



OAKCREEK
— WISCONSIN —

Annual Budget & Capital Improvement Program

2019



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Mayor and Common Council



Ald. Steven Kurkowski, Ald. Gregory Loreck, Ald. Richard Duchniak, Mayor Daniel Bukiewicz, Ald. Michael Toman, Ald. Kenneth Gehl, and Ald. Christopher Guzikowski

| | Term Expires |
|---|---------------------|
| Mayor | |
| Daniel Bukiewicz | April 2021 |
| Common Council | |
| Steven Kurkowski District 1 | April 2019 |
| Gregory Loreck District 2 | April 2020 |
| Richard Duchniak District 3 | April 2019 |
| Michael Toman District 4 | April 2020 |
| Kenneth Gehl District 5 | April 2019 |
| Christopher Guzikowski District 6 | April 2020 |



City of Oak Creek 2019 Annual Budget

PRINCIPAL OFFICIALS

MAYOR

Dan Bukiewicz

COMMON COUNCIL

Steven Kurkowski
First District

Greg Loreck
Second District

Rich Duchniak
Third District

Michael E. Toman
Fourth District

Kenneth Gehl
Fifth District & Council President

Christopher Guzikowski
Sixth District

CITY LEADERSHIP TEAM

Andrew J. Vickers, City Administrator

Melissa Karls, City Attorney

Bridget M. Souffrant, Assistant City Administrator/Comptroller

Catherine Roeske, City Clerk

Barbara A. Guckenberger, City Treasurer

Steve Anderson, Police Chief

Tom Rosandich, Fire Chief

Kevin Koenig, Information Technology Manager

Judy Rogers, Human Resources Manager

Mary Jane Trate, Recreation Manager

Richard Kulka, Facility Manager

Ted Johnson, Public Works Director

Darcy DuBois, Community Public Health Officer

Douglas Seymour, Community Development Director

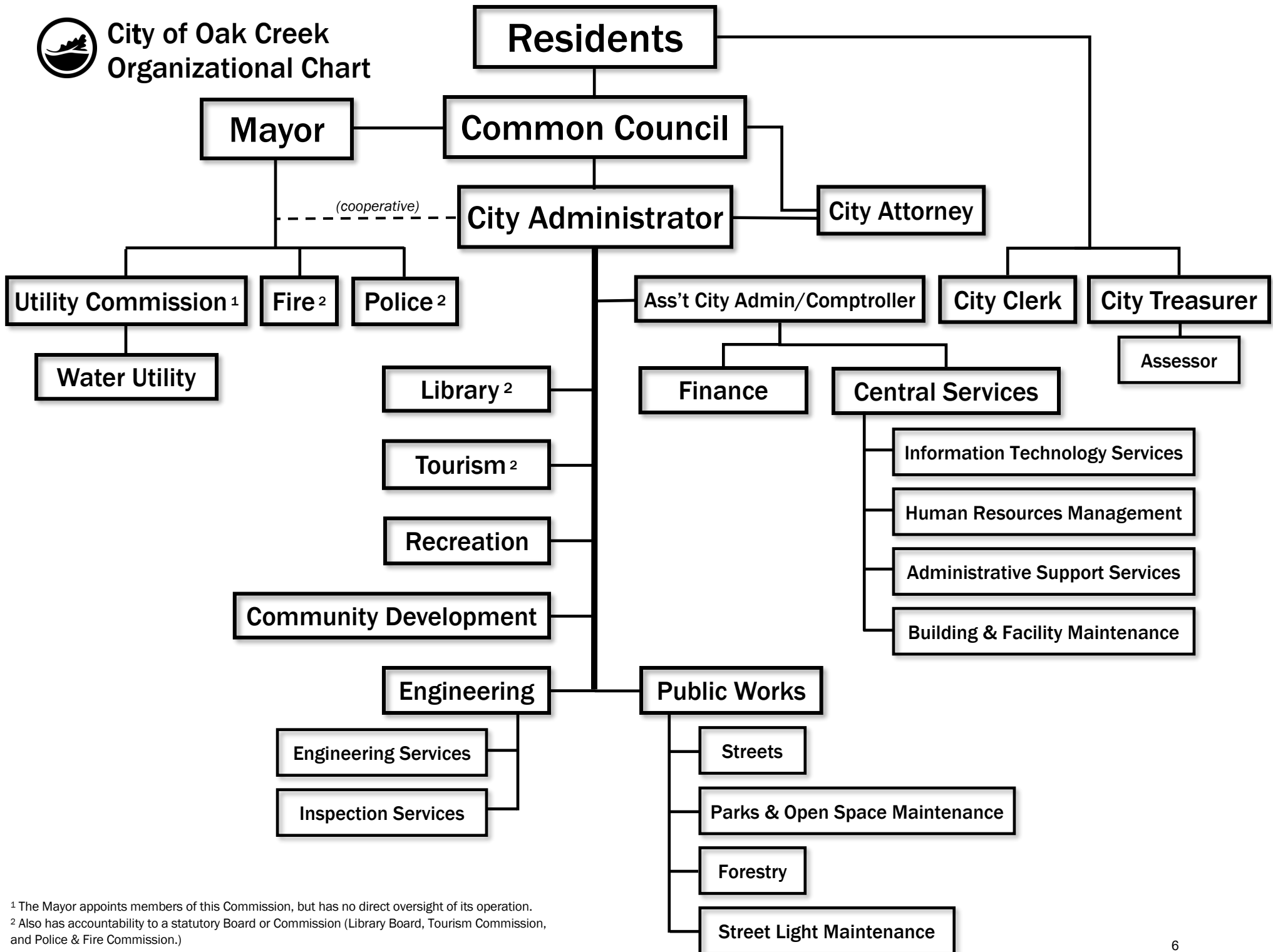
Michael Simmons, City Engineer

Jill Lininger, Library Director

Michael Sullivan, General Manager- Water & Sewer Utility



**City of Oak Creek
Organizational Chart**



¹ The Mayor appoints members of this Commission, but has no direct oversight of its operation.

² Also has accountability to a statutory Board or Commission (Library Board, Tourism Commission, and Police & Fire Commission.)



