely upon Milliman's work product. Such recipients should engage qualified professionals for advice appropriate to their specific needs.

The consultants who worked on this assignment are actuaries. Milliman's advice is not intended to be a substitute for qualified legal or accounting counsel.

The signing actuaries are independent of the plan sponsor. We are not aware of any relationship that would impair the objectivity of our work.

We, Timothy S. Bleick and Steven G. Hanson, are actuaries for Milliman, Inc. We are members of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein. This report uses the expertise of Milliman healthcare and retirement actuaries. Steven G. Hanson is responsible for the work related to the current expected healthcare benefit costs and trend rates. Timothy S. Bleick is responsible for projecting the current costs into future years using the valuation assumptions and methodology and then calculating the accounting costs and liabilities reported herein.



Timothy S. Bleick, FSA, EA, MAAA
Principal and Consulting Actuary



Steven G. Hanson, ASA, MAAA
Consulting Actuary

Overview of GASB 74 and GASB 75

The Governmental Accounting Standards Board (GASB) released new accounting standards for public postemployment benefit plans other than pension (OPEB) and participating employers in 2015. These standards, GASB Statements No. 74 and 75, have substantially revised the accounting requirements previously mandated under GASB Statements No. 43 and 45. The most notable change is that the Annual Required Contribution (ARC) has been eliminated and the Net OPEB Liability will be an item on the employer's financial statement rather than a footnote entry.

GASB 74 applies to financial reporting for public OPEB plans and is required to be implemented for plan fiscal years beginning after June 15, 2016. Note that a plan's fiscal year might not be the same as the employer's fiscal year. Even if the plan does not issue standalone financial statements, but rather is considered a trust fund of a government, it is subject to GASB 74. Under GASB 74, enhancements to the financial statement disclosures are required, along with certain required supplementary information.

GASB 75 governs the specifics of accounting for public OPEB plan obligations for participating employers and is required to be implemented for employer fiscal years beginning after June 15, 2017. GASB 75 requires a liability for OPEB obligations, known as the Net OPEB Liability (Total OPEB Liability for unfunded plans), to be recognized on the balance sheets of participating employers. Changes in the Net OPEB Liability (Total OPEB Liability for unfunded plans) will be immediately recognized as OPEB Expense on the income statement or reported as deferred inflows/outflows of resources depending on the nature of the change.

Executive Summary

Relationship Between Valuation Date, Measurement Date, and Reporting Date

The Valuation Date is January 1, 2018. This is the date as of which the actuarial valuation is performed. The Measurement Dates are December 31, 2017 and December 31, 2018. The Measurement Date is the date as of which the total OPEB liability is determined. The Reporting Dates are December 31, 2018 and December 31, 2019. The Reporting Date is the plan's and/or employer's fiscal year ending date.

Significant Changes

There have been no significant changes between the valuation date and fiscal year end.

Total OPEB Liability

Total OPEB Liability	<u>December 31, 2018</u>	<u>December 31, 2019</u>
Total OPEB liability	\$37,763,376	\$35,403,068
Covered payroll	N/A	N/A
Total OPEB liability as a % of covered payroll	N/A	N/A

The total OPEB liability was determined by an actuarial valuation as of the valuation date, calculated based on the discount rate and actuarial assumptions below, and was then projected forward to the measurement date. Any significant changes during this period have been reflected as prescribed by GASB 74 and 75.

Discount Rate

Discount rate	3.44%	4.10%
20 Year Tax-Exempt Municipal Bond Yield	3.44%	4.10%

The discount rate was based on the 20-year Bond Buyer GO Index.

Other Key Actuarial Assumptions

The actuarial assumptions that determined the total OPEB liability as of December 31, 2018 and December 31, 2019 were based on the results of an actuarial experience study for the period 2015-2017 for the Wisconsin Retirement System (WRS).

Valuation date	January 1, 2018	January 1, 2018
Measurement date	December 31, 2017	December 31, 2018
Salary increases including inflation	WRS; see "Actuarial Assumptions" for details	WRS; see "Actuarial Assumptions" for details
Mortality	WRS; see "Actuarial Assumptions" for details	WRS; see "Actuarial Assumptions" for details
Actuarial cost method	Entry Age Normal	Entry Age Normal

Changes in Total OPEB Liability

Changes in Total OPEB Liability	Increase (Decrease) Total OPEB Liability	
	2018	2019
Beginning of Year Balances	36,515,314	\$37,763,376
Changes for the year:		
Service cost	649,113	717,788
Interest on total OPEB liability	1,366,954	1,288,751
Effect of plan changes	0	0
Effect of economic/demographic gains or losses	0	0
Effect of assumptions changes or inputs	1,253,995	(2,314,550)
Benefit payments	(2,022,000)	(2,052,297)
End of Year Balances	37,763,376	35,403,068

Sensitivity Analysis

The following presents the total OPEB liability of City of Oak Creek, calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate.

	2018		
	1% Decrease	Discount Rate	1% Increase
	2.44%	3.44%	4.44%
Total OPEB liability	\$41,854,882	\$37,763,376	\$34,248,573

	2019		
	1% Decrease	Discount Rate	1% Increase
	3.10%	4.10%	5.10%
Total OPEB liability	\$38,999,638	\$35,403,068	\$32,282,554

The following presents the total OPEB liability of City of Oak Creek, calculated using the current healthcare cost trend rates as well as what City of Oak Creek's total OPEB liability would be if it were calculated using trend rates that are 1 percentage point lower or 1 percentage point higher than the current trend rates.

	2018		
	1% Decrease	Current	1% Increase
		Trend Rate	
Total OPEB liability	\$33,875,952	\$37,763,376	\$42,340,023

	2019		
	1% Decrease	Current	1% Increase
		Trend Rate	
Total OPEB liability	\$31,634,950	\$35,403,068	\$39,827,173

This work product was prepared solely for City of Oak Creek for the purposes described herein and may not be appropriate to use for other purposes. Milliman does not intend to benefit and assumes no duty or liability to other parties who receive this work. Milliman recommends that third parties be aided by their own actuary or other qualified professional when reviewing the Milliman work product.

**Schedule of Changes in Total OPEB Liability and Related Ratios
(in 1,000s)**

	Fiscal Year Ending December 31									
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Total OPEB Liability*										
Service cost	\$718	\$649	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Interest on total OPEB liability	1,289	1,367	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Changes of benefit terms	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Effect of economic/demographic gains or (losses)	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Effect of assumption changes or inputs	(2,315)	1,254	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Benefit payments	(2,052)	(2,022)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Net change in total OPEB liability	(2,360)	1,248	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total OPEB liability, beginning	37,763	36,515	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total OPEB liability, ending (a)	35,403	37,763	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total OPEB liability as a % of covered payroll	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

This schedule is presented to illustrate the requirement to show information for 10 years. However, recalculations of prior years are not required, and if prior years are not reported in accordance with the current GASB standards, they should not be reported.

* Due to rounding, values may not add correctly.

Adjustment for Change from GASB 45 to GASB 75

The following exhibit shows the prior-period adjustment necessary to transition from GASB 45 to GASB 75 as of December 31, 2017.

Net OPEB obligation/(asset) on December 31, 2017	29,485,030
Prior-period adjustment	<u>7,030,284</u>
Net OPEB liability on January 1, 2018	<u><u>36,515,314</u></u>

OPEB Expense

OPEB Expense	January 1, 2018 to December 31, 2018	January 1, 2019 to December 31, 2019
Service cost	\$649,113	\$717,788
Interest on total OPEB liability	1,366,954	1,288,751
Effect of plan changes	0	0
Recognition of Deferred Inflows/Outflows of Resources		
Recognition of economic/demographic gains or losses	0	0
Recognition of assumption changes or inputs	223,131	(188,711)
OPEB Expense	2,239,198	1,817,828

As of December 31, 2018, the deferred inflows and outflows of resources are as follows:

Deferred Inflows / Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources
Differences between expected and actual experience	\$0	\$0
Changes of assumptions	0	1,030,864
Contributions made subsequent to measurement date	<u>\$0</u>	<u>*</u>
Total	0	1,030,864

As of December 31, 2019, the deferred inflows and outflows of resources are as follows:

Deferred Inflows / Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources
Differences between expected and actual experience	\$0	\$0
Changes of assumptions	(\$1,902,708)	\$807,733
Contributions made subsequent to measurement date	<u>\$0</u>	<u>*</u>
Total	(\$1,902,708)	\$807,733

* Any employer contributions subsequent to the measurement date should be reported under deferred outflows of resources and recognized as a reduction of the net OPEB liability. Cannot be determined until after end of fiscal year. If total claims paid less retiree contributions are unknown, benefit payments from Page 6 can be used.

Amounts currently reported as deferred outflows of resources and deferred inflows of resources related to other postemployment benefits will be recognized in OPEB expense as follows:

Year ending December 31:	2018	Year ending December 31:	2019
2019	\$223,131	2020	(\$188,711)
2020	223,131	2021	(188,711)
2021	223,131	2022	(188,711)
2022	223,131	2023	(273,502)
2023	138,340	2024	(255,340)
Thereafter*	0	Thereafter*	0

* Note that additional future deferred inflows and outflows of resources may impact these numbers.

**Schedule of Deferred Inflows and Outflows of Resources
For Fiscal Year Ending December 31, 2018**

	Original Amount	Date Established	Original Recognition in Period*	Amount Recognized in 12/31/2018 Expense	Balance of Deferred Inflows 12/31/2018	Balance of Deferred Outflows 12/31/2018
Economic/demographic (gains) or losses	\$0	12/31/2018 Total	5.6	<u>\$0</u> 0	<u>\$0</u> 0	<u>\$0</u> 0
Assumption changes or inputs	1,253,995	12/31/2018 Total	5.62	<u>223,131</u> 223,131	<u>0</u> 0	<u>1,030,864</u> 1,030,864
Total for economic/demographic gains or losses and assumption changes or inputs					0	1,030,864
Total net deferrals						1,030,864

* Economic/demographic (gains)/losses and assumption changes or inputs are recognized over the average remaining service life for all active and inactive members.

**Schedule of Deferred Inflows and Outflows of Resources
For Fiscal Year Ending December 31, 2019**

	Original Amount	Date Established	Original Recognition in Period*	Amount Recognized in 12/31/2019 Expense	Amount Recognized in Pension Expense through 12/31/2019	Balance of Deferred Inflows 12/31/2019	Balance of Deferred Outflows 12/31/2019
Economic/demographic (gains) or losses	\$0	12/31/2019	5.62	\$0	\$0	\$0	\$0
	\$0	12/31/2018	5.62	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
		Total		0	0	0	0
Assumption changes or inputs	(2,314,550)	12/31/2019	5.62	(411,842)	(411,842)	(1,902,708)	0
	1,253,995	12/31/2018	5.62	<u>223,131</u>	<u>446,262</u>	<u>0</u>	<u>807,733</u>
		Total		(188,711)	34,420	(1,902,708)	807,733
Total for economic/demographic gains or losses and assumption changes or inputs						(1,902,708)	807,733
Total net deferrals							(1,094,975)

* Economic/demographic (gains)/losses and assumption changes or inputs are recognized over the average remaining service life for all active and inactive members.

