



OAKCREEK
— WISCONSIN —



2017

Annual Budget and Capital Improvement Program

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City of Oak Creek 2017 Annual Budget

PRINCIPAL OFFICIALS

MAYOR

Stephen Scaffidi, April 2017

COMMON COUNCIL

Steven Kurkowski, April 2017
First District

Daniel Bukiewicz, April 2018
Second District

Mark Verhalen, April 2017
Third District

Michael E. Toman, April 2018
Fourth District

Kenneth Gehl, April 2017
Fifth District & Council President

Christopher Guzikowski, April 2018
Sixth District

ADMINISTRATION

Andrew J. Vickers, City Administrator

Bridget M. Souffrant, Finance Director/Comptroller

Catherine Roeske, City Clerk

Barbara A. Guckenberger, City Treasurer

Steve Anderson, Police Chief

Caesar Geiger, Information Technology Manager

Melissa Karls, City Attorney

Tom Rosandich, Fire Chief

Richard Kulka, Facility Maintenance Superintendent

Ted Johnson, Director of Streets, Parks, & Forestry

Jackie Ove, Interim Public Health Officer

Douglas Seymour, Community Development Director

Michael Simmons, City Engineer

Jill Lininger, City Librarian

Michael Sullivan, General Manager- Water & Sewer Utility

City of Oak Creek 2017 Annual Budget

Budget Summaries

The Budget Summaries are condensed versions of the different funds that appear throughout the 2017 Annual Budget book. These pages are included to provide the easiest means to summarize the City's financial operations. The format is close to the state requirements except that interfund transfers are not double counted. On the budget page used for publication in the paper for official notice when the transfer is made from the first fund it is counted and it is counted again as an expense when it is paid out of the second fund. Since the interfund transfers represent such a large part of the City's financial activity a legend is included below to explain the acronyms that appear under the Interfund Transfers section of the summary pages.

Number Name

General Purpose Funds

10 General Fund

Debt Funds

20 General Obligation Debt
21 Debt Amortization
28 Debt TIF #6 (DeMattia)

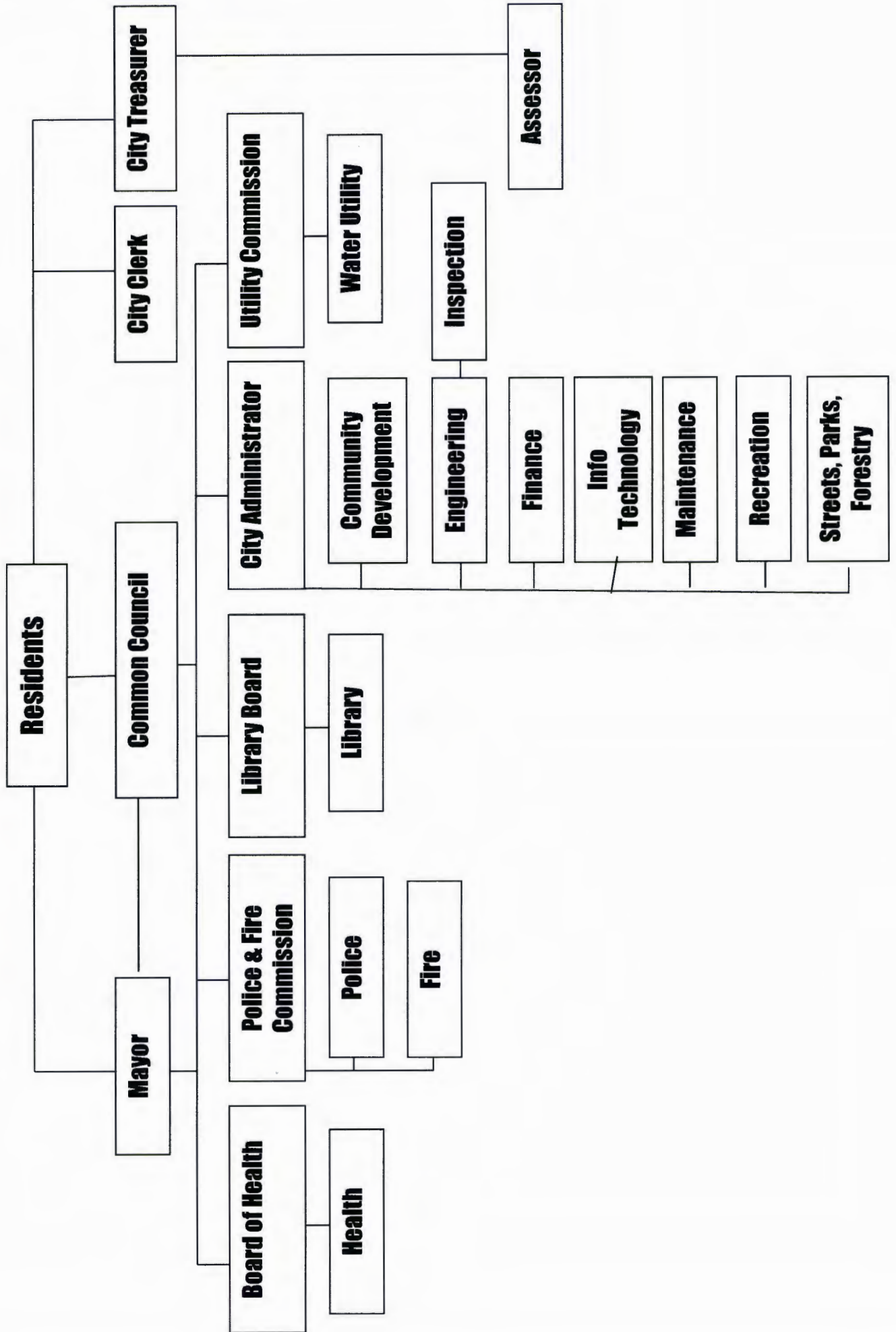
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11 Solid Waste
12 Health Grants and Donations
19 WE Power Mitigation
30 Special Assessments
31 Economic Development (CDA)
32 Park Development Escrow
33 Low Income Loan
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36 Health Insurance
37 Emergency Medical Services
38 Storm Water Utility
39 Asset Forfeiture
55 Consolidated Dispatch Services

Capital Improvement Funds

40 Capital Improvements
41 Developer Agreements
43 Capital Improvements TID #7 (27th Street)
45 Capital Improvements TID #8 (Oakwood Business Park)
52 Capital Improvements TID #10 (Bucyrus)
53 Capital Improvements TID #11 (Drexel Town Center)
54 Capital Improvements TID #12 (Ikea)

City of Oak Creek Organization Chart





OAKCREEK

— WISCONSIN —

2017 OPERATING BUDGET LETTER OF TRANSMITTAL

January 1, 2017

Honorable Mayor, Common Council and Taxpayers of the City of Oak Creek:

Herein transmitted is the City's Operating Budget for fiscal year 2017. The adopted Budget reflects departmental requests, Mayoral directives, and Council recommendations. Despite financial challenges not unlike those facing other Wisconsin municipalities, our budget again accomplishes the City's highest priority: maintaining the high level of services and programs that the Council, Mayor, and citizens of Oak Creek have come to expect. This transmittal letter will provide an overview of various factors and issues affecting the budget, as well as a summary of the budget highlights. Although the summary below is forward-looking, it is also important to recap City highpoints leading up to this budget's creation.

One way to guarantee organizational and community success is to ensure that residents, staff and Elected Officials have common goals and vision for Oak Creek. In 2016, the City included funding for another community-wide resident survey. Residents expressed interest and opinions on a variety of topics ranging from public services, programs, communication and methods to fund their government's activities. The survey, three community listening sessions, and two Council/staff "retreats" culminated the development of initial drafts of a City Strategic Plan. The Council also prioritized and funded the Strategic Plan 2016. The Plan will be an actionable document that guides Oak Creek's priorities over the next several years. The final Strategic Plan document is expected to be adopted by the Council in the first quarter of 2017.

Our communication platforms also realized significant enhancements this past year. The *Acorn* received an upgraded look, with even more improvements on the way, and the City introduced the new *Oak Creek Current* magazine which attempts to give residents and businesses more information about the activities happening within the City. Social media continues to be a signature communication device and is in a mode of continual improvement. Residents expressed great support of all of the above communications channels, and others, in the community survey.

Throughout 2016 we witnessed extensive building at Drexel Town Square. Emerald Row and the Forge & Flare apartments went up quickly. This brought the restaurant and retail additions to the Oak Creek's new downtown, complementing the activity of the splash pad and Emerald Preserve walking path nicely. We also watched Froedtert and the Marriott Town Place Suites break ground. Oakview Business Park continues to sell lots and see additional business

development while we also completed the 5th Avenue extension leading down to the lakefront in preparation for Lake Vista Park in 2017.

The City closed Tax Increment District (“TID”) 4, bringing those values onto the general tax roll, and reducing the burden of our taxpayers. The City opened new TID 12 to support the infrastructure needed to serve IKEA, for which a development agreement was inked in summer 2016. From 1/1/2016 through 12/31/2016, the City processed 65 new construction building permits with a value of \$144,178,567. The City’s overall equalized value increased by 3% or \$104,978,600. It is safe to say that 2016 was another year of record growth continuing to change the face of Oak Creek and keeping people excited for our future.

Oak Creek is experiencing a tremendous growth in tax base; some of that growth is in our TIDs but a good portion of it is not. The 2017 total levy for the City is \$19,878,080. The City was able to increase the tax levy by \$311,307 resulting from the growth outside of TIDs and due to the closure of TID 4. Since the inception of the state mandated levy freeze in 2005, the Consumer Price Index (“CPI”) has increased by 22.26% while the City tax levy has increased in aggregate only 16.84%; this increase is solely attributable to new construction and TIF closures, not additional taxation on existing property. The City tax levy is allocated to the following operations as follows:

- ❖ General operations-\$12,941,185;
- ❖ EMS- \$3,602,939;
- ❖ Consolidated dispatch services- \$1,270,902;
- ❖ Solid Waste- \$1,213,054;
- ❖ Debt Service Payments- \$850,000.

The City collects taxes for all taxing jurisdictions on the tax bill including: City operations, State, County, School District, MATC, and MMSD. The City portion of the 2016 payable 2017 tax bill is 29.66%. An average home in Oak Creek has an assessed value of \$196,000 which means that the portion the City retains of that tax bill for its operations is only \$1,293.60. The average home pays \$107.80 a month for all City services. As Oak Creek is a full service community, this includes services such as, but not limited to, police, fire, EMS, library, 911 Dispatch, street plowing and maintenance, parks, recreation, and the list goes on.

In this age of information, most homes are accustomed to paying a least \$100 a month, (\$1,200 a year) for cell phones or \$140 a month, (\$1,680 a year) for cable TV. We encourage you to take a moment to review your household bills and compare the cost of \$107.80 a month for ALL of the high quality City services you receive. We are proud to inform you that the City of Oak Creek has the 3rd lowest tax rate of all 19 communities in Milwaukee County.

The City maintained 2017 services and programs with no reduction in service for our residents. This has become a challenge in recent years as the City balances the needs of the residents in conjunction with a mandated state levy freeze and voluntary participation in the State’s Expenditure Restraint Program (ERP). The ERP limits the City’s tax levy-supported expenditure increases to CPI plus 60% of our net new construction value (i.e. tax base growth). For 2017, the City’s allowable increase under ERP was 1.15%. The City met the limitation despite the calls

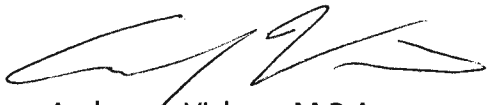
from many on the Leadership Team and City Council arguing our financial needs have outpaced what is allowable under ERP and levy limits.

With these state impositions and budget challenges in mind, the adopted 2017 Operating Budget encompasses the following:

- ❖ Funds \$4.7 million in capital expenditures;
- ❖ No new positions;
- ❖ No special initiatives or projects;
- ❖ Funds nominal wage adjustments for all employees;
- ❖ Storm Water fee increase of \$4 for the year;
- ❖ Mandatory increase in WRS for protective services (police & fire) of \$235,000.

Oak Creek remains a highly progressive and ever-changing community. This dynamic, thriving, and healthy development activity coupled with a complete rebranding of the City in recent years has culminated in a reputation that Oak Creek is a vibrant community of choice in the Milwaukee Metro area. The City is committed to continued development, without compromising our rich heritage and tradition of small town values. This goal remains in the actions that City leaders take, particularly when it comes to providing government services to our residents and businesses. 2017 will be another busy year in Oak Creek, and the following 2017 Operating Budget will serve as the cornerstone for achieving our lofty goals.

Respectfully Submitted,



Andrew J. Vickers, M.P.A.
City Administrator



Bridget M. Souffrant
Finance Director/Comptroller

ORDINANCE NO. 2830

BY: Ald. Gehl

AN ORDINANCE ADOPTING THE
2017 BUDGET AND MAKING APPROPRIATIONS

The Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: As per the requirements of Section 3.01 of the Municipal Code of the City of Oak Creek, the various departments of the municipal government of the City of Oak Creek, having prior hereto duly submitted and filed with the City Administrator an itemized statement of disbursements made to carry out the power and duties of such department during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of the department during such year, and of the conditions and management of such fund, together with detailed estimates of the same matters of the respective departments of the City for the current fiscal year, and for the ensuing fiscal year, all formulated in budget form as is required by statutes, and the budget so formulated in detail, prior to the determination of the sum to be financed in whole or in part, by a general property tax, funds on hand and estimated revenues from all sources was available for public inspection and a summary of such budget was duly published in a newspaper of general circulation and a public hearing was held on Friday, December 9, 2016 at the City Hall at 6:00 p.m., where all residents and taxpayers were afforded an opportunity to be heard on all matters pertaining to said proposed budget.

SECTION 2: The Common Council of the City of Oak Creek does hereby adopt the budget hereinafter set out in detail and hereby appropriates under the requirements of the Purchasing Policy for corporate purposes and sums of money or so much thereof as may be needed and deemed necessary to defray all expenses and liabilities for municipal purposes of the fiscal year, commencing on the 1st day of January, 2017 and ending the 31st day of December, 2017.

SECTION 3: The Common Council of the City of Oak Creek does hereby order that a copy of the budget hereby adopted be published in summary form and this ordinance of said budget shall be effective immediately after passage and publication.


Introduced this 9th day of day of December, 2016.

Passed and adopted this 9th day of December, 2016.




President, Common Council

Approved this 9th day of December, 2016.



Mayor

ATTEST:


City Clerk

Vote: Ayes 5 Noes 0
** Ald. Bukiewicz was excused.

City of Oak Creek
Summary 2017 Budget and Appropriations
as Revised and Approved by the Common Council
December 9, 2016

FUND	Number	Budget
General Fund	10	
General Government		6,611,797
Public Safety		11,255,273
Health/Social Services		633,503
Public Works		3,885,380
Leisure		1,157,889
Other		0
Total Appropriations		<u>\$23,543,842</u>

FUND		Other Funds		Number		Budget	
Other Funds	Number	Budget	Other Funds	Number	Budget	Other Funds	Budget
Solid Waste	11	1,346,892	Storm Water Utility	38	981,595		
We Power Mitigation	19	2,105,793	Police Assets	39	15,000		
General Debt	20	4,552,982	Capital Projects	40	4,943,047		
Debt Amortization	21	3,000,000	Developer Agreements	41	0		
Debt Service TID #4	26	0	TID #7-Capital Projects	43	362,621		
Debt Service TID #6	28	25,150	TID #8-Capital Projects	45	565,275		
Special Assessments	30	100,000	TID #10-Capital Projects	52	440,150		
Economic Development	31	542,254	TID #11- Capital Projects	53	9,411,175		
Low Income Loan	33	3,950	TID #12- Capital Projects	54	2,160,933		
Health Insurance	36	6,176,600	Consolidated Dispatch Service	55	1,470,355		
EMS	37	4,826,296					
					<u>43,030,068</u>		
Total Expenses - All Funds						<u>\$66,573,910.03</u>	

General Property Tax Rate Per Thousand of Assessed Valuation

2015 Assessed Value	3,045,245,700	101.24%	Ratio
2016 Assessed Value	3,107,573,801	99.90%	Ratio

State	0.17
County	6.28
MMSD	1.75
City of Oak Creek	6.60
Oak Creek-Franklin School District	8.93
MATC	1.26
Total:	<u>\$24.99</u>

Less Credits:

Milwaukee County Sales Tax Credit	(1.18)
State School Tax Credit	(1.56)
Net Tax Rate:	<u>\$22.25</u>

First Dollar Credit	\$59.82
Lottery Credit	\$112.49

City of Oak Creek
Adopted 2017 Budget - Fact Sheet

	<u>Budget Year 2016</u>	<u>Budget Year 2017</u>	<u>Change</u>
General Fund Budgeted Expenditures	\$23,277,199	\$23,543,843	1.1%
Budgeted Expenditures-All Operating Funds	\$63,860,781	\$66,536,547	4.2%
General Fund Direct Employee Costs	\$17,089,988	\$17,441,135	2.1%
General Fund Utility Costs	\$1,003,309	\$1,045,764	4.2%
Building, Park & Grounds Maintenance Costs	\$631,804	\$636,102	0.7%
Direct Employee Costs as % of General Fund	73.4%	74.1%	0.9%
Equalized Value	\$3,003,919,300	\$3,108,897,900	3.5%
TID Equalized Value	\$95,869,100	\$93,921,600	-2.0%
TID % of Equalized Value	3.2%	3.0%	-5.3%
Tax Levy	\$19,566,773	\$19,878,080	1.6%
<u>Full-Time Employees</u>			
General/Administrative	72	73	1.4%
Street Department	30	30	0.0%
Forestry	3	3	0.0%
Park Maintenance	3	3	0.0%
Police Department (sworn)	58	58	0.0%
Fire Department (sworn)	52	52	0.0%
	218	219	0.5%
Projected General Fund Balance	\$8,049,685	\$8,814,348	9.5%

City of Oak Creek
Change in Total Taxes 2010-2016

Levy Year	2016	2015	2014	2013	2012
State	0.17	0.17	\$ 0.17	\$ 0.16	\$ 0.16
County	6.28	6.22	6.21	5.90	5.90
MMSD	1.75	1.72	1.73	1.63	1.57
City Of OC	6.6	6.64	6.76	6.41	6.46
School	8.93	9.67	9.17	8.87	9.06
MATC	1.26	1.24	1.28	2.03	2.03
Gross Tax	24.99	25.66	25.32	25.00	25.18
School Tax Credit	-1.56	-1.58	-1.46	-1.41	-1.05
County Sales Tax Credit	-1.18	-1.16	-1.08	-1.00	-1.44
NET TAX RATE	22.25	\$ 22.92	\$ 22.78	\$ 22.59	\$ 22.69
Taxes on \$185,000 *	\$ 3,786.95	\$ 3,900.98	\$ 3,877.16	\$ 3,844.82	\$ 3,861.84
First Dollar Credit	59.82	\$ 63.72	\$ 59.24	\$ 59.48	\$ 62.29
Lottery Credit	112.49	\$ 102.94	\$ 100.25	\$ 101.30	\$ 86.83
Net Taxes:	\$ 3,614.64	\$ 3,734.32	\$ 3,717.67	\$ 3,684.04	\$ 3,712.72

* Assumes value of \$185,000 home decreased in value by the city-wide AVERAGE of 8%

Final 12/7/16

2016 Tax Rates (for 2017 collection)

TAXING AGENCY:	BASE VALUE	TOTAL ASSESSED	CERTIFIED TAX LEVY	EQUALIZED TAX RATE PER \$1000	TOTAL TAX LEVY	TIF LEVY	ASSESSED TAX RATE PER \$1000	ASSESSED TAX RATE PER DOLLAR
STATE*	3,108,897,900	3,107,573,801	\$527,598.63	0.169706001	\$527,598.63	\$0.00	0.169778311	\$0.000169778
COUNTY*	3,014,976,300	3,107,573,801	\$18,926,901.46	6.277626804	\$19,516,506.38	\$589,604.92	6.280303424	\$0.006280303
MMSD*	3,014,976,300	3,107,573,801	\$5,278,933.74	1.750903893	\$5,443,381.44	\$164,447.70	1.751649931	\$0.001751650
CITY OF OAK CREEK* EXEMPT COMPUTER AID*	3,014,976,300	3,107,573,801	\$19,878,080.00	6.593113166	\$20,497,315.74	\$619,235.74	6.595922431	\$0.006595922
SCHOOL*	3,014,976,300	3,107,573,801	\$26,916,645.38	8.927647418	\$27,755,144.31	\$838,498.93	8.931451379	\$0.008931451
MATC*	3,014,976,300	3,107,573,801	\$3,798,201.49	1.259778224	\$3,916,521.88	\$118,320.39	1.260315000	\$0.001260315
TOTALS:								
COUNTY SALES TAX CREDIT*	3,014,976,300	3,107,573,801	\$75,326,360.70		\$77,656,468.37	\$2,330,107.68		24.989420
			\$3,559,854.03	\$1.180724	\$3,670,749.49	\$110,895.46	\$1.18122681	1.5570906
			\$71,766,506.67		Exempt Comp-Tif*	\$2,219,212.20		1.1812268
			(\$4,838,773.89)			48,646.04		\$0.001181227
			\$66,927,732.78			\$2,267,858.24		\$0.022251102
CREDITS:								
SCHOOL TAX CREDIT	\$0.001557091							
COUNTY SALES TAX	\$0.001145541							
FIRST DOLLAR CREDIT								
LOTTERY CREDIT*	\$6,700	\$59.82						
	\$12,800	\$112.49						
TOTAL*								
EQUALIZED VALUATION*	3,108,897,900							
TIF INCREMENT*	93,921,600							
BASE	3,014,976,300							
ASSESSED VALUATION*	3,107,573,801							
Assessment Ratio*	99.90%							

Note: Statement of Taxes is to show:
 Total of certified levies, not including the City's computer aids amount, minus the Co. Sales Tax credit, plus the total TIF levy not including Co. Sales tax credit, or TIF computer aids amount.
 **Used for calculation purposes only.

cc: S:\TREAS\Tax Roll information\2016 Tax Account Bank Reconciliations\2016 Tax Preparation

2016 rate 22.2511031
 2015 rate 22.3237970
 difference: (\$0.673)

effective rate: \$22.25
 effective rate: \$22.92
 difference: (\$0.673)

2016 rate 22.2511031
 2015 rate 22.3237970
 difference: (\$0.673)

effective rate: \$22.25
 effective rate: \$22.92
 difference: (\$0.673)

2016 rate 22.2511031
 2015 rate 22.3237970
 difference: (\$0.673)

effective rate: \$22.25
 effective rate: \$22.92
 difference: (\$0.673)

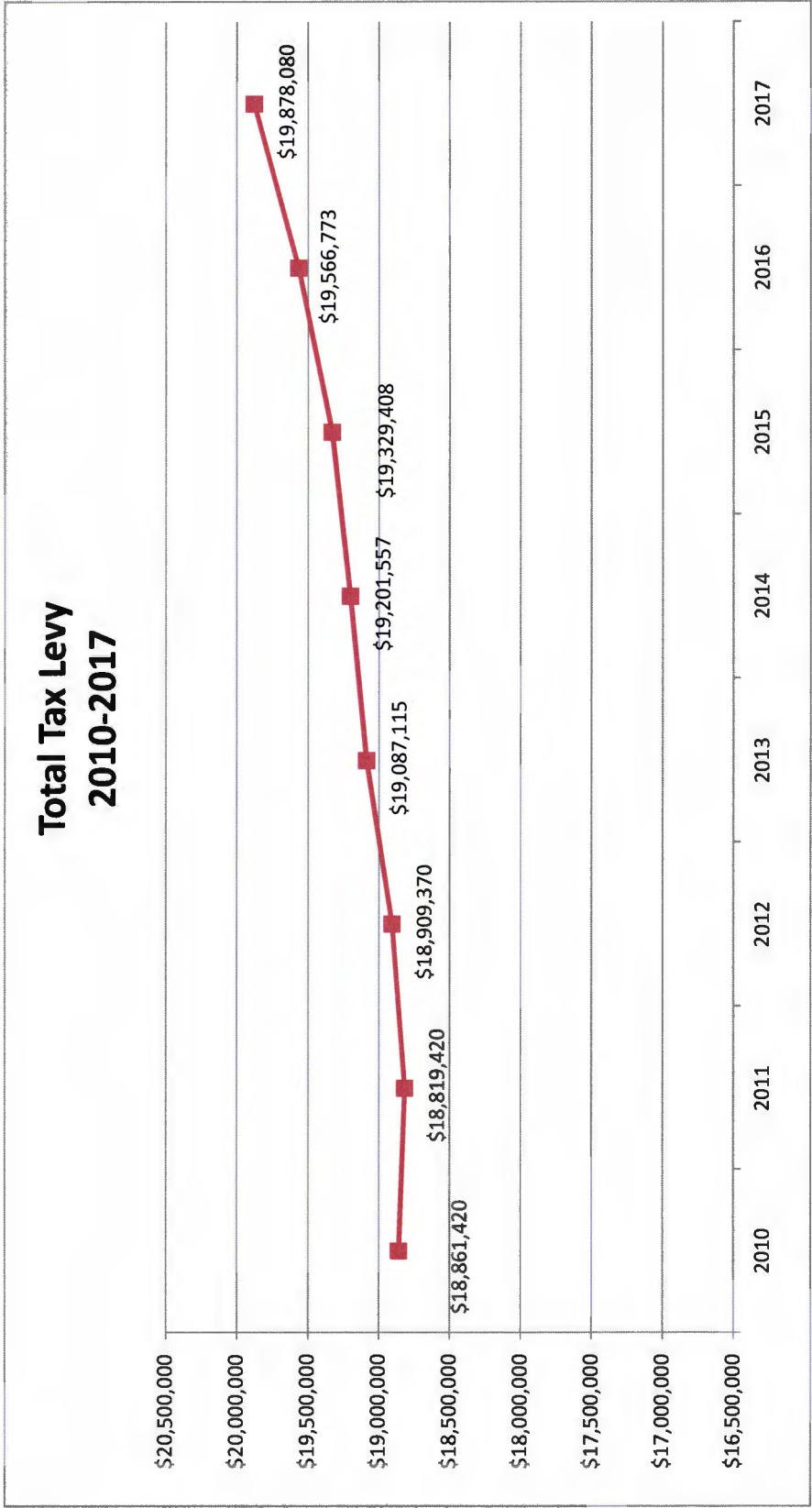
CITY OF OAK CREEK 2017 BUDGET

10 Year Change in Tax Rate & Tax Levy

<u>Year of Levy/Collection</u>	<u>City Tax Levy</u>	<u>Change</u>	<u>City Tax Rate/\$1,000</u>	<u>Change</u>	<u>Change in CPI +</u>
2016/2017	\$ 19,878,080	1.6%	\$ 6.60	-0.6%	0.1%
2015/2016	\$ 19,566,773	1.2%	\$ 6.64	-1.8%	0.1%
2014/2015	\$ 19,329,408	1.2%	\$ 6.76	5.5%	1.6%
2013/2014	\$ 19,201,557	0.6%	\$ 6.41	-0.8%	1.5%
2012/2013	\$ 19,087,115	0.9%	\$ 6.46	2.4%	2.1%
2011/2012	\$ 18,909,370	0.5%	\$ 6.31	9.2%	3.2%
2010/2011	\$ 18,819,420	-0.2%	\$ 5.78	-0.2%	1.6%
2009/2010	\$ 18,861,420	-0.5%	\$ 5.79	0.0%	-0.4%
2008/2009	\$ 18,954,380	1.4%	\$ 5.79	-0.5%	3.8%
2007/2008	\$ 18,685,140	2.9%	\$ 5.82	-16.3%	2.8%
2006/2007	\$ 18,164,740	4.0%	\$ 6.95	0.7%	3.2%
Average:		1.2%		-0.2%	1.8%

+ Consumer Price Index, all urban consumers, not seasonally adjusted (CPI-U)

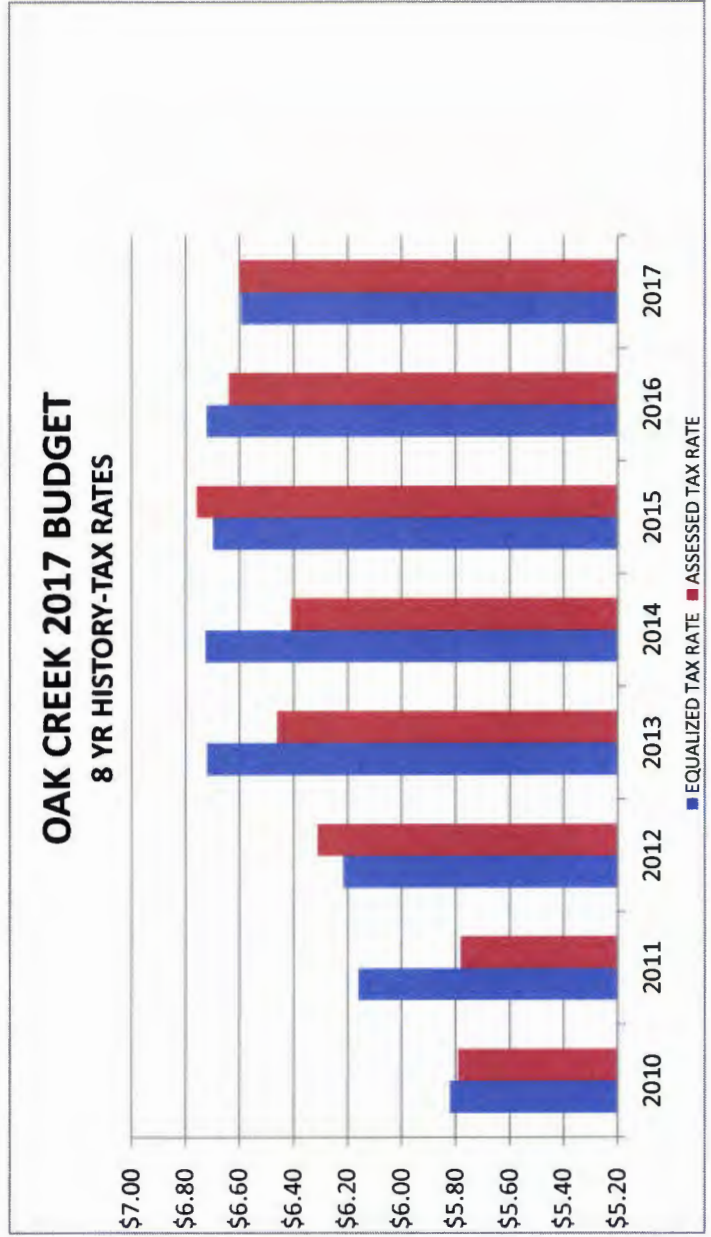
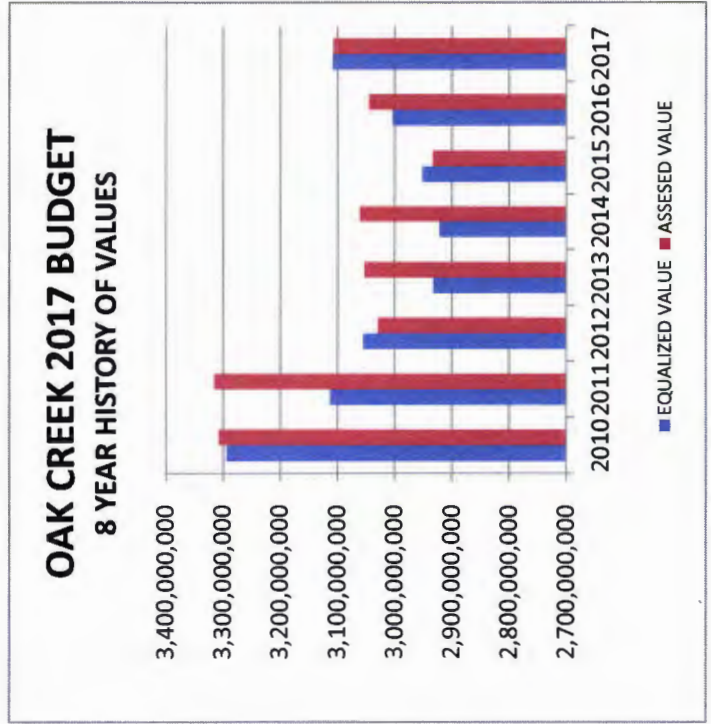
8 Year Levy History



CITY OF OAK CREEK 2017 ANNUAL BUDGET

8 YEAR HISTORY OF CITY'S TAX RATE AND VALUES

	2010	2011	2012	2013	2014	2015	2016	2017
EQUALIZED VALUE	3,293,533,700	3,113,583,000	3,055,899,200	2,932,766,600	2,921,983,900	2,952,097,300	3,003,919,300	3,108,897,900
ASSESSED VALUE	3,308,303,500	3,316,366,400	3,029,351,400	3,053,276,500	3,061,454,500	2,933,380,300	3,045,245,700	3,107,573,801
RATIO	100.56%	106.34%	98.51%	104.05%	104.95%	99.10%	101.24%	99.90%
Assessed Tax Rate	\$5.79	\$5.78	\$6.31	\$6.46	\$6.41	\$6.76	\$6.64	\$6.60
Equalized Tax Rate	\$5.82	\$6.16	\$6.22	\$6.72	\$6.73	\$6.70	\$6.72	\$6.59



2017 BUDGET OBJECTIVES

As Recommended by the Finance Committee

The goal of the 2017 City of Oak Creek Budget is to provide quality municipal services to citizens in the most appropriate and fiscally responsible manner. City staff and elected officials will actively seek out the participation and feedback of residents in the budget process and to make certain that we are making the appropriate fiscal choices, guided by a review process that measures the efficiency and relevance of the services provided by the City.

Priorities of the 2017 Budget include:

1. Modernization of our administrative staffing practices and technologies;
2. Provide for the public safety;
3. Continued maintenance and where possible upgrades to roadways, bike paths, and walking paths to improve public access;
4. Seek efficiencies and opportunities for shared and coordinated services across departments and with other communities;
5. Review service levels and delivery methods to assure the City is providing the highest quality services affordable under the funding parameters allowed under State law, and aligning resources with priorities.
6. Stabilize health care costs and eliminate the OPEB liability over time while minimizing exposure to health care risk.
7. Limit Police and Fire costs funded by the mitigation money to \$625,000 each.
8. Maintain the department budgets at 2015 levels.

We will also actively seek out development and revenue growth opportunities, with the highest standards in place, to assure the quality of life in the City of Oak Creek

GENERAL FUND

City of Oak Creek 2017 Annual Budget

Fund Name: General Fund -- Fund 10

Fund Description:

The General Fund is the primary operating fund of the City. It is used to account for all funds not otherwise accounted for in other funds. It serves as the collection point for the widest variety of City revenues. Unlike all other funds, the dollars left over at the end of the year in each department or division's accounts reverts back to the General Fund balance to be reallocated the next year.

Fund Objectives:

The General Fund as the primary fund of the City needs to have adequate resources to handle shortfalls in revenue and the expenses related to unexpected emergencies.

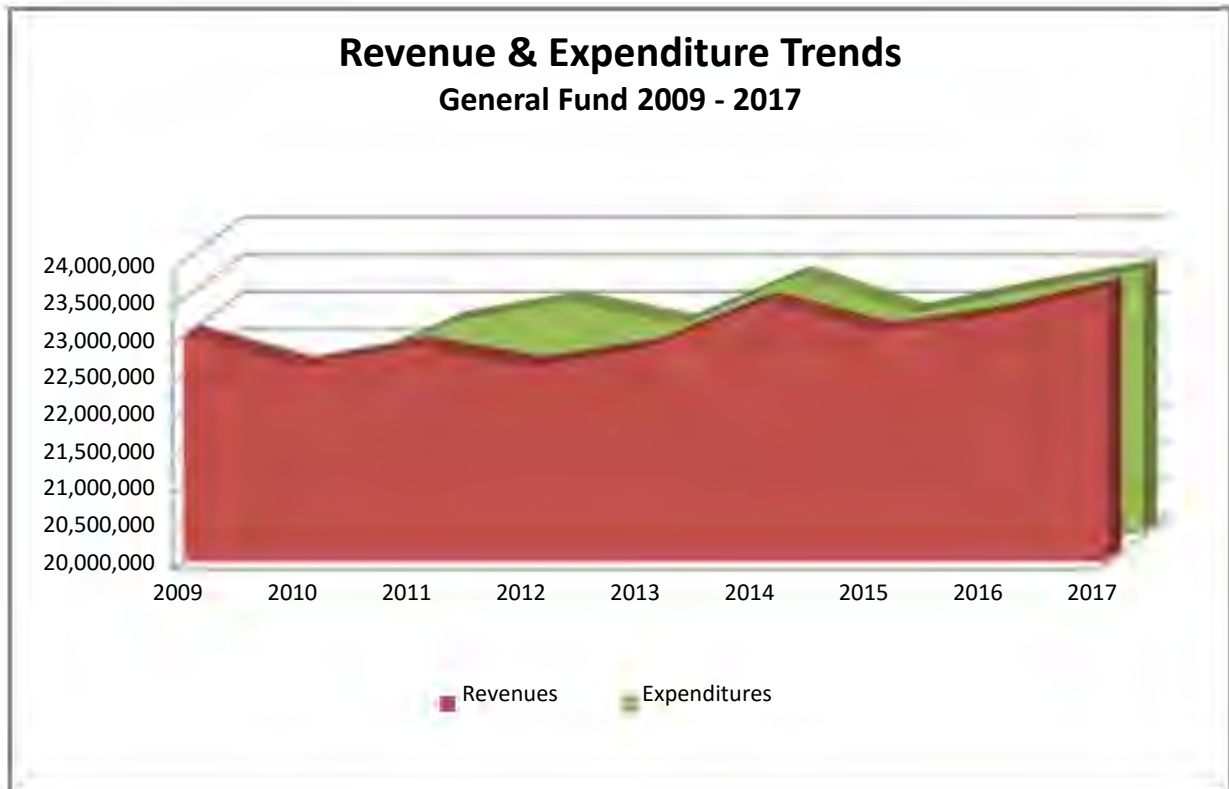
Future Issues

The issues of State-shared revenues and property-tax levy and revenue limits continue to dominate Wisconsin's political scene. The future status of shared revenues remains unclear, as does the potential limit on municipal revenues. The budget bill enacted by the legislature puts a permanent levy cap, except for growth, on all Wisconsin Municipalities.

Cities are allowed to further increase the tax levy, but only by the amount attributable to new growth. The City of Oak Creek government has kept the City portion of the tax levy under a self imposed limit of that amount for three years prior to the state's imposition of a cap in 2005. If State-shared revenues are further reduced or eliminated, or extreme revenue limits are instituted, it will force a change in service levels and could even necessitate changes in employment levels. It will take a considerable effort on the part of all local governments to work within limits set by the state.

City of Oak Creek 2017 Annual Budget

Fund / Department	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Estimate	2017 Budget
General Fund Summary						
Beginning Balance	7,541,746	7,483,401	7,412,875	7,519,676	7,519,676	8,619,507
Revenues						
Taxes	13,323,340	13,576,353	12,597,175	12,825,700	12,825,700	12,941,185
Other Taxes	2,273,509	2,062,619	2,252,780	2,167,233	2,246,650	2,281,347
State Shared Revenues	4,471,724	4,868,771	5,022,090	5,231,471	5,267,509	5,597,784
Other Intergovernmental	345,648	139,203	161,871	129,646	131,226	131,500
Licenses and Permits	465,801	800,157	995,004	732,205	791,071	729,805
Charges for Services	580,572	529,561	510,310	641,475	562,293	621,575
Public Health and Safety	27,520	30,168	21,693	22,600	19,809	22,600
Commercial Revenues	1,355,240	1,380,948	1,393,375	1,444,100	1,378,551	1,335,900
Expenditure Offset	0	0	0	91,644	0	0
Transfers	0	76,501	107,701	0	0	0
Total Revenues	\$22,843,355	\$23,464,283	\$23,061,999	\$23,286,074	\$23,222,809	\$23,661,696
Expenditures						
General Government	5,903,972	5,804,557	6,001,748	6,763,562	6,317,532	6,611,797
Public Safety	10,844,449	11,567,255	10,731,196	11,063,141	10,633,946	11,255,273
Health	559,035	489,719	500,080	634,995	443,854	633,503
Public Works	3,571,145	3,935,216	3,688,346	3,691,441	3,649,107	3,885,380
Leisure Services	1,931,274	1,152,384	1,088,418	1,124,060	1,078,539	1,157,889
Transfers Out	91,825	515,152	945,411	0	0	0
Total Expenditures	\$22,809,875	\$23,464,283	\$22,955,198	\$23,277,199	\$22,122,978	\$23,543,843
Use of Reserves	\$33,480	\$0	\$0	\$8,875	\$1,099,831	\$117,853
Ending Fund Balance	\$7,575,226	\$7,483,401	\$7,519,676	\$7,528,551	\$8,619,507	\$8,737,360
Fund Balance Percentage	33.2%	31.9%	32.8%	32.3%	39.0%	37.1%



BUDGET REPORT FOR OAK CREEK
Fund: 10 GENERAL FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
TAXES							
10-00-31-30000	GENERAL PROPERTY TAX	13,323,340.00	13,576,352.97	12,597,174.88	12,825,700.00	12,825,700.00	12,941,185.00
10-00-31-30200	UTILITY TAX EQUIVALENT	1,683,672.00	1,596,033.00	1,719,547.00	1,596,033.00	1,719,547.00	1,719,547.00
10-00-31-30300	MOTEL/HOTEL ROOM TAX	400,000.00	400,000.00	457,000.00	457,000.00	457,000.00	457,000.00
10-00-31-30400	MOBILE TRAILER FEES	65,685.92	67,987.05	66,326.60	77,400.00	68,000.00	68,000.00
10-00-31-30500	WRITTEN OFF DELINQUENT TAXES	(2,176.71)	(8,884.70)	(4,125.74)	2,000.00	(8,242.03)	2,000.00
10-00-31-30600	TAX DISTRICT REIMBURSEMENT	122,000.35	2,800.30	9,894.83	30,000.00	5,545.26	30,000.00
10-00-31-30700	MOTOR FUEL TAX REFUND	4,327.85	4,683.82	4,137.51	4,800.00	4,800.00	4,800.00
	TAXES	15,596,849.41	15,638,972.44	14,849,955.08	14,992,933.00	15,072,350.23	15,222,532.00
COMMERCIAL REVENUE							
10-00-37-36000	INTEREST ON INVESTMENTS	177,495.46	199,119.56	147,192.76	300,000.00	225,000.00	200,000.00
10-00-37-36010	INTEREST ON TAXES	63,246.94	67,337.42	68,607.67	75,000.00	65,000.00	75,000.00
10-00-37-36100	LAND RENTALS	0.00	0.00	0.00	100.00	0.00	0.00
10-00-37-36160	AT&T CELL TOWER LEASE	24,000.00	27,600.00	27,600.00	29,000.00	27,600.00	27,600.00
10-00-37-36200	REFUNDS FROM STATE	0.00	0.00	10.00	0.00	0.00	0.00
10-00-37-36300	INSURANCE INCENTIVES	75,278.00	110,999.00	228,714.00	75,000.00	75,000.00	75,000.00
10-00-37-36301	P-CARD REBATES	11,036.04	10,232.82	8,329.30	12,000.00	11,433.13	12,000.00
10-00-37-36400	INSURANCE RECOVERY - GENERAL	3,254.85	3,498.27	4,433.65	2,800.00	2,800.00	2,800.00
10-00-37-36405	INS RECOVERY-STREET LIGHTS	21,896.33	41,463.47	8,551.70	15,000.00	0.00	0.00
10-00-37-36410	INSURANCE RECOVERY - POLICE	27,882.77	1,624.10	5,479.00	1,000.00	63,600.00	5,000.00
10-00-37-36420	INSURANCE RECOVERY - FIRE	0.00	0.00	0.00	1,000.00	0.00	1,000.00
10-00-37-36430	INSURANCE RECOVERY - STREETS	130.00	0.00	0.00	2,500.00	0.00	2,500.00
10-00-37-36500	CABLE TV FEES	333,127.68	287,543.97	272,802.22	295,000.00	277,918.00	285,000.00
10-00-37-36550	AT&T VIDEO SERVICE FEES	135,861.54	179,065.60	201,792.19	180,000.00	189,200.00	190,000.00
10-00-37-36600	SALE OF CITY EQUIPMENT-OTHER	56,282.35	15,941.84	11,934.46	10,000.00	2,000.00	10,000.00
10-00-37-36610	SALE OF CITY EQUIPMENT-POLICE	8,408.14	26,227.95	1,833.00	10,000.00	10,000.00	10,000.00
10-00-37-36800	MISC. REVENUE	10,749.91	479.37	10,664.76	10,000.00	5,000.00	10,000.00
10-00-37-36900	COURT FINES	399,839.56	406,165.09	391,080.00	420,000.00	420,000.00	425,000.00
10-00-37-36910	FALSE ALARM PENALTIES	6,750.00	3,650.00	4,350.00	5,700.00	4,000.00	5,000.00
	COMMERCIAL REVENUE	1,355,239.57	1,380,948.46	1,393,374.71	1,444,100.00	1,378,551.13	1,335,900.00
STATE SHARED REVENUE							
10-00-32-31000	PER CAPITA	884,792.17	883,771.00	883,771.32	883,771.00	883,771.00	883,771.00
10-00-32-31200	SPECIAL UTILITY	1,800,000.00	1,800,000.00	1,800,000.00	1,800,000.00	1,800,000.00	1,800,000.00
10-00-32-31500	STATE AID - ROADS	1,495,383.16	1,719,690.63	1,912,517.24	2,096,591.60	2,095,564.19	2,409,898.82
10-00-32-31550	STATE AID-COMPUTER AIDS	108,804.00	101,535.00	105,554.00	101,535.00	138,602.00	138,602.00
10-00-32-31600	EXPENDITURE RESTRAINT PROGRAM	291,148.72	366,840.84	352,429.84	343,538.00	343,537.00	359,477.00
10-00-32-31800	OTHER STATE AIDS	4,140.71	28.63	5,723.50	6,034.85	6,035.00	6,035.00
10-00-32-31900	GAIN/(LOSS) ON INVESTMENT	(98,145.31)	(3,094.61)	(37,905.62)	0.00	0.00	0.00
	STATE SHARED REVENUE	4,486,523.45	4,868,771.49	5,022,090.28	5,231,470.45	5,267,509.19	5,597,783.82
STATE/COUNTY GRANTS & AIDS							
10-00-33-32000	POLICE STATE TRAINING	9,120.00	9,120.00	8,480.00	10,000.00	0.00	10,000.00
10-00-33-32015	DOT ALCOHOL ENF	2,270.84	10,131.44	7,327.14	3,500.00	12,752.00	3,500.00
10-00-33-32025	POLICE STATE TRAINING	651.49	0.00	0.00	0.00	0.00	0.00
10-00-33-32032	SCHOOL RESOURCE OFFICER	121,508.00	119,952.00	116,321.00	116,146.00	116,146.00	118,000.00
10-00-33-32200	DOJ-CEASE PROGRAM	157,147.80	0.00	0.00	0.00	2,327.58	0.00
10-00-33-32800	STATE OF WIS GRANTS	318.72	0.00	29,744.00	0.00	0.00	0.00
10-00-33-32900	DEVELOPMENT CDBG GRANTS	39,832.00	0.00	0.00	0.00	0.00	0.00
	STATE/COUNTY GRANTS & AIDS	330,848.85	139,203.44	161,872.14	129,646.00	131,225.58	131,500.00
LICENSES & PERMITS							

BUDGET REPORT FOR OAK CREEK
Fund: 10 GENERAL FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
LICENSES & PERMITS							
10-00-34-33000	COMBINATION CLASS A	12,601.48	12,077.52	14,310.67	12,500.00	14,500.00	14,500.00
10-00-34-33010	COMBINATION CLASS B	19,290.54	19,638.62	39,603.12	21,500.00	51,250.00	35,000.00
10-00-34-33020	BEER CLASS A	1,039.11	879.46	740.00	1,000.00	750.00	1,000.00
10-00-34-33030	BEER CLASS B	910.00	830.00	973.42	900.00	900.00	900.00
10-00-34-33035	WINE CLASS C LICENSE	639.18	500.00	653.42	600.00	600.00	600.00
10-00-34-33040	PUBLISHING FEES	830.00	770.00	840.00	830.00	830.00	830.00
10-00-34-33100	BARTENDER OPERATORS LICENSE	18,942.50	22,115.00	28,420.00	20,000.00	25,000.00	25,000.00
10-00-34-33200	AMUSEMENT DEVICES	10,260.00	8,505.00	7,785.00	10,500.00	8,500.00	9,500.00
10-00-34-33210	AMUSEMENT OPERATORS LICENSE	1,200.00	900.00	1,050.00	1,200.00	1,050.00	1,200.00
10-00-34-33300	ELECTRICAL LICENSES	330.00	0.00	50.00	1,000.00	0.00	0.00
10-00-34-33400	MISC. BUSINESS LICENSES	11,027.00	9,057.50	11,390.00	10,000.00	10,000.00	10,000.00
10-00-34-33410	MISC. NON-BUSINESS LICENSES	42.00	59.50	31.50	75.00	4,546.05	75.00
10-00-34-33420	DATCP LICENSES	14,917.00	16,049.00	19,000.50	18,500.00	73,000.00	72,000.00
10-00-34-33430	FSRL LICENSES	43,024.00	45,638.00	43,911.00	49,500.00	0.00	0.00
10-00-34-33440	LATE SANITARIAN LICENSE RENEWL	450.00	0.00	0.00	0.00	205.00	200.00
10-00-34-33450	SANITARIAN PLAN REVIEW	0.00	0.00	0.00	0.00	240.00	0.00
10-00-34-33500	LANDFILL LICENSE	300.00	2,100.00	900.00	500.00	300.00	500.00
10-00-34-33600	LANDFILL PERMITS	0.00	0.00	0.00	0.00	300.00	0.00
10-00-34-33700	BUILDING PERMITS	159,627.08	407,208.54	483,205.42	350,000.00	400,000.00	350,000.00
10-00-34-33705	BUILDING PLAN REVIEW	31,684.00	14,839.00	34,847.00	20,000.00	20,000.00	20,000.00
10-00-34-33706	AGENT PLAN REVIEWS	0.00	75,391.00	3,308.00	25,000.00	1,000.00	1,000.00
10-00-34-33710	ELECTRICAL PERMITS	52,614.50	69,190.15	170,373.00	90,000.00	90,000.00	90,000.00
10-00-34-33720	PLUMBING PERMITS	39,551.00	68,935.50	114,200.00	75,000.00	75,000.00	75,000.00
10-00-34-33800	STREET OPENING/DRIVEWAY PERMIT	9,367.05	14,263.63	3,208.50	10,000.00	0.00	8,000.00
10-00-34-33810	EROSION CONTROL PERMITS	33,666.00	10,945.00	11,762.04	10,000.00	8,000.00	10,000.00
10-00-34-33830	FIRE INSPECTIONS	2,563.60	0.00	4,036.72	2,600.00	4,600.00	4,000.00
10-00-34-33900	OTHER MISC. PERMITS	925.00	265.00	405.00	1,000.00	500.00	500.00
		465,801.04	800,157.42	995,004.31	732,205.00	791,071.05	729,805.00
LICENSES & PERMITS							
CHARGES FOR SERVICES							
10-00-35-34000	WEED CUTTING	2,023.56	3,178.38	5,021.28	3,000.00	3,000.00	3,000.00
10-00-35-34005	WEED CUTTING-TAX ROLL	11,230.56	7,192.64	12,732.12	11,700.00	3,868.00	8,000.00
10-00-35-34010	PROPERTY STATUS REPORTS	6,710.00	8,330.00	6,810.00	6,500.00	7,500.00	7,000.00
10-00-35-34020	ADMINISTRATIVE FEE	0.00	0.00	35,955.00	23,000.00	23,000.00	23,000.00
10-00-35-34040	PHOTO COPIES SOLD - OTHER	1,529.75	995.99	1,370.00	1,500.00	1,000.00	1,500.00
10-00-35-34050	POSTAGE REIMBURSEMENT	0.00	2.00	0.00	0.00	0.00	0.00
10-00-35-34060	UTILITY CHARGE FOR SERVICE	47,250.00	31,000.00	40,000.00	45,000.00	40,000.00	45,000.00
10-00-35-34120	ANIMAL LICENSE PROCESSING FEES	16,508.45	13,361.49	10,315.24	16,000.00	11,000.00	13,000.00
10-00-35-34200	ZONING/HOUSING APPEAL FEES	750.00	500.00	750.00	800.00	1,000.00	800.00
10-00-35-34210	REZONING PETITION & FEES	0.00	1,550.00	3,100.00	1,000.00	2,800.00	1,500.00
10-00-35-34220	CONDITIONAL USE REQUESTS	11,700.00	5,025.00	12,075.00	9,500.00	9,500.00	9,500.00
10-00-35-34230	TEXT AMENDMENT REQUESTS	1,000.00	0.00	500.00	500.00	1,250.00	500.00
10-00-35-34240	ROW VACATION FEES	575.00	575.00	0.00	575.00	575.00	575.00
10-00-35-34250	MAP AMENDMENTS	1,550.00	0.00	775.00	1,200.00	1,200.00	1,200.00
10-00-35-34260	CSM FILING FEES	5,275.00	7,400.00	8,425.00	6,000.00	5,000.00	6,000.00
10-00-35-34270	PLAN COMMISSION FEES	8,750.00	14,750.00	11,185.00	9,000.00	11,500.00	10,000.00
10-00-35-34275	LNDSCP, LIGHTING & SIGN REVIEW	2,190.00	2,500.00	2,740.00	2,000.00	3,000.00	2,500.00
10-00-35-34280	SUBDIVISION PLAT FEES	950.00	475.00	875.00	600.00	0.00	500.00
10-00-35-34300	STATE SEIZURES	3,015.60	0.00	1,903.86	2,400.00	2,000.00	2,000.00
10-00-35-34400	POLICE/FIRE REPORT COPIES	3,494.96	3,931.05	3,433.59	3,000.00	3,000.00	3,000.00
10-00-35-34500 *	ENGINEERING FEES - CITY	76,090.00	48,261.21	0.00	106,200.00	50,000.00	50,000.00
10-00-35-34510	ENGINEERING FEES - UTILITY	200.00	14,141.55	0.00	5,000.00	1,000.00	5,000.00

BUDGET REPORT FOR OAK CREEK
Fund: 10 GENERAL FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
CHARGES FOR SERVICES							
10-00-35-34520	ENGINEERING FEES - DEVELOPER	2,090.00	2,845.00	0.00	10,000.00	5,000.00	10,000.00
10-00-35-34530	STAFF TIME-TID PROJECTS	185,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
10-00-35-34550 *	HIGHWAY EQUIP & SERVICE FEES	1,376.56	1,058.81	1,085.34	5,000.00	3,500.00	38,500.00
10-00-35-34600	PARKS MAINT SET UP CHARGES	831.25	943.00	638.94	1,000.00	500.00	1,000.00
10-00-35-34610	SALES OF CULVERT PIPE	9,970.45	9,401.75	7,946.84	10,000.00	10,500.00	10,000.00
10-00-35-34620	CULVERT PIPE INSTALLATION	700.20	1,190.34	0.00	1,000.00	3,600.00	1,000.00
10-00-35-34700	RECREATION PROGRAM CHARGES	154,768.21	120,835.99	119,911.63	135,000.00	135,000.00	140,000.00
10-00-35-34800	LIBRARY FINES/CARD FEES	16,333.99	15,697.70	14,474.79	17,000.00	15,000.00	18,000.00
10-00-35-34810	FEDERATED LIBRARY SYSTEM	321.00	402.00	570.00	500.00	500.00	500.00
10-00-35-34820	PHOTO COPIES SOLD - LIBRARY	6,340.20	6,379.10	5,272.42	5,500.00	5,500.00	7,000.00
10-00-35-34900	MISC. CHARGES FOR SERVICE	2,047.75	7,637.54	2,443.65	2,000.00	2,000.00	2,000.00
	CHARGES FOR SERVICES	580,572.49	529,560.54	510,309.70	641,475.00	562,293.00	621,575.00
PUBLIC HEALTH & SAFETY							
10-00-36-35000	POLICE SPECIAL EVENT SERV FEES	4,653.64	2,210.10	2,747.00	4,500.00	3,000.00	4,500.00
10-00-36-35210	HEALTH DEPT. CLINIC FEES	15,946.88	18,473.56	12,623.20	8,000.00	5,000.00	8,000.00
10-00-36-35211	HEALTH GRANT ADMINISTRATION	4,640.82	0.00	1,791.15	4,500.00	4,500.00	4,500.00
10-00-36-35215	HAZARDOUS WASTE	15.00	5.00	10.00	0.00	0.00	0.00
10-00-36-35220	SANITARIAN PRE-INSPECTION	1,738.00	3,415.00	2,175.00	4,000.00	2,342.00	4,000.00
10-00-36-35230	SANITARIAN RE-INSPECTION	0.00	1,206.00	268.00	1,000.00	1,000.00	1,000.00
10-00-36-35500	MISC. REVENUE/SERVICE CHARGES	525.45	0.00	0.00	100.00	0.00	100.00
10-00-36-35550	EOC TRAUMA KITS	0.00	4,858.72	2,078.43	500.00	3,967.00	500.00
	PUBLIC HEALTH & SAFETY	27,519.79	30,168.38	21,692.78	22,600.00	19,809.00	22,600.00
INTERFUND TRANSFER							
10-00-39-39820	REVENUE OFFSET	0.00	0.00	0.00	91,644.00	0.00	0.00
10-00-39-39999	INTERFUND TRANSFER IN	0.00	0.00	107,701.00	0.00	0.00	0.00
	INTERFUND TRANSFER	0.00	0.00	107,701.00	91,644.00	0.00	0.00
Totals for dept 00-							
		22,843,354.60	23,387,782.17	23,062,000.00	23,286,073.45	23,222,809.18	23,661,695.82
TOTAL ESTIMATED REVENUES							
		22,843,354.60	23,387,782.17	23,062,000.00	23,286,073.45	23,222,809.18	23,661,695.82
DEPARTMENT 00							
	BEGINNING FUND BALANCE	7,548,106.55	7,489,370.60	7,412,875.09	7,596,664.09	7,596,664.09	30,819,473.27
	FUND BALANCE ADJUSTMENTS	59.00	0.00	76,987.00	0.00	0.00	0.00
	ENDING FUND BALANCE	30,391,520.15	30,877,152.77	30,551,862.09	30,882,737.54	30,819,473.27	54,481,169.09
DEPARTMENT 00							
35-34500	ENGINEERING FEES - CITY						
NOW COMPLETED BY DIRECT BILLING TO PROJECTS VS. JOURNAL ENTRY REVENUE							
35-34550	HIGHWAY EQUIP & SERVICE FEES						
\$35,000 NEW REVENUE FROM DTS BUSINESS GROUP FOR STREETS MATERIALS AND PT STAFF							

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 40-GENERAL GOVERNMENT							
DIRECT EMPLOYEE COSTS							
10-40-41-10500 *	SALARIES, PART TIME	106,820.33	99,352.50	87,705.44	165,352.10	160,000.00	115,000.00
10-40-41-11000	SALARIES, OVERTIME	1.87	0.00	0.00	0.00	0.00	0.00
10-40-41-12500	CAR ALLOWANCE	13,800.00	13,636.70	12,650.00	13,800.00	13,800.00	13,800.00
10-40-41-13000	RETIREMENT	5,467.06	4,683.09	7,196.02	4,646.00	6,014.34	6,600.00
10-40-41-13500	SOCIAL SECURITY	8,420.04	7,540.46	7,148.97	11,218.00	11,000.00	9,700.00
10-40-41-14500	UNEMPLOYMENT COMPENSATION	267.94	125.15	0.00	0.00	0.00	0.00
10-40-41-16000	INSURANCE - WORKMANS COMP	499.50	527.00	432.00	376.00	376.00	344.00
10-40-41-17500	INSURANCE - GROUP LIFE	135.58	196.68	226.80	225.00	225.00	225.00
DIRECT EMPLOYEE COSTS		135,412.32	126,061.58	115,359.23	195,617.10	191,415.34	145,669.00
INDIRECT EMPLOYEE COSTS							
10-40-42-20000	TRAVEL/TRAINING	885.02	2,693.61	4,718.38	4,000.00	3,000.00	4,000.00
10-40-42-20500	RECRUITMENT/TESTING/PHYSICALS	14.00	0.00	0.00	0.00	0.00	0.00
10-40-42-21000	EXPENSE ALLOWANCE	334.19	96.01	177.50	300.00	100.00	300.00
10-40-42-22500	RECOGNITION	1,371.34	4,042.92	5,675.72	5,000.00	5,000.00	5,000.00
INDIRECT EMPLOYEE COSTS		2,604.55	6,832.54	10,571.60	9,300.00	8,100.00	9,300.00
UTILITY COST							
10-40-43-31500	TELEPHONE	2,016.13	1,380.40	6,284.41	2,500.00	2,000.00	2,500.00
10-40-43-33000	STREET LIGHTING	518,847.28	507,194.89	472,634.08	518,130.00	514,000.00	518,130.00
UTILITY COST		520,863.41	508,575.29	478,918.49	520,630.00	516,000.00	520,630.00
SUPPLIES							
10-40-44-40000	OFFICE SUPPLIES	1,982.23	2,304.42	9,358.51	8,000.00	8,000.00	8,000.00
10-40-44-41000	PRINTING & COPYING	5,568.73	5,545.18	8,341.61	5,000.00	11,000.00	5,000.00
10-40-44-41500	POSTAGE	4,308.00	7,088.10	2,257.81	5,500.00	11,000.00	5,500.00
10-40-44-42000	DUES & PUBLICATIONS	10,279.70	13,266.06	11,009.13	13,500.00	13,500.00	14,000.00
10-40-44-42500	ADVERTISING & PROMOTIONS	5,390.27	1,097.38	218.02	6,000.00	3,000.00	3,000.00
10-40-44-45000	PUBLIC INFORMATION-NEWSLETTERS	3,057.86	2,867.81	3,014.32	3,000.00	3,000.00	3,000.00
10-40-44-46000	MINOR EQUIPMENT	1,467.40	0.00	0.00	0.00	0.00	0.00
10-40-44-49400	LEASED OFFICE EQUIPMENT	4,520.33	4,747.20	4,878.99	4,500.00	5,000.00	5,000.00
10-40-44-49500	MISCELLANEOUS	9,146.64	4,486.86	3,681.25	3,660.00	3,000.00	3,660.00
SUPPLIES		45,721.16	41,403.01	42,759.64	49,160.00	57,500.00	47,160.00
OTHER SERVICES							
10-40-45-50300	SEC. 125 PLAN ADMINISTRATION	2,097.21	701.52	501.69	1,000.00	1,000.00	1,000.00
10-40-45-50400	RETIREE MEDICARE PREMIUMS	170,000.00	170,000.00	170,000.00	170,000.00	170,000.00	170,000.00
10-40-45-50500	RETIREE HEALTH INSURANCE	1,372,000.00	1,325,000.00	1,300,000.00	1,300,000.00	1,300,000.00	1,300,000.00
10-40-45-51400 *	ENGINEERING/CONSULTING	0.00	0.00	0.00	40,000.00	40,000.00	0.00
10-40-45-52500	OUTSIDE LEGAL SERVICES	99,217.66	84,385.91	52,725.54	40,000.00	25,000.00	35,000.00
10-40-45-53500	GENERAL INSURANCE	186,225.20	187,587.65	185,647.67	240,000.00	230,000.00	240,000.00
10-40-45-54500	LEGAL NOTICES	7,613.53	10,196.32	8,987.14	7,500.00	7,500.00	7,500.00
10-40-45-56000	TAX ASSESSMENT REFUNDS	4,591.63	24,054.69	19,517.20	10,000.00	10,000.00	10,000.00
10-40-45-56500 *	ELECTION COSTS	15,569.89	8,403.93	6,118.21	40,405.47	40,000.00	20,000.00
10-40-45-57500	CLAIMS/BAD DEBT EXPENSE	11,660.49	23,539.10	17,903.81	20,000.00	20,000.00	20,000.00
10-40-45-57600	SALES TAX	2,616.10	2,245.85	1,546.92	3,000.00	3,000.00	3,000.00
10-40-45-58000	CDBG GRANTEE EXPENSES	39,832.00	0.00	0.00	0.00	0.00	0.00
10-40-45-58100	BOARD OF REVIEW	491.77	1,020.43	1,148.52	2,000.00	1,500.00	1,500.00
10-40-45-58300	CIVIL SERVICE COMMISSION	3,162.26	345.77	285.97	0.00	0.00	0.00
10-40-45-58400	BOARD OF ZONING APPEALS	1,558.19	2,225.73	1,760.45	2,000.00	2,000.00	2,000.00
10-40-45-58500	PLAN COMMISSION	4,453.24	3,819.05	3,649.45	4,500.00	4,500.00	4,500.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 40-GENERAL GOVERNMENT							
OTHER SERVICES							
10-40-45-58600	CELEBRATIONS COMMISSION	25,000.92	25,000.00	25,001.93	25,000.00	25,000.00	25,000.00
10-40-45-58700	LANDSCAPE BEAUTIFICATION COMM	0.00	212.00	0.00	1,000.00	1,000.00	1,000.00
10-40-45-58800	POLICE & FIRE COMMISSION	1,291.08	3,248.77	1,969.04	4,000.00	3,000.00	3,000.00
10-40-45-59000	BOARD OF HEALTH	2,213.86	3,405.97	2,488.15	3,500.00	3,500.00	3,500.00
10-40-45-59200	HISTORICAL SOCIETY	1,310.00	2,386.60	2,132.78	5,000.00	5,000.00	5,000.00
10-40-45-59300	COUNTY ANIMAL CONTROL	49,392.59	50,339.24	49,539.06	51,000.00	51,000.00	53,000.00
10-40-45-59400	MISCELLANEOUS BOARDS	0.00	15.30	0.00	0.00	0.00	0.00
10-40-45-59500	MISCELLANEOUS	116.68	26.47	0.00	1,500.00	1,500.00	1,500.00
10-40-45-59600	WEED COMMISSIONER	0.00	57.61	0.00	100.00	100.00	100.00
OTHER SERVICES		2,000,414.30	1,928,217.91	1,850,923.53	1,971,505.47	1,944,600.00	1,906,600.00
MAINTENANCE							
10-40-46-60000	OFFICE EQUIP MAINTENANCE	169.99	0.00	(141.94)	500.00	500.00	500.00
10-40-46-64500	STREET LIGHTING SYSTEM MAINT	(9,492.16)	0.00	0.00	0.00	0.00	0.00
MAINTENANCE		(9,322.17)	0.00	(141.94)	500.00	500.00	500.00
CAPITAL OUTLAY & INTERFUND TRANSFER							
10-40-49-99900	CONTINGENCY	231,765.84	1,537.74	8,000.00	150,440.00	5,000.00	0.00
CAPITAL OUTLAY & INTERFUND TRANSFER		231,765.84	1,537.74	8,000.00	150,440.00	5,000.00	0.00
Totals for dept 40-GENERAL GOVERNMENT		2,927,459.41	2,612,628.07	2,506,390.55	2,897,152.57	2,723,115.34	2,629,859.00

* NOTES TO BUDGET: DEPARTMENT 40 GENERAL GOVERNMENT

41-10500 SALARIES, PART TIME
NORMAL ELECTION YEAR

45-51400 ENGINEERING/CONSULTING
2016: WAS COBALT SURVEY & STRATEGIC PLAN

45-56500 ELECTION COSTS
NORMAL ELECTION YEAR

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

BUILDING MAINTENANCE - 41

200 Training	\$2,500
This account covers the cost of any seminars that any member of the maintenance department attends throughout the year. Advanced training is needed on the software that controls the HVAC systems.	
205 Recruitment/Testing/Physicals	\$800
Costs incurred when hiring new personnel.	
215 Uniform clothing	\$250
Uniforms for maintenance department employees.	
300 Electricity	\$120,000
Electricity for City Hall and City Hall garage.	
305 Water and sewer	\$4,000
Water and sewer for City Hall complex.	
310 Natural gas	\$2,500
Natural gas for City Hall and City Hall garage.	
315 Telephone	\$25,000
This account covers all the incoming and outgoing phone lines that enter or leave the phone system at City Hall. Also charged to this account are all calls made through this system and any repairs needed. Also includes all T1 circuits used in all of the city facilities.	
325 Heating oil	\$0
Fuel oil for backup heat and generator at City Hall.	
400 Office supplies	\$0
Pens, pencils, markers and paper for maintenance department.	
430 Housekeeping	\$33,700
Hand towels, toilet paper, paper cups, and minor cleaning supplies for Civic Center and Streets (\$17,000) Police (\$9,000) and Fire (\$7,700).	
440 Medical & safety	\$200
Safety shoes for maintenance employees.	
455 Small tools	\$50
Screw drivers, hammers, wrenches and other hand tools for maintenance department.	
460 Minor equipment	\$800
This covers an assortment of things, such as an air tool, saws, drills, air compressors, refrigeration equipment and large building cleaning equipment.	
517 Building cleaning	\$28,000
Outside services used to clean carpeting, second story windows and floor mats for city buildings.	
620 Building maintenance	\$25,000

Supplies and parts to make changes or repairs on all City Hall buildings and equipment.

635 Rental

\$100

For rental on tools that the maintenance department does not have.

700 Vehicles maintenance

\$2,000

Maintenance of department vans and pool cars.

710 Gas/oil/fluids

\$4,000

Gas, oil, brake fluid and washer solvent for maintenance vans and pool cars.

TOTAL

\$248,900

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 41-BUILDING MAINTENANCE							
DIRECT EMPLOYEE COSTS							
10-41-41-10000	SALARIES, FULL TIME	138,900.02	125,770.65	147,463.53	185,896.00	176,487.88	189,040.00
10-41-41-10500	SALARIES, PART TIME	135,626.25	115,834.76	92,816.53	120,000.00	107,000.00	120,840.00
10-41-41-11000	SALARIES, OVERTIME	143.71	240.75	3,007.01	2,000.00	2,500.00	2,000.00
10-41-41-13000	RETIREMENT	18,327.84	16,758.94	16,271.91	22,512.00	20,000.00	21,030.00
10-41-41-13500	SOCIAL SECURITY	21,051.29	18,362.55	18,167.36	27,102.00	22,000.00	23,700.00
10-41-41-14500	UNEMPLOYMENT COMPENSATION	35.61	0.00	0.00	0.00	0.00	0.00
10-41-41-15000	INSURANCE - ACTIVE HEALTH	29,000.00	27,176.00	26,638.00	26,638.00	26,638.00	26,638.00
10-41-41-16000	INSURANCE - WORKMANS COMP	12,380.00	14,120.00	12,310.00	12,119.00	12,119.00	11,670.00
10-41-41-16500	INSURANCE - DISABILITY	469.92	469.92	627.29	470.00	515.00	515.00
10-41-41-17000	INSURANCE - DENTAL	1,950.00	2,162.00	2,655.00	2,655.00	2,655.00	2,655.00
10-41-41-17500	INSURANCE - GROUP LIFE	596.70	790.05	725.41	576.00	576.00	576.00
10-41-41-18000	LONGEVITY	120.00	50.00	0.00	0.00	0.00	0.00
10-41-41-18500	SECTION 125 EXPENSES	0.00	0.00	17.20	0.00	0.00	0.00
	DIRECT EMPLOYEE COSTS	358,601.34	321,735.62	320,699.24	399,968.00	370,490.88	398,664.00
INDIRECT EMPLOYEE COSTS							
10-41-42-20000	TRAVEL/TRAINING	10.00	200.00	100.00	2,500.00	1,500.00	2,500.00
10-41-42-20500	RECRUITMENT/TESTING/PHYSICALS	677.23	1,420.17	159.00	1,000.00	500.00	800.00
10-41-42-21500	CLOTHING MAINTENANCE	142.40	227.59	285.43	250.00	250.00	250.00
	INDIRECT EMPLOYEE COSTS	829.63	1,847.76	544.43	3,750.00	2,250.00	3,550.00
UTILITY COST							
10-41-43-30000 *	ELECTRICITY	46,947.80	44,148.92	48,560.23	64,710.00	85,000.00	120,000.00
10-41-43-30500	WATER AND SEWER	3,091.78	3,029.48	3,988.60	5,100.00	4,000.00	4,000.00
10-41-43-31000 *	NATURAL GAS	20,066.79	25,812.62	8,570.15	36,500.00	5,000.00	2,500.00
10-41-43-31500	TELEPHONE	36,468.70	36,844.45	45,671.64	21,450.00	30,000.00	25,000.00
	UTILITY COST	106,575.07	109,835.47	106,790.62	127,760.00	124,000.00	151,500.00
SUPPLIES							
10-41-44-40000	OFFICE SUPPLIES	0.00	11.91	0.00	0.00	0.00	0.00
10-41-44-43010	HOUSEKEEPING-CIVIC CENTER	12,798.84	15,010.96	14,555.32	17,000.00	16,000.00	17,000.00
10-41-44-43020	HOUSEKEEPING-POLICE	7,508.31	6,989.10	6,505.10	9,000.00	7,000.00	9,000.00
10-41-44-43030	HOUSEKEEPING-FIRE	6,178.36	7,063.28	8,952.79	7,500.00	7,100.00	7,700.00
10-41-44-44000	MEDICAL & SAFETY	148.50	100.00	89.75	250.00	50.00	200.00
10-41-44-45500	SMALL TOOLS	0.00	0.00	0.00	100.00	50.00	50.00
10-41-44-46000	MINOR EQUIPMENT	0.00	0.00	0.00	1,000.00	700.00	800.00
10-41-44-49500	MISCELLANEOUS	0.00	0.00	0.27	0.00	0.00	0.00
	SUPPLIES	26,634.01	29,175.25	30,103.23	34,850.00	30,900.00	34,750.00
OTHER SERVICES							
10-41-45-51710 *	CLEANING-CIVIC CENTER CARPET	5,194.37	3,212.00	5,592.74	10,000.00	9,500.00	10,000.00
10-41-45-51720	CLEANING-POLICE CARPET	9,952.70	13,221.20	14,180.75	7,500.00	7,100.00	7,500.00
10-41-45-51730	CLEANING-POLICE WINDOWS	0.00	0.00	211.53	0.00	0.00	0.00
10-41-45-51740 *	CLEANING-FIRE CARET	1,340.00	1,300.00	468.00	2,500.00	2,100.00	5,000.00
10-41-45-51750 *	WINDOW CLEANING - CIVIC CENTER	0.00	0.00	0.00	0.00	0.00	5,500.00
	OTHER SERVICES	16,487.07	17,733.20	20,453.02	20,000.00	18,700.00	28,000.00
MAINTENANCE							
10-41-46-62000	BUILDING MAINTENANCE	20,836.19	19,208.86	11,220.90	30,000.00	15,000.00	25,000.00
10-41-46-63500	EQUIPMENT RENTAL	0.00	0.00	0.00	100.00	50.00	100.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

27	GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
	Fund: 10 GENERAL FUND							
	APPROPRIATIONS							
	Dept 41-BUILDING MAINTENANCE							
	MAINTENANCE							
	MAINTENANCE							
	VEHICLES							
	10-41-47-70000	VEHICLE MAINTENANCE	1,751.01	2,393.26	1,798.70	1,500.00	1,800.00	2,000.00
	10-41-47-71000	GAS AND OIL	4,380.21	3,507.38	2,286.03	4,500.00	3,500.00	4,000.00
		VEHICLES	6,131.22	5,900.64	4,084.73	6,000.00	5,300.00	6,000.00
		Totals for dept 41-BUILDING MAINTENANCE	536,094.53	505,436.80	493,896.17	622,428.00	566,690.88	647,564.00

* NOTES TO BUDGET: DEPARTMENT 41 BUILDING MAINTENANCE

43-30000 ELECTRICITY

ESTIMATED \$10,000/MONTH ELECTRICITY FOR CIVIC CENTER

43-31000 NATURAL GAS

SIGNIFICANT REDUCTION IN NATURAL GAS IN CIVIC CENTER

45-51710 CLEANING-CIVIC CENTER CARPET

CLEAN CARPETS ONCE & HALLWAY & CONFERENCE ROOMS TWICE

45-51740 CLEANING-FIRE CARPET

MORE CARPET SQUARE FOOTAGE

45-51750 WINDOW CLEANING - CIVIC CENTER

CONTRACTED WINDOW CLEANING

City of Oak Creek 2017 Annual Budget Goals and Objectives

Department: City Administrator's Office

2017 Ongoing Goals & Objectives:

1. Continue implementation of Acts 10 and 32.
STATUS:
 - a. OPEB liability reduced from \$89,231,880 on 12/31/10 to \$58,626,384 on 12/31/12 to \$51,018,862 on 12/31/14. Contract with actuary for preparation of 12/31/16 OPEB liability in process for approval. Council approved policy to stabilize OPEB liability and eliminate OPEB liability entirely over time. Police and Fire contract language implemented to eliminate retiree health insurance for new hires and limit for existing employees.
 - b. Insurance premiums have decreased for 4 years in a row due to plan design changes.
 - c. Health insurance fund balance increased by \$120,420 from 2014 to 2015 with a further balance increase of \$594,225 in 2014. It is anticipated the health insurance fund balance will continue to increase in 2016 and in 2017.
 - d. New union to represent former AFSCME employees has certified (Labor Association of Wisconsin). Settlement of 0.39% base wage increase effective 9/1/2016 achieved.

2. Assist with development efforts throughout the city; maintain regular communication with elected officials and department managers.
STATUS:
 - a. Significant development leadership and assistance from the City Administrator throughout the year. Regular communications have been provided.

3. Monitor the timing and amount of public utility aid (state aid from the power plant) and suggest capital spending alternatives for Council consideration.
 - a. Council has been provided and approved use of estimated \$3.3 in annual revenues as follows:
 - i. \$1.0M Road Maintenance, including \$3.0M bond for larger bridge and road projects payable over 10 years. These projects are still being developed. Grants for assistance in replacing the Nicholson Road and Marquette Avenue bridge in the amount of \$572,000 have been awarded, allowing for additional work to be performed using proceeds from this bond. Road and bridge work using these funds is expected through 2016 or 2017.
 - ii. \$2.3M to support bonds for a scheduled list of projects including: street garage, civic center, fire station #1, lakefront development, Drexel Avenue construction, Drexel Avenue interchange, and police debt.
 - b. Annual Utility Aid revenues have been as follows:

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
\$1,690,610	\$3,283,442	\$3,148,591	\$3,156,397	\$3,151,578	\$3,143,229

4. Continue to work on economic development issues, including but not limited to the remediation and redevelopment of the Lakefront, Drexel Town Square, 27th Street, and Oakview Business Park.
 - a. Oakwood Business Park site development and infrastructure bonds issued on October 1, 2013 with work underway. Build out is estimated at 1,500,000-1,800,000 square feet, create 1,500 jobs, and have a value of \$60-65M. Construction of 164,000 square foot corporate office, manufacturing and warehousing facility for

City of Oak Creek 2017 Annual Budget Goals and Objectives

use by Stella and Chewy's LLC began in 2014. A TEA grant in the amount of \$800,000 was secured to help locate this business to Oak Creek.

- b. Drexel Town Square: The City issued \$23,500,000 in infrastructure bonds and expects to issue additional bonds as financial incentive for various businesses. Construction continues to take place around the Civic Center including Emerald Row, Forge & Flare, Froedert, and the hotel.
- c. Lake Vista (lakefront): Lake Vista drive and the 5th avenue extension have been completed. The City has entered in to contracts for the park, terrace, and trail amenities.

- 5. Work with the Common Council, the Personnel Committee, and staff to update City personnel policies as needed.

STATUS:

- a. Recommendations for revisions/updates are being developed for review by the Personnel Committee.

- 6. Monitor health and dental insurance utilization – continue to search for the most cost effective method for providing these benefits.