**LETTER OF TRANSMITTAL
2019 CITY OPERATING AND CAPITAL IMPROVEMENT BUDGET**

January 1, 2019

Dear Honorable Mayor, Common Council, and Citizens of Oak Creek:

Herein transmitted is the comprehensive operating budget for the City of Oak Creek’s Fiscal Year 2019. The Mayor and Common Council arrived at a budget the public should applaud; one that allocates new resources to enhance public services while avoiding unnecessary tax burden for residents. The budget details to follow successfully further the City’s adopted mission and vision:

VISION: Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

MISSION: We are a dedicated organization providing high-quality services that positively **IMPACT** Oak Creek residents, businesses, and visitors.

The Operating Budget is not only a tabulation of revenues and expenditures the City anticipates; rather, the document serves as a public education tool that not only denotes “how much”, but also articulates “what” goods and services our taxpayers receive. Oak Creek City government represents a great “value-proposition” to our taxpayers. We are a full-service government providing a comprehensive array of public services and amenities while boasting the lowest municipal tax rate of any city or village in the County.

While the 2019 Budget is a forward-looking plan heading into the next calendar/fiscal year, it is equally important to recap the organizational outcomes leading up to this budget’s approval.

A LOOK BACK AT 2018

CHANGES IN CITY LEADERSHIP TEAM:

In 2018, the City saw changes to its leadership team due to retirement, resignation, and promotion. With the retirement of long-time IT Manager, Caesar Geiger, the Mayor appointed former Assistant IT Manager, Kevin Koenig, as the new IT Manager. Mr. Koenig promoted former Network Systems Administrator, Thomas Kramer, to Assistant IT Manager.

In October, 2018, Judy Rogers was hired as the City’s new Human Resources Manager. Judy comes with significant background in all things “HR”. We are lucky to have Judy on our team.