OPEB Liability and Expense Summary

	Total OPEB Liability	Deferred Inflows	Deferred Outflows	Net Deferrals	Total OPEB Liability plus Net Deferrals	Annual Expense
Balances as of December 31, 2017	(\$36,515,314)	\$0	\$0	\$0	(\$36,515,314)	
Service cost	(649,113)					649,113
Interest on total OPEB liability	(1,366,954)					1,366,954
Effect of plan changes	0					0
Effect of liability gains or losses	0			0		
Effect of assumption changes or inputs	(1,253,995)		1,253,995	1,253,995		
Benefit payments	2,022,000				2,022,000	
Recognition of liability gains or losses				0		0
Recognition of assumption changes or inputs			(223,131)	(223,131)		223,131
Annual expense					(2,239,198)	2,239,198
Balances as of December 31, 2018	(37,763,376)	0	1,030,864	1,030,864	(36,732,512)	
Balances as of December 31, 2018	(\$37,763,376)	\$0	\$1,030,864	\$1,030,864	(\$36,732,512)	
Service cost	(717,788)					717,788
Interest on total OPEB liability	(1,288,751)					1,288,751
Effect of plan changes	0					0
Effect of liability gains or losses	(0)		0	0		
Effect of assumption changes or inputs	2,314,550	(2,314,550)		(2,314,550)		
Benefit payments	2,052,297				2,052,297	
Recognition of liability gains or losses		411,842	(223,131)	188,711		(188,711)
Recognition of assumption changes or inputs				0		0
Annual expense					(1,817,828)	1,817,828
Balances as of December 31, 2019	(35,403,068)	(1,902,708)	807,733	(1,094,975)	(36,498,043)	

Glossary

Deferred Inflows/Outflows of Resources	Portion of changes in net OPEB liability that is not immediately recognized in OPEB Expense. These changes include differences between expected and actual experience, changes in assumptions, and differences between expected and actual earnings on plan investments.
Discount Rate	Single rate of return that, when applied to all projected benefit payments, results in an actuarial present value of projected benefit payments equal to the sum of: <ol style="list-style-type: none">1) The actuarial present value of benefit payments projected to be made in future periods where the plan assets are projected to be sufficient to meet benefit payments, calculated using the Long-Term Expected Rate of Return.2) The actuarial present value of projected benefit payments not included in (1), calculated using the Municipal Bond Rate.
Municipal Bond Rate	Yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.
Projected Benefit Payments	All benefits estimated to be payable through the OPEB plan to current active and inactive employees as a result of their past service and expected future service.
Service Cost	The portion of the actuarial present value of projected benefit payments that is attributed to a valuation year.
Total OPEB Liability	The portion of actuarial present value of projected benefit payments that is attributable to past periods of member service using the Entry Age Normal cost method based on the requirements of GASB 74 and 75.

Summary of Actuarial Assumptions

The following actuarial assumptions were used in the development of the City of Oak Creek's retiree health cost projections. Where consistent with the terms of the plan, actuarial assumptions have utilized the assumptions for the Wisconsin Retirement System (WRS) as provided in the December 31, 2018 Actuarial Valuation reports. These assumptions were adopted by the Employee Trust Funds Board in connection with a study of experience during 2015-2017. In our opinion, these assumptions are reasonable for the intended purposes of the report.

Interest Discount Rate

Measurement Date	Rate
December 31, 2016	3.78%
December 31, 2017	3.44%
December 31, 2018	4.10%

Mortality

Pre-Retirement: This assumption applies to death while in service. Rates are based on the Wisconsin 2018 Mortality table (multiplied by 50% for males and females) as the base table and project future improvements with 2018 generational improvement scale (multiplied by 60%), as adopted by the Board in connection with the 2015-2017 Experience Study performed by the actuary for the Wisconsin Retirement System.

Post-Retirement: This assumption applies to death of participants after retirement. Rates are based on the Wisconsin 2018 Mortality Table as the base table and project future improvements with 2018 generational improvement scale (multiplied by 60%), as adopted by the Board in connection with the 2015-2017 Experience Study performed by the actuary for the Wisconsin Retirement System.

Post-Disability: This assumption applies to death after disablement. Rates are based on the 2015-2017 Experience Study performed by the actuary for the Wisconsin Retirement System as the base table and project future improvements with 2018 generational improvement scale (multiplied by 60%), as adopted by the Board in connection with the 2015-2017 Experience Study performed by the actuary for the Wisconsin Retirement System.

* Sample rates shown in Appendix A.

Employee Turnover/Withdrawal

Ten-year select and ultimate rates of WRS for Protective with Social Security for Police and Fire Department employees and General Employee for all other employees. Separate rates for males and females. Ultimate rates after the tenth year are shown in the rate table in Appendix A. Select rates are as follows:

Year	General Employee Male Rate	General Employee Female Rate	Protective with Social Security
1	17.0%	20.0%	16.0%
2	12.3%	15.0%	9.5%
3	9.3%	11.5%	6.0%
4	7.6%	10.0%	5.0%
5	7.5%	9.5%	4.5%
6	5.8%	7.8%	4.0%
7	4.8%	7.0%	3.8%
8	4.7%	6.0%	3.5%
9	4.1%	5.7%	3.0%
10	4.0%	5.3%	2.5%

Disablement: WRS disability rates for Protective with Social Security for Police and Fire Department employees and General Employee for all other employees. Separate rates for General Employees for males and females. Rates shown in the rate table at the end of Appendix A.

Retirement: WRS retirement rates for Protective with Social Security for Police and Fire Department employees and General Employee for all other employees. Separate rates for General Employees for male and females. Rates shown in the rate table at the end of Appendix A.

Percentage of Retirees Participating In Retiree Medical Coverage

Future retirees: 99% of current employees with medical coverage are expected to participate in the City of Oak Creek's retiree health insurance plan. 10% of current employees without medical coverage are expected to participate in the City of Oak Creek's retiree health insurance plan.

Current retirees: Actual retiree participation.

Percentage of Retirees Electing Family Coverage

Future retirees: 70% of future retirees that take coverage are assumed to elect family coverage.

Current retirees: Actual family coverage election.

Age Difference of Active Employees and Spouses

Spouses same age as participants.

Annual Medical Trend Rate Assumptions

Medical inflation was based on the "Getzen" model published by the Society of Actuaries for purposes of evaluating long term medical trend. Under the Patient Protection and Affordable Care Act of 2010, a federal excise tax will apply for high cost health plans beginning in 2020. A margin to reflect the impact of the excise tax in future years is reflected in the assumed trend. The following tables show the trend rates used in this valuation.

	Annual Medical Trend Rate		
	Pre Medicare	Post Medicare	Medicare Part B
2018	6.30%	1.80%	1.12%
2019	5.90%	7.30%	4.13%
2020	5.50%	4.80%	5.24%
2021	5.10%	5.00%	4.04%
2022	5.00%	4.90%	5.70%
2030	5.50%	4.60%	4.60%
2040	5.50%	4.80%	4.80%
2050	5.10%	5.00%	5.00%
2060	4.90%	5.30%	5.30%
2070	4.30%	4.50%	4.50%
2080	4.00%	4.10%	4.10%
Ultimate	3.90%	4.00%	4.00%

Expected 2018 Monthly Medical Costs per Retiree

We developed estimates of the 2018 monthly medical costs per retiree by age based on the City's current premium and claims experience, adjusted for demographic differences between retirees and all participants (actives and retirees combined).

Age	Male		Female	
	Single	Family	Single	Family
55	\$ 788	\$1,734	\$ 871	\$1,734
60	1,017	2,114	1,022	2,115
64	1,286	2,539	1,178	2,539
65	355	687	332	687
70	395	755	360	755
75	434	818	384	818

In addition to monthly medical costs listed in the table, specified current retirees also receive a reimbursement for Medicare Part B, valued at \$134.00 per month in 2018.

Salary Adjustment Factors

Used to project earnings for each participant between the valuation date and the participant's retirement age are shown below for sample years of service. This assumption is used to project a participant's current earnings to the earnings upon which benefits will be based.

Service	% Merit and Longevity Increase Next Year	
	Protective with Social Security	General
1	4.8%	3.5%
2	4.8	3.5
3	4.1	3.1
4	3.5	2.8
5	2.8	2.5
10	1.1	1.5
15	0.8	1.1
20	0.7	0.9
25	0.6	0.6
30	0.5	0.4

In addition to the merit and longevity increase, each person is assumed to get an economic increase of 3.0% each year.

Changes in Assumptions Since Prior Valuation

The demographic assumptions have been updated based upon the most recent WRS experience study. The discount rate selected is in accordance with GASB 74/75. The expected claims and medical trend rates were changed to reflect anticipated experience under the most recent Getzen model application. The overall impact of the new assumptions is a decrease in the benefit obligations.

Rationale for Significant Assumptions

With any valuation of future benefits, assumptions of anticipated future events are required. If actual events differ from the assumptions made, the actual cost of the plan will vary as well. The following assumptions should be reviewed for appropriateness.

Discount Rate: The discount rate is based upon the Bond Buyer General Obligation 20-Year Municipal Bond Index at the measurement date.

Demographic Assumptions: The City of Oak Creek participates in the Wisconsin Retirement System. The actuary for the system updates assumptions triennially based upon plan experience.

Participant Rate and Spouse Election: We have based the rate on recent experience in the plan.

Medical Trend: We are using medical inflation assumptions based on the "Long Term Healthcare Costs Trend Resource Model" created for the Society of Actuaries by Professor Thomas E. Getzen of Temple University. This model reflects the most current academic research regarding future healthcare cost trends.

Expected Medical Costs: Relative cost factors were developed from the Milliman Health Cost Guidelines. Based on the carrier premium rates and relative age cost factors assumptions, we developed age adjusted "per member per month" (PMPM) costs for 2018.

Summary of Participant Data

Monthly 2018 Retiree Premiums

The current retiree premium rates paid by retirees are shown in the following table.

Type of Rate	Premium Rate
Subscriber - Police/Fire	\$688.40
Subscriber - Other (Non Police/Fire)	\$766.82
Subscriber + One - Police/Fire	\$1,255.79
Subscriber + One - Other (Non Police/Fire)	\$1,399.56
Family - Police/Fire	\$1,799.62
Family - Other (Non Police/Fire)	\$1,983.73
Medicare Single Tier 0 - Police/Fire	\$463.13
Medicare Single Tier 2 - Police/Fire	\$342.83
Medicare Single Tier 0 - Other (Non Police/Fire)	\$463.13
Medicare Single Tier 1 - Other (Non Police/Fire)	\$375.13
Medicare Dual Tier 0 - Police/Fire	\$926.26
Medicare Dual Tier 2 - Police/Fire	\$685.66
Medicare Dual Tier 0 - Other (Non Police/Fire)	\$926.26
Medicare Dual Tier 2 - Other (Non Police/Fire)	\$750.26

Participant Data

We relied on the following medical plan participant data as of November 12, 2018.