STATUS:

- a. Reports on monthly, year-to-date, and year-to-year comparisons are provided and posted on employee bulletin boards. Four year June-to-June comparisons for paid claims are as follows:

2011	\$3,211,586
2012	\$3,177,246
2013	\$2,646,616
2014	\$2,195,685
2015	\$2,072,716
2016	\$1,653,596

- b. No plan design changes for 2017 were recommended, but will need to be closely reviewed for 2018.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

CITY ADMINISTRATOR - 42

200 TRAVEL/TRAINING	<i>\$11,000</i>
Miscellaneous training classes for employees and mileage reimbursement.	
205 RECRUITMENT/PHYSICALS	<i>\$9,000</i>
Costs associated with recruitment and hiring of an employee.	
210 EXPENSE ALLOWANCE	<i>\$500</i>
Coverage for training and staff related items	
315 TELEPHONE	<i>\$500</i>
Annual phone costs	
400 OFFICE SUPPLIES	<i>\$0</i>
Miscellaneous office supplies needed for three employees.	
410 PRINTING AND COPYING	<i>\$850</i>
Administrative printing and copying	
415 POSTAGE	<i>\$400</i>
Postage costs for various administrative items	
420 DUES & PUBLICATIONS	<i>\$3,700</i>
ICMA, HR, misc.	
460 MINOR EQUIPMENT	<i>\$1,198</i>
Calculators, phones	
495 MISCELLANEOUS	<i>\$1,500</i>
Expenses not covered by specific categories.	
600 OFFICE EQUIPMENT MAINTENANCE	<i>\$100</i>
Copier and typewriter maintenance.	
TOTAL	<i>\$28,748</i>

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 42-ADMINISTRATOR							
DIRECT EMPLOYEE COSTS							
10-42-41-10000	SALARIES - FULL TIME	183,659.29	236,408.80	608,225.12	644,027.00	622,323.58	650,423.00
10-42-41-10500	SALARIES, PART TIME	0.00	2,493.54	89,310.34	92,758.00	72,566.60	86,809.00
10-42-41-11000	SALARIES - OVERTIME	163.80	2.73	4,679.04	1,000.00	1,000.00	1,000.00
10-42-41-12500	CAR ALLOWANCE	3,600.00	3,600.00	3,300.00	3,600.00	3,600.00	2,000.00
10-42-41-13000	RETIREMENT	12,295.12	15,660.04	47,310.03	48,145.00	49,363.32	50,132.00
10-42-41-13500	SOCIAL SECURITY	13,738.63	16,579.51	52,570.40	55,804.00	55,454.32	56,398.00
10-42-41-15000	INSURANCE - ACTIVE HEALTH	10,700.00	27,176.00	73,290.00	73,290.00	73,290.00	73,290.00
10-42-41-16000	INSURANCE - WORKMANS COMP	732.00	1,276.00	2,488.00	2,236.00	2,282.94	1,716.00
10-42-41-16500	INSURANCE - DISABILITY	469.92	606.98	980.43	2,080.00	2,080.00	2,080.00
10-42-41-17000	INSURANCE - DENTAL	1,925.00	3,600.00	10,070.00	10,070.00	10,070.00	10,070.00
10-42-41-17500	INSURANCE - GROUP LIFE	426.92	671.94	1,369.22	2,280.00	1,629.38	1,900.00
10-42-41-18000	LONGEVITY	0.00	0.00	1,110.00	900.00	1,130.00	1,200.00
10-42-41-18500	SECTION 125 EXPENSES	179.50	66.75	403.65	300.00	415.12	425.00
DIRECT EMPLOYEE COSTS		227,890.18	308,142.29	895,106.23	936,490.00	895,205.26	937,443.00

INDIRECT EMPLOYEE COSTS							
10-42-42-20000	TRAINING/TRAVEL	11,943.92	3,624.94	1,061.78	11,000.00	5,000.00	11,000.00
10-42-42-20500 *	RECRUITMENT/TESTING/PHYSICALS	0.00	4,469.50	11,440.30	20,000.00	20,000.00	9,000.00
10-42-42-21000	EXPENSE ALLOWANCE	830.96	476.26	949.82	350.00	600.00	500.00
INDIRECT EMPLOYEE COSTS		12,774.88	8,570.70	13,451.90	31,350.00	25,600.00	20,500.00

UTILITY COST							
10-42-43-31500	TELEPHONE	401.18	356.52	467.89	650.00	500.00	500.00
UTILITY COST		401.18	356.52	467.89	650.00	500.00	500.00

SUPPLIES							
10-42-44-40000	OFFICE SUPPLIES	141.35	165.11	0.00	0.00	0.00	0.00
10-42-44-41000	PRINTING AND COPYING	1,308.04	1,850.63	339.49	850.00	300.00	850.00
10-42-44-41500	POSTAGE	297.88	451.55	712.32	400.00	400.00	400.00
10-42-44-42000 *	DUES AND PUBLICATIONS	2,446.00	2,222.95	1,793.39	1,600.00	1,600.00	3,700.00
10-42-44-46000	MINOR EQUIPMENT	36.95	0.00	0.00	250.00	250.00	1,198.00
10-42-44-49500	MISCELLANEOUS	23.60	124.47	0.00	150.00	150.00	1,500.00
SUPPLIES		4,253.82	4,814.71	2,845.20	3,250.00	2,700.00	7,648.00

MAINTENANCE							
10-42-46-60000	OFFICE EQUIP. MAINTENANCE	0.00	0.00	0.00	100.00	100.00	100.00
MAINTENANCE		0.00	0.00	0.00	100.00	100.00	100.00

Totals for dept 42-ADMINISTRATOR 245,320.06 321,884.22 911,871.22 971,840.00 924,105.26 966,191.00

* NOTES TO BUDGET: DEPARTMENT 42 ADMINISTRATOR

42-20500 RECRUITMENT/TESTING/PHYSICALS

CITY ADMINISTRATOR RECRUITMENT

DUES AND PUBLICATIONS

NOW SUPPORTING HR MANAGER, SUPPORT SUPERVISOR, ADMINISTRATOR, & COMMUNICATION COORDINATOR

City of Oak Creek 2017 Annual Budget Goals and Objectives

Department: Information Technology

Program Description

This department is responsible for the installation, administration, trouble-shooting, and maintenance of all City computers, networks, websites, cell phones and GIS technology. All computer hardware and software issues and concerns are the direct responsibility of the Information Technology Manager. Service and support is provided to City employees in-house. This department provides on-going software training. The Information Technology department is centralizing GIS computing, software, databases and connectivity functions to provide better support for staff and consistency between computer users.

1. Complete the purchase and installation of all new City software and hardware in the 2016 budget by December, 2016. *Ongoing.*
2. Maintain and configure the City fiber network and wireless backup network. *Ongoing.*
3. Continue to coordinate with City departments a comprehensive citywide database to store city records, documents and data electronically. *Ongoing LaserFiche, BS & A, ESRI GIS and beginning to restart SharePoint project.*
4. Work with various departments to plan and integrate existing City data in the City GIS information system for use by City departments. *Ongoing – R&M is working to provide GIS for the citizens of Oak Creek on the Internet.*
5. Using GIS keep City maps, easements, zoning & databases current. *Ongoing.*
6. Continue to integrate Laser Fiche and Microsoft SharePoint services within city departments. *Ongoing.*
7. Set standards and provide for the maintenance/update of the City and the CDA web sites and Intranet usage/protection as needed during the year. *Under review and in the process of being formulated.*
8. Update and maintain City information on the cable stations (Channel 25 and 99). *Switched to live Streaming on the Internet.*
9. Administer city cell phones and mobile devices. *Ongoing.*
10. Update the 5-Year plan for yearly migration and replacement of computer hardware in conjunction with network/connectivity upgrades by September 2016. *Completed.*
11. Install a new 911 System at the Police Department. *Completed.*
12. Install, configure and support the new Oak Creek/St Francis Dispatch Center. *Completed.*
13. Help Desk day to day operations and end user support. *Ongoing.*

City of Oak Creek 2017 Annual Budget

Goals and Objectives

Department: Information Technology

Program Description

The department of Information Technology is responsible for the installation, maintenance and administration of all computers, monitors, servers, cellular devices, modems, websites, networks, databases, geographic information systems and software packages as required by the individual departments. All issues regarding end user experiences, whether hardware or software related are the direct responsibility of the Information Technology Manager. The department provides service and support on all systems to the City's departments by providing a staffed Help Desk in house with 24/7 on call availability to emergency services. Additionally, the department offers training as requested as well as when new equipment and software are added. The department works to ensure that technology is utilized to improve daily operations across all levels and constantly improves systems as best practices and software change over time.

Objectives:

End User Support-

Provide the City's staff and departments with a central point of contact (Helpdesk) through which they may receive the appropriate assistance with technical issues.

Goals:

- Reduce time need to close requests compared to 2016.
- Reduce the number of idle open requests compared to 2016.
- Continue to promote and improve channels through which employees enter requests.

Infrastructure-

Improvement and maintenance of technological infrastructure within the City.

Goals:

- Expand the City's connectivity to other municipalities and state agencies.
- Provide maintenance for the City's fiber optic and wireless backup networks.
- Manage the City's corporate and public Wi-Fi networks and devices.
- Configure and maintain the City's voice over IP (VOIP) networks and devices.
- Support meeting room technology.

Access to Software and Technology-

Ensure that City staff and departments have access to the proper technology to effectively accomplish their objectives.

Goals:

- Evaluate and purchase software and hardware in 2017 budget by December 31, 2017.
- Install new software and hardware purchased in 2017 budget by December 31, 2017.
- Assist other departments with 2017 hardware and software purchase decisions to ensure that the purchases meet current security and support requirements as well as department needs.

Security and Availability-

Fortify & maintain City networks to prevent data breaches while continuing to improve access to and reliability of the City's electronic information.

Goals:

- Develop a mobile device management strategy by December 31, 2017
- Preserve overall network health and security.
- Manage the City's network Routers and Firewalls.
- Configure and maintain the City's email services and filtering devices.
- Utilize anti-virus software and security appliances.
- Install, configure and support City servers and computers.

City of Oak Creek 2017 Annual Budget

Goals and Objectives

Access to Information-

Assist departments with providing citizens and employees quick and easy access to electronic information.

Goals:

- Increase usage of citywide databases to store City data electronically compared to 2016.
- Increase usage of Laser Fiche services within City departments in 2017.
- Increase usage of Microsoft SharePoint within City departments in 2017.
- Manage City hosted websites as needed.
- Update the City Intranet as needed.
- Record City meetings.
- Live stream City meetings.

Geographic Information Systems (GIS)-

Promote the usage and accessibility of GIS throughout the City.

Goals:

- Increase the number of departments and staff that integrate City data in City GIS for use by City departments and citizens compared to 2016.
- Increase the number of departments and staff that use GIS to assist with keeping City geospatial data and databases current compared to 2016.
- Increase the amount of data and educate the public on the availability of GIS for their use.

Governance-

Continual development and improvement of Information Technology policies, practices and procedures to deliver the best possible service to City staff, departments, and citizens.

Goals:

- Update the 5-Year plan for yearly migration and replacement of computer hardware in conjunction with network/connectivity upgrades by September 2017.
- Continue to evaluate cellular and data costs for potentials cost savings.
- Review current "Internet Usage and Email" policy to ensure that it aligns with current services and trends by December 31, 2017.
- Improve workflow and processes for user creation and deletion by December 31, 2017.
- Be involved with all electronic hardware and software purchases in 2017 to ensure that the purchases meet current security and support requirements as well as department needs.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

INFORMATION TECHNOLOGY - 43

200 Travel/Training	\$15,000
Computer/Network training for support staff, technology seminars, travel reimbursement. Computer training for IT staff.	
205 Recruitment/Testing/Physicals	\$500
Expenses incurred hiring new employees.	
315 Telephone	\$3,000
Telephone charges and cellular phone charges.	
320 Data Lines	\$18,500
Internet Access for City Hall/PD & IT/Main, web site hosting and fiber backbone locating/main costs.	
400 Office Supplies	\$400
General office, misc. technology items.	
405 Computer Hardware/Software	\$20,000
Application software, network operating/management software, network infrastructure upgrades, network software, new or replacement computer hardware.	
410 Printing & Copying	\$200
Department copier charges, printing material for training.	
415 Postage	\$100
420 Dues & Publications	\$300
User Groups, subscriptions, miscellaneous publications.	
460 Minor Equipment	\$4,000
Data backups, cabling, printers, computer tools, computer parts, etc.	
495 Miscellaneous	\$5,000
Computer costs not anticipated at this time.	
514 Consulting	\$10,000
Consulting services - program customization, network/router/WAN, voice and data.	
551 Online Services	\$29,500
Annual Subscriptions:	
Police, Fire & City Dept. WAN Data Modems	20,000
Wisconsin Dept. of Justice - Record Checks	4,500
Wisconsin Dept. of Justice - Time System	<u>5,000</u>
TOTAL	29,500

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

552 Annual License Fees		\$252,700
Software license fees:	BS & A Financial/Inspection (Finance)	50,000
	Executime Software (DPW, Main, Library)	2,500
	Laser Fiche Document Management (Clerk)	5,700
	Provision Health	1,900
	Arbitrator Camera Software (Police)	3,500
	Exacq Vision Camera Security (Police)	1,000
	Phoenix/KPI Support Multi-Juris (Fire & Police)	35,700
	Locution (Fire)*	6,800
	911 Viper Support (Fire & Police)*	9,500
	NetMotion (Fire and Police)*	2,650
	Telestaff (Police & Fire)*	10,500
	Live Scan Fingerprint (Police)	4,000
	Beast Evidence Tracking (Police)	1,000
	Winscribe Dictation (Police)	2,000
	Redact-It (Police)	400
	AutoCAD (Engineering, Planning, GIS)	9,800
	Arc Info & ArcView(Engineering, Planning, GIS)	4,800
	ARCIMS (GIS)	14,000
	GIS Hosting	8,500
	GIS Pictometry	600
	Quark/In Design (Rec)	500
	RecTrac (Parks & Rec)	5,000
	Dossier Fleet Maintenance (DPW & Police)	3,200
	Mitchell On Demand (DPW)	1,750
	Transmissions (DPW)	1,500
	Sign Cad (DPW)	200
	Gasboy (DPW)	200
	Archive Social Media Backup Software (IT)	1,800
	Window Server CAL's, Exchange/SharePoint(IT)	19,000
	Barracuda Email Archive, Web/Spam Filter (IT)	2,400
	Fortinet Web Filter & Firewall (IT)	2,200
	Symantec Anti-Virus (IT)	1,000
	Unitrends Backup SA (IT)	6,500
	Help Desk Software (IT)	1,000
	Starwind Cluster SA (IT)	1,000
	Cisco ISE SA (IT)	2,300
	PRTG Monitoring Software (IT)	800
	Adobe PDF software (City wide)	1,100
	VISIX Display Software (City wide)	12,300
	VistaPoint Call Software SA (City wide)	1,100
	Cisco Unified Communications SA (City wide)	13,000
	TOTAL	252,700

* This is a prorated amount - part of the total cost of these items is in the Joint Dispatch budget

605 Computer Maintenance **\$11,000**

General computer maintenance on city's 250 computers. Parts, upgrades, toner & printer cartridges, copier service contracts, network & cable maintenance.

606 Annual Computer Maintenance Contracts **\$40,000**

Cisco WAP's, Routers, Switches & Tele Conference Equipment

TOTAL **\$410,200**

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 43-INFORMATION TECHNOLOGY							
DIRECT EMPLOYEE COSTS							
10-43-41-10000	SALARIES, FULL TIME	330,687.01	329,110.13	250,740.38	361,631.00	300,000.00	352,581.00
10-43-41-10500	SALARIES, PART TIME	0.00	0.00	19,128.75	10,000.00	7,000.00	2,700.00
10-43-41-12500	CAR ALLOWANCE	4,800.00	4,800.00	3,800.00	6,000.00	4,600.00	6,000.00
10-43-41-13000	RETIREMENT	22,406.12	23,083.50	16,803.65	23,868.00	15,892.78	23,976.00
10-43-41-13500	SOCIAL SECURITY	25,265.43	24,970.81	20,478.44	28,430.00	19,297.34	27,179.00
10-43-41-14500	UNEMPLOYMENT COMPENSATION	66.64	0.00	0.00	0.00	0.00	0.00
10-43-41-15000	INSURANCE - ACTIVE HEALTH	82,000.00	80,238.29	62,332.00	62,332.00	62,332.00	62,332.00
10-43-41-16000	INSURANCE-WORKMANS COMP	2,036.00	1,772.00	1,296.00	1,572.00	1,572.00	892.00
10-43-41-16500	INSURANCE - DISABILITY	1,174.80	1,174.80	1,077.86	1,175.00	1,175.00	1,175.00
10-43-41-17000	INSURANCE - DENTAL	5,800.00	6,456.00	5,823.00	5,823.00	5,823.00	5,823.00
10-43-41-17500	INSURANCE - GROUP LIFE	686.64	844.86	921.21	696.00	696.00	696.00
10-43-41-18000	LONGEVITY	240.00	325.00	110.00	325.00	325.00	325.00
10-43-41-18500	SECTION 125 EXPENSES	409.00	75.25	79.10	100.00	100.00	100.00
	DIRECT EMPLOYEE COSTS	475,571.64	472,850.64	382,590.39	501,952.00	418,813.12	483,779.00
INDIRECT EMPLOYEE COSTS							
10-43-42-20000	TRAVEL/TRAINING	2,078.17	2,608.24	1,618.86	15,000.00	15,000.00	15,000.00
10-43-42-20500	RECRUITMENT/TESTING/PHYSICALS	0.00	0.00	403.00	500.00	439.00	500.00
	INDIRECT EMPLOYEE COSTS	2,078.17	2,608.24	2,021.86	15,500.00	15,439.00	15,500.00
UTILITY COST							
10-43-43-31500	TELEPHONE	3,049.62	2,728.56	3,066.93	2,600.00	1,652.08	3,000.00
10-43-43-32000	DATA LINES	4,567.23	5,170.10	7,578.36	18,500.00	18,500.00	18,500.00
	UTILITY COST	7,616.85	7,898.66	10,645.29	21,100.00	20,152.08	21,500.00
SUPPLIES							
10-43-44-40000	OFFICE SUPPLIES	262.12	715.09	281.90	400.00	400.00	400.00
10-43-44-40500	COMPUTER HARDWARE/SOFTWARE	19,015.58	20,939.68	34,193.94	20,000.00	20,000.00	20,000.00
10-43-44-41000	PRINTING & COPYING	5.40	81.85	0.00	200.00	100.00	200.00
10-43-44-41500	POSTAGE	93.77	150.11	335.16	100.00	100.00	100.00
10-43-44-42000	DUES & PUBLICATIONS	177.43	489.19	150.00	300.00	300.00	300.00
10-43-44-46000	MINOR EQUIPMENT	4,069.53	5,951.29	14,186.86	4,000.00	5,308.00	4,000.00
10-43-44-49500	MISCELLANEOUS	5,062.73	6,981.32	4,818.24	5,000.00	2,500.00	5,000.00
	SUPPLIES	28,686.56	35,308.53	53,966.10	30,000.00	28,708.00	30,000.00
OTHER SERVICES							
10-43-45-55000	CONSULTING	2,605.83	4,138.75	97,442.90	10,000.00	55,000.00	10,000.00
10-43-45-55100	DATA SERVICES	28,152.22	27,926.64	31,898.39	28,000.00	20,120.72	29,500.00
10-43-45-55200	ANNUAL LICENSE FEES	143,091.11	169,920.20	201,754.71	206,018.00	206,018.00	252,700.00
	OTHER SERVICES	173,849.16	201,985.59	331,096.00	244,018.00	281,138.72	292,200.00
MAINTENANCE							
10-43-46-60000	OFFICE EQUIP MAINTENANCE	10,970.75	0.00	0.00	0.00	0.00	0.00
10-43-46-60500	COMPUTER MAINTENANCE	5,456.49	11,011.99	9,339.34	11,000.00	9,000.00	11,000.00
10-43-46-60600	COMPUTER SERVICE CONTRACTS	1,098.24	4,027.92	0.00	28,000.00	28,000.00	40,000.00
	MAINTENANCE	17,525.48	15,039.91	9,339.34	39,000.00	37,000.00	51,000.00
	Totals for dept 43-INFORMATION TECHNOLOGY	705,327.86	735,691.57	789,658.98	851,570.00	801,250.92	893,979.00

City of Oak Creek 2017 Annual Budget

Goals and Objectives

Department: City Clerk

Program Description

The City Clerk's office helps facilitate the City's flow of information, not only within the City and its departments, but also between the government and the public.

The City Clerk's office is responsible for the City's record keeping functions, which include, but are not limited to: serving as clerical support staff for the Mayor and Common Council and the various boards and commissions; monitoring compliance with the Wisconsin Open Meetings and Open Records laws by all subunits of government; administering the election process, alcohol beverage and miscellaneous business licensing, property status verifications and insurance coverages; and implementing State law and Municipal Code requirements. Oversee and support City Assessment of property values and manage Board of Review.

The City Clerk's office is also responsible for providing budgetary and audit information and monitoring investments.

Status of 2016 Objectives through 9/9/16:

1. Continue to support and guide digital recordkeeping; maintain proper techniques of electronic document storage; continue the ongoing reorganization and consolidation of archived records. Identify destructible records and update current document retention schedule. *This will continue to be an ongoing effort through 2017.*
2. Provide 24 hours of professional and computer training to each staff person. Introduction of SVRS new processes to be included in this training. *February 2016 Clerk staff trained and migrated to new WisVote for voter record management with the State.*
3. Ensure current Chief Election Inspectors are recertified for the period 1/1/16 through 12/31/16 and continue recruitment of new Chief Inspectors during 2016, also to receive certification training. *Successfully trained all Chief Election Inspectors.*
4. Continue to recruit and train Election Officials for 2016 elections. *Recruited, trained and implemented over 35 new Election Inspectors in 2016.*
5. Continue creating a training schedule for both Clerks office and Election Officials. Ensuring all recertification levels are obtained for officials per Governmental Accountability Board. *Complete.*
6. Ensure affected Board of Review members receive recertification training by June 2016. Maintain Board of Review process along with the assessor's office for 2016. *Trained 3 of the 7 Board of Review members. Successfully completed the Board of Review and Assessment process for the City of Oak Creek.*
7. Continue with training/overseeing of Deputy City Clerk during 2016, including professional and computer training courses. *Complete, Deputy Clerk attended the Masters Academy at UWGB.*
8. Continue to create and refine Emergency Management for Elections document for Clerk Staff. Work towards incorporating document for City Hall staff. Continued NIMS training per EOC team. *Updated all election emergency manuals for staff.*
9. Continue City Clerk training objectives for all processes and tasks. Open Meetings and Public Records laws, Government Accountability rules, licensing laws and State law and municipal Code requirements. *Successfully meeting all statutory deadlines for compliance in all areas.*
10. Continue to serve on Small Claims Committee and perform duties in integrity based manner.

City of Oak Creek 2017 Annual Budget Goals and Objectives

2017 Objectives:

1. Continue to support and guide digital recordkeeping; maintain proper techniques of electronic document storage; continue the ongoing reorganization and consolidation of archived records. Identify destructible records and update current document retention schedule.
2. Provide 24 hours of professional and computer training to each staff person. Maintain WisVote and all new processes with the Wisconsin Elections and Ethics Commission.
3. Ensure current Chief Election Inspectors are recertified for the period 1/1/17 through 12/31/17 and continue recruitment of new Chief Inspectors during 2017, also to receive certification training.
4. Continue to recruit and train Election Officials for 2017 elections.
5. Continue creating a training schedule for both Clerks office and Election Officials. Ensuring all recertification levels are obtained for officials per Governmental Accountability Board.
6. Ensure affected Board of Review members receive recertification training by June 2017. Maintain Board of Review process along with the assessor's office for 2017.
7. Continue with training/overseeing of Deputy City Clerk during 2017, including professional and computer training courses.
8. Continue to create and refine Emergency Management for Elections document for Clerk Staff. Work towards incorporating document for City Hall staff. Continued NIMS training per EOC team.
9. Continue City Clerk training objectives for all processes and tasks. Open Meetings and Public Records laws, Government Accountability rules, licensing laws and State law and municipal Code requirements.
10. Continue to serve on Small Claims Committee and perform duties in integrity based manner.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

CITY CLERK - 44

200 TRAVEL/TRAINING	\$3,500
Training includes Wisconsin Municipal Clerks Association seminars, computer courses, Milwaukee County & UW-M & UW-Extension classes and workshops, ETN sessions, attendance at UW-Green Bay Master Academy, and other miscellaneous training classes for two full-time employees.	
205 RECRUITMENT/PHYSICALS	\$0
Costs associated with recruitment and hiring of an employee.	
400 OFFICE SUPPLIES	\$0
Paper, pens, folders and miscellaneous office supplies needed for daily office business, as well as special forms, stationery, envelopes, computer paper, etc.	
420 DUES & PUBLICATIONS	\$570
Membership fees for International Institute of Municipal Clerks, Wisconsin Municipal Clerks Association, Milwaukee Metro Clerks Association; IIMC and WMCA booklets.	
460 MINOR EQUIPMENT	\$0
Unknown replacements.	
595 MISCELLANEOUS	\$0
Expenses not covered by specific categories.	
600 OFFICE EQUIPMENT MAINTENANCE	\$0
Service and maintenance of various office machines.	
TOTAL	\$4,070

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
41	Fund: 10 GENERAL FUND						
	APPROPRIATIONS						
	Dept 44-CITY CLERK						
	DIRECT EMPLOYEE COSTS						
10-44-41-10000	SALARIES - FULL TIME	188,297.93	183,217.04	138,109.99	138,515.00	138,189.00	138,656.00
10-44-41-10500	PART TIME SALARIES	0.00	16,551.16	0.00	0.00	0.00	0.00
10-44-41-11000	SALARIES - OVERTIME	3,803.49	1,382.06	2,354.47	2,000.00	5,000.00	2,000.00
10-44-41-12500	CAR ALLOWANCE	1,800.00	1,800.00	1,650.00	1,800.00	1,800.00	1,800.00
10-44-41-13000	RETIREMENT	12,930.93	14,699.09	10,140.60	9,142.00	9,397.00	9,429.00
10-44-41-13500	SOCIAL SECURITY	14,550.14	15,205.47	10,393.08	10,596.00	10,596.00	10,607.00
10-44-41-15000	INSURANCE - ACTIVE HEALTH	41,000.00	39,243.99	33,624.00	33,624.00	33,624.00	33,624.00
10-44-41-16000	INSURANCE - WORKMANS COMP	800.00	1,024.00	544.00	564.00	564.00	372.00
10-44-41-16500	INSURANCE - DISABILITY	704.88	704.88	646.62	575.00	575.00	575.00
10-44-41-17000	INSURANCE - DENTAL	3,000.00	3,000.00	3,299.00	3,299.00	3,299.00	3,299.00
10-44-41-17500	INSURANCE - GROUP LIFE	323.92	376.44	376.44	375.00	375.00	375.00
10-44-41-18000	LONGEVITY	155.00	180.00	0.00	0.00	0.00	0.00
10-44-41-18500	SECTION 125 EXPENSES	171.00	62.50	54.60	65.00	65.00	65.00
	DIRECT EMPLOYEE COSTS	267,537.29	277,446.63	201,192.80	200,555.00	203,484.00	200,802.00
	INDIRECT EMPLOYEE COSTS						
10-44-42-20000	TRAVEL/TRAINING	4,740.80	3,317.44	3,215.84	3,500.00	3,500.00	3,500.00
	INDIRECT EMPLOYEE COSTS	4,740.80	3,317.44	3,215.84	3,500.00	3,500.00	3,500.00
	SUPPLIES						
10-44-44-40000	OFFICE SUPPLIES	449.40	368.42	0.00	0.00	0.00	0.00
10-44-44-42000	DUES & PUBLICATIONS	530.00	540.00	570.00	545.00	570.00	570.00
	SUPPLIES	979.40	908.42	570.00	545.00	570.00	570.00
	OTHER SERVICES						
10-44-45-59500	MISCELLANEOUS	90.00	153.50	170.65	0.00	0.00	0.00
	OTHER SERVICES	90.00	153.50	170.65	0.00	0.00	0.00
	Totals for dept 44-CITY CLERK	273,347.49	281,825.99	205,149.29	204,600.00	207,554.00	204,872.00

City of Oak Creek 2017 Annual Budget Goals and Objectives

Department: Finance

Program Description

The Finance Department handles most of the City's financial and accounting functions which include, but are not limited to, processing accounts payable and receivables, developer and utility charges; handling payroll and other personnel related activities; administering all special assessments; preparing charges for the annual tax roll; preparing the annual budget; implementing internal auditing procedures and working with the City auditors in preparation of the annual financial statement.

Status of 2016 Objectives:

1. Work to develop strategies to mitigate loss of shared revenue and property tax freeze moving into 2017.
Status: *Worked with the City Administrator, Finance Committee, and Common Council to develop Budget Objectives limiting the expenditures allocated to the mitigation funds. Will continue to develop new strategies for 2017.*
2. Work with Department of Community Development and Administrator toward crafting development agreements that encourage growth, diversify the revenue base, and minimize the length of TIF districts.
Status: *Ongoing.*
3. Implement a new automated time clock system within our Public Works department to save time of manual data entry and cost of materials.
Status: *Ongoing, due to staff turnover this project was delayed into late year 2016. We have moved forward talking to the software company as well as IT to work on a solution.*
4. Continue to work with Finance Committee to analyze and research optimal strategies to help to fortify city's financial future.
Status: *Ongoing, updating the three year financial plan.*

2017 Goals:

1. Ensure timely compliance, payments, and reporting of all 6 open TIF Districts for the City.
2. Develop a funding plan for the City's capital and infrastructure needs going forward.
3. Organize and lead conversation and concept development for future funding needs within budget restraints.
4. Collaborate with a team of Staff members to select and implement a city-wide credit card processing vendor. This will allow residents and customers another payment option and increase our customer service.
5. Update the City's three year financial plan working closely with the Finance Committee on the financial direction of the City.
6. Work diligently to ensure that the City's funds are invested safely while achieving a reasonable rate of return.
7. Update financial processes and procedures as needed resulting from the changes in technology.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

FINANCE - 45

200 TRAVEL/TRAINING	<i>\$6,000</i>
Miscellaneous training classes for four full-time employees and mileage reimbursement. Government Finance Officers Annual Conference	
205 RECRUITMENT/PHYSICALS	<i>\$0</i>
Costs associated with recruitment and hiring of an employee.	
400 OFFICE SUPPLIES	<i>\$0</i>
Miscellaneous office supplies needed for three employees.	
420 DUES & PUBLICATIONS	<i>\$800</i>
National and Wisconsin GFOA dues	
460 MINOR EQUIPMENT	<i>\$500</i>
Calculators, phones	
530 AUDIT	<i>\$43,000</i>
535 PAYROLL SERVICES	<i>\$0</i>
1ST year of ADP payroll/HR services	
595 MISCELLANEOUS	<i>\$250</i>
Expenses not covered by specific categories.	
600 OFFICE EQUIPMENT MAINTENANCE	<i>\$100</i>
Copier and typewriter maintenance.	
TOTAL	<i>\$50,650</i>

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
4	Fund: 10 GENERAL FUND						
	APPROPRIATIONS						
	Dept 45-FINANCE DEPARTMENT						
	DIRECT EMPLOYEE COSTS						
10-45-41-10000 *	SALARIES, FULL TIME	157,890.63	212,145.33	195,742.60	198,342.00	181,994.94	244,896.00
10-45-41-10500	PART TIME SALARIES	44,737.76	3,067.75	1,766.25	0.00	0.00	0.00
10-45-41-11000	SALARIES OVERTIME	80.59	2,524.74	4,006.58	500.00	500.00	500.00
10-45-41-13000	RETIREMENT	10,508.34	14,601.95	13,095.95	13,091.00	13,172.50	16,653.00
10-45-41-13500	SOCIAL SECURITY	11,715.11	15,773.58	15,347.57	15,173.00	14,830.00	18,735.00
10-45-41-15000	INSURANCE, ACTIVE EMPLOYEES	15,000.00	27,636.61	9,000.00	9,000.00	9,000.00	9,000.00
10-45-41-16000	INSURANCE, WORK COMP	956.00	1,106.00	680.00	652.00	532.00	556.00
10-45-41-16500	INSURANCE, DISABILITY	626.56	763.62	666.44	705.00	705.00	705.00
10-45-41-17000	INSURANCE, DENTAL	3,900.00	4,296.00	4,949.00	4,949.00	4,949.00	4,949.00
10-45-41-17500	INSURANCE, GROUP LIFE	429.38	511.88	211.10	215.00	215.00	215.00
10-45-41-18000	LONGEVITY	275.00	265.00	45.00	0.00	0.00	0.00
10-45-41-18500	SECTION 125	75.50	112.25	47.30	120.00	50.00	120.00
	DIRECT EMPLOYEE COSTS	246,194.87	282,804.71	245,557.79	242,747.00	225,948.44	296,329.00
	INDIRECT EMPLOYEE COSTS						
10-45-42-20000	TRAVEL/TRAINING	219.51	1,630.80	151.51	6,000.00	4,000.00	6,000.00
10-45-42-20500	RECRUITMENT & PHYSICALS	518.20	1,823.80	247.00	0.00	0.00	0.00
	INDIRECT EMPLOYEE COSTS	737.71	3,454.60	398.51	6,000.00	4,000.00	6,000.00
	SUPPLIES						
10-45-44-40000	OFFICE SUPPLIES	174.73	249.42	0.00	0.00	0.00	0.00
10-45-44-42000	DUES & PUBLICATIONS	632.65	766.65	462.50	800.00	800.00	800.00
10-45-44-46000	MINOR EQUIPMENT	647.39	510.72	126.88	800.00	500.00	500.00
	SUPPLIES	1,454.77	1,526.79	589.38	1,600.00	1,300.00	1,300.00
	OTHER SERVICES						
10-45-45-51400	CONSULTING	0.00	0.00	0.00	0.00	0.00	0.00
10-45-45-53000	AUDIT	38,756.00	47,096.00	45,555.00	44,500.00	44,500.00	43,000.00
10-45-45-59500	MISCELLANEOUS	0.00	127.96	278.93	250.00	250.00	250.00
	OTHER SERVICES	38,756.00	47,223.96	45,833.93	44,750.00	44,750.00	43,250.00
	MAINTENANCE						
10-45-46-60000	OFFICE EQUIP MAINTENANCE	0.00	0.00	0.00	100.00	100.00	100.00
	MAINTENANCE	0.00	0.00	0.00	100.00	100.00	100.00
	Totals for dept 45-FINANCE DEPARTMENT	287,143.35	335,010.06	292,379.61	295,197.00	276,098.44	346,979.00

* NOTES TO BUDGET: DEPARTMENT 45 FINANCE DEPARTMENT

41-10000 SALARIES, FULL TIME
NEW ACCOUNTING ASSOCIATE POSITION

City of Oak Creek 2017 Annual Budget Goals and Objectives

Department: Treasurer's Office

Program Description

Except as provided in Wis. Stats s. 66.0608, the treasurer shall collect all city, school, county and state taxes, receive all moneys belonging to the city or which by law are directed to be paid to the treasurer, and pay over the money in the treasurer's hands according to law.

The Treasurer's office is responsible for the collection of all monies received; for preparation of the tax roll including the property tax calculation, mailing of real and personal property tax bills, collection, reconciling and disbursement of all taxing district portions of the tax bill and final settlement of taxes to the County; issues delinquent notices, tracks delinquent personal property tax and prepares accounts for collections, submits chargebacks to all taxing districts for their portion of delinquent personal property tax and rescinded/refunded tax; reconciles bank statements, makes investment decisions, reviews the Finance department journal entries, reconciles Treasurer's records to the financial ledgers for the Auditors and establishes appropriate internal controls for the security of City funds.

This office also prepares the third-party Assessment contract and monitors and oversees the services provided; tracks and reports pet licensing with MADACC; invoices Manufactured Housing fees; provides budgetary data and serves as an ex-officio member to the Finance Committee.

Status of 2016 Objectives through 8/31/16:

1. Mail the 2015 Real Estate and Personal Property tax bills by the third Monday in December as required by Wis. State Statute. **Status:** *Completed timely*
2. Pursue collection of the 2015 Personal Property taxes per Resolution No 11637-081815 for the handling of delinquent Personal Property tax to reduce the loss of revenue owed to the City. **Status:** *Collected 99.7%*
3. Continue to improve the processes for collection of property taxes. Our office will continue to use electronic uploading process of tax payments from city's bank and escrow payments for collection of 2015 taxes. Our office is looking to accept other types of bank payments through a third party that will allow for payments to be uploaded electronically continuing reduction of processing time of payments. **Status:** *Collected 97.6%; Offered additional payment options for escrow payments through a third party*
4. Monitor and maintain the highest level of safety while focusing on a return for City investments. Annually review and update the Investment Policy and Internal Control Policy as necessary, and implement any necessary changes to the Internal Control Policy as it relates to decentralized cash receipting. **Status:** *Updated Internal Control Policy was approved on 5/17/16 created signed acknowledgment form for increased employee accountability; Updated Investment Policy was approved on 2/2/16*
5. Continue scanning paper documents and create a record retention schedule; implement departmental practice for saving electronically or scanning all documents moving forward. **Status:** *Scanning is ongoing process*
6. Ensure the tax accounts, health insurance fund and general fund accounts are reconciled monthly. **Status:** *Tax and Health funds completed timely. General fund complete through July using old method; Working on reconciling each month using BS&A (new method) as Finance completes journal entries.*
7. Deputy Treasurer to attend Spring Treasurer's Conference and Year 3 of the Treasurer's Institute. Deputy Treasurer will also serve on the Advisory Board of the Treasurer's Institute which will earn credit toward certification (CMTW). **Status:** *Deputy Treasurer attended Spring Conference, Graduated from Treasurer's 3 year Institute, and fulfilled duties of Advisory Board of the Treasurer's Institute.*

City of Oak Creek 2017 Annual Budget

Goals and Objectives

8. Treasurer to attend Local Government Meetings, Treasurer's Fall Conference, and Advanced Treasurer's Classes or Master Academy and South Suburban Commerce of Chamber meetings. **Status:** *Treasurer attended Chamber of Commerce meetings, Master Academy, and will be attending Fall Conference.*
9. Monitor monthly mobile home parking fees to ensure timely and accurate collections. **Status:** *Invoicing and collections completed timely.*
10. Implementation of electronic Pet Licensing program complete. Will work with MADACC with sharing of information to improve efficiency. **Status:** *Ongoing*
11. Will revise and update cash receipting procedural manual for full- and part-time personnel as needed for Administrative Support Services. **Status:** *Completed with updates being done as needed*
12. Will review Deputy Treasurer job description and update as needed. **Status:** *Completed and awaiting approval from HR*
13. Treasurer and Deputy Treasurer will work with Finance Director/Comptroller and IT Manager in acceptance of credit cards for multiple city departments for 2016. **Status:** *Waiting for vendor to implement updates to meet all City needs*

2017 Goals:

1. Prepare calculations of 2016 tax roll and mail the 2016 Real Estate and Personal Property tax bills by the third Monday in December as required by Wis. State Statute.
2. Disbursement of all taxing district portions of the tax bill and final settlement of taxes to the County as required by Wis. State Statute.
3. Pursue collection of the 2016 Personal Property taxes per Resolution No 11637-081815 for the handling of delinquent Personal Property tax to reduce the loss of revenue owed to the City.
4. Continue to improve the processes for collection of property taxes by increasing the number of banks who utilize our third party payment service.
5. Monitor and maintain the highest level of safety while focusing on a return for City investments. Annually review and update the Investment Policy and Internal Control Policy as necessary, and implement any necessary changes to the Internal Control Policy as it relates to cash receipting.
6. Ensure the tax accounts, health insurance fund and general fund accounts are reconciled monthly.
7. Oversee assessment services performed by Tyler Technologies. Monitor progress of assessment operations, timeline completion dates, staffing hours and performance and all other contractual obligations, and resolve issues as they arise to ensure that City expectations are met.
8. Deputy Treasurer to attend Spring Treasurer's Conference and Clerk's Completion at the Clerk's and Treasurer's Institute; Deputy Treasurer will also serve on the MTAW Salary Survey Committee, both of which will earn credit toward certification (CMTW).
9. Treasurer to attend Local Government Meetings, Treasurer's Spring and Fall Conference, and Advanced Treasurer's Classes or Master Academy and South Suburban Commerce of Chamber meetings. Treasurer will also serve as Secretary of the MTAW Board.
10. Monitor monthly mobile home parking fees to ensure timely and accurate collections.

City of Oak Creek 2017 Annual Budget

Goals and Objectives

11. Monthly reporting of pet licenses to MADACC in a timely manner.
12. Will revise and update cash receipting procedural manual for full- and part-time personnel as needed for Administrative Support Services.
13. Will review Deputy Treasurer job description and update as needed.
14. Treasurer and Deputy Treasurer will work with Finance Director/Comptroller and IT Manager in acceptance of credit cards for multiple city departments for 2017 upon vendor meeting all City needs.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

TREASURER - 46

200 TRAVEL/TRAINING Local Government meetings, Annual Municipal Treasurer/Clerk's Mastery Academy, meals, Conferences, Treasurer's Institute, and mileage.	\$4,290
315 TELEPHONE Charges for mobile phone.	\$400
410 PRINTING AND COPYING Envelopes-tax bills-tax payments-general, tax bills, business cards.	\$4,600
415 POSTAGE Bulk mailing of tax bills, certified letters, delinquent notices-real estate-personal property, routine.	\$5,900
420 DUES AND PUBLICATIONS Membership dues for: the Municipal Treasurer's Association of United States & Canada , the Municipal Treasurer's Association of WI, the Wisconsin Municipal Clerks Association, delinquent personal property tax list publication.	\$785
460 MINOR EQUIPMENT Monroe calculator, Money Counter, Epson printer.	\$2,000
TOTAL	\$17,975

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
49							
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 46-TREASURER							
DIRECT EMPLOYEE COSTS							
10-46-41-10000	SALARIES - FULL TIME	99,339.75	125,740.59	124,922.16	129,070.00	129,070.00	128,058.00
10-46-41-10500	SALARIES - PART TIME	20,717.03	16,234.16	3,864.26	5,000.00	3,100.00	2,000.00
10-46-41-11000	SALARIES - OVERTIME	792.43	0.00	0.00	0.00	0.00	0.00
10-46-41-12500	CAR ALLOWANCE	1,800.00	1,800.00	1,650.00	1,800.00	1,800.00	1,800.00
10-46-41-13000	RETIREMENT	8,006.78	10,445.09	9,156.96	8,585.00	8,585.00	8,708.00
10-46-41-13500	SOCIAL SECURITY	9,107.32	10,741.50	9,322.16	9,950.00	9,950.00	9,796.00
10-46-41-15000	INSURANCE - ACTIVE HEALTH	34,000.00	39,243.99	26,638.00	26,638.00	26,638.00	26,638.00
10-46-41-16000	INSURANCE - WORKMANS COMP	628.00	808.00	496.00	508.00	508.00	336.00
10-46-41-16500	INSURANCE - DISABILITY	352.44	469.92	470.40	470.00	470.00	470.00
10-46-41-17000	INSURANCE - DENTAL	2,400.00	3,300.00	2,655.00	2,655.00	2,655.00	2,655.00
10-46-41-17500	INSURANCE - GROUP LIFE	344.58	283.56	371.66	300.00	300.00	300.00
10-46-41-18000	LONGEVITY	25.00	0.00	0.00	0.00	0.00	0.00
10-46-41-18500	SECTION 125 EXPENSES	116.75	58.25	109.20	100.00	100.00	100.00
	DIRECT EMPLOYEE COSTS	177,630.08	209,125.06	179,655.80	185,076.00	183,176.00	180,861.00
INDIRECT EMPLOYEE COSTS							
10-46-42-20000	TRAVEL/TRAINING	1,081.63	2,455.40	2,883.79	3,385.00	3,385.00	4,290.00
10-46-42-20500	RECRUITMENT/TESTING/PHYSICALS	1,201.60	0.00	0.00	0.00	0.00	0.00
	INDIRECT EMPLOYEE COSTS	2,283.23	2,455.40	2,883.79	3,385.00	3,385.00	4,290.00
UTILITY COST							
10-46-43-31500	TELEPHONE	381.30	376.97	509.05	400.00	525.00	400.00
	UTILITY COST	381.30	376.97	509.05	400.00	525.00	400.00
SUPPLIES							
10-46-44-40000	OFFICE SUPPLIES	482.72	452.00	0.00	0.00	0.00	0.00
10-46-44-41000	PRINTING AND COPYING	2,144.18	797.24	3,167.36	5,500.00	3,700.00	4,600.00
10-46-44-41500	POSTAGE	9,471.98	9,771.09	5,984.30	6,300.00	5,500.00	5,900.00
10-46-44-42000	DUES AND PUBLICATIONS	686.80	505.83	357.00	440.00	730.00	785.00
10-46-44-46000	MINOR EQUIPMENT	2,506.94	2,722.21	0.00	1,950.00	1,315.00	2,000.00
	SUPPLIES	15,292.62	14,248.37	9,508.66	14,190.00	11,245.00	13,285.00
	Totals for dept 46-TREASURER	195,587.23	226,205.80	192,557.30	203,051.00	198,331.00	198,836.00

City of Oak Creek 2017 Annual Budget

Goals and Objectives

Department: Assessor's Office

Program Description

Tyler Technology is contracted to perform the municipal assessment services as the Statutory Assessor for City of Oak Creek, pursuant to Chapter 70 of the Wisconsin Statutes and shall make all assessments in accordance with the Assessor's manual as specified in section 70.32 (1) Wisconsin Statutes, and shall be responsible for all final values arrived at in compliance with same. Specifically, the Company will follow the Interim Market Update (IMU) process identified on pages 4-3 and 4-4 of the WPAM, Volume I.

The Assessor's Office is responsible for discovering, listing and placing a fair market value on all real and personal property according to state laws to equitably distribute the local tax burden. Preparation of the annual assessment roll is the end result of each year's work. Personnel in this department assist the public in obtaining assessment information on agricultural, residential, commercial, manufacturing properties, and manufactured housing units in the City. Tyler Technology is an independent contractor and is accountable to the City Treasurer.

Status of 2016 Objectives through 8/31/16:

1. Oversee assessment services performed by Tyler Technologies and resolve issues that arise. **Status:** *Ongoing; issues continue to be resolved as they arise.*
2. Work closely with the Contract Assessor, Deputy Assessor and Tyler Technologies clerical staff to ensure that the city's expectations are met. **Status:** *Tyler Technology staff continues to provide updated information on their progress and performs with city expectations in mind.*
3. Continue scanning, reorganizing and consolidating records. **Status:** *Old records have been completed by city staff. Having Tyler Technology continue digital process will be addressed as part of next contract.*
4. Assess services provided by Tyler Technologies and evaluate performance based on their contract. **Status:** *Treasurer's office continually monitors Tyler Technology performance. Recommendations for improved service are being made as part of the next contract.*
5. Continue to work with the Contract Assessor to streamline operations in the Assessor's Office. **Status:** *Ongoing; Tyler Technology clerical staff have been forthcoming in providing ideas for improved services.*
6. Contract for Assessment Services expires 10/31/2016. Will review services to determine if city should go out for bid or negotiate a new contract. **Status:** *Finance Committee discussed this at their 8/24/16 meeting. They approved to recommend renewing a contract with Tyler Technology for an additional 3 years. The Treasurer's office is currently negotiating with Tyler Technologies and anticipates presenting a contract to the Common Council for approval on 10/4/16.*

2017 Goals:

1. Perform assessment services as prescribed by Wisconsin State Law, make all assessments in accordance with the Assessor's manual and provide such service as stated in the contract.
2. Provide Assessor and Deputy Assessor office hours once weekly, as well as full clerical services and staffing during working hours.
3. Accountable to the City Treasurer, will work closely with the Treasurer's office, keeping the City Treasurer informed of all ongoing activities.
4. Meet completion timeline dates and all contractual obligations to ensure that City expectations are met.

City of Oak Creek 2017 Annual Budget

Goals and Objectives

5. Perform annual statistical revaluations, hold open book conferences and attend all meetings of the Board of Review to explain and defend the assessed values as outlined in the contract.
6. Provide basic assessment information to the public as requested in a professional and timely manner.
7. Responsible for preparation of all assessment documents and transfer of electronic file data into Laserfiche.
8. Work with Treasurer's office and IT to provide the public with online access to Property Record Card information. Will also work to make electronic plat map information readily available to the public.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

ASSESSOR'S DEPARTMENT - 48

410 PRINTING AND COPYING	<i>\$1,010</i>
Business envelopes, plat pages, and business cards .	
415 POSTAGE	<i>\$4,300</i>
Routine business correspondence, annual mailings of personal property forms, assessment notices, mailings to Department of Revenue, and required certified mailings.	
420 DUES AND PUBLICATIONS	<i>\$660</i>
Subscription to Marshall & Swift	
460 MINOR EQUIPMENT	<i>\$0</i>
Minor equipment	
495 MISCELLANEOUS	<i>\$0</i>
Funds to cover any unplanned incident or expense.	
515 ENGINEERING CONSULTING	<i>\$178,500</i>
Tyler Technologies, Inc. for assessor services annual contract	
520 FEE FOR STATE MANUFACTURING ASSESSMENTS	<i>\$15,000</i>
Fee paid to State DOR for performing manufacturing assessments annually	
600 OFFICE EQUIPMENT MAINTENANCE	<i>\$0</i>
Service and maintenance of copy machine.	
TOTAL	<i>\$199,470</i>

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
53							
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 48-ASSESSOR							
DIRECT EMPLOYEE COSTS							
10-48-41-10000	SALARIES - FULL TIME	51,535.65	2,437.86	0.00	0.00	0.00	0.00
10-48-41-10500	SALARIES - PART TIME	33,271.30	33,071.44	0.00	0.00	0.00	0.00
10-48-41-11000	SALARIES - OVERTIME	0.00	4.59	0.00	0.00	0.00	150.00
10-48-41-12900	NON-WORKED PAID TIME	0.00	0.00	0.00	0.00	0.00	160.00
10-48-41-13000	RETIREMENT	5,703.60	2,638.13	0.00	0.00	0.00	0.00
10-48-41-13500	SOCIAL SECURITY	6,423.07	2,877.11	0.00	0.00	0.00	0.00
10-48-41-15000	INSURANCE - ACTIVE HEALTH	19,000.00	13,818.31	0.00	0.00	0.00	0.00
10-48-41-16000	INSURANCE - WORKMANS COMP	672.00	412.00	0.00	0.00	0.00	0.00
10-48-41-16500	INSURANCE - DISABILITY	234.96	39.16	0.00	0.00	0.00	0.00
10-48-41-17000	INSURANCE - DENTAL	410.00	1,008.00	0.00	0.00	0.00	0.00
10-48-41-17500	INSURANCE - GROUP LIFE	100.27	115.20	0.00	0.00	0.00	0.00
10-48-41-18000	LONGEVITY	120.00	10.00	0.00	0.00	0.00	0.00
10-48-41-18500	SECTION 125 EXPENSES	54.25	4.25	0.00	0.00	0.00	0.00
	DIRECT EMPLOYEE COSTS	117,525.10	56,436.05	0.00	0.00	0.00	310.00
INDIRECT EMPLOYEE COSTS							
10-48-42-20000	TRAVEL/TRAINING	28.25	0.00	0.00	0.00	0.00	0.00
	INDIRECT EMPLOYEE COSTS	28.25	0.00	0.00	0.00	0.00	0.00
SUPPLIES							
10-48-44-40000	OFFICE SUPPLIES	1,201.34	179.50	0.00	0.00	0.00	0.00
10-48-44-41000	PRINTING AND COPYING	914.93	1,655.40	348.68	1,430.00	800.00	1,010.00
10-48-44-41500	POSTAGE	1,395.59	4,975.68	3,691.23	4,300.00	3,900.00	4,300.00
10-48-44-42000	DUES AND PUBLICATIONS	544.20	569.20	614.20	650.00	635.00	660.00
	SUPPLIES	4,056.06	7,379.78	4,654.11	6,380.00	5,335.00	5,970.00
OTHER SERVICES							
10-48-45-51400 *	CONSULTING	102,800.00	181,480.00	154,170.00	175,600.00	175,600.00	178,500.00
10-48-45-52000 *	STATE MFG ASSMT FEE	13,212.93	11,055.55	22,268.27	15,000.00	0.00	15,000.00
	OTHER SERVICES	116,012.93	192,535.55	176,438.27	190,600.00	175,600.00	193,500.00
MAINTENANCE							
10-48-46-60000	OFFICE EQUIP. MAINTENANCE	192.23	240.31	238.22	250.00	20.00	0.00
	MAINTENANCE	192.23	240.31	238.22	250.00	20.00	0.00
	Totals for dept 48-ASSESSOR	237,814.57	256,591.69	181,330.60	197,230.00	180,955.00	199,780.00
* NOTES TO BUDGET: DEPARTMENT 48 ASSESSOR							
45-51400	CONSULTING						
	NEW 3 YR. APPROVED CONTRACT						
45-52000	STATE MFG ASSMT FEE						
	NO STATE MFG FEE IN 2016 DUE TO BEING PAID IN PRIOR YEAR						

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

CITY ATTORNEY - 50

200 TRAVEL/TRAINING	<i>\$1,500</i>
Miscellaneous training classes	
400 OFFICE SUPPLIES	<i>\$150</i>
Miscellaneous office supplies needed for three employees.	
415 POSTAGE	<i>\$150</i>
Postage costs for various administrative items	
420 DUES & PUBLICATIONS	<i>\$9,100</i>
Misc. for the City Attorney and Assistant Attorney	
525 LEGAL SERVICES	<i>\$90,000</i>
Contracted legal services	
545 LEGAL NOTICES/RECORDINGS	<i>\$800</i>
Newspaper publications for projects and public hearings	
TOTAL	<i>\$101,700</i>

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
51	Fund: 10 GENERAL FUND						
	APPROPRIATIONS						
	Dept 50-ATTORNEY AND LEGAL						
	DIRECT EMPLOYEE COSTS						
10-50-41-10000	SALARIES - FULL TIME	101,792.52	101,832.92	93,253.40	85,000.00	85,000.00	90,527.00
10-50-41-10500	SALARIES - PART TIME	15,041.13	15,041.12	15,041.13	15,300.00	15,300.00	15,300.00
10-50-41-12500	CAR ALLOWANCE	1,800.00	1,800.00	1,650.00	1,800.00	1,800.00	1,800.00
10-50-41-13000	RETIREMENT	6,914.70	7,062.68	6,387.68	5,584.00	5,584.00	6,156.00
10-50-41-13500	SOCIAL SECURITY	8,895.40	8,733.33	8,153.22	7,642.00	7,835.10	8,096.00
10-50-41-15000	INSURANCE - ACTIVE HEALTH	19,000.00	19,621.99	16,812.00	16,812.00	16,812.00	16,812.00
10-50-41-16000	INSURANCE - WORKMANS COMP	708.00	580.00	428.00	424.00	424.00	252.00
10-50-41-16500	INSURANCE - DISABILITY	234.96	234.96	215.62	235.00	235.00	235.00
10-50-41-17000	INSURANCE - DENTAL	1,300.00	1,650.00	1,650.00	1,650.00	1,650.00	1,650.00
10-50-41-17500	INSURANCE - GROUP LIFE	639.04	709.14	538.16	612.00	400.00	400.00
10-50-41-18500	SECTION 125 EXPENSES	116.75	58.25	54.60	60.00	60.00	60.00
	DIRECT EMPLOYEE COSTS	156,442.50	157,324.39	144,183.81	135,119.00	135,100.10	141,288.00
	INDIRECT EMPLOYEE COSTS						
10-50-42-20000	TRAVEL/TRAINING	676.48	1,336.64	702.75	1,500.00	1,500.00	1,500.00
	INDIRECT EMPLOYEE COSTS	676.48	1,336.64	702.75	1,500.00	1,500.00	1,500.00
	SUPPLIES						
10-50-44-40000	OFFICE SUPPLIES	0.00	820.00	0.00	150.00	150.00	150.00
10-50-44-41500	POSTAGE	104.00	332.91	106.78	150.00	150.00	150.00
10-50-44-42000	DUES AND PUBLICATIONS	8,588.96	9,035.24	8,278.25	9,100.00	7,000.00	9,100.00
	SUPPLIES	8,692.96	10,188.15	8,385.03	9,400.00	7,300.00	9,400.00
	OTHER SERVICES						
10-50-45-52500	ATTORNEY/LEGAL OUTSIDE SERVICE	46,290.00	49,410.00	36,017.47	95,000.00	25,000.00	90,000.00
10-50-45-54500	LEGAL NOTICES/RECORDINGS/FILIN	964.00	759.70	237.00	1,000.00	100.00	800.00
	OTHER SERVICES	47,254.00	50,169.70	36,254.47	96,000.00	25,100.00	90,800.00
	Totals for dept 50-ATTORNEY AND LEGAL	213,065.94	219,018.88	189,526.06	242,019.00	169,000.10	242,988.00

City of Oak Creek 2017 Annual Budget Status of 2016 Goals and Objectives

Department: Community Development

Program Description

The Department of Community Development is the agency responsible for assisting the leaders and citizens of Oak Creek in defining and achieving their long-term vision for the community and its neighborhoods through the use of sound land use planning. The Department serves as the focal point for all new development proposed in the City and processes all rezoning, Official Map and Conditional Use Permit requests. The Department also serves as staff to the Plan Commission and Community Development Authority. Since 2007 the Department has taken on the additional role of Zoning Code Enforcement, as well as Parks Planning (2013).

2016 Objectives:

1. To work with the Community Development Authority, Plan Commission and Common Council to implement the recommendations of the adopted Comprehensive Plan, Lakefront Redevelopment Plan, Drexel Town Square & Civic Center plans and 27th Street plans.

Status: *Planning staff continues to reference relevant plan recommendations in its staff reports to the Plan Commission and Common Council.*

- *Planning staff is engaged as team leaders and overseers of the implementation of the Lakefront Redevelopment Action Plan.*
- *While the planning phase of Drexel Town Square concludes, staff continues to work to coordinate the multiple stakeholders participating within and adjacent to DTS. Staff also reviews all site plans against the standards of the Drexel Town Square Mixed Use Planned Development document.*
- *Although little progress has been made on the implementation of the 27th Street plans proper, staff has planned for and executed various plans and actions associated with TID 12 – IKEA that included a comprehensive plan amendment, zoning text amendment, rezoning, certified survey map and TIF project plan.*

2. To draft documents for the creation of a tax increment financing (TIF) district for the Lake Vista redevelopment project and assist as required.

Status: *Preliminary steps have been taken to gather data for a project plan for the City's thirteenth TIF district for the Lake Vista redevelopment. The formal steps to create the District will commence in the 3rd quarter of 2016.*

3. To implement a major amendment to the City's Comprehensive Plan in the 1st quarter of the year.

Status: *While Planning staff has begun initial data gathering activities, the plan itself has not been completed.*

City of Oak Creek 2017 Annual Budget

Status of 2016 Goals and Objectives

4. To process all requested zoning, land division, and Official Mapping matters within statutory time limits; to process all open records requests and interdepartmental permits and forms within statutory limits.

Status: *In 2016 (ytd) there have been 94 PZE cases initiated, broken down as follows:*

<i>Amendment to Comprehensive Plan</i>	<i>3</i>
<i>Amendment to Conditional Use</i>	<i>1</i>
<i>Amendment to Planned Unit Development</i>	<i>2</i>
<i>Basic Rezoning</i>	<i>7</i>
<i>Certified Survey Map</i>	<i>10</i>
<i>Conditional Use Permit</i>	<i>8</i>
<i>Land Use Approval</i>	<i>3</i>
<i>Landscaping Plan Approval (separate)</i>	<i>1</i>
<i>Lighting Plan Approval</i>	<i>4</i>
<i>Official Map Amendment</i>	<i>1</i>
<i>Plan Commission Consultation</i>	<i>1</i>
<i>Planned Unit Development</i>	<i>1</i>
<i>Sign Appeal</i>	<i>2</i>
<i>Sign Plan Review</i>	<i>10</i>
<i>Site Plan Review</i>	<i>32</i>
<i>Street ROW vacation</i>	<i>1</i>
<i>Temporary Use</i>	<i>3</i>
<i>Zoning Board of Appeals (variance)</i>	<i>1</i>
<i>Zoning Text Amendment</i>	<i>3</i>

5. To oversee zoning code enforcement activities for the City, and to provide a year-end report to the Council on the status of the program.

Status: *In 2016 (ytd) there have been 94 Enforcement cases initiated.*

6. To implement the Parks and Open Space Plan and to apply for funds for acquisition and development of parks as appropriate.

Status: *Park impact fees were utilized to implement Phase 3 for Abendschein Park. Additional grant funding was used to establish approximately 3 acres of prairie in Abendschein Park.*

The Park and Open Space Plan established a goal of preserving 25% of City land in permanent open space. The 18 acres at Emerald Preserve was a step towards reaching this goal. The City has added 1.25 miles to the City's bikeway system.

7. To maintain ongoing communication with elected officials and appointed officials.

Status: *Status reports are provided to the Common Council and Administration on a weekly basis.*

City of Oak Creek 2017 Annual Budget Status of 2016 Goals and Objectives

8. To monitor the function and content of the department's web page on a weekly basis.

Status: *Unfortunately this does not occur on a regular basis*

9. To provide opportunities for continuing education to staff in order to meet the accreditation requirements for the American Institute of Certified Planners (AICP).

Status: *All full time members of the Planning Department are accredited through AICP and are pursuing continuing education opportunities to maintain that certification.*

City of Oak Creek 2017 Annual Budget

Goals and Objectives

Department: Community Development

Program Description

The Department of Community Development is the agency responsible for assisting the leaders and citizens of Oak Creek in defining and achieving their long-term vision for the community and its neighborhoods through the use of sound land use planning. The Department serves as the focal point for all new development proposed in the City and processes all rezoning, Official Map and Conditional Use Permit requests. The Department also serves as staff to the Plan Commission and Community Development Authority. Since 2007 the Department has taken on the additional role of Zoning Code Enforcement, as well as Parks Planning (2013).

2017 Objectives:

1. To work with the Community Development Authority, Plan Commission and Common Council to implement the recommendations of the adopted Comprehensive Plan, Lakefront Redevelopment Plan, Drexel Town Square & Civic Center plans and 27th Street plans.
2. To draft documents for the creation of a tax increment financing (TIF) district for the Lake Vista redevelopment project and assist as required.
3. To implement a major amendment to the City's Comprehensive Plan in the 1st quarter of the year.
4. To coordinate and oversee a major update to the City's zoning code to make it more interactive and accessible to the public.
5. To process all requested zoning, land division, and Official Mapping matters within statutory time limits; to process all open records requests and interdepartmental permits and forms within statutory limits.
6. To oversee zoning code enforcement activities for the City, and to provide a year-end report to the Council on the status of the program.
7. To implement the Parks and Open Space Plan and to apply for funds for acquisition and development of parks as appropriate.
8. To maintain ongoing communication with elected officials and appointed officials.
9. To monitor the function and content of the department's web page on a regular basis.
10. To provide opportunities for continuing education to staff in order to meet the accreditation requirements for the American Institute of Certified Planners (AICP).

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

DEPARTMENT OF COMMUNITY DEVELOPMENT - 55

200 TRAVEL/TRAINING

Training of staff and members of the Department of Community Development and staff mileage reimbursement. (NOTE: continuing education credits are required to maintain AICP certification for all three department members). \$3,490

315 TELEPHONE

Mobile and long distance phone service. \$1,200

410 PRINTING AND COPYING

Cost of printing documents generated for or by the department in carrying out their duties. This includes costs associated with printing and publishing the comprehensive plan update \$1,200

415 POSTAGE

Cost of mailings generated by the department. Includes public outreach for comprehensive plan update \$1,200

420 DUES AND PUBLICATIONS

Staff membership in the American Planning Association, American Institute of Certified Planners, as well as publications for the department. \$1,550

514 CONSULTING

Continuing expenses related to the State mandated updates to the City's comprehensive plan. Staff is preparing the plan update in-house. This funding could be used for public outreach and data collection. This funding would also be used for unspecified consulting expenses that may be necessary in connection with the lakefront redevelopment and Delphi redevelopment projects. \$0

545 LEGAL NOTICES

Publication of legal notices in conjunction with City and developer initiated petitions. NOTE: the majority of these costs should be recovered by corresponding application revenue \$2,000

574 RECORDING AND REVIEW FEES

Fees for the County's review and recording of documents (which have been increased) such as certified survey maps, development agreements, deed restrictions, easements, etc. NOTE: DCD has been recording documents for other departments as well. NOTE: the majority of these costs should be recovered by corresponding application revenue \$800

600 OFFICE EQUIPMENT MAINTENANCE

Maintenance contracts on office equipment within the department. \$0

700 VEHICLE MAINTENANCE

Maintenance of vehicle for Zoning Administrator. \$0

710 GAS/OIL/FLUIDS

Zoning Administrator vehicle. \$360

TOTAL \$11,800

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 55-COMMUNITY DEVELOPMENT							
DIRECT EMPLOYEE COSTS							
10-55-41-10000 *	SALARIES - FULL TIME	190,802.40	203,186.69	175,106.55	184,461.00	184,000.00	194,600.00
10-55-41-10500	SALARIES - PART TIME	5,844.66	5,161.88	0.00	8,000.00	7,500.00	7,560.00
10-55-41-13000	RETIREMENT	13,258.38	14,695.45	11,939.63	12,702.00	12,200.00	13,253.00
10-55-41-13500	SOCIAL SECURITY	14,199.81	15,052.17	12,596.99	14,723.00	14,210.00	14,792.00
10-55-41-15000	INSURANCE - ACTIVE HEALTH	42,350.00	53,926.40	33,085.00	33,085.00	33,085.00	33,085.00
10-55-41-16000	INSURANCE - WORKMANS COMP	756.00	956.00	584.00	980.00	484.00	420.00
10-55-41-16500	INSURANCE - DISABILITY	681.36	759.74	780.28	780.00	780.00	780.00
10-55-41-17000	INSURANCE - DENTAL	2,900.00	3,520.00	3,609.00	3,609.00	3,609.00	3,609.00
10-55-41-17500	INSURANCE - GROUP LIFE	522.21	667.35	632.11	680.00	680.00	680.00
10-55-41-18000	LONGEVITY	96.00	84.00	0.00	0.00	0.00	0.00
10-55-41-18500	SECTION 125 EXPENSES	341.75	183.25	168.05	175.00	170.00	170.00
	DIRECT EMPLOYEE COSTS	271,752.57	298,192.93	238,501.61	259,195.00	256,718.00	268,949.00
INDIRECT EMPLOYEE COSTS							
10-55-42-20000	TRAVEL/TRAINING	798.00	994.19	2,360.30	3,600.00	2,735.50	3,490.00
10-55-42-20500	RECRUITMENT/TESTING/PHYSICALS	462.32	0.00	0.00	0.00	5.00	0.00
	INDIRECT EMPLOYEE COSTS	1,260.32	994.19	2,360.30	3,600.00	2,740.50	3,490.00
UTILITY COST							
10-55-43-31500	TELEPHONE	1,036.05	1,119.38	1,453.28	1,200.00	1,200.00	1,200.00
	UTILITY COST	1,036.05	1,119.38	1,453.28	1,200.00	1,200.00	1,200.00
SUPPLIES							
10-55-44-40000	OFFICE SUPPLIES	669.36	425.53	0.00	0.00	0.00	0.00
10-55-44-41000	PRINTING AND COPYING	2,233.34	740.42	497.44	1,200.00	1,200.00	1,200.00
10-55-44-41500	POSTAGE	1,195.23	1,332.00	1,448.81	1,500.00	1,171.70	1,200.00
10-55-44-42000	DUES AND PUBLICATIONS	1,160.00	1,766.50	2,060.00	1,770.00	1,770.00	1,550.00
	SUPPLIES	5,257.93	4,264.45	4,006.25	4,470.00	4,141.70	3,950.00
OTHER SERVICES							
10-55-45-51400	CONSULTING	0.00	2,332.70	0.00	6,000.00	0.00	0.00
10-55-45-54500	LEGAL NOTICES	2,300.39	2,650.14	3,389.91	2,000.00	4,348.34	2,000.00
10-55-45-57400	RECORDING AND REVIEW FEES	750.00	270.00	616.00	800.00	928.00	800.00
	OTHER SERVICES	3,050.39	5,252.84	4,005.91	8,800.00	5,276.34	2,800.00
MAINTENANCE							
10-55-46-60000	OFFICE EQUIP. MAINTENANCE	262.29	267.46	139.35	360.00	0.00	0.00
	MAINTENANCE	262.29	267.46	139.35	360.00	0.00	0.00
VEHICLES							
10-55-47-70000	VEHICLE MAINTENANCE	0.00	19.89	24.61	500.00	0.00	0.00
10-55-47-71000	GAS/OIL/FLUIDS	193.72	149.40	235.02	350.00	354.82	360.00
	VEHICLES	193.72	169.29	259.63	850.00	354.82	360.00
	Totals for dept 55-COMMUNITY DEVELOPMENT	282,813.27	310,260.54	250,726.33	278,475.00	270,431.36	280,749.00

* NOTES TO BUDGET: DEPARTMENT 55 COMMUNITY DEVELOPMENT

41-10000 SALARIES - FULL TIME

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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Fund: 10 GENERAL FUND

APPROPRIATIONS

Dept 55-COMMUNITY DEVELOPMENT

PERSONNEL COSTS IN CDA ARE CAPPED INCREASE IS NOW IN GF

City of Oak Creek 2017 Annual Budget

Department: Police

Program Description

The Police Department is charged with protecting the lives and property of the citizens of Oak Creek and visitors to the community. In order to do this, the Police Department must progressively design and execute programs of community service, crime prevention, and anti-crime education, as well as programs to identify and apprehend those who commit crimes. The Police Department has based its responses to the community in its Mission Statement and Statement of Values. Both internally and externally, the Police Department is striving to improve, and as such, is working closely with the community to define priorities. The community of Oak Creek has entrusted to the Police Department the authority and responsibility to serve the needs of the community while preserving peace and dignity and protecting the rights of all. Placing the needs of the community first, the Police Department will work toward the following goals in 2017:

Objectives - Administrative:

1. Continue to maintain the current level of technical, professional and management training offered to members of the department. Our goal is to provide approximately 6,000 hours of annual training which includes mandatory in-service training, state-required instructor re-certifications, and monthly in-house training.
2. Continue to work with the School District providing the School Resource Officer Program in both the Senior High School and Middle Schools.
 - a. Senior High School- School Resource Officers attend 100% of home football games. To provide a uniformed security presence at highly profiled events.
 - b. Senior High School- School Resource Officers attend 100% heavily populated school hosted events such as prom, homecoming parade and rival athletic events.
 - c. Senior High School- Continue to provide police presence within in the school building with focus on loitering and truancy.
 - d. Senior High School- Ensure that at least two lockdown drills with use of OCPD k-9's are conducted per school year.
 - e. Senior High School- School Resource Officer to teach in high school classrooms at least 20 times per year.
 - f. Middle Schools – Ensure that at least one lockdown drill with use of OCPD k-9's are conducted per school year at each middle school.
 - g. Middle Schools- School Resource Officer to teach in both middle schools, ten presentations to students and two to staff per year.
 - h. Middle Schools - School Resource Officer to attend 100% heavily populated events such as school dances and 8th grade graduation.
 - i. Elementary Schools- School Resource Officer to visit all seven grade schools two times per year.
3. Continue the process of the annual review of mandated department policies, which includes a yearly review and update of all General Orders and Special Orders. Implement policy and procedural changes as necessary.
4. Dispatch:
 - a. Increase Dispatch in-service training from 12 hours a year to 24 hours by utilizing the new shift rotations and continue to work on combining some Dispatch training opportunities with Patrol.
 - b. Continue to work on accurate Time System entries.
 - c. Attain full staffing levels within the Dispatch Center.
 - d. Maintain efficient and accurate Emergency Medical Dispatching (Pre-Arrival Instructions) to those in need of same for Uncontrolled Bleeding, CPR/PNB, Seizures, Pregnancy, and Choking.
 - e. Continue to work on meeting and sustaining our 1-minute fire dispatching goal.
 - f. Continue working with St Francis to create an efficient working relationship and provide the best service possible.
 - g. Implement a yearly in-service program for Communications Training Officers (CTO's), increase resources for CTO's, and seek out more train-the-trainer opportunities for CTO's.

City of Oak Creek 2017 Annual Budget

- h. Work with Bayside to improve functionality as a backup center.
 - i. Maintain on-shift training for Dispatchers by sending out news articles and short training videos via email, having Dispatchers independently complete a minimum of two exercises per month from a scenario binder, and encouraging Dispatchers to complete online CVMIC training courses during down time.
 - j. Create and implement a classroom element to the new hire training program.
 - k. Switch to the new Countywide 800 MHz P-25 radio system.
5. Clerical:
- a. Store and destroy appropriate records according to the Records Retention Ordinance.
 - b. Complete the move to NIBRS/WIBRS reporting, to be completed electronically through Phoenix.
6. Phoenix/In-Car Video/TraCS
- a. Work with IT Dept. and Phoenix to fine-tune the system to accommodate the needs of the department.
 - b. Provide the best possible audio/visual recordings for incidents that officers respond to, and have recordings archived and duplicated per open records laws in a timely manner. Look at possible changes to In-Car video and body-worn video/audio recording devices.
 - c. Ensure that the TraCS 10 system continues to function properly, including the redaction abilities, court dates, and the ability to issue any needed traffic related forms.

Objectives - Operational:

1. Continue the development of our Community Resource Program, which would include the following:
- a. Solicit donations from the local business community to support crime prevention programs in the City of Oak Creek with a donation goal of \$4,000.
 - b. Maintain or increase sponsorship and community participation levels of Oak Creek National Night Out and develop programs for year round "Special Events" sponsored by National Night Out funding.
 - c. Maintain a minimum of four community safety events (examples: Bike Rodeo, Oak Creek Health & Safety Fair, Wheaton-Franklin Hospital Family Night, and National Night Out).
 - d. Attend meetings as an active liaison in community organizations (Oak Creek National Night Out, Oak Creek Community Center, Apartment Managers Compact and Crime Stoppers) to better serve the community and to spread the crime prevention message. Meet with representatives from the Community Center quarterly to coordinate programs and coordinate services.
 - e. Maintain and promote the Property/Apartment Management Program by supporting the managers with current crime trends, crime prevention tips and the generation, monitoring and distribution of monthly calls of service to all multi-housing complexes in the City of Oak Creek while actively reaching out to inactive complexes and their managers.
 - f. Develop and sponsor educational courses for the residents of Oak Creek such as the Women's Danger Awareness and Self Defense Course, and continue the partnership with the Oak Creek Health Department and their Stepping Up program.
 - g. Promote and increase membership in the Neighborhood Watch program by sponsoring meetings in targeted areas of the community.
 - h. Work with the Information Technology department and Communications manager to segment the City off and develop a city-wide Next Door network.
 - i. Develop and maintain relationships with the Oak Creek/Franklin School District and private sector schools as a conduit for quick and effective communications on safety issues pertaining to children in the community such as Charlie Check-First and Yell and Tell safety presentations for grades 4K through 6th grade.
 - j. Promote positive police department and community interaction and dialog by developing and instituting the Coffee with a Cop and Popsicle Patrol programs.

City of Oak Creek 2017 Annual Budget

2. Continue the development of our Drug Unit, specifically the part-time Drug Unit, through the training and utilization of the Patrol Officers from all three (3) shifts who complete this unit.
 - a. Initiate and complete investigations that would lead to the acquisition of six (6) search warrants being served in conjunction with the Emergency Response Unit.
 - b. Part-time Drug Unit officers to set up and work with patrol officers in conducting special drug interdiction/investigations a minimum of three (3) separate dates.
3. The goals and objectives for the Traffic Unit include:
 - a. Maintain a minimum of 90% conviction rates in all cases involving charges of Operating While Under the Influence of an Intoxicant that are adjudicated.
 - b. Issue citations in a minimum of 80% of "reportable" traffic crashes on city streets that occur within the City.
 - c. Assign officers to specific traffic complaint areas and intersection violation enforcement throughout the year.
 - d. Individual shift Lieutenants, supervised by the Captain of Operations will monitor daily shift logs to ensure that citizens are receiving the "Guide For Citizen Contacts" brochure on all self-initiated stops.
 - e. Search for and obtain traffic grants to provide additional specialized traffic enforcement and equipment to help monitor traffic in areas where there are reported problems.
4. To continue and improve the quality of our criminal and civil investigations.
 - a. Continue monthly training for Evidence Technicians in conjunction with advanced specialized training when available. Allow time for certification testing of Evidence Technicians who want board recognized certification.
 - b. Conduct two audits of the property room—one during the first quarter and one during the third quarter.
5. To supplement the Patrol Bureau in the following areas:
 - a. Utilize the Bicycle Patrol Unit for community events such as 4th of July, high school football games and special requests for patrol.
 - b. Deploy the Bicycle Patrol Unit a minimum of 30 times, outside of the above community events, to foster a good working community-oriented relationship with the citizens of Oak Creek.
 - c. The K-9 Unit will continue proactive and self-initiated use of the dogs. K-9 Stanley will continue to transition to the new Police K-9 role. Quality, thorough training of the new unit will be conducted. A minimum of 12 hours of training time will be scheduled each month.
6. Patrol Division:
 - a. Maintain a culture of ethical behavior and professional tactical communication within the Patrol Division by having zero (0) substantiated citizen complaints.
 - b. Maintain a high level of professionalism centered on quality, thorough investigations and follow up. To measure this goal each shift lieutenant/Detective Bureau Lieutenant and the Operations Captain will monitor calls for service/investigations to track any deviation from the standards set for investigations and quality policing.
 - c. Proactive addressing of concerns, trends and problems concerning public safety in the City of Oak Creek – problem solving oriented.
 - d. Maintain a high level of officer/citizen safety, proficiency and job skills through Department In-service and roll call trainings.
 - e. Maintain an atmosphere of teamwork between all 3 shifts, the Detective Bureau and Dispatch through cooperation, planning, joint operations and intelligence sharing. This will be measured in the amount of Senior Commander Days and Lieutenants' meetings held each year. The goal is to have 3-4 Lieutenants' meetings a year.
 - f. Maintain consistency between all 3 patrol shifts in areas of protocol, tactics, discipline, evaluation and coaching of officers. This will be maintained through coordination and conferencing between shift commanders and the Captain of Operations.
 - g. Continue to train and utilize Tactical Emergency Casualty Care (TECC) in the Patrol Division.

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- h. Continue to train all officers in ALERRT (Advanced Law Enforcement Rapid Response Training) Level 1 Response Tactics and expand the use and application of the ALERRT Principles and Tactics. ALERRT will be trained a minimum of twice a year.
 - i. Continue to prepare Oak Creek Officers to be prepared to meet future challenges facing society – Improvised Explosive Devices (I.E.D.S), vehicle borne explosive devices, civil unrest, complex coordinated attacks, lone wolf style attacks, active shooter incidents, coordinated open air venue attacks (Drexel Town Square), critical infrastructure attacks.
7. Training
- a. Maintain 7 in-service training periods per year, with training to be completed on ‘UOF In-service’ days.
 - b. Maintain the minimum of 56 hours of training for sworn police personnel.
 - c. Continue with advanced training for our department trainers, who will then come and train our own personnel through the in-service and other specialized unit training.
 - d. All specialty units will submit training outlines to the training officer within 1 week of the completion of the training.

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Department: Police

Program Description

The Police Department is charged with protecting the lives and property of the citizens of Oak Creek and visitors to the community. In order to do this, the Police Department must progressively design and execute programs of community service, crime prevention, and anti-crime education, as well as programs to identify and apprehend those who commit crimes. The Police Department has based its responses to the community in its Mission Statement and Statement of Values. Both internally and externally, the Police Department is striving to improve, and as such, is working closely with the community to define priorities. The community of Oak Creek has entrusted to the Police Department the authority and responsibility to serve the needs of the community while preserving peace and dignity and protecting the rights of all. Placing the needs of the community first, the Police Department will work toward the following goals in 2016:

Objectives - Administrative:

1. Continue to maintain the current level of technical, professional and management training offered to members of the department. Our goal is to provide approximately 5,000 hours of annual training which includes mandatory in-service training, state-required instructor re-certifications, and monthly in-house training.