In furtherance of our Strategic Action Plan goal to “Right-size, Evaluate, and Better Align the City Organization”, the City created a new position of Assistant City Administrator/ Comptroller, and promoted Bridget Souffrant, former Finance Director, to the position effective January 1, 2019.

In addition to overseeing the Finance Department, the Assistant City Administrator/Comptroller will provide general management oversight to the Divisions within the Central Services Department including: *Human Resources Management, Information Technology Services, Administrative Support Services, and Buildings & Facility Maintenance*. Among other new responsibilities, Ms. Souffrant will take on a more formal, and visible, role in administering and communicating City health insurance benefits.

ECONOMIC DEVELOPMENT ACTIVITY:

Oak Creek had another banner year in the area of economic development with a host of projects beginning, businesses expanding, and new business locating in the City. Our multi-family and single-family offerings also expanded with new residential options being developed throughout the community.

The City's most visible and impactful economic development announcement came in November 2018. Amazon selected a 70-acre parcel in the new Ryan Business Park (near 13th & Ryan Road) for a new fulfillment center. The 4-story, 2.6M square foot center will open in 2020. Amazon will become the City's largest employer, with its promised 1,500 full time jobs, and likely, its largest taxpayer.

In addition to the Amazon investment, the following is a sample of 2018 accomplishments in the economic development arena; the list is not designed to be all-inclusive:

- Approval of Orchard Hills, a 225-unit multi-family neighborhood on 27th St.;
- Groundbreaking for Zund America, Inc. a corporate office headquarters of approximately 50,000 square feet in Drexel Town Square;
- Groundbreaking for an Aldi grocery store and 6,100 square foot multi-tenant building at the doorstep of Drexel Town Square. This re-development cleans up a former storage unit complex and vacant industrial building;
- Environmental clean-up of the former Bioversal site at the corner of 6th & Rawson. The remnant buildings served as a significant community eye-sore and will be re-developed with a new 180,000 square foot light industrial building;
- Continuing build-out in Drexel Town Square including The Waters Senior Living, and a multi-tenant commercial building housing Stanton Optical, Mac's Macaroni and Cheese shop, a Verizon corporate store, and First Watch (a breakfast and lunch restaurant);
- Announcement of a Froedtert neighborhood hospital at the corner of 13th & Drexel;
- Announcement of a Lakeshore Veterinary Hospital at the corner of 27th & Ryan Road;
- Completion of two build-to-suit projects in Oakview Business Park including Greco & Sons and Arena Americas;
- The opening of Lake Vista Park and the transition to the marketing phase of lakefront development opportunities immediately adjacent to the new park.

2018 STRATEGIC ACTION PLAN ACCOMPLISHMENTS:

In a large section of this Budget document, (see table of contents) the reader will note the City's Strategic Action Plan (SAP) goals, as well as a progress report on each goal. It is important to note here though, that 2018 was a very busy year for City officials as it relates to SAP implementation. The City accomplished the following initiatives in 2018; the list is not designed to be all-inclusive:

- Completed analysis entitled "Handling Demand for Single Family Lot Inventory"- implementation steps to follow in 2019;
- Completed analysis entitled "CIP Funding Alternatives Analysis"- implementation steps to follow in 2019 and beyond;
- Completed draft of "Residents' Guide to City Services" document- to be distributed in 2019;
- Engaged firm to redesign City homepage- go live target of February 2019;
- Completed review and budgeted \$90,000 in 2019 for initial phase of DPW fleet vehicle leasing;
- Secured the Government Finance Officers' Distinguished Budget Presentation Award for the City's 2018 Operating Budget document;
- Completed Abendschein Park Master Plan;
- Completed market feasibility studies for hospitality and convention space within the City.

While the SAP outlines the City's most pressing projects, the time and resources it takes to complete these initiatives is in addition to the daily grind of our busy City government. A big thank you to all of the residents, staff, and Elected Officials for contributing time and talent to executing the Common Council's top priorities!