	Participant Count	Average Age	Average Service
Active Employees*			
Dept. 13 Utility	24	48.4	16.8
Dept. 60 Police	36	40.3	14.3
Dept. 65 Fire	41	39.7	13.4
All Others	109	47.2	15.2
Total	210	44.7	14.9
Retirees**			
Dept. 13 Utility	22	69.3	
Dept. 60 Police	58	70.4	
Dept. 65 Fire	57	67.3	
All Others	113	72.1	
Total	250	70.4	

* Includes active employees currently waiving Medical coverage.

** Includes spouses of current retirees. Excludes retirees no longer eligible for benefits as of January 1, 2018.

Summary of Plan Provisions

Eligibility and Benefits*

Utility: Employees hired prior to 01/01/83 and retired prior to 12/31/06 pay the same as actives and get benefits for life after retiring with 10 years of service. Employees hired 01/01/83 – 12/31/05 and retire prior to 12/31/05 pay 40% of the pre- and post-65 premium after retiring with 10 years of service. Employees hired 01/01/83 - 12/31/05 and retire after 12/31/08 pay 20% of the pre-65 premium and are not eligible for post-65 coverage after retiring with 10 years of service. Employees hired after 12/31/05 pay 20% of the pre-65 premium and are not eligible for post-65 coverage after retiring with 15 years of service. No Post-65 insurance for employees active on January 1, 2012 or later.

Local 133-General/Labor: Employees hired prior to 12/31/05 need 10 years of service, after 12/31/05, 15 years of service are required. Employees hired prior to 01/01/09 are eligible for post-65 insurance. Those hired after 01/01/09 are not. Future retirees are required to pay 20% of the premium to participate in the plan. No Post-65 insurance for employees active on January 1, 2012 or later. No future retirees from this group.

Local 1848-Firefighters: Employees who attain 10 years of service who retired prior to May 4, 2010 shall be eligible for retiree level of health insurance as of the prior bargaining agreement (5%). After May 4, 2010 retirees pay same as current employees (10%). No post-65 insurance available for employees hired after May 4, 2010. No Post-65 insurance for employees active on January 1, 2012 or later.

Police Supervisors: Employees hired prior to 12/31/05 need 10 years of service, after 12/31/05, 15 years of service are required. Employees hired prior to 01/01/09 are eligible for post-65 insurance. Those hired after 01/01/09 are not. Future retirees are required to pay 10% of the premium to participate in the plan. No Post-65 insurance for employees active on January 1, 2012 or later. No future retirees from this group

Police Officers: Employees hired prior to 12/31/05 need 10 years of service, after 12/31/05, 15 years of service are required. Employees hired prior to 01/01/09 are eligible for post-65 insurance. Those hired after 01/01/09 are not. Future retirees are required to pay 10% of the premium to participate in the plan. No Post-65 insurance for employees active on January 1, 2012 or later.

Dispatchers+: Employees hired after 02/01/95 need 15 years of service. Employees who retired prior to 12/31/05 have post-65 Medicare supplemental insurance. Future retirees are required to pay 40% of the premium. No Post-65 insurance for employees active on January 1, 2012 or later. No future retirees from this group.

Non Represented: Employees hired prior to 01/01/06 need 10 years of service, after 12/31/05, 15 years of service are required. Employees hired before 07/01/83 who retired on or before 12/31/05 receive post-65 benefits and contribute 0%; those who retire before 12/31/11 pay 20%. Future retirees are required to pay 20% of the premium to participate in the plan.

* *General and Police hired after 01/01/2015 and Firefighters hired after 01/01/2016 are not eligible for retiree medical coverage under this plan.*

Appendix A: Rate Tables

Protective with Social Security

Separations from active status expressed as number of occurrences per 10,000:

Age	Withdrawal		Early/Normal Retirement		Death		Disability	
	Male	Female	Male	Female	Male	Female	Male	Female
25	N/A	N/A	0	0	2	1	1	1
26	N/A	N/A	0	0	2	1	1	1
27	N/A	N/A	0	0	2	1	1	1
28	N/A	N/A	0	0	2	1	1	1
29	N/A	N/A	0	0	2	1	1	1
30	230	230	0	0	2	1	1	1
31	230	230	0	0	2	1	1	1
32	220	220	0	0	3	2	1	1
33	210	210	0	0	3	2	1	1
34	200	200	0	0	3	2	1	1
35	200	200	0	0	4	2	1	1
36	190	190	0	0	4	2	1	1
37	180	180	0	0	4	2	1	1
38	170	170	0	0	4	3	1	1
39	170	170	0	0	5	3	2	2
40	160	160	0	0	5	3	2	2
41	160	160	0	0	5	3	2	2
42	150	150	0	0	5	4	2	2
43	150	150	0	0	5	4	2	2
44	140	140	0	0	6	4	2	2
45	140	140	0	0	6	5	2	2
46	130	130	0	0	6	5	3	3
47	130	130	0	0	7	5	3	3
48	130	130	0	0	7	6	3	3
49	130	130	0	0	8	6	4	4
50	120	120	600	600	8	7	4	4
51	120	120	800	800	9	8	4	4
52	120	120	1,000	1,000	11	8	5	5
53	120	120	2,500	2,500	14	9	23	23
54	120	120	2,000	2,000	16	11	42	42
55	0	0	2,000	2,000	19	12	61	61
56	0	0	2,000	2,000	21	13	79	79
57	0	0	2,000	2,000	23	14	98	98
58	0	0	2,000	2,000	24	15	99	99
59	0	0	2,000	2,000	26	16	101	101

Protective with Social Security

Separations from active status expressed as number of occurrences per 10,000:

Age	Withdrawal		Early/Normal Retirement		Death		Disability	
	Male	Female	Male	Female	Male	Female	Male	Female
60	0	0	2,000	2,000	27	17	102	102
61	0	0	2,000	2,000	29	19	0	0
62	0	0	3,000	3,000	30	20	0	0
63	0	0	3,000	3,000	34	22	0	0
64	0	0	3,000	3,000	37	24	0	0
65	0	0	4,000	4,000	42	26	0	0
66	0	0	4,000	4,000	46	29	0	0
67	0	0	4,000	4,000	51	31	0	0
68	0	0	4,000	4,000	56	35	0	0
69	0	0	4,000	4,000	61	39	0	0
70	0	0	10,000	10,000	68	44	0	0
71	0	0	10,000	10,000	75	49	0	0
72	0	0	10,000	10,000	82	56	0	0
73	0	0	10,000	10,000	92	63	0	0
74	0	0	10,000	10,000	102	71	0	0
75	0	0	10,000	10,000	114	80	0	0

General Employee

Separations from active status expressed as number of occurrences per 10,000:

Age	Withdrawal		Early Retirement		Normal Retirement*		Death		Disability	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
25	N/A	N/A	0	0	0	0	2	1	0	0
26	N/A	N/A	0	0	0	0	2	1	0	0
27	N/A	N/A	0	0	0	0	2	1	0	0
28	N/A	N/A	0	0	0	0	2	1	0	1
29	N/A	N/A	0	0	0	0	2	1	0	1
30	370	470	0	0	0	0	2	1	0	2
31	360	460	0	0	0	0	2	1	0	2
32	350	450	0	0	0	0	3	2	0	2
33	330	430	0	0	0	0	3	2	0	2
34	310	410	0	0	0	0	3	2	0	2
35	300	390	0	0	0	0	4	2	1	2
36	280	370	0	0	0	0	4	2	1	2
37	260	350	0	0	0	0	4	2	1	2
38	250	340	0	0	0	0	4	3	1	2
39	250	330	0	0	0	0	5	3	2	3
40	240	320	0	0	0	0	5	3	2	3
41	240	310	0	0	0	0	5	3	3	3
42	230	300	0	0	0	0	5	4	3	3
43	220	290	0	0	0	0	5	4	4	4
44	210	280	0	0	0	0	6	4	4	4
45	200	270	0	0	0	0	6	5	4	4
46	190	260	0	0	0	0	6	5	4	4
47	180	250	0	0	0	0	7	5	4	4
48	180	240	0	0	0	0	7	6	6	5
49	170	230	0	0	0	0	8	6	7	6
50	170	220	0	0	0	0	8	7	9	6
51	160	210	0	0	0	0	9	8	10	7
52	160	200	0	0	0	0	11	8	12	8
53	160	200	0	0	0	0	14	9	13	9
54	160	200	0	0	0	0	16	11	15	10
55	0	0	800	700	0	0	19	12	17	12
56	0	0	800	700	0	0	21	13	19	13
57	0	0	500	600	1,900	1,700	23	14	21	14
58	0	0	600	700	1,900	1,700	24	15	23	15
59	0	0	700	700	1,900	1,700	26	16	25	16

General Employee

Separations from active status expressed as number of occurrences per 10,000:

Age	Withdrawal		Early Retirement		Normal Retirement*		Death		Disability	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
60	0	0	900	1,000	1,900	1,700	27	17	30	16
61	0	0	900	1,000	1,900	1,700	29	19	0	0
62	0	0	1,700	1,600	2,600	2,700	30	20	0	0
63	0	0	1,800	1,800	2,900	2,700	34	22	0	0
64	0	0	1,700	1,800	2,800	2,700	37	24	0	0
65	0	0	0	0	3,000	3,000	42	26	0	0
66	0	0	0	0	3,500	3,500	46	29	0	0
67	0	0	0	0	3,000	3,000	51	31	0	0
68	0	0	0	0	1,900	2,500	56	35	0	0
69	0	0	0	0	1,900	2,500	61	39	0	0
70	0	0	0	0	1,900	2,500	68	44	0	0
71	0	0	0	0	1,900	2,000	75	49	0	0
72	0	0	0	0	1,900	2,000	82	56	0	0
73	0	0	0	0	1,900	2,000	92	63	0	0
74	0	0	0	0	1,900	2,000	102	71	0	0
75	0	0	0	0	10,000	10,000	114	80	0	0

* Normal retirement assumptions apply to employees with 30 or more years of service.