Status:

- a. *We currently have exceeded our goal of 5,000 training hours a year. We have 8,717 documented training hours to date, with each officer well exceeding the 24 hours required by the state in order to maintain certification as a police officer.*
- b. *We have brought six (6), highly sought-after trainings to the department. These trainings not only provide our officers with up-to-date and sometimes state-of-the-art trainings but allow several of our officers to attend free of charge.*

2. Continue to work with the School District providing the School Resource Officer Program in both the Senior High School and Middle Schools.

Status: The Department has an agreement with the School District and has two (2) officers assigned as School Resource Officers (SRO). One SRO is assigned to the high school on school days while the other splits time between both middle schools, specific programs in the elementary schools, and at the high school. The SRO's continue to work after hour school activities such as sporting events, dances and parades to help ensure safety. The SRO's provide a uniformed safety presence, teach in the classroom and are available to all students and staff for police interventions.

3. Continue the process of the annual review of mandated department policies, which includes a yearly review and update of all General Orders and Special Orders. Implement policy and procedural changes as necessary.

Status: To date, a total of 19 policies/general orders have been reviewed and updated with department personnel signing off on each. In addition, 2 new policies have been implemented—Criminal Trespass to Dwelling and Administration of Naloxone.

4. Dispatch:

- a. Increase Dispatch in-service training from 12 hours a year to 24 hours by utilizing the new shift rotations and continue to work on combining some Dispatch training opportunities with Patrol.
- b. Continue to work on accurate Time System entries.
- c. Attain full staffing levels within the Dispatch Center.
- d. Maintain efficient and accurate Emergency Medical Dispatching (Pre-Arrival Instructions) to those in need of same for Uncontrolled Bleeding, CPR/PNB, Seizures, Pregnancy, and Choking.
- e. Continue to work on meeting and sustaining our 1-minute fire dispatching goal.
- f. Continue working with St Francis to create an efficient working relationship and provide the best service possible.
- g. Implement a yearly in-service program for Communications Training Officers (CTO's), increase resources for CTO's, and seek out more train-the-trainer opportunities for CTO's.

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- h. Work with Bayside to improve functionality as a backup center.
- i. Continue on-shift training for Dispatchers by sending out news articles and short training videos via email, having Dispatchers independently complete a minimum of two exercises per month from a scenario binder, and encouraging Dispatchers to complete online CVMIC training courses during down time.

Status:

- a. *Due to staffing levels, our goal to increase annual dispatcher in-service training to 24 hours will not be met; however, as of this date, dispatcher in-service training has already reached 12 hours, with two more trainings prior to year-end. It is estimated that dispatchers will receive approximately 16 hours of internal dispatch training—4 hours more than 2015. The Dispatch Unit will also be utilizing a new work schedule so they can have more training and incorporate police and dispatch training together frequently during the year, but unfortunately the part-time dispatch plan has not been effective in producing the staffing needed in dispatch so dispatch has not been able to fully use this new schedule to gain all the training they could if all dispatch spots were filled.*
- b. *The validations team continues to review and ensure that all entries are up to date and accurate. As areas of deficiency are noted, it is shared with dispatch both as a group and on an individual basis.*
- c. *Full Dispatch staffing has not been met. The Dispatch Center has consistently had full staffing for full-timers, but struggles to fill and keep part-time positions. The Dispatch Center lost one full-time dispatcher to a Police Clerical opening and another to a Clerk of Courts opening. As full-time spots become vacant, we have been able to fill those full-time openings with existing part-timers. While part-timers have helped supplement full-time staff quicker, our staffing levels continue to fall short because part-time positions have been harder to fill and maintain.*
- d. *All pre-arrival calls are reviewed by the Dispatch Manager. Feedback, positive or negative, is provided on all calls with coaching sessions conducted as necessary.*
- e. *As of 8/11/2016, there have been 2,351 calls dispatched for Oak Creek Fire, with an average dispatch time of 47.59 seconds. As of 8/11/2016 there have been 923 calls dispatched for St Francis Fire, with an average dispatch time of 46.89 seconds.*
- f. *In the spring of 2016, the Dispatch Training Unit conducted a training that consisted of a scavenger hunt in the City of St. Francis. All groups stopped at the Police and Fire Departments for a tour and to do a meet-and-greet. This year during Fire Department ride-alongs, half of the dispatch staff will be going to St. Francis as a learning and bonding experience. Quarterly meetings are held with representatives from Police and Fire Departments along with Dispatch Supervisors. Ideas, questions, and concerns are addressed.*
- g. *This goal has not yet been accomplished. Due to staffing shortages, the Dispatch Manager and Dispatch Supervisor have been unable to work on reaching this goal as desk coverage is a main priority.*
- h. *To date, the Dispatch Manager has met twice with Bayside representatives in order to review and discuss this.*
- i. *Efforts have been increased. All dispatchers are also completing two exercises per month.*

5. Clerical:

- a. Work with Phoenix Group, Phoenix User Group and the Info. Tech. Manager to continue enhancing our computer software programs.
- b. Store and destroy appropriate records according to the Records Retention Ordinance.
- c. Complete the move to NIBRS/WIBRS reporting, to be completed electronically through Phoenix.

Status:

- a. *With no specific changes to the computer software this has maintained status. Due to the creation of the open records clerk position, training the new clerk has taken priority and many duties away from the other clerks. This new clerk handles all open records and has had to learn software to print reports, Tracs to print accident reports, a redaction program to ensure only information mandated by law is released, and software to make copies of audio and video for records requests. This process occurs on a daily basis.*
- b. *Records are destroyed per the department retention policy. Currently all reports from 2008 have been deleted and 2009 reports will not be destroyed until January 1, 2017.*
- c. *We are continuing to work with WI DOJ and Phoenix on the move to NIBR/WIBRS, and are submitting test data since the start of 2016. We are about 80% complete with this and we hope to be 'certified' to send our monthly data by the end of 2016.*

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6. Phoenix/In-Car Video/TraCS
 - a. Work with IT Dept. and Phoenix to fine-tune the system to accommodate the needs of the department.
 - b. Provide the best possible audio/visual recordings for incidents that officers respond to, and have recordings archived and duplicated per open records laws in a timely manner. Look at possible changes to In-Car video and body-worn video/audio recording devices.
 - c. Ensure that the TraCS 10 system continues to function properly, including the redaction abilities, court dates, and the ability to issue any needed traffic related forms.

Status:

- a. *This is a continuing project as the needs of the department and move towards all digital information gathering/ sending are constantly changing. We are also working in conjunction with St. Francis due to hosting their information since the Dispatch Consolidation, as well as both Fire Departments as they come online with Phoenix. We submitted 51 CRM requests to Phoenix for various updates/enhancements and 33 have been resolved so far.*
- b. *In-car video is still captured via Panasonic Arbitrator and we have been very successful with the current system. We are currently looking at several different body-worn devices for possible future implementation. With the addition of the open records clerk position, the majority of creating/ duplicating of events has been transferred to the open records clerk as a major responsibility from the four supervisors who previously handled those requests.*
- c. *TraCS 10 has been working as expected with very little issues to report. The use of electronically monitored charges, ordinances, fines and court dates assists the end-users with a cleaner more efficient work product.*

Objectives - Operational:

1. Continue the development of our Community Resource Program, which would include the following:
 - a. Solicit donations from the local business community to support crime prevention programs in the City of Oak Creek with a donation goal of \$4,000.
 - b. Maintain or increase sponsorship and community participation levels of Oak Creek National Night Out and develop programs for year round "Special Events" sponsored by National Night Out funding.
 - c. Maintain a minimum of six community safety events (examples: Bike Rodeo, Child Identification Programs, Oak Creek Health & Safety Fair, National Night Out and Crime Stoppers).
 - d. Attend meetings as an active liaison in community organizations (Oak Creek Community Center, Apartment Managers Compact and Crime Stoppers) to better serve the community and to spread the crime prevention message.
 - e. Maintain and promote the Property/Apartment Management Program by supporting the CRIME FREE Multi-Housing Program and actively pursue inactive complexes and their managers.
 - f. Develop and sponsor educational courses for the residents of Oak Creek such as the Women's Danger Awareness and Self Defense Course.
 - g. Promote and increase membership in the Neighborhood Watch /Nextdoor.com program by sponsoring meetings in targeted areas of the community.
 - h. Develop and maintain relationships with the Oak Creek/Franklin School District and private sector schools as a conduit for quick and effective communications on safety issues pertaining to children in the community.

Status:

- a. *Donations from local businesses met the goal for 2016; although, more businesses are offering donations-in-kind which has created a unique partnership whereby the Oak Creek Police Department distributes safety items free to the community. Examples would be the bicycle locks donated for the Community Bike Rodeo, gun locks and vehicle steering column locks which were distributed during Oak Creek National Night Out, and the Packer Safety Tip Cards distributed to our youth through our Patrol Officers.*
- b. *Funding and community participation to Oak Creek National Night Out increased drastically in 2016. Due to the increase in funding Oak Creek National Night Out has committed to an annual \$500 scholarship for the next 5 years to High school graduating seniors pursuing a field of study in Community Service. This scholarship was devel-*

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oped and instituted in 2016. Recipients were chosen from the Oak Creek High School National Honor Society. Additional programs for 2016 will include scheduling a free CPR class to our residents and a Red Cross Pillowcase Project for the youth, which teaches children how to handle emergencies.

- c. *In 2016 our Safety Events included Wheaton-Franklin Hospital Family Night, Oak Creek National Night Out, and the OCPD Community Bike Rodeo. We did not maintain six events for 2016 due to time constraints.*
- d. *We did meet this goal but would like improved methods as it relates to one group. We hold a meeting monthly with the Apartment Manager Group. Communication with the Crime Stoppers board has been handled through an e-mail group which is not preferred. The goal for 2017 will be to work on re-structuring this group to hold quarterly meetings for face-to-face communications. The Oak Creek Community Center has a representative with other groups but is not a regular organization that we have met with. With the goals of community involvement and interaction this will be a group to communicate as needed and minimally quarterly.*
- e. *Attendance, participation and the goal of complexes networking within their community has met and exceeded the goals for 2016. Several complexes that were inactive are regularly attending the monthly meetings. Due to the increase in attendance, meetings are now held in the Municipal Court Room. Due to a change in Wisconsin Legislation we cannot promote segments of the CRIME FREE Multi Housing program and it should be removed from the goals.*
- f. *The Women's Danger Awareness and Self Defense class is held once a year in the early spring. Time constraints and the difficulty in scheduling personnel to teach this course, makes multiple classes difficult.*
- g. *The number of households using Nextdoor has increased to 924. Although Neighborhood Watch is a great program, the citizens are gravitating to Nextdoor due to the simplicity of the program. Communication is one way with this program, but the members receive information quickly and efficiently.*
- h. *The Community Resource Bureau receives most of its requests for programming or services to the public schools through the SRO's, while private and parochial schools in the community request the majority of the Yell and Tell and Charlie Check-First Programs where they are well received.*

2. Continue the development of our Drug Unit, specifically the part-time Drug Unit, through the training and utilization of the Patrol Officers from all three (3) shifts who complete this unit.
 - a. Initiate and complete investigations that would lead to the acquisition of six (6) search warrants being served in conjunction with the Emergency Response Unit.
 - b. Part-time Drug Unit officers to set up and work with patrol officers in conducting special drug interdiction/investigations a minimum of three (3) separate dates.

Status:

- a. *The Special Investigations Unit (SIU) has acquired and served six (6) warrants to date (08/09/16).*
- b. *The SIU has worked several special assignments on all three shifts well in excess of three (3) separate dates during this past year. These special assignments were not limited to working with just OCPD patrol officers. They were also conducted, at times, with representatives from other law enforcement agencies in reference to both Oak Creek cases and cases from outside jurisdictions.*

3. The goals and objectives for the Traffic Unit include:
 - a. Maintain a minimum of 90% conviction rates in all cases involving charges of Operating While Under the Influence of an Intoxicant that are adjudicated.
 - b. Issue citations in a minimum of 70% of "reportable" multi-vehicular traffic crashes on city streets that occur within the City.
 - c. Assign officers to specific traffic complaint areas and intersection violation enforcement throughout the year.
 - d. Individual shift Lieutenants, supervised by the Captain of Operations will monitor daily shift logs to ensure that citizens are receiving the "Guide For Citizen Contacts" brochure on all self-initiated stops.
 - e. Search for and obtain traffic grants to provide additional specialized traffic enforcement and equipment to help monitor traffic in areas where there are reported problems.

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Status:

- a. *We currently have a 97% conviction rate on all OWI related charges.*
- b. *We currently have approximately 90% issuance of citations on 'reportable' accidents.*
- c. *We continue to use Phoenix Citizen Services to document and log traffic complaints. Officers are CAD'd out to RADX assignments to actively monitor these areas during times the complaints take place and the complaint is updated until it is shown that there is no longer a traffic issue in that location. The Traffic & Safety Lt. works in conjunction with the Traffic & Safety Committee to address traffic-related issues and works on ways to curb future issues.*
- d. *The shift Lt's monitor their daily activity and verify that officers are handing out Citizen Contact Guides, as they are noted by 'CCG issued' in the officer's CAD calls.*
- e. *We continue to apply for traffic grants that work within our City. We have been involved in two separate OWI enforcement grants that we schedule officers for in conjunction with state saturation dates. These dates/times are during peak OWI violation times.*

4. To continue and improve the quality of our criminal and civil investigations.

- a. Continue monthly training for Evidence Technicians in conjunction with advanced specialized training when available. Allow time for certification testing of Evidence Technicians who want board recognized certification.
- b. Conduct two audits of the property room—one during the first quarter and one during the third quarter.

Status:

- a. *The Evidence Technician Unit conducts monthly trainings that vary in content to ensure the unit is current on techniques and efficient with their tools/equipment. They also attend specialized trainings for certification as they become available. We have been continuing to host trainings so we can get more specialized training to the unit.*
- b. *The property room was audited and a full inventory during the 2nd quarter. This was pushed back from the 1st quarter due to a known upcoming personnel change with the need for a full inventory. The second audit is to be conducted in the 3rd quarter of the year.*

5. To supplement the Patrol Bureau in the following areas:

- a. Utilize the Bicycle Patrol Unit for community events such as 4th of July, high school football games and special requests for patrol.
- b. Deploy the Bicycle Patrol Unit a minimum of 30 times outside of the above community events, to foster a good working community-oriented relationship with the citizens of Oak Creek.
- c. The K-9 Unit will continue proactive and self-initiated use of the dogs. The major goal for 2016 will be to integrate the new K-9 handler and canine into their new roles. Quality, thorough training of the new unit will be conducted. A minimum of 12 hours of training time will be scheduled each month.

Status:

- a. *The Bicycle Patrol Unit has been amply represented at every community event, sometimes at the expense of overtime.*
- b. *The Bike Unit has been deployed less than 30 times, due to staffing issues, and several trainings that were scheduled had to be cancelled due to items that came up. We did host an IPMBA class in July, putting our three newest members through their certification.*
- c. *The K-9 Unit has remained very active, on patrol, with the ERU, with the training unit, and with the SIU. The new K-9, Stanley, has transitioned nicely and there are no foreseen problems with him. The goal of 12 hours a month has been met, oftentimes more than 12 hours with on-shift trainings.*

6. Patrol Division:

- a. Maintain a culture of ethical behavior and professional tactical communication within the Patrol Division.
- b. Maintain a high level of professionalism centered on quality, thorough investigations and follow up.
- c. Proactive addressing of concerns, trends and problems concerning public safety in the City of Oak Creek – problem solving oriented.

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- d. Maintain a high level of officer/citizen safety, proficiency and job skills through Department In-service and roll call trainings.
- e. Maintain an atmosphere of teamwork between all 3 shifts, the Detective Bureau and Dispatch through cooperation, planning, joint operations and intelligence sharing.
- f. Maintain consistency between all 3 patrol shifts in areas of protocol, tactics, discipline, evaluation and coaching of officers. This will be maintained through coordination and conferencing between shift commanders and the Captain of Operations.
- g. Fully implement Tactical Emergency Casualty Care (TECC) in the Patrol Division.
- h. Train and certify all officers in ALERRT (Advanced Law Enforcement Rapid Response Training) Level 1 Response Tactics.
- i. Continue to prepare Oak Creek Officers to be prepared to meet future challenges facing society – Improvised Explosive Devices (I.E.D.S), vehicle borne explosive devices, civil unrest, complex coordinated attacks, lone wolf style attacks, active shooter incidents, coordinated open air venue attacks (Drexel Town Square), critical infrastructure attacks.

Status:

- a. *This standard continues to be the bedrock of our Police Department. Supervisors monitor and go to calls in person to ensure our officers are maintaining standards. The ethical and professional behavior is not demonstrated solely by word of mouth and training, it is also modeled by supervisors and reinforced each and every day in their behaviors from the top down. Proper communication that is founded in both respect and transparency is what the Department trains, practices and enforces. These concepts and beliefs are reinforced during monthly in-service training, supervisor monitoring of citizen contacts, behavior modeling by supervisors and trainers for proper police conduct.*
- b. *Supervisors, along with the Operations Captain, review logs and calls for service daily to ensure that quality, professional police investigations are conducted.*
- c. *As stated above, Problem Solving Policing (P.S.P.) is a pillar within the patrol division and focuses on addressing trend and problems and reducing the need for police intervention. Officers and Supervisors regularly address reoccurring problems with detailed plans to meet with all involved and address core issues to truly deal with the core causes and not just put a band aid on it. There are currently two active P.S.P locations as all of the others have been closed due to complete reduction in calls for service originating from them.*
- d. *The monthly In-service training has increased the amount of DAAT and Firearms training along with numerous other job-related topics and trainings that are covered. All officers and dispatchers receive regular on-shift training (roll call training) to continue learning but also reduce costs. Officers and Supervisors research improvements in equipment and response tactics to heighten officers and dispatchers abilities to respond. Supervisors regularly attend external ICS and command training along with staff meeting table tops to sharpen their abilities.*
- e. *All three shifts receive the same on-shift training to ensure they are all operating within the same parameters. Shift Supervisors from all shifts and the Detective Bureau regularly collaborate on assignments and operations plans to ensure a teamwork culture. All three shift lieutenants, the Detective Bureau Lieutenant, and the Dispatch Manager meet during periodic Lieutenants' meetings to ensure coordination, collaboration and consistency to date we have had 3 Lieutenants Meeting and will have at least one or two more before years end.*
- f. *All three shift Lieutenants run their shift activities, discipline and crime trends through the Operations Captain to ensure consistency from shift to shift. Lieutenants' meetings are conducted to maintain lines of communication and consistency. Each shift receives the same on-shift and in-service training. Shift supervisors regularly work together in the formation of operations plans and details to maintain Department-wide teamwork and an efficient and effective use of resources.*
- g. *Tactical Emergency Casualty Care (TECC) has been taught to all officers and dispatchers at the Oak Creek Police Department along with regular refreshers applied within scenario training so officers can apply these adjuncts within the context of when and how officers will use these lifesaving tools in their assignments. Once a month officers also conduct a timed 20-second drill in roll call in which they have to properly apply a tourniquet on an identified self or partner body part.*
- h. *All officers at the Oak Creek Police Department, along with 200+ surrounding officers, have been trained in ALERRT. Several refresher trainings have also been conducted and will continue to be conducted to keep the principles and tactic fresh.*
- i. *Police training, both internally (Oak Creek Police In-Service), and external training will continue focus on the current and future threats consisting of I.E.D.'s, complex coordinated assaults, active shooter, car bomb and suicide bombing, as well as open-air mass assaults.*

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7. Within the first three months of 2016, the following listed specialty units—Crisis Negotiators, Emergency Response Unit, Evidence Technician Unit, Field Training Officers and Use of Force Officers—will be required to provide Goals and Objectives related to the Unit's operation to the Chief's Office. At the end of 2016, Unit Commanders will forward to the Chief's Office a written report of the outcome of their submitted Goals and Objectives. The written report itself is for police administrative review only.

Status: Goals have been forwarded to the appropriate captains and the office of the Chief as a part of the standard operating procedures of these units.

8. Department In-Service

- a. Maintain 7 in-service training periods per year, with training to be completed on "UOF In-service" days.
- b. Maintain the minimum of 56 hours of training for sworn police personnel.
- c. Continue with advanced training for our department trainers, who will then come and train our own personnel through the in-service and other specialized unit training.

Status:

- a. *We have been maintaining the 7 in-service training periods but needed to reduce the classes from 4 to 3 due to holidays falling on the training days.*
- b. *To date each of our officers are over the goal of 56 hours training hours.*
- c. *We not only continue to train our trainers in the latest specialized training but have looked to bring in outside trainers to better help and meet our goals.*

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Departmental Detail Information

POLICE DEPARTMENT - 60

200 TRAVEL / TRAINING

\$30,500

This requested amount provides monies to be used for advanced training by all department staff in specialized fields as assigned by the Chief in the department's effort to meet the needs of the department and the community. Of particular importance is the fact that non-sworn employee training costs are not offset by state funds.

Types of training that this line item would fund would include, but are not limited to: Int'l Assn. of Chiefs of Police Conference, Wisc. Chiefs of Police Conference, Attorney General's Conference, Wisc. Traffic & Safety Officers' Conference, Wisc. Emergency Management Assn., specialized computer and dispatch training including yearly dispatcher in-service training), training for fire dispatching, Wisc. Narcotics Officers' Annual Conference/training, Wisc. Arson Investigators' Training, K-9 handler training, specialized schools in evidence collection, fingerprinting, TIME system certification and re-certification, narcotics investigation and interdiction, intoximeter and preliminary breath test training, supervisory and management training for first line supervisors/senior staff, specialized firearms training, hostage negotiation and SWAT training, unfunded State certifications (i.e., D.A.A.T.--\$1,000), as well as any updates required.

Training also includes Wisc. Juvenile Officers' Conference, Midwest Gang Investigators' Conference, gunsmithing school, Wisc. Tactical Officers' Assn. Conference, Emergency Response Unit in-service, UCR training and update training as required, and S.R.O. in-service/training. This line item also funds the mandatory, annual, in-house, in-service training for all sworn personnel. It covers unanticipated travel costs for major investigations not covered by the D.A.'s Office. It also includes payment for mileage for the use of any personal vehicle to attend specialized training and meal allowances set at \$45/day per employee.

205 RECRUITMENT / TESTING / PHYSICALS

\$16,500

This line item funds any anticipated costs not covered in the Police & Fire Commission's budget for advertising, in-house testing, psychological testing, and physical exams for entry level personnel and/or those going through the promotional process, as well as fitness-for-duty physicals. In 2017, the Department will be running a Lieutenant and Sergeant promotional process (\$3,750). In addition, the Department will be developing two (2) Police Officer eligibility lists (\$7,000) and two (2) Dispatcher eligibility lists (\$4,500), which includes the setup/data export fees for the online application process. This line item also covers costs associated with random drug testing (\$3,000), mandatory hearing tests (\$1,400), and bi-annual lead testing (\$1,500). This line item also includes expenses incurred by the Department's Recruitment Team including recruitment flyers (\$1,000).

210 EXPENSE ALLOWANCE

\$1,000

This line item would fund costs associated with the Department's hosting of meetings and training sessions, which includes but is not limited to, the purchase of refreshments.

215 UNIFORMS & CLOTHING

\$7,500

This line item covers the cost of outfitting new officers (\$3,000/ea., which includes the purchase of uniforms [\$300 max], badges, leather, reflective traffic vests, body armor [\$600] and weapons [\$800]). It also covers the cost of outfitting new dispatchers. Also included in this line item are dress uniforms for newly promoted Captains/Lieutenants/Sergeants; specialty uniforms for the Honor Guard (\$2,000), bicycle patrol unit, trainers, vehicle maintenance uniforms, and unanticipated body armor and ballistic helmet replacements. It also includes costs for dry-cleaning Honor Guard uniforms.

220 TUITION REIMBURSEMENT

\$18,000

This line item would provide funding for tuition reimbursement as mandated under the current OCPPA labor contract for officers(45) @ \$285/ea. (\$12,825). Also provides funding for non-union staff for undergraduate/graduate/masters programs as outlined in specific academic plan submittals (\$6,000).

225 RECOGNITION

\$3,000

This line item would allow funding for the Department's annual Awards Ceremony in addition to memorials, flowers, plaques and commemorative items.

300 ELECTRICITY	\$81,000
Allows for funding for lighting and cooling components within the Police Department. Also funds exterior lighting and other normal uses of electricity. This budget estimate reflects a 3% increase over last year's expenditures as instructed by the Finance Department.	
305 WATER & SEWER	\$4,000
Covers the cost of water and sewer utilities provided. Rates are anticipated to remain the same for 2017.	
310 NATURAL GAS	\$40,000
Covers the cost of heating the Police Department facility and garage. This budget estimate reflects a 7% increase over last year's expenditures as instructed by the Finance Department.	
315 TELEPHONE	\$63,000
Covers the cost of telephone service for the Department, including A.T.&T. (\$31,200), Verizon (\$27,120), and anticipated costs for phone line repairs/equipment costs (\$5,000), cell phone repairs/replacements/equipment needs, E911 wireless trunk line costs (\$200/mo.), annual logger maintenance agreement (\$3,840), and monthly WPS (Wireless Priority Service) costs (\$.70/min.).	
400 OFFICE SUPPLIES	\$9,500
Covers the cost of necessary office supplies to run the Police Department including, but not limited to, paper, pens, copy & fax machine supplies, computer supplies, filing systems, costs for in-house printing of forms, and various other supplies needed to support the department's office and clerical functions.	
410 PRINTING AND COPYING	\$4,500
This line item would cover the cost of printing materials--primarily forms, brochures, etc.--by outside printing services.	
415 POSTAGE	\$3,500
Covers the cost of mailing blood/urine samples to the state, certified mail for the Detective Bureau, shipping of weapons for repairs, and all other office/clerical postage requirements of the Department.	
420 DUES AND PUBLICATIONS	\$5,500
Covers the cost of dues to several associations including the IACP, WCPA, Wisc. Juvenile Officers Assn., Int'l Juvenile Officers' Assn., Milw. Co. Law Enf. Exec. Assn., Wisc. Chapter of Arson Investigators, Wisc. & Int'l Assn. for Identification, and Nat'l Assn. for SWAT Personnel. It also covers the cost of several publications including the Physician's Desk Reference, Nat'l Directory of Law Enforcement Administrators, Dispatcher Monthly magazine, WI Bar Assn. dues, Motor Vehicle Registration and Driver License Registration on CD ROM, Secure USA database subscription (\$1,000), Wisc. State Statutes (\$120/set), "Selected Excerpts from Wisc. Statutes" and "Wisc. Uniform State Traffic Schedule", ALPRS annual fee (\$100), and local government and reference books as required to update the department's library. Also included are the fees for department members to have access to an outdoor shooting range.	
425 ADVERTISING AND PROMOTIONS	\$4,500
Covers the costs related to Department promotions, including the continuation of the Department's Citizens' Academy Programs, miscellaneous promotional t-shirts/hats, challenge coins, and other items, and a department group picture every 5 years (\$2,000).	
426 CRIME PREVENTION	\$9,000
Covers the cost of materials, mass mailings, education, and training to operate numerous programs within the Department's Crime Prevention Unit. Some of these would include: Neighborhood Watch Program (including block captains' recognition/awards), home safety programs, drug awareness programs, bicycle safety program and National Night Out.	
440 MEDICAL AND SAFETY	\$5,500
Covers the cost of emergency blankets, antimicrobial wipes, disinfectants, medical gloves, fingerprint gloves, bandages, CPR pocket masks, N95 masks, splints, C-collars, first aid kits, jail biohazard response kit, ERU trauma kit, biohazard spill/clean-up kits, NARCAN, and other miscellaneous supplies required to comply with the federal OSHA requirements for bloodborne pathogens, as well as supplies/maintenance and purchase of automated external defibrillators and safety shoes/glasses/respirators for fleet mechanic, and infectious control disease consultant fees (1-2/yr @ \$200/exposure).	

460 MINOR EQUIPMENT	\$5,000
This line item would cover the costs associated with both anticipated and unanticipated smaller office equipment/furniture purchases/replacements/repairs, including file cabinets, office chairs, etc.	
470 AUDIO VISUAL / PHOTO SUPPLIES	\$2,500
Covers the cost of all photo and audio visual supplies, updates, repairs and replacement of all department/squad cameras, as well as the cost for CD's & DVD's for the mandated digital recording of interviews/in-car videos.	
480 FIRE EQUIPMENT	\$1,000
This line item would cover the costs associated with the inspection/recharging/replacement of fire extinguishers for department vehicles and throughout the building, including the purchase of fire suppression tools..	
485 POLICE EQUIPMENT	\$17,000
This line item will cover costs for the purchase/replacement of needed police equipment, including radar/laser units, annual equipment updates, fingerprint-related items, the replacement of drug testing kits (\$1,000), D.A.A.T. training equipment/maintenance (\$2,000), evidence tech supplies (\$1,000), arson investigator supplies, crisis negotiator equipment, flares (\$3,500), speed signs, replacement bicycle patrol equipment, stop sticks, ballistic helmets, gas masks/filters, etc.	
486 AMMUNITION / ARMORY	\$21,000
This line item would cover the costs of replacement and/or updates in OC spray as well as the purchase of ammunition, less lethal rounds--i.e., bean bag (+\$1,000 for qualification rounds), taser cartridges (+\$2,000 for annual certification rounds), and simunition equipment--targets, non-lead based ammunition, match-grade sniper ammunition and all other range and firearm-related supplies.	
486.10 ERU EQUIPMENT	\$10,000
This line item would cover costs associated with the purchase of specialty ERU equipment including chemical agents, distraction devices, replacement explosive entry explosives, specialty ammunition for the 37mm Sage weapon, and specialty uniforms, as well as sniper team needs for 15 ERU members, 5 TEMS members and 2 K-9 members.	
487 POLICE AUXILIARY	\$1,500
This line item would cover the cost of replacement and new uniforms for auxiliary police officers, including the cost for in-service training (\$300+), and annual service awards.	
488 POLICE SPECIAL OPERATIONS	\$3,000
This line item would allow funding to be utilized to work specific drug investigations within the City. Specifically, to fund the purchase, when required, of controlled substances, the development of confidential sources of information, and the purchase of necessary equipment. Also included are costs associated with subpoenaed telephone/financial records and activation fees for the Drug Unit GPS device.	
488.10 DWI ENFORCEMENT	\$800
This line item would cover the costs associated with DWI enforcement, including blood draws by hospital personnel of DWI subjects, towing of DWI court-ordered seized vehicles and the requirement to title seized vehicles prior to being sold at auction.	
490 POLICE VEHICLES	\$150,000
This line item will cover the purchase of four (4) vehicles to replace four (4) police vehicles.	
490.10 POLICE VEHICLES EQUIPMENT	\$15,000
This line item will cover the costs associated with equipping replacement squads. NOTE: 4 replacement vehicles are needed in 2017-- 3 of which will be Fords; some equip from the Chevys will not transition into the Fords. Costs include, but is not limited to, registration/title, graphics (@ \$1,200/ea.), a radio (@ \$4,950), computer w/phone card (@ \$4,500), siren (@ \$800), emergency lights (\$3,000), security partition (\$400), shotgun/rifle mounts (@ \$500), molded seat (@ \$1,200), center consoles/computer mounts (@ \$900), pushbar (@ \$350), radar unit (@ \$1,900), Taser unit (@ \$800), squad rifle (@ \$1,800), shotgun (@ \$550), less lethal (orange stock) shotgun (@ \$600), stop sticks (@ \$500), AED (@ \$1,200), first aid kits (@ \$250), Tahoe trunk vaults (@ \$2,000), K-9 insert (@ \$2,500), in-car video equipment (@ \$5,000), Opticom units (@ \$500), and citation printer (@ \$250), printer box (@ \$200) and ballistic carrier/plate (@\$600). (Total cost to equip an <u>additional</u> new squad = \$32,000; costs for 2017 are for transitioning only as no squads are being <u>added</u> to the fleet.)	

493 CANINE OPERATIONS	\$4,500
This line item covers the costs for the K-9 units, including food, veterinarian services, supplies and equipment and medical insurance.	
495 MISCELLANEOUS	\$3,500
This line item covers the costs for notary fees, downtown court parking fees, prisoner costs (\$500), costs for requested transcripts for appealed cases, Spanish translation of Dept. documents/forms/brochures, CDL renewals, evidentiary towing (\$500), paper shredding service (\$675), towel service, various paper products (plates/cups/napkins), plastic utensils, as well as other miscellaneous operating expenses.	
525 ATTORNEY / LEGAL	\$25,000
Covers the cost of legal representation in cases where the City Attorney cannot represent the Department in personnel issues. This line item also covers the cost of the City's labor attorney in those management/labor disputes that are handled by the City's labor attorney, as well as any specialized legal work that may be required.	
600 OFFICE EQUIPMENT MAINTENANCE	\$10,000
Includes the cost of maintenance contracts for current copy machines, cash registers, dictation system and other miscellaneous service contracts on office equipment. Also includes costs for maintenance/repair of fax machines and other office equipment not covered under a service contract.	
610 RADIO EQUIPMENT / MAINTENANCE	\$27,000
Covers the cost for service contracts (\$9,400 for radio consoles) and all required repairs/replacements of all radio and MDC communication equipment within the Department and its vehicles, as well as the Department's logger machine and any dispatch-related costs (i.e., headsets, etc.).	
615 GROUNDS MAINTENANCE	\$7,000
This line item covers the costs of improvements and maintenance as needed for the exterior grounds of the Department, including lawn maintenance (fertilizing/weed feed @ \$1,000), track maintenance and pond maintenance (\$2,500), canopy lights, parking lot light pole ballasts (\$160/ea.), outside building lights (14 @ \$100/ea.), eagle statue lights/ballasts (4@\$70/ea.). It also covers any purchase of or repairs to equipment used to maintain the exterior grounds of the Department.	
620 BUILDING MAINTENANCE	\$22,383
This line item will cover the necessary repairs and maintenance for the Department's building, including the heating and air conditioning units, building security system (cameras and door locks), mnt. supplies, painting of both the interior and exterior of the building, yearly sprinkler system inspections (\$700), 5-yr inspection/flushing of sprinkler system (\$1,000), yearly fire alarm inspections (\$3,200), carpet replacement as needed, reader board repairs, etc.	
700 VEHICLE MAINTENANCE	\$32,000
Covers the cost of the maintenance of all police vehicles, including necessary parts and supplies, the replacement of damaged squad decals/graphics, the yearly updates on the diagnostic scanner (\$800), as well as updates/replacement of tools required to maintain the vehicles. Also covers costs for damage to squads not covered by insurance (below \$5,000 deductible).	
705 EQUIPMENT MAINTENANCE	\$6,000
This line item would cover the cost of the maintenance of the emergency generator and other specialized equipment used by the Department, including radar maintenance/certifications and fire alarm system repairs/batteries for fire alarm system. Also covers the cost of mandatory leak testing for fuel storage tanks and costs associated with the maintenance/cleaning of the range--annual range air quality testing and range trap cleaning service (\$5,000).	
710 GAS AND OIL	\$170,000
Covers the cost of an estimated usage of 50,000 gallons of gasoline at an estimated cost of \$3.50 per gallon, and the required motor oil (152 gallons @ \$9.80/gal.) and transmission oil (2-55gal. drums @ \$18.25/gal.) used by the Department's fleet. Also includes the cost for fuel oil for the generator (1,100 gals. @ \$3.3496/gal. + delivery @ \$.099/gal.).	
715 TIRES	\$10,000
Covers the cost of tires for all department vehicles, including snow tires for winter use and speed rated tires as required.	
TOTAL	\$850,683

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 60-POLICE DEPARTMENT							
DIRECT EMPLOYEE COSTS							
10-60-41-10000	SALARIES - FULL TIME	4,740,784.36	4,706,506.41	4,240,446.95	4,490,439.00	4,122,853.08	4,555,031.00
10-60-41-10500	SALARIES - PART TIME	98,475.41	95,712.75	22,280.54	135,588.00	50,000.00	115,542.00
10-60-41-11000	SALARIES - OVERTIME	315,788.75	279,246.35	238,849.65	245,000.00	240,000.00	245,000.00
10-60-41-11500	SALARIES - HOLIDAY PAY	60,884.36	50,919.28	52,884.82	73,500.00	60,000.00	63,700.00
10-60-41-13000 *	RETIREMENT	770,481.99	563,132.17	482,577.59	455,167.00	457,730.30	568,481.00
10-60-41-13500	SOCIAL SECURITY	390,765.72	383,305.93	343,284.43	361,654.00	349,690.38	353,474.00
10-60-41-14500	UNEMPLOYMENT COMPENSATION	9,404.24	7,091.18	0.00	0.00	0.00	0.00
10-60-41-15000	INSURANCE - ACTIVE HEALTH	1,066,044.00	1,107,959.96	933,888.00	933,888.00	933,888.00	933,888.00
10-60-41-16000	INSURANCE - WORKMANS COMP	155,710.24	188,877.36	166,177.38	144,636.00	144,636.00	128,848.00
10-60-41-16500	INSURANCE - DISABILITY	16,572.95	16,233.39	16,826.85	13,586.00	13,586.00	13,586.00
10-60-41-17000	INSURANCE - DENTAL	73,186.40	90,377.56	74,059.58	75,571.00	75,571.00	75,571.00
10-60-41-17500	INSURANCE - GROUP LIFE	4,919.02	5,863.64	6,361.56	5,365.00	5,365.00	5,365.00
10-60-41-18000	LONGEVITY	17,166.40	9,030.70	8,555.40	8,301.00	8,301.00	8,301.00
10-60-41-18500	SECTION 125 EXPENSES	4,534.57	1,817.61	2,115.63	1,176.00	1,176.00	1,176.00
	DIRECT EMPLOYEE COSTS	7,724,718.41	7,506,074.29	6,588,308.38	6,943,871.00	6,462,796.76	7,067,963.00
INDIRECT EMPLOYEE COSTS							
10-60-42-20000	TRAVEL/TRAINING	35,470.37	27,676.64	33,738.75	28,975.00	33,725.00	28,875.00
10-60-42-20500	RECRUITMENT/TESTING/PHYSICALS	20,008.63	26,520.14	23,974.68	13,775.00	17,100.00	15,450.00
10-60-42-21000	EXPENSE ALLOWANCE	746.64	485.21	1,453.75	950.00	950.00	950.00
10-60-42-21500	UNIFORM/CLOTHING	7,205.78	6,070.68	8,850.85	5,225.00	3,800.00	7,100.00
10-60-42-22000	TUITION REIMBURSEMENT	18,772.46	13,566.57	17,610.09	19,000.00	3,800.00	17,100.00
10-60-42-22500	RECOGNITION	5,943.15	2,142.96	3,259.87	2,850.00	5,225.00	2,850.00
	INDIRECT EMPLOYEE COSTS	88,147.03	76,462.20	88,887.99	70,775.00	64,600.00	72,325.00
UTILITY COST							
10-60-43-30000	ELECTRICITY	79,797.05	75,922.37	34,933.00	74,651.00	74,651.00	76,950.00
10-60-43-30500	WATER AND SEWER	2,540.20	2,610.75	2,856.50	3,800.00	3,800.00	3,800.00
10-60-43-31000	NATURAL GAS	27,335.11	38,014.19	8,757.16	41,800.00	19,000.00	38,000.00
10-60-43-31500	TELEPHONE	44,155.77	40,847.67	54,960.29	43,700.00	78,375.00	59,850.00
	UTILITY COST	153,828.13	157,394.98	101,506.95	163,951.00	175,826.00	178,600.00
SUPPLIES							
10-60-44-40000	OFFICE SUPPLIES	7,841.54	11,100.58	8,269.65	11,400.00	11,400.00	8,900.00
10-60-44-41000	PRINTING AND COPYING	2,463.16	2,227.17	3,791.45	4,275.00	4,275.00	4,275.00
10-60-44-41500	POSTAGE	3,297.91	3,467.60	2,962.07	3,325.00	3,325.00	3,325.00
10-60-44-42000	DUES AND PUBLICATIONS	3,579.88	5,014.29	4,320.86	5,225.00	5,225.00	5,225.00
10-60-44-42500	ADVERTISING AND PROMOTIONS	0.00	44.17	0.00	4,275.00	4,275.00	4,275.00
10-60-44-42600	CRIME PREVENTION	7,222.88	8,378.95	8,323.74	8,550.00	8,550.00	8,550.00
10-60-44-44000	MEDICAL & SAFETY	5,639.75	2,540.08	3,428.09	5,225.00	7,600.00	5,225.00
10-60-44-46000	MINOR EQUIPMENT	5,039.97	4,516.37	260.25	4,750.00	4,750.00	4,750.00
10-60-44-47000	AUDIO VISUAL/PHOTO SUPPLIES	583.83	842.50	4,650.27	2,375.00	2,375.00	2,375.00
10-60-44-48000	FIRE EQUIPMENT	503.97	929.28	542.45	713.00	1,045.00	950.00
10-60-44-48500	POLICE EQUIPMENT	9,806.61	10,703.84	12,824.72	16,150.00	16,150.00	16,150.00
10-60-44-48600	AMMUNITION & ARMORY OPERATION	19,426.36	12,952.89	20,608.70	19,950.00	19,950.00	19,950.00
10-60-44-48610	ERU EQUIPMENT	9,166.24	8,460.05	8,825.07	9,500.00	9,500.00	9,500.00
10-60-44-48700	POLICE AUXILIARY	992.54	13.44	1,394.83	1,425.00	1,425.00	1,425.00
10-60-44-48800	POLICE SPECIAL OPERATIONS	3,636.04	3,274.78	2,457.59	3,800.00	2,850.00	2,850.00
10-60-44-48810	DWI ENFORCEMENT	342.00	615.88	752.68	380.00	617.50	760.00
10-60-44-49000	POLICE VEHICLES	145,280.65	167,294.05	119,620.20	142,500.00	173,850.00	142,500.00
10-60-44-49010	POLICE VEHICLES EQUIPMENT	15,907.78	15,089.93	15,631.88	14,250.00	40,850.00	14,250.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
79	Fund: 10 GENERAL FUND						
	APPROPRIATIONS						
	Dept 60-POLICE DEPARTMENT						
	SUPPLIES						
10-60-44-49300	CANINE OPERATIONS	3,561.64	2,906.89	3,978.79	4,275.00	4,275.00	4,275.00
10-60-44-49500	MISCELLANEOUS	1,615.00	2,604.95	1,966.42	3,325.00	3,325.00	3,325.00
	SUPPLIES	245,907.75	262,977.69	224,609.71	265,668.00	325,612.50	262,835.00
	OTHER SERVICES						
10-60-45-50100 *	BAIL BOND	(228.00)	(1,847.20)	(6,978.26)	0.00	0.00	0.00
10-60-45-52500	ATTORNEY/LEGAL	52,369.36	61,747.90	33,615.40	23,750.00	14,250.00	23,750.00
	OTHER SERVICES	52,141.36	59,900.70	26,637.14	23,750.00	14,250.00	23,750.00
	MAINTENANCE						
10-60-46-60000	OFFICE EQUIP. MAINTENANCE	5,208.14	7,026.67	9,020.67	12,065.00	12,065.00	9,365.00
10-60-46-61000	RADIO MAINTENANCE	21,139.46	15,864.04	47,098.34	25,650.00	25,650.00	25,600.00
10-60-46-61500	GROUNDS MAINTENANCE	11,178.55	6,952.97	7,915.32	6,650.00	6,650.00	6,650.00
10-60-46-62000	BUILDING MAINTENANCE	21,331.25	47,726.75	38,016.89	20,000.00	22,160.65	20,000.00
	MAINTENANCE	58,857.40	77,570.43	102,051.22	64,365.00	66,525.65	61,615.00
	VEHICLES						
10-60-47-70000	VEHICLE MAINTENANCE	26,572.20	19,272.60	23,344.95	30,400.00	30,400.00	30,400.00
10-60-47-70500	EQUIP MAINT/FIRE RANGE REPAIRS	2,435.59	6,093.51	5,408.47	2,500.00	5,700.00	5,700.00
10-60-47-71000	GAS AND OIL	154,217.49	143,515.06	106,133.66	171,000.00	104,500.00	161,500.00
10-60-47-71500	TIRES	7,509.64	9,418.68	9,336.33	9,500.00	9,500.00	9,500.00
	VEHICLES	190,734.92	178,299.85	144,223.41	213,400.00	150,100.00	207,100.00
	Totals for dept 60-POLICE DEPARTMENT	8,514,335.00	8,318,680.14	7,276,224.80	7,745,780.00	7,259,710.91	7,874,188.00

* NOTES TO BUDGET: DEPARTMENT 60 POLICE DEPARTMENT

41-13000

RETIREMENT

3% WRS INCREASE ON DUTY DISABILITY

45-50100

BAIL BOND

BAIL BONDS WERE MOVED TO MUNICIPAL COURT BUDGET

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

MUNICIPAL COURT - 61

200 TRAVEL/TRAINING	<i>\$1,750</i>
Miscellaneous training classes for employees and mileage reimbursement.	
205 RECRUITMENT/PHYSICALS	<i>\$250</i>
Costs associated with recruitment and hiring of an employee.	
215 UNIFORMS AND CLOTHING	<i>\$500</i>
Coverage for clothing	
220 TUITION REIMBURSEMENT	<i>\$570</i>
City policy tuition reimbursement	
400 OFFICE SUPPLIES	<i>\$1,750</i>
Miscellaneous office supplies needed for three employees.	
405 COMPUTER HARDWARE SOFTWARE	<i>\$750</i>
410 PRINTING AND COPYING	<i>\$2,000</i>
Administrative printing and copying	
415 POSTAGE	<i>\$2,500</i>
Postage costs for various administrative items	
420 DUES & PUBLICATIONS	<i>\$1,250</i>
Court Clerk Assoc, Judges Assoc.	
460 MINOR EQUIPMENT	<i>\$150</i>
Office items	
500 COUNTY PRISONER FEES	<i>\$25,000</i>
Fees paid to county jail	
501 BAIL BOND	<i>\$15,000</i>
Moved from Police Budget	
525 LEGAL SERVICES	<i>\$500</i>
Legal specific to the Court	
595 MISCELLANEOUS	<i>\$800</i>
Expenses not covered by specific categories.	
600 OFFICE EQUIPMENT MAINTENANCE	<i>\$0</i>
Copier and typewriter maintenance.	
TOTAL	<i>\$52,770</i>

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
81							
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 61-MUNICIPAL COURT							
DIRECT EMPLOYEE COSTS							
10-61-41-10000	SALARIES, FULL TIME	82,557.72	91,479.82	100,277.22	94,977.00	94,009.02	95,177.00
10-61-41-10500	SALARIES, PART TIME	25,643.87	22,551.26	18,094.08	35,560.00	35,000.00	35,350.00
10-61-41-11000	SALARIES, OVERTIME	232.43	0.00	0.00	500.00	0.00	500.00
10-61-41-13000	RETIREMENT	5,641.77	6,401.53	6,363.08	7,229.00	6,241.84	7,469.00
10-61-41-13500	SOCIAL SECURITY	8,353.78	8,661.27	9,213.54	9,986.00	9,002.30	9,890.00
10-61-41-14500	UNEMPLOYMENT COMPENSATION	4,445.48	0.00	0.00	0.00	0.00	0.00
10-61-41-15000	HEALTH INSURANCE	28,000.00	10,317.67	5,343.00	5,343.00	5,343.00	5,343.00
10-61-41-16500	INSURANCE, DISABILITY	293.70	430.76	431.24	470.00	435.00	435.00
10-61-41-17000	DENTAL INSURANCE	1,670.00	525.00	1,090.00	1,090.00	1,090.00	1,090.00
10-61-41-17500	GROUP LIFE INSURANCE	40.72	93.15	110.40	95.00	115.00	115.00
10-61-41-18000	LONGEVITY	195.00	300.00	300.00	300.00	300.00	300.00
10-61-41-18500	SECTION 125 ADMINISTRATION	0.00	0.00	0.00	0.00	35.40	36.00
	DIRECT EMPLOYEE COSTS	157,074.47	140,760.46	141,222.56	155,550.00	151,571.56	155,705.00
INDIRECT EMPLOYEE COSTS							
10-61-42-20000	TRAINING/TRAVEL	1,295.96	1,311.39	1,519.24	1,500.00	1,500.00	1,750.00
10-61-42-20500	RECRUITMENT/TESTING/PHYSICALS	125.00	0.00	0.00	500.00	250.00	250.00
10-61-42-21500	UNIFORMS/CLOTHING	134.68	135.87	19.01	500.00	150.00	500.00
10-61-42-22000	TUITION REIMBURSEMENT	0.00	0.00	0.00	570.00	0.00	570.00
	INDIRECT EMPLOYEE COSTS	1,555.64	1,447.26	1,538.25	3,070.00	1,900.00	3,070.00
SUPPLIES							
10-61-44-40000	OFFICE SUPPLIES	606.66	1,257.23	1,577.42	1,250.00	1,750.00	1,750.00
10-61-44-40500	COMPUTER HARDWARE SOFTWARE	0.00	0.00	370.00	150.00	750.00	750.00
10-61-44-41000	PRINTING & COPYING	3,344.29	1,098.40	703.94	3,000.00	2,000.00	2,000.00
10-61-44-41500	POSTAGE	2,896.56	2,481.80	2,286.85	2,750.00	1,500.00	2,500.00
10-61-44-42000	DUES/PUBLICATIONS	805.00	1,015.00	1,138.00	1,250.00	1,000.00	1,250.00
10-61-44-46000	MINOR EQUIPMENT	0.00	0.00	0.00	150.00	25.00	150.00
	SUPPLIES	7,652.51	5,852.43	6,076.21	8,550.00	7,025.00	8,400.00
OTHER SERVICES							
10-61-45-50000	COUNTY PRISONER FEES	20,694.40	21,520.40	16,923.80	25,000.00	25,000.00	25,000.00
10-61-45-50100 *	BAIL BOND	0.00	0.00	12,828.70	2,000.00	2,000.00	15,000.00
10-61-45-52500	LEGAL SERVICES	3,509.00	0.00	705.00	0.00	700.00	500.00
10-61-45-59500	MISCELLANEOUS	2,898.95	3,643.85	824.50	800.00	800.00	800.00
	OTHER SERVICES	27,102.35	25,164.25	31,282.00	27,800.00	28,500.00	41,300.00
MAINTENANCE							
10-61-46-60000	OFFICE EQUIPMENT MAINTENANCE	276.00	345.00	431.25	0.00	540.00	0.00
	MAINTENANCE	276.00	345.00	431.25	0.00	540.00	0.00
	Totals for dept 61-MUNICIPAL COURT	193,660.97	173,569.40	180,550.27	194,970.00	189,536.56	208,475.00

* NOTES TO BUDGET: DEPARTMENT 61 MUNICIPAL COURT

45-50100

BAIL BOND

MOVED FROM THE POLICE BUDGET

City of Oak Creek 2017 Annual Budget

Department: Emergency Operations

Program Description

The Emergency Management group is responsible for managing events in the City before, during and after a disaster situation, under policies approved by the elected officials.

The City recognizes that because of its geographic location and mix of industrial, transportation and natural hazards the City and its citizens will continue to experience natural and man-made disasters. These disasters will require staff to be prepared to deal with these events in a rapid and professional manner.

2016 Objectives:

1. Continue to conduct semi-annual meetings with the Local Emergency Management Committee.
Status: On target and another meeting after the EOC first phase is built.
2. Prepare the use of City Hall (new) as the main EOC.
Status: Funding has been approved and plans have been finalized with Bray Architect. Anticipate going out to bid in September.
3. Develop at least two training exercises where the EOC is activated and set up.
Status: May not occur until late 2016 or early 2017.
4. Review the Emergency Support Functions (ESF) and the overall plan and make adjustments as needed.
Status: Small progress is being made. We are currently updating the communications section with dispatch and other players.
5. Work with the Engineering Department on issues relating to flood mitigation and development and create an overall plan for future projects.
Status: We are reviewing the plan and addressing future issues in a detailed format.
6. Continue the process of updating communication and dispatching as needed as we continue the improvement of our technology whether above or below grade and develop contingencies if a backup is needed.
Status: We have finished about 90% of the communications needed at Fire Station one. Still needed is the final hookup of the local activation for the tornado siren. Baycom has been out to start the process and implementation is in process. Other future communication needs will need to be assessed and be part of the strategic plan.

City of Oak Creek 2017 Annual Budget

Department: Emergency Operations

Program Description

The Emergency Management group is responsible for managing events in the City before, during and after a disaster situation, under policies approved by the elected officials.

The City recognizes that because of its geographic location and mix of industrial, transportation and natural hazards the City and its citizens will continue to experience natural and man-made disasters. These disasters will require staff to be prepared to deal with these events in a rapid and professional manner.

2017 Objectives:

1. Continue to conduct semi-annual meetings with the Local Emergency Management Committee.
2. Find and identify any gaps in the new EOC and purchase or develop a plan to purchase necessary equipment.
3. Identify the necessary training needed by new staff and hold or attend trainings to meet standards.
4. Develop at least two training exercises when the EOC is activated and set up.
5. Work with the Engineering Department on issues relating to flood mitigation and development and create an overall plan for future projects.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

EMERGENCY OPERATIONS - 63

200 TRAVEL/TRAINING	\$1,000
There are a variety of training seminars held across the state for emergency operations training. This account would be for all departments. Other training includes required National Incident Management System (NIMS) training and functional exercises.	
210 EXPENSE ALLOWANCE	\$1,000
Expenses related to special training events, emergency operations events, and other events of a business nature. Food expense for employees for large disasters.	
300 ELECTRICITY	\$1,000
Expenses related to the warning sirens. All three warning sirens have been replaced within the last 2 years and now each have a meter. This is the reason for the increase in this line item.	
315 TELEPHONE	\$12,500
Monthly charges for cellular telephones and fax machine in command vehicles for Fire and Police Departments. This line item also covers expenses for the My State USA callback system.	
400 OFFICE SUPPLIES	\$250
This money is used for fax ink cartridges, pens, paper, envelopes and other miscellaneous supplies needed to operate the EOC.	
410 PRINTING AND COPYING	\$300
This money is used for all required materials such as the Emergency Operations Manual, NIMS and MABAS material and other forms to be used in case of an emergency.	
415 POSTAGE	\$50
This money is used for postage on all correspondence or other materials sent out in the conduct of this department's workload.	
420 DUES AND PUBLICATIONS	\$200
Membership fees for various emergency operations organizations including the National Safety Council and Wisconsin Emergency Management MABAS dues.	
470 AUDIO VISUAL/PHOTO SUPPLIES	\$400
Funding for audio visual items to support emergency operations.	
495 MISCELLANEOUS	\$2,750
Miscellaneous items not covered elsewhere.	
625 EMERGENCY SIREN SYSTEM MAINTENANCE	\$1,750
The City has three large warning sirens that require regular maintenance.	
TOTAL	\$21,200

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
8							
	Fund: 10 GENERAL FUND						
	APPROPRIATIONS						
	Dept 63-EMERGENCY OPERATIONS						
	DIRECT EMPLOYEE COSTS						
	10-63-41-11000 SALARIES - OVERTIME	1,540.81	406.14	132.23	2,500.00	1,000.00	2,500.00
	10-63-41-13000 RETIREMENT	251.98	48.00	14.72	0.00	0.00	0.00
	10-63-41-13500 SOCIAL SECURITY	113.86	30.18	0.00	0.00	0.00	0.00
	DIRECT EMPLOYEE COSTS	1,906.65	484.32	146.95	2,500.00	1,000.00	2,500.00
	INDIRECT EMPLOYEE COSTS						
	10-63-42-20000 TRAVEL/TRAINING	359.19	0.00	394.20	1,000.00	1,000.00	1,000.00
	10-63-42-21000 EXPENSE ALLOWANCE	73.19	51.36	25.50	1,000.00	200.00	1,000.00
	INDIRECT EMPLOYEE COSTS	432.38	51.36	419.70	2,000.00	1,200.00	2,000.00
	UTILITY COST						
	10-63-43-30000 ELECTRICITY	528.95	1,351.77	815.46	1,000.00	1,000.00	1,000.00
	10-63-43-31500 TELEPHONE	2,580.15	5.05	2,575.26	12,500.00	2,575.00	12,500.00
	UTILITY COST	3,109.10	1,356.82	3,390.72	13,500.00	3,575.00	13,500.00
	SUPPLIES						
	10-63-44-40000 OFFICE SUPPLIES	0.00	0.00	0.00	250.00	250.00	250.00
	10-63-44-41000 PRINTING & COPYING	318.72	0.00	0.00	300.00	0.00	300.00
	10-63-44-41500 POSTAGE	0.00	0.00	0.00	50.00	0.00	50.00
	10-63-44-42000 DUES & PUBLICATIONS	0.00	0.00	0.00	200.00	75.00	200.00
	10-63-44-47000 AUDIO VISUAL/PHOTO SUPPLIES	0.00	0.00	0.00	400.00	400.00	400.00
	10-63-44-49500 MISCELLANEOUS	8,829.89	8,322.73	4,283.64	2,750.00	2,750.00	2,750.00
	SUPPLIES	9,148.61	8,322.73	4,283.64	3,950.00	3,475.00	3,950.00
	MAINTENANCE						
	10-63-46-62500 WARNING SYSTEM MAINTENANCE	287.98	0.00	0.00	1,750.00	500.00	1,750.00
	MAINTENANCE	287.98	0.00	0.00	1,750.00	500.00	1,750.00
	Totals for dept 63-EMERGENCY OPERATIONS	14,884.72	10,215.23	8,241.01	23,700.00	9,750.00	23,700.00

City of Oak Creek 2017 Annual Budget

Department: Fire

Program Description

Through emergency medical services, fire suppression, rescue, prevention, and education; the preservation of human life is the primary responsibility of the Oak Creek Fire Department. We are an all-hazards fire department, responding to all emergencies affecting our community.

Monthly Performance Indicators Report

In our constant effort to improve service and efficiency, we will monitor monthly performance indicators in areas identified by our staff. This initiative will allow us to identify, in a timely manner, trends which may be developing in both administrative and operational areas. These performance indicators are:

- Training and safety
- Budgetary issues
- Grid, zone, and mutual aid activity
- Response times
- Fire loss
- Fire/EMS field hours
- Fire inspections
- Total incident activity

2016 Goals & Objectives

1. Develop and implement a lakefront rescue program.
 - a. Critical Tasks –
 - i. Perform a risk analysis of lakefront
 - ii. Identify skills and training required to address risks
 - iii. Identify and purchase equipment required to address risks
 - iv. Develop formalized plan, including policies and procedures
 - v. Provide training to personnel
 - b. *Status – Program procedures have been developed and are in review. Training will follow approval of procedures.*
2. Achieve *Applicant Agency* status as part of the accreditation process.
 - a. Critical Tasks –
 - i. Compile risk assessment data and complete analysis
 - ii. Assess current progress on Standards of Cover and Self-Assessment
 - iii. Provide training and guidance to program leads regarding Self-Assessment
 - iv. Establish working timetable for completion of draft documents
 - v. Apply for *Applicant Agency* status
 - b. *Status – The Department has achieved Applicant Agency status and has been assembling documents for review. The Department continues to work towards formal accreditation in 2017.*
3. Develop and implement a program for documenting all training activities utilizing Target Solutions.
 - a. Critical Tasks –
 - i. Establish what information is required for documentation
 - ii. Establish record keeping framework in Target Solutions
 - iii. Develop formalized plan for data entry
 - iv. Provide training to personnel responsible for data entry
 - b. *Status – This project was placed on hold following the resignation of the past Training Chief. This project will be re-initiated with the appointment of the new personnel responsible for the Training Bureau.*
4. Evaluate City water supply system and identify areas requiring modified supply procedures.

City of Oak Creek 2017 Annual Budget

- a. Critical Tasks –
 - i. Identify non-hydrant or limited-hydrant areas
 - ii. Perform a risk analysis for non-hydrant and limited-hydrant areas
 - iii. Identify procedure necessary to provide necessary fire flows in these areas
 - iv. Work with Water Utility and City Administration to develop a plan to address these areas in the future
 - b. *Status – This project is currently in the procedural development phase. A final procedure is expected later this year.*
5. Develop and implement an officer development program.
- a. Critical Tasks –
 - i. Evaluate current program (JPRs)
 - ii. Establish desired educational outcomes
 - iii. Develop formalized plan establishing educational program and requirements
 - iv. Develop target goals for 2016 officer development training hours
 - v. Initiate training plan
 - b. *Status – This project was placed on hold following the resignation of the past Training Chief. This project will be re-initiated with the appointment of the new personnel responsible for the Training Bureau.*

City of Oak Creek 2017 Annual Budget

Department: Fire

Program Description

Through emergency medical services, fire suppression, rescue, prevention, and education; the preservation of human life is the primary responsibility of the Oak Creek Fire Department. We are an all-hazards fire department, responding to all emergencies affecting our community.

Monthly Performance Indicators Report

In our constant effort to improve service and efficiency, we will monitor monthly performance indicators in areas identified by our staff. This initiative will allow us to identify, in a timely manner, trends which may be developing in both administrative and operational areas. These performance indicators are:

- Training and safety
- Budgetary issues
- Grid, zone, and mutual aid activity
- Response times
- Fire loss
- Fire/EMS field hours
- Fire inspections
- Total incident activity

2017 Goals & Objectives

1. Achieve *accredited* status as part of the accreditation process.
 - a. Critical Tasks –
 - i. Complete document creation and review
 - ii. Host a site visit by the accrediting body
 - iii. Present before the Commission on Fire Accreditation International
2. Develop and implement a program for documenting all training activities utilizing Target Solutions.
 - a. Critical Tasks –
 - i. Establish what information is required for documentation
 - ii. Establish record keeping framework in Target Solutions
 - iii. Develop formalized plan for data entry
 - iv. Provide training to personnel responsible for data entry
3. Develop specifications and complete the purchase process for a new fire engine
 - a. Critical Tasks –
 - i. Form committee to evaluate needs
 - ii. Develop apparatus specifications based on current and projected needs
 - iii. Complete purchase as part of budgetary process
 - iv. Develop implementation plan for new apparatus
4. Develop and implement an officer development program.
 - a. Critical Tasks –
 - i. Evaluate current program (JPRs)
 - ii. Establish desired educational outcomes
 - iii. Develop formalized plan establishing educational program and requirements
 - iv. Develop target goals for 2017 officer development training hours
 - v. Initiate training plan
5. Reestablish the juvenile fire setter program
 - a. Critical Tasks –
 - i. Identify a project lead

City of Oak Creek 2017 Annual Budget

- ii. Investigate existing programs and determine program requirements
- iii. Develop plan for meeting necessary requirements
- iv. Develop processes for implementation and notifications

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

Fire Department - 65

200 TRAVEL/TRAINING	\$24,214
Money in this line will be used for in-house training related to fire suppression and emergency medical service. Schools, conferences and seminars, certifications in training, inspection, fire investigation and updating training manuals. Milwaukee County video conferencing fees are also included in this line item.	
205 RECRUITMENT/TESTING/PHYSICALS	\$2,625
Money in this line will be used for employee drug testing (\$900), establishing a new Lieutenant and Firefighter eligibility list. It also contains money to hire two Firefighters which includes cost for a physical, job trait assessment, and background checks.	
210 EXPENSE ALLOWANCE	\$446
Large fire expense for Fire Bell, food for firefighters at long term fires, and expenses for hosting meetings and seminars.	
215 UNIFORM CLOTHING	\$13,068
Cleaning service for station uniforms (\$26,000), dress blues, uniform shirts and pants, repair and cleaning for turnout gear, replacement boots, helmets, and gloves.	
220 TUITION REIMBURSEMENT	\$13,125
Attendance at Milwaukee Area Technical College for credits towards an associate degree in fire technology and college attendance for credits toward a Bachelor's degree with approval of the Chief and Personnel Committee. The contractual agreement with Local 1848 that needs to be budgeted is \$16,000. The additional cost is for the non-represented personnel.	
300 ELECTRICITY	\$24,938
Electricity use for Fire Stations 1, 2, & 3.	
305 WATER AND SEWER	\$3,150
Water and sewer charges to operate Fire Stations 1, 2, & 3.	
310 NATURAL GAS	\$14,175
Natural gas will be used for heating, hot water, and auxiliary generator on an incidental basis for Fire Stations 1, 2, & 3.	
315 TELEPHONE	\$4,463
Monthly charges for cellular phone service and advertising. Money in this line item includes the cost for Direct TV service and monitoring the sprinkler system at Station 1.	
400 OFFICE SUPPLIES	\$1,313
Miscellaneous office supplies for three fire stations and the Command Post.	
410 PRINTING AND COPYING	\$735
Business cards, stationery, envelopes, labels, and copy machine paper for three fire stations.	
415 POSTAGE	\$683
Routine business correspondence, including fire inspection correspondence and UPS costs.	
420 DUES AND PUBLICATIONS	\$2,363
This covers department membership in NFPA, International Association of Fire Chiefs, membership in Wisconsin State Fire Service Instructors, NFPA Standard and Code updates, and other miscellaneous publications to aid in keeping up with the changing technologies and skills in fire service and EMS.	

425 ADVERTISING AND PROMOTIONS	\$105
Promotional advertising for EMS and Fire Prevention Weeks.	
427 PUBLIC EDUCATION	\$6,000
This covers EMS week and fire prevention activities throughout the year which include Fire Prevention Week and National Night Out. It also covers fire prevention handouts, senior citizen fire education, and stroke awareness program. This account also funds File of Life materials and Pulse Point maintenance.	
430 HOUSEKEEPING	\$788
Dish soap, towels, and other miscellaneous household items not covered in the Facilities Maintenance Budget.	
440 MEDICAL AND SAFETY	\$1,350
Emergency ambulance supplies for six ambulances.	
460 MINOR EQUIPMENT	\$7,613
Small hardware, TV, and appliance replacement or repair. Treadmill replacement and other fitness equipment needed to support the Fire Department's Wellness/Fitness program.	
470 AUDIO VISUAL/PHOTO SUPPLIES	\$525
Camera purchase, repair and maintenance for use for fire, rescue and fire investigation.	
480 FIRE EQUIPMENT	\$12,000
Includes but not limited to nozzles, nozzle repair, hydrotests and air bottle filling, air mask repair, cleaning and testing. Hose repair and explosive meter maintenance.	
495 MISCELLANEOUS	\$158
Miscellaneous items not covered elsewhere.	
506 HAZARDOUS RESPONSE UNIT	\$10,450
Level B hazardous material and spill clean-up and materials. The purchase of foam and oil sorb also come out of this line item.	
523 ADMINISTRATION BILLING FEE	
8% billing fee for ALS and BLS treatments and transports and computer tablets and field bridge software annual fees.	
525 ATTORNEY/LEGAL	\$4,940
Legal fees for grievance settlements, bargaining or other legal matters.	
600 OFFICE EQUIPMENT MAINTENANCE	\$499
Station 1, 2, and 3 copier supplies and maintenance.	
610 RADIO MAINTENANCE	\$6,825
Repair, maintenance, and batteries for all mobile, portable, paging and base radio equipment. Portable radio battery and analyzer/conditioners. Milwaukee County radio and mobile fees are also included in this line item.	
615 GROUNDS MAINTENANCE	\$1,313
Grounds maintenance and flowers for Stations 1, 2, and 3.	
620 BUILDING MAINTENANCE	\$15,750
Painting, plumbing, heating and air-conditioning repair. Light bulbs, emergency generator and inside repairs for Stations 1, 2 & 3. Annual sprinkler test for Station 1, 2, and 3. This line item also includes sprinkler monitoring and the annual elevator test for Station 1.	

700 VEHICLE MAINTENANCE	\$21,525
Maintenance of 6 ambulances, 4 engines, 1 aerial ladder, 2 grass fire rigs, 2 cars and a command post. Annual brake inspections.	
705 EQUIPMENT MAINTENANCE	\$7,000
Pump testing and all ground and aerial ladder tests and certifications. Hurst tool repair and maintenance and repairs to small equipment and meters.	
710 GAS/OIL/FLUIDS	\$29,558
Fuel and oil usage and oil changes and filters for all department equipment.	
715 TIRES	\$3,413
General repair and replacement of tires.	
 Fund #19 WE Energies	
2% of personnel and 5% of the operating budget is charged to Fund #19, except for the following accounts.	
110 OVERTIME	\$30,000
Overtime costs for We Energies related events.	
200 TRAVEL/TRAINING	\$15,878
Training related to specialized equipment, communications, and high risk low frequency type events.	
957 EQUIPMENT	\$15,000
Fire hose, training props, and saws.	
TOTAL	\$295,988

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
8							
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 65-FIRE DEPARTMENT							
DIRECT EMPLOYEE COSTS							
10-65-41-10000	SALARIES - FULL TIME	828,454.19	948,414.35	1,162,292.46	964,690.00	1,124,299.46	995,940.00
10-65-41-10500	SALARIES-PART TIME	2,093.13	2,521.17	3,151.99	3,760.00	3,100.00	3,790.00
10-65-41-11000	SALARIES - OVERTIME	82,958.19	88,339.39	99,697.60	49,250.00	49,250.00	49,250.00
10-65-41-11500	SALARIES - HOLIDAY PAY	7,259.10	7,680.59	10,650.95	8,610.00	8,610.00	8,610.00
10-65-41-12500	CAR ALLOWANCE	1,034.88	1,223.04	1,121.23	1,220.00	1,220.00	1,220.00
10-65-41-13000 *	RETIREMENT	146,746.64	122,258.83	127,041.81	102,200.00	124,890.56	129,200.00
10-65-41-13500	SOCIAL SECURITY	69,384.88	77,963.75	88,948.18	78,680.00	94,779.98	77,900.00
10-65-41-14500	UNEMPLOYMENT COMPENSATION	103.41	0.00	0.00	0.00	0.00	0.00
10-65-41-15000	INSURANCE - ACTIVE HEALTH	159,308.80	201,368.64	203,740.00	203,740.00	203,740.00	203,740.00
10-65-41-16000	INSURANCE - WORKMANS COMP	32,312.56	39,486.16	39,325.14	48,440.00	48,440.00	36,868.00
10-65-41-16500	INSURANCE - DISABILITY	2,431.53	2,770.05	5,063.13	2,940.00	2,940.00	2,940.00
10-65-41-17000	INSURANCE - DENTAL	12,250.00	15,729.00	16,591.40	16,930.00	16,930.00	16,930.00
10-65-41-17500	INSURANCE - GROUP LIFE	866.34	1,095.22	1,140.00	1,100.00	1,100.00	1,100.00
10-65-41-18000	LONGEVITY	1,043.21	1,316.04	1,279.05	1,200.00	1,200.00	1,200.00
10-65-41-18500	SECTION 125 EXPENSES	802.58	310.58	304.90	310.00	310.00	310.00
	DIRECT EMPLOYEE COSTS	1,347,049.44	1,510,476.81	1,760,347.84	1,483,070.00	1,680,810.00	1,528,998.00
INDIRECT EMPLOYEE COSTS							
10-65-42-20000	TRAVEL/TRAINING	3,347.51	3,182.72	3,868.39	7,125.00	7,125.00	8,336.00
10-65-42-20500	RECRUITMENT/TESTING/PHYSICALS	573.33	2,297.60	4,689.71	2,375.00	2,375.00	2,375.00
10-65-42-21000	EXPENSE ALLOWANCE	78.74	153.93	305.70	371.00	247.00	371.00
10-65-42-21500	UNIFORM/CLOTHING	7,068.98	8,160.28	9,353.86	10,868.00	10,868.00	10,868.00
10-65-42-22000	TUITION REIMBURSEMENT	1,706.72	1,144.65	2,883.47	11,828.00	4,275.00	11,875.00
	INDIRECT EMPLOYEE COSTS	12,775.28	14,939.18	21,101.13	32,567.00	24,890.00	33,825.00
UTILITY COST							
10-65-43-30000	ELECTRICITY	0.00	0.00	0.00	21,541.00	21,850.00	22,563.00
10-65-43-30001	ELECTRICITY-STATION #1	4,978.44	5,046.21	9,857.52	0.00	0.00	0.00
10-65-43-30002	ELECTRICITY-STATION #2	4,893.79	4,562.44	4,291.80	0.00	0.00	0.00
10-65-43-30003	ELECTRICITY - STATION #3	9,837.44	10,377.28	9,486.98	0.00	0.00	0.00
10-65-43-30500	WATER AND SEWER	0.00	0.00	0.00	2,850.00	2,850.00	2,850.00
10-65-43-30501	WATER & SEWER - STATION #1	870.57	860.78	1,312.21	0.00	0.00	0.00
10-65-43-30502	WATER & SEWER - STATION #2	493.50	518.28	542.38	0.00	0.00	0.00
10-65-43-30503	WATER & SEWER - STATION #3	1,035.83	1,043.12	1,095.40	0.00	0.00	0.00
10-65-43-31000	NATURAL GAS	0.00	0.00	0.00	14,725.00	11,875.00	12,825.00
10-65-43-31001	NATURAL GAS-STATION #1	2,054.65	2,983.34	2,782.70	0.00	0.00	0.00
10-65-43-31002	NATURAL GAS - STATION #2	3,096.57	4,352.65	2,342.22	0.00	0.00	0.00
10-65-43-31003	NATURAL GAS - STATION #3	6,369.36	6,832.24	4,572.20	0.00	0.00	0.00
10-65-43-31500	TELEPHONE	1,692.81	1,951.00	3,844.19	3,420.00	3,943.00	4,038.00
10-65-43-31501	TELEPHONE - STATION #1	0.00	0.00	508.38	0.00	0.00	0.00
10-65-43-31502	TELEPHONE STATION #2	425.20	528.13	41.41	0.00	0.00	0.00
10-65-43-31503	TELEPHONE - STATION #3	1,258.16	1,465.13	266.85	0.00	0.00	0.00
	UTILITY COST	37,006.32	40,520.60	40,944.24	42,536.00	40,518.00	42,276.00
SUPPLIES							
10-65-44-40000	OFFICE SUPPLIES	850.89	1,250.99	1,325.26	1,425.00	1,188.00	1,188.00
10-65-44-41000	PRINTING AND COPYING	648.78	590.09	610.85	665.00	665.00	665.00
10-65-44-41500	POSTAGE	544.22	449.15	439.34	760.00	428.00	618.00
10-65-44-42000	DUES AND PUBLICATIONS	1,517.45	1,690.82	1,968.31	2,090.00	2,090.00	2,138.00
10-65-44-42500	ADVERTISING & PROMOTIONS	0.00	0.00	0.00	95.00	0.00	95.00
10-65-44-42700	PUBLIC EDUCATION	5,409.63	1,248.79	2,398.30	4,750.00	4,750.00	5,700.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 65-FIRE DEPARTMENT							
SUPPLIES							
10-65-44-43000	HOUSEKEEPING SUPPLIES	639.66	586.98	378.23	713.00	713.00	713.00
10-65-44-46000	MINOR EQUIPMENT	4,434.34	4,853.46	6,771.18	6,840.00	4,940.00	6,888.00
10-65-44-46002	MINOR EQUIP-STATION #2	0.00	0.00	33.95	0.00	0.00	0.00
10-65-44-47000	AUDIO VISUAL/PHOTO SUPPLIES	0.00	3.02	93.29	380.00	382.00	475.00
10-65-44-48000	FIRE EQUIPMENT	8,365.30	8,250.71	11,843.99	11,400.00	11,400.00	11,400.00
10-65-44-49500	MISCELLANEOUS	150.05	102.21	374.32	143.00	143.00	143.00
	SUPPLIES	22,560.32	19,026.22	26,237.02	29,261.00	26,699.00	30,023.00
OTHER SERVICES							
10-65-45-50600	HAZARDOUS RESPONSE UNIT	0.00	0.00	1,541.38	12,350.00	10,450.00	10,450.00
10-65-45-52500	ATTORNEY/LEGAL	5,054.17	8,157.78	9,630.20	4,940.00	9,139.00	4,940.00
	OTHER SERVICES	5,054.17	8,157.78	11,171.58	17,290.00	19,589.00	15,390.00
MAINTENANCE							
10-65-46-60000	OFFICE EQUIP. MAINTENANCE	0.00	0.00	0.00	451.00	428.00	451.00
10-65-46-60001	OFFICE EQUIP MAINT-STATION #1	71.23	147.40	110.71	0.00	0.00	0.00
10-65-46-60002	OFFICE EQUIP MAINT-STATION #2	167.18	180.03	202.81	0.00	0.00	0.00
10-65-46-60003	OFFICE EQUIP MAINT-STATION #3	117.94	90.65	73.37	0.00	0.00	0.00
10-65-46-61000	RADIO MAINTENANCE	5,495.00	3,281.75	1,351.36	3,800.00	3,800.00	6,175.00
10-65-46-61500	GROUNDS MAINTENANCE	0.00	0.00	0.00	1,093.00	1,093.00	1,188.00
10-65-46-61501	GROUNDS MAINT - STATION #1	170.14	237.29	52.16	0.00	0.00	0.00
10-65-46-61502	GROUNDS MAINT - STATION #2	51.11	197.78	604.61	0.00	0.00	0.00
10-65-46-61503	GROUNDS MAINT - STATION #3	503.55	1,562.50	166.16	0.00	0.00	0.00
10-65-46-62000	BUILDING MAINTENANCE	0.00	0.00	0.00	14,250.00	14,250.00	14,250.00
10-65-46-62001	BUILDING MAINT-STATION #1	1,462.91	1,667.00	6,139.48	0.00	0.00	0.00
10-65-46-62002	BUILDING MAINT-STATION #2	2,912.63	2,980.39	5,091.87	0.00	0.00	0.00
10-65-46-62003	BUILDING MAINT-STATION #3	5,178.96	4,760.64	5,142.46	0.00	0.00	0.00
	MAINTENANCE	16,130.65	15,105.43	18,934.99	19,594.00	19,571.00	22,064.00
VEHICLES							
10-65-47-70000	VEHICLE MAINTENANCE	11,929.11	16,212.05	23,789.89	19,000.00	19,000.00	19,475.00
10-65-47-70500	EQUIPMENT MAINTENANCE	1,278.55	2,039.22	6,995.13	6,650.00	6,650.00	6,650.00
10-65-47-71000	GAS AND OIL	9,966.32	12,635.72	18,226.34	26,743.00	25,175.00	26,743.00
10-65-47-71500	TIRES	1,299.29	3,312.78	2,543.49	2,613.00	2,613.00	3,088.00
	VEHICLES	24,473.27	34,199.77	51,554.85	55,006.00	53,438.00	55,956.00
	Totals for dept 65-FIRE DEPARTMENT	1,465,049.45	1,642,425.79	1,930,291.65	1,679,324.00	1,865,515.00	1,728,532.00

* NOTES TO BUDGET: DEPARTMENT 65 FIRE DEPARTMENT

41-13000 RETIREMENT

3% WRS INCREASE FOR DUTY DISABILITY

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

INSPECTION - 70

200 TRAVEL & TRAINING	\$3,500
Classes and seminars necessary to maintain inspector certifications.	
205 RECRUITMENT/TESTING/PHYSICALS	\$700
Testing and recruitment costs for new hires.	
215 CLOTHING MAINTENANCE	\$800
ID shirts similar to street supervisors	
315 TELEPHONE	\$1,700
Five cell phones.	
400 OFFICE SUPPLIES	\$0
401 STATE BUILDING PERMIT SEALS	\$1,000
Building seals required by the State for each home constructed.	
410 PRINTING AND COPYING	\$1,000
Costs include forms and check lists for permits. Our brochures are being done in-house.	
415 POSTAGE	\$900
Postage costs for all mailing from the department.	
420 DUES AND PUBLICATIONS	\$1,400
Costs incurred to maintain up-to-date codes as well as certification renewal.	
440 MEDICAL & SAFETY	\$1,200
Safety shoes and glasses.	
450 PUBLIC INFORMATION	\$450
455 SMALL TOOLS	\$200
Tape measues, testers, etc.	
460 MINOR EQUIPMENT	\$450
Locator, test meters, etc.	
495 MISCELLANEOUS	\$500
516 DEMOLITION/PROPERTY CLEANUP	\$7,000
524 TESTING	\$9,600
Charges paid to the State for Weights & Measures.	
600 OFFICE EQUIPMENT MAINTENANCE	\$0
Fax and copy machines.	
700 VEHICLE MAINTENANCE	\$6,500
Maintenance of four cars and the bucket truck.	
710 GAS/OIL/FLUIDS	\$12,000
1,950 unleaded gallons at \$3.65/gal.; 1,950 diesel gallons at \$4.04/gal.	
715 TIRES	\$2,000
Tire replacements for four cars and the bucket truck.	
TOTAL	\$50,900

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 70-INSPECTION							
DIRECT EMPLOYEE COSTS							
10-70-41-10000	SALARIES - FULL TIME	321,159.83	348,765.90	349,251.25	349,211.00	349,211.00	353,342.00
10-70-41-10500	SALARIES - PART TIME	19,433.27	19,435.06	316.01	0.00	0.00	0.00
10-70-41-11000	SALARIES - OVERTIME	1,004.22	2,808.23	3,485.26	3,000.00	3,000.00	4,500.00
10-70-41-13000	RETIREMENT	23,054.48	25,834.20	23,857.48	23,048.00	23,374.40	24,027.00
10-70-41-13500	SOCIAL SECURITY	25,448.55	27,384.10	25,839.03	26,715.00	25,938.24	27,031.00
10-70-41-15000	INSURANCE - ACTIVE HEALTH	81,300.00	81,067.39	56,117.00	56,117.00	56,117.00	56,117.00
10-70-41-16000	INSURANCE - WORKMANS COMP	13,320.00	20,736.00	15,260.00	15,444.00	15,444.00	14,676.00
10-70-41-16500	INSURANCE - DISABILITY	1,174.80	1,272.70	1,372.04	1,175.00	1,300.00	1,300.00
10-70-41-17000	INSURANCE - DENTAL	6,300.00	6,300.00	5,672.00	5,672.00	5,672.00	5,672.00
10-70-41-17500	INSURANCE - GROUP LIFE	1,360.86	1,562.82	1,882.98	1,800.00	1,800.00	1,800.00
10-70-41-18000	LONGEVITY	120.00	120.00	15.00	0.00	0.00	0.00
10-70-41-18500	SECTION 125 EXPENSES	554.00	237.25	218.40	200.00	225.00	225.00
DIRECT EMPLOYEE COSTS		494,230.01	535,523.65	483,286.45	482,382.00	482,081.64	488,690.00
INDIRECT EMPLOYEE COSTS							
10-70-42-20000	TRAVEL/TRAINING	1,812.76	1,571.52	2,028.63	3,500.00	1,500.00	3,500.00
10-70-42-20500	RECRUITMENT/TESTING/PHYSICALS	106.83	816.62	38.14	700.00	0.00	700.00
10-70-42-21500	CLOTHING MAINTENANCE	827.90	600.76	580.55	800.00	600.00	800.00
INDIRECT EMPLOYEE COSTS		2,747.49	2,988.90	2,647.32	5,000.00	2,100.00	5,000.00
UTILITY COST							
10-70-43-31500	TELEPHONE	2,475.49	2,661.64	2,604.42	1,700.00	1,700.00	1,700.00
UTILITY COST		2,475.49	2,661.64	2,604.42	1,700.00	1,700.00	1,700.00
SUPPLIES							
10-70-44-40000	OFFICE SUPPLIES	320.65	1,521.10	0.00	0.00	0.00	0.00
10-70-44-40100	STATE BUILDING PERMIT SEALS	0.00	0.00	755.50	2,000.00	1,000.00	1,000.00
10-70-44-41000	PRINTING AND COPYING	1,664.38	870.18	855.61	2,000.00	1,000.00	1,000.00
10-70-44-41500	POSTAGE	583.37	998.38	669.16	900.00	500.00	900.00
10-70-44-42000	DUES AND PUBLICATIONS	770.50	1,249.50	895.00	1,400.00	800.00	1,400.00
10-70-44-44000	MEDICAL AND SAFETY	454.14	1,320.01	220.72	1,200.00	1,200.00	1,200.00
10-70-44-45000	PUBLIC INFORMATION	1,659.45	0.00	1,064.81	450.00	250.00	450.00
10-70-44-45500	SMALL TOOLS	202.86	87.55	19.99	200.00	100.00	200.00
10-70-44-46000	MINOR EQUIPMENT	0.00	140.93	0.00	450.00	0.00	450.00
10-70-44-49500	MISCELLANEOUS	409.00	512.90	590.98	400.00	400.00	500.00
SUPPLIES		6,064.35	6,700.55	5,071.77	9,000.00	5,250.00	7,100.00
OTHER SERVICES							
10-70-45-51600	DEMOLITION/PROPERTY CLEANUP	0.00	321.72	1,164.74	10,000.00	0.00	7,000.00
10-70-45-52400	TESTING	9,200.00	9,200.00	9,200.00	9,200.00	9,600.00	9,600.00
OTHER SERVICES		9,200.00	9,521.72	10,364.74	19,200.00	9,600.00	16,600.00
MAINTENANCE							
10-70-46-60000	OFFICE EQUIPMENT MAINTENANCE	0.00	0.00	0.00	300.00	0.00	0.00
MAINTENANCE		0.00	0.00	0.00	300.00	0.00	0.00
VEHICLES							
10-70-47-70000	VEHICLE MAINTENANCE	3,741.84	2,443.69	6,378.94	6,500.00	1,500.00	6,500.00
10-70-47-71000	GAS AND OIL	9,391.35	8,838.06	5,887.65	12,000.00	4,000.00	12,000.00
10-70-47-71500	TIRES	0.00	0.00	542.02	2,000.00	1,000.00	2,000.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
97	Fund: 10 GENERAL FUND APPROPRIATIONS Dept 70-INSPECTION VEHICLES	13,133.19	11,281.75	12,808.61	20,500.00	6,500.00	20,500.00
	Totals for dept 70-INSPECTION	527,850.53	568,678.21	516,783.31	538,082.00	507,231.64	539,590.00

City of Oak Creek 2017 Annual Budget

Goals and Objectives

Department: Health

Program Description

The Health Department promotes health and the prevention of disease and injury through one of three core functions; assessment, policy development, and assurance. While the three core functions provide guidance to the Health Department, there are ten essential public health services that describe how we should carry out the assessment, policy development, and assurance functions. The Board of Health is responsible for making sure the ten essential services are performed by Health Department staff.