LOOKING AHEAD: THE 2019 OPERATING BUDGET

The purpose of the following budget overview is to identify the staff priorities, and Mayoral and Council directives included in the Adopted 2019 Budget. The overview also provides context to the City's budget picture vis-a-vis state spending and revenue limitations. Additionally, we have summarized new personnel requisitions included for 2019.

Much like last year's (2018) budget outlook, many factors affect the City's ability to adjust its spending plan to: a) reflect actual costs; b) get out in front of expected cost increases in line items over the next few budget cycles; c) address critical resource needs in terms of personnel and capital projects; and d) implement the Strategic Action Plan. The factors influencing the 2019 Budget include, but are not limited to:

- A higher Consumer Price Index (CPI), estimated at 2.42%, which increases spending thresholds under the Expenditure Restraint Program (ERP). For 2019, the City's ERP cap is 4.40%;

- An increase in general transportation aids (GTAs) in the amount of \$52,837 which offset a decrease in ERP aid (revenue) of \$33,345;
- A reduction in required Wisconsin Retirement System (WRS) contributions. WRS rates decreased 0.30% for general employees and 1.66% for public safety employees;
- A workable maximum levy limit (+ \$672,670 available) when factoring the total “net new construction” (3.32%) in the City.

STATE EXPENDITURE RESTRAINT PROGRAM (ERP) AND LEVY LIMITS:

Again in fiscal year 2019, the City elected to participate in the State Expenditure Restraint Program (ERP), demonstrating its commitment to controlling costs. In order to participate in ERP, a municipality must have a mill rate exceeding 5 mills (in other words, a tax rate of at least \$5.00/\$1,000 of property value), and it must limit its budget expenditures year over year to the ERP percentage given by the State. The ERP percentage is calculated using the average CPI (12 months ending in September) plus 60% of a municipality’s net new construction percentage. By qualifying for ERP, the City receives a supplemental state revenue payment totaling \$297,520 in 2019.

The State levy limit is still in place from the 2017-2019 State Budget. Generally speaking, the City is limited to annual levy increases equivalent to the value of net new construction as a percentage of total equalized value. State Statute allows a municipality to carry forward a percentage of unused levy capacity from the previous year, and allows for additional levy increases related to closure of tax increment districts (TID). The 2019 allowable levy limit for the City of Oak Creek was 3.32%.

STATE CHANGES TO PERSONAL PROPERTY TAXES:

The 2018 (payable 2019) tax roll was the first year that the City needed to account for a partial removal of personal property tax from the tax roll and into the form of a state aid. This mandate from the State shifted \$236,529 from tax revenue and allocated it as a state aid payment instead. The City’s net new construction of 3.32% equates to \$672,670 of new tax revenue. The State shifted \$236,529 of that off the tax roll for 2019 and future years.

SUMMARY OF ADOPTED TAX LEVY AND TAX RATE PAYABLE 2019:

The 2019 Budget has a total levy for City operations equaling \$20,697,879. The levy is the amount of money needed to balance the budget after all revenues and expenditures are taken into account. The levy for City operations increased \$436,748 (+2.16%), from 2018. The levy amount is then divided by the total assessed value of all properties within the City based on the last property valuation (assessment). The following calculation is used when determining the “mill rate”, or the amount levied divided by the assessed value. The mill rate is then used to compute the tax rate: the amount per thousand dollars of property value that taxpayers pay. This is the key figure shown on property tax bills each December.