Milliman Financial Reporting Valuation

Separations from retired status expressed as number of occurrences per 10,000 (before projection):

Age	Healthy		Disabled	
	Male	Female	Male	Female
50	16	13	46	27
51	18	15	49	29
52	23	17	52	31
53	28	19	55	33
54	32	21	59	36
55	38	24	62	40
56	42	26	70	43
57	46	28	78	48
58	49	30	88	52
59	51	32	99	57
60	54	35	110	62
61	57	38	122	68
62	61	41	135	76
63	67	44	149	85
64	75	48	164	95
65	83	53	181	107
66	92	57	202	119
67	102	63	225	134
68	112	70	250	151
69	123	79	278	170
70	135	88	310	191
71	149	99	352	216
72	164	111	400	245
73	183	125	454	279
74	205	142	516	317
75	229	160	587	361
76	255	181	662	410
77	285	204	748	475
78	325	232	845	550
79	369	264	955	637

Milliman Financial Reporting Valuation

Separations from retired status expressed as number of occurrences per 10,000 (before projection):

Age	Healthy		Disabled	
	Male	Female	Male	Female
80	420	300	1,079	738
81	478	342	1,188	854
82	544	388	1,307	944
83	615	450	1,439	1,044
84	695	520	1,583	1,154
85	785	602	1,743	1,276
86	888	697	1,956	1,410
87	1,008	806	2,195	1,594
88	1,115	891	2,464	1,802
89	1,234	984	2,765	2,037
90	1,364	1,092	3,016	2,302
91	1,509	1,212	3,180	2,505
92	1,668	1,346	3,267	2,678
93	1,880	1,528	3,355	2,780
94	2,118	1,735	3,396	2,900
95	2,387	1,970	3,447	2,938
96	2,693	2,240	3,555	2,995
97	2,955	2,451	3,640	3,052
98	3,117	2,624	3,698	3,095
99	3,221	2,740	3,720	3,155
100	3,311	2,861	3,722	3,195
101	3,373	2,918	3,725	3,252
102	3,429	2,974	3,727	3,319
103	3,554	3,045	3,730	3,407
104	3,639	3,089	3,732	3,536
105	3,715	3,165	3,735	3,650
106	3,737	3,205	3,737	3,747
107	3,740	3,262	3,740	3,822
108	3,742	3,328	3,742	3,870
109	3,745	3,417	3,745	3,889
110	3,747	3,546	3,747	3,890
111	3,750	3,661	3,750	3,892
112	3,752	3,758	3,752	3,894
113	3,755	3,833	9,388	3,896
114	3,757	3,881	9,393	9,745
115	3,760	3,900	10,000	10,000

Appendix B: Individual Group

	Utility (Dept 13)	Police (Dept 60)	Fire (Dept 65)	All Others	Total
December 31, 2018 Actuarial Present Value of Projected Benefits	\$3,368,900	\$13,171,955	\$14,628,802	\$16,550,145	\$47,719,802
December 31, 2018 Total OPEB Liability	2,636,586	10,071,992	11,242,366	13,812,431	\$37,763,375



COMMON COUNCIL REPORT

Item: Board of Review date and time for 2019

Recommendation: That the Common Council adopts Resolution No. 12037-030519, a resolution setting the date and time for the 2019 Board of Review.

Fiscal Impact: None.

- Critical Success Factor(s):
- Vibrant and Diverse Cultural Opportunities
 - Thoughtful Development and Prosperous Economy
 - Safe, Welcoming, and Engaged Community
 - Inspired, Aligned, and Proactive City Leadership
 - Financial Stability
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: Pursuant to Section 2.61(c)(1) of the Municipal Code, the first statutory meeting of the Board of Review for 2019 will be held on Monday, May 20, 2019 beginning at 5:30 p.m. At this meeting, the Board will determine 2019 meeting dates to review the 2018 Assessment Roll and hear properly filed objection cases. As the 2018 Assessment Roll is not expected to be completed on this date, the first regular meeting of the 2019 Board of Review will be held during the month of June 2019.

Options/Alternatives: None.

Respectfully submitted:

Prepared:

Andrew J. Vickers, MPA
City Administrator

Catherine A. Roeske, CMC/WCMC
City Clerk

Fiscal Review:

Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: Resolution 12037-030519

RESOLUTION NO. 12037-030519

RESOLUTION ESTABLISHING THE DATE AND TIME OF THE
2019 BOARD OF REVIEW

BE IT RESOLVED pursuant to Section 2.61(c)(1) of the Municipal Code, that the first statutory meeting of the Board of Review for 2019 shall be held on May 20, 2019 beginning at 5:30 p.m. This meeting will be convened to comply with Wisconsin State Statutes Section 70.47(1).

BE IF FURTHER RESOLVED pursuant to Section 70.47(3) that since the 2019 Assessment Roll is not expected to be completed by May 20, 2019, the first regular meeting of the 2019 Board of Review will be held during the month of June, 2019.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 5th day of March, 2019.

Passed and adopted this 5th day of March, 2019.

President, Common Council

Approved this 5th day of March, 2019.

Mayor, Dan Bukiewicz

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes _____ Noes _____

COMMON COUNCIL REPORT

Item:	Purchase of LED Electronic Message Center
Recommendation:	That the Common Council approve the previously approved CIP/CEP for the LED Electronic Message Center, for a total cost of \$33,889.00.
Fiscal Impact:	This CIP/CEP was previously approved for \$31,533.00 with a source funding of 2/3's cost from \$1M Cash and 1/3 cost from Tourism. This recommendation would require \$2,356 more than the original CIP/CEP request, which would be offset from the donation/savings from the Police Department walls repairs/painting.
Critical Success Factor(s):	<input type="checkbox"/> Vibrant and Diverse Cultural Opportunities <input checked="" type="checkbox"/> Thoughtful Development and Prosperous Economy <input checked="" type="checkbox"/> Safe, Welcoming, and Engaged Community <input checked="" type="checkbox"/> Inspired, Aligned, and Proactive City Leadership <input checked="" type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Quality Infrastructure, Amenities, and Services <input type="checkbox"/> Not Applicable

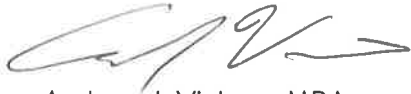
Background: During the 2019 budget process, the Police Department received approval from the CEP committee and the Council to replace the reader board. The current reader board is old, outdated, has obsolete technology, has vulnerable/outdated software, and limited capabilities for messaging. The Police Department Electronic Message Center is the only dedicated sign for getting important messages out to the public. This sign is used primarily by the Police Department, but is often displaying messages for other departments as well. The location of this sign is a prime location to get messages out to a large part of the public in Oak Creek. Updating this sign will provide another resource to the City as well as the Tourism component of Oak Creek.

Since the approval during the CIP/budget process, a better option has been located due to advancements in technology. The newly-requested reader board has better display quality and allows for the expansion of the board at a later date if the need arises.

Options/Alternatives: 1) The primary recommendation is to replace the reader board with the Cirrus 9mm full-color display, as it will provide ample display powers for traffic on W. Ryan Rd. now and into the future. It allows for additions (in size) in the future, should our needs change, and it is the most flexible option in regards to display and user interface programming. This recommendation would require an additional \$2,356 which would come from a reduction in the Police Department's painting CIP request.

2) There were two other bids received besides the Cirrus 9mm; and although slightly less expensive, they are not as clear in resolution, nor do they have the ability to expand for future needs.

Respectfully submitted:



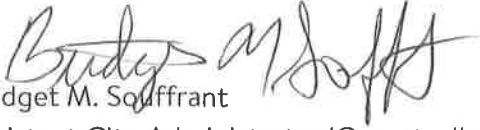
Andrew J. Vickers, MPA
City Administrator

Prepared:



Steven J. Anderson
Chief of Police

Fiscal Review:



Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: CIP Request, 3 quotes from vendors



2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

Department: Police Department	Contact Person: Chief Steven Anderson
Request Title: LED Electronic Message Center	
General Description: OTPEC 20mm Full Color Electronic Message Center for Police Department frontage.	
Justification and Intent: <p>The Police Department currently has an electronic message board that was installed 15 years ago with the construction of the building. The board is extremely antiquated, both technologically and mechanically. It operates off of software that cannot be updated, which poses a security threat City-wide. The board is limited with respect to the display size and definition. Furthermore, it uses over 2,000 individual incandescent light bulbs that need continual replacement.</p> <p>The OPTEC Electronic Message Center uses an LED display which is high definition and energy efficient. It's software allows for advanced scheduling of messages, including color, animated graphics. It has a 5 year warranty, which includes software upgrades, training, parts and labor. This board will give us the flexibility and capacity to push out multiple messages from all City departments as requests to do so have increased tremendously. With this new board, we would have the ability to assist with advertising City-wide activities and Drexel Town Square events.</p>	
Description of Alternatives: Continue to utilize the current message board and risk a critical failure.	
Description of Disposal, if Applicable: The old unit is obsolete and has no current value. The quote for the new board includes the removal and disposal of the current board.	
Impact on other Projects: N/A	
Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$31,533 - which includes a 5-year warranty, training, software updates, parts and labor, installation of new sign and removal of old sign.	
Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) N/A	

Option #1



262-544-9628 • www.slines.net
W240 S3990 Rockwood Circle Waukesha, WI 53189

Estimate #16994

2/3/2019

Prepared For:
Oak Creek Police Department/ D Stecker
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Prepared By:
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W240 S3990 Rockwood Cir
Waukesha, WI 53189
Phone: 262-544-9628 Fax: 262-549-0928
Alt. Phone:
Email: steve@slines.net

Description: LED Display Cirrus System 9MM 3ftx10ft full color

Quantity	Description	Each	Total	Taxable
1	Cirrus 9MM full color 3ft h x 10ft w double sides includes removing old units. with trim work . Wifi is included . will be able to expand to 4ft h x 10ft w or 5ft h x 10ft wide at a later date.	33,404.00	\$33,404.00	
1	Fiber to network converter	485.00	\$485.00	
1	This unit runs on 220 volt that will br done by outers	0.00	\$0.00	
1	Exclusions: Permits if needed and procurement add cost if needed	0.00	\$0.00	
		Subtotal	\$33,889.00	
		Total	\$33,889.00	

Terms: This is a preliminary estimate based on the information received to date. The final artwork layout, vehicle and/or sign specifications may affect the final cost of the project.

The estimate includes the initial design based on the information received to date. Revisions to artwork and time required to manipulate/clean up supplied artwork are subject to charge.

Please request an updated estimate when artwork is approved to obtain the final cost.

By my signature, I authorize work to begln and agree to pay the above amount in full according to the terms on this agreement.

Signed by	Date	Amt. Paid Today
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Option # 2



262-544-9628 • www.slines.net
W240 S3990 Rockwood Circle Waukesha, WI 53189

Estimate #16996

2/3/2019

Prepared For:

Oak Creek Police Department/ D Stecker
David Stecker
301 W. Ryan Rd.
Oak Creek, WI 53154
Phone: 414.766.7615 Fax:
Alt. Phone:
Email: dstecker@oakcreekwi.org

Prepared By:

Steve Koenig
Signs & Lines by Stretch
W240 S3990 Rockwood Cir
Waukesha, WI 53189
Phone: 262-544-9628 Fax: 262-549-0928
Alt. Phone:
Email: steve@slines.net

Description: LED Display Elector-Matic Fusion Series 16MM Cabinet sizes 2' 11.32" x 10' 9.12" full color

Quantity	Description	Each	Total	Taxable
1	16MM Cabinet sizes 2' 11.32" x 10' 9.12" double sides includes removing old units. with trim work . Multimode fiber convert inc	30,125.00	\$30,125.00	
1	This unit runs on 110 volt that will br done by outers	0.00	\$0.00	
1	Exclusions: Permits if needed and procurement add cost if needed	0.00	\$0.00	
		Subtotal	\$30,125.00	
		Total	\$30,125.00	

Terms: This is a preliminary estimate based on the information received to date. The final artwork layout, vehicle and/or sign specifications may affect the final cost of the project.