2016 Goals and Objectives

1. Maintain state requirements of a Level III health department (communicable disease surveillance, prevention and control; provide a generalized public health nursing program, and human health hazard prevention and control). Submit annual report of data and activities of the health department for the preceding year that describes progress and performance toward achieving the objectives that the health department has identified as part of its community assessment process. *With the retirement of the Health Officer, the City has retained the services of Jackie Ove as interim health officer. 2015 Annual Report is in process.*
2. By December 31, 2016, staff will complete at least one activity from each of the four focus areas identified in the Community Health Improvement Plan: 1) Reduce Alcohol & Drug Abuse. *Activity planned for October. Partnered with Aurora Health Care to provide for a Health Care Provider to present on Drug and Alcohol Addiction through the Healthy Living Series.* 2) Improve Nutrition. *Though the Healthy Living Series presented a cooking demonstration focusing on vegetable preparation. Going Green Gardening Presentation.* 3) Increase Physical Activity. *Have completed a walking path map with paths highlighting Oak Creek neighborhoods and* 4) Decrease Inattentive Driving. *March 30, window clings provided to American Family Insurance Company, June 13- demonstrated distracted driving to driver's education students using simulator from Children's Hospital of Wisconsin to the Driver's Ed class at the Oak Creek High School, August 2, attended the NNO at the Legion partnered with Children's Hospital of Wisconsin to demonstrate distracted driving by having the community use the simulator. Surveys were also provided to drivers to bring awareness to distracted activities done while driving. The Health Department provides distracted driving window clings in the office*
3. By December 31, 2016, Staff will conduct 60 car seat checks and reapply to the WI Department of Transportation for grant money to purchase car seats. *Seventy-six car seat checks have been performed so far this year. We have received grant funding from the Dept of Transportation to provide car seats to families who qualify. Twelve car seats provided this year.*
4. By December 31, 2016, staff will reformat the Environmental Health Manual. *With the merging of DATCP and DHS, new policies and procedures are being developed and updated with the direction of DATCP. New DATCP contract has been signed.*
5. By December 31, 2016, staff will continue updating our policies and procedures using quality assurance measure to ensure consistency, efficiency, accountability, and transparency. *In process.*
6. By December 31, 2016, staff will go paperless in two program areas: 1) Blood Pressure Screening Program 2) Rabies Control Program.

City of Oak Creek 2017 Annual Budget

Goals and Objectives

Rabies control program is now entered into WEDSS and spreadsheet. Although it is not completely paperless because written orders are presented to the animal owner. Completed paperwork is scanned into WEDSS.

7. By December 31, 2016, staff will continue to gather and analyze health information and data from a variety of state, county, and local sources to update our five-year community health improvement plan and evaluate the ongoing progress.
8. By December 31, 2016, staff will administer at least 250 doses of influenza to those who meet the CDC guidelines during the 2016-2017 flu season. *Have received flu vaccine August 30, 2016 and will begin to provide to public.*
9. By December 31, 2016, staff will continue preparation work to apply for national accreditation, with the intention to apply in 2017. *We continue to work towards accreditation.*

CITY OF OAK CREEK 2015 ANNUAL BUDGET

Departmental Detail Information

HEALTH DEPARTMENT - 75

200 TRAVEL/TRAINING	\$3,500
205 RECRUITMENT/TESTING/PHYSICALS For advertising for any vacant position(s) and the funding for pre-employment physicals for employees. Record checks for volunteers.	\$2,000
315 TELEPHONE Staff phones	\$1,500
400 OFFICE SUPPLIES Paper, pens, folders and miscellaneous office supplies needed for daily office business.	\$900
410 PRINTING AND COPYING For costs of printing forms, letters, reports, for both nursing and environmental health.	\$1,900
415 POSTAGE For the mailing of correspondence, immunization reminders, lab/test samples, license renewals, etc	\$1,600
420 DUES AND PUBLICATIONS For departmental membership in professional organizations (Nurses/Public Health/Environmental) and for subscriptions to nursing and public health journals.	\$1,000
425 ADVERTISING AND PROMOTIONS Community outreach and education.	\$1,000
440 MEDICAL AND SAFETY For the purchase of vaccines (Influenza- \$5800; Pneumonia-\$1000; Hepatitis B -\$300; TB Skin test solution- \$1,500), syringes, alcohol, cotton balls, Band-Aids, and miscellaneous medical/first aide equipment - \$1,000; beach testing - \$1000; Altosid XR \$1,000, PPE for workers \$500	\$12,100
470 AUDIO VISUAL/PHOTO SUPPLIES For the purchase of videos for staff/public use and developing of photos of our activities.	\$100
495 MISCELLANEOUS For the purchase of miscellaneous supplies or for unforeseen price increases.	\$1,500
507 HAZARDOUS WASTE DISPOSAL For the payment of sharps destruction and for the purchase of sharps containers. Another increase for pick-up and increase client use of these services.	\$3,500
514 CONSULTANTS For payment of audits and consultant services including RS back-up. Language line consultation	\$2,000
524 TESTING For mandated lab tests/x-rays for contagion control/environmental safety. Lab recertification fee will be due in 2018	\$500
600 OFFICE EQUIPMENT MAINTENANCE For recalibration of audiometers and blood pressure screening equipment, etc.	\$400
700 VEHICLE MAINTENANCE For maintenance of Sanitarian vehicle.	\$900
710 GAS & OIL For Sanitarian vehicle and any nursing staff usage.	\$1,500

TOTAL: \$35,900

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 75-HEALTH DEPARTMENT							
DIRECT EMPLOYEE COSTS							
10-75-41-10000	SALARIES - FULL TIME	321,458.60	284,945.96	297,607.27	351,496.00	187,342.20	346,456.00
10-75-41-10500 *	SALARIES - PART TIME	48,887.60	42,860.05	52,396.73	114,151.00	110,000.00	117,227.89
10-75-41-11000	SALARIES - OVERTIME	2,369.30	840.03	965.80	2,000.00	100.00	2,000.00
10-75-41-13000	RETIREMENT	23,826.33	20,868.45	24,336.40	27,204.00	20,571.24	28,015.00
10-75-41-13500	SOCIAL SECURITY	28,176.77	24,707.39	29,183.82	35,622.00	26,068.36	35,450.00
10-75-41-15000	INSURANCE - ACTIVE HEALTH	87,000.00	66,880.60	41,807.00	41,807.00	41,807.00	41,807.00
10-75-41-16000	INSURANCE - WORKMANS COMP	13,696.00	21,620.00	18,204.00	18,204.00	18,204.00	18,036.00
10-75-41-16500	INSURANCE - DISABILITY	1,155.22	1,057.32	1,176.00	1,175.00	1,175.00	1,175.00
10-75-41-17000	INSURANCE - DENTAL	6,200.00	3,024.00	5,961.00	5,961.00	5,961.00	5,961.00
10-75-41-17500	INSURANCE - GROUP LIFE	1,794.87	1,416.48	1,389.71	1,300.00	1,300.00	1,300.00
10-75-41-18000	LONGEVITY	60.00	0.00	0.00	0.00	0.00	0.00
10-75-41-18500	SECTION 125 EXPENSES	333.25	120.75	54.60	175.00	175.00	175.00
	DIRECT EMPLOYEE COSTS	534,957.94	468,341.03	473,082.33	599,095.00	412,703.80	597,602.89
INDIRECT EMPLOYEE COSTS							
10-75-42-20000	TRAVEL/TRAINING	3,164.29	1,929.15	4,041.43	3,500.00	3,500.00	3,500.00
10-75-42-20500	RECRUITMENT/TESTING/PHYSICALS	1,720.91	1,289.78	322.00	2,000.00	1,000.00	2,000.00
	INDIRECT EMPLOYEE COSTS	4,885.20	3,218.93	4,363.43	5,500.00	4,500.00	5,500.00
UTILITY COST							
10-75-43-31500	TELEPHONE	594.58	1,153.75	3,544.60	1,200.00	2,000.00	1,500.00
	UTILITY COST	594.58	1,153.75	3,544.60	1,200.00	2,000.00	1,500.00
SUPPLIES							
10-75-44-40000	OFFICE SUPPLIES	1,172.20	1,052.70	563.82	900.00	900.00	900.00
10-75-44-41000	PRINTING AND COPYING	956.28	1,351.27	394.97	1,900.00	1,900.00	1,900.00
10-75-44-41500	POSTAGE	775.25	873.67	713.86	1,600.00	1,200.00	1,600.00
10-75-44-42000	DUES AND PUBLICATIONS	403.73	780.95	802.77	1,000.00	1,000.00	1,000.00
10-75-44-42500	ADVERTISING AND PROMOTIONS	685.10	222.00	268.87	1,000.00	500.00	1,000.00
10-75-44-44000	MEDICAL AND SAFETY	8,378.75	7,879.36	13,083.72	13,800.00	10,000.00	12,100.00
10-75-44-47000	AUDIO VISUAL/PHOTO SUPPLIES	178.87	0.00	0.00	200.00	50.00	100.00
10-75-44-49500	MISCELLANEOUS	1,763.74	904.78	1,317.16	1,500.00	1,500.00	1,500.00
	SUPPLIES	14,313.92	13,064.73	17,145.17	21,900.00	17,050.00	20,100.00
OTHER SERVICES							
10-75-45-50700	HAZARDOUS WASTE DISPOSAL	2,863.28	2,005.79	1,259.97	3,500.00	3,500.00	3,500.00
10-75-45-51400	CONSULTING	17.53	317.55	52.37	500.00	3,000.00	2,000.00
10-75-45-52400	TESTING	0.00	150.00	13.40	500.00	500.00	500.00
10-75-45-59500	MISCELLANEOUS	0.00	0.00	(10.58)	0.00	0.00	0.00
	OTHER SERVICES	2,880.81	2,473.34	1,315.16	4,500.00	7,000.00	6,000.00
MAINTENANCE							
10-75-46-60000	OFFICE EQUIP. MAINTENANCE	65.00	130.00	0.00	400.00	200.00	400.00
	MAINTENANCE	65.00	130.00	0.00	400.00	200.00	400.00
VEHICLES							
10-75-47-70000	VEHICLE MAINTENANCE	271.89	298.03	69.61	900.00	150.00	900.00
10-75-47-71000	GAS & OIL	1,065.49	1,038.63	559.24	1,500.00	250.00	1,500.00
	VEHICLES	1,337.38	1,336.66	628.85	2,400.00	400.00	2,400.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 75-HEALTH DEPARTMENT							
Totals for dept 75-HEALTH DEPARTMENT		559,034.83	489,718.44	500,079.54	634,995.00	443,853.80	633,502.89

* NOTES TO BUDGET: DEPARTMENT 75 HEALTH DEPARTMENT

41-10500 SALARIES - PART TIME

FURTHER ASSESSMENT IS NEEDED TO REVIEW THE HEALTH DEPARTMENT'S NET COSTS AS WELL AS GRANTS & FEES

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

ENGINEERING - 81

200 TRAVEL/TRAINING	\$4,500
Engineering Department must stay current in traffic analysis & signage, construction inspection & testing, hydrologic & storm sewer design, and street lighting & pavement design.	
205 RECRUITMENT AND TESTING	\$200
Recruitment for possible vacant positions	
215 CLOTHING MAINTENANCE	\$700
Maintain uniforms for field personnel	
315 TELEPHONE	\$2,200
Six cell phones	
400 OFFICE SUPPLIES	\$0
No longer an individual department budget item	
410 PRINTING AND COPYING	\$0
Contracts, notices and informational pieces	
415 POSTAGE	\$0
420 DUES AND PUBLICATIONS	\$500
Professional memberships, registrations, certifications and subscriptions.	
440 MEDICAL AND SAFETY	\$400
Safety shoes and glasses.	
455 SMALL TOOLS	\$125
Tape measures, hand levels, etc.	
460 MINOR EQUIPMENT	\$1,800
Traffic counters, etc.	
462 FIELD SUPPLIES	\$1,600
Construction inspection/surveying needs such as stakes, lath, marking paint, etc.	
495 MISCELLANEOUS SUPPLIES	\$100
515 ENGINEERING/CONSULTING	\$70,000
This will provide funds to retain consultants to supplement staff with specialized expertise needs.	
516 DIGGERS HOTLINE	\$36,000
The City is charged on a per call basis for the field marking of its underground facilities.	
600 OFFICE EQUIPMENT MAINTENANCE	\$2,300
Covers the cost of paper/printing and regular maintenance of the Canon plotter.	
700 VEHICLE MAINTENANCE	\$1,200
Maintenance of five vehicles.	
705 VEHICLE EQUIPMENT MAINTENANCE	\$250
High-Vis flasers, etc.	
710 GAS/OIL/FLUIDS	\$4,800
1,300 gallons @ \$3.40/gal., plus oil changes for five vehicles	
715 TIRES	\$800
Tires for five vehicles.	
TOTAL	\$127,475

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 81-ENGINEERING							
DIRECT EMPLOYEE COSTS							
10-81-41-10000	SALARIES - FULL TIME	487,986.98	483,427.45	396,664.62	451,708.00	401,743.70	455,481.00
10-81-41-11000	SALARIES - OVERTIME	3,965.39	3,404.25	8,903.22	4,000.00	4,000.00	4,000.00
10-81-41-12500	CAR ALLOWANCE	1,800.00	1,800.00	1,650.00	1,800.00	1,800.00	1,800.00
10-81-41-13000	RETIREMENT	33,380.85	34,088.72	31,165.10	29,813.00	30,052.24	30,973.00
10-81-41-13500	SOCIAL SECURITY	36,461.19	35,819.44	33,658.46	34,556.00	33,298.78	34,844.00
10-81-41-15000	INSURANCE - ACTIVE HEALTH	104,000.00	76,184.93	65,605.00	65,605.00	65,605.00	65,605.00
10-81-41-16000	INSURANCE - WORKMANS COMP	17,644.00	24,488.00	19,856.00	19,856.00	19,856.00	18,744.00
10-81-41-16500	INSURANCE - DISABILITY	1,644.72	1,644.72	1,607.24	1,410.00	1,410.00	1,410.00
10-81-41-17000	INSURANCE - DENTAL	8,700.00	7,056.00	8,116.00	8,116.00	8,116.00	8,116.00
10-81-41-17500	INSURANCE - GROUP LIFE	997.99	1,185.00	1,365.78	1,200.00	1,300.00	1,300.00
10-81-41-18000	LONGEVITY	600.00	610.00	400.00	360.00	450.00	450.00
10-81-41-18500	SECTION 125 EXPENSES	650.50	245.75	390.70	400.00	400.00	395.00
	DIRECT EMPLOYEE COSTS	697,831.62	669,954.26	569,382.12	618,824.00	568,031.72	623,118.00
INDIRECT EMPLOYEE COSTS							
10-81-42-20000	TRAVEL/TRAINING	4,658.10	4,087.53	1,100.00	4,500.00	4,500.00	4,500.00
10-81-42-20500	RECRUITMENT/TESTING/PHYSICALS	17.83	57.39	38.14	250.00	150.00	200.00
10-81-42-21500	CLOTHING MAINTENANCE	633.85	741.43	459.19	700.00	600.00	700.00
	INDIRECT EMPLOYEE COSTS	5,309.78	4,886.35	1,597.33	5,450.00	5,250.00	5,400.00
UTILITY COST							
10-81-43-31500	TELEPHONE	1,758.53	2,032.28	2,500.41	2,000.00	1,600.00	2,200.00
	UTILITY COST	1,758.53	2,032.28	2,500.41	2,000.00	1,600.00	2,200.00
SUPPLIES							
10-81-44-40000	OFFICE SUPPLIES	1,580.38	322.26	0.00	0.00	0.00	0.00
10-81-44-41000	PRINTING AND COPYING	2,601.95	1,547.31	981.11	2,200.00	0.00	0.00
10-81-44-41500	POSTAGE	786.41	287.17	369.10	750.00	670.00	0.00
10-81-44-42000	DUES AND PUBLICATIONS	85.20	0.00	144.50	500.00	500.00	500.00
10-81-44-42500	ADVERTISING AND PROMOTIONS	32.08	0.00	0.00	0.00	0.00	0.00
10-81-44-44000	MEDICAL AND SAFETY	2.99	422.63	89.18	500.00	400.00	400.00
10-81-44-45000	SMALL TOOLS	0.00	6.49	34.97	125.00	50.00	125.00
10-81-44-46000	MINOR EQUIPMENT	1,623.35	931.16	413.16	1,650.00	2,000.00	1,800.00
10-81-44-46200	FIELD SURVEY/INSPECTION SUPPLY	1,937.40	3,575.45	1,174.04	1,500.00	1,200.00	1,600.00
10-81-44-47000	AUDIO VISUAL/PHOTO SUPPLIES	0.00	17.80	0.00	0.00	0.00	0.00
10-81-44-49500	MISCELLANEOUS	0.00	0.00	69.19	100.00	0.00	100.00
	SUPPLIES	8,649.76	7,110.27	3,275.25	7,325.00	4,820.00	4,525.00
OTHER SERVICES							
10-81-45-51500	ENGINEERING	(750.00)	9,860.75	77,729.74	70,000.00	55,000.00	70,000.00
10-81-45-51600	DIGGERS HOTLINE SERVICES	32,716.16	34,620.75	24,515.99	38,000.00	31,000.00	36,000.00
	OTHER SERVICES	31,966.16	44,481.50	102,245.73	108,000.00	86,000.00	106,000.00
MAINTENANCE							
10-81-46-60000	OFFICE EQUIP. MAINTENANCE	1,439.50	1,607.26	1,976.60	2,500.00	2,000.00	2,300.00
	MAINTENANCE	1,439.50	1,607.26	1,976.60	2,500.00	2,000.00	2,300.00
VEHICLES							
10-81-47-70000	VEHICLE MAINTENANCE	1,144.03	685.26	37.48	1,200.00	700.00	1,200.00
10-81-47-70500	EQUIPMENT MAINTENANCE-VEHICLES	0.00	0.00	0.00	500.00	0.00	250.00
10-81-47-71000	GAS AND OIL	3,903.45	3,156.10	3,968.74	4,400.00	4,300.00	4,800.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 81-ENGINEERING							
VEHICLES							
10-81-47-71500	TIRES	0.00	206.26	0.00	1,000.00	0.00	800.00
	VEHICLES	5,047.48	4,047.62	4,006.22	7,100.00	5,000.00	7,050.00
	Totals for dept 81-ENGINEERING	752,002.83	734,119.54	684,983.66	751,199.00	672,701.72	750,593.00

City of Oak Creek 2017 Annual Budget Goals and Objectives

Department: Streets

Program Description:

The Street Department is responsible for a wide variety of tasks including overseeing the pickup of residential garbage & recycling, operating & maintaining the recycling yard, street & sidewalk maintenance, brush & tree removals, ditching, grass cutting, equipment & vehicle maintenance for various departments & being prepared for emergency situations such as snow storms, flooding or any situation requiring street closures. The Street Department works closely with Forestry, Parks & Street Lighting assisting with whatever we can. We are active on the Traffic & Safety Committee ensuring that the public's safety is a top priority.

2016 Goals & Objectives:

1. Document all work activities into the BS&A work order management system.

The BS&A work order module was implemented last fiscal year and currently approximately 80% of all work is being documented in the system. The remaining 20% are more complicated tasks that have multiple steps in our documentation process, these are currently being looked at to determine how to best document this work within the system.

2. Implement Executime system and stop using paper time cards.

Executime time clocks have been installed, and the software is loaded on the cities servers. The Finance department is currently working on several implementation issues, but should have the system operational by the end of the fiscal year.

3. Have zero accidents that result in a loss of workdays.

The department had one accident that resulted in loss of workdays for an employee who injured themselves while lifting something at the recycle center.

4. Implement citizen work request portal.

This system was implemented and opened to the public on 7-1-16. The public response to the system has been very positive, and we received 83 requests for service within the first month the system went live.

5. Continue entering sign inventory into GIS system.

City of Oak Creek 2017 Annual Budget Goals and Objectives

The sign shop has entered approximately 30% of the city sign inventory into the system.

We will continue this during the winter of 2016-2017

6. Upload tree inventory from flat file into GIS system.

Forestry will be completed with the city owned parkway trees by the end of the fiscal year, and we will use that information to complete the upcoming DNR Grant.

2017 Goals & Objectives:

1. Have zero accidents that result in a loss of workdays.
2. Track, Quote and Invoice our Weed Commissioner, Special Pickup, and Culvert installations through CRA and Work Order System.
3. Continue Sign Inventory into GIS System.
4. Create accurate mowing maps in the new GIS program to assist with tracking and cost of areas mowed by the City of Oak Creek.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

STREETS DEPARTMENT - 83

Indirect Employee

200	Travel/Training	\$1,200.00
205	Recruitment/Testing/Physicals	\$5,000.00
215	Uniforms and Clothing	\$8,000.00

Utility Costs

300	Electricity	\$42,548.00
305	Water and Sewer	\$4,200.00
310	Natural Gas	\$34,240.00
315	Telephone	\$3,800.00

Supplies

400	Office Supplies	\$2,000.00
410	Printing and Copying	\$500.00
420	Dues and Publications	\$750.00
430	Housekeeping	\$1,000.00
435	Reimbursable Expenses/Culverts	\$11,000.00
440	Medical and Safety	\$6,000.00
455	Small Tools	\$4,000.00
460	Minor Equipment	\$5,000.00
465	Chemicals	\$3,000.00
475	Sign Materials	\$24,000.00
495	Miscellaneous	\$23,000.00

Other Services

525	Attorney/Legal	\$4,000.00
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Maintenance

600	Office Equip Maintenance	
610	Radio Maintenance	\$500.00
615	Grounds Maintenance	\$6,000.00
620	Building Maintenance	\$18,000.00
640	Street Maintenance Materials	\$74,000.00
645	Boulevard Decorations	\$7,000.00
660	Snow and Ice Removal Materials	\$287,335.00

Vehicles

700	Vehicle Maintenance	\$59,465.00
705	Equipment Maintenance	\$45,000.00

710 Gas/Oil/Fluids

\$151,760.00

715 Tires

\$15,000.00

Total

\$851,098.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 83-PUBLIC WORKS - STREETS							
DIRECT EMPLOYEE COSTS							
10-83-41-10000 *	SALARIES - FULL TIME	1,359,138.81	1,383,368.39	1,357,251.72	1,294,712.00	1,294,712.00	1,416,739.00
10-83-41-10500 *	SALARIES - PART TIME	76,236.73	86,711.64	90,167.69	89,400.00	89,400.00	105,130.80
10-83-41-11000	SALARIES - OVERTIME	56,422.67	58,706.49	60,135.97	55,000.00	55,000.00	55,000.00
10-83-41-13000	RETIREMENT	92,509.58	102,685.98	99,882.33	88,224.00	88,224.00	97,481.00
10-83-41-13500	SOCIAL SECURITY	108,035.82	113,548.98	115,066.27	105,885.00	110,000.00	117,651.00
10-83-41-14500	UNEMPLOYMENT COMPENSATION	7,550.40	0.00	0.00	0.00	0.00	0.00
10-83-41-15000	INSURANCE - ACTIVE HEALTH	354,000.00	398,032.61	329,669.00	329,669.00	329,669.00	329,669.00
10-83-41-16000	INSURANCE - WORKMANS COMP	59,924.25	83,828.00	69,496.00	70,784.00	70,784.00	67,020.00
10-83-41-16500	INSURANCE - DISABILITY	5,020.31	6,187.28	6,056.92	6,579.00	6,579.00	6,579.00
10-83-41-17000	INSURANCE - DENTAL	25,000.00	32,404.00	35,181.00	35,181.00	35,181.00	35,181.00
10-83-41-17500	INSURANCE - GROUP LIFE	3,148.67	4,500.36	4,797.50	4,572.00	4,572.00	4,572.00
10-83-41-18000	LONGEVITY	2,930.00	2,763.60	2,620.84	3,420.00	3,420.00	3,420.00
10-83-41-18500	SECTION 125 EXPENSES	1,755.75	488.50	995.55	450.00	450.00	450.00
	DIRECT EMPLOYEE COSTS	2,151,672.99	2,273,225.83	2,171,320.79	2,083,876.00	2,087,991.00	2,238,892.80
INDIRECT EMPLOYEE COSTS							
10-83-42-20000	TRAVEL/TRAINING	529.43	3,315.47	1,199.77	1,200.00	1,200.00	1,200.00
10-83-42-20500	RECRUITMENT/TESTING/PHYSICALS	7,581.51	14,446.30	2,462.33	5,000.00	5,000.00	5,000.00
10-83-42-21500	UNIFORMS/CLOTHING	7,154.20	8,734.07	6,829.81	8,000.00	8,000.00	8,000.00
	INDIRECT EMPLOYEE COSTS	15,265.14	26,495.84	10,491.91	14,200.00	14,200.00	14,200.00
UTILITY COST							
10-83-43-30000	ELECTRICITY	40,264.21	39,544.79	41,557.49	41,309.00	41,309.00	42,548.27
10-83-43-30500	WATER AND SEWER	3,791.09	4,181.52	4,233.66	4,200.00	4,200.00	4,200.00
10-83-43-31000	NATURAL GAS	19,599.77	32,242.68	17,378.25	32,000.00	32,000.00	34,240.00
10-83-43-31500	TELEPHONE	3,919.41	3,893.00	4,170.33	3,800.00	3,800.00	3,800.00
	UTILITY COST	67,574.48	79,861.99	67,339.73	81,309.00	81,309.00	84,788.27
SUPPLIES							
10-83-44-40000	OFFICE SUPPLIES	2,043.14	1,484.77	934.79	2,000.00	2,000.00	2,000.00
10-83-44-41000	PRINTING AND COPYING	1,052.20	400.31	479.52	500.00	500.00	500.00
10-83-44-42000	DUES AND PUBLICATIONS	316.80	503.40	518.50	750.00	750.00	750.00
10-83-44-43000	HOUSEKEEPING	6,901.25	688.44	512.93	1,000.00	1,000.00	1,000.00
10-83-44-43500	REIMBURSEABLE EXPENSES/CULVERT	14,358.60	9,179.00	8,498.44	11,000.00	11,000.00	11,000.00
10-83-44-44000	MEDICAL & SAFETY	5,685.68	5,710.08	4,622.43	6,000.00	6,000.00	6,000.00
10-83-44-45500	SMALL TOOLS	5,000.08	2,713.41	3,882.98	4,000.00	4,000.00	4,000.00
10-83-44-46000	MINOR EQUIPMENT	5,313.90	4,973.15	4,628.88	5,000.00	5,000.00	5,000.00
10-83-44-46500	CHEMICALS	3,302.38	1,951.92	2,145.73	3,000.00	3,000.00	3,000.00
10-83-44-47500	SIGN MATERIALS	23,533.70	22,728.50	23,581.71	24,000.00	24,000.00	24,000.00
10-83-44-49500 *	MISCELLANEOUS	676.76	1,338.47	8,389.65	3,000.00	3,000.00	23,000.00
	SUPPLIES	68,184.49	51,671.45	58,195.56	60,250.00	60,250.00	80,250.00
OTHER SERVICES							
10-83-45-52500	ATTORNEY/LEGAL	17,747.83	320.00	0.00	4,000.00	0.00	4,000.00
	OTHER SERVICES	17,747.83	320.00	0.00	4,000.00	0.00	4,000.00
MAINTENANCE							
10-83-46-61000	RADIO MAINTENANCE	224.44	436.88	534.02	500.00	500.00	500.00
10-83-46-61500	FOUNDATIONS MAINTENANCE	2,981.63	822.44	2,853.80	6,000.00	6,000.00	6,000.00
10-83-46-62000	BUILDING MAINTENANCE	12,280.18	23,082.03	18,469.83	18,000.00	18,000.00	18,000.00
10-83-46-64000	STREET MAINTENANCE MATERIALS	68,148.92	64,991.00	50,921.21	74,000.00	74,000.00	74,000.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 83-PUBLIC WORKS - STREETS							
MAINTENANCE							
10-83-46-64500	BOULEVARD DECORATIONS	6,614.23	7,728.18	7,661.30	7,000.00	7,000.00	7,000.00
10-83-46-66000	SNOW AND ICE REMOVAL	171,912.40	400,031.65	295,575.37	287,335.00	287,335.00	287,335.00
	MAINTENANCE	262,161.80	497,092.18	376,015.53	392,835.00	392,835.00	392,835.00
VEHICLES							
10-83-47-70000	VEHICLE MAINTENANCE	42,568.24	61,325.77	53,415.17	59,465.00	59,465.00	59,465.00
10-83-47-70500	EQUIPMENT MAINTENANCE	43,241.44	47,084.33	46,220.80	45,000.00	45,000.00	45,000.00
10-83-47-71000	GAS AND OIL	138,894.43	132,295.32	113,895.40	151,760.00	125,000.00	151,760.00
10-83-47-71500	TIRES	11,831.06	14,973.49	16,881.63	15,000.00	15,000.00	15,000.00
	VEHICLES	236,535.17	255,678.91	230,413.00	271,225.00	244,465.00	271,225.00
Totals for dept 83-PUBLIC WORKS - STREETS		2,819,141.90	3,184,346.20	2,913,776.52	2,907,695.00	2,881,050.00	3,086,191.07

* NOTES TO BUDGET: DEPARTMENT 83 PUBLIC WORKS - STREETS

41-10000

SALARIES - FULL TIME

FUNDS FROM 2016 SHIFTED BACK IN TO THE GENERAL FUND

41-10500

SALARIES - PART TIME

\$15,000 FROM DTS BUSINESS GROUP TO MAINTAIN DTS

44-49500

MISCELLANEOUS

\$20,000 FROM DTS BUSINESS GROUP TO MAINTAIN DTS & BUY MATERIALS

City of Oak Creek 2017 Annual Budget Goals and Objectives

Department: Forestry

Program Description:

The overarching objective of the Forestry Division of the Street Department is to enhance the health, beauty and value of the Oak Creek Urban Forestry through high-quality forestry practices.

The Forestry Division is responsible for the planned and unplanned maintenance of City trees and the general monitoring of the urban forest (collectively, all trees within the boundaries of Oak Creek). Forestry works with a wide range of internal and external entities including residents, other departments and divisions, contractors, government staff, utility companies, etc., to further tree care, advance knowledge and improve or plan operations. Major responsibilities include the planning and implementation of yearly: planting, pruning, treatments, removals, stump grinding and all aspects of insect and disease management. Our highly visible, sometimes personal, operations have a significant impact on the lives of Oak Creek residents.

The Forestry Division works closely with the Street and Parks Divisions of the Street Department.

2017 Goals & Objectives:

1. Park tree inventory in Public Works CMMS system.
2. Remove 150 ash trees, on streets, in parks, and other municipally managed areas, city-wide.
3. Fill gravel bed (bare root tree holding yard) to capacity in spring for fall planting (80 to 100 trees)

2016 Goals & Objectives Updates:

1. Finish (from autumn 2015) inventorying street trees in Public Works CMMS system. **We continue to work inputting inventory data a goal of finishing by December 15th. We are approximately 1/3 complete. It will be close. Grant extension is an option we hope not to exercise.**
2. Remove 150 ash trees in 2016, on streets, in parks and other municipally managed areas, city wide. **As of September 1, 2016, slightly more than 200 ash trees have been removed in goal areas.**
3. Replacement planting of 150 street and park trees. **115 spring trees were planted city-wide; another 40 are planned for autumn planting.**

City of Oak Creek 2017 Budget

Departmental Detail Information

FORESTRY - 88

200 Travel/Training	
Maintenance workshops for maintenance supervisor, technician & staff	\$2,000
205 Recruitment/Testing/Physicals	\$700
Classified ads for part-time maintenance, hearing tests, CDL license & physicals	
215 Uniforms & Clothing	\$850
coveralls, rain gear, gloves, staff shirts & uniforms	
315 Telephone	\$800
Annual phone costs	
400 Office Supplies	\$175
Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms.	
410 Printing and Copying	\$400
Printing costs	
415 Postage	\$300
Mailings & UPS charges	
420 Dues & Publications	\$750
Various publications	
440 Medical & Safety	\$500
Reimbursement for safety shoes/safety glasses/first aid supplies	
460 Minor Equipment	\$2,500
Office, grounds, buildings, vehicle, equipment & tools	
465 Chemicals	\$2,500
494 Leased/Rental Equipment	\$1,575
495 Miscellaneous	\$200
665 Boulevard Maintenance	\$500
Puetz Road and Howell Avenue Boulevard Maintenance	
700 Vehicle Maintenance	\$5,000
Supplies/repairs on Department trucks.	
705 Equipment Maintenance	\$3,000
Maintenance and service on mowers, tractors, power tools, plows, power equipment, trailers, etc. Supplies/materials/equipment such as nuts, bolts, springs, saw blades, etc., needed to perform maintenance tasks.	
710 Gas & Oil	\$10,013
715 Tires	\$1,500
Vehicle/equipment tires.	
	\$33,263

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 88-FORESTRY							
DIRECT EMPLOYEE COSTS							
10-88-41-10000	SALARIES - FULL TIME	149,476.36	164,131.08	167,136.53	168,203.00	168,203.00	172,171.00
10-88-41-10500	SALARIES - PART TIME	17,540.10	20,441.86	27,211.90	21,600.00	21,600.00	21,751.20
10-88-41-11000	SALARIES - OVERTIME	404.71	472.24	2,666.83	1,500.00	1,500.00	1,500.00
10-88-41-13000	RETIREMENT	9,879.96	11,492.61	11,503.39	11,101.00	11,101.00	11,732.00
10-88-41-13500	SOCIAL SECURITY	12,279.20	13,644.15	14,470.16	15,494.00	15,494.00	15,827.00
10-88-41-15000	INSURANCE - ACTIVE HEALTH	44,000.00	34,730.01	21,497.00	21,497.00	21,497.00	21,497.00
10-88-41-16000	INSURANCE - WORKMANS COMP	6,372.25	9,706.00	7,906.00	8,090.00	8,090.00	7,780.00
10-88-41-16500	INSURANCE - DISABILITY	606.98	704.88	705.60	705.00	705.00	705.00
10-88-41-17000	INSURANCE - DENTAL	2,850.00	3,804.00	3,168.00	3,168.00	3,168.00	3,168.00
10-88-41-17500	INSURANCE - GROUP LIFE	285.18	304.02	311.10	260.00	366.00	325.00
10-88-41-18000	LONGEVITY	145.00	180.00	180.00	180.00	180.00	180.00
10-88-41-18500	SECTION 125 EXPENSES	233.50	179.00	163.80	200.00	162.28	175.00
	DIRECT EMPLOYEE COSTS	244,073.24	259,789.85	256,920.31	251,998.00	252,066.28	256,811.20
INDIRECT EMPLOYEE COSTS							
10-88-42-20000	TRAVEL/TRAINING	1,958.05	1,339.78	1,591.79	2,000.00	2,105.00	2,000.00
10-88-42-20500	RECRUITMENT/TESTING/PHYSICALS	1,272.11	978.51	314.21	800.00	0.00	700.00
10-88-42-21500	UNIFORM/CLOTHING	846.02	565.84	883.57	850.00	850.00	850.00
	INDIRECT EMPLOYEE COSTS	4,076.18	2,884.13	2,789.57	3,650.00	2,955.00	3,550.00
UTILITY COST							
10-88-43-31500	TELEPHONE	747.73	739.81	122.38	800.00	500.00	800.00
	UTILITY COST	747.73	739.81	122.38	800.00	500.00	800.00
SUPPLIES							
10-88-44-40000	OFFICE SUPPLIES	344.10	108.65	215.40	250.00	175.00	175.00
10-88-44-41000	PRINTING AND COPYING	513.15	482.47	333.87	400.00	350.00	400.00
10-88-44-41500	POSTAGE	231.73	233.87	144.37	500.00	200.00	300.00
10-88-44-42000	DUES AND PUBLICATIONS	427.61	681.91	450.00	810.00	450.00	750.00
10-88-44-44000	MEDICAL & SAFETY	572.35	558.67	405.61	700.00	700.00	500.00
10-88-44-46000	MINOR EQUIPMENT	1,704.92	1,456.88	889.49	2,500.00	1,100.00	2,500.00
10-88-44-46500	CHEMICALS	0.00	1,071.70	1,881.14	2,500.00	2,156.50	2,500.00
10-88-44-49400	LEASED/RENTAL EQUIPMENT	0.00	0.00	7,000.00	0.00	0.00	1,575.00
10-88-44-49500	MISCELLANEOUS	125.83	117.06	146.06	200.00	0.00	200.00
	SUPPLIES	3,919.69	4,711.21	11,465.94	7,860.00	5,131.50	8,900.00
MAINTENANCE							
10-88-46-61500	GROUNDS MAINTENANCE	3,516.00	0.00	0.00	0.00	0.00	0.00
10-88-46-66500	BOULEVARD MAINTENANCE	2,000.00	2,325.60	2,113.84	1,500.00	1,200.00	500.00
	MAINTENANCE	5,516.00	2,325.60	2,113.84	1,500.00	1,200.00	500.00
VEHICLES							
10-88-47-70000	VEHICLE MAINTENANCE	3,390.38	4,546.61	3,627.37	5,000.00	4,900.00	5,000.00
10-88-47-70500	EQUIPMENT MAINTENANCE	2,497.37	1,203.43	3,570.15	3,000.00	3,000.00	3,000.00
10-88-47-71000	GAS AND OIL	7,887.50	9,884.23	5,606.95	8,141.00	6,977.58	10,013.43
10-88-47-71500	TIRES	888.08	948.66	299.88	1,500.00	500.00	1,500.00
	VEHICLES	14,663.33	16,582.93	13,104.35	17,641.00	15,377.58	19,513.43
	Totals for dept 88-FORESTRY	272,996.17	287,033.53	286,516.39	283,449.00	277,230.36	290,074.63

City of Oak Creek 2017 Annual Budget Goals and Objectives

Department: Parks

Program Description:

Parks Maintenance provides maintenance services to existing parklands and facilities according to established standards. This is an on-going activity. There are 350 acres of school & park sites in Oak Creek. Parks employees mow 250 acres of grass at 23 school & park sites & 21 municipal areas & medians; maintain 160 park facilities (tennis, basketball, volleyball courts, football, soccer fields, etc.) over 10 miles of sidewalk & bike trails; 15 parking lot areas; 3 maintenance buildings; 9 shelters, a pavilion, skate park, disc golf course & assist City Forester with tree planting, pruning & removals as needed. Providing maintenance services to established standards is difficult & impossible to do at times due to an increase of facilities and need for additional staff.

2016 Goals & Objectives:

1. No lost work time or injury accidents. **No lost time from injury or accidents.**
2. Complete training of full time employee to receive playground safety certification. **Still in the process, course and exam are fall of this fiscal year.**
3. Improve the disc golf course by installing an island "green". **Island was installed improving the course.**
4. Renovate Abendschein baseball infield. **Renovations were made, leveling the field to improve play and reducing rain outs.**
5. Continue installing rubber mats under the swings in the play structures. 6 are complete, 4 more need to be completed. **In the process of installing the mats in two of the 4 parks.**
6. Re-color coat basketball courts and install new standards at Riverton and Meadowview Parks. Crack fill and color coat tennis courts at Oak Leaf and South Hills parks. **Funds were declined by the council for 2016, will re submit for 2017 CIP.**
7. Re-finish 10% of the outdoor picnic tables. **Fell short of this number due to busy grass mowing season.**

City of Oak Creek 2017 Annual Budget Goals and Objectives

Department: Parks

Program Description:

Parks Maintenance provides maintenance services to existing parklands and facilities according to established standards. This is an on-going activity. There are 350 acres of school & park sites in Oak Creek. Parks employees mow 250 acres of grass at 23 school & park sites & 21 municipal areas & medians; maintain 160 park facilities (tennis, basketball, volleyball courts, football, soccer fields, etc.) over 10 miles of sidewalk & bike trails; 15 parking lot areas; 3 maintenance buildings; 9 shelters, a pavilion, skate park, disc golf course & assist City Forester with tree planting, pruning & removals as needed. Providing maintenance services to established standards is difficult & impossible to do at times due to an increase of facilities and need for additional staff.

2017 Goals & Objectives:

1. No lost work time or injury accidents.
2. Continue installing rubber mats under swings in play structure areas. 8 are complete, 2 more need to be completed.
3. Re-color coat and crack fill basketball courts at Riverton, Meadowview, Chapel, Otjen, and Oak Leaf Parks. Replacing the standards at Riverton and Meadowview. Crack fill and color coat tennis courts at South Hills, Oak leaf, and Chapel Hills.
4. Start replacing wooden picnic tables with expanded metal ones as funds allow.
5. Start a refinish cycle on the steel shelters in the parks. First year refinish the three in the worst condition.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

PARKS - 89

200 Travel/Training	
Maintenance workshops for maintenance supervisor, technician & staff	\$2,600
205 Recruitment/Testing/Physicals	\$1,600
Classified ads for part-time maintenance, hearing tests, CDL license & physicals	
215 Uniforms & Clothing	\$1,500
coveralls, rain gear, gloves, staff shirts & uniforms	
300 Electricity	\$10,000
Facility charges & energy charges for 15 different locations throughout the city estimated to be 7% increase	
305 Water & Sewer	
Three locations plus athletic fields estimated to be 6% increase	\$3,000
310 Natural Gas	\$9,000
Heating for Miller Park pavilion & two garages located at 800 W Puetz	
315 Telephone	\$1,000
Cellular phone - Parks Supervisor	
400 Office Supplies	\$200
Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms.	
415 Postage	\$50
Mailings & UPS charges	
420 Dues & Publications	\$800
Various publications	
440 Medical & Safety	\$2,500
Reimbursement for safety shoes/safety glasses/first aid supplies	
460 Minor Equipment	\$3,000
Office, grounds, buildings, vehicle, equipment & tools	
494 Leased/Rental Equipment	\$0
495 Miscellaneous	\$100
600 Office Equipment Maintenance	\$0
615 Grounds Maintenance	\$50,500
Picnic tables, paint, fertilizer, lumber, herbicide, baseball infield mix, Round-Up, Aqua Shade, Miller Pond water	

City of Oak Creek 2017 Annual Budget

management, city hall complex flowers/shrubs & sidewalk salt, park signs, wood chips, topsoil, seeds, trees, etc. & other supplies/materials needed for maintenance of public grounds. Use of Border Collies to remove Canada Geese from Miller Park pond. Acrylic crack filling court surfaces. Veterans Memorial Park maintenance.

620 Buildings Maintenance

\$5,000

Paint, insulation, lumber fire extinguishers, keys, plumbing supplies, wire, Plexiglas, cement, shelving, supplies, etc. & other supplies/materials/equipment needed for maintenance of public buildings. Fire protection system inspection/testing for cold storage building.

635 Facility/Equipment Rental

\$3,000

port-a-jon unit rental for various park sites,
road signs, and miscellaneous equipment rentals

665 Boulevard Maintenance

\$6,000

Puetz Road and Howell Avenue Boulevard Maintenance

700 Vehicle Maintenance

\$10,000

Supplies/repairs on Department trucks.

705 Equipment Maintenance

\$13,000

Maintenance and service on mowers, tractors, power tools, plows, power equipment, trailers, etc.
Supplies/materials/equipment such as nuts, bolts, springs, saw blades, etc., needed to perform maintenance tasks.

710 Gas & Oil

\$31,817

Diesel (4604 gal x \$4.04/gal. = \$18,600), Unleaded (6000 gal x \$3.65/gal = \$21900)

715 Tires

\$3,000

Vehicle/equipment tires.

TOTAL **\$157,667**

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 89-PARKS							
DIRECT EMPLOYEE COSTS							
10-89-41-10000	SALARIES - FULL TIME	146,053.02	164,829.55	172,020.70	168,829.00	168,829.00	175,745.00
10-89-41-10500	SALARIES - PART TIME	66,197.21	64,137.07	87,290.95	91,800.00	82,329.99	92,442.60
10-89-41-11000	SALARIES - OVERTIME	5,522.72	8,642.84	5,545.59	5,000.00	5,000.00	5,000.00
10-89-41-13000	RETIREMENT	12,576.67	14,756.10	15,022.36	12,102.00	12,102.00	13,707.00
10-89-41-13500	SOCIAL SECURITY	16,065.38	17,961.13	19,870.72	19,751.00	19,751.00	20,450.00
10-89-41-15000	INSURANCE - ACTIVE HEALTH	39,000.00	34,730.01	28,981.00	28,981.00	28,981.00	28,981.00
10-89-41-16000	INSURANCE - WORKMANS COMP	10,689.64	12,795.00	11,031.00	11,031.00	11,031.00	10,609.00
10-89-41-16500	INSURANCE - DISABILITY	567.82	704.88	705.60	705.00	705.00	705.00
10-89-41-17000	INSURANCE DENTAL	2,400.00	2,676.00	6,336.00	3,168.00	3,168.00	3,168.00
10-89-41-17500	INSURANCE - GROUP LIFE	320.52	368.22	445.62	375.00	375.00	375.00
10-89-41-18000	LONGEVITY	235.00	240.00	240.00	240.00	240.00	240.00
10-89-41-18500	SECTION 125 EXPENSES	58.50	4.25	0.00	25.00	25.00	25.00
	DIRECT EMPLOYEE COSTS	299,686.48	321,845.05	347,489.54	342,007.00	332,536.99	351,447.60
INDIRECT EMPLOYEE COSTS							
10-89-42-20000	TRAVEL/TRAINING	1,764.69	1,874.17	2,050.27	2,600.00	2,600.00	2,600.00
10-89-42-20500	RECRUITMENT/TESTING/PHYSICALS	1,899.73	1,705.39	689.49	1,600.00	1,600.00	1,600.00
10-89-42-21500	UNIFORM/CLOTHING	1,513.67	1,087.54	897.24	1,500.00	1,500.00	1,500.00
	INDIRECT EMPLOYEE COSTS	5,178.09	4,667.10	3,637.00	5,700.00	5,700.00	5,700.00
UTILITY COST							
10-89-43-30000	ELECTRICITY	7,307.79	6,593.45	8,863.95	8,383.00	8,383.00	10,000.00
10-89-43-30500	WATER AND SEWER	2,895.59	2,920.70	2,958.44	4,240.00	4,240.00	3,000.00
10-89-43-31000	NATURAL GAS	8,377.34	12,279.15	7,397.21	10,500.00	10,500.00	9,000.00
10-89-43-31500	TELEPHONE	512.59	481.87	978.65	500.00	500.00	1,000.00
	UTILITY COST	19,093.31	22,275.17	20,198.25	23,623.00	23,623.00	23,000.00
SUPPLIES							
10-89-44-40000	OFFICE SUPPLIES	0.00	56.26	8.99	200.00	200.00	200.00
10-89-44-41000	PRINTING AND COPYING	66.00	0.00	0.00	0.00	0.00	0.00
10-89-44-41500	POSTAGE	76.12	0.48	55.51	50.00	50.00	50.00
10-89-44-42000	DUES AND PUBLICATIONS	334.95	345.00	584.00	800.00	800.00	800.00
10-89-44-44000	MEDICAL & SAFETY	2,427.69	1,872.41	1,129.71	2,500.00	2,500.00	2,500.00
10-89-44-46000	MINOR EQUIPMENT	2,164.84	3,562.00	2,745.44	3,000.00	3,000.00	3,000.00
10-89-44-49500	MISCELLANEOUS	0.00	82.78	29.16	100.00	100.00	100.00
	SUPPLIES	5,069.60	5,918.93	4,552.81	6,650.00	6,650.00	6,650.00
MAINTENANCE							
10-89-46-61500	GROUNDS MAINTENANCE	45,108.31	50,818.96	54,973.21	50,500.00	50,500.00	50,500.00
10-89-46-62000	BUILDING MAINTENANCE	5,243.83	4,772.35	3,745.27	5,000.00	5,000.00	5,000.00
10-89-46-63500	FACILITY/EQUIPMENT RENTAL	2,742.00	2,976.60	2,748.05	3,000.00	3,000.00	3,000.00
10-89-46-66500	BOULEVARD MAINTENANCE	5,667.12	1,913.83	8,308.80	6,000.00	6,000.00	6,000.00
	MAINTENANCE	58,761.26	60,481.74	69,775.33	64,500.00	64,500.00	64,500.00
VEHICLES							
10-89-47-70000	VEHICLE MAINTENANCE	6,376.68	5,960.35	6,582.94	10,000.00	10,000.00	10,000.00
10-89-47-70500	EQUIPMENT MAINTENANCE	9,574.87	13,482.00	13,578.14	13,000.00	13,000.00	13,000.00
10-89-47-71000	GAS AND OIL	25,320.76	25,443.28	18,272.95	31,817.00	31,817.00	31,817.00
10-89-47-71500	TIRES	4,250.76	3,764.03	3,965.84	3,000.00	3,000.00	3,000.00
	VEHICLES	45,523.07	48,649.66	42,399.87	57,817.00	57,817.00	57,817.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
120	Fund: 10 GENERAL FUND APPROPRIATIONS Dept 89-PARKS	433,311.81	463,837.65	488,052.80	500,297.00	490,826.99	509,114.60
	Totals for dept 89-PARKS						

City of Oak Creek 2017 Annual Budget 2016 Goals and Objectives Status

Department: Recreation

Program Description

The Recreation Department strives to enhance the quality of life within the Oak Creek community through development, promotion, and maintenance of wholesome recreational activities, and educational opportunities. Department personnel plan, promote, and conduct a year-round programming schedule that accommodates youth, adult, and senior citizen interests.

Objectives:

1. Provide affordable, accessible recreation programming, promoting the physical social and economic well-being of the community.
The Department continues to balance the variety of affordable and accessible programs and activities to provide a wide variety of recreation activities appropriate for members of the community from early childhood through older adults.
2. Continue to balance expenses and revenues to cover the cost of program administration.
Based on figures available (January through June 30, 2016) Revenue is covering approx. 70% of expenses compared with 34% in 2014.
3. Improve public awareness and support for recreation leisure services through improved cost effective marketing including flyers, mailings, the *Acorn*, reader board displays, and online tools, the City of Oak Creek website and other appropriate means.
We have continued to use the above marketing tools and resumed mailing the Fall and Winter Acorn to all City of Oak Creek residents. The Acorn mailing has generated an overwhelmingly positive response, and an increase in phone, web, and in-person customer contact resulting in increased registration and facility usage.
4. Accommodate community use of parks and recreation facility use through activities, events and facility permit and rentals.
Department held camps, classes such as tennis and geocaching, and activities such as the National Parks & Recreation Month "Selfie Contest" use parks and park facilities. We encouraged the community to visit various parks and events during the Selfie Contest, highlighting Emerald Preserve, Drexel Town Square, the new pickleball courts, and Abendschein Park. The contest generated media attention and increased citizen activity in those parks.

Goals:

1. Increase participation in classes and activities by 25% particularly in the areas of Adult, teens and 50+
Ongoing. We have successfully increased overall participation by 26.4% through July this year. More specifically, Adult Instruction has increased by 28%, while Teen and 50+ programming has remained steady.
 - Increase available programs/classes/activities for teens, particularly during Fall and Winter seasons.
In progress. We are working with the Library staff to provide more options for teens, beginning with a planned, Teen Day Out, during a school vacation day in November which will use aspects of our Teen Adventure format along with Library facilities and activities.
 - Improve marketing to above groups (see below)
Ongoing. The addition of a second full mailing of the Acorn has had a positive impact on these groups in particular. We continue to use the marketing tools listed above and have added use of the electronic message boards available in the Civic Center, and distribution of printed materials to middle school students through Library outreach programs.
 - Survey participants for satisfaction with current programming and suggestions for additions/improvements.
Expected in late fall or early winter.

City of Oak Creek 2017 Annual Budget

2016 Goals and Objectives Status

2. Increase collaborative programming and services using the Library building and shared staffing and resources to effectively improve customer service and use of facilities:
 - Promoting Library and Recreation programming using existing and newly available print and technology resources.
Ongoing. See above
 - Create programming that complements and enhances existing Recreation and Library programming.
Ongoing. A workshop by Penfield Children's Center promoting understanding of differences in other people, the upcoming Teen Day Out, and aspects of the Summer Reading program were all the result of collaborative efforts by Library and Recreation Staff.
 - Cross training Library staff on use of Rectrac Software.
In progress. Library staff have been trained on registration procedures and are using Rectrac for Library program registrations and limited ticket sales.
 - Cross training Recreation staff on Library procedures
In progress. Recreation staff are assisting library patrons with basic needs: checking out books, directing to various areas, supplying information, and are scheduled to work in the library 1 evening per week/per staff member assisting with shelving, computer classes, preparing new books, helping at the service desk, etc.

3. Improve marketing of Recreation programs to the community:
 - Distribute Recreation activity information at Oak Creek/Franklin School District Open Houses, and Parent Teacher Conferences
Discontinued. Citywide mailing of the Acorn has proven more effective.
 - Provide incentives for Fitness Challenge participants to participate in Recreation classes
Discontinued. Lack of interest.
 - Expand distribution on the Acorn and demographically specific activity information brochures
Ongoing. A second citywide mailing of the Acorn was added in 2016 with an overwhelmingly positive response. Demographically specific brochures continue for the 50 and up activities only, replacing the Forever Young Club newsletter and reaching a broader audience. All other demographically specific activity brochures were discontinued as unnecessary.
 - Participation in National Parks & Recreation Month activities highlighting the benefits of Recreation.
Completed. Participation resumed this year with a "Selfie Contest" in which participants were asked to solve a riddle leading them to one of the parks, or a city event. To enter, participants submitted a selfie of themselves at the park or event, encouraging them and others to visit City of Oak Creek parks. In addition, free Try It opportunities were scheduled for various Recreation Classes to give the community a chance to try classes they might want to register for in the future.

City of Oak Creek 2017 Annual Budget

Goals and Objectives

Department: Recreation

Program Description

The Recreation Department strives to enhance the quality of life within the Oak Creek community through development, promotion, and maintenance of wholesome recreational activities and educational opportunities. Department personnel plan, promote, and conduct a year-round programming schedule that accommodates youth, adult, and senior citizen interests.

Objectives:

1. To continue to provide affordable, accessible recreation programming, promoting the physical, social and economic wellbeing of the community.
2. Continue to balance expenses and revenues to cover the cost of program administration.
3. Improve public awareness and support for recreation leisure services through improved cost effective marketing including flyers, mailings, the *Acorn*, reader board displays, and online tools, the City of Oak Creek website and other appropriate means.
4. Accommodate community use of parks and recreation facility use through activities, events and facility permit and rentals.

Goals:

1. Increase participation in classes and activities by 20% particularly in the areas of preschool, teens and 50+
 - Increase available programs/classes/activities for teens, particularly during Fall and Winter seasons.
 - Improve marketing to above groups (see below)
 - Adjust programming and activities to better meet community needs, based on information gathered through an upcoming participant survey.
2. Increase collaborative programming and services using the Library building and shared staffing and resources:
 - Promote Library and Recreation programming using Library outreach programs, existing and newly available print and technology resources.
 - Create programming that complements and enhances existing Recreation and Library programming and makes effective use of available facility spaces.
 - Implement Recreation registration and ticket sales by Library staff using Rectrac Software.
 - Increase ability of Recreation staff to perform a wider variety of Library customer service tasks.
3. Improve marketing of Recreation programs to the community:
 - Resume the summer mailing of the *Acorn*
 - Participate in community events highlighting recreation opportunities available in City Parks and Facilities
 - Participation in National Parks & Recreation Month activities highlighting the benefits of Recreation services and Park facilities.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

RECREATION - 90

200 Travel/Training

Maintenance workshops for maintenance supervisor, technician & staff *\$250*

205 Recruitment/Testing/Physicals

Classified ads for part-time maintenance, hearing tests, CDL license & physicals *\$400*

315 Telephone

Annual phone costs *\$950*

400 Office Supplies

Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms. *\$700*

410 Printing and Copying

\$12,700

415 Postage

Mailings & UPS charges *\$5,000*

420 Dues & Publications

Various publications *\$200*

425 Advertising and Promotions

\$0

460 Minor Equipment

Office, grounds, buildings, vehicle, equipment & tools *\$0*

475 Recreation Equipment & Supplies

\$5,000

495 Miscellaneous

\$0

600 Office Equipment Maintenance

\$0

620 Building Maintenance

\$300

635 Facility/Equipment Rental

\$9,000

700 Vehicle Maintenance

Supplies/repairs on Department trucks. *\$200*

710 Gas & Oil

\$300

715 Tires

Vehicle/equipment tires. *\$0*

\$35,000

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 90-RECREATION							
DIRECT EMPLOYEE COSTS							
10-90-41-10000	SALARIES - FULL TIME	117,809.57	113,006.60	73,678.24	69,020.00	69,020.00	69,167.00
10-90-41-10500	SALARIES - PART TIME	196,567.09	150,255.32	161,613.87	158,000.00	158,000.00	154,650.02
10-90-41-11000	SALARIES - OVERTIME	255.11	0.00	0.00	0.00	56.70	0.00
10-90-41-13000	RETIREMENT	13,293.40	12,425.92	8,802.36	10,970.00	10,970.00	11,121.00
10-90-41-13500	SOCIAL SECURITY	24,531.60	19,852.80	18,352.16	12,715.00	17,000.00	16,573.00
10-90-41-14500	UNEMPLOYMENT COMPENSATION	298.82	633.93	37.31	0.00	0.00	0.00
10-90-41-15000	INSURANCE - ACTIVE HEALTH	22,000.00	13,818.31	3,000.00	3,000.00	3,000.00	3,000.00
10-90-41-16000	INSURANCE - WORKMANS COMP	9,598.36	11,912.00	8,457.00	7,906.00	7,906.00	7,957.00
10-90-41-16500	INSURANCE - DISABILITY	469.92	469.92	411.42	325.00	325.00	325.00
10-90-41-17000	INSURANCE - DENTAL	2,400.00	2,016.00	1,006.00	1,006.00	1,006.00	1,006.00
10-90-41-17500	INSURANCE - GROUP LIFE	817.82	995.58	1,043.22	1,000.00	1,000.00	1,000.00
10-90-41-18000	LONGEVITY	0.00	240.00	15.00	15.00	15.00	15.00
10-90-41-18500	SECTION 125 EXPENSES	175.00	120.75	63.10	125.00	125.00	125.00
	DIRECT EMPLOYEE COSTS	388,216.69	325,747.13	276,479.68	264,082.00	268,423.70	264,939.02
INDIRECT EMPLOYEE COSTS							
10-90-42-20000	TRAVEL/TRAINING	179.34	339.00	299.00	300.00	158.00	250.00
10-90-42-20500	RECRUITMENT/TESTING/PHYSICALS	602.00	653.00	619.00	600.00	230.00	400.00
	INDIRECT EMPLOYEE COSTS	781.34	992.00	918.00	900.00	388.00	650.00
UTILITY COST							
10-90-43-31500	TELEPHONE	923.76	1,266.40	1,144.96	950.00	950.00	950.00
	UTILITY COST	923.76	1,266.40	1,144.96	950.00	950.00	950.00
SUPPLIES							
10-90-44-40000	OFFICE SUPPLIES	1,975.40	959.94	1,023.28	1,000.00	700.00	700.00
10-90-44-41000 *	PRINTING AND COPYING	5,328.04	5,236.68	6,052.22	10,500.00	10,500.00	12,700.00
10-90-44-41500	POSTAGE	1,448.75	1,270.60	4,051.03	4,200.00	3,400.00	5,000.00
10-90-44-42000	DUES AND PUBLICATIONS	874.00	412.15	513.00	200.00	200.00	200.00
10-90-44-42500	ADVERTISING AND PROMOTIONS	228.55	178.58	203.95	200.00	158.00	0.00
10-90-44-44000	MEDICAL & SAFETY	0.00	189.05	0.00	0.00	0.00	0.00
10-90-44-46000	MINOR EQUIPMENT	0.00	0.00	94.62	150.00	0.00	0.00
10-90-44-47500	RECREATION EQUIPMENT/SUPPLIES	8,401.44	9,954.73	5,104.12	6,000.00	4,800.00	5,000.00
10-90-44-49500	MISCELLANEOUS	0.00	0.00	201.70	0.00	0.00	0.00
	SUPPLIES	18,256.18	18,201.73	17,243.92	22,250.00	19,758.00	23,600.00
MAINTENANCE							
10-90-46-60000	OFFICE EQUIPMENT MAINTENANCE	685.18	498.22	377.68	500.00	0.00	0.00
10-90-46-62000	BUILDING MAINTENANCE	148.05	0.00	0.00	500.00	300.00	300.00
10-90-46-63500 *	FACILITY/EQUIPMENT RENTAL	10,630.81	5,872.13	5,574.05	7,000.00	7,000.00	9,000.00
	MAINTENANCE	11,464.04	6,370.35	5,951.73	8,000.00	7,300.00	9,300.00
VEHICLES							
10-90-47-70000	VEHICLE MAINTENANCE	254.95	212.90	39.79	500.00	200.00	200.00
10-90-47-71000	GAS AND OIL	554.03	586.83	401.16	700.00	150.00	300.00
10-90-47-71500	TIRES	0.00	0.00	0.00	0.00	479.00	0.00
	VEHICLES	808.98	799.73	440.95	1,200.00	829.00	500.00
	Totals for dept 90-RECREATION	420,450.99	353,377.34	302,179.24	297,382.00	297,648.70	299,939.02

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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Fund: 10 GENERAL FUND
APPROPRIATIONS
Dept 90-RECREATION

* NOTES TO BUDGET: DEPARTMENT 90 RECREATION

44-41000 PRINTING AND COPYING

3 ACORN MAILINGS

46-63500 FACILITY/EQUIPMENT RENTAL

\$2,000 INCREASE IN RENTAL FEE FOR ST. JOHN'S

City of Oak Creek 2017 Annual Budget Goals and Objectives

Department: Library

Program Description

Oak Creek Public Library is dedicated to support educational, civic and cultural activities of individuals, groups and organizations. It is also dedicated to provide the opportunity for recreation through the use of literature, music, media and other art forms.

Goal I: Collection Development

Provide materials to meet a wide range of interests on all levels with diversity of appeal and to provide for presentation of different points of view. Update and replace outdated materials with more current materials in an attempt to keep the materials collection current.

Objectives:

1. Following the American Library Association approved CREW method of evaluation, weed the children and young adult fiction, non-fiction, audiovisual and reference collections to ensure a current collection of materials that are utilized by our patrons and community. Replace little used and well-worn materials with current materials. Reduce the 5 year no circulation list to under 1,000 items and identify 20% of each print collection budget to replace outdated items with current titles and up-to-date subject matter.
2. Working both independently and in conjunction with the Milwaukee County Federated Library system, identify sources to improve our downloadable and electronic collection of books, media and periodicals. Market library database resources to the community and offer a minimum of quarterly information "blasts" to the community to increase database usage by 10% in 2017.
3. Standardize and streamline the processing procedures of materials to maximize cost effectiveness and efficiency, which in turn, will allow us to get new materials to the public in a more timely fashion. Begin documenting the time it takes for library material to be made available to the public once it arrives in the building in order to identify ways to streamline the processing procedures.

Goal II: Reference and Technology Services

Provide services to help patrons find and utilize information and library and community resources. Provide resources and training for the public to ensure patrons have access to and know how to use current technologies. In partnership with the Milwaukee County Federated Library System, provide electronic resources to Oak Creek residents

Objectives:

1. Promote the services the Oak Creek public library offers to the community through outreach, marketing, and promotion. Develop new ways to raise awareness of the services the library provides to the Oak Creek community. Continue to track and share library usage statistics such as library card sign-ups, monthly computer usage, and library check-outs.
2. Research new models of service in order to maximize patron services and minimize staff costs, with an eye toward providing services in our new facility. Develop a cost benefit analysis of providing scheduled one-on-one reference service as an alternative to a continuing staffed reference service desk.

3. Provide the community with relevant technology and continue to provide staff and community training on current technologies. Ensure staff stay abreast of current technology, receive training, and are able to train patrons on how to utilize current technologies to improve their library experience.
4. Partner with outside agencies to create and open a digital media lab complete with current technologies that may be cost prohibitive or size prohibitive to purchase for personal use.

Goal III: Circulation Services

Promote the use of library services and create easy and accessible ways for all eligible Oak Creek residents to have a library card. Promote library collections and encourage library checkouts.

Objectives:

1. Promote the services the Oak Creek Public Library offers to the community through outreach, marketing, and promotion. Develop new ways to raise awareness of the services the library provides to the Oak Creek community.
2. Identify point of sale software options to replace inefficient and aging cash handling procedure.
3. Increase library programming and develop new learning opportunities available to the public. Partner with the Recreation Department to maximize the use of the new library facility.
4. Cross train library and recreation staff to provide program registration, library registration, library check-ins, library check-outs, ticket sales and library payments.

Goal IV: Library Programs

Implement activities which highlight library collections and provide educational and recreational activities to patrons of all ages while highlighting the library's role in the community as a lifelong learning center. Partner with the Recreation Department to create programs that complement one another.

Objectives:

1. Evaluate children, young adult and adult programming and make additions and changes as needed. Create public experience surveys and distribute to program participants to evaluate community needs and desires.
2. Increase library programming and develop new learning opportunities available to the public with an emphasis on an increase in programming for adults and young adults. Partner with the recreation department to maximize the use of the new library facilities. Provide monthly programs to adults and/or young adults.
3. Work in tandem with the recreation and other city departments to avoid duplication of educational and recreational programs between city departments. Reduced duplication will allow us to increase the variety of program topics offered to the public.
4. Partner with outside organizations to offer low-cost, information workshops, seminars and programs to patrons of all ages.
5. Market the availability of the Civic Center meeting rooms to the public. Develop measures to track room usage. Implement a public calendar system to more easily identify when Civic Center meeting rooms are available for public rental.

Goal IV: Administration

Effectively administer the resources of the library and promote library services in the community.

Objectives:

1. Effectively administer all resources allocated to the department and report on a monthly basis to the Library Board.
2. Work with outside agencies to promote library services in the community.

3. Develop and implement a strategic plan to identify how the library can best serve the community in the next 5 years.
4. Research and evaluate staffing needs and make recommendations to the Oak Creek Public Library Board of Trustees and Oak Creek Common Council on appropriate staffing levels to provide high value library services to the community.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

Library - 95

200 TRAVEL/TRAINING	\$2,000
Includes mileage and other costs incurred in attending committee meetings, workshops, seminars and conventions, both locally and regionally. Also includes registration fees, lodging and meals.	
205 RECRUITMENT/TESTING/PHYSICALS	\$100
Includes recruitment advertising and examinations for new employees.	
315 TELEPHONE	\$720
Includes cell phone for Library Director	
400 OFFICE SUPPLIES	\$4,000
Includes pens, pencils, markers, ink ribbons, calendars, paper clips, staples, note pads, receipt tape, etc.	
401 MATERIAL PROCESSING SUPPLIES	\$4,000
Includes RFID supplies, dust jacket covers, binding tape, media cases, labels, Mylar, etc.	
410 PRINTING AND COPYING	\$4,000
Includes all supplies for photocopiers and printers for both staff and public use. Also includes brochures, bookmarks, promotional materials, stationery, envelopes, etc.	
415 POSTAGE	\$600
Includes regular postage and United Parcel Service costs.	
420 DUES AND PUBLICATIONS	\$800
Includes memberships in Wisconsin Library Association, American Library Association and professional publications necessary to keep abreast of current library trends.	
425 PROGRAMMING	\$5,000
Includes library program costs for all ages (adult, youth, families): promotional materials, outside performers, speakers, props, supplies and advertising.	
469 TECHNOLOGY	\$5,000
Includes professional services from Milwaukee County Library System IT personnel, website hosting, software and hardware upgrades for library computers and RFID equipment.	

City of Oak Creek 2017 Annual Budget

470 AUDIOVISUAL	\$18,000
Includes collection development in these areas: adult, young adult and juvenile compact discs, DVDs, Audiobooks, and kits (mixed media)	
471 BOOKS	\$60,000
Includes collection development for print materials in the adult, young adult and juvenile areas of the library.	
472 SUBSCRIPTIONS, MAGAZINES	\$9,700
Includes magazine and newspaper subscription costs for adult, young adult and juvenile titles through subscription jobber and direct subscriptions.	
540 FEDERATED AUTOMATION / OPERATING FEES	\$40,090
Includes automation charges for participation in the on-line library computer system, system-wide cataloging services, and costs associated with subscriptions for online databases, costs associated with e-book and audiobook subscriptions through the Wisconsin Public Library Consortium, costs associated with online magazine database, Zinio. Also includes charges for patron text notification system, forms, postage and telephone charges and participation in the online fine/bill paying system through CountyCat.	
600 RFID EQUIPMENT MAINTENANCE	\$18,762
Includes the annual maintenance agreement for library RFID equipment including: automated materials handler and two (2) security gates.	
620 BUILDING MAINTENANCE	\$5,000
Includes maintenance for lighting, heating and air conditioning units, plumbing, emergency lighting and routine maintenance.	
TOTAL	\$177,772

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 95-LIBRARY							
DIRECT EMPLOYEE COSTS							
10-95-41-10000	SALARIES - FULL TIME	286,772.87	299,038.85	325,790.43	328,655.00	328,655.00	329,782.00
10-95-41-10500	SALARIES - PART TIME	178,526.69	154,303.45	169,142.50	213,296.00	175,000.00	215,329.00
10-95-41-13000	RETIREMENT	29,071.90	29,234.05	29,194.94	29,682.17	29,682.17	31,118.00
10-95-41-13500	SOCIAL SECURITY	34,606.76	33,265.13	36,794.41	41,459.23	41,459.23	41,701.00
10-95-41-15000	INSURANCE - ACTIVE HEALTH	76,000.00	87,792.30	51,978.00	51,978.00	51,978.00	51,978.00
10-95-41-16000	INSURANCE - WORKMANS COMP	2,548.00	2,596.00	1,828.00	1,840.00	1,840.00	1,252.00
10-95-41-16500	INSURANCE - DISABILITY	1,311.86	1,351.02	1,411.15	1,410.00	1,410.00	1,410.00
10-95-41-17000	INSURANCE - DENTAL	5,200.00	6,500.00	6,508.00	6,508.00	6,508.00	6,508.00
10-95-41-17500	INSURANCE - GROUP LIFE	869.83	909.94	735.16	900.00	900.00	900.00
10-95-41-18500	SECTION 125 EXPENSES	462.50	233.00	168.05	200.00	200.00	200.00
DIRECT EMPLOYEE COSTS		615,370.41	615,223.74	623,550.64	675,928.40	637,632.40	680,178.00
INDIRECT EMPLOYEE COSTS							
10-95-42-20000	TRAVEL/TRAINING	1,143.10	2,011.24	612.03	1,500.00	1,500.00	2,000.00
10-95-42-20500	RECRUITMENT/TESTING/PHYSICALS	698.73	279.97	144.72	300.00	0.00	100.00
INDIRECT EMPLOYEE COSTS		1,841.83	2,291.21	756.75	1,800.00	1,500.00	2,100.00
UTILITY COST							
10-95-43-30000	ELECTRICITY	26,064.43	27,546.33	8,693.18	0.00	0.00	0.00
10-95-43-30500	WATER AND SEWER	1,837.69	1,819.57	1,874.88	0.00	0.00	0.00
10-95-43-31000	NATURAL GAS	8,503.50	11,302.62	2,883.26	0.00	0.00	0.00
10-95-43-31500	TELEPHONE	2,779.00	3,245.72	3,748.73	0.00	480.00	720.00
UTILITY COST		39,184.62	43,914.24	17,200.05	0.00	480.00	720.00
SUPPLIES							
10-95-44-40000	OFFICE SUPPLIES	6,590.03	4,436.03	8,818.09	3,000.00	4,000.00	4,000.00
10-95-44-40100	MATERIAL PROCESSING SUPPLIES	3,612.98	5,566.90	5,425.74	4,000.00	8,000.00	4,000.00
10-95-44-41000	PRINTING AND COPYING	1,374.80	1,867.62	4,025.90	2,500.00	4,000.00	4,000.00
10-95-44-41500	POSTAGE	365.42	291.99	810.37	600.00	600.00	600.00
10-95-44-42000	DUES & PUBLICATIONS	575.00	693.00	490.00	500.00	640.02	800.00
10-95-44-42500	ADVERTISING AND PROMOTIONS	3,072.26	1,966.29	2,709.90	5,000.00	5,000.00	5,000.00
10-95-44-46000	MINOR EQUIPMENT	34.40	0.00	0.00	0.00	0.00	0.00
10-95-44-46900	CD-ROM REFERENCES	7,572.47	5,418.96	5,174.92	6,500.00	5,000.00	5,000.00
10-95-44-47000	AUDIO VISUAL/PHOTO SUPPLIES	15,432.49	13,711.92	10,404.68	18,000.00	18,000.00	18,000.00
10-95-44-47100	BOOKS	59,312.68	50,720.09	49,159.82	65,000.00	60,000.00	60,000.00
10-95-44-47200	SUBSCRIPTIONS - MAGAZINES	5,527.22	7,440.31	7,440.31	10,600.00	10,502.38	9,700.00
10-95-44-47300	SUBSCRIPTIONS - NEWSPAPERS	2,704.78	2,848.38	2,473.90	0.00	0.00	0.00
SUPPLIES		106,174.53	95,878.33	96,933.63	115,700.00	115,742.40	111,100.00
OTHER SERVICES							
10-95-45-52500	LEGAL SERVICES	472.50	2,712.50	8,935.00	0.00	250.00	0.00
10-95-45-54000 *	FEDERATED AUTOMATION FEES	27,426.26	28,211.16	34,328.00	23,000.00	21,985.30	40,090.00
10-95-45-54010	FEDERATED BORROWING FEES	0.00	0.00	0.00	0.00	3,000.00	0.00
10-95-45-54020	FEDERATED OPERATING FEES	5,485.03	5,487.13	1,529.82	4,250.00	0.00	0.00
OTHER SERVICES		33,383.79	36,410.79	44,792.82	27,250.00	25,235.30	40,090.00
MAINTENANCE							
10-95-46-60000 *	OFFICE EQUIP. MAINTENANCE	2,336.66	302.74	0.00	0.00	0.00	18,762.45
10-95-46-62000	BUILDING MAINTENANCE	6,223.85	4,983.59	3,004.59	6,000.00	300.00	5,000.00
MAINTENANCE		8,560.51	5,286.33	3,004.59	6,000.00	300.00	23,762.45

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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Fund: 10 GENERAL FUND
APPROPRIATIONS
Dept 95-LIBRARY

Totals for dept 95-LIBRARY

804,515.69 799,004.64 786,238.48 826,678.40 780,890.10 857,950.45

* NOTES TO BUDGET: DEPARTMENT 95 LIBRARY

45-54000

FEDERATED AUTOMATION FEES

NEW BILLING PROCESS FROM MCFLS

46-60000

OFFICE EQUIP. MAINTENANCE

SERVICE CONTRACT FOR NEW AUTOMATED SORTER

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 10 GENERAL FUND							
APPROPRIATIONS							
Dept 99-INTERFUND							
TRANSFER							
10-99-49-99999	INTERFUND TRANSFER OUT	100,787.14	515,152.13	945,411.45	0.00	0.00	0.00
	TRANSFER	100,787.14	515,152.13	945,411.45	0.00	0.00	0.00
	Totals for dept 99-INTERFUND	100,787.14	515,152.13	945,411.45	0.00	0.00	0.00
	TOTAL APPROPRIATIONS	22,902,149.55	23,464,277.68	22,955,198.00	23,277,199.97	22,122,978.08	23,543,842.66
	NET OF REVENUES/APPROPRIATIONS - FUND 10	(58,794.95)	(76,495.51)	106,802.00	8,873.48	1,099,831.10	117,853.16
	BEGINNING FUND BALANCE	7,548,106.55	7,489,370.60	7,412,875.09	7,596,664.09	7,596,664.09	8,696,495.19
	FUND BALANCE ADJUSTMENTS	59.00	0.00	76,987.00	0.00	0.00	0.00
	ENDING FUND BALANCE	7,489,370.60	7,412,875.09	7,596,664.09	7,605,537.57	8,696,495.19	8,814,348.35

**SPECIAL
REVENUE
FUNDS**

City of Oak Creek 2017 Annual Budget

Fund Name: Solid Waste – Fund 11

Department: Street Department

Fund Description:

The Solid Waste Fund of the Street Department is responsible for collection and disposal of all solid waste materials generated by residents of the City of Oak Creek. It also provides funding for the operation of the recycling center. The 2000 budget moved the Solid Waste Fund to the Special Revenue set of funds to more accurately reflect the operations of the Fund. The decision was made to allocate 20% of all Street Department costs to the Solid Waste Fund. This was done after an analysis of man hours showed that the total of all rubbish collection, recycling yard operations, spring and fall pickups, monthly brush pickups and other related activities was about 20% of the total man hours of the department. This 20% allocation was done for all department costs other than recycling and tipping fee charges from landfills.

In 2013, the Street Department had multiple retirements and the City analyzed the service of collecting refuse. Resulting from that analysis, the City decided to contract out the refuse service. With the change in the contract the City also determined that only one full time and two part time Street Department employees attributed to the recycling center should be charged to the Solid Waste Fund.

Fund Objectives:

- Actively and uniformly enforce all municipal codes related to Solid Waste and recycling
- Take any necessary actions to keep the City eligible for any available grants
- Provide the residents with a recycling yard, refuse collection, and brush pick up

Future Issues

Continuing to monitor the costs of operation including any potential future increases in the contract costs in an effort to keep the Solid Waste portion of the tax levy low.

City of Oak Creek 2017 Annual Budget

Departmental Detail Information

SOLID WASTE - FUND 11

200 TRAVEL/TRAINING Seminars for employee training	\$150
205 RECRUITMENT/TESTING/PHYSICALS CDL reimbursements	\$1,000
215 UNIFORM MAINTENANCE	\$2,300
300 ELECTRICITY 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz	\$13,523
305 WATER AND SEWER Recycling yard at 720 W Puetz and 20% of Main building at 800 W Puetz	\$1,800
310 NATURAL GAS 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz	\$7,000
315 TELEPHONE Monthly and long distance telephone charges, including 20% of cell phones for Street Superintendent, Supervisor & Chief Mechanic; Fax machine and pagers.	\$1,010
400 OFFICE SUPPLIES Paper, pens, pencils, folders and miscellaneous office supplies	\$400
410 PRINTING AND COPYING Forms, public information and cost of garbage cart stickers and ordinance sheets	\$500
420 DUES AND PUBLICATIONS Subscriptions to the Daily Reporter and Milwaukee Journal/Sentinel.	\$500
430 HOUSEKEEPING Paper products, cups, towels, shop soaps, hand soaps	\$500
435 REIMBURSABLE EXPENSES / NEW RESIDENTS New residential garbage carts, cart repairs and additional carts for resale.	\$0
440 MEDICAL AND SAFETY Boots, vests, gloves, goggles, rain suits, ear protection, safety shoes, glasses, safety equipment and first aid supplies.	\$1,500
455 SMALL TOOLS City and employee tool replacements new tools and repairs	\$1,000
460 MINOR EQUIPMENT Drills, air guns, saws, grinders, etc.	\$1,000
465 CHEMICALS Degreasers, engine cleaners and a variety of solvents.	\$1,000

City of Oak Creek 2017 Annual Budget

494 LEASED MAJOR EQUIPMENT Cardboard compactor lease January thru March @ \$205/month	\$2,460
495 MISCELLANEOUS Nuts, bolts, hardware, hoses, shovels, chain, tool handles and tarps.	\$500
507 HAZARDOUS WASTE DISPOSAL	\$0
514 CONSULTING Monitoring of Drexel Landfill ground water.	\$10,500
520 LANDFILL CHARGES Landfill charges for households & non-profits	\$0
520.01 YARD DUMPSTERS 44 yard compactors and 30 yard dumpsters at the Recycling Center switch out charges for recyclables	\$0
521 RECYCLING Curbside pickup done by Advance Disposal plus the cost of disposal of freon appliances, flourescent lamps, tires, propane tanks, anti-freeze, oil and e-cycling products.	\$264,738
522 COMPOSTING Leaves dumped at the Waste Management Landfill.	\$0
523 Refuse Pick up Residential trash pickup @ \$34,850 per month	\$855,951
525 ATTORNEY/LEGAL Costs for grievances and legal advice.	\$1,000
600 OFFICE EQUIP MAINT	\$100
610 RADIO MAINTENANCE Maintaining 2-way radios for garbage trucks.	\$300
615 GROUNDS MAINTENANCE Signs, lights and repairs to the grounds at Recycling Center at 720 W. Puetz and 20 % of the main building at 800 W. Puetz.	\$1,200
620 BUILDING MAINTENANCE Pest control, Recycling Center buildings at 720 W. Puetz and 20% of main Bld. 800 W Puetz oil dry, mats & rags	\$6,000
700 VEHICLE MAINTENANCE Maintenance of garbage trucks, including towin	\$5,000
705 EQUIPMENT MAINTENANCE Maintenance of tub grinder, brush chippers, compactors.	\$15,000
710 GAS/OIL/FLUIDS #2 Diesel fuel including all taxes, pump repairs, additives, all oils, windshield solvents, transmission fluids antifreeze and grease	\$14,935
715 TIRES Tires and all related tire items for garbage trucks, tub grinder, chippers.	\$5,000
TOTAL	\$1,215,867

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
11-00-31-30000	Fund: 11 SOLID WASTE FUND ESTIMATED REVENUES Dept 00 TAXES						
	GENERAL PROPERTY TAX	1,362,185.00	1,212,185.00	1,212,185.00	1,292,438.00	1,292,438.00	1,213,054.29
	TAXES	1,362,185.00	1,212,185.00	1,212,185.00	1,292,438.00	1,292,438.00	1,213,054.29
11-00-33-32400	STATE/COUNTY GRANTS & AIDS						
	RECYCLING GRANT	94,477.69	94,365.09	94,367.99	94,368.00	89,837.36	89,837.36
	STATE/COUNTY GRANTS & AIDS	94,477.69	94,365.09	94,367.99	94,368.00	89,837.36	89,837.36
11-00-35-34630	CHARGES FOR SERVICES						
	SPECIAL PICKUP & FREON FEES	7,765.00	7,245.00	4,077.00	6,000.00	8,000.00	8,000.00
	CHARGES FOR SERVICES	7,765.00	7,245.00	4,077.00	6,000.00	8,000.00	8,000.00
11-00-37-36000	COMMERCIAL REVENUE						
	INTEREST ON INVESTMENTS	0.00	1,077.79	1,124.45	100.00	500.00	500.00
	SALES OF RECYCLABLES	33,130.67	30,797.15	29,174.41	30,000.00	35,000.00	35,000.00
	MISC. REVENUE-GARBAGE CARTS	325.20	379.40	50.00	500.00	0.00	500.00
	COMMERCIAL REVENUE	33,455.87	32,254.34	30,348.86	30,600.00	35,500.00	36,000.00
	Totals for dept 00-	1,497,883.56	1,346,049.43	1,340,978.85	1,423,406.00	1,425,775.36	1,346,891.65

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
Fund: 11 SOLID WASTE FUND							
ESTIMATED REVENUES							
TOTAL ESTIMATED REVENUES		1,497,883.56	1,346,049.43	1,340,978.85	1,423,406.00	1,425,775.36	1,346,891.65
APPROPRIATIONS							
Dept 84-PUBLIC WORKS - SOLID WASTE							
DIRECT EMPLOYEE COSTS							
11-84-41-10000	SALARIES - FULL TIME	15,122.45	1,756.85	58,331.00	151,062.00	151,062.00	59,292.00
11-84-41-10500	SALARIES - PART TIME	22,474.20	15,135.74	25,250.00	25,250.00	25,250.00	25,426.75
11-84-41-11000	OVERTIME	6,040.87	5,340.14	2,558.38	5,000.00	5,000.00	5,000.00
11-84-41-13000	RETIREMENT	2,176.91	514.54	296.39	9,970.00	9,970.00	4,057.00
11-84-41-13500	SOCIAL SECURITY	4,113.27	1,668.86	1,703.72	11,556.00	11,556.00	6,478.00
11-84-41-14500	UNEMPLOYMENT COMPENSATION	2,544.60	0.00	0.00	0.00	0.00	0.00
11-84-41-15000	INSURANCE - ACTIVE HEALTH	70,350.00	21,300.00	23,525.00	23,525.00	23,525.00	23,525.00
11-84-41-16000	INSURANCE - WORKMANS COMP	31,364.00	3,972.00	4,044.00	3,860.00	3,860.00	3,860.00
11-84-41-16500	INSURANCE - DISABILITY	1,010.33	0.00	0.00	235.00	235.00	235.00
11-84-41-17000	INSURANCE - DENTAL	4,750.00	1,644.00	1,650.00	1,650.00	1,650.00	1,650.00
11-84-41-17500	INSURANCE - GROUP LIFE	701.07	0.00	0.00	800.00	800.00	800.00
11-84-41-18000	LONGEVITY	0.00	0.00	0.00	700.00	700.00	700.00
DIRECT EMPLOYEE COSTS		160,647.70	51,332.13	117,358.49	233,608.00	233,608.00	131,023.75
INDIRECT EMPLOYEE COSTS							
11-84-42-20000	TRAVEL/TRAINING	104.00	37.00	80.00	150.00	150.00	150.00
11-84-42-20500	RECRUITMENT/TESTING/PHYSICALS	158.51	316.11	281.20	1,500.00	1,000.00	1,000.00
11-84-42-21500	UNIFORMS/CLOTHING	1,808.91	2,183.56	1,835.26	2,300.00	2,300.00	2,300.00
INDIRECT EMPLOYEE COSTS		2,071.42	2,536.67	2,196.46	3,950.00	3,450.00	3,450.00
UTILITY COST							
11-84-43-30000	ELECTRICITY	13,120.89	13,162.56	13,744.42	13,130.00	13,130.00	13,523.90
11-84-43-30500	WATER AND SEWER	1,577.73	1,684.68	1,719.30	1,800.00	1,800.00	1,800.00
11-84-43-31000	NATURAL GAS	6,385.26	9,915.08	5,342.71	7,000.00	7,000.00	7,000.00
11-84-43-31500	TELEPHONE	979.92	973.30	903.58	1,010.00	1,010.00	1,010.00
UTILITY COST		22,063.80	25,735.62	21,710.01	22,940.00	22,940.00	23,333.90
SUPPLIES							
11-84-44-40000	OFFICE SUPPLIES	494.05	391.98	405.30	400.00	400.00	400.00
11-84-44-41000	PRINTING AND COPYING	195.67	399.58	420.63	500.00	500.00	500.00
11-84-44-42000	DUES AND PUBLICATIONS	322.20	688.94	544.50	500.00	500.00	500.00
11-84-44-43000	HOUSEKEEPING	1,725.37	172.11	297.07	500.00	500.00	500.00
11-84-44-43500	REIMBURSABLE EXPENSES	9,900.00	1,538.00	0.00	0.00	0.00	0.00
11-84-44-44000	MEDICAL & SAFETY	1,438.63	1,461.42	1,589.43	1,500.00	1,500.00	1,500.00
11-84-44-45000	SMALL TOOLS	1,216.48	673.83	1,114.20	1,000.00	1,000.00	1,000.00
11-84-44-46000	MINOR EQUIPMENT	581.44	813.01	1,000.00	1,000.00	1,000.00	1,000.00
11-84-44-46500	CHEMICALS	824.49	513.20	903.32	1,000.00	1,000.00	1,000.00
11-84-44-49400	LEASED MAJOR EQUIP-COMPACTORS	2,460.00	615.00	4,200.00	2,460.00	2,460.00	2,460.00
11-84-44-49500	MISCELLANEOUS	271.81	177.08	95.37	500.00	500.00	500.00
SUPPLIES		19,430.14	7,444.15	10,569.82	9,360.00	9,360.00	9,360.00
OTHER SERVICES							
11-84-45-51400	CONSULTING	10,240.00	10,240.00	10,240.00	10,500.00	10,500.00	10,500.00
11-84-45-52000	LANDFILL CHARGES	390,292.71	403,833.29	0.00	0.00	0.00	0.00
11-84-45-52001	DROP OFF YARD DISPOSAL	72,110.42	78,493.72	0.00	0.00	0.00	0.00
11-84-45-52100 *	RECYCLING	320,901.88	344,694.86	284,804.17	258,533.00	258,533.00	264,738.00
11-84-45-52300	BILLING ADMIN	418,200.00	418,200.00	813,928.44	835,890.00	835,890.00	855,951.00
11-84-45-52500	ATTORNEY/LEGAL	4,436.96	80.00	0.00	1,000.00	0.00	1,000.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
14							
Fund: 11	SOLID WASTE FUND						
APPROPRIATIONS							
Dept 84-PUBLIC WORKS - SOLID WASTE		1,216,181.97	1,255,541.87	1,108,972.61	1,105,923.00	1,104,923.00	1,132,189.00
OTHER SERVICES							
OTHER SERVICES							
MAINTENANCE							
11-84-46-60000	OFFICE EQUIP. MAINTENANCE	0.00	0.00	0.00	190.00	100.00	100.00
11-84-46-61000	RADIO MAINTENANCE	53.73	61.72	223.58	300.00	300.00	300.00
11-84-46-61500	GROUNDS MAINTENANCE	976.21	4,015.32	251.13	1,200.00	2,338.30	1,200.00
11-84-46-62000	BUILDING MAINTENANCE	3,065.60	5,891.16	6,133.39	6,000.00	4,000.00	6,000.00
MAINTENANCE		4,095.54	9,968.20	6,608.10	7,690.00	6,738.30	7,600.00
VEHICLES							
11-84-47-70000	VEHICLE MAINTENANCE	4,915.38	3,595.32	6,931.20	5,000.00	5,000.00	5,000.00
11-84-47-70500	EQUIPMENT MAINTENANCE	12,537.44	12,281.86	16,385.77	15,000.00	15,000.00	15,000.00
11-84-47-71000	GAS AND OIL	14,065.75	11,876.58	8,736.95	14,935.00	14,935.00	14,935.00
11-84-47-71500	TIRES	3,406.55	8,551.24	4,640.07	5,000.00	5,000.00	5,000.00
VEHICLES		34,925.12	36,305.00	36,693.99	39,935.00	39,935.00	39,935.00
TRANSFER							
11-84-49-99999	INTERFUND TRANSFER OUT	0.00	0.00	44,052.00	0.00	0.00	0.00
TRANSFER		0.00	0.00	44,052.00	0.00	0.00	0.00
Totals for dept 84-PUBLIC WORKS - SOLID WASTE		1,459,415.69	1,388,863.64	1,348,161.48	1,423,406.00	1,420,954.30	1,346,891.65
* NOTES TO BUDGET: DEPARTMENT 84	PUBLIC WORKS - SOLID WASTE						
45-52100	RECYCLING						
CONTRACTUAL INCREASES							
TOTAL APPROPRIATIONS		1,459,415.69	1,388,863.64	1,348,161.48	1,423,406.00	1,420,954.30	1,346,891.65
NET OF REVENUES/APPROPRIATIONS - FUND 11		38,467.87	(42,814.21)	(7,182.63)	0.00	4,821.06	0.00
BEGINNING FUND BALANCE		158,045.13	196,513.00	153,698.79	146,516.16	146,516.16	151,337.22
ENDING FUND BALANCE		196,513.00	153,698.79	146,516.16	146,516.16	151,337.22	151,337.22

City of Oak Creek 2017 Annual Budget

Fund Name: Donations/Activities Fund -- Fund 12

Fund Description:

Over the years different departments have created various donation, activity and grant escrow accounts for a variety of purposes. In 1999, the Common Council approved a policy regarding the creation of donation accounts in an attempt to manage the existing accounts and to require Council approval before donation accounts are created in the future. The Council annually reviews the other activity and grant accounts in this fund. The largest amount of activity in this fund is related to the Recreation Department programs and resale of event tickets for amusement parks like Great America and Noah's Ark. The Recreation Department keeps a small handling fee to use for their needs from the ticket sales. In 2005, the City accepted responsibility for the Veterans Memorial account for the purchase of additional memorial bricks and maintenance of the site. In 2007, the tracking of Health Department grants was added to this fund.

Fund Objectives:

Since each of the different accounts has a different purpose the objective is to spend the funds for the respective reasons.

Future Issues

None at this time.

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
143	Fund: 12 ACTIVITY & DONATION FUND						
	ESTIMATED REVENUES						
	Dept 00						
	UNCLASSIFIED						
12-00-37-28234	ACCRED INFRASTRUCTURE REVENUE	4,982.00	10,000.00	0.00	0.00	0.00	0.00
12-00-37-28236	PREVENTION GRANT REVENUE	0.00	1,848.00	4,575.00	0.00	0.00	0.00
12-00-37-28237	MCH GRANT REV	11,380.00	11,375.00	9,503.00	0.00	0.00	0.00
12-00-37-28238	PHEP 2016-2017	34,789.00	15,386.00	29,118.00	0.00	0.00	0.00
12-00-37-28239	CRI GRANT REV 2014-2015	2,629.00	3,573.00	1,566.00	0.00	0.00	0.00
12-00-37-28240	MISC SMALL HEALTH GRANTS	0.00	922.58	(621.38)	0.00	0.00	0.00
12-00-37-28241	CRI 2015-2016	3,248.00	6,165.00	3,839.00	0.00	0.00	0.00
12-00-37-28244	EBOLA GRANT	0.00	0.00	657.00	0.00	0.00	0.00
12-00-37-28245	PHEP 2015-2016	13,483.00	34,158.00	1,028.02	0.00	0.00	0.00
12-00-37-28246	LEAD GRANT REVENUE	1,262.00	1,262.00	1,261.00	0.00	0.00	0.00
12-00-37-28247	IMMUNIZATION GRANT REVENUE	9,272.00	9,272.00	7,179.00	0.00	0.00	0.00
12-00-37-28248	RADON REVENUE	0.00	0.00	1,245.75	0.00	0.00	0.00
12-00-37-28250	TB PROGRAM	16,999.08	933.77	2,126.00	0.00	0.00	0.00
12-00-37-28251	CAR SEAT GRANT	0.00	0.00	621.38	0.00	0.00	0.00
12-00-37-28252							
	UNCLASSIFIED	98,044.08	94,895.35	62,097.77	0.00	0.00	0.00
	Totals for dept 00-	98,044.08	94,895.35	62,097.77	0.00	0.00	0.00

BUDGET REPORT FOR OAK CREEK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
144	Fund: 12 ACTIVITY & DONATION FUND						
	ESTIMATED REVENUES						
	TOTAL ESTIMATED REVENUES	98,044.08	94,895.35	62,097.77	0.00	0.00	0.00
	APPROPRIATIONS						
	Dept 75-HEALTH DEPT						
	SUPPLIES	905.13	0.00	0.00	0.00	0.00	0.00
	12-75-44-49500 MISC EXPENSE	905.13	0.00	0.00	0.00	0.00	0.00
	SUPPLIES						
	UNCLASSIFIED						
	12-75-45-28234 ACCRED INFRASTRUCTURE EXPENSE	4,982.10	10,000.00	0.00	0.00	0.00	0.00
	12-75-45-28236 PREVENTION GRANT	0.00	1,848.00	4,392.00	0.00	0.00	0.00
	12-75-45-28237 MATERNAL CHILD HEALTH GRANT	11,380.00	11,375.00	12,337.96	0.00	0.00	0.00
	12-75-45-28238 PHEP GRANT 2014-2015	42,351.61	12,287.25	23,110.66	0.00	0.00	0.00
	12-75-45-28239 CRI 2015-2016	2,841.79	6,571.21	7,639.28	0.00	0.00	0.00
	12-75-45-28240 MISC SMALL HEALTH GRANTS	0.00	287.68	634.90	0.00	0.00	0.00
	12-75-45-28241 CRI- 2016-2017	5,078.00	2,895.16	1,744.63	0.00	0.00	0.00
	12-75-45-28242 STEPPING ON	9.04	11.99	0.00	0.00	0.00	0.00
	12-75-45-28243 MED LOCKED BOXES	0.00	0.00	57.20	0.00	0.00	0.00
	12-75-45-28244 EBOLA GRANT	0.00	0.00	1,380.41	0.00	0.00	0.00
	12-75-45-28245 PHEP 2015-2016	9,037.54	38,603.46	22,405.78	0.00	0.00	0.00
	12-75-45-28246 LEAD GRANT	1,262.00	1,140.74	2,067.49	0.00	0.00	0.00
	12-75-45-28247 IMMUNIZATION GRANT	9,272.00	9,272.00	7,829.25	0.00	0.00	0.00
	12-75-45-28248 RADON EXPENSE	0.00	0.00	4,269.23	0.00	0.00	0.00
	12-75-45-28249 FALL PREVENTION GRANT	0.00	0.00	2,528.69	0.00	0.00	0.00
	12-75-45-28251 TB PROGRAM	1,691.57	105.62	202.38	0.00	0.00	0.00
	UNCLASSIFIED	87,905.65	94,398.11	90,599.86	0.00	0.00	0.00
	Totals for dept 75-HEALTH DEPT	88,810.78	94,398.11	90,599.86	0.00	0.00	0.00
	TOTAL APPROPRIATIONS	88,810.78	94,398.11	90,599.86	0.00	0.00	0.00
	NET OF REVENUES/APPROPRIATIONS - FUND 12	9,233.30	497.24	(28,502.09)	0.00	0.00	0.00
	BEGINNING FUND BALANCE	23,337.35	32,570.65	33,067.89	4,565.80	4,565.80	4,565.80
	ENDING FUND BALANCE	32,570.65	33,067.89	4,565.80	4,565.80	4,565.80	4,565.80

City of Oak Creek 2017 Annual Budget

Fund Name: WE Energies Mitigation Payments – Fund 19

Fund Description:

In 2001, WE Energies proposed construction of three new power generation units for the site of the current electric power plant on Lake Michigan; the Public Service Commission (PSC) approved the construction of two units. There then began several years of application processing and legal challenges. After the Circuit Court denied the PSC approval, a challenge was taken to the Wisconsin Supreme Court. In June, 2005, the Supreme Court issued a decision which overruled the Circuit Court, thus allowing the construction of the WE Energies Elm Road Generating Station to proceed. The City and WE Energies had negotiated an agreement for the Conditional Use Permit for the power plant, and a development agreement to alleviate as much as possible the burden of the construction and continued operation of the plant on the surrounding neighborhoods and on the City overall. Part of the negotiated agreement provided for specific payments to be made to the City to mitigate the extra costs the City would incur as a result both of having the construction project and, later, of having the presence of the plant and the corresponding traffic, noise, and activity. The PSC approved mitigation payments to the City during the construction period, but not over the life of the plant. The City is scheduled to receive additional shared revenue when the new plants go on-line, according to state legislation now in effect. The PSC decision affirmed by the Supreme Court is that the City will receive an amount no less than the amount of the mitigation payments over the life of the plant.

The annual mitigation payments are to be \$1,500,000 for the first unit and \$750,000 for the second unit. The City received its first mitigation payment in July, 2005, in the amount of \$1,041,410, representing a pro-rated amount for the first year. The first payment was utilized to repay other City funds for money already expended for litigation, monitoring, consulting and staff time. The mitigation amount was also used to establish a Dust & Noise Abatement Program, which was made available to homeowners later in 2005 and has been completed. This WE Energies Mitigation Payments fund was established effective January 1, 2006.

Fund Objectives

To account for the revenue received through WE Energies mitigation payments, and to delineate expenditures related to the impact of the power plant construction and operation.

Currently, WE Energies is funding a small portion of Police and Fire personnel and operating expenses. One million dollars is allocated towards capital projects annually as well.

BUDGET REPORT FOR OAK CREEK
Fund: 19 WE POWER MITIGATION
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00-REVENUES							
COMMERCIAL REVENUE							
19-00-37-34200	MITIGATION PAYMENTS	2,250,000.00	2,250,000.00	2,250,000.00	2,250,000.00	2,250,000.00	2,250,000.00
19-00-37-36000	INTEREST ON INVESTMENTS	1,466.34	1,084.86	1,210.48	500.00	1,500.00	1,500.00
	COMMERCIAL REVENUE	2,251,466.34	2,251,084.86	2,251,210.48	2,250,500.00	2,251,500.00	2,251,500.00
	Totals for dept 00-REVENUES	2,251,466.34	2,251,084.86	2,251,210.48	2,250,500.00	2,251,500.00	2,251,500.00
TOTAL ESTIMATED REVENUES							
2,251,466.34		2,251,084.86	2,251,210.48	2,251,210.48	2,250,500.00	2,251,500.00	2,251,500.00
APPROPRIATIONS							
Dept 40-GENERAL							
OTHER SERVICES							
19-40-45-52500	OUTSIDE SERVICES/LEGAL/CONSULT	0.00	0.00	12,490.72	0.00	5,000.00	0.00
	OTHER SERVICES	0.00	0.00	12,490.72	0.00	5,000.00	0.00
	Totals for dept 40-GENERAL	0.00	0.00	12,490.72	0.00	5,000.00	0.00
Dept 60-POLICE							
OTHER SERVICES							
19-60-45-52500	ATTORNEY/LEGAL	2,756.31	3,249.91	1,769.26	1,250.00	750.00	1,250.00
	OTHER SERVICES	2,756.31	3,249.91	1,769.26	1,250.00	750.00	1,250.00
DIRECT EMPLOYEE COSTS							
19-60-41-10000	SALARIES - FULL TIME	322,857.01	329,967.72	327,309.73	329,719.00	301,000.00	334,610.00
19-60-41-10500	SALARIES - PART TIME	2,009.70	1,926.57	454.70	2,767.00	2,300.00	2,358.00
19-60-41-11000	SALARIES - OVERTIME	18,280.40	17,442.38	19,609.92	20,000.00	20,000.00	20,000.00
19-60-41-11500	SALARIES - HOLIDAY PAY	1,242.54	1,039.17	1,079.28	6,500.00	6,500.00	6,300.00
19-60-41-12000	SPECIAL PAY ALLOWANCES	7,260.78	3,041.61	8,146.95	6,523.00	6,500.00	6,589.00
19-60-41-13000	RETIREMENT	55,185.61	40,788.38	38,225.69	33,554.00	32,000.00	43,093.00
19-60-41-13500	SOCIAL SECURITY	26,028.49	26,415.00	26,703.77	25,925.00	24,000.00	26,035.00
19-60-41-14500	UNEMPLOYMENT COMP-POLICE	373.32	525.54	0.00	0.00	0.00	0.00
19-60-41-15000	INSURANCE - ACTIVE HEALTH	84,956.00	111,557.43	69,109.00	69,109.00	69,109.00	69,109.00
19-60-41-16000	INSURANCE - WORKMANS COMP	12,961.76	13,998.64	11,410.62	32,952.00	8,247.00	6,780.00
19-60-41-16500	INSURANCE - DISABILITY	1,043.10	1,036.17	1,049.01	982.00	982.00	982.00
19-60-41-17000	INSURANCE - DENTAL	6,013.60	8,658.44	8,002.42	6,491.00	6,491.00	6,491.00
19-60-41-17500	INSURANCE - GROUP LIFE	192.17	251.92	267.23	509.00	509.00	509.00
19-60-41-18000	LONGEVITY	183.60	184.30	174.60	469.00	469.00	469.00
19-60-41-18500	SECTION 125 EXPENSES	247.68	148.39	153.91	200.00	200.00	200.00
	DIRECT EMPLOYEE COSTS	538,835.76	556,981.66	511,696.85	535,700.00	478,307.00	523,525.00
INDIRECT EMPLOYEE COSTS							
19-60-42-20000	TRAVEL/TRAINING	1,892.94	1,456.90	1,569.92	1,525.00	1,775.00	1,625.00
19-60-42-20500	RECRUITMENT/TESTING/PHYSICALS	1,053.16	1,395.89	1,261.88	725.00	900.00	1,050.00
19-60-42-21000	EXPENSE ALLOWANCE	39.35	25.59	76.52	50.00	50.00	50.00
19-60-42-21500	UNIFORM/CLOTHING	379.39	319.62	453.08	275.00	200.00	400.00
19-60-42-22000	TUITION REIMBURSEMENT	988.07	714.06	926.85	1,000.00	200.00	900.00
19-60-42-22500	RECOGNITION	312.90	112.80	(47.38)	150.00	275.00	150.00
	INDIRECT EMPLOYEE COSTS	4,665.81	4,024.86	4,240.87	3,725.00	3,400.00	4,175.00
UTILITY COST							
19-60-43-30000	ELECTRICITY	4,199.90	3,995.97	1,531.10	3,929.00	3,929.00	4,050.00
19-60-43-30500	WATER AND SEWER	133.71	137.42	34.53	200.00	200.00	200.00
19-60-43-31000	NATURAL GAS	1,438.76	2,000.81	616.53	2,200.00	1,000.00	2,000.00

BUDGET REPORT FOR OAK CREEK
Fund: 19 WE POWER MITIGATION

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
APPROPRIATIONS							
Dept 60-POLICE							
UTILITY COST							
19-60-43-31500	TELEPHONE	2,324.30	2,150.20	2,150.68	2,300.00	4,125.00	3,150.00
	UTILITY COST	8,096.67	8,284.40	4,332.84	8,629.00	9,254.00	9,400.00
SUPPLIES							
19-60-44-40000	OFFICE SUPPLIES	412.83	584.35	435.30	600.00	600.00	600.00
19-60-44-41000	PRINTING AND COPYING	129.64	117.22	199.55	225.00	225.00	225.00
19-60-44-41500	POSTAGE	177.07	186.32	161.47	175.00	175.00	175.00
19-60-44-42000	DUES AND PUBLICATIONS	188.45	263.93	227.43	275.00	275.00	275.00
19-60-44-42500	ADVERTISING AND PROMOTIONS	0.00	2.33	0.00	225.00	225.00	225.00
19-60-44-42600	CRIME PREVENTION	380.27	441.10	438.11	450.00	450.00	450.00
19-60-44-44000	MEDICAL AND SAFETY	296.87	133.73	180.47	275.00	275.00	275.00
19-60-44-46000	MINOR EQUIPMENT	265.28	237.71	13.70	250.00	250.00	250.00
19-60-44-47000	AUDIO VISUAL/PHOTO SUPPLIES	30.74	44.35	161.16	125.00	125.00	125.00
19-60-44-48000	FIRE EQUIPMENT	26.53	48.92	28.55	37.00	55.00	50.00
19-60-44-48500	POLICE EQUIPMENT	516.34	563.51	675.07	850.00	850.00	850.00
19-60-44-48600	AMMUNITION & ARMORY OPERATION	1,022.57	681.87	309.90	1,050.00	1,050.00	1,050.00
19-60-44-48610	ERU EQUIPMENT	482.57	445.35	464.48	500.00	500.00	500.00
19-60-44-48700	POLICE AUXILIARY	52.27	0.71	73.41	75.00	75.00	75.00
19-60-44-48800	POLICE SPECIAL OPERATIONS	191.42	172.42	129.41	200.00	150.00	150.00
19-60-44-48810	DWI ENFORCEMENT	18.00	32.42	39.62	20.00	32.50	40.00
19-60-44-49000	POLICE VEHICLES	7,646.35	8,804.95	6,295.80	7,500.00	9,150.00	7,500.00
19-60-44-49010	POLICE VEHICLES EQUIPMENT	837.33	794.28	822.74	750.00	2,150.00	750.00
19-60-44-49300	CANINE OPERATIONS	187.55	153.05	209.43	225.00	225.00	225.00
19-60-44-49500	MISCELLANEOUS	85.07	137.23	103.50	175.00	175.00	175.00
	SUPPLIES	12,947.15	13,845.75	10,969.10	13,982.00	17,012.50	13,965.00
MAINTENANCE							
19-60-46-60000	OFFICE EQUIP MAINTENANCE	274.28	369.99	474.80	635.00	635.00	635.00
19-60-46-61000	RADIO EQUIPMENT/MAINTENANCE	1,112.61	835.00	913.41	1,350.00	1,350.00	1,400.00
19-60-46-61500	GROUNDS MAINTENANCE	588.45	366.03	416.64	350.00	350.00	350.00
19-60-46-62000	BUILDING MAINTENANCE	1,077.11	2,506.46	1,941.16	3,327.00	1,166.35	2,383.00
	MAINTENANCE	3,052.45	4,077.48	3,746.01	5,662.00	3,501.35	4,768.00
VEHICLES							
19-60-47-70000	VEHICLE MAINTENANCE	1,399.20	1,014.92	1,230.35	1,600.00	1,600.00	1,600.00
19-60-47-70500	EQUIPMENT MAINTENANCE	128.24	320.74	284.68	675.00	300.00	300.00
19-60-47-71000	GAS AND OIL	8,116.85	7,553.50	5,586.00	9,000.00	5,500.00	8,500.00
19-60-47-71500	TIRES	395.28	495.73	491.38	500.00	500.00	500.00
	VEHICLES	10,039.57	9,384.89	7,592.41	11,775.00	7,900.00	10,900.00
	Totals for dept 60-POLICE	580,393.72	599,848.95	544,347.34	580,723.00	520,124.85	567,983.00
Dept 65-FIRE							
OTHER SERVICES							
19-65-45-50600	HAZARDOUS RESPONSE UNIT	3,857.90	1,931.68	2,012.80	650.00	550.00	550.00
19-65-45-51400	CONSULTING-FIRE	436.45	0.00	0.00	4,550.00	0.00	0.00
19-65-45-52500	ATTORNEY/LEGAL	1,209.11	1,651.33	1,949.41	1,000.00	1,850.00	1,000.00
	OTHER SERVICES	5,503.46	3,583.01	3,962.21	6,200.00	2,400.00	1,550.00
TRANSFER							
19-65-49-99800	RESERVE FOR UNSETTLED WAGES	0.00	0.00	0.00	8,000.00	0.00	0.00
	TRANSFER	0.00	0.00	0.00	8,000.00	0.00	0.00

BUDGET REPORT FOR OAK CREEK
Fund: 19 WE POWER MITIGATION

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
APPROPRIATIONS							
Dept 65-FIRE DEPARTMENT							
DIRECT EMPLOYEE COSTS							
19-65-41-10000	SALARIES - FULL TIME	318,801.58	299,614.55	298,659.52	304,171.00	310,000.00	314,755.00
19-65-41-10500	SALARIES, PART TIME	194.32	232.77	292.39	300.00	300.00	300.00
19-65-41-11000	SALARIES - OVERTIME	36,526.92	21,038.70	20,181.25	30,000.00	20,000.00	30,000.00
19-65-41-11500	SALARIES - HOLIDAY PAY	5,993.71	4,291.81	4,331.84	5,700.00	4,500.00	5,700.00
19-65-41-12000	SPECIAL PAY ALLOWANCES	6,194.32	6,308.30	6,317.87	6,651.00	6,500.00	6,821.00
19-65-41-12500	CAR ALLOWANCE	96.00	96.00	88.00	100.00	100.00	100.00
19-65-41-13000	RETIREMENT	49,805.27	39,313.13	35,863.75	31,797.00	30,000.00	40,985.00
19-65-41-13500	SOCIAL SECURITY	27,525.31	25,074.06	24,979.55	24,387.00	23,000.00	24,558.00
19-65-41-15000	INSURANCE - ACTIVE HEALTH	54,878.00	98,206.56	45,525.00	45,525.00	45,525.00	45,525.00
19-65-41-16000	INSURANCE - WORKMANS COMP	13,195.52	13,237.36	12,213.06	9,504.00	9,504.00	8,780.00
19-65-41-16500	INSURANCE - DISABILITY	930.44	928.09	931.80	905.00	905.00	905.00
19-65-41-17000	INSURANCE - DENTAL	5,336.00	11,534.24	6,907.42	5,605.00	5,605.00	5,605.00
19-65-41-17500	INSURANCE - GROUP LIFE	194.93	264.58	290.92	1,000.00	1,000.00	1,000.00
19-65-41-18000	LONGEVITY	216.60	283.30	280.30	500.00	500.00	500.00
19-65-41-18500	SECTION 125 EXPENSES	180.98	85.82	85.31	150.00	150.00	150.00
	DIRECT EMPLOYEE COSTS	520,069.90	520,509.27	456,947.98	466,295.00	457,589.00	485,684.00
INDIRECT EMPLOYEE COSTS							
19-65-42-20000	TRAVEL/TRAINING	14,663.58	7,851.12	7,132.72	15,750.00	12,750.00	15,878.00
19-65-42-20500	RECRUITMENT/TESTING/PHYSICALS	137.11	463.63	493.65	250.00	250.00	250.00
19-65-42-21000	EXPENSE ALLOWANCE	18.75	31.06	61.85	75.00	50.00	75.00
19-65-42-21500	UNIFORM/CLOTHING	1,690.99	1,651.62	1,893.50	2,200.00	2,200.00	2,200.00
19-65-42-22000	TUITION REIMBURSEMENT	408.26	231.70	208.70	1,245.00	450.00	1,250.00
	INDIRECT EMPLOYEE COSTS	16,918.69	10,229.13	9,790.42	19,520.00	15,700.00	19,653.00
UTILITY COST							
19-65-43-30000	ELECTRICITY	2,074.51	2,103.56	2,664.11	2,268.00	2,300.00	2,375.00
19-65-43-30500	WATER AND SEWER	252.56	254.89	310.51	300.00	300.00	300.00
19-65-43-31000	NATURAL GAS	1,212.48	1,491.19	844.61	1,550.00	1,250.00	1,350.00
19-65-43-31500	TELEPHONE	355.17	414.94	209.95	360.00	415.00	425.00
	UTILITY COST	3,894.72	4,264.58	4,029.18	4,478.00	4,265.00	4,450.00
SUPPLIES							
19-65-44-40000	OFFICE SUPPLIES	89.44	131.53	139.47	150.00	125.00	125.00
19-65-44-41000	PRINTING AND COPYING	68.27	62.10	64.30	70.00	70.00	70.00
19-65-44-41500	POSTAGE	57.24	47.23	46.20	80.00	45.00	65.00
19-65-44-42000	DUES AND PUBLICATIONS	159.72	177.97	207.17	220.00	220.00	225.00
19-65-44-42500	ADVERTISING & PROMOTIONS	0.00	0.00	0.00	10.00	0.00	10.00
19-65-44-42700	FIRE PREV/PUBLIC EDUCATION	284.68	65.72	126.23	250.00	250.00	300.00
19-65-44-43000	HOUSEKEEPING SUPPLIES	67.28	61.76	39.81	75.00	75.00	75.00
19-65-44-44000	MEDICAL & SAFETY SUPPLIES	943.44	926.65	820.58	1,325.00	1,325.00	1,350.00
19-65-44-46000	MINOR EQUIPMENT	466.70	510.80	712.70	720.00	520.00	725.00
19-65-44-47000	AUDIO VISUAL/PHOTO SUPPLIES	0.00	0.31	9.82	40.00	40.00	50.00
19-65-44-48000	FIRE EQUIPMENT	440.21	434.10	623.33	600.00	600.00	600.00
19-65-44-49500	MISCELLANEOUS	15.78	10.74	39.38	15.00	15.00	15.00
	SUPPLIES	2,592.76	2,428.91	2,828.99	3,555.00	3,285.00	3,610.00
MAINTENANCE							
19-65-46-60000	OFFICE EQUIP MAINTENANCE	37.47	43.98	40.71	48.00	45.00	48.00
19-65-46-61000	RADIO EQUIPMENT/MAINTENANCE	578.38	345.42	142.24	400.00	400.00	650.00
19-65-46-61500	GROUNDS MAINTENANCE	76.20	210.78	86.61	115.00	115.00	125.00
19-65-46-62000	BUILDING MAINTENANCE	985.14	990.02	1,704.55	1,500.00	1,500.00	1,500.00

BUDGET REPORT FOR OAK CREEK
Fund: 19 WE POWER MITIGATION

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
14							
GL							
APPROPRIATIONS							
Dept 65-FIRE		1,677.19	1,590.20	1,974.11	2,063.00	2,060.00	2,323.00
MAINTENANCE							
MAINTENANCE							
VEHICLES							
19-65-47-70000	VEHICLE MAINTENANCE	2,522.22	2,901.74	2,332.39	2,000.00	2,000.00	2,050.00
19-65-47-70500	EQUIPMENT MAINTENANCE	305.76	412.72	368.17	350.00	350.00	350.00
19-65-47-71000	GAS AND OIL	2,384.28	2,557.85	1,909.59	2,815.00	2,650.00	2,815.00
19-65-47-71500	TIRES	310.84	670.60	267.73	275.00	275.00	325.00
	VEHICLES	5,523.10	6,542.91	4,877.88	5,440.00	5,275.00	5,540.00
CAPITAL OUTLAY& INTERFUND TRANSFER							
19-65-49-95700	FIRE VEHICLES/EQUIPMENT	12,105.71	15,000.00	13,924.25	15,000.00	12,000.00	15,000.00
	CAPITAL OUTLAY& INTERFUND TRANSFER	12,105.71	15,000.00	13,924.25	15,000.00	12,000.00	15,000.00
	Totals for dept 65-FIRE	568,285.53	564,148.01	498,335.02	530,551.00	502,574.00	537,810.00
Dept 99-INTERFUND TRANSFER							
TRANSFER							
19-99-49-99999 *	INTERFUND TRANSFER OUT	2,079,230.00	1,050,000.00	1,000,000.00	1,000,000.00	1,222,000.00	1,000,000.00
	TRANSFER	2,079,230.00	1,050,000.00	1,000,000.00	1,000,000.00	1,222,000.00	1,000,000.00
	Totals for dept 99-INTERFUND TRANSFER	2,079,230.00	1,050,000.00	1,000,000.00	1,000,000.00	1,222,000.00	1,000,000.00
	* NOTES TO BUDGET: DEPARTMENT 99 INTERFUND TRANSFER						
49-99999	INTERFUND TRANSFER OUT						
	2016 CONCLUDED THE 1.350M SWEEP TO FUND CIVIC CENTER & \$1M TO ANNUAL STREETS PROGRAM						
	2017 \$1M TO ANNUAL STREETS PROGRAM						
TOTAL APPROPRIATIONS		3,227,909.25	2,213,996.96	2,055,173.08	2,111,274.00	2,249,698.85	2,105,793.00
NET OF REVENUES/APPROPRIATIONS - FUND 19		(976,442.91)	37,087.90	196,037.40	139,226.00	1,801.15	145,707.00
BEGINNING FUND BALANCE		964,439.04	(12,003.87)	25,084.03	221,121.43	221,121.43	222,922.58
ENDING FUND BALANCE		(12,003.87)	25,084.03	221,121.43	360,347.43	222,922.58	368,629.58

City of Oak Creek 2017 Annual Budget

Fund Name: Special Revenue — General Special Assessments – Fund 30

Fund Description:

Special Assessment Funds are a type of Special Revenue Fund that is used to account for the provision and financing of public improvements or services that primarily benefit the particular taxpayers against whose properties the special assessments are levied and to reflect the payment of the assessments. The Special Revenue Fund for General Special Assessments is the location for all project related special assessments to be repaid other than B Bonds. The usage of special assessment funds for annual debt payments peaked in 1994. The fund balance is being used to fund various CIP projects in Fund #40 as the need arises.

The Finance Committee completed a review of the special assessment policy in 1999 and recommended significant changes, which the Common Council approved. The most significant change was to stop deferred assessments and instead provide for a twenty-year payback on properties that would have in the past qualified for an indefinite period of time at no interest.

Fund Objectives:

1. Continue to monitor all property sales and building permits to determine that all appropriate assessments are paid.

Future Issues

The Utility is considering potential special assessments related to water and sewer to address failing septic systems.

BUDGET REPORT FOR OAK CREEK
Fund: 30 SPECIAL ASSESSMENT FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
SPEC ASSESS CURR							
30-00-04-14310	SPEC ASSESSMENTS REC-CURRENT	264,162.37	131,963.49	402,510.70	0.00	370,991.09	385,000.00
	SPEC ASSESS CURR	264,162.37	131,963.49	402,510.70	0.00	370,991.09	385,000.00
COMMERCIAL REVENUE							
30-00-37-36000	INTEREST ON INVESTMENTS	2,173.28	2,497.07	2,679.84	2,000.00	3,000.00	3,000.00
30-00-37-36015	INTEREST ON SPECIAL ASSESSMNTS	20,932.70	122,047.25	72,265.19	83,000.00	88,687.83	83,000.00
	COMMERCIAL REVENUE	23,105.98	124,544.32	74,945.03	85,000.00	91,687.83	86,000.00
Totals for dept 00-		287,268.35	256,507.81	477,455.73	85,000.00	462,678.92	471,000.00
TOTAL ESTIMATED REVENUES		287,268.35	256,507.81	477,455.73	85,000.00	462,678.92	471,000.00
APPROPRIATIONS							
Dept 99-INTERFUND							
TRANSFER							
30-99-49-99999 *	INTERFUND TRANSFER OUT	175,000.00	175,000.00	100,000.00	100,000.00	100,000.00	100,000.00
	TRANSFER	175,000.00	175,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Totals for dept 99-INTERFUND		175,000.00	175,000.00	100,000.00	100,000.00	100,000.00	100,000.00
TOTAL APPROPRIATIONS		175,000.00	175,000.00	100,000.00	100,000.00	100,000.00	100,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 30		112,268.35	81,507.81	377,455.73	(15,000.00)	362,678.92	371,000.00
BEGINNING FUND BALANCE		5,105,897.02	4,954,003.00	4,927,547.32	4,412,123.13	4,412,123.13	4,774,802.05
FUND BALANCE ADJUSTMENTS		0.00	24,000.00	0.00	0.00	0.00	0.00
ENDING FUND BALANCE		5,218,165.37	5,059,510.81	5,305,003.05	4,397,123.13	4,774,802.05	5,145,802.05
DEPARTMENT 99 INTERFUND							

49-99999 INTERFUND TRANSFER OUT
TRANSFER TO FUND 40 FOR SIDEWALKS

City of Oak Creek 2017 Annual Budget

Fund Name: Special Revenue — Economic Development – Fund 31

Department: Community Development Authority (CDA)

Program Description

The Community Development Authority (CDA) was created to be the economic development arm of the City, which would promote the retention, expansion and new commercial and industrial construction throughout the City. It would also be a sounding board for all new large-scale commercial and industrial developments, especially those developments that may want to pursue the creation of a Tax Increment Financing (TIF) District.

Fund Objectives:

1. To develop the framework for a comprehensive marketing plan for the City.
2. Engage in directed advertising, marketing, and public relations efforts on behalf of the City to present a positive image and what the City has to offer new businesses. Promote the City with every commercial or industrial prospect we have contact with.
3. To work with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.

Future Issues

The funding for the CDA's activities has come primarily from the sales of City owned land and a one time transfer of proceeds from the closure of TIF Districts #2 and #3. Beginning in 2009, the City has dedicated hotel taxes in excess of \$400,000 be dedicated to the CDA.

City of Oak Creek 2017 Annual Budget

2017 Goals and Objectives

Department: Community Development Authority (CDA) - Fund 31

Program Description

The Community Development Authority (CDA) was created to be the economic development arm of the City, which would promote the retention, expansion, and new commercial and industrial construction throughout the City. It would also be a sounding board for all new, large-scale commercial and industrial developments, especially those developments that may want to pursue the creation of a Tax Increment Financing (TIF) District.

2017 Goals & Objectives:

1. Continue to be the advocate for high quality development within the City by implementing the standards and recommendations of the Drexel Town Square Mixed Use Planned Development, the Lakefront Redevelopment Action Plan, the 27th Street Corridor Plan, and TIF district project plans.
2. Continue to monitor and administer on behalf of Oak Creek all contracts and consultant's activities including those for business development (Connect.the.Dots).
3. To continue work with the Oak Creek redevelopment team as well as public and private sector to prepare and market sites within the Lake Vista redevelopment area.
4. To work with the Tourism Commission to oversee the use of hotel-motel room tax in accordance with State Statutes.
5. Engage in directed advertising, marketing, and public relations efforts on behalf of the City in accordance with the recommendations of proposed citywide marketing, branding and public relations efforts. Promote the City with every commercial or industrial prospect we have contact with.
6. Prepare and present an annual report to the Common Council meeting on the CDA's activities
7. To work with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.
8. To monitor, and update the City's economic development website(s) in a timely manner and to further promote public information about the City and its economic development efforts through appropriate social media.

BUDGET REPORT FOR OAK CREEK
Fund: 31 ECONOMIC DEVELOPMENT FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
TAXES							
31-00-31-30300	MOTEL/HOTEL ROOM TAX	221,939.93	251,774.80	285,687.14	185,247.35	344,199.95	186,850.06
31-00-31-30350	ROOM TAX- TOURISM COMMISSION	0.00	0.00	164,969.25	149,592.35	175,322.36	355,436.42
	TAXES	221,939.93	251,774.80	450,656.39	334,839.70	519,522.31	542,286.48
COMMERCIAL REVENUE							
31-00-37-36000	INTEREST ON INVESTMENTS	248.26	322.90	436.50	250.00	400.00	400.00
31-00-37-36110	LAND SALES	4,500.00	0.00	0.00	0.00	0.00	0.00
	COMMERCIAL REVENUE	4,748.26	322.90	436.50	250.00	400.00	400.00
Totals for dept 00-							
	TOTAL ESTIMATED REVENUES	226,688.19	252,097.70	451,092.89	335,089.70	519,922.31	542,686.48
APPROPRIATIONS							
Dept 53-ECONOMIC DEVELOPMENT							
DIRECT EMPLOYEE COSTS							
31-53-41-10000	SALARIES, FULL TIME	43,645.00	63,085.18	50,899.36	51,930.00	51,930.00	51,930.00
31-53-41-10500	SALARIES-PART TIME	7,587.00	20.63	7,587.00	8,861.00	8,861.00	8,861.00
31-53-41-13000	RETIREMENT	3,510.43	4,367.04	3,461.40	3,485.00	3,485.00	3,485.00
31-53-41-13500	SOCIAL SECURITY	3,870.92	4,534.03	3,692.09	4,039.00	4,039.00	4,039.00
31-53-41-15000	INSURANCE-ACTIVE EMPLOYEES	13,650.00	7,765.00	10,365.00	10,365.00	10,365.00	10,365.00
31-53-41-16000	INSURANCE-WORK COMP	132.00	168.00	104.00	108.00	108.00	76.00
31-53-41-16500	INSURANCE-DISABILITY	141.00	180.10	140.94	190.00	190.00	190.00
31-53-41-17000	INSURANCE-DENTAL	600.00	1,150.00	773.00	773.00	773.00	773.00
31-53-41-17500	INSURANCE - GROUP LIFE	92.21	117.81	111.63	154.00	154.00	154.00
31-53-41-18000	LONGEVITY	24.00	36.00	0.00	0.00	0.00	0.00
	DIRECT EMPLOYEE COSTS	73,252.56	81,423.79	77,134.42	79,905.00	79,905.00	79,873.00
INDIRECT EMPLOYEE COSTS							
31-53-42-20000	TRAINING/TRAVEL	553.46	1,250.13	1,261.54	2,400.00	4,218.63	3,600.00
	INDIRECT EMPLOYEE COSTS	553.46	1,250.13	1,261.54	2,400.00	4,218.63	3,600.00
SUPPLIES							
31-53-44-41500	POSTAGE	0.00	0.00	0.00	0.00	200.00	0.00
31-53-44-42000	DUES AND PUBLICATIONS	133.00	10,789.79	1,196.80	1,495.00	6,425.00	1,468.80
31-53-44-42500	ADVERTISING AND PROMOTIONS	22,246.94	80,675.89	79,252.41	94,000.00	94,000.00	0.00
31-53-44-43500	TOURISM COMMISSION	0.00	0.00	2,000.00	149,592.00	149,592.00	355,436.42
31-53-44-44500	ECONOMIC DEVELOPMENT	24,663.28	1,761.69	0.00	5,000.00	5,000.00	18,876.00
31-53-44-49500	MISCELLANEOUS	0.00	0.00	167.27	0.00	0.00	0.00
	SUPPLIES	47,043.22	93,227.37	82,616.48	250,087.00	255,217.00	375,781.22
OTHER SERVICES							
31-53-45-51400	CONSULTING	110,290.78	12,000.00	12,000.00	12,000.00	12,000.00	0.00
	OTHER SERVICES	110,290.78	12,000.00	12,000.00	12,000.00	12,000.00	0.00
TRANSFER							
31-53-49-95500	CAPITAL OUTLAY - MISCELLANEOUS	0.00	0.00	16,325.52	0.00	0.00	3,000.00
31-53-49-99999 *	INTERFUND TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	80,000.00
	TRANSFER	0.00	0.00	16,325.52	0.00	0.00	83,000.00
Totals for dept 53-ECONOMIC DEVELOPMENT							
		231,140.02	187,901.29	189,337.96	344,392.00	351,340.63	542,254.22

BUDGET REPORT FOR OAK CREEK
Fund: 31 ECONOMIC DEVELOPMENT FUND

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
	APPROPRIATIONS						
	TOTAL APPROPRIATIONS	231,140.02	187,901.29	189,337.96	344,392.00	351,340.63	542,254.22
	NET OF REVENUES/APPROPRIATIONS - FUND 31	(4,451.83)	64,196.41	261,754.93	(9,302.30)	168,581.68	432.26
	BEGINNING FUND BALANCE	582,859.75	578,407.92	642,604.33	904,359.26	904,359.26	1,072,940.94
	ENDING FUND BALANCE	578,407.92	642,604.33	904,359.26	895,056.96	1,072,940.94	1,073,373.20
	DEPARTMENT 53 ECONOMIC DEVELOPMENT						

49-99999 INTERFUND TRANSFER OUT

TRANSFER TO FUND 40 FOR ZONING CODE UPDATE

City of Oak Creek 2017 Annual Budget

Fund Name: Special Revenue — Park Development Escrow – Fund 32

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. In 1996 the Council established various impact fees for different types of future projects. Prior to that date the Special Revenue Fund for Park Development Escrow was collecting a \$100–\$200 assessment for each new dwelling unit constructed in the City. The funds as they are collected are allocated to an account set up for each of the different park service areas. This helps to maintain facilities where the growth is occurring. With the approval of the Park Impact fee the existing amounts already collected for each park area will be used for maintenance purposes. The impact fees will be used for park development purposes.

In 2010, the City combined individual park escrow funds into one city-wide fund for park development. The City is continuing to collect bikeway fees in addition to the impact fees for every new residential unit constructed.

Fund Objectives:

To continue the use of escrow funds for any maintenance in the various parks.

BALANCE SHEET FOR OAK CREEK

Est. Period Ending 12/31/2016

Fund 32 PARK ESCROW FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
Cash			
32-00-01-11000	PARK ESCROW FUND-TRI CITY BANK	242,429.11	227,082.11
	Cash	<u>250,879.11</u>	<u>227,082.11</u>
	Total Assets	250,879.11	227,082.11
*** Liabilities ***			
Liabilities-ST			
32-00-15-21355	BIKEWAY ESCROW FUND	163,691.09	227,082.11
	Liabilities-ST	<u>250,879.11</u>	<u>227,082.11</u>
	Total Liabilities	250,879.11	227,082.11
*** Fund Balance ***			
Unassigned			
	Unassigned	<u>0.00</u>	<u>0.00</u>
	Total Fund Balance	0.00	0.00
	Beginning Fund Balance		0.00
	Net of Revenues VS Expenditures		0.00
	Ending Fund Balance		0.00
	Total Liabilities And Fund Balance		227,082.11

City of Oak Creek 2017 Annual Budget

Fund Name: Special Revenue — Low-Income Loan Program – Fund 33

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for the Low Income Loan Program was created in 1985 when the Council authorized the use of 1983 Emergency Jobs Bill funds for the payment of sanitary sewer assessments within the framework of a low interest loan program. This program was also expanded in 1985 into a Home Improvement Loan Program using some of the City's annual CDBG allocation. In 2004, the City turned the administration of any new loans back to Milwaukee County. The City will continue to collect payments for all outstanding loans and forward the funds to Milwaukee County until all current outstanding loans are accounted for.

Fund Objectives:

To monitor and administer the current outstanding loan balances until their completion.

Future Issues

None.

BUDGET REPORT FOR OAK CREEK
Fund: 33 LOW INCOME LOAN FUND

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
COMMERCIAL REVENUE							
33-00-37-36020	INTEREST ON LOW INCOME LOANS	213.30	147.48	49.36	250.00	250.00	250.00
33-00-37-36040	LATE FEES ON LOW INCOME LOANS	33.53	33.53	19.16	0.00	0.00	0.00
33-00-37-36050	PRINCIPAL PAYMENTS-LOW INCOME	2,309.58	2,375.40	1,769.23	3,700.00	3,700.00	3,700.00
	COMMERCIAL REVENUE	2,556.41	2,556.41	1,837.75	3,950.00	3,950.00	3,950.00
	Totals for dept 00-	2,556.41	2,556.41	1,837.75	3,950.00	3,950.00	3,950.00
TOTAL ESTIMATED REVENUES							
		2,556.41	2,556.41	1,837.75	3,950.00	3,950.00	3,950.00
APPROPRIATIONS							
Dept 55-COMMUNITY DEV LOW INCOME LOAN							
OTHER SERVICES							
33-55-45-59500	MISC.-MILW COUNTY PAYMENTS	2,556.41	2,522.88	0.00	3,950.00	3,950.00	3,950.00
	OTHER SERVICES	2,556.41	2,522.88	0.00	3,950.00	3,950.00	3,950.00
	Totals for dept 55-COMMUNITY DEV LOW INCOME LOAN	2,556.41	2,522.88	0.00	3,950.00	3,950.00	3,950.00
TOTAL APPROPRIATIONS							
		2,556.41	2,522.88	0.00	3,950.00	3,950.00	3,950.00
NET OF REVENUES/APPROPRIATIONS - FUND 33							
		0.00	33.53	1,837.75	0.00	0.00	0.00
	BEGINNING FUND BALANCE	7,772.58	7,772.58	7,806.11	9,643.86	9,643.86	9,643.86
	ENDING FUND BALANCE	7,772.58	7,806.11	9,643.86	9,643.86	9,643.86	9,643.86

City of Oak Creek 2017 Annual Budget

Fund Name: Special Revenue — Development Agreement Future Improvements – Fund 34

Fund Description:

The City controls all development through the use of development agreements. These agreements set forth the terms and conditions under which the particular development will occur. Items such as sidewalks, streets, trees, streetlights, site grading and storm water are some of the aspects of the development that are controlled. Some of the individual items for a project are not installed when the project is originally completed. For one reason or another that particular improvement is delayed for some period of time. For example, streets are not paved with their final coat of asphalt until 75% of the lots are built upon. Another example is where a project abuts an existing street that will have major improvements done to it at some date in the future. Rather than assessing the property owners for those improvements in the future the developer sets aside an agreed amount now to cover the future costs. Developers also escrow funds at the time of final plat approval to guarantee the remaining improvements will be completed. These funds are used to pay for the final improvements or refunded to the Developer when the Developer is released by Council from their agreement.

Fund Objectives:

This fund reflects the creation of an escrow fund to track the future improvements for developments. The amount in the fund balance will vary based on completion of developments and return of unused escrow deposits. There still remain escrow amounts from other projects for abutting main streets that need to be resolved in the future when the improvements are installed.

Future Issues

None at this time.

BALANCE SHEET FOR OAK CREEK
Est. Period Ending 12/31/2016

Fund 34 FUTURE IMPROVEMENTS FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
Cash			
34-00-01-11000	FUTURE IMP FEES FUND-TRI CITY	257,016.04	256,319.04
	Cash	<u>389,967.27</u>	<u>256,319.04</u>
	Total Assets	389,967.27	256,319.04
*** Liabilities ***			
Liabilities-ST			
34-00-15-21302	OAKSHIRE - PHASE I	11,776.78	11,776.78
34-00-15-21303	STONEGATE ESTATES	3,950.24	3,950.24
34-00-15-21305	NORMANDY ESTATES	16,974.99	16,974.99
34-00-15-21306	HIDDEN PONDS	53,889.74	53,889.74
34-00-15-21307	OAKWOOD TERRACE	17,581.45	17,581.45
34-00-15-21308	COUNTRY CREEK II	18,830.36	18,830.36
34-00-15-21309	COUNTRY CREEK III	4,602.29	4,602.29
34-00-15-21311	NORTHBROOK	18,912.75	18,912.75
34-00-15-21525	ESCROW-PIONEER ESTATES #4	3,831.96	3,831.96
34-00-15-21530	ESCROW-GLEN CROSSINGS SUBD	3,737.70	3,737.70
34-00-15-21560	RAWSON VILLAGE ESCROW	5,051.77	5,051.77
34-00-15-21570	ESCROW-VIRGINIA PLACE CONDOS	17.18	17.18
34-00-15-21585	MALLARD CREEK I ESCROW	8,602.18	8,602.18
34-00-15-21595	ESCROW-SHEPARD ORCHARD-MICJENS	16,119.55	16,119.55
34-00-15-21610	ESCROW-BLUFFS OF OAK CREEK	18,072.49	13,875.49
34-00-15-21615	ESCROW-COLONIAL WOODS	28,603.75	28,603.75
34-00-15-21625	ROSEN CSM ESCROW	3,291.24	3,291.24
34-00-15-21626	JUNGCK TRI-CITY ESCROW	133,150.66	199.43
34-00-15-21627	JENNA PRAIRIE ADD 1 PROJ 03052	12,546.93	12,546.93
34-00-15-21630	ESCROWS- GOODWILL LANDSCAPING	10,423.26	10,423.26
34-00-16-21302	CHICK-FIL-A BIOSWALE ESCROW	0.00	3,500.00
	Liabilities-ST	<u>389,967.27</u>	<u>256,319.04</u>
	Total Liabilities	389,967.27	256,319.04
*** Fund Balance ***			
Unassigned			
	Unassigned	<u>0.00</u>	<u>0.00</u>
	Total Fund Balance	0.00	0.00
	Beginning Fund Balance		0.00
	Net of Revenues VS Expenditures		0.00
	Ending Fund Balance		0.00
	Total Liabilities And Fund Balance		256,319.04

City of Oak Creek 2017 Annual Budget

Fund Name: Special Revenue — Impact Fee Escrow – Fund 35

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for Impact Fee Escrow is used to collect the various amounts assessed for each new dwelling unit constructed in the City. Impact fees are to be collected for neighborhood parks, a community parks, library, fire, and police facilities.

Fund Objectives:

The City created five impact fees in 1996, and added a sixth, for Parks Administration and Maintenance, in 2001. Each type of improvement attributable to new growth can be covered by an impact fee and, under the original state regulations, were to be accomplished over a fifteen-year period. The state legislature changed the rules in 2006, and placed restrictions on the manner of collection of fees and shortened the duration in which to expend funds to seven years. At this time, a final interpretation of the effect the new regulations have on our current impact funds has not been given.

During 2001 the City's Finance Committee completed a review of the different impact fees and updated all of them based on current costs and population numbers for the City's planning districts. The City updated its Impact Fee policy in 2010.

Community Parks

All Park impact fees are now dedicated as community parks.

Library Facilities

The original intent was for the construction of a 12,550 square foot addition to the existing building with 65% of the area and costs being attributable to new growth. Subsequently, the city began the study of remodeling or replacing the Library building along with the other City Hall complex structures, with the percentage attributable to new growth to be determined.

Fire Facilities

The City substantially completed the construction of Fire Station #3 at the end of 2000. There were still some items that required retainage at the end of 2001 which pushed the final payment into 2003. The Council made the determination in 2001 not to actively attempt to sell the portion of the site fronting on Rawson Avenue, which resulted in \$225,000 being transferred from the Economic Development Fund. In 2006, \$75,000 was returned to this fund, and in 2007 \$7,500 was repaid. In 2010, \$20,000 is budgeted to be transferred to the Economic Development Fund, leaving a balance of \$82,500 to be repaid in the future. The new Impact Fee legislation allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed.

Police Facilities

The 2001 Budget funded the design of the new Police Station with construction to start early in 2003. Impact fees were available at the time the project was constructed and were used for debt. \$100,000 of the fees is budgeted for Police Station debt in 2008, leaving a minimal balance. The new Impact Fee legislation, passed by the state in 2006, allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed.

Future Issues

The City updated its Impact Fee policy in 2010 and is set for the foreseeable future in regards to impact fees.

BALANCE SHEET FOR OAK CREEK
Est. Period Ending 12/31/2016

Fund 35 IMPACT FEE ESCROW FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
Cash			
35-00-01-11000	IMPACT FEE ESCROW-TRI CITY	1,921,328.03	3,231,385.54
	Cash	<u>2,341,694.03</u>	<u>3,231,385.54</u>
	Total Assets	<u>2,341,694.03</u>	<u>3,231,385.54</u>
*** Liabilities ***			
Liabilities-ST			
35-00-15-21356	FIRE IMPACT FEE	277,669.89	418,135.20
35-00-15-21357	LIBRARY IMPACT FEE	191,679.09	320,650.09
35-00-15-21358	COMMUNITY PARK IMPACT FEE	1,435,555.58	1,763,961.33
35-00-15-21359	POLICE IMPACT FEE	263,632.35	550,075.80
35-00-15-21363	FIRE IMPACT FEE-COMMERCIAL	110,857.55	110,857.55
35-00-15-21364	POLICE IMPACT FEE-COMMERCIAL	72,707.22	67,705.57
	Liabilities-ST	<u>2,341,694.03</u>	<u>3,231,385.54</u>
	Total Liabilities	<u>2,341,694.03</u>	<u>3,231,385.54</u>
*** Fund Balance ***			
Unassigned			
	Unassigned	<u>0.00</u>	<u>0.00</u>
	Total Fund Balance	<u>0.00</u>	<u>0.00</u>
	Beginning Fund Balance		0.00
	Net of Revenues VS Expenditures		0.00
	Ending Fund Balance		0.00
	Total Liabilities And Fund Balance		3,231,385.54

City of Oak Creek 2017 Annual Budget

Fund Name: Health Insurance Fund – Fund 36

Fund Description:

Internal Service funds are used to account for resources legally restricted to expenditures for a specific purpose. The Health Insurance Fund is a special revenue fund to pay for all medical claims under the self-funded program currently managed by Arthur J. Gallagher & Co. and various retiree benefits. The Self Funded Plan covers employees and retirees for a total of 773+ lives. The departments are charged their respective costs at the beginning of the year. The over 65 retiree program is a Medicare supplemental premium based program with Benistar. Any unexpended funds remain with the fund to level out future price increases. The fund balance is also in place to cover the payout tail if the City ever changes programs.

Assuming that the City continues to fund the programs at the recommended levels in the future, the fund balance will grow for the 4th year in a row and is offsetting “bad” years. For the 3rd year in a row, the Health Insurance Fund has been successful in reducing premiums to employees. The self-funding program does generate accurate records of costs specific for employees and their dependents.

The actual fund balance at the end of 2008 was \$2,562,000. By the end of 2012, it was reduced to \$220,669. While supplementing the annual budget with reserves has helped to keep real premium costs down, it is important that reserves are not depleted. Beginning in 2012 increased co-pays were instituted, along with, for the first time, deductibles. It is estimated that close to \$700,000 in claims costs will be shifted to employees. These changes are why the health insurance fund added \$665,369 to the fund balance in 2013. Further changes have been made to the plan in 2014 which created an addition to the fund balance of \$500,000. In 2015, the City continued to add cost saving measures to the insurance plan hoping to stabilize the insurance for the future while creating a reserve to cover the liability of claims.

Fund Objectives:

1. Monitor closely the reporting and analysis provided by the providers to determine if self-funding is meeting the financial needs of the City.
2. Evaluate the other insurances that the City provides to determine if they meet the needs of the employees and retirees in a cost effective manner.
3. Meet with Arthur J. Gallagher & Co. when necessary to monitor the statistics and information available to make informed decisions for the future of the Health Insurance Fund.

Future Issues

The future sustainability of the Fund is predicated upon strong claim management and mitigating costs. By encouraging employee participation in wellness initiatives it is hoped that many chronic conditions can be diagnosed in a timely manner and by having employees share in insurance costs, better manage claim activity.

BUDGET REPORT FOR OAK CREEK
Fund: 36 HEALTH INSURANCE FUND

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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ESTIMATED REVENUES

Dept 00							
CHARGES FOR SERVICES							
36-00-35-34020 *	EMPLOYEE HEALTH CO PAYMENTS	566,164.35	510,477.06	460,887.31	420,000.00	440,000.00	420,000.00
36-00-35-34030	COBRA REIMBURSEMENT	12,341.38	12,230.50	3,462.38	12,000.00	10,000.00	12,000.00
36-00-35-34070	UTILITY CHARGE FOR INSURANCE	612,891.92	511,894.53	564,614.37	678,300.00	678,300.00	678,300.00
36-00-35-34080	HEALTH INSURANCE PREMIUMS	3,252,950.00	3,338,746.00	3,146,967.00	3,146,968.00	3,146,968.00	3,146,968.00
36-00-35-34085	RETIREE INS PREMIUMS	1,495,007.43	1,495,000.00	1,470,634.80	1,470,000.00	1,470,000.00	1,470,000.00
36-00-35-34090	DENTAL INS PREMIUMS	237,738.18	307,480.51	291,070.00	287,902.00	287,902.00	287,902.00
	CHARGES FOR SERVICES	6,177,093.26	6,175,828.60	5,937,635.86	6,015,170.00	6,033,170.00	6,015,170.00

COMMERCIAL REVENUE

36-00-37-36000	INTEREST ON INVESTMENTS	0.00	2,876.33	3,818.03	2,500.00	3,000.00	3,000.00
36-00-37-36300	OVER SPECIFIC REFUND	88,113.05	136,805.20	217,808.51	300,000.00	150,000.00	300,000.00
36-00-37-36350	REBATES	24,235.20	22,208.80	13,842.68	20,000.00	60,000.00	50,000.00
36-00-37-36800	MISCELLANEOUS REVENUES	0.00	0.00	1,256.00	0.00	1,000.00	0.00
	COMMERCIAL REVENUE	112,348.25	161,890.33	236,725.22	322,500.00	214,000.00	353,000.00

Totals for dept 00-

TOTAL ESTIMATED REVENUES

		6,289,441.51	6,337,718.93	6,174,361.08	6,337,670.00	6,247,170.00	6,368,170.00
		6,289,441.51	6,337,718.93	6,174,361.08	6,337,670.00	6,247,170.00	6,368,170.00

APPROPRIATIONS

Dept 40-GENERAL GOVERNMENT							
DIRECT EMPLOYEE COSTS							
36-40-41-13500	SOCIAL SECURITY	5,502.48	5,971.13	0.00	6,000.00	0.00	6,000.00
36-40-41-15005	SELF FUNDED-ACTIVES FIXED COST	709,896.20	669,572.55	608,095.82	710,000.00	700,000.00	700,000.00
36-40-41-15010	SELF FUNDED-ACTIVES MEDICAL	1,968,594.89	1,939,578.37	2,439,309.86	2,000,000.00	2,000,000.00	2,000,000.00
36-40-41-15015	SELF FUNDED-ACTIVES PRESCRIPTN	696,135.85	633,113.86	375,508.93	575,000.00	500,000.00	500,000.00
36-40-41-15020	HEALTH WAIVER INCENTIVES	95,387.44	85,384.74	82,000.00	85,000.00	92,922.66	95,000.00
36-40-41-15030	DENTAL WAIVER INCENTIVES	3,428.06	2,608.69	5,204.23	5,200.00	9,632.25	10,000.00
36-40-41-15500	MEDICARE SUPPLEMENT-RETIREE	794,716.11	721,551.79	708,780.23	725,000.00	710,000.00	725,000.00
36-40-41-15505	SELF FUNDED-RET FIXED COSTS	159,754.85	167,388.46	315,845.52	170,000.00	170,000.00	170,000.00
36-40-41-15510	INSURED PLAN RETIREES	1,804.00	136.00	0.00	0.00	0.00	0.00
36-40-41-15520	SELF FUNDED-RET MEDICAL/DRUG	864,271.74	800,175.00	628,949.87	900,000.00	800,000.00	900,000.00
36-40-41-15530	RETIREE MEDICARE PREMIUMS	179,292.50	171,945.70	167,109.32	180,000.00	175,000.00	180,000.00
36-40-41-15540	IN LIEU OF POST RETIREMENT HEALTH	0.00	0.00	0.00	7,600.00	2,500.00	7,600.00
36-40-41-15600	VISION INSURANCE	26,179.35	25,630.30	26,671.35	30,000.00	28,000.00	28,000.00
36-40-41-17000	DENTAL ACTIVES	258,854.58	246,340.54	242,130.03	287,900.00	250,000.00	260,000.00
	DIRECT EMPLOYEE COSTS	5,763,818.05	5,469,397.13	5,599,605.16	5,681,700.00	5,438,054.91	5,581,600.00

SUPPLIES

36-40-44-49500	MISCELLANEOUS	511.65	200.00	56,880.69	15,000.00	0.00	15,000.00
	SUPPLIES	511.65	200.00	56,880.69	15,000.00	0.00	15,000.00

UNCLASSIFIED

36-40-45-50200	WELLNESS PROGRAMS	42,739.17	26,428.72	41,449.00	40,000.00	40,000.00	40,000.00
36-40-45-50210	WELLNESS-FIRE	23,766.00	18,200.00	17,183.00	20,000.00	20,000.00	20,000.00
36-40-45-50220	WHEATON HEALTH CLINIC	0.00	176,397.00	140,106.23	160,000.00	160,000.00	160,000.00
	UNCLASSIFIED	66,505.17	221,025.72	198,738.23	220,000.00	220,000.00	220,000.00

OTHER SERVICES

36-40-45-50310	SELF FUNDED PLAN ADMINISTRATION	13,906.00	52,872.02	198,402.66	12,000.00	336,357.83	350,000.00
36-40-45-51400	CONSULTANT SERVICES	0.00	0.00	0.00	0.00	5,000.00	5,000.00
36-40-45-52500	OUTSIDE LEGAL SERVICES	0.00	0.00	0.00	5,000.00	5,600.00	5,000.00

BUDGET REPORT FOR OAK CREEK
Fund: 36 HEALTH INSURANCE FUND

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
	APPROPRIATIONS						
	Dept 40-GENERAL GOVERNMENT						
	OTHER SERVICES						
	OTHER SERVICES	13,906.00	52,872.02	198,402.66	17,000.00	346,957.83	360,000.00
	Totals for dept 40-GENERAL GOVERNMENT	5,844,740.87	5,743,494.87	6,053,626.74	5,933,700.00	6,005,012.74	6,176,600.00
	TOTAL APPROPRIATIONS	5,844,740.87	5,743,494.87	6,053,626.74	5,933,700.00	6,005,012.74	6,176,600.00
	NET OF REVENUES/APPROPRIATIONS - FUND 36	444,700.64	594,224.06	120,734.34	403,970.00	242,157.26	191,570.00
	BEGINNING FUND BALANCE	220,669.23	665,369.87	1,259,593.93	1,380,328.27	1,380,328.27	1,622,485.53
	ENDING FUND BALANCE	665,369.87	1,259,593.93	1,380,328.27	1,784,298.27	1,622,485.53	1,814,055.53
	DEPARTMENT 00						

35-34020 EMPLOYEE HEALTH CO PAYMENTS

THE 2017 BUDGET IS A PLACE HOLDER UNTIL WE RECEIVE QUOTES ON INSURANCE RATES

City of Oak Creek 2017 Annual Budget

Fund Name: Special Revenue — EMS – Fund 37

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The EMS fund (formerly called Paramedic Rescue) was created in 1999 to account for the revenues and expenditures of the emergency medical service. By early 2000, the City was providing paramedic (advanced life support) service to supplement the ambulance (basic life support) service. This change forced a change in the billing procedures for all BLS services as well. The increase in revenues was attributable to the rate increase and the contract with the County's collection agency to provide bill collection services for all ALS and BLS services. By the end of 2000, the bill collection service was running extremely well and still is. In the past paramedic (ALS) services have been provided by the City of South Milwaukee under a contract with Milwaukee County.

Program Description:

Through Emergency Medical Services the preservation of human life is the primary responsibility of the fire department at fires and other emergencies, which include traffic accidents, train wrecks, aircraft crashes, floods, windstorms and hazardous materials emergencies. Disaster planning is done in anticipation of large scale emergencies, which may require response of personnel and equipment from surrounding communities.

Future Issues

The future sustainability of the fund is in question. Revenue increases and expenditure reductions are necessary to keep the fund solvent into the future. In 2011, a Fire Inspection Fee was adopted for businesses operating within the City.