The estimate includes the initial design based on the information received to date. Revisions to artwork and time required to manipulate/clean up supplied artwork are subject to charge.

Please request an updated estimate when artwork is approved to obtain the final cost.

By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms on this agreement.

Signed by

Date

Amt. Paid Today

Option #3

ESTIMATE

EST-2222



21795 Doral Rd, Ste B
Waukesha, WI 53186
(262) 432-1330

First Impressions, Great Results
www.innovative-signs.com

Payment Terms: Cash Customer

Created Date: 1/15/2019

DESCRIPTION: Revised 1-15-19: Police Department EMC

Bill To: City of Oak Creek
8040 S. 6th Street
Oak Creek, WI 53154
US

Installed: City of Oak Creek
City of Oak Creek PD
301 West Ryan Rd.
Oak Creek, WI 53154
US

Requested By: Dave Stecker
Email: dstecker@oakcreekwi.org
Work Phone: (414) 766-7615

Salesperson: Justin Silva
Email: jsilva@innovative-signs.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Full color EMC	1	\$28,010.68	\$28,010.68
1.1	<p>EMC (v) - Double sided, full color Optec 20mm EMC</p> <p>Text: INF-MOD-20 LED Pixel Pitch: 20.0mm Matrix Size: 48 x 156 Viewing Area: 3' 1 13/16" x 10' 2 13/16" Cabinet Size: 3' 1 13/16" x 10' 2 13/16" x 6 1/2" Color: RGB Color Processing: RGB 281 Trillion Levels-M LED's per pixel: Red: 1 Green: 1 Blue: 1 Total # of LED's: 44928 Character Size: 5.5 Inches # of Lines/Char. Line: 6 line(s), 26 characters Brightness: 9500 NIT's (+-5%) Viewing Angle: 140 Degrees Horizontal Display Configuration: Double Face (2 Cabinets - Primary/Secondary) Maintenance Door: Front Cabinet Design: Module Display Net Weight: 378.05 lbs. per face (+/- 10%)</p>			
2	Remove / Install	1	\$1,890.00	\$1,890.00

2.1	Installation - Installation	<p>Text: ISI to remove and dispose of existing EMC. Install new double sided, full color EMC. SC connectors will be provided by Innovative Signs.</p> <p>We are assuming existing power feed will be sufficient and usable.</p> <p>Permit by others Electrical by others</p>
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Subtotal:	\$29,900.68
Taxes:	\$1,674.44
Grand Total:	\$31,575.12
Deposit Required:	\$15,787.56

Signature: _____ **Date:** _____



COMMON COUNCIL REPORT

Item: Purchase of Selected Marksman Rifles

Recommendation: That the Common Council approve the Police Department purchase 4 Selected Marksman rifles which were authorized in the 2019 City budget.

Fiscal Impact: The fiscal impact is \$20,680 which was previously approved as a 2019 CEP item.

- Critical Success Factor(s):
- Vibrant and Diverse Cultural Opportunities
 - Thoughtful Development and Prosperous Economy
 - Safe, Welcoming, and Engaged Community
 - Inspired, Aligned, and Proactive City Leadership
 - Financial Stability
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: During the 2019 budget process, the Police Department received approval from the CIP committee and the Council to replace the five (5) current Remington 700 bolt action sniper rifles. The current rifles are past the round count threshold and there are concerns of barrel degradation and accuracy issues.

Since the CIP process, the specifications for the rifles have changed due to potential future considerations and equipment needs. The new rifles are being ordered with the ability to add suppressors to reduce the risk of hearing loss to both citizens and employees as there are applications where these weapons could be deployed inside of a structure. The cost of equipping the rifles when ordering them is an overall cheaper option than retro-fitting them in the future. The additional cost will be covered through another funding source, and I am not asking for additional funds for this.

Options/Alternatives: As this purchase was approved during the budget process, and there are no significant changes or requests to the release of funds, there are no other options or alternatives.

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared:

Steven J. Anderson
Chief of Police

Fiscal Review:

Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: CIP request



2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

Department: Police Department	Contact Person: Chief Steven Anderson
Request Title: ERU Sniper Rifles	
General Description: Purchase of four (4) .308 AR-10 semi-automatic sniper rifles to be used by the Police Department's Emergency Response Unit.	
<p>Justification and Intent:</p> <p>The Police Department's Emergency Response Unit currently has five (5) Remington 700, bolt-action platform rifles in .308 caliber. Four (4) are assigned to select marksmen, with one being a left-hand model. Of those rifles, two (2) are 26 years old, one (1) is 17 years old, one (1) is 16 years old, and one (1) is 14 years old. Age alone does not dictate a need for new rifles; however, with such an extreme age comes the wear and tear of parts and barrels from use. The 14-year-old rifle has over 9,500 rounds through the barrel, and the oldest rifles--which were produced in 1992--have nearly 15,000 rounds through them. As the number of rounds through the barrel increases, a decline, or failure, of accuracy and reliability in the rifles also increases. In .308 caliber rifles, Remington notes a 10,000-round count as the threshold before seeing the above noted deficiencies. In addition, police departments and military snipers are now moving to semi-automatic, AR-10 style rifles due to its many advantages--fast follow-up shots, magazine capacity of up to 20 rounds vs. 5 rounds in the bolt guns, ability to transition to entry gun, and ability to engage multiple targets or moving targets with greater round count. Historically, the bolt-action rifle was a more accurate system; however, the advancement of the machining process and rifle build has brought specialized semi-automatic rifles to an equal level for police marksmen.</p> <p>Note: The .308 AR-10 rifle does not come with the needed accessories--rifle scope (\$1,199.99), scope mount (\$180), scope cover (\$75), sling (\$55), extra magazines (\$75), bi-pod (\$90), and rifle bag (\$200). This request includes these necessary accessories in order to ensure the equipment is "mission ready" upon receipt.</p>	
Description of Alternatives: Continue to utilize the current Remington .308 700 bolt action rifles with degraded ballistic accuracy and potential for mechanical failure.	
Description of Disposal, if Applicable: There is little secondary market for the existing Remington .308 bolt action rifles due to their age. Those that cannot be sold will be destroyed.	
Impact on other Projects: N/A	
<p>Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here)</p> <p>OPTION #1 2019 -- \$20,679.96 (4 rifles @ \$5,169.99/ea. which includes needed accessories)</p> <p>OPTION #2 2019 -- \$10,339.98 (2 rifles @ \$5,169.99/ea. which includes needed accessories) 2020 -- \$10,339.98 (2 rifles @ \$5,169.99/ea. which includes needed accessories)</p>	
Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) N/A	

COMMON COUNCIL REPORT

Item: Safe Routes to School Plan

Recommendation: That the Common Council adopts Resolution No. 12033-030519, a resolution approving the Safe Routes to School Plan (Various Aldermanic Districts).

Fiscal Impact: It is expected that the SRTS plan will help secure grant funding to aid in the construction of some of the bicycle and pedestrian improvement projects recommended in the report.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: Under resolution No. 11459-031814 the City committed to the acceptance of a grant through the Wisconsin Department of Transportation (WisDOT) for the development of a Safe Routes to School (SRTS) plan.

The primary goal of a SRTS plan is to provide for and promote bicycle and pedestrian travel by elementary and middle school students to and from their schools through education of the benefits and safety issues involved.

Engineering led the effort, working with a Minneapolis-based consultant, Community Design Group, select City staff, citizen volunteers, and the Oak Creek-Franklin School District.

The work included review of existing facilities both at the school sites and surrounding neighborhoods for safe bicycle and pedestrian travel (i.e. traffic flow, signage, crosswalks, neighborhood connections), bike/ped programs, development of surveys regarding student behaviors and parental opinions and evaluation of the results.

The resulting overall plan is comprised of nine subset action plans, one for each of the seven elementary schools and one for each of the two middle schools.

The School District is already implementing many recommendations of the plan on their properties.

Engineering will look to make recommendations to the Council for improvements, particularly those that are grant funding eligible.

Options/Alternatives: If the SRTS plan is not officially approved by Council Resolution it will not be recognized as a City priority by granting agencies as they consider which projects their funding will be awarded to.

Respectfully submitted:



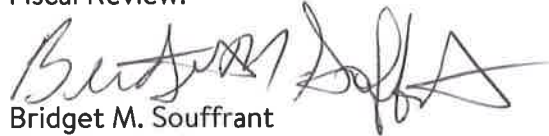
Andrew J. Vickers, MPA
City Administrator

Prepared:



Matthew J. Sullivan, PE
Design Engineer

Fiscal Review:



Bridget M. Souffrant
Assistant City Administrator/Comptroller

Approved:



Michael C. Simmons, PE
City Engineer

Attachments: Resolution No. 12033-030519

RESOLUTION NO. 12033-030519

BY: _____

RESOLUTION APPROVING THE SAFE ROUTES TO SCHOOL PLAN

(VARIOUS ALDERMANIC DISTRICTS)

WHEREAS, under Council Resolution 11459-031814 the City committed to the acceptance of a grant through the Wisconsin Department of Transportation (WisDOT) for the development of a Safe Routes to School (SRTS) plan, and;

WHEREAS, the primary goal of a SRTS plan is to provide for and promote bicycle and pedestrian travel by elementary and middle school students to and from their schools through education of the benefits and safety issues involved, and;

WHEREAS, Engineering staff solicited consultant proposals to develop the SRTS plan and ultimately teamed with Community Design Group, and;

WHEREAS, the SRTS team brought on key City staff as well as interested citizen volunteers to work jointly with the School District; conducting research and developing the SRTS plan;

NOW, THEREFORE BE IT RESOLVED by the Mayor and the Common Council of the City of Oak Creek that the SRTS plan hereby approved.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 5th day of March, 2019.

Passed and adopted this 5th day of March, 2019.

President, Common Council

Approved this this 5th day of March, 2019.

Mayor

ATTEST:

City Clerk

VOTE: Ayes _____ Noes _____

COMMON COUNCIL REPORT

Item: 7221 S. 10th Street Parking Expansion Storm Water Management Maintenance Agreement

Recommendation: That the Common Council adopts Resolution No. 12036-030519, a resolution approving a storm water management practices maintenance agreement with Murphy Real Estate, LLC for their Parking Lot Expansion Project located at 7221 S. 10th Street. (Tax Key No. 764-9047) (1st Aldermanic District)

Fiscal Impact: None. The owner is responsible for all costs per the Storm Water Management Practices maintenance agreement.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: The proposed parking lot expansion project located at 7221 S. 10th Street, requires onsite storm water management practices in accordance with Sections 13.100 through 13.114 of the Municipal Code. Section 13.109 of the Municipal Code requires a maintenance agreement between the City and the permittee for the future maintenance of the required storm water management practices.