BUDGET REPORT FOR OAK CREEK
Fund: 37 PARAMEDIC RESCUE FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
TAXES							
37-00-31-30000	GENERAL PROPERTY TAX	3,551,590.00	3,551,590.02	3,551,590.01	3,589,590.00	3,589,590.00	3,602,938.91
	TAXES	3,551,590.00	3,551,590.02	3,551,590.01	3,589,590.00	3,589,590.00	3,602,938.91
STATE SHARED REVENUE							
37-00-32-31400	FIRE INSURANCE DUES	95,374.50	106,307.92	100,919.42	100,919.42	107,919.09	107,919.09
37-00-32-31800	OTHER STATE AIDS	34,500.00	34,500.00	33,499.92	0.00	0.00	0.00
	STATE SHARED REVENUE	129,874.50	140,807.92	134,419.34	100,919.42	107,919.09	107,919.09
STATE/COUNTY GRANTS & AIDS							
37-00-33-32700	MILW COUNTY & MISC GRANTS	184,122.89	106,319.95	131,893.31	135,000.00	135,000.00	155,438.00
	STATE/COUNTY GRANTS & AIDS	184,122.89	106,319.95	131,893.31	135,000.00	135,000.00	155,438.00
CHARGES FOR SERVICES							
37-00-35-34900	MISC CHARGES FOR SERVICES	28,575.50	32,707.98	35,353.32	30,000.00	35,000.00	35,000.00
	CHARGES FOR SERVICES	28,575.50	32,707.98	35,353.32	30,000.00	35,000.00	35,000.00
PUBLIC HEALTH & SAFETY							
37-00-36-35100	AMBULANCE BLS	910,798.32	964,973.13	803,318.31	922,308.00	819,558.66	925,000.00
37-00-36-35110	AMBULANCE ALS	0.00	0.00	105,285.16	0.00	0.00	0.00
	PUBLIC HEALTH & SAFETY	910,798.32	964,973.13	908,603.47	922,308.00	819,558.66	925,000.00
COMMERCIAL REVENUE							
37-00-37-36000	INTEREST ON INVESTMENTS	0.00	274.94	902.79	0.00	0.00	0.00
37-00-37-36600	SALE OF PROPERTY	0.00	0.00	1,607.09	50,000.00	0.00	0.00
37-00-37-36800	MISCELLANEOUS INCOME	0.00	0.00	35.99	0.00	0.00	0.00
	COMMERCIAL REVENUE	0.00	274.94	2,545.87	50,000.00	0.00	0.00
INTERFUND TRANSFER							
37-00-39-39999	INTERFUND TRANSFER IN	0.00	397,142.00	0.00	0.00	0.00	0.00
	INTERFUND TRANSFER	0.00	397,142.00	0.00	0.00	0.00	0.00
Totals for dept 00-REVENUES		4,804,961.21	5,193,815.94	4,764,405.32	4,827,817.42	4,687,067.75	4,826,296.00
TOTAL ESTIMATED REVENUES		4,804,961.21	5,193,815.94	4,764,405.32	4,827,817.42	4,687,067.75	4,826,296.00
APPROPRIATIONS							
Dept 65-PARAMEDICS							
DIRECT EMPLOYEE COSTS							
37-65-41-10000	SALARIES, FULL TIME	2,933,734.91	2,705,896.39	2,518,395.35	2,745,600.00	2,745,000.00	2,834,605.00
37-65-41-10500	SALARIES, PART TIME	7,428.24	9,110.42	11,174.84	10,708.00	10,708.00	10,781.00
37-65-41-11000	SALARIES, OVERTIME	293,483.80	251,978.67	273,237.57	214,750.00	214,000.00	214,750.00
37-65-41-11500	SALARIES, HOLIDAY PAY	25,653.00	21,688.44	20,679.45	24,490.00	20,000.00	24,490.00
37-65-41-12000	SPECIAL PAY ALLOWANCES	56,405.08	54,722.20	51,969.47	59,484.00	55,000.00	60,017.00
37-65-41-12500	CAR ALLOWANCE	3,669.12	3,480.96	3,190.77	3,480.00	3,480.00	3,480.00
37-65-41-13000	RETIREMENT	443,315.68	351,801.64	308,891.65	290,877.00	290,000.00	367,704.00
37-65-41-13500	SOCIAL SECURITY	245,691.43	223,852.24	217,594.00	223,932.00	220,000.00	221,703.00
37-65-41-14500	UNEMPLOYMENT COMPENSATION	366.63	0.00	0.00	0.00	0.00	0.00
37-65-41-15000	INSURANCE - ACTIVE HEALTH	564,813.20	622,153.00	579,868.00	579,868.00	579,868.00	579,868.00
37-65-41-16000	INSURANCE - WORKMANS COMP	126,227.92	139,136.48	138,569.80	140,680.00	140,680.00	129,820.00
37-65-41-16500	INSURANCE - DISABILITY	8,620.99	8,167.34	6,020.53	8,373.00	8,373.00	8,373.00
37-65-41-17000	INSURANCE - DENTAL	43,414.00	44,748.76	47,227.18	48,191.00	48,191.00	48,191.00
37-65-41-17500	INSURANCE - GROUP LIFE	3,071.56	3,883.00	4,041.93	3,200.00	3,200.00	3,200.00

BUDGET REPORT FOR OAK CREEK
Fund: 37 PARAMEDIC RESCUE FUND

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
APPROPRIATIONS							
Dept 65-PARAMEDICS							
DIRECT EMPLOYEE COSTS							
37-65-41-18000	LONGEVITY	3,690.19	3,745.66	3,635.65	3,400.00	3,400.00	3,400.00
37-65-41-18500	SECTION 125 EXPENSES	2,645.94	1,078.10	1,102.08	890.00	890.00	890.00
	DIRECT EMPLOYEE COSTS	4,762,231.69	4,445,443.30	4,185,598.27	4,357,923.00	4,342,790.00	4,511,372.00
INDIRECT EMPLOYEE COSTS							
37-65-42-20000	TRAVEL/TRAINING	12,132.90	9,056.82	3,898.01	7,125.00	7,125.00	8,336.00
37-65-42-20500	RECRUITMENT/TESTING/PHYSICALS	2,032.29	6,518.98	4,689.59	2,375.00	2,375.00	2,375.00
37-65-42-21000	EXPENSE ALLOWANCE	278.70	437.62	869.86	1,055.00	703.00	1,055.00
37-65-42-21500	UNIFORM/CLOTHING	25,061.81	23,223.96	23,282.27	30,932.00	30,932.00	30,932.00
37-65-42-22000	TUITION REIMBURSEMENT	6,050.82	3,257.81	1,982.66	11,828.00	4,275.00	11,875.00
	INDIRECT EMPLOYEE COSTS	45,556.52	42,495.19	34,722.39	53,315.00	45,410.00	54,573.00
UTILITY COST							
37-65-43-30000	ELECTRICITY	0.00	0.00	0.00	21,541.00	21,850.00	22,563.00
37-65-43-30001	ELECTRICITY STATION #1	4,978.28	5,046.03	9,857.45	0.00	0.00	0.00
37-65-43-30002	ELECTRICITY STATION #2	4,893.62	4,562.26	4,291.74	0.00	0.00	0.00
37-65-43-30003	ELECTRICITY STATION #3	9,837.27	10,377.13	9,486.92	0.00	0.00	0.00
37-65-43-30500	WATER AND SEWER	0.00	0.00	0.00	2,850.00	2,850.00	2,850.00
37-65-43-30501	WATER AND SEWER STATION #1	870.50	860.72	1,312.16	0.00	0.00	0.00
37-65-43-30502	WATER AND SEWER STATION #2	493.43	518.22	542.36	0.00	0.00	0.00
37-65-43-30503	WATER AND SEWER STATION #3	1,035.79	1,043.07	1,095.37	0.00	0.00	0.00
37-65-43-31000	NATURAL GAS	0.00	0.00	0.00	14,725.00	11,875.00	12,825.00
37-65-43-31001	NATURAL GAS STATION #1	2,054.52	2,983.18	4,020.00	0.00	0.00	0.00
37-65-43-31002	NATURAL GAS STATION #2	3,096.42	4,352.46	2,342.18	0.00	0.00	0.00
37-65-43-31003	NATURAL GAS STATION #3	6,369.17	6,832.07	4,572.12	0.00	0.00	0.00
37-65-43-31500	TELEPHONE	1,692.54	1,950.73	1,178.18	3,420.00	3,943.00	4,038.00
37-65-43-31501	TELEPHONE STATION #1	0.00	0.00	508.35	0.00	0.00	0.00
37-65-43-31502	TELEPHONE STATION #2	425.06	527.93	41.40	0.00	0.00	0.00
37-65-43-31503	TELEPHONE STATION #3	1,257.99	1,464.96	266.83	0.00	0.00	0.00
	UTILITY COST	37,004.59	40,518.76	39,515.06	42,536.00	40,518.00	42,276.00
SUPPLIES							
37-65-44-40000	OFFICE SUPPLIES	850.67	1,250.66	1,325.10	1,425.00	1,188.00	1,188.00
37-65-44-41000	PRINTING AND COPYING	648.74	590.04	610.79	665.00	665.00	665.00
37-65-44-41500	POSTAGE	544.06	449.06	439.25	760.00	428.00	618.00
37-65-44-42000	DUES AND PUBLICATIONS	1,517.33	1,690.71	1,968.14	2,090.00	2,090.00	2,138.00
37-65-44-42500	ADVERTISING AND PROMOTIONS	0.00	0.00	0.00	95.00	0.00	95.00
37-65-44-43000	HOUSEKEEPING	639.54	586.91	378.18	713.00	713.00	713.00
37-65-44-44000	MEDICAL AND SAFETY	17,929.56	17,610.74	15,591.78	25,175.00	25,175.00	25,650.00
37-65-44-46000	MINOR EQUIPMENT	4,434.15	4,853.22	6,770.98	6,840.00	4,940.00	6,888.00
37-65-44-47000	AUDIO VISUAL/PHOTO SUPPLIES	0.00	3.00	93.29	380.00	382.00	475.00
37-65-44-49500	MISCELLANEOUS	3,004.73	102.17	374.26	143.00	143.00	143.00
	SUPPLIES	29,568.78	27,136.51	27,551.77	38,286.00	35,724.00	38,573.00
OTHER SERVICES							
37-65-45-52300	BILLING ADMIN	83,316.12	78,455.10	87,097.60	86,450.00	91,000.00	94,000.00
37-65-45-52500	OUTSIDE LEGAL SERVICE	17,919.14	23,217.94	27,408.55	14,060.00	26,011.00	14,060.00
	OTHER SERVICES	101,235.26	101,673.04	114,506.15	100,510.00	117,011.00	108,060.00
MAINTENANCE							
37-65-46-60000	OFFICE EQUIPMENT MAINTENANCE	0.00	0.00	0.00	451.00	428.00	451.00
37-65-46-60001	OFFICE EQUIP MAINT STATION #1	71.22	147.38	110.69	0.00	0.00	0.00

BUDGET REPORT FOR OAK CREEK
Fund: 37 PARAMEDIC RESCUE FUND

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
APPROPRIATIONS							
Dept 65-PARAMEDICS							
MAINTENANCE							
37-65-46-60002	OFFICE EQUIP MAINT STATION #2	167.17	180.02	202.79	0.00	0.00	0.00
37-65-46-60003	OFFICE EQUIP MAINT STATION #3	117.88	90.59	73.35	0.00	0.00	0.00
37-65-46-61000	RADIO MAINTENANCE	5,494.88	3,281.67	1,351.34	3,800.00	3,800.00	6,175.00
37-65-46-61500	GROUNDS MAINTENANCE	0.00	0.00	0.00	1,093.00	1,093.00	1,188.00
37-65-46-61501	GROUNDS MAINTENANCE STATION #1	170.13	237.23	52.15	0.00	0.00	0.00
37-65-46-61502	GROUNDS MAINTENANCE STATION #2	51.09	197.76	604.60	0.00	0.00	0.00
37-65-46-61503	GROUNDS MAINTENANCE STATION #3	503.43	1,567.90	166.12	0.00	0.00	0.00
37-65-46-62000	BUILDING MAINTENANCE	0.00	0.00	0.00	14,250.00	14,250.00	14,250.00
37-65-46-62001	BUILDING MAINT STATION #1	1,278.51	1,667.68	6,129.15	0.00	0.00	0.00
37-65-46-62002	BUILDING MAINT STATION #2	2,912.22	2,983.51	5,001.10	0.00	0.00	0.00
37-65-46-62003	BUILDING MAINT STATION #3	5,180.49	4,759.95	5,063.35	0.00	0.00	0.00
	MAINTENANCE	15,947.02	15,113.69	18,754.64	19,594.00	19,571.00	22,064.00
VEHICLES							
37-65-47-70000	VEHICLE MAINTENANCE	35,996.40	38,922.82	20,526.52	19,000.00	19,000.00	19,475.00
37-65-47-70500	EQUIPMENT MAINTENANCE	4,532.45	5,803.61	0.00	0.00	0.00	0.00
37-65-47-71000	GAS/OIL/FLUIDS	35,335.02	35,963.12	18,056.13	26,743.00	25,175.00	26,815.00
37-65-47-71500	TIRES	4,606.49	9,428.73	2,543.54	2,613.00	2,613.00	3,088.00
	VEHICLES	80,470.36	90,118.28	41,126.19	48,356.00	46,788.00	49,378.00
TRANSFER							
37-65-49-99800	RESERVE FOR UNSETTLED WAGES	0.00	0.00	0.00	118,000.00	0.00	0.00
	TRANSFER	0.00	0.00	0.00	118,000.00	0.00	0.00
Totals for dept 65-PARAMEDICS		5,072,014.22	4,762,498.77	4,461,774.47	4,778,520.00	4,647,812.00	4,826,296.00
TOTAL APPROPRIATIONS		5,072,014.22	4,762,498.77	4,461,774.47	4,778,520.00	4,647,812.00	4,826,296.00
NET OF REVENUES/APPROPRIATIONS - FUND 37							
	BEGINNING FUND BALANCE	(267,053.01)	431,317.17	302,630.85	49,297.42	39,255.75	0.00
	ENDING FUND BALANCE	(361,742.38)	(628,795.39)	(197,478.22)	105,152.63	105,152.63	144,408.38
	ENDING FUND BALANCE	(628,795.39)	(197,478.22)	105,152.63	154,450.05	144,408.38	144,408.38

City of Oak Creek 2017 Annual Budget

Fund Name: Special Revenue — Storm Water Utility – Fund 38

Fund Description:

The City has generally flat terrain and many areas are prone to flooding. There have been numerous studies to develop alternatives and solutions to the various problems. In 1992, the City recognized that the problem had reached the point where a complete solution needed to be developed. In addition, the State had notified the City that Oak Creek would have to obtain a permit for all of its storm water discharges. A Storm Water Master Plan Committee was formed in 1993 to retain a consultant and to guide the development of a plan. The plan was developed over a seven year period and numerous other players became involved. Now the DNR has an active role and MMSD has implemented significant new requirements controlling growth and its related run off. The Council approved the Storm Water Master Plan on December 10, 2001 and adopted a new storm water ordinance that went into effect December 12, 2002.

The cost of storm water system maintenance is expensive. Besides the \$8,000,000 to \$10,000,000 needed for the identified problems, the City had to undertake a number of ongoing maintenance projects. These projects, like street sweeping, channel debrushing, ditch cleaning and catch basin cleaning, are estimated to cost in excess of \$500,000 per year. In addition, the new DNR permit requirements have imposed a new set of administrative and engineering review requirements for all new projects. The required level of funding to meet the new permit requirements is not available in the General Fund. The City implemented a storm water management user fee in 2003 and will continue to add this fee to the property tax bill. All single family residential properties pay an annual fee of \$33.00, up from \$29 the past three years. All other properties, except vacant land, pay a fee based upon the Equivalent Runoff Units on their property. A study was performed in 2010 that recommends changes to the way the Storm Water Fund is operated and funded.

Fund Objectives:

With this fund, the City will continue the implementation of the comprehensive storm water plan and DNR permit requirements.

1. Continue the implementation of the City's storm water management master plan.
2. NR 216 permit compliance
3. NR 151 compliance
4. MMSD Chapter 13 compliance

Future Issues

The State of Wisconsin enacted additional nonpoint source pollution administrative rules in 2002 for both new and existing developments. These requirements will be phased in over the next eleven years. Structural water quality facilities will need to begin being implemented within the next few years.

BUDGET REPORT FOR OAK CREEK
Fund: 38 STORM WATER UTILITY FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

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GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
LICENSES & PERMITS							
38-00-34-33820	STORMWATER MANAGEMENT PERMIT	1,500.00	300.00	1,200.00	900.00	500.00	900.00
	LICENSES & PERMITS	1,500.00	300.00	1,200.00	900.00	500.00	900.00
CHARGES FOR SERVICES							
38-00-35-34650	STORM WATER FEES	704,801.97	752,760.25	738,908.83	738,942.00	738,000.00	835,230.00
	CHARGES FOR SERVICES	704,801.97	752,760.25	738,908.83	738,942.00	738,000.00	835,230.00
COMMERCIAL REVENUE							
38-00-37-36000	INTEREST INCOME	658.09	1,257.73	816.78	500.00	500.00	600.00
	COMMERCIAL REVENUE	658.09	1,257.73	816.78	500.00	500.00	600.00
Totals for dept 00-		706,960.06	754,317.98	740,925.61	740,342.00	739,000.00	836,730.00
TOTAL ESTIMATED REVENUES		706,960.06	754,317.98	740,925.61	740,342.00	739,000.00	836,730.00
APPROPRIATIONS							
Dept 81-STORM WATER							
DIRECT EMPLOYEE COSTS							
38-81-41-10000	SALARIES - FULL TIME	299,584.69	363,984.54	371,831.27	381,680.00	380,000.00	382,632.00
38-81-41-11000	SALARIES - OVERTIME	355.42	257.96	9,968.98	500.00	3,000.00	500.00
38-81-41-13000	RETIREMENT	20,697.45	25,287.73	25,794.27	25,135.00	25,218.88	26,019.00
38-81-41-13500	SOCIAL SECURITY	22,691.11	26,727.79	28,241.84	29,133.00	28,134.30	29,271.00
38-81-41-15000	INSURANCE - ACTIVE HEALTH	64,600.00	36,800.00	84,992.00	84,992.00	84,992.00	84,992.00
38-81-41-16000	INSURANCE - WORKMANS COMP	12,944.00	17,428.00	17,428.00	16,547.00	16,547.00	16,444.00
38-81-41-16500	INSURANCE - DISABILITY	704.88	1,057.32	1,176.00	1,276.00	1,276.00	1,276.00
38-81-41-17000	INSURANCE - DENTAL	6,650.00	2,702.00	6,461.00	6,461.00	6,461.00	6,461.00
38-81-41-17500	INSURANCE - GROUP LIFE	423.44	556.26	642.84	550.00	550.00	550.00
38-81-41-18000	LONGEVITY	615.00	686.40	704.16	700.00	700.00	700.00
38-81-41-18500	SECTION 125 EXPENSES	233.50	224.50	0.00	0.00	0.00	0.00
DIRECT EMPLOYEE COSTS		429,499.49	475,712.50	547,096.36	546,974.00	546,879.18	548,845.00
INDIRECT EMPLOYEE COSTS							
38-81-42-20000	TRAVEL/TRAINING	0.00	0.00	0.00	1,200.00	900.00	1,200.00
38-81-42-20500	RECRUITMENT/TESTING/PHYSICALS	0.00	0.00	0.00	100.00	50.00	100.00
38-81-42-21500	UNIFORMS/CLOTHING	860.43	1,004.06	952.44	1,000.00	1,000.00	1,100.00
INDIRECT EMPLOYEE COSTS		860.43	1,004.06	952.44	2,300.00	1,950.00	2,400.00
UTILITY COST							
38-81-43-31500	TELEPHONE	0.00	0.00	0.00	0.00	0.00	250.00
UTILITY COST		0.00	0.00	0.00	0.00	0.00	250.00
SUPPLIES							
38-81-44-40000	OFFICE SUPPLIES	50.00	0.00	0.00	0.00	0.00	0.00
38-81-44-41500	POSTAGE	0.00	0.00	0.48	0.00	0.00	0.00
38-81-44-44000	MEDICAL AND SAFETY	300.00	57.20	115.66	350.00	150.00	300.00
38-81-44-46000	MINOR EQUIPMENT	0.00	307.00	350.00	350.00	600.00	500.00
38-81-44-46200	FIELD SUPPLIES	0.00	0.00	0.00	350.00	100.00	300.00
SUPPLIES		350.00	364.20	466.14	1,050.00	850.00	1,100.00
OTHER SERVICES							
38-81-45-51400	CONSULTING	14,702.86	0.00	4,271.32	9,000.00	25,000.00	10,000.00
38-81-45-52000	LANDFILL CHARGES	9,540.56	17,446.62	0.00	12,500.00	0.00	0.00

BUDGET REPORT FOR OAK CREEK
Fund: 38 STORM WATER UTILITY FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
APPROPRIATIONS							
Dept 81-STORM WATER							
OTHER SERVICES							
38-81-45-52500	MISCELLANEOUS PERMITS	4,000.00	4,000.00	5,000.00	6,000.00	5,500.00	6,000.00
		28,243.42	21,446.62	9,271.32	27,500.00	30,500.00	16,000.00
OTHER SERVICES							
MAINTENANCE							
38-81-46-65000	STORM DRAINAGE SYSTEM	35,218.43	33,650.96	42,304.53	50,000.00	45,000.00	55,000.00
		35,218.43	33,650.96	42,304.53	50,000.00	45,000.00	55,000.00
VEHICLES							
38-81-47-70000	VEHICLE MAINTENANCE	18,245.02	4,284.10	4,472.34	6,500.00	4,500.00	6,500.00
38-81-47-70500	EQUIPMENT MAINTENANCE	21,467.59	11,629.10	12,079.08	12,000.00	11,500.00	12,000.00
38-81-47-71000	GAS/OIL/FLUIDS	11,524.20	13,832.11	9,216.72	12,000.00	11,000.00	12,000.00
38-81-47-71500	TIRES	1,613.25	2,981.35	1,432.00	1,500.00	2,500.00	2,500.00
		52,850.06	32,726.66	27,200.14	32,000.00	29,500.00	33,000.00
TRANSFER							
38-81-49-99999	INTERFUND TRANSFER OUT	100,000.00	500,000.00	100,000.00	200,000.00	200,000.00	325,000.00
		100,000.00	500,000.00	100,000.00	200,000.00	200,000.00	325,000.00
Totals for dept 81-STORM WATER		647,021.83	1,064,905.00	727,290.93	859,824.00	854,679.18	981,595.00
		647,021.83	1,064,905.00	727,290.93	859,824.00	854,679.18	981,595.00
TOTAL APPROPRIATIONS		59,938.23	(310,587.02)	13,634.68	(119,482.00)	(115,679.18)	(144,865.00)
NET OF REVENUES/APPROPRIATIONS - FUND 38		434,553.13	494,491.36	183,904.34	197,539.02	197,539.02	81,859.84
BEGINNING FUND BALANCE		494,491.36	183,904.34	197,539.02	78,057.02	81,859.84	(63,005.16)
ENDING FUND BALANCE							

City of Oak Creek 2017 Annual Budget

Fund Name: Asset Forfeiture — Special Revenue – Fund 39

Fund Description:

This fund accounts for the funds under the control of the Chief of Police obtained under the DEA and other asset forfeiture programs.

Future Issues:

Due to funding restraints, the Police Department will be using these funds where applicable to cover capital costs.

BUDGET REPORT FOR OAK CREEK
Fund: 39 ASSET FORFEITURE FUND

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
COMMERCIAL REVENUE							
39-00-37-36000	INTEREST EARNED	48.77	33.48	65.65	50.00	75.00	75.00
39-00-37-36800	MISCELLANEOUS REVENUE	25,058.34	51,175.35	29,433.59	15,000.00	15,000.00	15,000.00
	COMMERCIAL REVENUE	25,107.11	51,208.83	29,499.24	15,050.00	15,075.00	15,075.00
	Totals for dept 00-	25,107.11	51,208.83	29,499.24	15,050.00	15,075.00	15,075.00
	TOTAL ESTIMATED REVENUES	25,107.11	51,208.83	29,499.24	15,050.00	15,075.00	15,075.00
APPROPRIATIONS							
Dept 60-POLICE ASSET FORFEITURE							
SUPPLIES							
39-60-44-49500	MISCELLANEOUS EXPENSES	13,096.55	60,648.00	10,912.24	15,000.00	27,473.00	15,000.00
39-60-44-49600	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	78.26	0.00
	SUPPLIES	13,096.55	60,648.00	10,912.24	15,000.00	27,551.26	15,000.00
	Totals for dept 60-POLICE DEPARTMENT	13,096.55	60,648.00	10,912.24	15,000.00	27,551.26	15,000.00
	TOTAL APPROPRIATIONS	13,096.55	60,648.00	10,912.24	15,000.00	27,551.26	15,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 39							
	BEGINNING FUND BALANCE	12,010.56	(9,439.17)	18,587.00	50.00	(12,476.26)	75.00
	ENDING FUND BALANCE	35,457.14	47,467.70	38,028.53	56,615.53	56,615.53	44,139.27
		47,467.70	38,028.53	56,615.53	56,665.53	44,139.27	44,214.27

City of Oak Creek 2017 Annual Budget

Fund Name: Consolidated Dispatch Services – Fund 55

Fund Description:

In 2014, the City of Oak Creek and the City of St. Francis signed an agreement for Oak Creek to provide joint dispatch services. The contract was effective the beginning of 2015. A new special revenue fund was created for easier tracking and reporting of the dispatch set up and ongoing expenditures.

Fund Objectives

To account for the revenue received through the contract with St. Francis for dispatch services, and to delineate expenditures related to the impact of the combined service.

Future Issues

Ensuring that the level of services received by Oak Creek and St. Francis residents is of the same standard they are used too as well as ensuring that the contract payments are covering the expenditures.

BUDGET REPORT FOR OAK CREEK
Fund: 55 CONSOLIDATED DISPATCH SVCS

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
17	APPROPRIATIONS						
18	Dept 60						
	SUPPLIES						
	SUPPLIES	0.00	0.00	0.00	0.00	0.00	2,500.00
	OTHER SERVICES						
	55-60-45-55100	0.00	0.00	0.00	0.00	0.00	2,160.00
	55-60-45-55200	0.00	0.00	19,209.75	58,982.00	58,982.00	58,097.50
	55-60-45-55300 *	0.00	0.00	0.00	0.00	0.00	6,000.00
	55-60-45-59500	0.00	96,940.00	72,899.14	0.00	0.00	0.00
	OTHER SERVICES	0.00	96,940.00	92,108.89	58,982.00	58,982.00	66,257.50
	MAINTENANCE						
	55-60-46-60000	0.00	0.00	0.00	0.00	0.00	2,700.00
	55-60-46-61000	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
	MAINTENANCE	0.00	0.00	0.00	1,000.00	1,000.00	3,700.00
	Totals for dept 60-POLICE DEPARTMENT	0.00	96,940.00	1,470,305.69	1,216,739.00	1,332,137.92	1,470,354.50
	TOTAL APPROPRIATIONS	0.00	96,940.00	1,470,305.69	1,216,739.00	1,332,137.92	1,470,354.50
	NET OF REVENUES/APPROPRIATIONS - FUND 55	0.00	(96,940.00)	(102,470.61)	60,985.99	124,056.22	75,354.39
	BEGINNING FUND BALANCE	0.00	0.00	(96,940.00)	(199,410.61)	(199,410.61)	(75,354.39)
	ENDING FUND BALANCE	0.00	(96,940.00)	(199,410.61)	(138,424.62)	(75,354.39)	0.00
	DEPARTMENT 00						
	35-35000						
	REIMBURSABLE ITEMS						
	REIMBURSABLE ITEMS PER CONTRACT WITH ST. FRANCIS						
	39-39999						
	INTERFUND TRANSFER IN						
	TRANSFER IN FROM CIP TO COVER 2014 & 2015 SET UP COSTS						
	DEPARTMENT 60						
	41-10000						
	SALARIES, FULL TIME						
	2016 BUDGET ERROR SHOULD HAVE BEEN \$778,684						
	41-10500						
	SALARIES, PART TIME						
	2016 BUDGET WAS SHORT 1 PART TIME EMPLOYEE						
	45-55300						
	COUNTY FEES						
	MILWAUKEE COUNTY FAT POT FEES						

**DEBT
SERVICE
FUNDS**

City of Oak Creek 2017 Annual Budget

Fund Name: Debt Service -- General Purpose -- Fund 20

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The last of the 1980's and 1990's general obligation debt was paid off with a payment of \$870,660 in December 2000.

In 1997, 2000 and 2001 the City issued new debt as part of five different Tax Increment Financing District projects. The details on each borrowing are covered in the specific fund. The debt is secured by special assessments on the benefiting properties. The details on the TIF debt issuance are covered in respective fund sections

Due to the complexity and size of the new police station, in 2002, the City borrowed \$10,900,000 in general obligation funds for the new Police Station, with a debt service schedule extending for 15 years. Repayment has been structured so that the amount due each year will remain fairly level, around \$1,000,000 per year. This debt service was accounted for in Fund 29 and has been redistributed to Fund 20.

Beginning in 2011, payments began for the City's new Streets Department Garage.

In 2013, the City issued \$3 million for bridge replacements and larger street projects as well as final financing for \$5,825,000 for the Drexel Avenue street project. In addition to issuing \$10,000,000 in bonds for the Lake Vista project.

In 2014, the City refunded the Drexel Interchange debt for \$2,725,000 and issued \$20,500,000 for the new City Hall, Library, and Fire Station #1 which will be refunded in early 2015.

Fund Objectives:

1. The City has planned to limit debt to capital needs exceeding \$2,500,000. This objective will continue.
2. To maintain the Aa2 rating from Moody's investment service.

Future Issues and Borrowing Plans

City staff are currently constructing a capital financing plan in an attempt to address the numerous capital projects that are currently being considered and those on the near-term time horizon.

BUDGET REPORT FOR OAK CREEK
Fund: 20 GENERAL DEBT SERVICE FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
TAXES							
20-00-31-30000	GENERAL PROPERTY TAX	0.00	0.00	850,000.00	850,000.00	850,000.00	850,000.00
	TAXES	0.00	0.00	850,000.00	850,000.00	850,000.00	850,000.00
COMMERCIAL REVENUE							
20-00-37-36000	INTEREST ON INVESTMENTS	0.00	27,435.41	27,617.49	20,000.00	12,000.00	20,000.00
	COMMERCIAL REVENUE	0.00	27,435.41	27,617.49	20,000.00	12,000.00	20,000.00
DEBT PROCEEDS							
20-00-38-37000	DEBT PROCEEDS	5,825,000.00	0.00	0.00	0.00	0.00	0.00
20-00-38-37200	DEBT PROCEEDS REFINANCING	0.00	2,725,000.00	19,650,000.00	0.00	0.00	0.00
20-00-38-37300	PREMIUM ON DEBT ISSUED	175,000.00	0.00	850,000.00	0.00	0.00	0.00
	DEBT PROCEEDS	6,000,000.00	2,725,000.00	20,500,000.00	0.00	0.00	0.00
INTERFUND TRANSFER							
20-00-39-39999	INTERFUND TRANSFER IN	517,188.00	11,381,283.86	1,105,703.00	1,090,300.00	1,613,988.00	2,205,906.00
	INTERFUND TRANSFER	517,188.00	11,381,283.86	1,105,703.00	1,090,300.00	1,613,988.00	2,205,906.00
	Totals for dept 00-	6,517,188.00	14,133,719.27	22,483,320.49	1,960,300.00	2,475,988.00	3,075,906.00
	TOTAL ESTIMATED REVENUES	6,517,188.00	14,133,719.27	22,483,320.49	1,960,300.00	2,475,988.00	3,075,906.00
APPROPRIATIONS							
Dept 60							
DEBT SERVICE							
20-60-48-80000	PRINCIPAL PAMENTS	0.00	0.00	925,000.00	950,000.00	950,000.00	955,000.00
20-60-48-80500	INTEREST PAYMENTS	0.00	0.00	40,275.00	25,025.00	25,025.00	8,356.00
	DEBT SERVICE	0.00	0.00	965,275.00	975,025.00	975,025.00	963,356.00
	Totals for dept 60-	0.00	0.00	965,275.00	975,025.00	975,025.00	963,356.00
TRANSFER							
20-96-49-99999	INTERFUND TRANSFER OUT	0.00	30,108.17	4,091,060.41	0.00	236,523.53	0.00
	TRANSFER	0.00	30,108.17	4,091,060.41	0.00	236,523.53	0.00
	Totals for dept 96-DEBT SERVICE	0.00	30,108.17	4,091,060.41	0.00	236,523.53	0.00
TOTAL APPROPRIATIONS							
	NET OF REVENUES/APPROPRIATIONS - FUND 20	(115,332.85)	12,066,640.80	(10,788,722.17)	(2,547,968.00)	(2,268,623.53)	(1,477,076.00)
	BEGINNING FUND BALANCE	500.23	(114,832.62)	11,951,808.18	1,163,086.01	1,163,086.01	(1,105,537.52)
	ENDING FUND BALANCE	(114,832.62)	11,951,808.18	1,163,086.01	(1,384,881.99)	(1,105,537.52)	(2,582,613.52)

City of Oak Creek 2017 Annual Budget

Fund Name: Debt Service -- Amortization -- Fund 21

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for Debt Amortization was created in February 1991 to assist in retiring the City's debt in any form. The source of funds may come from interest earnings or other interfund transfers. The principal or accrued interest in the Fund may upon the direction of the Common Council be applied to pay the interest and principal on any outstanding bonds and to assume new bond issues of the City. The City Administrator may from time to time, with the approval of the Common Council, apply all or any part of the Fund for any purpose for which municipal bonds may be legally issued. It is not intended to amend, abolish or replace any other sinking fund provided by statute. When the amount of the Fund reaches the amount of the outstanding public debt sufficient to retire the principal and interest of it as they come due, then no further contributions shall be made to the Fund.

The fund will continue to earn interest. It will be available as a reserve for any future City borrowing or City sponsored Tax Increment Financing Districts where the City is the guarantor of the debt, similarly to the private developers in other TIF projects.

Increased Utility Aid will begin for the City in 2011. Currently, these funds are planned to be used for capital financing.

Fund Objectives:

1. The Debt policy requires that the City maintain a fund balance of 25% of the next year's debt payments for the purpose of leveling debt payments.

BUDGET REPORT FOR OAK CREEK
Fund: 21 DEBT AMORTIZATION FUND

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
STATE SHARED REVENUE							
21-00-32-31200	SHARED REV-SPECIAL UTILITY	3,148,591.07	3,156,396.52	3,151,578.20	3,174,780.00	3,175,558.00	3,175,558.00
	STATE SHARED REVENUE	3,148,591.07	3,156,396.52	3,151,578.20	3,174,780.00	3,175,558.00	3,175,558.00
COMMERCIAL REVENUE							
21-00-37-35000	LAND SALES	0.00	686,104.85	0.00	1,200,000.00	179,339.00	250,000.00
21-00-37-36000	INTEREST ON INVESTMENTS	927.27	259,934.03	5,444.58	5,000.00	5,000.00	5,000.00
	COMMERCIAL REVENUE	927.27	946,038.88	5,444.58	1,205,000.00	184,339.00	255,000.00
INTERFUND TRANSFER							
21-00-39-39999	INTERFUND TRANSFER IN	12,636.58	0.00	40,000.00	80,000.00	0.00	0.00
	INTERFUND TRANSFER	12,636.58	0.00	40,000.00	80,000.00	0.00	0.00
Totals for dept 00-							
	TOTAL ESTIMATED REVENUES	3,162,154.92	4,102,435.40	3,197,022.78	4,459,780.00	3,359,897.00	3,430,558.00
APPROPRIATIONS							
Dept 99-INTERFUND							
TRANSFER							
21-99-49-99999 *	INTERFUND TRANSFER OUT	2,617,188.00	3,440,533.35	1,990,428.00	1,000,000.00	1,599,895.00	3,000,000.00
	TRANSFER	2,617,188.00	3,440,533.35	1,990,428.00	1,000,000.00	1,599,895.00	3,000,000.00
Totals for dept 99-INTERFUND							
	TOTAL ESTIMATED REVENUES	2,617,188.00	3,440,533.35	1,990,428.00	1,000,000.00	1,599,895.00	3,000,000.00
* NOTES TO BUDGET: DEPARTMENT 99 INTERFUND							
49-99999 INTERFUND TRANSFER OUT							
2016: TRANSFER TO FUND 40 PROJECT 13040 FUNDING							
2017: TRANSFER TO FUND 20 & \$1M TO ANNUAL REPL							
TOTAL APPROPRIATIONS							
	TOTAL APPROPRIATIONS	2,617,188.00	3,440,533.35	1,990,428.00	1,000,000.00	1,599,895.00	3,000,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 21							
	NET OF REVENUES/APPROPRIATIONS - FUND 21	544,966.92	661,902.05	1,206,594.78	3,459,780.00	1,760,002.00	430,558.00
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	2,068,721.37	2,613,688.29	3,275,590.34	4,482,185.12	4,482,185.12	6,242,187.12
ENDING FUND BALANCE							
	ENDING FUND BALANCE	2,613,688.29	3,275,590.34	4,482,185.12	7,941,965.12	6,242,187.12	6,672,745.12

City of Oak Creek 2017 Annual Budget

Fund Name: Debt Service — Tax Increment District #6 – Fund 28

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

This district was created based upon the proposal by the DeMattia Group on approximately 38 acres in the 9900 block of South 13th Street. The proposal had been presented to the Community Development Authority (CDA) and they recommended to the Council that staff proceed toward the creation of this district. The City installed necessary road, water, and sanitary sewer improvements to serve the site. The contract for the initial work was let in September 2001. Construction was completed in 2004.

The City intends that tax incremental financing (TIF) will be used to assure that only quality industrial, distribution and related private development will locate in this area. Quality means aesthetically pleasing, long-lasting sustainable structures. All of the property in TIF District No. 6 has been zoned M-1 Manufacturing, and will remain zoned for these uses for the life of the District. The preliminary figures in the DeMattia proposal indicated an estimated value increase of \$21.35 million by the end of 2006. Two buildings were completed in 2004.

This district was created in October of 2000 with a base value of \$1,377,200. The Department of Revenue established a value of \$12,038,800 as of January 1, 2007, for an increase of \$10,661,600. The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing for ten years. Although the value of the district is substantially less than the Project Plan anticipated, the value has generated sufficient increment to pay the debt service.

Fund Objectives:

The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing of \$1,200,000 for a period not to exceed ten years.

Future Issues

The agreement between the City and the developer provides financial assurances to protect the City from economic downturn. The City will need to monitor this project closely to insure that the building construction goals are met. If the equalized value doesn't decline, there should be sufficient increment to repay the debt.

BUDGET REPORT FOR OAK CREEK
Fund: 28 TIF #6-DEBT SERVICE FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
TAXES							
28-00-31-30000 *	GENERAL PROPERTY TAX	585,977.09	451,308.40	489,496.77	420,000.00	436,362.38	412,296.00
	TAXES	585,977.09	451,308.40	489,496.77	420,000.00	436,362.38	412,296.00
STATE SHARED REVENUE							
28-00-32-31550	STATE COMPUTER AID	4,931.00	8,083.00	5,575.00	8,083.00	3,629.00	3,629.00
	STATE SHARED REVENUE	4,931.00	8,083.00	5,575.00	8,083.00	3,629.00	3,629.00
COMMERCIAL REVENUE							
28-00-37-36000	INTEREST ON INVESTMENTS	144.18	124.85	192.98	150.00	350.00	350.00
	COMMERCIAL REVENUE	144.18	124.85	192.98	150.00	350.00	350.00
Totals for dept 00-							
	TOTAL ESTIMATED REVENUES	591,052.27	459,516.25	495,264.75	428,233.00	440,341.38	416,275.00
	TOTAL ESTIMATED REVENUES	591,052.27	459,516.25	495,264.75	428,233.00	440,341.38	416,275.00
APPROPRIATIONS							
Dept 96-DEBT SERVICE							
DEBT SERVICE							
28-96-48-80000 *	PRINCIPAL PAMENTS	125,000.00	150,000.00	150,000.00	150,000.00	150,000.00	0.00
28-96-48-80500	INTEREST PAYMENTS	25,187.50	19,875.00	13,500.00	6,750.00	6,750.00	0.00
28-96-48-81500	FISCAL BANK CHARGES	150.00	150.00	150.00	1,000.00	150.00	150.00
28-96-48-95500	ADMINISTRATIVE COSTS	0.00	150,210.00	0.00	0.00	25,000.00	25,000.00
	DEBT SERVICE	150,337.50	320,235.00	163,650.00	157,750.00	181,900.00	25,150.00
	Totals for dept 96-DEBT SERVICE	150,337.50	320,235.00	163,650.00	157,750.00	181,900.00	25,150.00
	TOTAL APPROPRIATIONS	150,337.50	320,235.00	163,650.00	157,750.00	181,900.00	25,150.00
NET OF REVENUES/APPROPRIATIONS - FUND 28							
	BEGINNING FUND BALANCE	440,714.77	139,281.25	331,614.75	270,483.00	258,441.38	391,125.00
	ENDING FUND BALANCE	511,403.40	952,118.17	1,091,399.42	1,423,014.17	1,423,014.17	1,681,455.55
	DEPARTMENT 00	952,118.17	1,091,399.42	1,423,014.17	1,693,497.17	1,681,455.55	2,072,580.55

31-30000 GENERAL PROPERTY TAX

DEPARTMENT 96 DEBT SERVICE DONOR TID IN 2017 TO NEW LAKEFRONT TID: REIMBURSE DUE DILLIGENCE COSTS OF APPROX \$1.8 M TO ACQUIRE LAKEFRONT PROPERTIES

48-80000 PRINCIPAL PAMENTS
FINAL DEBT PAYMENT IN 2016

CAPITAL IMPROVEMENT FUNDS

City of Oak Creek 2017 Annual Budget

Fund Name: Capital Projects — General City Purposes – Fund 40

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. Starting in 1991 the City increased the General Fund departmental capital item limit to \$5,000 and started paying cash for all other capital items. The exception to that has been the borrowing for Tax Increment Financing District projects.

Each year the capital improvement program is approved by the Council as part of the budget and specific projects are created. Those projects may take several years to complete. Since capital purchasing can take a long time each year's group of projects is tracked separately. As a project is completed the difference between the budgeted amount and the actual cost is added to that year's control account. The control account for each year is used to balance estimates that are too low.

Due to the nature of public works construction projects they can easily take from 18 to 24 months to complete. All capital spending other than TIF borrowing projects are tracked through this fund. Following this page is the list of specific projects approved by the Common Council for 2016.

Fund Objectives:

1. To maintain a high level of funding of infrastructure replacement and repair.
2. To complete the work funded and approved by the Council in a timely fashion. On a quarterly basis, update the Mayor and Common Council on the status of the outstanding projects.
3. To continue to implement the record keeping system to facilitate compliance with the GASB 34 requirements.

Future Issues

As a relatively new city, most of Oak Creek's infrastructure is less than fifty years old. In addition, the City Engineer's Office and Utility Department have kept excellent records on all of the public improvements in the ground.

Funding for capital projects has been greatly diminished since 2006. In 2009, the tax levy contribution to capital had fallen to just \$250,000. In 2010, the levy contribution to capital was eliminated. The only new funding for capital in 2016 will come from WE mitigation funds and Utility Aid.

BUDGET REPORT FOR OAK CREEK
Fund: 40 CITY CAPITAL IMPROVEMENTS FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
TOTAL REVENUE							
40-00-30-02720	DEVELOPER CONTRIBUTION	0.00	0.00	69,256.29	0.00	0.00	0.00
40-00-30-03715	GRANTS	0.00	0.00	176,202.74	100,000.00	5,678.84	0.00
	TOTAL REVENUE	0.00	0.00	245,459.03	100,000.00	5,678.84	0.00
COMMERCIAL REVENUE							
40-00-37-36000	INTEREST ON INVESTMENTS	16,906.40	9,952.57	(1,812.06)	10,000.00	500.00	500.00
40-00-37-36800	MISC. REVENUE	0.00	0.00	0.00	0.00	17,009.00	0.00
	TOTAL REVENUE	16,906.40	9,952.57	(1,812.06)	10,000.00	17,509.00	500.00
DEBT PROCEEDS							
40-00-38-37000	DEBT PROCEEDS	0.00	20,500,000.00	0.00	0.00	0.00	0.00
40-00-38-37300	PREMIUM ON DEBT ISSUED	0.00	134,000.00	0.00	0.00	0.00	0.00
	TOTAL REVENUE	0.00	20,634,000.00	0.00	0.00	0.00	0.00
INTERFUND TRANSFER							
40-00-39-99999	INTERFUND TRANSFER IN	0.00	1,569,313.75	7,161,069.40	1,469,674.00	1,283,418.53	2,505,000.00
	TOTALS FOR DEPT 00-	0.00	1,569,313.75	7,161,069.40	1,469,674.00	1,283,418.53	2,505,000.00
DEPT 06-2006 PROJECTS							
TOTAL REVENUE		16,906.40	22,213,266.32	7,404,716.37	1,579,674.00	1,306,606.37	2,505,500.00
40-06-30-01020	DEVELOPER CONTRIBUTIONS-DREXEL	130,894.10	0.00	0.00	0.00	0.00	0.00
40-06-30-03215	GRANTS-ENV CORRIDOR ACQ	16,600.00	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUE	147,494.10	0.00	0.00	0.00	0.00	0.00
DEPT 08-2008 PROJECTS							
TOTAL REVENUE		147,494.10	0.00	0.00	0.00	0.00	0.00
40-08-30-01930	INTEREST-STREET GARAGE	373.79	323.72	500.41	0.00	752.81	500.00
40-08-30-02110	TRANSFERS IN-PENNSYLVANIA	218,736.00	0.00	0.00	0.00	0.00	0.00
40-08-30-04930	INTEREST USPS	817,560.14	700.75	1,083.22	0.00	1,629.59	1,500.00
	TOTAL REVENUE	1,036,669.93	1,024.47	1,583.63	0.00	2,382.40	2,000.00
DEPT 10							
TOTAL REVENUE		1,036,669.93	1,024.47	1,583.63	0.00	2,382.40	2,000.00
40-10-30-03410	STREETS BLDG CATWALK-TRANS IN	8,000.00	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUE	8,000.00	0.00	0.00	0.00	0.00	0.00
DEPT 11							
TOTAL REVENUE		8,000.00	0.00	0.00	0.00	0.00	0.00
40-11-30-00010	2011 CONTROL ACCT	39,235.00	0.00	0.00	0.00	0.00	0.00
40-11-30-01010	EVP TRAFFIC PREEMPTION-TRANS	25,000.00	0.00	0.00	0.00	0.00	0.00
40-11-30-01110	PAINT FIRE STATIONS INTERIOR	25,000.00	0.00	0.00	0.00	0.00	0.00
40-11-30-01315	ABENDSCHEIN PARK GRANTS	101,482.50	0.00	0.00	0.00	0.00	0.00
40-11-30-01910	SIDEWALK REPAIR/PATCHING	53,404.00	0.00	0.00	0.00	0.00	0.00

BUDGET REPORT FOR OAK CREEK
Fund: 40 CITY CAPITAL IMPROVEMENTS FUND

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 11							
TOTAL REVENUE							
40-11-30-02310	13TH&PUETZ INTERSECTN-TRANS IN	40,297.22	0.00	0.00	0.00	0.00	0.00
40-11-30-02610	S 20TH-WOOD TO CARRINGTON	31,218.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE		315,636.72	0.00	0.00	0.00	0.00	0.00
Totals for dept 11-		315,636.72	0.00	0.00	0.00	0.00	0.00
Dept 12							
TOTAL REVENUE							
40-12-30-00110	PC REPLACEMENTS	45,605.00	0.00	0.00	0.00	0.00	0.00
40-12-30-00310	NETWORK UPGRADES	6,001.00	0.00	0.00	0.00	0.00	0.00
40-12-30-00610	DOCUMENT SCANNING	14,637.00	0.00	0.00	0.00	0.00	0.00
40-12-30-00910	FIRE GEAR 5 OF 5	30,000.00	0.00	0.00	0.00	0.00	0.00
40-12-30-01110	NARROWBANDING PHASE 2	43,770.00	0.00	0.00	0.00	0.00	0.00
40-12-30-01215	FEDERAL GRANT DHS	98,741.17	0.00	0.00	0.00	0.00	0.00
40-12-30-01710	MARQUETTE AVE	34,968.00	0.00	0.00	0.00	0.00	0.00
40-12-30-01810	6TH STREET	64,968.00	0.00	0.00	0.00	0.00	0.00
40-12-30-02410	BOX CULVERTS	25,000.00	0.00	0.00	0.00	0.00	0.00
40-12-30-02720	COUNTY SHARE	3,000,000.00	0.00	0.00	0.00	0.00	0.00
40-12-30-02810	PPI INVEST & CONSTRUCTION	40,000.00	0.00	0.00	0.00	0.00	0.00
40-12-30-02910	LAKEVIEW VILLAGE PARK PHASE 1	334,126.00	0.00	0.00	0.00	0.00	0.00
40-12-30-04010	CITY HALL/LIBRARY COMPLEX	713,885.00	0.00	0.00	0.00	0.00	0.00
40-12-30-04510	EQUIPMENT REPLACEMENT FUND	750,000.00	0.00	(3,923.62)	0.00	0.00	0.00
TOTAL REVENUE		5,201,701.17	0.00	(3,923.62)	0.00	0.00	0.00
Totals for dept 12-		5,201,701.17	0.00	(3,923.62)	0.00	0.00	0.00
Dept 13							
TOTAL REVENUE							
40-13-30-02410	Transfers in 2013 capital	3,291,634.84	2,675,000.00	0.00	0.00	0.00	0.00
40-13-30-04010	LIBR/CITYHALL TRANSFERS IN	1,336,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE		4,627,634.84	2,675,000.00	0.00	0.00	0.00	0.00
UNCLASSIFIED							
40-13-31-02915	WDOA Coastal Zone #1-Bluff	30,000.00	0.00	0.00	0.00	0.00	0.00
40-13-31-04010	FIRE DEPT/DREXEL TRANSFERS IN	11,776.00	0.00	0.00	0.00	0.00	0.00
40-13-31-04015	WEDC Brownfields	837,054.41	162,945.59	0.00	0.00	0.00	0.00
40-13-32-02915	WDOA Coastal Zone #2-Trail	0.00	0.00	0.00	0.00	50,000.00	0.00
40-13-32-04015	WEDC Site Assessment	135,130.00	14,870.00	0.00	0.00	0.00	0.00
40-13-34-04015	Floating Wetlands	0.00	30,000.00	0.00	0.00	0.00	0.00
40-13-35-02915	WDNR Urban Non-Point #1-Bluff	34,986.00	0.00	0.00	0.00	0.00	0.00
40-13-36-02915	WDNR Urban Non-Point #2	0.00	0.00	0.00	0.00	150,000.00	0.00
40-13-37-02915	Root Pike WIN -bluff	10,000.00	0.00	0.00	0.00	0.00	0.00
40-13-37-04015	MMSD BMPs Grant revenue	0.00	0.00	250,000.00	0.00	0.00	0.00
40-13-38-02915	Lake Michigan Grant	0.00	0.00	47,750.00	0.00	0.00	0.00
UNCLASSIFIED		1,058,946.41	207,815.59	297,750.00	0.00	200,000.00	0.00
Totals for dept 13-		5,686,581.25	2,882,815.59	297,750.00	0.00	200,000.00	0.00
Dept 14							
TOTAL REVENUE							
40-14-30-00004	HAVA FUNDS ELECTION	0.00	6,120.00	0.00	0.00	0.00	0.00
40-14-30-00010	Transfers In	0.00	6,000.00	0.00	0.00	0.00	0.00

BUDGET REPORT FOR OAK CREEK
 Fund: 40 CITY CAPITAL IMPROVEMENTS FUND
 CITY OF OAK CREEK
 ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 14							
TOTAL REVENUE							
40-14-30-03120	Opus Developer Contrib	0.00	205,503.83	0.00	0.00	0.00	0.00
TOTAL REVENUE		0.00	217,623.83	0.00	0.00	0.00	0.00
Totals for dept 14-		0.00	217,623.83	0.00	0.00	0.00	0.00
Dept 16-2016 CAPITAL PROJECTS							
TOTAL REVENUE							
40-16-30-02715	SAFE ROUTES TO SCHOOL	0.00	0.00	0.00	0.00	326.89	0.00
TOTAL REVENUE		0.00	0.00	0.00	0.00	326.89	0.00
Totals for dept 16-2016 CAPITAL PROJECTS		0.00	0.00	0.00	0.00	326.89	0.00
TOTAL ESTIMATED REVENUES		12,412,989.57	25,314,730.21	7,700,126.38	1,579,674.00	1,509,315.66	2,507,500.00
APPROPRIATIONS							
Dept 00							
TOTAL EXPENSES							
40-00-40-00270	OTHER	0.00	0.00	0.00	2,290,138.00	0.00	0.00
TOTAL EXPENSES		0.00	0.00	0.00	2,290,138.00	0.00	0.00
Totals for dept 00-		0.00	0.00	0.00	2,290,138.00	0.00	0.00
Dept 06-2006 PROJECTS							
TOTAL EXPENSES							
40-06-40-00755	ENGINEERING&ADMIN CITY HALL	0.00	5,342.00	0.00	0.00	0.00	0.00
40-06-40-00770	FIBER OPTIC	(826,141.27)	34,520.89	424,673.38	0.00	5,170.76	0.00
40-06-40-01050	CONTRACT PAYMENT-W DREXEL AVE	19,857.73	0.00	0.00	0.00	0.00	0.00
40-06-40-01055	ENGINEERING & ADMINISTRATION	6,108.31	0.00	0.00	0.00	0.00	0.00
40-06-40-01070	OTHER-DREXEL AVENUE	4,667.75	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES		(795,507.48)	39,862.89	424,673.38	0.00	5,170.76	0.00
Totals for dept 06-2006 PROJECTS		(795,507.48)	39,862.89	424,673.38	0.00	5,170.76	0.00
Dept 07-2007 PROJECTS							
TOTAL EXPENSES							
40-07-40-02970	OTHER-2007 VAR PARK SHELTERS	(6,549.00)	0.00	0.00	0.00	0.00	0.00
40-07-40-03170	OAK CREEK MANOR PARK	(94,275.00)	0.00	0.00	0.00	0.00	0.00
40-07-40-03250	FIRE STATION #2 ROOF	(415,879.00)	0.00	0.00	0.00	0.00	0.00
40-07-40-03370	OTHER-2007&2008 UNSPEC STORM	(225,070.00)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES		(741,773.00)	0.00	0.00	0.00	0.00	0.00
Totals for dept 07-2007 PROJECTS		(741,773.00)	0.00	0.00	0.00	0.00	0.00
Dept 08-2008 PROJECTS							
TOTAL EXPENSES							
40-08-40-01950	CONTRACT PAYMENTS-STR GARAGE	(278,039.00)	0.00	0.00	0.00	0.00	0.00
40-08-40-01955	ENG & ADMINISTRATION-STR GARAG	0.00	0.00	0.00	0.00	15,885.70	0.00
40-08-40-01970	OTHER-STREET GARAGE	4,438.00	(139,884.94)	0.00	0.00	28,007.15	75,000.00
40-08-40-01975	TRANSFERS OUT-STREET GARAGE	0.00	0.00	63,649.00	0.00	0.00	0.00
40-08-40-02470	OTHER-FIRE STA PLACEMENT	(12,772.19)	0.00	0.00	0.00	0.00	0.00
40-08-40-04970	USPS contract payments	0.00	37,111.32	94,823.77	0.00	52,397.69	662,500.00

BUDGET REPORT FOR OAK CREEK
Fund: 40 CITY CAPITAL IMPROVEMENTS FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
APPROPRIATIONS							
Dept 08-2008 PROJECTS							
TOTAL EXPENSES		(286,373.19)	(102,773.62)	158,472.77	0.00	96,290.54	737,500.00
TOTAL EXPENSES		(286,373.19)	(102,773.62)	158,472.77	0.00	96,290.54	737,500.00
Totals for dept 08-2008 PROJECTS							
Dept 09							
TOTAL EXPENSES		(532,898.92)	64,683.39	0.00	0.00	0.00	0.00
40-09-40-02450	PUETZ ROAD STORM	75,872.88	3,389.22	0.00	0.00	0.00	0.00
40-09-40-02455	LAKEFRONT PARKWAY/PATHWAY INSPECT	135.31	0.00	0.00	0.00	0.00	0.00
40-09-40-02470	PUETZ RD	(456,890.73)	68,072.61	0.00	0.00	0.00	0.00
TOTAL EXPENSES		(456,890.73)	68,072.61	0.00	0.00	0.00	0.00
Totals for dept 09-							
Dept 10							
TOTAL EXPENSES		(84,648.00)	0.00	0.00	0.00	0.00	0.00
40-10-40-02270	FIRE MISC EQUIP	(74,479.00)	0.00	0.00	0.00	0.00	0.00
40-10-40-02970	SIDEWALK REPLACEMENT	(397,507.99)	0.00	0.00	0.00	0.00	0.00
40-10-40-03170	PENNSYLVANIA AVE	(556,634.99)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES		(556,634.99)	0.00	0.00	0.00	0.00	0.00
Totals for dept 10-							
Dept 11							
TOTAL EXPENSES		(10,236.00)	0.00	0.00	0.00	0.00	0.00
40-11-40-00170	OTHER	(2,881.00)	0.00	0.00	0.00	0.00	0.00
40-11-40-00370	OTHER	(8,145.00)	0.00	0.00	0.00	0.00	0.00
40-11-40-00570	POLICE BODY ARMOR-OTHER	(9,434.00)	0.00	0.00	0.00	0.00	0.00
40-11-40-00870	NARROWBANDING COSTS	(121,370.00)	0.00	0.00	0.00	0.00	0.00
40-11-40-00970	OTHER	0.00	17,581.00	7,419.00	0.00	0.00	0.00
40-11-40-01170	BOD ARMOR REPLACEMENT	(2,965.00)	0.00	0.00	0.00	0.00	0.00
40-11-40-01270	MILLER PARK WINDOW REPLACMT	166,075.87	0.00	0.00	0.00	0.00	0.00
40-11-40-01350	ABENDSCHEIN PARK UPGRADES	146.23	0.00	0.00	0.00	0.00	0.00
40-11-40-01355	ABENDSCHIEIN PARK UPGRADES	(201,077.00)	0.00	0.00	0.00	0.00	0.00
40-11-40-01650	BRIDGES-CONTRACT COSTS	(40,103.00)	0.00	0.00	0.00	0.00	0.00
40-11-40-01750	FLOODPLAIN REMODELING	409.10	0.00	0.00	0.00	0.00	0.00
40-11-40-01970	SIDEWALK REPAIR/PATCHING	(140,499.00)	0.00	0.00	0.00	0.00	0.00
40-11-40-02070	STREETLIGHTING COSTS	(21,218.00)	0.00	0.00	0.00	0.00	0.00
40-11-40-02650	CONTRACT PAYMENTS	1,612,616.64	0.00	0.00	0.00	0.00	0.00
40-11-40-04070	LAKEVIEW VILLAGE PRELIM COSTS	404,692.57	0.00	0.00	0.00	0.00	0.00
40-11-40-04270	DELPHI REVELPMT PLAN	1,626,012.41	17,581.00	7,419.00	0.00	0.00	0.00
TOTAL EXPENSES		1,626,012.41	17,581.00	7,419.00	0.00	0.00	0.00
Totals for dept 11-							
Dept 12							
TOTAL EXPENSES		(578.00)	0.00	0.00	0.00	0.00	0.00
40-12-40-00870	STORAGE SYSTEM FILING CARRIAGE	(20,149.00)	0.00	0.00	0.00	0.00	0.00
40-12-40-01070	EVP Traffic Phase 2/4	0.00	43,770.00	8,702.86	0.00	0.00	0.00
40-12-40-01170	BOD ARMOR REPLACEMENT	87,635.92	0.00	0.00	0.00	0.00	0.00
40-12-40-01270	BREATHING APP REPAIR	(65,735.00)	0.00	0.00	0.00	0.00	0.00
40-12-40-01470	2012 TREE PROGRAM	(11,717.55)	4,550.00	0.00	0.00	0.00	0.00
40-12-40-01655	BRIDGE REPAIR/MAINT						

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APPROPRIATIONS							
Dept 12							
TOTAL EXPENSES							
40-12-40-01670	BRIDGE REPAIR OTHER COSTS	0.00	11,826.28	1,400.00	0.00	0.00	0.00
40-12-40-01955	NICHOLSON RD	(39,748.00)	0.00	0.00	0.00	0.00	0.00
40-12-40-02070	Streetlighting	(41,923.36)	44,652.72	72,821.41	0.00	39,043.46	0.00
40-12-40-02155	WEATHERLY BOX CULVERT-ADMIN	(38,521.86)	0.00	0.00	0.00	0.00	0.00
40-12-40-02170	WEATHERLY DR-BOX CULVERT	2,422.00	298.00	0.00	0.00	0.00	0.00
40-12-40-02270	UNSPEC STORM	(84,087.10)	6,012.60	7,875.00	0.00	25,591.65	0.00
40-12-40-02350	PROJECT 15023- PHASE 2	(19,915.75)	33,902.87	13,325.05	0.00	0.00	0.00
40-12-40-02355	ENGINEERING: REMODEL FLOOD PLAINS	0.00	0.00	6,508.25	0.00	3,692.50	0.00
40-12-40-02570	SIDEWALKS-UNSPEC SEGMENTS	78,370.00	0.00	0.00	0.00	0.00	0.00
40-12-40-02650	CONTRACT PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
40-12-40-02655	ENGINEER & ADMIN	147,524.92	113,660.48	974,165.78	0.00	64,906.68	0.00
40-12-40-02670	OTHER	0.00	0.00	9,850.20	0.00	11,479.19	0.00
40-12-40-02750	CONTRACT PAYMENTS-13TH AND PUETZ	0.00	0.00	129.06	0.00	0.00	0.00
40-12-40-02755	PUETZ RD INTERSECTION	(68,904.58)	5,659.45	0.00	0.00	0.00	0.00
40-12-40-03050	ANNUAL STREET MAINT PROGRAM	(141,347.50)	0.00	0.00	0.00	0.00	0.00
40-12-40-04050	CITY HALL/LIBRARY CONTRUCTION	0.00	0.00	10,425.00	0.00	0.00	0.00
40-12-40-04055	CITY HALL/LIBRARY ADMINISTRATI	28,483.90	0.00	4,355.00	0.00	0.00	0.00
40-12-40-04070	CITY HALL/LIBRARY	15,825.00	(262.00)	66.10	0.00	0.00	0.00
40-12-40-04570	VEHICLE & EQUIP MAINT	0.00	33,050.00	12,809.05	0.00	19,851.00	0.00
	TOTAL EXPENSES	(172,365.96)	297,120.40	1,122,432.76	0.00	202,645.49	325,000.00
Totals for dept 12-							
		(172,365.96)	297,120.40	1,122,432.76	0.00	202,645.49	325,000.00
Dept 13							
TOTAL EXPENSES							
40-13-40-00170	OTHER	63,551.57	6,848.50	0.00	0.00	0.00	0.00
40-13-40-00270	OTHER	11,000.00	0.00	0.00	0.00	0.00	0.00
40-13-40-00370	OTHER	928.50	4,071.50	0.00	0.00	0.00	0.00
40-13-40-00470	OTHER	34,778.72	0.00	0.00	0.00	0.00	0.00
40-13-40-00570	DICTATION SOFTWARE	10,000.00	0.00	0.00	0.00	0.00	0.00
40-13-40-00670	PHONE SWITCHES	0.00	0.00	0.00	0.00	0.00	0.00
40-13-40-00970	OTHER	125,936.49	8,460.39	5,165.53	0.00	4,502.30	0.00
40-13-40-01170	BOD ARMOR REPLACEMENT	9,385.00	(2,635.36)	3,431.27	0.00	11,790.03	0.00
40-13-40-01270	APX PORTABLE RADIOS	58,130.00	0.00	0.00	0.00	0.00	0.00
40-13-40-01370	POLICE K-9	14,000.00	0.00	0.00	0.00	0.00	0.00
40-13-40-01470	2013 TREE PROGRAM	105,077.53	0.00	0.00	0.00	0.00	0.00
40-13-40-01570	EMERGENCY OPERATIONS CENTER	0.00	0.00	0.00	0.00	35,000.00	0.00
40-13-40-01670	RADIO REPLACEMENT	0.00	69,430.00	0.00	0.00	0.00	0.00
40-13-40-01770	WARNING SIRENS	70,000.00	0.00	0.00	0.00	0.00	0.00
40-13-40-01870	STATION 3 ROOF REPLACEMENT	3,973.77	71,979.60	0.00	0.00	0.00	0.00
40-13-40-02250	CONTRACT PAYMENTS - BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00
40-13-40-02255	BRIDGE REPLACEMENT	19,846.71	88,860.67	72,340.68	0.00	3,470.89	0.00
40-13-40-02270	OTHER-BRIDGE REPLACEMENT	0.00	0.00	0.00	0.00	1,760.67	0.00
40-13-40-02350	SIDE WALK REPLACEMENT	4,191.23	10,054.04	174,965.57	0.00	54,865.08	0.00
40-13-40-02370	OTHER-SIDEWALK REPAIR, ROADWAY BA	0.00	0.00	0.00	0.00	293.15	0.00
40-13-40-02450	PASER-STREET REHAB	988,553.84	26,927.84	0.00	0.00	0.00	0.00
40-13-40-02755	ONE WEST DREXEL	55,750.00	0.00	0.00	0.00	0.00	0.00
40-13-40-02850	W PUETZ ROAD IMPROVEMENTS	407,925.56	4,918.45	0.00	0.00	0.00	0.00
40-13-40-02870	W. Puetz Road Improvements	2,943.72	0.00	0.00	0.00	0.00	0.00
40-13-40-02955	LAKE VISTA ADMIN/ENG	0.00	0.00	342.31	0.00	0.00	0.00
40-13-40-02970	LAKEVIEW PARK PHASE II	207,677.43	658,688.44	34,004.11	0.00	35,551.62	0.00
40-13-40-02971	Lakefront Project Grant Exp.	246,655.00	0.00	0.00	0.00	0.00	0.00

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APPROPRIATIONS							
Dept 13							
TOTAL EXPENSES							
40-13-40-04050	DREXEL TOWN SQ GRANT NON REIMB	52,938.39	94,644.00	(32,608.00)	0.00	0.00	0.00
40-13-40-04055	CITY HALL/LIBRARY ENG & ADMIN	459,785.79	7,057,438.95	11,247,268.60	0.00	808,473.28	0.00
40-13-40-04060	MISC CITY HALL LIBRARY	0.00	35,501.08	2,681,291.06	0.00	154,953.80	0.00
40-13-40-04065	FURNISHINGS	0.00	20,895.50	1,448,159.75	0.00	87,325.70	0.00
40-13-40-04070	CHLIB FIRE STATION PORTION	149,285.08	2,873,171.00	2,287,550.19	0.00	(3,816.00)	0.00
40-13-40-04071	Drexel Town Square Grant Exp.	1,135,130.00	14,870.00	0.00	0.00	0.00	0.00
40-13-40-04075	MISC FIRE	0.00	506.09	10,850.00	0.00	0.00	0.00
40-13-40-04170	TRAILER PARKS MAINT	2,409.05	0.00	0.00	0.00	0.00	0.00
40-13-40-04270	GMC TRUCK #713	28,562.22	0.00	0.00	0.00	0.00	0.00
40-13-40-04370	BUCKET TRUCK	153.60	174,457.30	0.00	0.00	0.00	0.00
40-13-40-04470	REPLACE TRUC #23	126,380.11	0.00	0.00	0.00	0.00	0.00
40-13-40-04570	REPLACE TRUCK #38	130,809.05	0.00	0.00	0.00	0.00	0.00
40-13-40-04670	WALK BEHIND CONCRETE SAW	4,837.00	0.00	0.00	0.00	0.00	0.00
40-13-40-04770	TILT BED TRAILER STREETS	8,250.00	0.00	0.00	0.00	0.00	0.00
40-13-40-04870	CASE LOADER #65	144,150.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES		4,682,995.36	11,219,087.99	17,932,761.07	0.00	1,199,628.86	0.00
UNCLASSIFIED							
40-13-41-02950	WDOA COASTAL ZONE #1 BLUFF	137.50	0.00	0.00	0.00	0.00	0.00
40-13-41-04050	WEDC BROWNFIELDS GRANT	5,457.10	6,612.41	861.30	0.00	0.00	0.00
40-13-42-04050	WEDC SITE ASSESSMENT	1,142.90	3,117.59	128.70	0.00	0.00	0.00
40-13-43-02950	WDNR READY FOR REUSE#CITY SIT	356.66	0.00	0.00	0.00	0.00	0.00
40-13-43-04050	MMSD GREEN ROOF	1,565.00	0.00	0.00	0.00	0.00	0.00
40-13-44-04050	Floating Wetlands grant writin	1,050.00	0.00	0.00	0.00	0.00	0.00
40-13-45-02950	WDNR URBAN NON-POINT #1 BLUFF	547.50	0.00	0.00	0.00	0.00	0.00
40-13-46-04050	DNR URBAN NON-PT CTYHALL PRKNG	1,020.00	0.00	0.00	0.00	0.00	0.00
40-13-48-02950	Lake Michigan Grant Writing	10,129.83	0.00	0.00	0.00	0.00	0.00
40-13-48-04050	Root Pike WIN Civic Grant writ	262.50	0.00	0.00	0.00	0.00	0.00
40-13-49-02950	OC Stewardship Grant Writing	1,762.50	0.00	0.00	0.00	0.00	0.00
40-13-49-04050	WEDC Idle Indust Site Writing	8,847.04	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED		32,278.53	9,730.00	990.00	0.00	0.00	0.00
DIRECT EMPLOYEE COSTS							
40-13-41-12950	MMSD Green Sts Grant writing	495.55	0.00	0.00	0.00	0.00	0.00
DIRECT EMPLOYEE COSTS		495.55	0.00	0.00	0.00	0.00	0.00
Totals for dept 13-		4,715,769.44	11,228,817.99	17,933,751.07	0.00	1,199,628.86	0.00
Dept 14							
TOTAL EXPENSES							
40-14-40-00170	OTHER	0.00	99,222.82	13,925.00	0.00	0.00	0.00
40-14-40-00270	OTHER	0.00	51,012.13	8,000.00	0.00	0.00	0.00
40-14-40-00370	OTHER	0.00	124,868.17	6,265.00	0.00	0.00	0.00
40-14-40-00470	OTHER	0.00	19,973.73	0.00	0.00	0.00	0.00
40-14-40-00570	INFIELD GROOMER	0.00	23,177.47	0.00	0.00	0.00	0.00
40-14-40-00670	SIDE DISCHARGE MOWER	0.00	16,167.49	0.00	0.00	0.00	0.00
40-14-40-00770	REAR DISCHARGE MOWER	0.00	16,289.09	0.00	0.00	0.00	0.00
40-14-40-01070	AERIAL LADDER OVERHAUL/MAINT	0.00	45,000.00	0.00	0.00	0.00	0.00
40-14-40-01170	BOD ARMOR REPLACEMENT	0.00	10,196.10	0.00	0.00	0.00	0.00
40-14-40-01270	MOTOROLA PORTABLE RADIOS	0.00	54,930.00	0.00	0.00	(688.89)	0.00
40-14-40-01370	ALERTING SYSFOR FIRE ST	0.00	0.00	0.00	0.00	34,875.00	0.00
40-14-40-01470	URBAND FOREST TREE PLNT/REMLV	0.00	39,495.80	24,137.83	0.00	13,088.00	0.00

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APPROPRIATIONS							
Dept 14							
TOTAL EXPENSES							
40-14-40-01570	911 PHONE SYSTEM (10F4)	0.00	0.00	8,590.64	0.00	1,825.31	0.00
40-14-40-01670	FINANCE/INSP SOFTWARE 10F3	0.00	1,712.05	367,897.83	0.00	(654.00)	0.00
40-14-40-01750	REPL FALL CULVERT-NICHOLSON RD	0.00	7,278.50	40.36	0.00	0.00	0.00
40-14-40-01950	PASER STRT REHAB (UNSPEC)	0.00	4,019.62	1,296,705.09	0.00	(40,358.33)	0.00
40-14-40-01955	ENGINEERING & ADMINISTRATION	0.00	0.00	1,659.75	0.00	0.00	0.00
40-14-40-01970	PASER STRT REHAB (UNSPEC)	0.00	24,919.36	192.16	0.00	0.00	0.00
40-14-40-02150	W RIVERWOOD DR 27TH-RAWSON	0.00	98.00	0.00	0.00	0.00	0.00
40-14-40-02250	SUBDIVISION RD REPAIR/RESURF	0.00	3,673.26	914.07	0.00	0.00	0.00
40-14-40-02270	SUBDIVISION RD REPAIR/RESURF	0.00	316.43	0.00	0.00	(132,953.48)	0.00
40-14-40-02450	LAKEFRONT PRKWAY & PATHWAY	0.00	19,817.81	2,608,315.09	0.00	30,222.67	0.00
40-14-40-02455	LAKEFRONT PARKWAY/PATHWAY- UNSPEC	0.00	0.00	75,032.71	0.00	(15,555.85)	0.00
40-14-40-02470	LAKEFRONT PARKWAY & PATHWAY- OTHE	0.00	0.00	2,436.65	0.00	10,633.82	0.00
40-14-40-02670	OTHER PROJECT 14026	0.00	0.00	0.00	0.00	123.36	0.00
40-14-40-02955	6TH STREET ENG & ADMN	0.00	12,375.00	4,125.00	0.00	0.00	0.00
40-14-40-03070	SPECIAL ROAD MAINT.	0.00	33,242.37	17,952.81	0.00	0.00	0.00
40-14-40-03170	OPUS TIA IMPROVEMENTS	0.00	24,893.10	0.00	0.00	0.00	0.00
40-14-40-03350	W OAKWOOD RD DRAINAGE PROJ	0.00	1,784.88	5,000.00	0.00	0.00	0.00
40-14-40-03370	W. OAKWOOD RD DRAINAGE PROJECT	0.00	20,012.65	143,114.14	0.00	0.00	0.00
40-14-40-03450	WEATHERLY DR BOX CULVERTS	0.00	120,857.31	931,046.64	0.00	6,202.70	0.00
40-14-40-03550	CONTRACT LAKE VISTA NORTH	0.00	0.00	481,926.83	0.00	180,120.00	0.00
40-14-40-03555	North Bluff Stabl Eng & Adm	0.00	8,550.00	169,480.41	0.00	79,933.91	0.00
40-14-40-03655	Comm Park & Playgrnd Eng & Adm	0.00	33,681.55	288,839.63	0.00	52,544.64	0.00
40-14-40-03670	PARK & PLAYGROUND CONSTRUCTION	0.00	0.00	0.00	0.00	2,599.32	0.00
40-14-40-03755	Terrace & Access Lake Eng &Adm	0.00	42,230.13	134,524.55	0.00	41,818.36	0.00
40-14-40-03770	TERRACE ACCESS CONSTRUCTION	0.00	0.00	0.00	0.00	514.83	0.00
40-14-40-03870	DTS Pavement Removal	0.00	95,656.72	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	0.00	955,451.54	6,733,702.88	0.00	264,291.37	0.00
TID #8							
40-14-40-03570	NORTH BLUFF CONSTRUCTION	0.00	0.00	166,785.80	0.00	16,660.00	0.00
	TID #8	0.00	0.00	166,785.80	0.00	16,660.00	0.00
UNCLASSIFIED							
40-14-41-02950	Coastal Zone #3 Grant writing	952.28	0.00	0.00	0.00	0.00	0.00
40-14-41-04050	Wetland RestorationGrant Writi	550.00	0.00	0.00	0.00	0.00	0.00
40-14-42-02950	WisDOT TAP S 5th grant writing	507.85	402.50	0.00	0.00	0.00	0.00
	UNCLASSIFIED	2,010.13	402.50	0.00	0.00	0.00	0.00
	Totals for dept 14-	2,010.13	955,854.04	6,900,488.68	0.00	280,951.37	0.00
Dept 15							
TOTAL EXPENSES							
40-15-40-00155	ENGINEERING & ADMINISTRATION	0.00	0.00	0.00	0.00	3,759.68	0.00
40-15-40-00170	OTHER	0.00	0.00	75,149.14	0.00	27,257.87	0.00
40-15-40-00250	CONTRACT: DEMO OF CITY HALL/LIB/F	0.00	0.00	509,569.00	0.00	234,821.50	0.00
40-15-40-00270	OTHER	0.00	0.00	17,268.54	0.00	3,376.45	0.00
40-15-40-00370	OTHER	0.00	0.00	57,999.00	0.00	0.00	0.00
40-15-40-00470	OTHER	0.00	0.00	214,641.30	0.00	6,686.59	0.00
40-15-40-00655	ENGINEER&ADMIN: CITY COMM TOWER	0.00	0.00	9,665.40	0.00	0.00	0.00
40-15-40-00670	CITY COMMUNICATION TOWER	0.00	0.00	13,061.45	0.00	188,067.50	200,000.00
40-15-40-00770	REPLACE BATTALION CAR	0.00	0.00	50,000.00	0.00	0.00	0.00
40-15-40-00870	FIRE GEAR	0.00	0.00	1,471.40	0.00	0.00	0.00

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16							
15							
15	APPROPRIATIONS						
15	Dept 15						
15	TOTAL EXPENSES						
15-40-011070	AERIAL LIFT TRUCK	0.00	0.00	16,068.71	0.00	91,890.82	0.00
15-40-011150	CONTRACT PAYMENT-WILLOW HEIGHTS	0.00	0.00	33,008.10	0.00	34,501.50	0.00
15-40-011155	WILLOW HEIGHTS ENG ADMIN	0.00	0.00	196.55	0.00	0.00	0.00
15-40-011170	BOD ARMOR REPLACEMENT	0.00	0.00	3,260.47	0.00	0.00	0.00
15-40-01250	CONTRACT: MILLER PARK PATHWAY	0.00	0.00	33,008.10	0.00	26,362.14	0.00
15-40-01270	MILLER PARK PATH REPAV	0.00	0.00	120.14	0.00	6,945.19	0.00
15-40-01350	CONTRACT PAYMENTS-MEADOW VIEW	0.00	0.00	33,008.10	0.00	26,362.14	0.00
15-40-01370	MEADOWVIEW PATH REPAVE	0.00	0.00	774.71	0.00	0.00	0.00
15-40-01450	MANOR MARQUETTE- CONTRACT PAYMTS	0.00	0.00	33,008.11	0.00	26,362.14	0.00
15-40-01470	MANOR MARQU COURT RESURFACE	0.00	0.00	8,884.69	0.00	0.00	0.00
15-40-01550	CONTRACT PAYMENTS-PAVING- ABENDSC	0.00	0.00	0.00	0.00	325,047.94	0.00
15-40-01555	ABENDSCHEIN ENG ADMIN	0.00	0.00	9,251.13	0.00	29,795.95	0.00
15-40-01570	ABENDSCHEIN PATH BRIDGE	0.00	0.00	10,373.86	0.00	15,820.63	0.00
15-40-01670	5 TON REPLACEMENT BOX	0.00	0.00	50,000.00	0.00	0.00	0.00
15-40-01770	5 YARD DUMP WITH PLOWS	0.00	0.00	10,737.44	0.00	139,035.25	0.00
15-40-01870	ROOF REPLACE BLDG 4 SALT SHED	0.00	0.00	30,594.76	0.00	0.00	0.00
15-40-01970	WORK ORDER & ASSET MGMT	0.00	0.00	0.00	0.00	17,775.00	0.00
15-40-02070	AED REPLACEMENTS	0.00	0.00	17,925.00	0.00	0.00	0.00
15-40-02170	LIVESCAN FINGERPRINT SYS	0.00	0.00	0.00	0.00	17,990.00	0.00
15-40-02255	FOREST HILL ENG ADMIN	0.00	0.00	2,953.16	0.00	4,029.92	0.00
15-40-02270	OTHER-FOREST HILL STORM SEWER	0.00	0.00	0.00	0.00	39,525.93	0.00
15-40-02340	PROJECT 15023- PHASE 1	0.00	0.00	0.00	0.00	5,298.75	0.00
15-40-02350	PROJECT 15023- PHASE 2	0.00	0.00	256,279.96	0.00	1,385,814.91	0.00
15-40-02355	DREXEL 20TH ENG ADMIN	0.00	0.00	189,597.69	0.00	83,709.45	0.00
15-40-02370	DREXEL & 20TH STREET	0.00	0.00	12,893.56	0.00	0.00	0.00
15-40-02470	ELECTION EQUIPMENT	0.00	0.00	6,050.00	0.00	3,642.89	0.00
15-40-02555	PROJECT BADGER	0.00	0.00	5,295.00	0.00	15,929.63	0.00
	TOTAL EXPENSES	0.00	0.00	1,712,114.47	0.00	2,759,809.77	200,000.00
	Totals for dept 15-	0.00	0.00	1,712,114.47	0.00	2,759,809.77	200,000.00
	Dept 16-2016 CAPITAL PROJECTS						
	TOTAL EXPENSES						
16-40-00170	OTHER	0.00	0.00	0.00	0.00	15,521.78	0.00
16-40-00370	OTHER	0.00	0.00	0.00	0.00	9,540.99	0.00
16-40-00470	OTHER	0.00	0.00	0.00	0.00	179,906.82	0.00
16-40-00870	BRIDGE MAINTENANCE	0.00	0.00	0.00	0.00	5,068.36	0.00
16-40-01170	BOD ARMOR REPLACEMENT	0.00	0.00	0.00	0.00	13,959.00	0.00
16-40-01270	PORTABLE RADIOS PD	0.00	0.00	0.00	0.00	51,505.10	0.00
16-40-01370	MED UNIT	0.00	0.00	0.00	0.00	16,491.00	0.00
16-40-01470	DISPATCH CONSOLES	0.00	0.00	110,639.50	0.00	265,534.80	0.00
16-40-01970	FRONT END LOADER #66	0.00	0.00	0.00	0.00	2,100.00	0.00
16-40-02070	BADGER EXCAVATOR #60	0.00	0.00	0.00	0.00	194,150.00	0.00
16-40-02570	OVERHEAD DOOR REPAIRS	0.00	0.00	0.00	0.00	10,088.00	0.00
16-40-02755	SAFE ROUTES TO SCHOOL ENG & ADMIN	0.00	0.00	0.00	0.00	980.67	0.00
16-40-02770	SAFE ROUTE TO SCHOOLS MISC	0.00	0.00	0.00	0.00	35.22	0.00
16-40-02870	REPLACE RIFLE OPTICS PD	0.00	0.00	0.00	0.00	(6,025.39)	0.00
16-40-03070	MOWER DPW	0.00	0.00	0.00	0.00	9,618.00	0.00
16-40-03170	JOHN DEER GATOR	0.00	0.00	0.00	0.00	7,391.00	0.00
	TOTAL EXPENSES	0.00	0.00	110,639.50	0.00	775,865.35	0.00
	Totals for dept 16-2016 CAPITAL PROJECTS	0.00	0.00	110,639.50	0.00	775,865.35	0.00