Options/Alternatives: Not to adopt this resolution and therefore the storm water permit cannot be issued resulting in the development being unable to proceed per Section 13.107 of the Municipal Code.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Philip J. Beiermeister, P.E.
Environmental Design Engineer

Fiscal Review:



Bridget M. Souffrant
Assistant City Administrator/Comptroller

Approved:



Michael C. Simmons, P.E.
City Engineer

RESOLUTION NO. 12036-030519

BY: _____

RESOLUTION APPROVING A STORM WATER MANAGEMENT PRACTICES MAINTENANCE AGREEMENT WITH MURPHY REAL ESTATE, LLC FOR THEIR PARKING LOT EXPANSION PROJECT LOCATED AT 7221 S. 10TH STREET

(TAX KEY NO. 764-9047)

(1ST ALDERMANIC DISTRICT)

WHEREAS, Murphy Real Estate, LLC (Owner), requires onsite storm water management practices for their proposed Parking Lot Expansion Project located at 7221 S. 10th Street, and,

WHEREAS, the City requires that the Owner enter into a Storm Water Management Practices Maintenance Agreement, and,

WHEREAS, the required Storm Water Management Practices Maintenance Agreement has been prepared and signed by the Owner,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that the attached Storm Water Management Practices Maintenance Agreement, as signed by the Owner, is hereby approved by the City.

BE IT FURTHER RESOLVED that the Mayor and the City Clerk are hereby authorized and directed to execute the attached agreement on behalf of the Common Council of the City of Oak Creek and upon execution by both the City of Oak Creek and the Owner, the City Attorney is hereby authorized and directed to record the same in the Office of the Register of Deeds in and for Milwaukee County, Wisconsin.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 5th day of March, 2019.

Passed and adopted this 5th day of March, 2019.

President, Common Council

Approved this 5th day of March, 2019.

Mayor

ATTEST:

City Clerk

VOTE: AYES _____ NOES _____

12036-030519

Document Number

MURPHY REAL ESTATE, LLC
PARKING EXPANSION
7221 S. 10TH STREET
Storm Water Management Practices
Maintenance Agreement
Document Title

Recording Area

Michael C. Simmons
Engineering Department
8040 S. 6th Street
Oak Creek, WI 53154
Name and Return Address

764-9047

Parcel Identification Number (PIN)

STORM WATER MANAGEMENT PRACTICES MAINTENANCE AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2019, by and between Murphy Real Estate, LLC hereinafter called the "Owner", and the City of Oak Creek, hereinafter called the "City".

WITNESSETH:

WHEREAS, the Owner is the owner of the following described lands situated in the City of Oak Creek, County of Milwaukee, State of Wisconsin, to-wit:

Parcel 2 of Certified Survey Map No. 5637 being a part of the Northwest ¼ of Section 8, Township 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin,

hereinafter called the "Property".

WHEREAS, the Owner is developing the Property; and

WHEREAS, the Site Plan/Subdivision Plan known as 7221 S. 10th Street Parking Lot Expansion, hereinafter called the "Plan", which is expressly made a part hereof, as approved or to be

approved by the City, provides for on-site storm water management practices within the confines of the Property; and

WHEREAS, the City and the Owner, its successors and assigns, including any homeowners association, agree that the health, safety, and welfare of the residents of the City of Oak Creek, require that on-site storm water management practices as defined in Section 13.103 of the Oak Creek Municipal Code be constructed and maintained on the Property; and

WHEREAS, the City requires that on-site storm water management practices as shown on the Plan be constructed and adequately maintained by the Owner, its successors and assigns, including any homeowners association.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The on-site storm water management practices shall be constructed by the Owner, its successors and assigns, including any homeowners association, in accordance with the plans and specifications identified in the Plan. The storm water management practices shall serve the drainage area designated in the Plan.
2. The Owner, its successors and assigns, including any homeowners association, shall regularly inspect the storm water management practices as often as conditions require, but in any event at least once each year. The standard Operation and Maintenance Report attached to this agreement as Exhibit A and by this reference made a part hereof shall be used for the purpose of the regular inspections of the storm water management practices. The Owner, its successors and assigns shall keep the Operation and Maintenance Reports from past inspections as well as a log of maintenance activity indicating the date and type of maintenance completed. The Reports and maintenance log shall be made available to the City for review. The purpose of the inspections is to assure safe and proper functioning of the facilities. The inspections shall cover all facilities including but not limited to berms, outlet structures, subsurface structures, infiltration areas, pond areas and access roads. Deficiencies shall be noted in the Operation and Maintenance Report.
3. The Owner, its successors and assigns, including any homeowners association, shall adequately maintain the storm water management practices, including but not limited to all pipes and channels built to convey storm water to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the storm water. Adequate maintenance is herein defined as keeping the storm water management facilities in good working condition so that these facilities are performing their design functions and are in accordance with the Detention Basin Maintenance Standards attached to this agreement as Exhibit B and by this reference made a part hereof.
4. The Owner, its successors and assigns, including any homeowners association, hereby grant permission to the City, its authorized agents and employees, to enter upon the Property and to inspect the storm water management practices whenever the City deems necessary. The purpose of inspection is to investigate reported deficiencies and/or to respond to citizen complaints. The City shall provide the Owner, its successors and assigns, including any homeowners association, copies of the inspection findings and a directive to commence with the repairs if necessary. Corrective actions shall be taken within a reasonable time frame as established by the City Engineer.

5. If the Owner, its successors and assigns, including any homeowners association, fails to maintain the storm water management practices in good working condition acceptable to the City and does not perform the required corrective actions in the specified time, the City may:
 - a) Issue a citation to the Owner, its successors and assigns. The penalty for violation of this section shall be not less than \$50.00 nor more than \$500.00 for each offense, together with the costs of prosecution. Each day that the violation exists shall constitute a separate offense, and
 - b) Perform the corrective actions identified in the inspection report and assess the Owner, its successors and assigns for the cost of such work. The cost of such work shall be specially assessed against the Property pursuant to Wisconsin Statutes Section 66.0703. If the facilities are located on an outlot owned collectively by a homeowners association, the City may assess each member of the homeowners association according to the ownership interest in the facilities located on the property. This provision shall not be construed to allow the City to erect any structure of permanent nature on the land of the Owner outside of the easement for the storm water management practices. It is expressly understood and agreed that the City is under no obligation to routinely maintain or repair said storm water management practices, and in no event shall this Agreement be construed to impose any such obligation on the City.
6. The Owner, its successors and assigns, including any homeowners association, will perform the work necessary to keep these facilities in good working order as appropriate. In the event a maintenance schedule for the storm water management practices (including sediment removal) is outlined on the approved plans, the schedule will be followed. The minimal amount of maintenance on the storm water management practices shall be in accordance with the Detention Basin Maintenance Standards (Exhibit B).
7. In the event the City pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Owner, its successors and assigns, including any homeowners association, shall reimburse the City upon demand, within thirty (30) days of receipt thereof for all actual costs incurred by the City hereunder.
8. This Agreement imposes no liability of any kind whatsoever on the City and the Owner agrees to hold the City harmless from any liability in the event the storm water management practices fail to operate properly.
9. This Agreement shall be attached as an exhibit to any document which creates a homeowners association that is responsible for maintenance of the storm water management practices and be recorded at the Milwaukee County Register of Deeds, and shall constitute a covenant running with the land, and shall be binding on the Owner, its administrators, executors, assigns, heirs and any other successors in interests, including any homeowners association. The owner shall provide the City with a copy of any document which creates a homeowners association that is responsible for the storm water management practices.

WITNESS the following signatures and seals:

MURPHY REAL ESTATE, LLC, A WI LLC

Samuel M. Dickman
Samuel M. Dickman, Manager, Murphy, LLC

The foregoing Agreement was acknowledged before me this 31st day of January, 2019,
by the above named Samuel M. Dickman

Donna M Slawson
NOTARY PUBLIC

DONNA M SLAWSON
Notary Public
State of Wisconsin

My Commission Expires: 4-15-21

CITY OF OAK CREEK, WISCONSIN

Daniel J. Bukiewicz, Mayor

Catherine A. Roeske, City Clerk

The foregoing Agreement was acknowledged before me this ____ day of _____, 2019,
by the above named DANIEL J. BUKIEWICZ and CATHERINE A. ROESKE.

NOTARY PUBLIC

My Commission Expires: _____

This document was prepared by Philip J. Beiermeister, P.E. of the City of Oak Creek Engineering Division.

Approved as to Form:

City Attorney

Date



EXHIBIT A OPERATION AND MAINTENANCE INSPECTION REPORT STORM WATER MANAGEMENT PONDS

Inspector Name: _____
 Inspection Date: _____

Tax Key No.: _____

Location: _____

Detention Basin Type: Wet Pond ___ Underground ___
 Extended Dry ___ Bioretention ___
 Artificial Wetland ___

Watershed _____

Items Inspected (Pond components)	Checked (Yes/ No/ NA)	Maintenance Needed (Yes/ No/ NA)	Remarks
Embankment and Emergency spillway			
1. Trash and debris			
2. Vegetation and ground cover adequate			
3. Embankment erosion			
4. Animal burrows			
5. Unauthorized plantings/tree growth			
6. Cracking, bulging, or sliding of embankment			
a. Upstream face and toe of slope			
b. Downstream face and toe of slope			
7. Settlement			
8. Seeps/leaks on downstream face			
9. Emergency spillway			
a. Clear of trash and debris			
b. Settlement			
c. Slope protection or riprap failures			
10. Other (specify)			
Inlet/Outlet Structures			
Type: Pipe (RCP/CMP/Plastic)			
Stand pipe/inlet box with orifice			
Weir (V-notch/Rectangular)			
Other _____			
1. Erosion/scouring/undermining at inlet or outlet			
2. Primary outlet structure			
a. Debris or sediment removal necessary			
b. Damaged			
c. Orifice plate damaged, out of place or missing			
3. Trash rack/hood maintenance			
a. Trash or debris removal necessary			
b. Damaged or missing			
c. Corrosion/rust control			
Pond Bottom/Pool Area			
1. Sediment accumulation (estimate depth)			
2. Water level at normal pool elevation			
3. Oil sheen on water			

EXHIBIT B
DETENTION BASIN MAINTENANCE STANDARDS

Maintenance Component	Defect	Conditions When Maintenance Is Needed	Results Expected When Maintenance Is Performed
Side Slopes and Embankments	Trash & Debris	Any visual evidence of dumping, trash or debris.	Trash and debris cleared from site.
	Unmowed vegetation/ Ground Cover	Unless designated by the Common Council as a nature center or wildlife preserve, if the facility is located in a platted subdivision, multi-family apartment complex, planned development or a mobile home district, mowing is needed when vegetation exceeds 6 inches in height. In all other areas, mowing is needed when vegetation exceeds one foot in height. Mowed vegetation should be removed from areas where it could enter the pond, either when the pond level rises or by rainfall runoff.	When mowing is needed, grass/ground cover should be mowed to 2 inches in height. Trees and bushes should be removed where they interfere with pond maintenance activities; that is, at the inlet, outlet and near engineered structures. Nature centers and wildlife preserves should follow the maintenance guidelines in the approving resolution and approved storm water management plan.
	Rodent Holes	Any evidence of rodent holes if facility is acting as a dam or berm, or any evidence of water piping through dam or berm via rodent holes.	Rodents destroyed and dam or berm repaired.
	Tree Growth	Tree growth does not allow maintenance access or interferes with maintenance activity (i.e., slope mowing, silt removal or equipment movements).	Trees do not hinder maintenance activities.
	Erosion	Eroded damage over 2 inches deep where cause of damage is still present or where there is potential for continued erosion.	Slopes should be stabilized by using appropriate erosion control measures; e.g., rock rip-rap, planting of grass, erosion mat, compaction.
Inlet/ Outlet Pipe	Debris and Sediment	Sediment and/or debris clogging more than 10% of the pipe opening.	No clogging or blockage in the inlet and outlet piping.
	Damaged	Rust is causing more than 50% deterioration to any part of metal pipes, cracks in plastic pipe or cracks or exposed rebar in concrete pipes.	Pipe repaired or replaced.
		Any dent that decreases the cross section area of pipe by more than 10% or retards the flowage of water.	Pipe repaired or replaced.
	Erosion/Scouring	Eroded or scoured bottom at inlet or outlet pipes; undermining of structure or end section.	Area should be stabilized by using appropriately sized rock rip-rap.
	Damaged or Missing Orifice Plate	Control device is not working properly due to missing, out of place, or bent orifice plate.	Plate is in place and works as designed.
	Orifice Plate Obstructions	Any trash, debris, sediment, or vegetation blocking the plate.	Plate is free of all obstructions and works as designed.
Trash Racks/Hoods	Trash and Debris	Trash or debris that is plugging more than 20% of the openings in the barrier.	Barrier clear to receive capacity flow.
	Damaged/ Missing Bars or Hood.	Bars or hood are bent out of shape more than 3 inches.	Bars in place with no bends more than 3/4 inch.
		Bars are missing or entire barrier missing.	Bars in place according to design.
		Bars are loose and rust is causing 50% deterioration to any part of barrier.	Repair or replace barrier to design standards.
Pool Area	Sediment Accumulation in Pond Bottom	Sediment accumulations in pond bottom that exceeds the design sediment depth.	Sediment cleaned out to designed pond shape and depth; pond reseeded if necessary to control erosion.
	Water Level	Water level does not drain down to normal designed pool elevation.	Check outlet structure and downstream conveyance system for obstructions.
	Oil Sheen on Water	Prevalent and visible oil sheen.	Remove oil from water by use of oil-absorbent pads or by vacator truck. Refer problem to locate source and correct.
Emergency Overflow/Spillway and Dikes	Settlements	Any part of these components that has settled 4-inches lower than the design elevation, or inspector determines dike/ berm is unsound.	Dike should be built back to the design elevation and repaired to specifications.
	Rock Missing	Only one layer of rock exists above native soil in area five square feet or larger, or any exposure of native soil at the top emergency spillway.	Replace rocks to design standards.



COMMON COUNCIL REPORT

Item: First Amendment to Intergovernmental Cooperation Agreement between the Milwaukee Metropolitan Sewerage District and the City of Oak Creek for the Oak Creek Watercourse Flood Management Project

Recommendation: That the Common Council adopts Resolution No. 12038-030519, a resolution to approve the First Amendment to the Intergovernmental Cooperation Agreement between the Milwaukee Metropolitan Sewerage District and the City of Oak Creek for the Oak Creek Watercourse Flood Management Project that was originally entered into under Resolution No. 11989-100218. (Tax Key Nos. 815-9988 and 862-9992) (Aldermanic Districts 1 and 3)

Fiscal Impact: There is no additional cost to the City with the approval of this first amendment.

- Critical Success Factor(s):**
- Vibrant and Diverse Cultural Opportunities
 - Thoughtful Development and Prosperous Economy
 - Safe, Welcoming, and Engaged Community
 - Inspired, Aligned, and Proactive City Leadership
 - Financial Stability
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: The Milwaukee Metropolitan Sewerage District's (MMSD) Oak Creek Watercourse Flood Management Plan identified 1436 E. Forest Hill Avenue and 8870 S. Nicholson Road as flood risk properties (with structures in the floodplain). The purpose of the Intergovernmental Cooperative Agreement (ICA) was to establish responsibilities for the design, construction and cost sharing for the acquisition and demolition of these two properties. The MMSD has purchased both properties and bid out demolition contracts for an estimated cost of \$1,198,207. The MMSD is proposing the First Amendment to the ICA to update the Cost Agreement Summary Table 1 and to modify the total cost in Section 17 not to exceed \$1,500,000 (the original agreement had a not-to-exceed cost of \$1,000,000). The cost responsibility to the City of Oak Creek remains the same at \$16,149.

Options/Alternatives: Not to adopt the Resolution which would leave the original ICA in effect with an incorrect maximum cost.

Respectfully submitted:

Prepared:

Andrew J. Vickers, MPA
City Administrator

Philip J. Beiermeister, P.E.
Environmental Design Engineer

Fiscal Review:


Bridget M. Souffrant
Assistant City Administrator/Comptroller

Approved:


Michael C. Simmons, P.E.
City Engineer

Attachments: Resolution No. 12038-030519, First Amendment to ICA

RESOLUTION NO. 12038-030519

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF THE FIRST
AMENDMENT TO THE INTERGOVERNMENTAL COOPERATION AGREEMENT
BETWEEN THE MILWAUKEE METROPOLITAN SEWERAGE DISTRICT AND
THE CITY OF OAK FOR THE OAK CREEK WATERCOURSE FLOOD
MANAGEMENT PROJECT

WHEREAS, the Milwaukee Metropolitan Sewerage District (“MMSD”) and the City of Oak Creek (“City”) entered into an Intergovernmental Cooperation Agreement approved by Resolution No. 11989-100218 and effective as of October 22, 2018, related to the design, construction and cost sharing for the acquisition and demolition of 1436 E. Forest Hill Avenue and 8870-72 S. Nicholson Road as part of the District’s Oak Creek Watercourse Management Plan; and

WHEREAS, MMSD has proposed this First Amendment to Intergovernmental Cooperation Agreement between MMSD and the City for the Oak Creek Watercourse Flood Management Project to update the Cost Agreement Summary and to modify the total cost while leaving the City’s cost responsibility unchanged;

NOW THEREFORE BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that the First Amendment to the Intergovernmental Cooperation Agreement for the Oak Creek Watercourse Flood Management Project (the “Amendment”) is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the Amendment on behalf of the City.

BE IT FURTHER RESOLVED that technical corrections to the Amendment that do not substantively change the terms of the Amendment and that are approved by the Environmental Design Engineer, City Administrator and City Attorney are hereby authorized.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 5th day of March, 2019.

Passed and adopted this 5th day of March, 2019.

Common Council President Kenneth Gehl

Approved this 5th day of March, 2019.

Mayor Daniel J. Bukiewicz

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes ____ Noes ____

First Amendment to
Intergovernmental Cooperation Agreement between the
Milwaukee Metropolitan Sewerage District and the City of Oak Creek
For the Oak Creek Watercourse Flood Management Project

This First Amendment to the Intergovernmental Cooperation Agreement (ICA) is made between the Milwaukee Metropolitan Sewerage District (District) and the City of Oak Creek (City), acting through its Common Council.

WHEREAS, the District and City entered into an ICA, effective as of October 22, 2018, related to the design, construction, and cost sharing for the acquisition and demolition of two properties with structures that have been identified for acquisition as part of the District's Oak Creek Watercourse Management Plan;

Now, therefore, in consideration of the mutual promises made by the parties to the Agreement, the parties agree as follows:

In Section 17 of the Agreement, the amount is hereby modified to be \$1,500,000 with the current cost estimate included in Table 1 below.

The following table replaces Table 1 in the Agreement:

Table 1. Cost Agreement Summary					
	WDNR Municipal Flood Control Grant	WDNR Stewardship Grant, or Funded by City if Grant Unsuccessful	MMSD	City of Oak Creek	Total
1436 East Forest Hill Avenue					
4.6 acres WDNR Stewardship Grant Land Only	\$0	\$16,147	\$0	\$16,147	\$32,294
Remaining Land, Improvements, and Demolition	\$230,253	\$0	\$485,117	\$0	\$715,370
Transfer to City of Oak Creek	\$0	\$0	\$0	\$1	\$1
8870-72 South Nicholson Road					
Land, Improvements, and Demolition	\$186,500	\$0	\$264,041	\$0	\$450,541
Transfer to City of Oak Creek	\$0	\$0	\$0	\$1	\$1
Total	\$416,753	\$16,147	\$749,158	\$16,149	\$1,198,207

All other terms and conditions remain in full force.

This Amendment shall become effective immediately upon signature by both parties.

**MILWAUKEE METROPOLITAN
SEWERAGE DISTRICT**

CITY OF OAK CREEK

By: _____
Kevin L. Shafer, P.E.
Executive Director

By: _____
Daniel J. Bukiewicz
Mayor

Date: _____

Date: _____

Approved as to form

Countersigned

Attorney for the District

Catherine A. Roeske
City Clerk

Approved as to form

Attorney for the City



COMMON COUNCIL REPORT

Item: Dedication and Release

Recommendation: That the Common Council adopts Resolution No. 12041-030519, a resolution accepting dedication of the public improvements and release from the Development Agreement for the FedEx development at 500 W. Opus Drive. (Tax Key No. 924-9012-000) (5th Aldermanic District)

Fiscal Impact: Ongoing maintenance of the public improvements becomes the City's responsibility.

- Critical Success Factor(s):
- Vibrant and Diverse Cultural Opportunities
 - Thoughtful Development and Prosperous Economy
 - Safe, Welcoming, and Engaged Community
 - Inspired, Aligned, and Proactive City Leadership
 - Financial Stability
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: The Developer, Setzer Properties MKE LLC, has completed to the satisfaction of the Engineering Department and the Oak Creek Water and Sewer Utility, all required public improvements for the FedEx development at 500 W. Opus Drive. The Developer completed the installation of public sanitary sewer, reconstruction of the public road (Opus Drive) into the business park, and new traffic signals at the intersection of Opus Drive/Oakwood Road. The Developer has executed the dedication and affidavit papers conveying the public improvements free and clear of all encumbrances. There are no current outstanding assessments against the property, and all required City fees and costs have been paid.