City of Oak Creek 2017 CIP/CEP Requests

Department	Item Requested	Dept A Recm.	City Administrator Recm.	CIP/CEP Committee Recm.	Adjusted	Final Common Council Recm.	Funding Source
Community Development	Zoning Code Update	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	CDA
Information Technology	PC/Laptop/Server/Printer/Network Replacements	\$100,000	\$100,000	\$100,000	\$90,000	\$90,000	\$1 MIL CASH
Information Technology	911 Phone System (4 of 4 years)	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1 MIL CASH
Fire	Fire Engine Replacemnt	\$575,000	\$325,000	\$325,000	\$325,000	\$325,000	VEH REP
Fire	Fire Gear Replacement (Phase 2 of 5)	\$30,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1 MIL CASH
Fire	EVP (Opticom) (Phase 1 of 2)	\$25,000	\$30,000	\$30,000	\$30,000	\$30,000	\$1 MIL CASH
Police	Body Armor Replacement	\$5,425	\$5,425	\$5,425	\$5,425	\$5,425	\$1 MIL CASH
Police	Celibriite Phone Download System	\$16,700	\$0	\$0	\$0	\$0	
Police	Radar & Laser Units (1 of 3 years)	\$11,440	\$7,470	\$7,470	\$7,470	\$7,470	\$1 MIL CASH
Police	Body-Worn Camera Program	\$60,000	\$0	\$0	\$0	\$0	
Police	Parking Lot Repaving Project	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	STREET GA.
Police	Dispatch Consoles	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$1 MIL CASH
Municipal Court	Tipps - Computer Software (1 of 2 years)	\$27,652	\$27,652	\$27,652	\$27,652	\$27,652	\$1 MIL CASH
Parks	Oakleaf trail-Bender Park TAP project match	\$320,000	\$320,000	\$320,000	\$320,000	\$320,000	BIKE ESCROW
Parks	Update Abendschein Park Master plan	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	PARK IMP FEE
Parks	Basketball and Tennis Court Repairs	\$50,000	\$0	\$50,000	\$45,000	\$45,000	\$1 MIL/ FUND 40
Parks	Rotary Mower 10 1/2' Cut	\$65,000	\$0	\$0	\$0	\$0	
Parks	Toro 72" Cut Rotary Mower	\$25,000	\$0	\$0	\$0	\$0	
Parks	Chevrolet 3/4 ton 4x4 PU Truck w/ Plow	\$42,350	\$0	\$0	\$0	\$0	
Parks	Compact Wheel Loader	\$98,000	\$0	\$0	\$0	\$0	
Parks	Chevrolet 1/2 ton 2wd Truck	\$30,000	\$0	\$0	\$0	\$0	
Streets	Replace Street Sweeper #67 (1 of 2)	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	STORM WATER
Streets	TrafficJet Street Sign Printer	\$43,000	\$43,000	\$43,000	\$43,000	\$43,000	FUND 40 BAL
Streets	Utility Vehicle	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	FUND 40 BAL
Streets	Street Tree Replacement	\$20,000	\$20,000	\$20,000	\$10,000	\$10,000	FUND 40 BAL
Streets	Replacement Tire Mounting Machine	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	FUND 40 BAL
Inspection	Street Light Maintenance	\$95,000	\$0	\$0	\$0	\$0	
Engineering	27th Street (Drexel to College) landscaping	\$62,500	\$62,500	\$62,500	\$62,500	\$62,500	USPS
Engineering	Traffic Signals Drexel & 10th	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	USPS
Engineering	Bridge Maintenance	\$410,000	\$410,000	\$410,000	\$410,000	\$410,000	\$1 MIL CASH
Engineering	Unspecified Storm Projects	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	STORM
Engineering	Replace Failing Sewer Forest Hill	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	STORM
Engineering	Paser Road program	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1 MIL WE Ener
Administration/Eng	Purchase & Develop 82 stall public parking for DTS parks	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	PARK IMP FEE
	Total	\$5,229,067	\$4,743,047	\$4,793,047	\$4,743,047	\$4,743,047	\$0

USPS	\$662,500	Bike Escrow	\$320,000
Fund 40 Balance	\$90,000	CDA	\$80,000
Storm Water	\$325,000	Street Garage	\$75,000
Park Impact Fee	\$860,000	Veh Replac	\$325,000
		\$1 mil cash	\$1,005,547

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department:	Community Development	Date:	9/7/2016	District:	n/a
Project Title:	Zoning Code update	Contact Person:	Doug Seymour		
Project Components and Location:					
update of Chapter 17 (Zoning) of the Municipal Code					
Project Justification and Intent:					
<p>The City of Oak Creek Zoning Code (Municipal Code Chapter 17) was last underwent significant revisions in 1995. While it has been amended many times since then, the structure of the code has not fundamentally changed for over 20 years. The cumulative effect of this has led to a zoning code that is in many instances difficult to interpret, redundant and often contradictory. An updated zoning code, and the opportunities that it would create for interactivity would support the City's recent initiatives towards improved transparency, communications and public interaction.</p>					
Annual Impact on Operating Budget and Funding Sources:					
An updated Chapter 17 will provide clarity and will be more intuitive for the public to use, thus reducing the time spent by staff in researching and explaining common zoning questions					
Identify any projects currently underway that relate to or impact this project:					
The strategic planning process may yield recommendations that impact Chapter 17					
Cost Analysis:					
<p>While it is not possible to be more precise without developing a more detailed scope, initial staff research has placed the estimated cost of such a code update from \$50,000 to \$125,000. A budget of \$80,000 is being proposed. This is proposed to be funded using an interfund transfer from Fund 31 (Economic Development)</p>					
Priority:					
Project Design and Management:					
Community Development				page 1 of 1	

City of Oak Creek 2017 Annual Budget

5 Year Information Technology Capital Budget

Description	Dept. Requests 2017	Final Council 2017	2018	2019	2020	2021
HARDWARE						
PC/Laptop/Server/Printer/Network Replacements & New (City Depts.)	\$100,000		\$100,000	\$100,000	\$100,000	\$100,000
Network Radios						\$10,000
Department Copy Machines			\$10,000		\$10,000	
SOFTWARE						
Windows Server Software				\$5,000		\$5,000
Total	\$100,000	\$0	\$110,000	\$105,000	\$110,000	\$115,000

City of Oak Creek Technology Inventory

Category	Type of Device	# of Devices	Average Replacement Cost Per Unit	Replacement Cost Each Year Based on 5 Year Cycle
Computers	Desktops	149	\$900	\$26,820
	Laptops	42	\$1,500	\$12,600
	MDC's	32	\$1,700	\$10,880
	Tablets	4	\$500	\$400
	Servers - Physical	28	\$4,000	\$22,400
	Servers - Virtual	61	\$0	\$0
	Video Display PC's	3	\$6,000	\$3,600
Printing Devices	Printers	51	\$700	\$7,140
	Copiers	16	\$8,000	\$25,600
	Plotters	2	\$10,000	\$4,000
	Fax Machines	10	\$200	\$400
Scanners		11	\$2,000	\$4,400
Network Devices	Switches	19	\$4,600	\$17,480
	Routers	3	\$2,600	\$1,560
	Firewalls	5	\$5,000	\$5,000
	Wireless Access Points	39	\$650	\$5,070
	Wireless Controllers	2	\$9,000	\$3,600
Telecommunications	Servers	2	\$12,000	\$4,800
	Telephones	266	\$400	\$21,280
	Teleconference Units	13	\$15,000	\$39,000
	Cell Phones	66	\$0	\$0
	Smart Phones	61	\$100	\$1,220
	Data Modems	47	\$0	\$0
Security	Servers	4	\$12,000	\$9,600
	Cameras	62	\$600	\$7,440
Display Signage	Meeting Minders	23	\$400	\$1,840
	Wireless	16	\$1,200	\$3,840
	Display Units	23	\$2,000	\$9,200
Total				\$249,170

Title of Capital Improvement Project	Total Cost	1st Year 2017	2nd Year 2018	3rd Year 2019	4th Year 2020	5th Year 2021
Replace Engine 184	\$ 575,000	\$ 575,000				
Fire Gear 2/5	\$ 30,000	\$ 30,000				
EVP Traffic Preemption 1/2	\$ 25,000	\$ 25,000				
Replace Engine Defibrillators	\$ 30,000		\$ 30,000			
Replace Med unit	\$ 215,000		\$ 215,000			
Fire Gear 3/5	\$ 30,000		\$ 30,000			
EVP Traffic Preemption 2/2	\$ 20,000		\$ 20,000			
Fire Gear 4/5	\$ 30,000			\$ 30,000		
Replace Grass Fire Unit	\$ 60,000			\$ 60,000		
Replace M182	\$ 215,000			\$ 215,000		
Garage Addition to Station #1 1/3	\$ 25,000			\$ 25,000		
Replace Boilers at Station 3	\$ 25,000			\$ 25,000		
EVP Traffic Preemption	\$ 20,000				\$ 20,000	
Fire Gear 5/5	\$ 30,000				\$ 30,000	
Garage Addition to Station #1 2/3	\$ 50,000				\$ 50,000	
Replace Station #3 Garage Doors 1/2	\$ 80,000				\$ 80,000	
Replace Utility Pickup Truck	\$ 50,000					\$ 50,000
Replace Ladder Truck 1/3	\$ 350,000					\$ 350,000
Garage Addition to Station #1 3/3	\$ 50,000					\$ 50,000
Fire Gear 1/5	\$ 35,000					\$ 35,000
Replace Station #3 Garage Doors 2/2	\$ 80,000					\$ 80,000
Total Cost	\$ 2,025,000	\$ 630,000	\$ 295,000	\$ 355,000	\$ 180,000	\$ 565,000

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Fire	Date: August 17, 2016
General Type: Fire Engine replacement for a 1996 Pierce Quantum Fire Engine	Contact Person: Chief Tom Rosandich
Equipment Description and Location: The request is for replace of a 20 year fire engine that is currently in reserve status. The new purchase will place a front line engine in reserve status and put this new engine as a front line first response unit. The engine will be placed at Station 1.	
Equipment Justification and Intent: Typically a fire engine is front line 10-12 years and then replaced after 20 years of service. The engine going into reserve is 14 years old. Wear and tear and technology standards have an impact on the reason to replace a unit. The unit requesting to be replaced meets the criteria. Any repairs in the future could be expensive in not only time out of service but the costs could exceed \$10-25,000 based on the repairs that have been done on other units. This is a sole source bid due to the firefighting needs of We Energies. We use a special foam agent to fight the coal fires and the Husky Foam System is the same on all our other systems. The special foam agent is also used at all fires.	
Describe alternatives to purchasing the equipment: More money would have to be budgeted in future years due to customary increases in the industry.	
If this replaces existing equipment describe old equipment and disposal intent: This vehicle will be auctioned or sold off. Estimated revenue is \$20-25,000.	
Annual Impact: \$575,000	
Priority: High-Department rank is number 1.	

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Fire	Date: August 16, 2016
General Type: Fire Gear Replacement Phase 2	Contact Person: Chief Tom Rosandich
Equipment Description and Location: The request is for firefighter turn-out gear and other equipment associated with fire operations. This includes such items as breathing apparatus, radios, tools, and any equipment assisting the firefighter at the scene. Personal protective equipment is required to be worn for all structural fires, non-structural fires, extrication and other various rescue assignments. Turn-out gear is required to meet and/or exceed all NFPA standards. Turn-out gear includes coat, pants boots, helmets, hood and gloves.	
Equipment Justification and Intent: Current turn-out gear was purchased in 2013 and has a life expectancy of 5 years. Gear will be maintained to the best of our ability through a proactive cleaning, inspection and maintenance program. Fire personnel were instructed by the Common Council to budget 20% of the fire gear each year as fire gear should be replaced approximately every 5 years. The department has also entered into a consortium for buying fire gear in quantity thus saving money by buying in larger volume.	
Describe alternatives to purchasing the equipment: More money would have to be budgeted in future years to fund this project all at once. The strategy is to prevent one time big purchases by spreading the item cost over several years. This item was not funded in 2014 and 2015 due to budget constraints. It was funded in 2016.	
If this replaces existing equipment describe old equipment and disposal intent: Old gear will be rotated out as practical. Extra sets will be kept in case of damage and cleaning that is needed after severe conditions and use.	
Annual Impact: \$30,000	
Priority: High-Department rank is number 2.	
Page:	

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Fire	Date: August 16, 2016
General Type: EVP (Opticom)	Contact Person: Chief Tom Rosandich
Equipment Description and Location: EVP devices used by responding emergency units to control the intersection for safe passage and faster response to an emergency incident. These devices are located at various intersections in the city.	
Equipment Justification and Intent: In the next several years there are a number of road projects being done by the City, County and State in Oak Creek. The purpose of this CIP is to incorporate the devices into these projects. This is Phase 1 of a 2 year commitment. This money will be used for future intersections in the city. This also includes maintenance on existing EVP's in the city that may need repair. In the future we will need to monitor what intersections will still need Opticom and what reserve will need to be maintained for repairs.	
Describe alternatives to purchasing the equipment: Due to various City, County, and State projects we are requesting this program to be funded in 2017 and 2018. Alternatives would be to fund it at a lower level. This was not funded in 2014.	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: \$25,000	
Priority: High-Department overall rank is 3.	
Page:	

Oak Creek Police Department

5-YEAR PROPOSED CAPITAL IMPROVEMENT / EQUIPMENT PROJECTS

	2017	2018	2019	2020	2021
Body Armor Replacement	\$5,425	\$7,800	\$13,260	\$0	\$13,600
Cellebrite Phone Download System	\$16,700	\$0	\$0	\$0	\$0
Radar & Laser Speed Enforcement Units	\$11,440	\$8,985	\$0	\$0	\$0
Body-Worn Cameras	\$60,000	\$0	\$0	\$0	\$0
Police Dept. Parking Lot Repaving	\$75,000	\$0	\$0	\$0	\$0
Repair/Repaint Building Interior	\$0	\$25,000	\$0	\$0	\$0
TOTALS:	\$163,140	\$25,000	\$0	\$0	\$0

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Police Department	Date: September 6, 2016
General Type: Body Armor Replacements	Contact Person: Act'g Chief Steven Anderson
Equipment Description and Location: Replacement of protective body armor for seven (7) sworn police employees.	
Equipment Justification and Intent: Per the Oak Creek Professional Police Officers' Labor Agreement, Article 25(B), <i>Clothing Allowance</i> , the City shall provide for the replacement of body armor upon expiration of the manufacturer's 5-year warranty. In the year 2017, the 5-year manufacturer's warranty will expire on a total of seven (7) body armor vests.	
Describe alternatives to purchasing the equipment: Alternatives for sworn officers are not an option as the City is obligated to comply with mandatory contractual language.	
If this replaces existing equipment describe old equipment and disposal intent: Used/worn equipment is gathered and disposed of for liability purposes.	
Annual Impact: \$5,425 (7 vests @ \$775/ea.) Note: There is a possibility that we will be able to offset this expenditure by approx. 50% if we are again successful in obtaining a grant for the vests as done so in past years.	
Priority: A	Page

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Police Department	Date: September 6, 2016
General Type: Cellebrite Phone Download System	Contact Person: Act'g Chief Steven Anderson
Equipment Description and Location: The Cellebrite UFED 4PC Ultimate would be stored in the Major Case Room of the Police Department's Detective Bureau.	
Equipment Justification and Intent: Cell phones have become involved in many of the crimes and incidents that the Police Department investigates. The digital data contained on cell phones has become critical evidence in many criminal cases, including felony drug distribution, overdose homicides and the possession of child pornography. This evidence needs to be properly extracted, decoded, and analyzed to assist the investigator with his/her investigation. The Police Department currently takes cell phones and tablets to an Investigator with the Milw. Co. District Attorney's Office to download needed data. However, the DA's Office is becoming overwhelmed due to the heavy demand for this service from several agencies. The wait time has drastically increased and it has also resulted in our requests to be limited for critical cases only. Another option is to take them to the Dept. of Criminal Investigations (DCI); however, their wait time can be up to 10 months and the round-trip travel time to deliver and pick up a device is six (6) hours. The Police Department has only been requesting device downloads for the most critical cases; however, we are missing evidence in many other cases that may not be deemed critical but that could be beneficial in our investigations. On average, we have submitted 2.5 devices/month for download during 2015 and 2016. This number would increase to an estimated 10 devices/month if we had the ability to perform our own downloads. Society's reliance on cell phones is quite high and will only increase in the future; therefore, the Department's need to retrieve data will increase as well. The Cellebrite UFED 4PC Ultimate is designed to extract and decode mobile data, focus investigative efforts, unify disparate data to visualize critical connections, speed investigations and identify evidence. The training of the users would allow them to testify in court and pass a Daubert hearing.	
Describe alternatives to purchasing the equipment: The Department can maintain its current practice and take devices to the DA's Office/DCI for downloading for only critical cases, bypassing those associated with investigations deemed less critical.	
If this replaces existing equipment describe old equipment and disposal intent: N/A	
Annual Impact: \$16,700 (Purchase and installation of UFED 4PC Ultimate and the training of two users <u>Yearly Service Agreement:</u> \$3,290 (Year two and subsequent years for equipment upgrades for new phones/technology.)	
Priority: B	Page

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Police Department	Date: September 6, 2016
General Type: Radar & Laser Units	Contact Person: Act'g Chief Steven Anderson
Equipment Description and Location: Purchase five (5) dual-enhanced Stalker radar units and three (3) Ultralyte 200LR laser units to equip police squads for both moving and stationary traffic speed enforcement.	
Equipment Justification and Intent: The Police Department currently has 13 radar units equipped in squad cars for traffic speed enforcement. Five (5) of these units are Kustom Eagle and/or Golden Eagle units that were purchased prior to 2004. Due to their age and usage, the units have been faulty and in need of repair numerous times over the past couple of years. Since the units are obsolete and replacement parts have become increasingly unavailable, these units have reached their "end of life". As the newer Stalker radar units currently used by officers have proven to be user friendly and dependable, if approved, the Department would replace the five (5) obsolete Kustom Eagle/Golden Eagle units with Stalker units. In addition, the Police Department also has four (4) Laser units for stationary speed enforcement--two of which are obsolete, corded units (need to be plugged into a cigarette lighter). All four units are 15-20 years old and are not reliable due to the amount of down time being experienced. The Department would like to replace the units over the next few years, starting with year 2017.	
Describe alternatives to purchasing the equipment: Once the radar units fail and cannot be repaired due to their age, not all squads would be properly equipped for traffic enforcement. In addition, without functioning laser units, directed patrols (speed enforcement) would not be possible.	
If this replaces existing equipment describe old equipment and disposal intent: Old, obsolete units would be destroyed as they have no trade-in value.	
Annual Impact: <u>Alternative #1:</u> 2017 - \$11,440 - Purchase of 4 radar units @ \$1,985/ea. and one (1) laser unit @ \$3,500 2018 - \$8,985 -- Purchase 1 radar unit @ \$1,985* and two (2) laser units @ \$3,500/ea.* <u>Alternative #2:</u> 2017 - \$7,470 - Purchase of 2 radar units @ \$1,985/ea. and one (1) laser unit @ \$3,500 2018 - \$7,470 - Purchase of 2 radar units @ \$1,985/ea.* and one (1) laser unit @ \$3,500* 2019 - \$5,485 - Purchase 1 radar unit @ \$1,985* and one (1) laser unit @ \$3,500* *Quoted prices are anticipated to increase beyond year 2017.	
Priority: A	Page:

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Police Department	Date: September 9, 2016
General Type: Body-Worn Camera Program	Contact Person: Act'g Chief Steven Anderson
Equipment Description and Location: Purchase/implementation of a body-worn camera program to include equipment, software, licensing and data storage costs.	
Equipment Justification and Intent: Studies have shown that body-worn camera programs can help strengthen the policing profession by promoting agency accountability and transparency to the public. Furthermore, they have shown to be a cost-saver by reducing false complaints and costs associated with extensive investigations, as well as reducing malicious lawsuits. Body-worn cameras tend to decrease inappropriate citizen behavior and aid in the documentation of major occurrences where footage can be used as a resource to ease tensions that may result from Use of Force incidents. In addition, they tend to increase prosecution and conviction rates which lower court overtime costs. Body-worn cameras promote officer efficiency and have been useful in identifying and correcting any training and/or conduct concerns of officers. The Police Department is currently in the process of researching and testing body-worn camera systems. We are also looking into the possible integration of such a system with existing squad and interview room camera systems. We will be prepared to move forward with a recommendation by the end of 2016, with implementation during the first quarter of 2017.	
Describe alternatives to purchasing the equipment: Continue with current policing practices without the aid of body-worn cameras.	
If this replaces existing equipment describe old equipment and disposal intent: N/A	
Annual Impact: \$60,000 -- Initial startup equipment, including limited number of body-worn camera units, setup fees, multi-unit video charging and video transfer stations, server storage, licensing fee, software fees, and data storage fees <u>Annual Licensing Fees:</u> \$4,000 (Year two with subsequent years to increase based on the number of cameras)	
Priority: A	Page:

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department: Police Department	Date: September 9, 2016	District:
Project Title: Parking Lot Repaving Project	Contact Person: Act'g Chief Steven Anderson	
Project Components and Location: Repair deficiencies to the Police Department parking lot at 301 W. Ryan Road.		
Project Justification and Intent: The Police Department parking lot is in need of repairs in several locations throughout the parking lot. The most significant damage is on the east side of the building where the topcoat of asphalt is disintegrating and the sub-layer is showing signs of damage. This area has significant damage due to the truck that comes in weekly to empty the dumpsters and turns around. I was advised that a large portion of this area should have been initially put in as concrete to support the weight of this type of vehicle. The rest of the lot has damage through the main route of traffic. Upon inspection by the Engineering Department, it appears that repairing the topcoat of asphalt will not fix the issue as the base would need to be repaired.		
Annual Impact on Operating Budget and Funding Sources:		
Identify any projects currently underway that relate to or impact this project: The City now sends bids out for asphaltting projects every other year, with 2017 being one of the years projects will be out for bid. By bidding this project out at the same time, it is hoped that the bids would come in lower if done in conjunction with other City projects.		
Cost Analysis: Estimations by the Engineering Department place the repairs at \$75,000 .		
Priority:		
Project Design and Management:		page

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department: Municipal Court	Date: 06/28/16
Project Title: TiPPS - computer software	Contact Person: Alice Rudebusch
Project Components and Location: Purchase new computer software specifically designed for the Municipal Court	
Project Justification and Intent: The current software being utilized in the Municipal Court was developed for Police Departments and never designed for the Municipal Courts, it was an add on feature that does not properly run or fit the needs of the office. There are several different software options available to the the Municipal Courts however the program we are specifically looking for a program that is customizable, secure, and separate from the Police Department records, along with being able to easily configure statistics, case loads, and reports. There are interfaces for a cash register, citation reporting to the Dept of Transportation, Dept of Revenue, and credit card payments which all update each other in real-time. The software would maximize efficiency and create more ways to easily receive a much higher revenue than what is currently being brought in.	
Annual Impact on Operating Budget and Funding Sources: TiPSS proposal 2016 \$27,652 for 2016 \$27,927 for 2017 There is a two-year payment plan option to purchase the software.	
Identify any projects currently underway that relate to or impact this project: The current software is constantly being updated and "bugs" being worked out which in turn changes and impacts the Municipal Court and productivity in the office	
Cost Analysis: TiPSS proposal 2016 TiPSS Courts \$31,397 TiPSS Parking \$8,917 TiPSS Cash Register \$5,840	
Priority: High priority	
page .	



4624 S. Biltmore Lane • Madison, WI 53718
Phone: 608.244.1500 • Fax: 608.244.1504
www.tipssllc.com

March 10, 2016

Michelle Ekes
Oak Creek Municipal Court
301 West Ryan Road
Oak Creek, WI 53154

Dear Ms. Ekes:

Thank you for your interest in acquiring our TiPSS software products! As with all of our products, we are offering a **60-day money back guarantee**. If you are not 100% satisfied with the software you can return it within 60 days of your installation date for a full refund of the License and Support Fees, excluding conversion and training fees. The cost of installing the software varies depending on the number of Workstations or Concurrent Users, type of security and network, and level of training and assistance required. Please refer to the proposal sheets attached for summary product description and pricing.

In addition to the costs identified in the attached proposal(s), you will need to contact your hardware/network provider to secure an estimate for updating your hardware to meet the minimum system requirements (see Notes and Terms of Agreement for more information). Please be advised that new installations are scheduled on a first-come-first-served basis. Upon receiving the signed proposal, we will contact you to arrange for training and installation of the software.

TiPSS is very much a customer-based company. We value our customers and strive to provide the best service and support in the business. We encourage you to contact any of our customers to discuss the software or our services. If you decide to accept the proposal, please indicate which items you are accepting, sign and date the signature page, and return a copy to us via mail at the address above or via fax to 608/244-1504. If we can answer any questions or provide any clarifications, do not hesitate to call us at 608/244-1500.

Sincerely,

Xong Yang, Member
Titan Public Safety Solutions, LLC

Melanie Gebauer, MBA, Member
Titan Public Safety Solutions, LLC



Signature Page

Please check the item or items listed below to indicate acceptance of all or parts of this proposal. If a payment plan is offered, check the payment plan you choose. Then sign and return this single page to TiPSS. If there are any questions regarding this proposal, feel free to contact us at 608/244-1500 (or toll-free at 877/241-3877).

The following item(s) of this proposal is/are accepted:

- _____ 2016-012 TiPSSCourts with TiPSSDOT Interface, TiPSSTax Intercept, TiPSSTraCS Courts, TiPSSCourts Point & Pay Interface
- _____ 2016-012 TiPSSParking with TiPSSTVRP Interface, TiPSSTax Interface, TiPSSParking Interface, TiPSSParking Point & Pay Interface
- _____ 2016-012 TiPSSCash Register with TiPSSCash Register Point & Pay Interface

Payment for the license and service portion of the proposal(s) will be paid as indicated below:

- _____ Full payment of License & Service charges upon installation.
- _____ Payment of License & Service charges over a two-year period.

Acknowledgement by the Customer:

Oak Creek Municipal Court

Signature: _____

Name: (please print): _____

Date: _____

Notes and Terms of Agreement

License & Service Fees

License & Service Fees include the items as listed per the "Proposal Summary Sheet". The number of licenses listed reflects the number of licensed workstations or concurrent users the Municipality is legally licensed for. When applicable, the License Fee also reflects the number of police jurisdictions the Municipal Court processes citations for. Upon acceptance of the proposal(s), we will forward a License Agreement for your review and signature.

- **TiPSS Products are licensed by 'Workstation' or by 'Concurrent User':** 'Workstation' licensing refers to the number of units the software can be loaded on. E.g., if you purchase a 3 unit 'Workstation' license the software can only be loaded on 3 machines. 'Concurrent User' refers to the number of people using the software at the same time. E.g., if you purchase a 3 'Concurrent User' license the software can be loaded on an unlimited number of machines but only 3 people will be able to access the software at one time.
- **Each workstation's license is further defined as either 'full access' or 'view-only access':** The 'full access' license provides unrestricted access to all of the features and functions of the software based on the user's security profile. A 'full access' license can be used to add, update, view, delete, and print information. The 'view-only access' license provides limited ability to view and print information contained in the software based on the user's security profile. A 'view-only access' license cannot be used to add, update, and/or delete information.

When applicable, the License Fee includes assistance with three (3) custom form letters. The municipality must provide the form letters as an MSWord[®] document, in the agreed upon machine readable format (e.g. CD, FTP, or email).

License & Service Fees include **remote** installation of the software on the customer workstation(s)/network. If a network version of the software is proposed, the customer is responsible for providing skilled hardware/network expertise to install the software with remote assistance from TiPSS Customer Support. Network support is required to create directories, assign user permissions, load the software on workstations not accessible via TeamViewer[®], and perform other network installation functions. The proposal(s) includes installing the TiPSS software only and does not include hardware, hardware installation, cabling, network support, or network installation.

License & Service Fees include two (2) full days for the base Courts and Records products, one (1) full day for the base Parking product, or one-half (1/2) day for the Day Sheets product. The training is provided via small-group training for one participant, to receive training along with training participants from other municipalities, at the TiPSS office in Madison. (There are additional fees for when one customer sends more than one participant for training.) The training for optional add-on interfaces is provided remotely via TeamViewer[®]. Included in the *License & Service Fees*, for base Courts and Records products only, is a one-day "Refresher Course" for one person, which may be used within the first two years after the initial training. "Accelerated Training" is also available at an additional charge.

Manuals

Training Manuals are provided for each participant attending training. If additional copies of are required, they can be purchased for \$50 per manual.

Conversion (optional)

Conversion of any other existing customer data is not included unless specifically proposed. If the proposal specifically includes a quote for converting data, the customer is responsible for providing a full copy of their data, in an agreed upon machine readable format (e.g. CD, FTP, or internet). If for any reason we are unable to read/convert the data we will contact you to discuss how and if to proceed.

The Offense Codes/Street Names Conversion includes converting the Municipality's street names and offense codes to the TiPSS database, this information must be provided in an MSExcel[®] spreadsheet format.

Annual System Support

The proposal(s) includes the Annual System Support Fee for January 1 through December 31 of the current year. This fee will be prorated and billed at installation if installed after January 1st. A full year's Annual System Support Fee will be billed in December of each succeeding year. The Annual Support Fee increases approximately 3-5% annually. Upon acceptance of the proposal(s) TiPSS will forward a Support Agreement for your review and signature.

Hours of Availability

TiPSS Customer Support Staff are available to answer customer questions and provide assistance during the following days and times:

- 8:00 a.m. to 5:00 p.m., CST, Monday through Friday, later by appointment

Third Party Software

Third party software products, required to generate documents, prepare for conversion, and provide remote support and training, are not included. Contact your hardware/software vendor to purchase and install the following required third party products:

Minimum Software/Hardware Requirements (subject to change)

- **Workstation Requirements (Minimum)**
 - Windows Vista[®], Windows 7[®] or Windows 8[®]
 - 1 GHz Processor
 - 256 MB RAM
 - 30 GB hard drive
 - A CD or DVD drive, as appropriate, is required for installation from disc
 - Touch Screen Monitor (optional for TiPSSCashRegister)
 - **Additional Hardware requirements**
 - A reliable backup system
 - Scanner, digital camera, or photo disk (TiPSSImaging only)
 - High Speed Internet Connection
 - 32 bit or 64 bit processor (workstations or server)
 - **Receipt/validation Printers Recommendations**
 - Epson TM-U220D USB (Receipt Only)
 - Epson TM-U325 USB (Receipt and Validation)
 - Epson TM-T88V, thermal printer
 - **Server Recommendations**

Server configurations may vary; minimum requirements are for a dedicated server for the WIJIS interface only. Agencies sharing workloads with other software or operating in a virtual environment should judge CPU size accordingly.

 - Pentium 42 3.0 Ghz CPU or better
 - IIS 7 or higher
 - 2 GB Ram
 - 80 GB hard drive
 - **Network Requirements if applicable (must have the latest Internet Explorer[®] and Service Packs)**
 - Windows2005[®] or newer version
 - Peer-to-Peer (One workstation must be Windows Vista[®], Windows 7[®] or Windows 8[®])
 - **Third Party Software Requirements**
 - MSWord 2003[®] or newer version (each workstation)
 - MSEXcel 2003[®] or newer version (1 workstation)
 - MS SQL Express 2005[®] or newer version (for less than 4 Workstations)
 - MS SQL Server 2005[®] or newer version (for 4+ Workstations or multi-jurisdictional courts)
 - TeamViewer 6[®] (no charge) for remote support
-

PRODUCT SUMMARIES

TiPSSCourts

TiPSSCourts handles the paperwork for Municipal and Traffic Citations, from initial filing to final disposition. Our *TiPSSCourts* product is a simple, easy-to-use, and affordable windows-based software package for small Municipal Courts processing less than 50 citations per month to large multi-jurisdictional Municipal Courts processing over 3,500 citations per month.

TiPSSDOT Interface (Optional add-on module)

TiPSSDOT Interface is an automated interface between *TiPSSCourts* and the Wisconsin Department of Transportation (DOT). The *TiPSSDOT Interface* includes electronically transferring the following court documents: Wisconsin Uniform Citation (MV4016), Wisconsin Uniform Municipal Citations, Court Order of Revocation/Suspension (MV3029), and Conviction Status Report (MV3435). The *TiPSSDOT Interface* software is a simple, easy-to-use, and affordable municipal court add-on module.

TiPSSTax Intercept Interface (Optional add-on module)

TiPSSTax Intercept is an automated interface between *TiPSSCourts* and the Wisconsin Department of Revenue (DOR). The *TiPSSTax Intercept* is an automated process by which local municipalities may certify unpaid fines, fees, restitutions or forfeitures for interception of tax refunds or other refundable credits and lottery prizes. The *TiPSSTax Intercept* is a simple, easy-to-use, and affordable municipal court add-on software package.

TiPSSTraCS Interface (Optional add-on module)

TiPSSTraCS Interface is an automated interface between *TiPSSCourts* and the Wisconsin Badger TraCS (Traffic and Criminal Software) system. Traffic and Municipal Citations are entered into TraCS in the squad car, uploaded into the TraCS Workstation in the office, and then transmitted to eCitation (WIJIS - Wisconsin Justice Information Sharing Program). Once in eCitation the Traffic and Municipal Citations can be retrieved from eCitation and automatically loaded into *TiPSSCourts*.

TiPSSCourts Point & Pay Interface(Optional add-on module)

The *TiPSSCourts Point & Pay Interface* integrates *TiPSSCourts* receipting functions with the Point & Pay Payment Solutions for processing online and window credit, debit, and eCheck payments. The online payment component provides Defendants with a simple and convenient way to make payments 24/7 at no cost to the Municipal Court. Online payments are passed back to the Municipal Court for batch processing as a group, making applying online payments in *TiPSSCourts* easy and error free. Accepting window credit card, debit, and eCheck payments is just as easy and accurate. By identifying CREDIT as the payment type, the Point & Pay payment screen displays, authorizes the payment, and passes back the completed transaction for processing in *TiPSSCourts* in real-time.

TiPSSParking

TiPSSParking allows you to rapidly enter tickets, vehicles, and owners with just a couple of keystrokes. This easy to learn, easy to use, and comprehensive ticket management software reduces work and increases revenue. Add optional interfaces with TVRP to suspend registrations, with the Department of Revenue (DOS) for interception of tax refunds, and with the *TiPSSCashRegister* program, and the software will pay for itself in the first couple years of use.

TiPSSParking/TVRP Interface (Optional add-on module)

TiPSSParking/TVRP Interface is a fully automated interface with the Wisconsin Traffic Violation and Registration Program (TVRP).

Registration Query

The Registration Query interface automatically updates *TiPSSParking* with vehicle owner names and addresses from TVRP. The interface scans *TiPSSParking* for eligible vehicles and electronically sends them to TVRP. The TVRP owner information is uploaded into *TiPSSParking* the following day. It saves staff time and increases collections by locating vehicle owners for generating notices, suspending registrations, and certifying debtors for Tax Intercept. Best of all, unlike web based TVRP inquiries; there is no charge for our electronic inquiries.

Electronic Suspensions

The Electronic Suspensions interface automatically suspends vehicle registrations through TVRP. The interface scans *TiPSSParking* for vehicles eligible for suspension and electronically sends them to TVRP. The vehicle registration suspension is effective the following day. There is no limit on how many suspensions can be sent. It saves time; no printing, mailing, and storing forms. Best of all it saves money; TVRP charges \$5 for each paper suspension but only \$2.50 for electronic suspensions.

TiPSSParking/Tax Intercept Interface (Optional add-on module)

TiPSSParking/Tax Intercept Interface is a fully automated Interface with the Department of Revenue (DOR). The interface scans *TiPSSParking* for eligible past-due tickets and electronically sends them to DOR. It monitors certified tickets, electronically updates DOR with changes, and processes the File Maintenance and Posting Notification files. This interface has been a revenue generator for our *TiPSSCourts* customers, bringing in over \$2 million in 2012. This interface will most likely pay for itself in the first year.

TiPSSParking Point & Pay Interface (Optional add-on module)

The *TiPSSParking Point & Pay Interface* integrates *TiPSSParking* receipting functions with the Point & Pay Payment Solutions for processing online and window credit, debit, and eCheck payments. The online payment component provides Defendants with a simple and convenient way to make payments 24/7 at no cost to the municipality. Online payments are passed back to the municipality for batch processing as a group, making applying online payments in *TiPSSCourts* easy and error free. Accepting window credit card, debit, and eCheck payments is just as easy and accurate. By identifying CREDIT as the payment type, the Point & Pay payment screen displays, authorizes the payment, and passes back the completed transaction for processing in *TiPSSParking* in real-time.

TiPSSParking Interface from Other Records (Optional add-on module)

TiPSSParking Interface from Other Records is an automated interface between *TiPSSParking* and other records programs. This interface automatically passes ticket to *TiPSSParking* thereby eliminating duplicate data entry. The customer needs to contact the RMS vendor for pricing of their side of the interface.

TiPSSCashRegister

TiPSSCashRegister is a fully functioning cash handling solution that provides for centralized cash receipting of fines and fees collected by the Police Department and/or Municipal Court. It integrates with *TiPSSCourts* and *TiPSSParking* to query the amount due and receipt full and/or partial payments. Our custom point of sale software validates the back of the check and/or citation, endorse the check, prints the receipt, opens the cash drawer, and reconciles the cash drawer and deposits the cash. The *TiPSSCashRegister* is designed for use with a regular monitor or optimally with a touch screen monitor.

TiPSSCash Register Point & Pay Interface (Optional add-on module)

The *TiPSSCash Register Point & Pay Interface* integrates *TiPSSCash Register* receipting functions with the Point & Pay Payment Solutions for processing online and window credit, debit, and eCheck payments. The online payment component provides Defendants with a simple and convenient way to make payments 24/7 at no cost to the municipality. Online payments are passed back to the municipality for batch processing as a group, making applying online payments in *TiPSSCash Register* easy and error free. Accepting window credit card, debit, and eCheck payments is just as easy and accurate. By identifying CREDIT as the payment type, the Point & Pay payment screen displays, authorizes the payment, and passes back the completed transaction for processing in *TiPSSCash Register* in real-time.

Oak Creek Municipal Court

Proposal Summary Sheet

Proposal Number: 2016 - 012

Proposal Date: March 10, 2016

Proposal Expiration: December 31, 2016

Product/Service	License Type	Description	Number of Licenses		Addt. Juris.	License & Service Fees	Annual System Support (2016)	Proposal Totals
			Full-Access	View-Only				
TiPSSCourts with TiPSSDOT Interface, TiPSSTax Intercept, TiPSSTraCS Courts, TiPSSCourts Point & Pay Interface	Concurrent	License Installation/Setup (Remote) User Manual (1) Custom Form Letters (3) Offense /Street Conversion Training (1 participant)	3			\$24,912	\$6,485	\$31,397
TiPSSParking with TiPSSTVRP Interface, TiPSSTax Interface, TiPSSParking Interface, TiPSSParking Point & Pay Interface	Concurrent	License Installation/Setup (Remote) User Manual (1) Offense /Street Conversion Training (1 participant)	1			\$7,207	\$1,710	\$8,917
TiPSSCash Register with TiPSSCash Register Point & Pay Interface	Workstation	License Installation/Setup (Remote) Court and/or Parking Interf. Training (Remote)	1			\$4,885	\$955	\$5,840
PROPOSAL TOTAL						\$37,004	\$9,150	\$46,154

The pricing detail presented above is confidential information between the CUSTOMER and TiPSS; not for public use or disclosure.

2-Year Payment Plan Option

LICENSE & SERVICE FEES	2016	2017	Totals
TiPSSCourts	\$12,456	\$12,456	\$24,912
TiPSSParking	\$3,604	\$3,604	\$7,207
TiPSSCash Register	\$2,443	\$2,443	\$4,885
Sub-Total - License & Service	\$18,502	\$18,502	\$37,004

ANNUAL SYSTEM SUPPORT (full-year; shown at 3% for example only)	2016	2017
TiPSSCourts	\$6,485	\$6,680
TiPSSParking	\$1,710	\$1,761
TiPSSCash Register	\$955	\$984
Sub-Total - Annual Support	\$9,150	\$9,425

GRAND TOTALS	\$27,652	\$27,927
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Oak Leaf Trail - Bender Park

The proposed trail would be located in the southeastern corner of Milwaukee County in the City of Oak Creek. It would connect the Chicago North Shore ROW section of Milwaukee County's Oak Leaf Trail (OLT) with existing and planned trail facilities that converge at Milwaukee County's Bender Park. The north terminus of the proposed trail would be located at the point where the OLT intersects Drexel Avenue 1,000' east of Clement Avenue. This segment would then extend southeast from that point approximately 3 miles to the intersection of 5th Avenue and Ryan Road. Virtually the entire trail would be located within a WE Energies utility corridor, it would be 10' wide and composed of asphalt.

The project connects existing OLT in a former railroad ROW with existing trail facilities coming north from Racine. A planned Oak Creek initiative to construct a trail extension through Bender Park makes this link possible. Oak Creek is planning trail facilities immediately north of Bender Park within its Lake Vista Redevelopment mixed-use project. The facility also intersects a Milwaukee County Transit Route near Ryan and Chicago Roads.

The trail will have numerous access points, and it will be within ½ mile of present and future trip generators in Oak Creek such as residential areas, schools, parks, and its planned business center. By linking with existing sections of trail, the project also extends non-motorized connectivity to a larger set of transportation destinations including local government offices, public transit, employment and/or retail centers. There will be numerous opportunities for people to use the trail for transportation needs rather than being solely dependent on an automobile. The trail also provides access to the entire 118 mile OLT network and its regional connections.

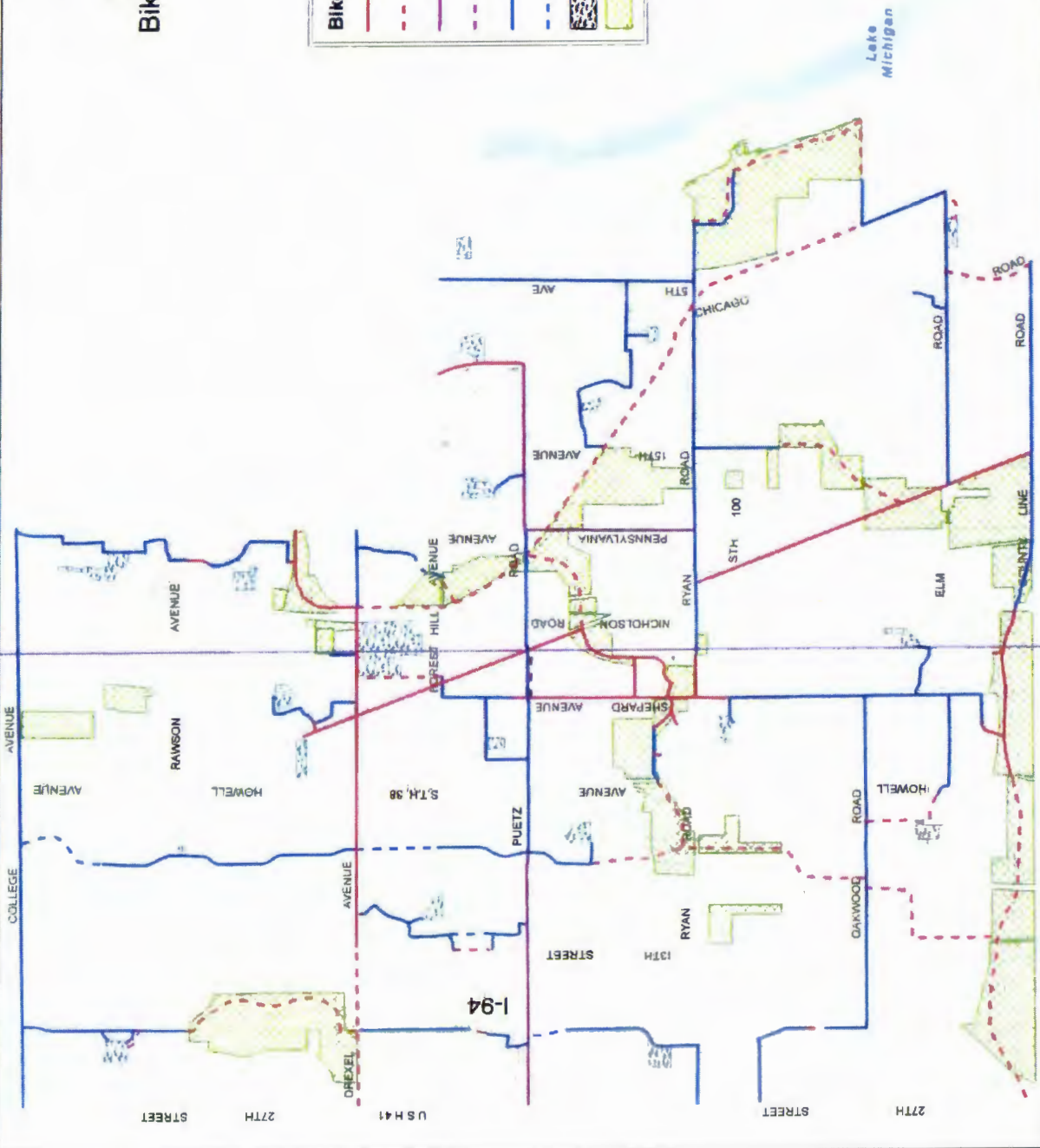
Until the 1980s, the project area was largely undeveloped with much of the land dedicated to agriculture. The street grid was designed for motor vehicles, not bicyclists or pedestrians. A typical rural cross-section was one narrow lane in each direction, little or no shoulder capacity, a steep drop from the road into adjacent drainage ditches, and 35 mph speed limits. Over the past twenty years a significant amount of residential development has occurred, but the transportation system has been slow in adapting. The path provides opportunities for a safe alternative to motor vehicle transportation and, depending upon the trip origination and destination points, the route will be more direct than travel along the street grid.

Map 9 City of Oak Creek Bikeway System - 2008



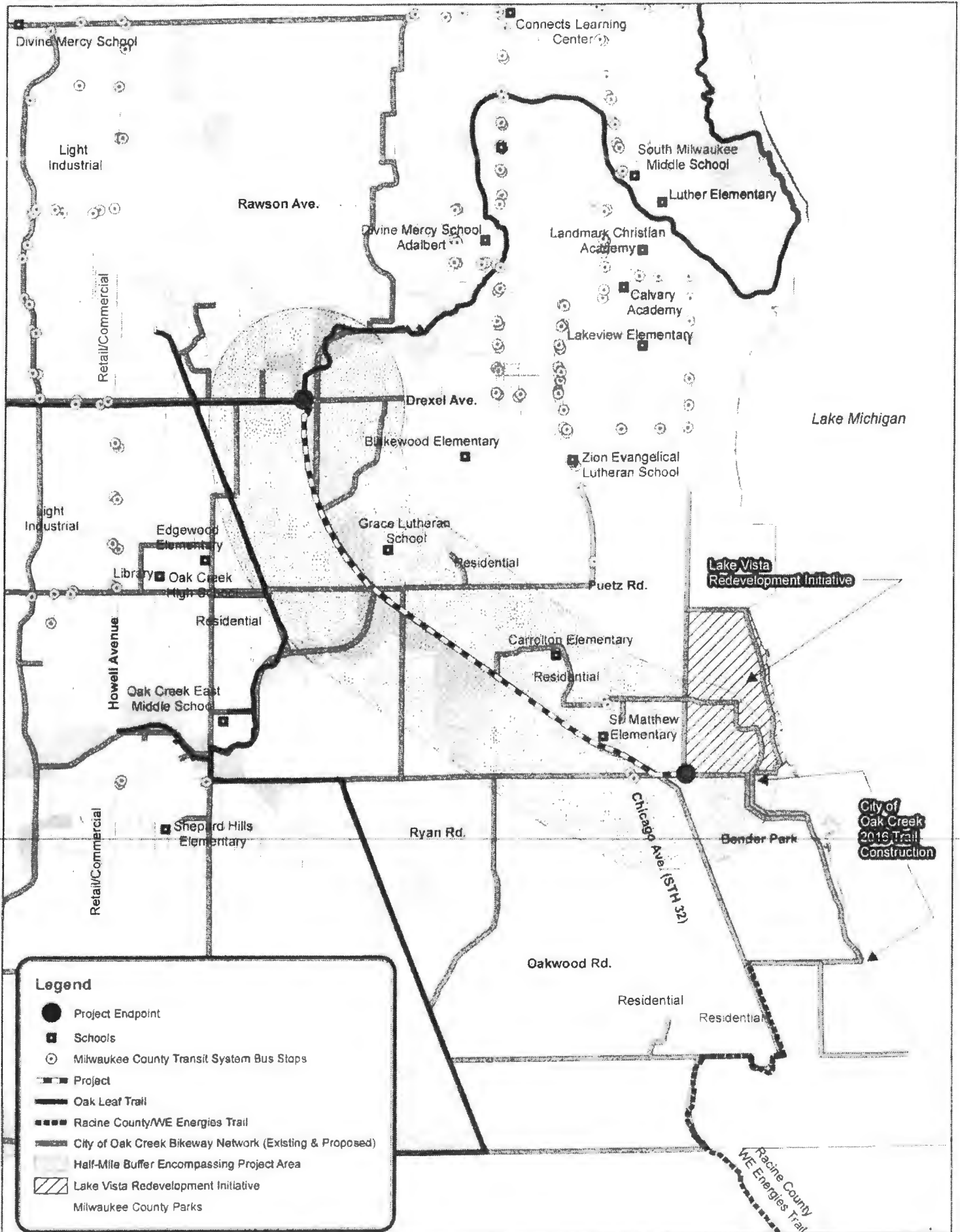
Bikeways

- Class 1 - Existing (solid red line)
- Class 1 - Proposed (dashed red line)
- Class 2 - Existing (solid purple line)
- Class 2 - Proposed (dashed purple line)
- Class 3 - Existing (solid blue line)
- Class 3 - Proposed (dashed blue line)
- City Parks (hatched pattern)
- County Parks & Parkways (yellow hatched pattern)



Source: City of Oak Creek Parks, Recreation & Forestry Department, 2008

PROJECT MAP



Legend

- Project Endpoint
- Schools
- Milwaukee County Transit System Bus Stops
- Project
- Oak Leaf Trail
- Racine County/WE Energies Trail
- City of Oak Creek Bikeway Network (Existing & Proposed)
- Half-Mile Buffer Encompassing Project Area
- ▨ Lake Vista Redevelopment Initiative
- Milwaukee County Parks

**MILWAUKEE COUNTY DEPARTMENT OF ADMINISTRATIVE SERVICES
ARCHITECTURAL, ENGINEERING & ENVIRONMENTAL SERVICES SECTION
2016 COST ESTIMATE SHEET**

FOR : DEPARTMENT OF PARKS, RECREATION & CULTURE	Date of Estimate 1/27/2016	Life expectancy in years 20
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Description of Project: Oak Leaf Trail

Oak Leaf Trail from Drexel Avenue to Old Ryan Rd
Trail utilizes WE Energies Corridor

Description	Unit	No	Cost	Cost Estimate
Puetz Rd. to 15th Ave.	L.F.	4230	70	\$ 296,100
15th Ave. to E. Ryan Rd (WE ROW)	L.F.	5825	70	\$ 407,750
Drexel Ave. to Forest Hill Ave.	L.F.	2,663	70	\$ 186,410
60' Oak Creek Bridge	L.S.	1	132000	\$ 132,000
Forest Hill Ave. to Puetz Rd.	L.F.	3067	70	\$ 214,690
70' Oak Creek Bridge	L.S.	1	150000	\$ 150,000
General Conditions	L.S.			\$ 208,050
Total Construction Costs				\$ 1,595,000
State Review 11%				\$ 175,450
Project Management				\$ 23,925
Owners Services				\$ 15,950
Planning & Design				\$ 191,400
Total Cost =				\$ 2,001,725

Estimated by:
David S. Gulgowski, P.E. / Jill Organ P.E. / Jim Ciha PLA

**Milwaukee County Department of Parks Recreation and Culture 2016 TAP Submittal
Oak Leaf Trail – Bender Park/Racine County Connector
Narrative Response**

Clearly indicate the location, length, width, surface materials, and any connections to existing or planned facilities.

The proposed trail would be located in the southeastern corner of Milwaukee County in the City of Oak Creek. It would connect the Former Chicago North Shore ROW section of Milwaukee County's Oak Leaf Trail (OLT) with existing and planned trail facilities that converge at Milwaukee County's Bender Park. More specifically, the north terminus of the proposed trail would be located at the point where the OLT intersects Drexel Avenue 1,000' east of Clement Avenue. The proposed segment would extend southeast from that point approximately 3 miles to the intersection of 5th Avenue and Ryan Road (see attached Site Map). Virtually the entire length of trail would be located within a former railroad corridor that is now a WE Energies utility corridor. The trail would be 10' wide and constructed of asphalt pavement over compacted stone base.

Connectivity

How, if at all, does the proposed project add connectivity to the state's multi-modal transportation network, including bicycle, pedestrian and transit facilities?

The new trail segment would become part of the OLT. The OLT is a non-motorized multiple-use trail system routed primarily along natural resource corridors that encircle and transect Milwaukee County. It consists of paved off-road asphalt paths (63 miles), parkway drives (29 miles), and municipal streets (for connectivity purposes, 26 miles). It is a regionally significant facility that connects with a number of other state, county and municipal trail systems in the greater Milwaukee Metropolitan area including the Henry Aaron State Trail and the Ozaukee Interurban. The OLT is available for use by Milwaukee County residents and non-residents free of charge.

The proposed project connects existing OLT in a former railroad ROW with trail facilities coming north from Racine County. A planned City of Oak Creek initiative to construct a trail through Bender Park makes this link possible. The City is also planning trail facilities immediately north of Bender Park as part of its mixed-use Lake Vista Redevelopment project. The proposed facility also intersects a Milwaukee County Transit Route near Ryan Road and Chicago Road, connecting modes of transportation that don't require an automobile.

Describe whether the proposed project is within ½ mile of any of the listed utilizes; and describe how, if at all, the proposed project would connect to these existing land uses: public park, school, library, public transit, employment and/or retail centers, residential areas, other, as shown on the attached map.

The importance of this connectivity from a utilitarian user perspective is demonstrated in the attached site map. The proposed trail segment will be easily accessed at numerous points, and is within ½ mile of a number of present and future trip generators in the City of Oak Creek such as residential areas, schools, parks, and a planned business center. In addition, by linking with existing sections of the OLT, the project extends non-motorized connectivity to a larger set of transportation destinations to the north and west along Howell Avenue that includes residential areas, schools and parks as well as local government offices, public transit, employment and/or retail centers. There will be numerous opportunities for people to use the trail for some of their transportation needs rather than being solely dependent on the use of an automobile.

How many new or replacement trips are expected and from which modes i.e. biking or walking?

With regard to "replacement" trips ("new" trips are addressed at the end of this section), the major east/west and north/south roadways from which the proposed facility would draw users are shown in the table provided below. The projected users of the proposed facility is based on an estimate range of 1% - 2% of the ADT for those road segments. Given the suburban character of the area through which the facility would be routed and, hence, the longer distances between destinations, it can be assumed that more than 50% of those users would be bicyclists.

Road Segment	Length (feet)	ADT	Projected Users
Puetz between Shepard Avenue and Chicago Road (STH 32)	10,600	7,000	70 - 140
Ryan Road between Shepard Avenue and Chicago Road (STH 32)	11,800	11,300	113 - 226
Chicago Road (STH 32) between Puetz and Ryan Road	11,000	9,100	91 - 182
Shepard Avenue between Puetz and Ryan Road	10,600	2,900	29 - 58
			303 - 606

How much of the new or replacement use is for work or other utilitarian trips?

The projected 303-606 users is based on the number of automobiles being used on adjacent roadway segments on a daily basis. Since that automobile use is not recreational in nature, one can assume that all of the projected use would be for work or utilitarian purposes.

How many auto trips will be eliminated?

Assuming that the rate of car-pooling is negligible, the total number of auto trips eliminated would be roughly equivalent to the number of new bicycle and pedestrian replacement trips.

What is the average trip distance of auto trips that will be eliminated?

	Length in Miles
Puetz between Shepard Avenue and Chicago Road	2
Ryan Road between Shepard Avenue and Chicago Road	2.1
Chicago Road between Puetz and Ryan Road	2.1
Shepard Avenue between Puetz and Ryan Road	2
Sum:	8.2
Average Trip Distance Eliminated (8.2/4 road segments):	2.1 miles

One method for generating "new" trip estimates is to extrapolate results generated from trail counters. The Parks Department has set up semi-permanent counters on the OLT at four sites around the county, and the Southeastern Regional Planning Commission (SEWRPC) has been setting up counters at OLT locations for two-week periods. A SEWRPC site located at the West Puetz Road intersection with the OLT was selected as a comparison site because it most closely resembles the proposed project site characteristics in terms of surrounding land uses and pool of users. The average weekday use between 9/14/2015 and 9/27/2015 was 424 (212 northbound and 212 southbound). It could be assumed that "new" use of the proposed facility would be roughly similar.

Timeline

How will the project sponsor ensure that the project is implemented on time?

Milwaukee County Department of Administrative Services - Architects and Engineering Division and DPRC staff have successfully implemented successful bicycle and pedestrian projects of varying complexity since the first federal transportation monies were made available for such projects in the early 1990s. In general, all the projects have been completed as proposed in terms of timeline, budget and finished product. The projects have been well received and are used extensively by the public.

What, if any, obstacles are there to ensuring that the 20% cost share be available at the time of project authorization.

Milwaukee County has received a commitment from City of Oak Creek officials to provide the estimated \$400,000 in local match needed for the project.

What obstacles or problems must be overcome to implement this project?

Project designers will have to ensure that the project complies with any floodplain and wetland restrictions/requirements. In addition, Milwaukee County will need to obtain formal permission from WE Energies to locate the trail within their utility corridor. Although not really an obstacle, another issue to be aware of is the planned reconfiguration of the east end of Ryan Road and the City of Oak Creek's plans for trail development in Bender Park. Milwaukee County designers will want to work closely with City of Oak Creek staff to ensure that the new trail segment is fully integrated and compatible with these developments.

In light of project obstacles, describe how the project sponsor will comply with state law and policy requiring project commencement within four years of the award date, and project completion within approximately six years. Regarding the wetland and floodplain issues, the trail primarily uses a former railroad bed, so those issues should be minimal, and Milwaukee County project engineers have successfully overcome such obstacles in the past either through adjustments to the routing of the trail, alternative materials, or through mitigation or a combination of the two. Permits will be obtained where dictated by the alignment. These issues typically are resolved during the early design preparation process, and these projects have been completed within the proposed timeframe and budget. With regard to the WE Energies corridor, Milwaukee County has successfully routed trails within utility corridors in a number of locations and has a good working relationship with WE Energies and ATC. Indications from the utility officials are that this project will be no different.

Safety

Describe how the proposed project makes transportation facilities safer and less intimidating for non-motorists. The City of Oak Creek until the 1980s was largely undeveloped with much of the land dedicated to agriculture. The street grid was designed for motor vehicles, not for bicyclists and pedestrians. A typical cross-section was one narrow lane in each direction, little or no shoulder capacity, a steep drop from the side of the road into adjacent drainage ditches, and speed limits of at least 35 mph. Over the past twenty years a significant amount of residential development has occurred in Oak Creek, but the transportation system has been slow in adapting to those changes. The proposed paved, off-road path provides opportunities for a safe alternative to on-street pedestrian, automobile or bus transportation. Depending upon the trip origination and destination points, the route will also be more direct and safer than travel along the street grid.

Miscellaneous

What will make this project a success, especially as compared to other proposed projects of the same or similar type?

The proposed project will be a success because it:

- Builds upon previous initiatives undertaken by the Milwaukee County Parks Department in the City of Oak Creek by extending the OLT system to the south and east. It also helps the City of Oak Creek accomplish its objectives of providing a network of non-motorized transportation facilities that accommodates and encourages demands for non-motorized transportation options as it develops new areas.
- Provides an opportunity for residents to ride a bike or walk to desired destinations rather than take a car. The diagonal orientation of the trail provides a route that will in many cases be more direct and a more pleasant experience than what is available on the City of Oak Creek street grid.
- Has a highly motivated project partner with the City of Oak. The project is identified in the City of Oak Creek's 2013 Bikeway System Plan, and its implementation would coincide with City of Oak Creek neighborhood/community/business development initiatives that are currently underway surrounding Bender Park.
- Is identified in the Milwaukee County Trails Network Plan and in the Milwaukee County Park and Open Space Plan.
- Will contribute to efforts to expand bicycling connectivity in southeastern Wisconsin such as the Wisconsin Bikeways Project and the Rails to Trails Conservancy Route of the Badger initiative.
- Will improve the health and wellness of the community by providing trail-related experiential, leisure and social opportunities.



WisDOT 2016-2020

Transportation Alternatives Program (TAP) Application

<http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pqms/aid/tap.aspx>

Review and utilize TAP guidelines and application instructions when completing this document.

As discussed in the WisDOT TAP Guidelines, this application will go through a two step process. The first step will be an assessment by the region as to eligibility and whether or not the project will be able to meet the rigorous, statutorily mandated commencement deadline. The second step will be an assessment of the relative merits of the application compared to other eligible applications. **Applicants that pass the technical review will receive notification from WisDOT.**

Application Type

Select one and only one box for the application type. Please note that projects which are within the boundaries of a TMA will need to either compete locally within the MPO or as part of the Statewide solicitation. Refer to the this map (<http://wisconsindot.gov/Documents/doing-bus/local-gov/plning-orgs/map.pdf>) for more information about the TMA areas.

- Appleton Area Metropolitan Planning Organization (MPO) –
- Green Bay MPO
- Madison Area MPO
- Southeastern Wisconsin Regional Planning Commission (Milwaukee and Round Lake Beach)

If none of the above, project application is from:

- Area with population between 5,000 and 200,000
- Area with population of 5,000 or less
- Region-wide: % of population within a TMA area
 % of population between 5000 and 200,000, &
 % of population between 5000 and 200,000

Project Applicant

Name, Location of Public Sponsor and Sponsor Type:

Sponsor Name: **Milwaukee County Department of Parks, Recreation & Culture**

Sponsor Type (Check appropriate box):

- Local government (check one): County City Village Town
- Regional transportation authority Transit agency
- State or federal natural resource/public land agency
- School district or school(s) Tribal Nation

Project Title: **Oak Leaf Trail – Bender Park/Racine County Connector**

Describe location, boundaries and length of the project: **City of Oak Creek, Between Drexel Avenue and Ryan Road, approximately 3 miles in length.**

County: **Milwaukee**

Street Address of Project (if located on a highway or road): **Not applicable.**

Note: For infrastructure projects, attach a project location map on one sheet of paper, size 8½ by 11.

Project Contact

Primary Public Sponsor Agency Contact Information:

Name: **John Dargle, Jr.** Title: **Director, Department of Parks, Recreation & Culture** Street Address:
9480 Watertown Plank Road Phone: **414-257-4501**
Municipality: **Wauwatosa** State: **WI** Zip: **53226**
Fax: **(414) 257 - 6466** E-mail: **John.Dargle@milwaukeecountywi.gov**

Secondary Public Sponsor Agency or Private Organization Contact Information (if applicable):

Organization / Agency Name: Not applicable.

Name: Title: Street Address: Phone : () -
Municipality: State: **WI** Zip:
Fax: () - E-mail:

MPO, if applicable

Select one, if applicable,

- Bay Lake RPC (Sheboygan),
- Bown County Planning Commission (Green Bay)
- Chippewa-Eau Claire MPO (WCWRPC – Eau Claire)
- Dubuque Metropolitan Area Planning Study
- Duluth/Superior Metropolitan Interstate Committee (Superior)
- East Central Wisconsin RPC (Appleton, Oshkosh)
- Fond du Lac MPO (Fond du Lac)
- Janesville MPO (Janesville)
- La Crosse Area Planning Committee (La Crosse)
- Madison Area MPO (Madison)
- Marathon County MPO (Wausau)
- Southeastern Wisconsin RPC (SEWRPC - Waukesha)
- Stateline Area Transportation Study (Beloit)

Refer to this map (<http://wisconsin.gov/Documents/doing-bus/local-gov/plning-orgs/map.pdf>) for more information about the TMA areas.

MPO Project Prioritization

If an MPO is submitting more than one project in an urbanized area within an MPO, the sponsor must rank each project in priority order, e.g., 1 (highest priority) to 5 (lowest), for the local priority among five projects. Local ranking will be used as a guide in project selection. **Project Priority:**

Please Note: MPO Project Prioritization is due by April 22, 2016.

Project Activity

TAP Eligibility Category:

Indicate which **ONE** of below categories best identifies the proposed project:

- Bicycle-Pedestrian Facilities: construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists and other non-motorized forms of transportation (**this category includes on-road bicycle lanes, sidewalks, etc.**)
- Safe routes for non-drivers, including children, older adults, and individuals with disabilities
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
- Construction of turnouts, overlooks, and viewing areas
- Historic preservation and rehabilitation of historic transportation facilities
- Safe Routes to School (SRTS) (this category includes infrastructure and non-infrastructure activities)
NOTE: Applicants proposing a project within the SRTS eligibility category **MUST** complete the 'School Demographics' and 'Safe Routes to School Plan' sections on page A-5 below.

Project Summary (400 words or less or). Please copy and paste your response from a Word Document. Applicants must fill out the project summary field below.

The proposed trail would be located in the southeastern corner of Milwaukee County in the City of Oak Creek. It would connect the Chicago North Shore ROW section of Milwaukee County's Oak Leaf Trail (OLT) with existing and planned trail facilities that converge at Milwaukee County's Bender Park. The north terminus of the proposed trail would be located at the point where the OLT intersects Drexel Avenue 1,000' east of Clement Avenue. This segment would then extend southeast from that point approximately 3 miles to the intersection of 5th Avenue and Ryan Road. Virtually the entire trail would be located within a WE Energies utility corridor, it would be 10' wide and composed of asphalt.

The project connects existing OLT in a former railroad ROW with existing trail facilities coming north from Racine. A planned Oak Creek initiative to construct a trail extension through Bender Park makes this link possible. The City is planning trail facilities immediately north of Bender Park within its Lake Vista Redevelopment mixed-use project. The facility also intersects a Milwaukee County Transit Route near Ryan and Chicago Roads.

The trail will have numerous points, and it will be within ½ mile of present and future trip generators in Oak Creek such as residential areas, schools, parks, and its planned business center. By linking with existing sections of trail, the project also extends non-motorized connectivity to a larger set of transportation destinations including local government offices, public transit, employment and/or retail centers. There will be numerous opportunities for people to use the trail for transportation needs rather than being dependent on an automobile. The trail also provides access to the entire 118 mile OLT network and its regional connections.

Until the 1980s, the project area was largely undeveloped with much of the land dedicated to agriculture. The street grid was designed for motor vehicles, not bicyclists or pedestrians. A typical rural cross-section was one narrow lane in each direction, little or no shoulder capacity, a steep drop from the road into adjacent drainage ditches, and 35 mph speed limits. Over the past twenty years a significant amount of residential development has occurred, but the transportation system has been slow in adapting to changing needs. The path provides opportunities for a safe alternative to motor vehicle transportation and, depending upon the trip origination and destination points, the route will be more direct and safer than travel along the street grid.

Local Resolution of Support

There is or there will be a local resolution of support for the proposed project, executed by a governing body that has the authority to make financial commitment on behalf of the project sponsor (i.e., County Board, City Council, or Regional Planning Commission Policy Board).

Yes No

Please note that a resolution will be required for an award, which means a **copy of the resolution** should be submitted to the **Region Local Program Manager** no later than **5:00 PM April 15, 2016**.

Existing Facilities & Projects

Rail Facilities:

Does a railroad facility exist within 1,000 feet of the project limits? Yes No
If yes, specify: **SELECT**

If yes, does the project physically cross a rail facility? Yes No
Will an easement from OCR be required? Yes No

Is the proposed project location in an area with known safety issues? Yes No
If yes, specify: and (consider applying for Highway Safety Improvement Program (HSIP) funds if applicable)

Is this project on or parallel to a local road or street? Yes No
If Yes, provide the name of the road or street: **Puetz Road, Nicholson Road**

Does this project cross a state or federal highway? Yes No
Does this project run parallel to a state or federal highway? Yes No
If Yes to any of these questions attach an existing typical cross-section of the roadway, showing right of way, travel lanes, shoulder and sidewalk (if applicable). Examples are available in FDM15-1-5 attachment 5.3 of the *WisDOT facilities Development Manual*.

Will this project be constructed as part of another planned road project? Yes No
If Yes, specify if this is a state, county, or local project and when the road project is scheduled for construction:

Will any exceptions to standards be requested? Yes No
If Yes, provide a brief description of the exceptions that may be requested:

Real Estate (RE) /Right of Way (ROW)

Was any real estate acquired or transferred in anticipation of this project? Yes No
If yes, please explain.

List any other funding (past or present) used within the proposed project limits (i.e. DNR Stewardship)

None.

Is the project on an existing right of way (ROW)? Yes No
(NOTE: It is recommended that local funds be used to acquire right of way)

If Yes, have you obtained a permit from the WisDOT Regional Office Maintenance Section to conduct work on the right of way? Yes No

Check all boxes that apply to ROW acquisition for this project:

- None Less than ½ acre More than ½ acre
 Parklands Large parcels Temporary interests

List any other funding (past or present) used within the proposed project limits (i.e. DNR Stewardship)

None.

If right of way was acquired in anticipation of this project, attach a detailed list of available, completed project and parcel acquisition documentation. Refer to Section 11.2, Records Management, found in the *LPA MANUAL for RIGHT OF WAY ACQUISITION*

<http://wisconsindot.gov/dtsdManuals/re/lpa-manual/lpa-manual-ch11.pdf>.

If right of way was acquired in anticipation of this project, did the acquisition contain any buildings or relocation? Yes No

If yes, Please read Section 6.2, Relocation Assistance, found in the *LPA MANUAL for RIGHT OF WAY ACQUISITION* to determine if relocation assistance was properly offered and documented

<http://wisconsindot.gov/dtsdManuals/re/lpa-manual/lpa-manual-ch6.pdf>

If right of way is required, acquisition will occur through a transfer of an adequate interest in real property.

Yes No

FHWA has determined that an adequate real property interest excludes licensing agreements (LA), which agreements will not be considered.

For real estate questions, please contact Kerry Paruleski, WisDOT Local Public Agency Real Estate Statewide Facilitator, at (414) 220-5461 or kerry.paruleski@dot.wi.gov.

Environmental/Cultural Issues

Agriculture	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Archaeological sites	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Historical sites	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Designated Main Street area	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Lakes, waterways, floodplains	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Investigated
Comments:	The trail will be designed to minimize lakes, waterways, and floodplain impacts. GIS tools were used to accomplish this objective.		
Wetland	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Investigated
Comments:	The trail will be designed to minimize wetland impacts. GIS tools were used to accomplish this objective.		
Stormwater management	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Hazardous materials sites	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Hazardous materials on existing structure	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Upland habitat	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Endangered/threatened/migratory species	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			

Section 4(f) Yes No Not Investigated
 Comments: **The proposed project would largely be routed through an electric utility corridor that formerly was a railroad corridor. Hence, it is not anticipated that there will be any Section 4(f) impacts.**

Section 6(f) Yes No Not Investigated
 Comments: **The proposed project would largely be routed through an electric utility corridor that formerly was a railroad corridor. Hence, it is not anticipated that there will be any Section 6(f) impacts.**

Through/adjacent to tribal land Yes No Not Investigated
 Comments:

Miscellaneous Issues

Construction Schedule Restrictions (trout, migratory bird, local events): **There are no known construction schedule restrictions.**

Local Force Account (LFA): Will the proposed project utilize municipal employees to complete any portion of the construction activities? Yes No

If yes, explain the desired LFA portion of the project.

NOTE: LFA work must include labor, equipment and materials. The purchase of materials only is not considered to be a legitimate project.

NOTE: Please review WisDOT TAP Guidelines for restrictions on certain LFA work as of July 1, 2015.

Maintenance (only complete this section if project application involves a trail project):

Will the facility be snowplowed in the winter? Yes No

Comment: **The trail will be snowplowed as needed.**

If no to the above question, will the trail allow snowmobile use in the winter? Yes No

Comment:

Anticipated fee for trail use: Yes No

Comment:

Anticipated equestrian use on trail: Yes No

Comment:

Other Funding Sources: Has the municipality anticipated, requested or been approved for other federal or state funding from WisDOT for the improvement? Yes No

If yes, please indicate all of the other funding sources that are anticipated, have been requested or approved with the associated project ID(s):

Highway Safety Improvement Program (HSIP)	<input type="checkbox"/> Anticipated	<input type="checkbox"/> Requested	Approved ID:
Local Roads Improvement Program (LRIP)	<input type="checkbox"/> Anticipated	<input type="checkbox"/> Requested	Approved ID:
Railroad Programs	<input type="checkbox"/> Anticipated	<input type="checkbox"/> Requested	Approved ID:
Surface Transportation Program – Rural	<input type="checkbox"/> Anticipated	<input type="checkbox"/> Requested	Approved ID:
Surface Transportation Program - Urban	<input type="checkbox"/> Anticipated	<input type="checkbox"/> Requested	Approved ID:
CMAQ	<input type="checkbox"/> Anticipated	<input type="checkbox"/> Requested	Approved ID:
Transportation Enhancements Program			Approved ID:
Bicycle & Pedestrian Facilities Program			Approved ID:
Safe Routes to School			Approved ID:
Transportation Economic Assistance Program	<input type="checkbox"/> Anticipated	<input type="checkbox"/> Requested	Approved ID:
Flood Damage Aids	<input type="checkbox"/> Anticipated	<input type="checkbox"/> Requested	Approved ID:
State Funding (Describe):	<input type="checkbox"/> Anticipated	<input type="checkbox"/> Requested	Approved ID:
Other:	<input type="checkbox"/> Anticipated	<input type="checkbox"/> Requested	Approved ID:

Is project identified in a long-range transportation plan? Yes No If Y, link to plan:
 Is project identified in a bicycle-pedestrian plan? Yes No If Y, link to plan:
http://www.sewrpc.org/SEWRPCFiles/Publications/pr/pr-043_amendment_bicycle_pedestrian_plan_2020.pdf
 Is project identified in an outdoor recreation plan? Yes No If Y, link to plan:
<http://www.oakcreekwi.org/images/downloads/2013-posp.pdf>
 Is project identified in a comprehensive plan? Yes No If Y, link to plan:
 Is project identified in any other planning document? Yes No If Y, link to plan:
<http://county.milwaukee.gov/ImageLibrary/Groups/cntyParks/Planning/trails/networkplan/FinalTrailsNetworkPlan2007.pdf>

Other Concept Notes: Provide any additional relevant project information that has not been covered in another section of the application.

School Demographics (Complete ONLY if submitting a project within the SRTS eligibility category)

What are the name(s) and demographics for each school affected by the proposed program or project?
Optional: Alternatively, SRTS project applicants may submit a narrative response/attachment 1 detailing school demographics provided that all fields below are answered in such attachment.

School name: School population: Grades of students at school:
 Estimated number of students currently walking to school (if known):
 Estimated number of students currently biking to school (if known):
 Does the school have any policies related to walking or biking?
 Distance eligibility for riding a bus: Number of children not eligible for busing:
 Number of students eligible for busing because of a hazard situation:
 Percentage of students living within one mile of the school:
 Percentage of students living within two miles of the school:
 Percentage of students eligible for free or reduced-cost school meals:
 Community(s) served by school: Community(s) population:
 Please provide other pertinent demographic information about the community or school:

Safe Routes to School Plan (Complete ONLY if submitting a project within the SRTS eligibility category)

Does your school or community have a Safe Routes to School plan? Yes No
 If yes, can it be viewed online? Yes, the website address is No, it is attached with the application.
 If no, please describe, **in no more than 400 words**, any SRTS-related planning efforts undertaken by the school or community.

CONFIDENTIAL INFORMATION

Project Costs, Priorities, and State Fiscal Years:

NOTE: do not include pages A-7 and A-8 in the Concept Definition Report (CDR) for approved TAP projects.

Complete the table below for the appropriate fiscal years of the application/project cycle (2016-2020). If a sponsor proposes to construct a project in phases throughout multiple years, schedule the project costs as appropriate and provide further details in the project description.

In addition to the table below, **attach a detailed breakdown of project costs in Microsoft Excel.** This detailed breakdown must clarify assumptions made in creating the budget such that a third party reviewer would be able to substantiate the assumptions.

Submit a separate application and budget for each project or stand-alone project segment for which you are willing to accept funding, or for a bike trail section that could function as a separate facility. Project requests are not considered for partial funding.

Applicants should reference the WisDOT 2015 Cost Estimate Table prior to completing this section of the application: <http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/tools.aspx>.

NOTE: Requesting design and construction projects in the same fiscal year is not allowed.

Tied Projects? Please indicate which projects will be tied (if applicable): **Not applicable.**

Project Prioritization

If a sponsor is submitting more than one project the sponsor must rank each project in priority order, e.g., 1 (highest priority) to 5 (lowest), for the local priority among five projects. Local ranking will be used as a guide in project selection. **Project Priority: Not applicable.**

Construction:

Basis for Construction Estimate: Itemized Per Square Foot Past Projects

WisDOT 2014 Cost Estimate Table (see hyperlink above) Other, please specify:

FY 2019 FY 2020

Federal Share of the Participating Construction Cost (80%)	\$1,276,000
Local Share of the Participating Construction Cost (20%)	\$319,000
Non-Participating Construction Cost (100% Local)	\$
A. Subtotal Construction Costs	\$1,595,000
B. State Review for Construction	Percentage: 11% \$175,450
<i>(see instructions, page I-7, Table 1)</i>	
Construction with State Review Cost Estimate (sum lines A and B)	\$1,770,450

Design:

100% Locally Funded (state review is required to be included as 100% locally funded) **OR**

80% Federally Funded ("state review only" projects are not allowed)

FY 2017 FY 2018 FY 2019 FY 2020

A. Plan Development (see instructions page I-9, Table 1)	Percentage: 13 %	\$231,275
B. State Review for Design (see instructions, page I-9, Table 1)	Percentage: 3 %	\$53,113
Design with State Review Cost Estimate (sum lines A and B)		\$284,388

- Real Estate:** (Recommend funding with local funds.)
- FY 2017 FY 2018 FY 2019 FY 2020

Total Real Estate Cost (round to next \$1,000) \$

- Utility:** (Compensable utility costs must be \$50,000 minimum per utility. Recommend funding with local funds.)