Options/Alternatives: To not release the developer after his satisfactory execution of his responsibilities under the agreement could have legal ramifications.

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared:

Michael C. Simmons, PE
City Engineer

Fiscal Review:

Bridget M. Souffrant
Assistant City Administrator/Comptroller

Approved:

Brian L. Johnston, PE
Utility Engineer

Attachments: Resolution No. 12041-030519, Dedication and Release

RESOLUTION NO. 12041-082118

BY: _____

**RESOLUTION ACCEPTING DEDICATION OF PUBLIC IMPROVEMENTS AND
RELEASING THE DEVELOPER FROM THE DEVELOPMENT AGREEMENT**

FEDEX PROJECT – 500 W. OPUS DRIVE

(5TH ALDERMANIC DISTRICT)

WHEREAS, Setzer Properties MKE, LLC (“Developer”) and the City of Oak Creek (“City”) entered into a Development Agreement dated November 10, 2017 and recorded with the Milwaukee County Register of Deeds as Document No. 10737419; and

WHEREAS, the Developer has successfully constructed and installed all required public improvements for said project at the expense of the Developer and in accordance with the plans and specifications conforming to applicable City ordinances and approved by the City; and

WHEREAS, the City certifies that all conditions and restrictions of the Development Agreement have been fully satisfied; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oak Creek that said dedication of the public improvements is hereby accepted; and

BE IT FURTHER RESOLVED by the Common Council of the City of Oak Creek that the Developer is hereby released from the terms and conditions of the Development Agreement.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 5th day of March, 2019.

Passed and adopted this 5th day of March, 2019.

Common Council President Kenneth Gehl

Approved this 5th day of March, 2019.

Mayor Daniel J. Bukiewicz

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes _____ Noes _____

Document Number	DEDICATION OF PUBLIC IMPROVEMENTS AND RELEASE FROM FEDEX DEVELOPMENT AGREEMENT Document Title
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Recording Area

Name and Return Address
Douglas W. Seymour, Director Department of Community Development 8040 S. 6 th Avenue Oak Creek, WI 53154

924-9012-000

Parcel Identification Number (PIN)

WHEREAS, THE CITY OF OAK CREEK, a municipal corporation of Milwaukee County, State of Wisconsin, hereinafter referred to as the "City", and, Setzer Properties MKE, LLC, 354 Waller Avenue, Suite 200, Lexington, KY 40504, and hereinafter referred to as "Developer", entered into a Development Agreement dated November 10, 2017 which was approved by Resolution No. 11863-110717 for FedEx and more particularly described as follows;

WHEREAS, the Developer proposes to develop the following described lands situated in the City of Oak Creek, County of Milwaukee and State of Wisconsin, to-wit:

Lot 1 of Certified Survey Map No. 8597, recorded in offices of the Milwaukee County Register of Deeds on March 24, 2014, as Document No. 10345266, being all of Lot 1 Certified Survey Map No. 8287, being a part of the Southeast ¼, Southwest ¼, Northwest ¼, and Northeast ¼ of the Southeast ¼ of Section 29, Township 5 North, Range 22 East, City of Oak Creek, Milwaukee County, Wisconsin, as corrected by Affidavit of Correction recorded on May 8, 2014, as Document No. 10357557.

WHEREAS, the Developer has completed the construction and installation of public improvements in accordance with the provisions of Chapter 236 of the Wisconsin Statutes and

Chapter 14 of the Municipal Code of the City, and the City Engineer has certified the improvements; and

WHEREAS, the Development Agreement was recorded with the Milwaukee County Register of Deeds office on December 15, 2017, in Document #10737419; and

NOW, THEREFORE, in consideration of \$1.00 and other good and valuable consideration, to it in hand paid, receipt of which is herein acknowledged and confessed.

1. The Developer hereby gives, grants, conveys and fully dedicates the said public improvements, to the City of Oak Creek forever, free and clear of all encumbrances whatever, together with and including any and all land, structures, mains, conduits, pipes, equipment, plant appurtenances and hereditaments, which in any way be a part of or pertain to such public facilities.
2. The Developer hereby warrants and will forever defend the title to the dedicated public improvements, for the FedEx project against all lawful claims of all persons whomsoever.
3. The Developer is hereby released and discharged from the terms of the Development Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this instrument under their several seals the day and year first above written, the name and corporate seal of each corporate body being hereto affixed and the instrument duly signed by its duly authorized representatives.

Setzer Properties MKE, LLC

[Signature]
Joshua J. Markham

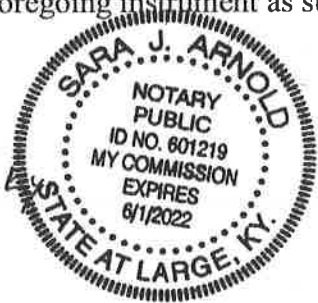
STATE OF KENTUCKY)
(SS.
FAYETTE COUNTY)

Personally came before me this 11th day of February, 2019, the above-named, Joshua J. Markham of Setzer Properties MKE, LLC, to me known to be the person who executed the foregoing instrument and to me known to be such General Counsel of said corporation, acknowledged that he executed the foregoing instrument as such officer.

[Signature]
Notary Public

Fayette County, ~~Wisconsin~~ Kentucky

My commission expires 6/1/22



CITY OF OAK CREEK

Daniel J. Bukiewicz, Mayor

Countersigned:

Catherine A. Roeske, City Clerk

STATE OF WISCONSIN)
(SS.
MILWAUKEE COUNTY)

Personally came before me this ____ day of _____, 2019, DANIEL J. BUKIEWICZ, Mayor and CATHERINE A. ROESKE, City Clerk, of the above-named municipal corporation, CITY OF OAK CREEK, to me known to be the persons who executed the foregoing instrument to me known to be such Mayor and City Clerk of said municipal corporation, and acknowledged that they executed the foregoing instrument as such officers, as the deed of said municipal corporation, by its authority, and pursuant to Resolution No. _____ adopted by its Common Council on the ____ day of _____, 2019.

Melissa L. Karls, Notary Public
Milwaukee County, Wisconsin
My commission is permanent.

This document was drafted by Brian L. Johnston, P.E., of the City of Oak Creek Engineering Department.

Approved as to form:

Melissa L. Karls, City Attorney

CERTIFICATE OF THE CITY ENGINEER

I, Michael C. Simmons, City Engineer of the City of Oak Creek, do hereby certify:

That the construction and installation of public improvements, installed by the Developer of the FedEx, in the City of Oak Creek, have been completed in accordance with the approved designs, plans and specifications therefore, or in accordance with approved changes, variations, alterations and modifications; and

That the public improvements are in satisfactory operating condition; and

That I further certify that the Developer has submitted satisfactory written evidence that they have paid all of the costs incurred in the construction and installation of said systems and improvements.

Dated this 25th day of February, 2019.



Michael C. Simmons, P.E
City Engineer



COMMON COUNCIL REPORT

Item: License Committee Report

Recommendation: That the Common Council grant the various license requests as listed on the 3/5/19 License Committee Report.

Fiscal Impact: License fees in the amount of \$768.63 were collected.

- Critical Success Factor(s):
- Vibrant and Diverse Cultural Opportunities
 - Thoughtful Development and Prosperous Economy
 - Safe, Welcoming, and Engaged Community
 - Inspired, Aligned, and Proactive City Leadership
 - Financial Stability
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background:

The License Committee did not meet prior to the 3/5/19 council meeting. Tentative recommendations are as follows:

1. Grant an Operator's license to:
 - * Alejandro V. Lozano, 8985 S. 20th St., Oak Creek (Kwik Trip)
 - * Matthew A. Topel, 4200 S. Vermont Ct., St. Francis (Walgreens)
 - * Kaylah A. Gray, 132 Cambridge Ave., Waukesha (Aldi)
2. Grant a 2018-19 Class B Combination alcohol license to Nicholas P. Joncas, Woodland Golf, Inc., dba Woodland Golf Course, 3025 E. Elm Rd., with issuance subject to receipt of Occupancy Permit.
3. Grant a Change of Agent to Aldi Inc. (Wisconsin) dba Aldi #01, 6810 S. 27th St., from Chad Gerbing to Danielle M. Quale, 1301 Orchard St., Racine (favorable background report and departmental approval received).
4. Grant a Special Event permit to Dawn Carillo, Market Manager for the Oak Creek Farmers Market, for each Saturday beginning June 1 through October 26, 2019, from 9 a.m. to 1 p.m. in Drexel Town Square.
5. Grant a 2018-19 Amusement Device Operator license to Midwest Amusements, LLC, 312 S. Main St., Saukville.

Options/Alternatives: None

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared:


Christa J. Miller, CMC/WCMC
Deputy City Clerk

Fiscal Review:


Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: None



COMMON COUNCIL REPORT

Item: Vendor Summary Report

Recommendation: That the Common Council approve the February 27, 2019 Vendor Summary Report in the total of \$672,489.99.

Fiscal Impact: Total claims paid of \$672,489.99. Of this grand total paid, \$4,157.63 will impact the 2018 fiscal year. The remaining amount, \$668,332.36, will impact the 2019 fiscal year.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: Of note are the following payments:

1. \$6,000.00 to ABC Supply Co. (pg #1) for Shepard Hill's backstop and fence supplies, Project 18012.
2. \$97,949.92 to Advanced Disposal (pg #1) for January recycling and trash pickup.
3. \$5,078.00 to American Litho (pg #1) for winter/spring acorn printing.
4. \$6,324.25 to Axon Enterprise, Inc. (pg #2) for Police Department taser replacements.
5. \$5,666.02 to Babcock Auto Spring Co. (pg #2) for City vehicles maintenance work.
6. \$103,615.72 to Compass Mineral Company (pg #4) for salt inventory.
7. \$19,305.52 to Houseal Lavigne Associates (pg #6) for comprehensive plan and zoning code update, Project #17001.
8. \$9,442.04 to Kuehne Company, Inc. (pg #7) for grass seeding at Lake Vista park & trails.
9. \$12,500.00 to Milliman (pg #8) for retiree medical valuation.
10. \$36,624.76 to Oak Creek Rawson Industrial, LLC (pg #9) for WEDC SAG grant, 6th & Rawson (passthrough).
11. \$224,107.36 to Stella & Chewy's LLC (pg #11) for annual PAYGO developer incentive per developer agreement.
12. \$5,250.0 to Village of Mount Pleasant (pg #9) for SE WI clean water network annual fee.
13. \$46,774.15 to WE Energies (pg #13) for street lighting, electricity & natural gas.
14. \$18,128.26 to World Fuel (pg #15) for fuel inventory.

Options/Alternatives: None

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Fiscal Review:


Bridget M. Souffrant
Assistant City Administrator/Comptroller

Attachments: 2/27/19 Invoice GL Distribution Report