- FY 2017 FY 2018 FY 2019 FY 2020

Total Utility Cost (round to next \$1,000) \$

- Other:** (Planning, Administration, or other non-infrastructure SRTS projects):

- FY 2017 FY 2018 FY 2019 FY 2020

Total Other Cost (round to next \$1,000) \$

NOTE: WisDOT Policy link: <http://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnsit-rsrces/rdwy/default.aspx>.

NOTE: WisDOT Region staff may revise estimates in the Plan Development, State Review for Design, and State Review for Construction categories based on the complexity of the project or other factors.

Narrative Response

Provide a narrative response attachment answering questions 1 through 3, making sure to provide information in response to each sub-question. Please limit the response to **three** pages, using a **minimum 11-point font size**.

1. For Safe Routes to School Project Applications:

- Why is the project/activity needed? What are the current conditions for bicycling and walking? What ~~problems or issues need resolution to get more students walking and biking?~~ How will the proposed project addressed these problems?
- How many students will benefit from the proposed project?
- Describe nay existing or planned activities or projects at the affected school(s) that enhance biking or walking to school.
- Describe how you plan to ensure the long-term success of Safe Routes to School.

2. For Bicycle and Pedestrian Projects:

- Clearly indicate the location, length, width, surface materials, and any connections to existing or planned facilities.
- How many new or replacement trips are expected and from which modes i.e. biking or walking?
- How much of the new or replacement use is for work or other utilitarian trips?
- How many auto trips will be eliminated?
- What is the average trip distance of auto trips that will be eliminated?

3. For all projects, to the extent not already addressed in answers to the questions above, describe project benefits by answering the following questions:

Timeline

- How will the project sponsor ensure that the project is implemented on time?
What, if any, obstacles are there to ensuring that the 20% cost share be available at the time of project authorization.
- What obstacles or problems must be overcome to implement this project?
- In light of project obstacles, describe how the project sponsor will comply with state law and policy requiring project commencement within four years of the award date, and project completion within approximately six years.

Connectivity

- How, if at all, does the proposed project add connectivity to the state's multi-modal transportation network, including bicycle, pedestrian and transit facilities?
- Describe whether the proposed project is within ½ mile of any of the listed utilizes; and describe how, if at all, the proposed project would connect to these existing land uses: public park, school, library, public transit, employment and/or retail centers, residential areas, other.

Safety

- Describe how the proposed project makes transportation facilities safer and less intimidating for non-motorists.
- If the proposed project location has undergone a walk or bike audit, provide any pertinent information regarding safety concerns revealed in that audit.

Miscellaneous

- What will make this project a success, especially as compared to other proposed projects of the same or similar type?

Key Program Requirements Confirmation

Please confirm your understanding of the following project condition by **typing your name, title and initials** at the bottom of this section. **A Head of Government/Designee with fiscal authority for the project sponsor must initial this section and sign this application. Sponsor consultant(s) should not initial or sign project applications.**

WisDOT will deem ineligible any application that does not include a complete response to this section.

- a. Private organizations proposing projects must have a public project sponsor such as a local government unit.
- b. The project sponsor or private partner must provide matching dollar funding of at least 20% of project costs.
- c. This is a reimbursement program. The project sponsor must finance the project until federal reimbursement funds are available.
- d. The project sponsor will pay to the state all costs incurred by the state in connection with the improvement that exceed federal financing commitments or other costs that ineligible for federal reimbursement. In order to guarantee the project sponsor's foregoing agreements to pay the state, the project sponsor, through its duly executed officers or officials, agrees and authorized the state to set off and withhold the required reimbursement amount as determined by the state from any monies otherwise due and payable by the state to the municipality.

- e. The project sponsor must not incur costs for any phase of the project until that phase has been authorized for federal charges and the WisDOT Region has notified the sponsor that it can begin incurring costs. Otherwise, the sponsor risks incurring costs that will not be eligible for federal funding.
- f. The project sponsor will follow the applicable federal and state regulations required for each phase of the project. Some of these are described in the Guidelines. The requirements include, but are not limited to, the following: a Qualifications Based Selection (QBS) process for design and engineering services (Brooks Act); real estate acquisition requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and amendments; competitive procurement of construction services; Davis-Bacon wage rates on federal highway right-of-way projects; WisDOT FDM & Bicycle Facilities Handbook; ADA regarding accessibility for the disabled; MUTCD regarding signage; U.S. Department of the Interior standards for historic buildings. Each WisDOT Region can provide copies of the current *Sponsor's Guide to Non-Traditional Transportation Project Implementation*, and references for sections of the Facilities Development Manual (FDM) and other documents necessary to comply with federal and state regulations. **Applicants who plan to implement their projects as Local Let Contracts using the Sponsor's Guide must become certified that they are capable of undertaking these projects.**
- g. If applying for a bicycle facility, it is understood that All Terrain Vehicles (ATVs) are not allowed. Snowmobile use is only allowable by local ordinance. Trail fees may only be charged on a facility if the fees are used solely to maintain the trail. WisDOT reserves the right to require that facilities be snowplowed as part of a maintenance agreement where year round use by bicyclists and pedestrians is expected.
- h. The project sponsor agrees to maintain the project for its useful life. Failure to maintain the facility, or sale of the assets improved with FHWA funds prior to the end of its useful life, will subject the sponsor to partial repayment of federal funds or additional stipulations protecting the public interest in the project for its useful life.
- i. If the project sponsor should withdraw the project, it will reimburse the state for any costs incurred by the state on behalf of the project.
- j. The project sponsor agrees to state delivery and oversight costs by WisDOT staff and their agents. These costs include review of Design and Construction documents for compliance with federal and state requirements, appropriate design standards, and other related review. These costs will vary with the size and complexity of the project. The sponsor agrees to add these costs to the project under the same match requirements 80% / 20% match requirements.
- k. Projects that are fully or partially federally funded must be designed in accordance with all applicable federal design standards, even if design of the project was 100% locally funded.
- l. ~~As the project progresses, the state will bill the project sponsor for work completed that is ineligible for federal reimbursement. Upon project completion, a final audit will determine the final division of costs as between the state and the project sponsor. If reviews or audits reveal any project costs that are ineligible for federal funding, the project sponsor will be responsible for any withdrawn costs associated with the ineligible work.~~
- m. ***For 100% locally-funded design projects, costs for design plan development and state review for design are 100% the responsibility of the local project sponsor. Project sponsors may not seek federal funding only for state review of design projects.
- n. The project sponsor acknowledges that the requisite project commencement requirement and that failure to comply with the applicable commencement deadline will jeopardize federal funding. Commencement is within four years of the date of the project award. The project must be commenced within four (4) years of the project award date according to Sec. 85.021, Wis. Stats. For construction projects, a project is commenced when construction is begun. For planning projects, a planning project is commenced when the planning study is begun. For non-infrastructure projects that do not fall within any of the above categories, a project is

considered commenced on the date that WisDOT receives the first reimbursement request from the project sponsor, as noted on form DT1713 in the 'Date Received' field.

- o. The project sponsor acknowledges that the requisite project completion timeline for approved TAP projects will be memorialized in a state-municipal agreement, and failure to comply with the applicable project timeline will jeopardize federal funding.
- p. Federally-funded transportation construction projects, with the exception of sidewalks, are likely improvements that benefit the public at large. Improvements of this type cannot generally be the basis of levying a special assessment pursuant to Wis. Stat. § 66.0703. Municipalities who wish to obtain project funding via special assessment levied against particular parcels should seek advice of legal counsel. See Hildebrand v. Menasha, 2011 WI App. 83.

Please confirm your understanding of the following project condition by typing your name, title and initials at the bottom of this section. A Head of Government/Designee with fiscal authority for the project sponsor must initial this section and sign this application. Sponsor consultant(s) should not initial or sign project applications.

I confirm that I have read and understand project conditions (a) through (o) above:

Name: John Dargle, Jr. Title: Director, Department of Parks, Recreation & Culture

Accepted (please initial here): JD

Fiscal Authorization and Signature

Application prepared by a consultant? Yes No
If yes, consultant information and signature required below.

Consultant Company Name: _____ Company Location (City, State): _____

Consultant Signature (electronic only): _____ Date: _____

NOTE: On Local Program projects, it is not permissible for a consultant to fill out applications gratis (or for a small fee) for a municipality and then be selected to do the design work on a project. A municipality could start their QBS consultant selection process early enough and make the application part of the scope of services with the understanding that all costs incurred prior to authorization will be the responsibility of the local municipality.

See FDM 8-5 for additional information.

Sponsor Agency: **Milwaukee County Department of Parks, Recreation & Culture**

Contact Person: **John Dargle, Jr.** (Note: must be Head of Government or Designee)

Title: **Director, Department of Parks, Recreation & Culture**

Address: **9480 Watertown Plank Road**

Telephone: **414-257-4501**

Email: **John.Dargle@milwaukeecountywi.gov**

Only one project sponsor is allowed per project. As a representative of the project sponsor, the individual that signs below confirms that the information in this project application is accurate. A local official, not a consultant, must sign the application. I understand that completion of this application does not guarantee project approval for federal funding.

Head of Government/Designee Signature (electronic only): *John Dargle, Jr.*
2016

Date: January 28,

Application and Attachments

Submit applications and attachments utilizing the contact information contained in the corresponding TAP Pre-Scoping Application Instructions. Applicants must **submit eligible applications on or before 5PM on January 29, 2016**, and must include the following documents:

- A completed application **in Microsoft Word format**
- Narrative Response/Attachment 3: maximum of **one double-spaced** page, **minimum 11-point font size**
- Cost Estimate Detail as required in the 'Project Costs and Dates' section of this application
- For infrastructure projects, a project map printed in black & white, on one sheet of 8½ by 11 paper
- If available, a **local resolution of support** for the proposed project
- If right of way was acquired in anticipation of this project**, attach a detailed list of available, completed project and parcel acquisition documentation ([see page A-2](#))

OPTIONAL Attachment

- If proposed project crosses or runs parallel to a local road, street, or state or federal highway**, attach an existing typical cross-section of the roadway, showing right of way, travel lanes, shoulder and sidewalk (if applicable) ([see page A-2](#)).
- SRTS School Demographics Information

NOTE: Do not include additional attachments (photos, letters of support, etc.)

WisDOT Information – Shaded area to be completed by WisDOT staff only.

FOR WISDOT USE ONLY – enter the following information at application review

WisDOT Region comments on application, including eligibility concerns:

Region Reviewer's Name:


Reviewer's Title:

Date Received:



MEMO

To: Ted Johnson, Director of Streets, Parks and Forestry
Pete Wagner, Staff Liaison for Parks and Recreation Commission

From: Gerald Peterson, City Administrator 

Subject: Abendschein Community Park Master Plan

Date: April 15, 2016

The most recent Master Plan for Abendschein Park is dated 2008. Prior to that, in September, 2000, the Parks, Recreation and Forestry Commission adopted the original Abendschein Community Park Master Plan. As stated in the 2008 report, "...the purpose of updating the Master Plan is to provide a current blueprint for the future phased development of Abendschein Park in an orderly and efficient manner."

Unlike the early period of its existence when the original park property was purchased in 1956, the last eight (8) years have seen substantial park development improvements. These improvements have been completed through a phased approach using cash available from impact fees to pay for projects. Since 2008, the City has added park property at Drexel Town Square (Emerald Preserve), lakefront (Lake Vista), and provided improved public access to Mardian Park. Soon, through a cooperative agreement with Milwaukee County, better vehicular, pedestrian, and bicycling access to the County's Falk Park from Drexel Avenue will be permitted.

I have been a part of discussions about future phased development activities at Abendschein Park that have included additional baseball fields, pavilions, splash waterpark, trail extensions, and the purchase of additional property to add to the park. It seems these discussions have become somewhat circular because some of the development concepts would require the removal/relocation of the frisbee golf course and questions have arisen over the extent of wetlands in the park and what uses can be compatible with those wetlands. Questions have also been raised as to whether changes to the plan need to occur based upon other park development occurring throughout the City. This is not an exhaustive explanation of all the discussions and options which have been under discussion, but merely demonstrates to me a need to update the 2008 Master Plan for Abendschein Park.

Because Abendschein is a large community park, and questions about its future use and development have been raised, it seems to me to be an appropriate time to prepare an update to the 2008 Master Park Plan. It would be best if this could be included in the 2017 budget and conducted by the Parks and Recreation Commission. The Commission could/should seek public, Common Council, and staff input in developing an update to the master plan. Impact fee revenue and fund balance could be considered to evaluate funding options for future phased work and/or the opportunities to purchase additional property to expand the park. It is my understanding that stormwater funds might also be available and appropriate to apply to future land acquisitions, as the properties might also benefit City stormwater efforts. At the same time, it would seem appropriate to also update the "City of Oak Creek Park and Open Space Plan Summary Report 2008", particularly as it relates to Miller Park and efforts to locate a neighborhood park in the southwest part of the City. These two items were identified by

Mayor Scaffidi and Alderman Bukiewicz as requiring additional attention, thoughts and efforts.

I would like to meet with you both next week to discuss developing a plan to move these items forward, including Funds in the 2017 Budget to carry out this planning effort.

xc: Mayor and Aldermen

S:\Administrative Support\Council Reports - Administrator\Abendschein Community Park Master Plan Memo.docx

Parks
Proposed Capital Equipment Improvements
Budget Year 2017

TITLE OF CAPITAL EQUIPMENT PROJECT	TOTAL COST	1st Yr.- 2017	2nd Yr.- 2018	3rd Yr.- 2019	4th Yr.- 2020	5th Yr. - 2021
Replace 1999 Holder municipal tractor w/Compact Loader	\$98,000.00	\$98,000.00				
Replace 2005 Toro 4100D mower	\$60,000.00	\$65,000.00				
Replace #702 2001 GMC pickup truck	\$30,000.00	\$30,000.00				
Replace #716 1992 Chevy pickup truck	\$27,000.00		\$27,000.00			
Replace #766 John Deere mower	\$25,000.00	\$25,000.00				
Replace #714 1997 1 ton pickup truck	\$29,000.00			\$29,000.00		
Replace #707 2001 GMC pickup truck w/plow	\$42,350.00	\$42,350.00				
Replace #755 Toro sprayer	\$20,000.00	\$20,000.00				
Replace #702 2001 GMC pickup truck	\$30,000.00				\$20,000.00	\$30,000.00
Replace #712 1999 1 ton pickup truck	\$30,000.00					\$30,000.00
TOTAL	\$391,350.00	\$310,350.00	\$27,000.00	\$29,000.00	\$20,000.00	\$60,000.00
CIP	\$50,000.00	\$50,000.00				
Crackfill and resurface 4 basketball courts replacing the standards on 2 of the courts, and crack filling 3 tennis courts						
TOTALS:	\$441,350.00	\$310,350.00	\$27,000.00	\$29,000.00	\$20,000.00	\$60,000.00

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department: Parks	Date: 08/25/16	District:
Project Title: Basketball and tennis court repairs	Contact Person: Jeff Wendt, Ted Johnson	
Project Components and Location: Resurface basketball courts at Oak Leaf, Riverton, and Meadowview Parks. Replacing the standards at Riverton and Meadowview Parks. Crack fill tennis courts at Oak Leaf, South Hills, and Chapel Parks. Crack fill basketball courts at Chapel and Otjen Parks.		
Project Justification and Intent: Intent: Crack fill, resurface, and replace items listed which were installed; (Oak Leaf 1999, Riverton and Meadowview 1994, South Hills 2005, Chapel Hills 2004, and Otjen 2003) Justification: Cracks on courts need repair for safety and from getting worse to remain in usable condition. Replace basketball standards on the two courts listed to the single post to make them safe and functional. Resurfacing is needed from normal day to day use to restore color coated surfaces to like new condition.		
Annual Impact on Operating Budget and Funding Sources:		
Identify any projects currently underway that relate to or impact this project: N/A		
Cost Analysis: Estimated cost of repairs = \$50,000		
Priority: CIP #1		
Project Design and Management:		page

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Parks	Date: 42,612
General Type: Rotary mower 10 1/2' cut	Contact Person: Jeff Wendt, Ted Johnson
Equipment Description and Location: Toro grounds master 4100D 10 1/2' cut rotary diesel mower to be kept at the park maintenance garage.	
Equipment Justification and Intent: Justification: 1. Follow vehicle replacement plan. 2. Mower is worn out and has increasing amount of down time and repair expenses. Intent: Replace 2005 Toro grounds master 4100D (3,300 hours)	
Describe alternatives to purchasing the equipment: 1. Vehicle replacement plan won't be followed. 2. Continue to use existing equipment. 3. Repair costs and down time during grass mowing operations will increase.	
If this replaces existing equipment describe old equipment and disposal intent: Replaces 2005 Toro grounds master 4100D 10 1/2' rotary mower. Trade in or auction.	
Annual Impact: Cost estimate = \$65,000	
Priority: CEP#1	
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City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Parks	Date: 42,612
General Type: Toro 72" cut rotary mower	Contact Person: Jeff Wendt, Ted Johnson
Equipment Description and Location: Toro professional 7000 Z-580D diesel 72" 25 HP rotary mower.	
Equipment Justification and Intent: Justification: 1. Follow equipment replacement plan. 2. Mower is worn out and has increasing amount of down time. Intent: Replace 2002 John Deere 72" cut mower with 4,065 hrs.	
Describe alternatives to purchasing the equipment: 1. Equipment replacement plan not being followed. 2. Continue to use existing equipment. 3. Repair costs and down time during grass mowing operations will increase.	
If this replaces existing equipment describe old equipment and disposal intent: Replaces 2002 John Deere 72" cut mower with 4,065 hrs.	
Annual Impact: Estimated cost = \$25,000	
Priority: CEP#1	
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City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Parks	Date: 8/30/2016
General Type: Chevrolet 3/4 ton 4x4 pu truck w/ plow	Contact Person: Jeff Wendt, Ted Johnson
Equipment Description and Location: Chevrolet 3/4 ton 4x4 truck with 8.6 MVP plow.	
Equipment Justification and Intent: Justification: 1. Follow vehicle replacement program. 2. High mileage and worn out truck needs replacement. Intent: Replace 2001 3/4 ton 4x4 with 180,000 miles.	
Describe alternatives to purchasing the equipment: Vehicle replacement plan not followed. Continue to try and use existing vehicle.	
If this replaces existing equipment describe old equipment and disposal intent: Chevrolet 2001 3/4 ton 4x4 with 180,000 miles. Trade in or auction.	
Annual Impact: Estimated cost = \$42,350	
Priority: Cep#1	

Capital Equipment Program

Department: Streets Parks and Forestry	Date: 9/9/2016
General Type:	Contact Person: Ted Johnson
Equipment Description and Location: Compact Wheel Loader to replace 1998 trackless municipal tractor for Parks department	
Equipment Justification and Intent: Trackless machine is 30 years old and has become unreliable and difficult to acquire parts for. These machines are great for snow removal, but see very little use outside of the winter season. We would like to purchase a compact loader to replace the trackless machine that would be a more versatile piece of equipment that would be used year round.	
Intent:	
Describe alternatives to purchasing the equipment: Leasing for approximately \$1100 per month is an option	
If this replaces existing equipment describe old equipment and disposal intent: Old equipment would be traded in or sold at municipal auction.	
Annual Impact: \$98,000.00	
Priority:	
Page: -	

Capital Equipment Program

Department: Parks	Date: 42,619
General Type: Chevrolet 1/2 ton 2wd truck	Contact Person: Jeff Wendt, Ted Johnson
Equipment Description and Location: Chevrolet 1/2 ton 2wd truck with tow pkg. to be kept at park maintenance garage 800 W. Puetz Rd.	
Equipment Justification and Intent: Justification: Follow vehicle replacement plan Replace 2001 GMC 4x4 that has transmission and electrical issues from years of plowing snow. Intent: Replace 2001 GMC 3/4 ton 4x4 with 80,000 miles.	
Describe alternatives to purchasing the equipment: Vehicle replacement plan won't be followed. Continue to use existing vehicle with it's issues. Repair costs and down time is increasing.	
If this replaces existing equipment describe old equipment and disposal intent: 2001 GMC3/4 ton 4x4 with 80,000 miles. Trade in or auction is disposal intent.	
Annual Impact: Estimated cost of replacement is \$30,000	
Priority: CEP#1	
Page:	

**Street Department
Proposed Capital Equipment Improvements
Budget Year 2015**

TITLE OF CAPITAL EQUIPMENT PROJECT	TOTAL COST	1st Yr.- 2017	2nd Yr.- 2018	3rd Yr.- 2019	4th Yr. - 2020	5th Yr.- 2021
Replacement Tire Mounting Machine	\$12,000.00	\$12,000.00				
Replace #40 5 yd dump with plows (1999)	\$149,590.00					\$149,590.00
Replace #41 5 yd dump with plows (1999)	\$149,590.00					\$149,590.00
Replace #28 5 yd dump with plows (2001)	\$149,590.00			\$149,590.00		
Replace #11 pickup truck (1998)	\$28,000.00		\$28,000.00			
Replace #12 pickup truck (1997)	\$28,000.00				\$28,000.00	
Replace #17 bucket truck (1990)	\$115,000.00				\$115,000.00	
Replace #18 2 yd dump truck (2001)	\$44,520.00				\$44,520.00	
Replace #27 5 yd dump with plows (2001)	\$157,000.00					\$157,000.00
Replace #50 Garbage truck rear loader (1009)	\$120,000.00				\$120,000.00	
Replace street sweeper #67 (2000)	\$250,000.00	\$250,000.00				
Replace #9-123Woodsman Brush Chipper (2006)	\$36,778.00					
Replace John Deere backhoe #64 (1988)	\$85,000.00		\$95,000.00			
Replace John Deere 6410 boom mower (2001)	\$70,000.00			\$70,000.00		
Replace striper MB220 (1986)	\$35,000.00				\$35,000.00	
Replace #44 5 yd dump with plows (2002)	\$154,000.00					
Replace #45 5 yd dump with plows (2002)	\$154,000.00			\$154,000.00		
Replace #68 Street sweeper Tymko (2002)	\$250,000.00		\$250,000.00			
Replace #9-128 Graco Line striper (2007)	\$5,701.00		\$5,701.00			
Replace #9-103 Johndeer6230 with mowers (2007)	\$75,000.00		\$75,000.00			
Replace #32 Tandem axel Dump truck with plows(2003)	\$154,000.00			\$154,000.00		
Replace #9-104 Johndeer6230 with mowers (2008)	\$75,000.00			\$75,000.00		
Replace #15 Stakebed truck with lift gate	\$29,325.00				\$29,325.00	
TrafficJet™ Printer Street Sign Printer	\$43,000.00	\$43,000.00				
Utility Vehicle	\$15,000.00	\$15,000.00				
Replace #31 5 yd dump with plows (2004)	\$154,000.00				\$154,000.00	
CIP						
Overhead Door Repairs	\$15,143.00	\$15,143.00				
TOTALS:	\$2,397,459.00	\$335,143.00	\$453,701.00	\$602,590.00	\$559,845.00	\$492,958.00

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Streets, Parks and Forestry	Date: 9/9/2016
General Type:	Contact Person: Dave Barbee
Equipment Description and Location: Truck tire mounting machine	
Equipment Justification and Intent: Currently the City does not have the ability to mount larger truck tires and have to have a vendor perform this work. We anticipate this equipment would pay for itself in 4 to 4.5 years.	
Describe alternatives to purchasing the equipment: Continue to have third party perform this work at approximately \$55 per tire.	
If this replaces existing equipment describe old equipment and disposal intent: N/A	
Annual Impact: Cost for equipment is \$12,000	
Priority:	
250	page

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Streets, Parks and Forestry	Date: 9/9/16
General Type:	Contact Person: Ted Johnson
Equipment Description and Location: Purchase new street sweeper to replace old sweeper that has out lived its useful life	
Equipment Justification and Intent: Current sweeper is 17 years old and is becoming increasingly unreliable, and costly to maintain	
Describe alternatives to purchasing the equipment: Leasing options are available	
If this replaces existing equipment describe old equipment and disposal intent: Old equipment would be sold at municipal auction.	
Annual Impact: \$250,000 for purchase, leasing terms would need to be negotiated.	
Priority:	

Capital Equipment Program

Department: Streets Parks and Forestry	Date: 09/09/16
General Type:	Contact Person: Ted Johnson
Equipment Description and Location: TrafficJet™ Printer Street Sign Printer located in Streets Parks and Forestry Sign Shop	
Equipment Justification and Intent: Would replace a 30 year old vinyl cutting sign maker which has outlived its useful life New system would allow use to print more complex detailed signs with multiple colors.	
Intent: Replace old equipment	
Describe alternatives to purchasing the equipment: Continue to use old system that can not be supported with newer computer software, which make us run outdated versions of Microsoft office that is no longer supported	
If this replaces existing equipment describe old equipment and disposal intent: Trade in or sell at municipal action	
Annual Impact: \$43,000.00	
Priority:	
Page:	

Capital Equipment Program

Department: Streets Parks and Forestry	Date: 9/9/2016
General Type:	Contact Person: Ted Johnson
Equipment Description and Location: Utility vehicle for use on center mediums and DTS maintenance	
Equipment Justification and Intent: We would like to purchase a second utility vehicle for use on mediums, pathways and DTS. Intent: We currently own one and it has been a very useful vehicle for the areas mentioned above. We would like to purchase a second vehicle to use for parkway & medium maintenance, and for spreading salt on sidewalks maintained by the city.	
Describe alternatives to purchasing the equipment: Possible leasing options	
If this replaces existing equipment describe old equipment and disposal intent: N/A	
Annual Impact: \$15,000.00	
Priority:	
Page:	

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department: Streets Parks and Forestry	Date: 9/9/2016	District:
Project Title: Street Tree Replacement	Contact Person: Rebecca Lane	
Project Components and Location: Project would consist of tree replacement in various locations as dead trees are removed.		
Project Justification and Intent: The intent of this project is to beautify and maintain our tree canopy, as we need to remove trees effected by the emerald ash bore.		
Annual Impact on Operating Budget and Funding Sources: \$20,000 would be used out of money allocated for capital projects		
Identify any projects currently underway that relate to or impact this project: None that I am aware of		
Cost Analysis:		
Priority:		
Project Design and Management: Rebecca Lane	Page:	

CIP/CEP - Engineering/Inspection/Storm Water (Fund 38)

Departments: 70-Inspection, 81-Engineering, Fund 38 Project	Description	Other Funding	2017	2018	2019	2020	2021	Five-Year Total
BRIDGES								
Various	Bridge Inspections/Maintenance Fund			20,000	20,000	20,000	20,000	80,000
Marquette Ave. (W. 200 blk)	Bridge Replacement		#13022 50,000					50,000
6th St. (S. 7600 blk)	Bridge Replacement		#13022					0
Nicholson Rd. (S. 9000 blk)	Bridge Replacement		90,000					90,000
Wildwood Ave. (W. 800 blk)	Deck & Railing Repair		70,000					70,000
Forest Hill Ave. (E. 1600 blk)	Deck Repair		30,000					30,000
Puetz Rd. (W. 700 blk)	Wingwall Repair		100,000					100,000
Nicholson Rd. (S. 11000 blk)	W. side Superstructure Repair		35,000					35,000
10th Street (S. 7500 blk - NB lanes)	Deck Repair		35,000					35,000
10th Street (S. 7500 blk - SB lanes)	Deck Repair		35,000					35,000
	Subtotal		\$410,000	\$20,000	\$20,000	\$20,000	\$20,000	\$490,000
STORM DRAINAGE								
Future Projects	Unspecified Storm Water Projects	Fund 38	25,000	125,000	100,000	100,000	225,000	575,000
Forest Hill Storm Sewer	Replace Failing Sewer (E. 300 blk), extend new storm sewer, construct detention pond	Fund 38	50,000					50,000
CEP - Replacement of two (2) Street-sweepers	CEP Request. (Vehicle purchases in 2018 & 2020)	Fund 38	150,000	100,000	125,000	125,000		500,000
	Subtotal		\$225,000	\$225,000	\$225,000	\$225,000	\$225,000	\$1,125,000
CONCRETE								
Replacement	Sidewalk repair, concrete road patching		\$0	#13023 75,000	75,000	75,000	75,000	225,000
	Subtotal		\$0	\$75,000	\$75,000	\$75,000	\$75,000	\$225,000
STREET LIGHTING/TRAFFIC SIGNALS								
Citywide	Maintenance/Replacement of system components	#13023 (?)	95,000	95,000	95,000	95,000	95,000	475,000
	Subtotal		\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$475,000
TRAFFIC & SAFETY								
Safe Routes to School Project(s)			\$0	150,000	150,000	150,000	\$0	450,000
	Subtotal		\$0	\$150,000	\$150,000	\$150,000	\$0	\$450,000
STREET RESURFACING/RECONSTRUCTION								
2013 Road Bond Payment	Weatherly(14)/Bridges/Howell sidewalks(14)/Drexel(14)/8th(15)	WE Energies	346,563	340,562	334,563	?	?	1,021,688
Unspecified - Citywide	PASER-Rated street rehabilitations (2015 selections)	WE Energies	653,437	659,438	665,437	?	?	1,978,312
Pennsylvania Ave. - Drexel to Rawson (1/2 S.M.)	Expansion (begin design 2018)		225,000	225,000	1,500,000	1,500,000		3,225,000
5th Avenue Relocation - Chicago to Ryan	New road extension to lakefront	Lakefront bond	#12026	#12026				0
Drexel - 13th to Howell	Rehabilitation		925,000	925,000				925,000
Puetz Rd. - Liberty to 13th	Reconstruction/Expansion		750,000	750,000	750,000	1,500,000		3,000,000
13th St. - Drexel to Rawson	Lighting to Milwaukee County project		500,000	500,000				500,000
27th St. - Drexel to College	Landscaping		62,500					62,500
STH 100 - 27th to Howell	DOT Project (Non-participating items)		#14025					0
Sidewalks on Howell	DOT Project (20% City cost share)		#14023					0
Traffic signals at Drexel/10th	Design in '16, construction in '17		600,000					600,000
Traffic signals at Puetz/Liberty	Design in '18, construction in 20			40,000	60,000	800,000		860,000
Ryan Interchange - street light upgrades	Construction in 2018		\$1,662,500	\$3,440,000	\$3,310,000	\$3,800,000	\$0	\$12,172,500
	Subtotal		\$1,662,500	\$3,440,000	\$3,310,000	\$3,800,000	\$0	\$12,172,500
PRIVATE PROPERTY INFILTRATION/INFLOW (PPI/I)								
Citywide	Investigation/Design/Construction (City fronts the funding, then 100% reimbursement from MMSD)		#12028	700,000				700,000
	Subtotal		\$0	\$0	\$0	\$0	\$0	\$700,000
TOTALS			\$2,392,500	\$3,930,000	\$3,875,000	\$4,365,000	\$415,000	\$15,637,500

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 7, 2016	District: 2nd, 3rd, 5th, 6th
Project Title: Bridge Maintenance	Contact Person: Mike Simmons	
Project Components and Location: Six bridges need rehabilitation.		
Project Justification and Intent: The six bridge maintenance needs are as follows: Wildwood Ave. (W. 800 blk) - full deck repair and railing at \$130,000; Forest Hill Ave. (E. 1800 blk) - full deck repair at \$105,000; Puetz Rd. (W. 700 blk) - Wingwall repair (tipping) at \$65,000; and Nicholson Rd. (S. 11000 blk) - Repair to underside of the west portion of the superstructure at \$150,000; 10th Street (S. 7500 blk) - full deck repair for both the SB and NB lanes at \$75,000.		
Annual Impact on Operating Budget and Funding Sources: This maintenance would reverse bridge deterioration, thus extending the structures' useful lives.		
Identify any projects currently underway that relate to or impact this project: Bi-annual bridge inspections have identified the proposed bridge maintenance needs.		
Cost Analysis: The project estimates for these six locations total \$525,000. There is currently \$180,000 available under #12016. The design of these bridge rehabilitations will require about \$65,000 of this, leaving a balance of \$115,000. Therefore, the 2017 budget request is for \$410,000 to cover the remainder.		
Priority: Further deferred maintenance will result in more funding necessary in subsequent years to get bridges back up to safe and servicable conditions. There are two more bridges in need of maintenance since last year's request. Long deferred maintenance will eventually result in a need for total bridge replacements.		
Project Design and Management: Design by bridge consultant, construction by public bid/contract process.		
		Page

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 7, 2016	District: 1st & 3rd
Project Title: Forest Hill Avenue Drainage		Contact Person: Mike Simmons
Project Components and Location: Replacement storm sewer near 300 E. Forest Hill Avenue		
Project Justification and Intent: This project started out in 2014 as a replacement of an old failing 24" CMP storm pipe that carried storm flow from south of Forest Hill Avenue to a main drainage way north of Sunset Drive. The project has expanded in scope and now includes a new detention pond (for which land was recently purchased) and sewer extension north of Forest Hill Avenue. This will resolve historic drainage issues in the area of 300 E. Forest Hill and in Oakfield Subdivision to the north. The project has been partially constructed with the City Street Department personnel in 2016. There is some redesign going on now for a new sewer alignment south of Forest Hill to avoid wetlands discovered. There will be a need to obtain easement for the new sewer alignment.		
Annual Impact on Operating Budget and Funding Sources: The project will relieve some repetitive maintenance that has been needed annually in this location, and will address a stormwater management issue with the Oakfield subdivision.		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: The need is \$50,000 to complete the design and construction of the replacement storm sewer downstream of Forest Hill Avenue, including real estate needs. It is anticipated that this cost would be covered by the Storm Water Fund (Fund 38).		
Priority: This should be addressed in the next few years as the existing CMP storm pipe will eventually collapse.		
Project Design and Management: Design by Engineering staff and construction through public bid/contract process.		Page

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 7, 2016	District: Various
Project Title: Unspecified Streets	Contact Person: Mike Simmons	
Project Components and Location: Various street rehabilitations to be recommended by CIP Committee based on the most recent PASER ratings (Ratings will be updated in late 2016).		
Project Justification and Intent: This project is for the rehabilitation of streets that can no longer be adequately maintained through normal maintenance practices such as crack filling and patching. This typically includes subbase rehabilitation and asphalt resurfacing of deteriorated city streets along with related repair to affected utility structures. Funds are to be set aside every year for the two-year design/construction cycle. Funds reserved in the 2016 and 2017 budgets will be combined for a large road improvements construction project in 2017.		
Annual Impact on Operating Budget and Funding Sources: Rehabilitation of failing pavements slows the ever-increasing volume of lower rated city streets and reduces the backlog on patching and crack filling operations.		
Identify any projects currently underway that relate to or impact this project: Water main will be replaced in 300 E. Forest Hill Avenue in 2017 so this road would be repaved upon completion of that project.		
Cost Analysis: As has been the practice for several years, it is again recommended that \$1,000,000 be budgeted in 2017. There is a portion of this that will make the annual payment due on the original (2013) \$3 million construction bond. Combined with that which was reserved in the 2016 budget would provide a total of about \$1,300,000 available for 2017 road improvement construction project.		
Priority: Roads that have a PASER condition rating of 3 or less and that carry significant traffic volumes.		
Project Design and Management: Project would be designed by the Engineering Department, and would be publicly advertised for bid.		

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 7, 2016	District: 1st, 2nd
Project Title: Traffic Signal Installation		Contact Person: Mike Simmons
Project Components and Location: Traffic signal installation and related road work at 10th St./Drexel Ave.		
Project Justification and Intent: The City had a traffic signal warrant analysis completed for this intersection in 2015. Warrants were met and the design has recently been contracted for. This intersection has become very busy over the past few years and its level of service has dropped due to the increased traffic volumes and turning and crossing movements in this rapidly developing Drexel Avenue corridor.		
Annual Impact on Operating Budget and Funding Sources: There will be annual costs, including routine maintenance and ongoing electrical power costs once the signals are operational.		
Identify any projects currently underway that relate to or impact this project: Development of the Drexel Avenue corridor.		
Cost Analysis: The request is for \$600,000 for construction of the traffic signals.		
Priority: The Engineering Department has been receiving an increasing volume of calls requesting traffic signals at this intersection.		
Project Design and Management: Design by a consultant engineering firm (TADI) with Engineering Department coordination, then public advertisement for construction bids.		

City of Oak Creek 2017 Annual Budget

Capital Equipment Program

Department: Fund 38 (Storm Water)	Date: September 8, 2016	District: --
Project Title: Street Sweeper Replacements	Contact Person: Mike Simmons	
Project Components and Location: Establish a replacement fund for the two street sweepers related to the Storm Water permit requirements.		
Project Justification and Intent: The City has two street sweepers, model years 2000 and 2002. These are used extensively in the removal of sediment from the roads in accordance with the requirements of the City's NR 216 storm water permit. The sweepers are nearing the end of their useful lives so it is recommended that they be replaced in the coming years.		
Annual Impact on Operating Budget and Funding Sources: Capitol costs, and ongoing maintenance and fuel costs come from the Storm Water Fund (Fund 38).		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: The estimated cost for the sweepers is \$250,000 per vehicle. The 2017 CEP budget request is for \$150,000; with the remaining \$100,000 projected to be requested in 2018 for purchase of the first sweeper in 2018. The second sweeper would be replaced through subsequent years' budgeting. Fund 38 would be the funding source.		
Priority: Medium. Fund 38 has the capacity to fund the sweeper replacements if funding is spread over the next few years.		
Project Design and Management: Sweepers would be researched by Engineering and Streets, and be advertised for public bid.		

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 8, 2016	District: 4th
Project Title: Private Property Infiltration & Inflow Reduction (PPII)		Contact Person: Mike Simmons
Project Components and Location: PPII reduction project - Oakview Subdivision		
Project Justification and Intent: MMSD has a PPII reduction program where it will fully reimburse member municipalities for approved PPII reduction projects. Under a 2012 agreement between the City and MMSD, whereby MMSD allowed the transfer of \$750,000 of PPII funding to be used by the City for storm water BMPs (porous pavers, bioswales, etc.) in the Drexel Town Square development, the City committed to undertake a future PPII reduction project. Oakview residential subdivision in District 4 has been identified as a leading area for such a project.		
Annual Impact on Operating Budget and Funding Sources: The project would rehabilitate leaking sanitary sewer private laterals, thereby reducing clear water intrusion into the sanitary sewer system as well as the potential for basement sewage backups.		
Identify any projects currently underway that relate to or impact this project: OCW&S Utility plans to rehabilitate the sanitary sewer mains in this subdivision within the next year.		
Cost Analysis: The need is \$700,000 to proceed with a PPII project. The City must front the funding, but is reimbursed by MMSD for 100% of the costs.		
Priority: Medium. MMSD is eager for the City to proceed on a PPII project per the 2012 agreement.		
Project Design and Management: Design by an engineering consultant and construction through public bid/contract process.		

City of Oak Creek 2017 Annual Budget

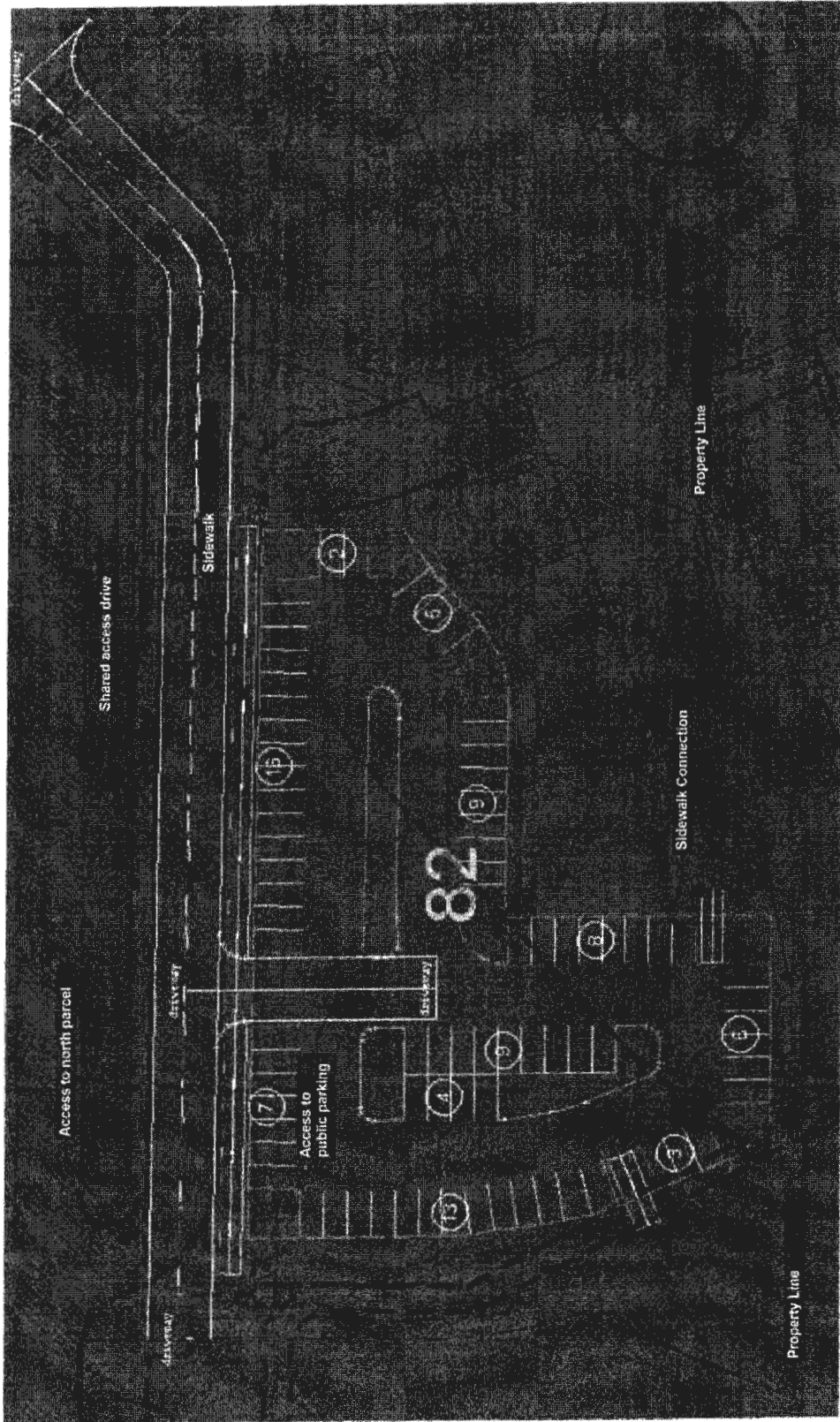
Capital Improvement Program

Department: Inspection	Date: September 8, 2016	District: Citywide
Project Title: Street Lighting & Traffic Signal Maintenance	Contact Person: Mike Simmons	
Project Components and Location: All public street lighting and traffic signals throughout the City.		
Project Justification and Intent: This fund has not received additional funding in the past several years. It had a large balance which has now been depleted to such a level that it will not suffice to cover costs into 2017. The City has added significantly to its lighting infrastructure over the last two years, including Oakview Business Park, Drexel Town Square, 20th Street, new signals at 6th/Drexel and 6th/Delco, and soon to be new signals at Drexel/10th and Drexel/20th.		
Annual Impact on Operating Budget and Funding Sources: The maintenance fund needs to receive yearly replenishment of \$95,000 to cover maintenance costs.		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: Maintenance costs have been on the order of \$80,000 over the past several years. Additional lighting and signal systems will require that this yearly amount be at least maintained at these levels, but preferably increased due to expanding infrastructure. Could #13023 be a source for this funding?		
Priority: High.		
Project Design and Management: Maintenance is performed by City Inspection personnel.		

City of Oak Creek 2017 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 7, 2016	District: 2nd
Project Title: 27th Street Landscaping		Contact Person: Mike Simmons
Project Components and Location: Terrace area and medians along 27th Street		
Project Justification and Intent: The Cities of Oak Creek and Franklin are required to purchase and install the landscaping planting for the DOT's 27th Street reconstruction project (Drexel to College). This is part of the State-Municipal Agreement (SMA).		
Annual Impact on Operating Budget and Funding Sources: The Cities will be required to keep up maintenance of the plantings.		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: Oak Creek must budget \$62,500 to install the plantings.		
Priority: The City is bound to this commitment by the SMA.		
Project Design and Management: Landscape plantings furnished and installed by City Forestry personnel.		



PROJECT TITLE: DTS Public Parking
 SHEET TITLE: Site Plan

PROJECT NUMBER: 2012-1500
 DATE: 06-17-2016



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City of Oak Creek 2017 Annual Budget

Fund Name: Capital Projects — Developer Agreements – Fund 41

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. The Capital Projects Fund for Developer Agreements is used to expend the funds for publicly installed improvements for the benefit of a private developer. For example, the installation of streets, water lines and sewers in a subdivision would be covered by a developer agreement in this fund. The City will incur costs on these projects only if over-sizing of the facilities is required that benefits the entire City. The Developers are also charged for the City's engineering and inspection services in this fund and billed when appropriate.

Fund Objectives:

1. There could be two new subdivision public improvement projects scheduled for coming forward in 2016 or 2017.
2. To bill the developers for all engineering, administration and inspection services at least twice a year.

Future Issues

The city needs to reevaluate the hourly rates charged to developers for engineering services.

BUDGET REPORT FOR OAK CREEK
Fund: 41 DEVELOPER CAPITAL IMP FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

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GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00-2000 DEVELOPER PROJECTS							
TOTAL REVENUE							
41-00-30-05020	DEVELOPER CONTRIBUTION	0.00	0.00	0.00	30,000.00	22,000.00	20,000.00
TOTAL REVENUE		0.00	0.00	0.00	30,000.00	22,000.00	20,000.00
Totals for dept 00-2000 DEVELOPER PROJECTS							
		0.00	0.00	0.00	30,000.00	22,000.00	20,000.00
Dept 05-2005 DEVELOPER PROJECTS							
TOTAL REVENUE							
41-05-30-05120	DEV CONTR- DREXEL RIDGE - HSI	30.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE		30.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 05-2005 DEVELOPER PROJECTS							
		30.00	0.00	0.00	0.00	0.00	0.00
Dept 06-2006 DEVELOPER PROJECTS							
TOTAL REVENUE							
41-06-30-05520	DEV CONTRIBUTION-THE BLUFFS	30.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE		30.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 06-2006 DEVELOPER PROJECTS							
		30.00	0.00	0.00	0.00	0.00	0.00
Dept 13							
TOTAL REVENUE							
41-13-30-05720	Dev Contrib-Nucor Cold Finish	2,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE		2,000.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 13-							
		2,000.00	0.00	0.00	0.00	0.00	0.00
Dept 15							
TOTAL REVENUE							
41-15-30-05020	DEV CONTRIB-OAKFIELD VILLAGE#2	0.00	0.00	5,000.00	0.00	23,150.50	0.00
TOTAL REVENUE		0.00	0.00	5,000.00	0.00	23,150.50	0.00
UNCLASSIFIED							
41-15-40-05456	SOUTHFIELD II WATER & SEWER	0.00	0.00	(2,110.50)	0.00	(19,389.75)	0.00
UNCLASSIFIED		0.00	0.00	(2,110.50)	0.00	(19,389.75)	0.00
Totals for dept 15-							
		0.00	0.00	2,889.50	0.00	3,760.75	0.00
TOTAL ESTIMATED REVENUES		2,060.00	0.00	2,889.50	30,000.00	25,760.75	20,000.00
APPROPRIATIONS							
Dept 04-2004 DEVELOPER PROJECTS							
UNCLASSIFIED							
41-04-40-05170	VIRGINIA PL CONDOS-GRADING&PAV	30.00	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED		30.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 04-2004 DEVELOPER PROJECTS							
		30.00	0.00	0.00	0.00	0.00	0.00
Dept 05-2005 DEVELOPER PROJECTS							
UNCLASSIFIED							
41-05-40-05170	OTHER-MALLARD CREEK	30.00	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED		30.00	0.00	0.00	0.00	0.00	0.00

BUDGET REPORT FOR OAK CREEK
Fund: 41 DEVELOPER CAPITAL IMP FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
APPROPRIATIONS							
Dept 05-2005 DEVELOPER PROJECTS							
Totals for dept 05-2005 DEVELOPER PROJECTS							
		30.00	0.00	0.00	0.00	0.00	0.00
Dept 06-2006 DEVELOPER PROJECTS							
TOTAL EXPENSES							
41-06-40-05455	ENGINEERING & ADMINISTRATION	0.00	0.00	0.00	0.00	273.50	0.00
41-06-40-05570	OTHER-THE BLUFFS OF OC	30.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES		30.00	0.00	0.00	0.00	273.50	0.00
Totals for dept 06-2006 DEVELOPER PROJECTS							
		30.00	0.00	0.00	0.00	273.50	0.00
Dept 09							
TOTAL EXPENSES							
41-09-40-05455	CENTENNIAL APT ENG/DESIGN	0.00	60.00	1,172.50	0.00	0.00	0.00
41-09-40-05470	CENTENNIAL PK-WATER&SEWER	536.00	18,476.91	7,498.00	0.00	167.50	0.00
TOTAL EXPENSES		536.00	18,536.91	8,670.50	0.00	167.50	0.00
Totals for dept 09-							
		536.00	18,536.91	8,670.50	0.00	167.50	0.00
Dept 12							
TOTAL EXPENSES							
41-12-40-05455	AUTOZONE	134.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES		134.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 12-							
		134.00	0.00	0.00	0.00	0.00	0.00
Dept 15							
UNCLASSIFIED							
41-15-40-05055	ENGINEERING & ADMINISTRATION	0.00	0.00	134.00	0.00	0.00	0.00
41-15-40-05070	OAKFIELD VILL#2 SANITARY&WATER	0.00	0.00	12,026.50	10,000.00	0.00	0.00
41-15-40-05120	OAKFIELDVIL#2 GRADE, PAVE, STORM	0.00	0.00	10,875.25	10,000.00	248.76	0.00
41-15-40-05250	AZURA	0.00	0.00	2,355.00	10,000.00	0.00	0.00
UNCLASSIFIED		0.00	0.00	25,390.75	30,000.00	248.76	0.00
TOTAL EXPENSES							
41-15-40-05355	20TH ST. ELEM SCHOOL SEWER/WATER	0.00	0.00	0.00	0.00	1,351.50	0.00
41-15-40-05370	20TH ST ELEM. SCHOOL SANITARY/ WA	0.00	0.00	0.00	0.00	8,868.75	0.00
TOTAL EXPENSES		0.00	0.00	0.00	0.00	10,220.25	0.00
Totals for dept 15-							
		0.00	0.00	25,390.75	30,000.00	10,469.01	0.00
TOTAL APPROPRIATIONS							
		760.00	18,536.91	34,061.25	30,000.00	10,910.01	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 41							
		1,300.00	(18,536.91)	(31,171.75)	0.00	14,850.74	20,000.00
BEGINNING FUND BALANCE		17,020.45	18,320.45	(216.46)	(31,388.21)	(31,388.21)	(16,537.47)
ENDING FUND BALANCE		18,320.45	(216.46)	(31,388.21)	(31,388.21)	(16,537.47)	3,462.53

City of Oak Creek 2017 Annual Budget

Fund Name: TIF #7 Capital Project Fund – Fund 43

Fund Description:

Tax Increment Financing (TIF) District No. 7 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 7 is being formed as a mixed used tax increment district. It is comprised of approximately 938 acres that will be developed with offices, commercial/retail buildings, industrial, and residential facilities. The District is bounded roughly by Drexel Ave to the north, Interstate 94 to the east, 27th Street to the west and the City limits to the south.

In 2012, TIF #7 issued \$4,600,000 in debt and began making developer contributions to two new developers: Liberty Trust and Campione.

Fund Objectives:

To properly account for all transactions related to the installation of public improvements within the District.

Future Issues

- 1.) Monitoring increment and balancing increments with costs associated with the District.
- 2.) The TID's assessed value dropped dramatically in 2011 due to the large amount of residential housing within the District. Staff is currently evaluating the TID to insure that it can make debt payments and developer payments back to Liberty Trust and Campione.

BUDGET REPORT FOR OAK CREEK
Fund: 43 TIF#7-CAPITAL IMP FUND
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
TAXES							
43-00-31-30000	GENERAL PROPERTY TAX	363,870.48	69,260.92	65,148.26	152,000.00	170,058.27	203,935.00
	TAXES	363,870.48	69,260.92	65,148.26	152,000.00	170,058.27	203,935.00
STATE SHARED REVENUE							
43-00-32-31550	COMPUTER AIDS	26,654.00	25,982.00	23,731.00	25,982.00	20,662.00	20,662.00
	STATE SHARED REVENUE	26,654.00	25,982.00	23,731.00	25,982.00	20,662.00	20,662.00
COMMERCIAL REVENUE							
43-00-37-36000	Interest	3,464.69	3,264.96	75.45	3,000.00	250.00	250.00
43-00-37-36800	MISC INCOME	0.00	4,253.18	0.00	0.00	0.00	0.00
	COMMERCIAL REVENUE	3,464.69	7,518.14	75.45	3,000.00	250.00	250.00
Totals for dept 00-							
	TOTAL ESTIMATED REVENUES	393,989.17	102,761.06	88,954.71	180,982.00	190,970.27	224,847.00
	TOTAL ESTIMATED REVENUES	393,989.17	102,761.06	88,954.71	180,982.00	190,970.27	224,847.00
APPROPRIATIONS							
Dept 06-TIF #7 2006 CITY DEVELOPMENT							
TOTAL EXPENSES							
43-06-40-02855	ENGINEERING & ADMINISTRATION	5,000.00	14,992.00	13,258.00	15,000.00	15,000.00	0.00
43-06-40-02870	OTHER-TIF #7 DEVELOPMENT	1,533.12	33,545.00	225.62	0.00	0.00	0.00
	TOTAL EXPENSES	6,533.12	48,537.00	13,483.62	15,000.00	15,000.00	0.00
Totals for dept 06-TIF #7 2006 CITY DEVELOPMENT							
	TOTAL EXPENSES	6,533.12	48,537.00	13,483.62	15,000.00	15,000.00	0.00
Dept 07-TIF #7 2007 DEVELOPERS							
TOTAL EXPENSES							
43-07-40-08170	OTHER-TIF #7 LIBERTY TRUST	164,457.85	139,409.54	135,661.34	136,000.00	253,894.63	253,894.63
43-07-40-08570	OTHER-CAMPIONE-SOUTHBRANCH	122,144.29	110,903.40	105,620.06	106,000.00	108,576.63	108,576.63
	TOTAL EXPENSES	286,602.14	250,312.94	241,281.40	242,000.00	362,471.26	362,471.26
Totals for dept 07-TIF #7 2007 DEVELOPERS							
	TOTAL EXPENSES	286,602.14	250,312.94	241,281.40	242,000.00	362,471.26	362,471.26
Dept 08-DREXEL AVE INTERCHANGE COSTS							
TOTAL EXPENSES							
43-08-40-08050	CONSTRUCTION-DREXEL INTRCHG	130,196.57	0.00	0.00	0.00	0.00	0.00
43-08-40-08070	DREXEL INTR - REAL ESTATE	1,549.41	523.91	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	131,745.98	523.91	0.00	0.00	0.00	0.00
Totals for dept 08-DREXEL AVE INTERCHANGE COSTS							
	TOTAL EXPENSES	131,745.98	523.91	0.00	0.00	0.00	0.00
Dept 96							
DEBT SERVICE							
43-96-48-80500	INTEREST PAYMENTS	138,000.00	92,000.00	0.00	0.00	0.00	0.00
43-96-48-81500	FISCAL BANK CHARGES	150.00	150.00	4,218.04	150.00	150.00	150.00
	DEBT SERVICE	138,150.00	92,150.00	4,218.04	150.00	150.00	150.00
Totals for dept 96-							
	TOTAL APPROPRIATIONS	563,031.24	391,523.85	258,983.06	257,150.00	377,621.26	362,621.26

BUDGET REPORT FOR OAK CREEK
Fund: 43 TIF#7-CAPITAL IMP FUND

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
270	NET OF REVENUES/APPROPRIATIONS - FUND 43	(169,042.07)	(288,762.79)	(170,028.35)	(76,168.00)	(186,650.99)	(137,774.26)
	BEGINNING FUND BALANCE	2,104,180.70	1,935,138.63	1,646,375.84	1,476,347.49	1,476,347.49	1,289,696.50
	ENDING FUND BALANCE	1,935,138.63	1,646,375.84	1,476,347.49	1,400,179.49	1,289,696.50	1,151,922.24

City of Oak Creek 2017 Annual Budget

Fund Name: TIF #8 Capital Project Fund – Fund 45

Fund Description:

Tax Increment Financing (TIF) District No. 8 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 8 is being formed as a mixed used tax increment district. It is comprised of approximately 401 acres of which 170 acres are suitable for development. It is anticipated that much of the development in the District will be commercial, light industrial, and office buildings.

In general, the District is in the vicinity of South Howell Avenue and West Oakwood Road. In May of 2009, through an agreement with the Oak Creek-Franklin School District and WisPark, the City purchased approximately 255 acres of land at the southwest corner of Howell Avenue and Oakwood Road from the Milwaukee Metropolitan Sewerage District. Fifty acres was sold to the School District for a possible future school site, 169 acres was sold to WisPark, and approximately 36 acres was retained by the City as a conservation easement. The base value of the District is estimated to be approximately \$22 million.

In 2013, the District issued \$10,525,000 in debt for the infrastructure at Oak View Business Park.

Fund Objectives:

To properly account for all transactions related to the installation of public improvements within the District.

Future Issues

Staff expects the work that began at the Oak View Business Park in 2013 to have completed infrastructure in 2016. Once the infrastructure is complete, Staff will move the short term debt into long term.

BUDGET REPORT FOR OAK CREEK

Fund: 45 TID #8

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
TAXES							
45-00-31-30000	TAX INCREMENT REVENUE	88,916.50	68,461.87	164,288.79	293,000.00	293,000.00	561,462.00
	TAXES	88,916.50	68,461.87	164,288.79	293,000.00	293,000.00	561,462.00
STATE SHARED REVENUE							
45-00-32-31550	EXEMPT COMPUTER AID	7,251.00	6,839.00	4,814.00	6,839.00	3,525.00	3,525.00
	STATE SHARED REVENUE	7,251.00	6,839.00	4,814.00	6,839.00	3,525.00	3,525.00
COMMERCIAL REVENUE							
45-00-37-36000	INTEREST	1,945.68	5,551.01	1,761.66	2,000.00	1,500.00	1,500.00
45-00-37-36015	GRANT REVENUE	0.00	0.00	800,000.00	0.00	0.00	0.00
45-00-37-36800	MISC INCOME	0.00	150,839.55	0.00	1,000.00	0.00	0.00
	COMMERCIAL REVENUE	1,945.68	156,390.56	801,761.66	3,000.00	1,500.00	1,500.00
DEBT PROCEEDS							
45-00-38-37000	DEBT PROCEEDS	10,525,000.00	0.00	10,500,000.00	0.00	0.00	0.00
45-00-38-37300	PREMIUM ON DEBT ISSUED	0.00	0.00	25,000.00	0.00	0.00	0.00
	DEBT PROCEEDS	10,525,000.00	0.00	10,525,000.00	0.00	0.00	0.00
	Totals for dept 00-REVENUES	10,623,113.18	231,691.43	11,495,864.45	302,839.00	298,025.00	566,487.00
	TOTAL ESTIMATED REVENUES	10,623,113.18	231,691.43	11,495,864.45	302,839.00	298,025.00	566,487.00
APPROPRIATIONS							
Dept 07-CIP							
TID #8							
45-07-40-03570	TID #8-OTHER COSTS	1,778,977.33	7,531,402.64	2,071,847.24	0.00	0.00	0.00
45-07-40-95500 *	ADMINISTRATIVE COSTS	30,000.00	37,134.25	55,042.00	50,000.00	7,616.00	0.00
	TID #8	1,808,977.33	7,568,536.89	2,126,889.24	50,000.00	7,616.00	0.00
	Totals for dept 07-CIP	1,808,977.33	7,568,536.89	2,126,889.24	50,000.00	7,616.00	0.00
Dept 13-WATER AND SEWER UTILITY							
UNCLASSIFIED							
45-13-40-05172	NON-REIMBURSABLE ITEMS	0.00	0.00	46,208.57	0.00	0.00	0.00
45-13-40-94000	STELLA & CHEWY'S DEV PYMT	0.00	0.00	0.00	0.00	114,337.95	242,000.00
	UNCLASSIFIED	0.00	0.00	46,208.57	0.00	114,337.95	242,000.00
TOTAL EXPENSES							
45-13-40-05355	Oak View Bus Park Sewer/Water	0.00	0.00	14,822.38	0.00	0.00	0.00
45-13-40-05370	SANITARY/ WATER	9,190.35	81,581.50	1,087.50	0.00	0.00	0.00
45-13-40-05455	OAK VIEW BUS PARK ROADS/STORM ADM	0.00	0.00	64,183.93	0.00	0.00	0.00
45-13-40-05470	Oakview Grade/Pave/Storm	2,640.00	93,069.90	8,421.96	0.00	0.00	0.00
45-13-40-95530	DEVELOPER INCENTIVE	0.00	0.00	650,000.00	0.00	0.00	100,000.00
	TOTAL EXPENSES	11,830.35	174,651.40	738,515.77	0.00	0.00	100,000.00
	Totals for dept 13-	11,830.35	174,651.40	784,724.34	0.00	114,337.95	342,000.00
Dept 96-DEBT SERVICE							
DEBT SERVICE							
45-96-48-80000	PRINCIPAL PAMENTS	0.00	0.00	10,525,000.00	0.00	0.00	0.00
45-96-48-80500	INTEREST PAYMENTS	0.00	164,380.03	171,031.26	205,771.00	205,771.00	223,125.00

BUDGET REPORT FOR OAK CREEK

Fund: 45 TID #8

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
APPROPRIATIONS							
Dept 96							
DEBT SERVICE							
45-96-48-81500	FISCAL BANK CHARGES	150.00	150.00	3,630.00	150.00	2,000.00	150.00
		150.00	164,530.03	10,699,661.26	205,921.00	207,771.00	223,275.00
	DEBT SERVICE	150.00	164,530.03	10,699,661.26	205,921.00	207,771.00	223,275.00
	Totals for dept 96--	1,820,957.68	7,907,718.32	13,611,274.84	255,921.00	329,724.95	565,275.00
TOTAL APPROPRIATIONS							
	NET OF REVENUES/APPROPRIATIONS - FUND 45	8,802,155.50	(7,676,026.89)	(2,115,410.39)	46,918.00	(31,699.95)	1,212.00
	BEGINNING FUND BALANCE	(57,711.84)	8,744,443.66	1,068,416.77	(1,046,993.62)	(1,046,993.62)	(1,078,693.57)
	ENDING FUND BALANCE	8,744,443.66	1,068,416.77	(1,046,993.62)	(1,000,075.62)	(1,078,693.57)	(1,077,481.57)
	DEPARTMENT 07 CIP						

40-95500 ADMINISTRATIVE COSTS

NO MORE ADMINISTRATIVE COSTS ALLOWED PER AGREEMENT

City of Oak Creek 2017 Annual Budget

Fund Name: Capital Projects — TIF #10 Bucyrus – Fund 52

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. The Capital Projects Fund for TIF #10 will be used to aid in the conversion of the former Midwest Express Corporate Center into the home office for Bucyrus International's mining operations.

Fund Objectives

To properly account for all capital improvements and debit within the district.

BUDGET REPORT FOR OAK CREEK
Fund: 52 TID #10 BUCYRUS/MASTERLOCK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
TAXES							
52-00-31-30000	TAX INCREMENT REVENUE	647,702.62	427,226.77	425,780.98	345,000.00	384,859.91	328,118.00
	TAXES	647,702.62	427,226.77	425,780.98	345,000.00	384,859.91	328,118.00
STATE SHARED REVENUE							
52-00-32-31550	COMPUTER AIDS	11,466.00	12,393.00	17,895.00	12,393.00	10,659.00	10,659.00
	STATE SHARED REVENUE	11,466.00	12,393.00	17,895.00	12,393.00	10,659.00	10,659.00
COMMERCIAL REVENUE							
52-00-37-36000	INTEREST ON INVESTMENTS	0.00	680.59	927.24	1,000.00	1,000.00	1,000.00
	COMMERCIAL REVENUE	0.00	680.59	927.24	1,000.00	1,000.00	1,000.00
	Totals for dept 00-	659,168.62	440,300.36	444,603.22	358,393.00	396,518.91	339,777.00
	TOTAL ESTIMATED REVENUES	659,168.62	440,300.36	444,603.22	358,393.00	396,518.91	339,777.00
APPROPRIATIONS							
Dept 10-CIP							
TOTAL EXPENSES							
52-10-40-04970	BUCYRUS-OTHER COSTS	253,901.90	243,653.10	234,918.35	235,000.00	238,545.95	0.00
	TOTAL EXPENSES	253,901.90	243,653.10	234,918.35	235,000.00	238,545.95	0.00
UNCLASSIFIED							
52-10-40-04971 *	MASTERLOCK-OTHER COSTS	0.00	0.00	0.00	0.00	0.00	240,000.00
52-10-40-05070	SYNER-G OTHER COSTS	12,471.00	0.00	0.00	0.00	0.00	0.00
	UNCLASSIFIED	12,471.00	0.00	0.00	0.00	0.00	240,000.00
TID #8							
52-10-40-95500	ADMINISTRATIVE COSTS	59,195.00	59,195.00	17,364.00	15,000.00	15,503.00	50,000.00
	TID #8	59,195.00	59,195.00	17,364.00	15,000.00	15,503.00	50,000.00
	Totals for dept 10-CIP	325,567.90	302,848.10	252,282.35	250,000.00	254,048.95	290,000.00
Dept 14							
TOTAL EXPENSES							
52-14-40-06050	Sidewalks on Howell	10,040.00	0.00	0.00	0.00	0.00	50,000.00
	TOTAL EXPENSES	10,040.00	0.00	0.00	0.00	0.00	50,000.00
	Totals for dept 14-	10,040.00	0.00	0.00	0.00	0.00	50,000.00
Dept 15							
TOTAL EXPENSES							
52-15-40-06051 *	MEDIANS ON HOWELL	0.00	0.00	0.00	50,000.00	15,000.00	100,000.00
	TOTAL EXPENSES	0.00	0.00	0.00	50,000.00	15,000.00	100,000.00
	Totals for dept 15-	0.00	0.00	0.00	50,000.00	15,000.00	100,000.00
Dept 96							
DEBT SERVICE							
52-96-48-81500	FISCAL BANK CHARGES	150.00	150.00	150.00	150.00	150.00	150.00
	DEBT SERVICE	150.00	150.00	150.00	150.00	150.00	150.00

BUDGET REPORT FOR OAK CREEK
Fund: 52 TID #10 BUCYRUS/MASTERLOCK

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
26	APPROPRIATIONS						
Dept 96	Totals for dept 96--	150.00	150.00	150.00	150.00	150.00	150.00
	TOTAL APPROPRIATIONS	335,757.90	302,998.10	252,432.35	300,150.00	269,198.95	440,150.00
	NET OF REVENUES/APPROPRIATIONS - FUND 52	323,410.72	137,302.26	192,170.87	58,243.00	127,319.96	(100,373.00)
	BEGINNING FUND BALANCE	(151,161.63)	172,249.09	309,551.35	501,722.22	501,722.22	629,042.18
	ENDING FUND BALANCE	172,249.09	309,551.35	501,722.22	559,965.22	629,042.18	528,669.18
	DEPARTMENT 10 DEVELOPER CONTROL ACCOUNT						

40-04971 MASTERLOCK-OTHER COSTS

IN 2017 THE BUCYRUS AGREEMENT ENDS AND MASTERLOCK BEGINS DEV PYMTS

DEPARTMENT 15

40-06051

MEDIANS ON HOWELL

DESIGN IN 2016 AND CONSTRUCTION COSTS IN 2017

City of Oak Creek 2017 Annual Budget

Fund Name: Capital Projects — TIF #11 Drexel Town Center – Fund 53

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. The Capital Projects Fund for TIF #11 will be used to aid in the conversion of the former Delphi auto electronics plant into the new Drexel Town Center. At the heart of the Town Center will be a new City Hall and Library. West of this civic complex will be multifamily residential units. To the east of the civic complex will be a large retail development.

This TID is anticipated to add between \$200 and \$300 million of new value to the City of Oak Creek.

In 2013, the District issued \$23,550,000 in debt for the infrastructure at Drexel Town Square. It is anticipated that the infrastructure will be complete in 2016 and that the short term debt will be finalized into long term. In 2015, the District issued \$8,900,000 in debt for developer contributions, with an estimated \$5,100,000 more in 2016.

Fund Objectives

To properly account for all capital improvements and debit within the district.

BUDGET REPORT FOR OAK CREEK
Fund: 53 TID #11 Drexel
CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 00							
TAXES							
53-00-31-30000	GENERAL PROP TAX	0.00	25,537.42	21,075.98	330,000.00	564,852.11	646,871.00
	TAXES	0.00	25,537.42	21,075.98	330,000.00	564,852.11	646,871.00
STATE SHARED REVENUE							
53-00-32-31550	STATE AID-COMPUTER AIDS	0.00	0.00	2.00	0.00	2.00	2.00
	STATE SHARED REVENUE	0.00	0.00	2.00	0.00	2.00	2.00
UNCLASSIFIED							
53-00-33-31800	TIF 11 Intergovernmental Rev	0.00	0.00	497,181.00	0.00	0.00	0.00
	UNCLASSIFIED	0.00	0.00	497,181.00	0.00	0.00	0.00
COMMERCIAL REVENUE							
53-00-37-36000	Interest	2,432.53	21,802.54	20,402.94	6,000.00	8,000.00	8,000.00
53-00-37-36015 *	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	1,000,000.00
	COMMERCIAL REVENUE	2,432.53	21,802.54	20,402.94	6,000.00	8,000.00	1,008,000.00
DEBT PROCEEDS							
53-00-38-37000 *	Debt Proceeds Develop Agreemen	23,550,000.00	0.00	8,900,000.00	0.00	29,300,000.00	8,000,000.00
53-00-38-37100	MISC REVENUE	0.00	578,430.33	0.00	0.00	0.00	0.00
53-00-38-37300	PREMIUM ON DEBT ISSUED	336,284.75	0.00	13,000.00	0.00	0.00	0.00
	DEBT PROCEEDS	23,886,284.75	578,430.33	8,913,000.00	0.00	29,300,000.00	8,000,000.00
	Totals for dept 00-	23,888,717.28	625,770.29	9,451,661.92	336,000.00	29,872,854.11	9,654,873.00
	TOTAL ESTIMATED REVENUES	23,888,717.28	625,770.29	9,451,661.92	336,000.00	29,872,854.11	9,654,873.00
APPROPRIATIONS							
Dept 11							
TID #8							
53-11-40-95500	TIF 11 Capital Outlay Admin	1,598,570.34	10,574,691.42	9,809,945.41	100,000.00	1,500,000.00	100,000.00
	TID #8	1,598,570.34	10,574,691.42	9,809,945.41	100,000.00	1,500,000.00	100,000.00
TOTAL EXPENSES							
53-11-40-95510 *	CAPITAL OUTLAY CAPITAL	0.00	0.00	503.00	5,000,000.00	0.00	150,000.00
53-11-40-95520	CAPITAL OUTLAY OTHER	116,069.33	144,344.01	86,979.84	100,000.00	55,000.00	0.00
53-11-40-95530 *	DEVELOPER INCENTIVES	0.00	0.00	5,300,000.00	9,000,000.00	4,500,000.00	8,000,000.00
	TOTAL EXPENSES	116,069.33	144,344.01	5,387,482.84	14,100,000.00	4,555,000.00	8,150,000.00
	Totals for dept 11-	1,714,639.67	10,719,035.43	15,197,428.25	14,200,000.00	6,055,000.00	8,250,000.00
Dept 13-WATER AND SEWER UTILITY							
UNCLASSIFIED							
53-13-40-05055	ENGINEERING & ADMINISTRATION	0.00	0.00	1,027.50	0.00	0.00	0.00
53-13-40-05070	DREXEL-WATER/SWR	5,561.00	71,771.00	9,757.75	0.00	200.00	0.00
53-13-40-05150	CONTRACTS	0.00	0.00	38,970.46	0.00	0.00	0.00
53-13-40-05155	ENGR & ADMIN	0.00	0.00	118.00	0.00	0.00	0.00
53-13-40-05170	DREXEL-GRADE/PAVE/STORM	25,101.50	963,372.41	47,562.09	0.00	100.00	0.00
53-13-40-05171	REIMBURSABLE COSTS	0.00	178,004.25	167,014.75	0.00	40,000.00	0.00
53-13-40-05172	NON-REIMBURSABLE ITEMS	0.00	0.00	12,882.61	0.00	0.00	0.00
53-13-40-05270	DTG OPERATIONS-SIDEWALK	30.00	5,577.76	0.00	0.00	0.00	0.00
	UNCLASSIFIED	30,692.50	1,218,725.42	277,333.16	0.00	40,300.00	0.00

BUDGET REPORT FOR OAK CREEK

Fund: 53 TID #11 Drexel

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
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APPROPRIATIONS

Dept 13

Totals for dept 13-		30,692.50	1,218,725.42	277,333.16	0.00	40,300.00	0.00
Dept 96-DEBT SERVICE							
DEBT SERVICE							
53-96-48-80000 *	PRINCIPAL PAMENTS	0.00	0.00	0.00	0.00	23,550,000.00	200,000.00
53-96-48-80500	INTEREST PAYMENTS	0.00	447,450.00	561,112.50	671,250.00	720,464.00	961,025.40
53-96-48-81500	FISCAL BANK CHARGES	150.00	150.00	3,780.00	150.00	750.00	150.00
DEBT SERVICE		150.00	447,600.00	564,892.50	671,400.00	24,271,214.00	1,161,175.40
Totals for dept 96-		150.00	447,600.00	564,892.50	671,400.00	24,271,214.00	1,161,175.40
TOTAL APPROPRIATIONS		1,745,482.17	12,385,360.85	16,039,653.91	14,871,400.00	30,366,514.00	9,411,175.40
NET OF REVENUES/APPROPRIATIONS - FUND 53		22,143,235.11	(11,759,590.56)	(6,587,991.99)	(14,535,400.00)	(493,659.89)	243,697.60
BEGINNING FUND BALANCE		(3,185.00)	22,140,050.11	10,380,459.55	3,792,467.56	3,792,467.56	3,298,807.67
ENDING FUND BALANCE		22,140,050.11	10,380,459.55	3,792,467.56	(10,742,932.44)	3,298,807.67	3,542,505.27
DEPARTMENT 00 REVENUES							

37-36015 GRANT REVENUE

\$1M IDLE SITES GRANT; HSA

38-37000 Debt Proceeds Develop Agreemen

2017: POTENTIAL PROCEEDS FOR EMERALD ROW PHASE 2 & 3

2016: REFUNDING BONDS FOR INFRASTRUCTURE & HOTEL & HSA DEV INCENTIVE

DEPARTMENT 11

40-95510 CAPITAL OUTLAY CAPITAL

EXTRAORDINARY SITE DEVELOPMENT COSTS

40-95530 DEVELOPER INCENTIVES

POTENTIAL INCENTIVE FOR EMERALD ROW PHASE 2 & 3

DEPARTMENT 96 DEBT SERVICE

48-80000 PRINCIPAL PAMENTS

2016: REFUNDING BONDS FOR INFRASTRUCTURE

City of Oak Creek 2017 Annual Budget

Fund Name: Capital Projects — TIF #12 Ikea – Fund 54

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. The Capital Projects Fund for TIF #12 will be used to build public infrastructure leading up to the State of Wisconsin's one and only Ikea location.

This TID is anticipated to add between \$200 and \$300 million of new value to the City of Oak Creek.

In 2013, the District issued \$23,550,000 in debt for the infrastructure at Drexel Town Square. It is anticipated that the infrastructure will be complete in 2016 and that the short term debt will be finalized into long term. In 2015, the District issued \$8,900,000 in debt for developer contributions, with an estimated \$5,100,000 more in 2016.

Fund Objectives

To properly account for all capital improvements and debit within the district.

BUDGET REPORT FOR OAK CREEK

Fund: 54 TID #12

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 ACTIVITY	2016 AMENDED BUDGET	2016 PROJECTED ACTIVITY	2017 APPROVED BUDGET
281	ESTIMATED REVENUES						
Dept 00							
COMMERCIAL REVENUE							
54-00-37-36000	INTEREST	47.86	0.00	0.00	0.00	500.00	1,000.00
	COMMERCIAL REVENUE	47.86	0.00	0.00	0.00	500.00	1,000.00
DEBT PROCEEDS							
54-00-38-37000 *	DEBT PROCEEDS	10,075,000.00	0.00	0.00	0.00	5,100,000.00	0.00
	DEBT PROCEEDS	10,075,000.00	0.00	0.00	0.00	5,100,000.00	0.00
Totals for dept 00-		10,075,047.86	0.00	0.00	0.00	5,100,500.00	1,000.00
TOTAL ESTIMATED REVENUES		10,075,047.86	0.00	0.00	0.00	5,100,500.00	1,000.00
APPROPRIATIONS							
Dept 12							
TID #8							
54-12-40-95500	TIF 12 CAPITAL OUTLAY ADMIN	0.00	0.00	0.00	0.00	0.00	50,000.00
	TID #8	0.00	0.00	0.00	0.00	0.00	50,000.00
TOTAL EXPENSES		0.00	0.00	0.00	0.00	3,100,000.00	2,000,000.00
54-12-40-95510 *	CAPITAL OUTLAY CAPITAL	0.00	0.00	0.00	0.00	3,100,000.00	2,000,000.00
TOTAL EXPENSES		0.00	0.00	0.00	0.00	3,100,000.00	2,000,000.00
Totals for dept 12-		0.00	0.00	0.00	0.00	3,100,000.00	2,050,000.00
Dept 96-DEBT SERVICE							
DEBT SERVICE							
54-96-48-80500	INTEREST PAYMENTS	0.00	0.00	0.00	0.00	0.00	110,783.00
54-96-48-81500	FISCAL BANK CHARGES	0.00	0.00	0.00	0.00	0.00	150.00
	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	110,933.00
Totals for dept 96-DEBT SERVICE		0.00	0.00	0.00	0.00	0.00	110,933.00
Dept 99							
TRANSFER							
54-99-49-99999	INTERFUND TRANSFER OUT	0.00	10,075,047.86	0.00	0.00	0.00	0.00
	TRANSFER	0.00	10,075,047.86	0.00	0.00	0.00	0.00
Totals for dept 99-		0.00	10,075,047.86	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		0.00	10,075,047.86	0.00	0.00	3,100,000.00	2,160,933.00
NET OF REVENUES/APPROPRIATIONS - FUND 54		10,075,047.86	(10,075,047.86)	0.00	0.00	2,000,500.00	(2,159,933.00)
BEGINNING FUND BALANCE		0.00	10,075,047.86	0.00	0.00	0.00	2,000,500.00
ENDING FUND BALANCE		10,075,047.86	0.00	0.00	0.00	2,000,500.00	(159,433.00)
DEPARTMENT 00							
38-37000	DEBT PROCEEDS						

BONDS TO COVER PHASE 1A & PHASE 2 TO SERVE IKEA

DEPARTMENT 12

BUDGET REPORT FOR OAK CREEK

Fund: 54 TID #12

CITY OF OAK CREEK
ADOPTED 2017 BUDGET

2013	2014	2015	2016	2016	2017
ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	PROJECTED	APPROVED
			BUDGET	ACTIVITY	BUDGET

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GL NUMBER

DESCRIPTION

40-95510

CAPITAL OUTLAY CAPITAL

PHASE 1A & PHASE 2 TO SERVE IKEA