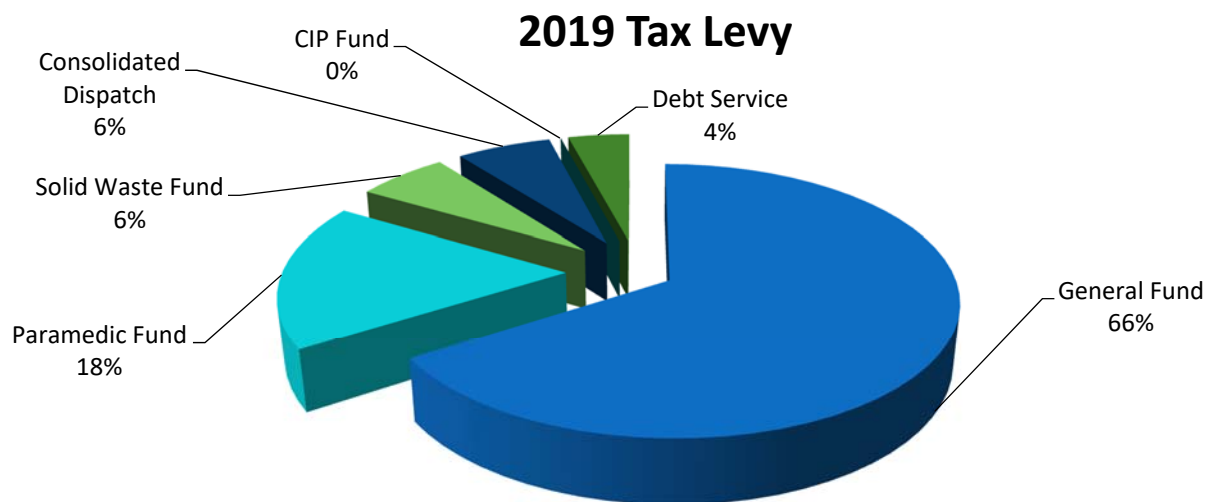
2019 Tax Rate Calculation

| | |
|------------------------|--|
| \$25,720,932 | General Fund Expenditures |
| - \$12,075,513 | General Fund Revenues (less General Fund tax levy) |
| = \$13,642,419 | (General Fund tax levy) |
| + \$3,626,053 | (Paramedic fund tax levy) |
| + \$1,312,570 | (Consolidated Dispatch tax levy) |
| + \$1,266,837 | (Solid Waste Fund tax levy) |
| + \$850,000 | (Debt Service Tax Levy) |
| = \$20,697,879 | (TOTAL tax levy - City Operations) |
| + \$4,716,663 | (tax increment levy) |
| = \$25,414,542 | (TOTAL tax levy) |
| | |
| \$80,553,945 | (All taxing jurisdictions total tax levy) |
| ÷ \$3,490,476,200 | (total City assessed value) |
| = .021124195 | (mill rate) |
| × 1000 | |
| \$21.12/\$1,000 | (combined tax rate for <u>all</u> taxing jurisdictions) |

As calculated above, the combined tax rate for 2018 (payable 2019) is \$21.12 for every \$1,000 of property value. This is a decrease of 45 cents per \$1,000 of property value from the 2017 (payable 2018) tax rate.

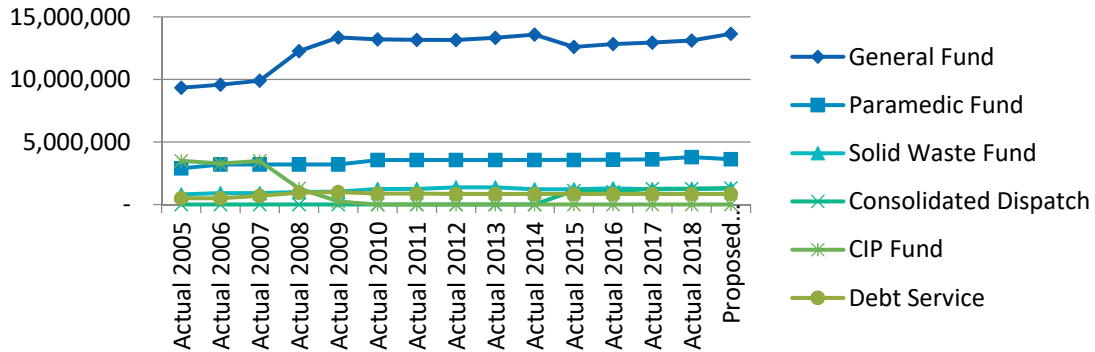
2019 Tax Levy

The 2019 Tax Levy is broken out proportionately to each fund receiving levy support as follows:



The history of City property tax levies is as follows:

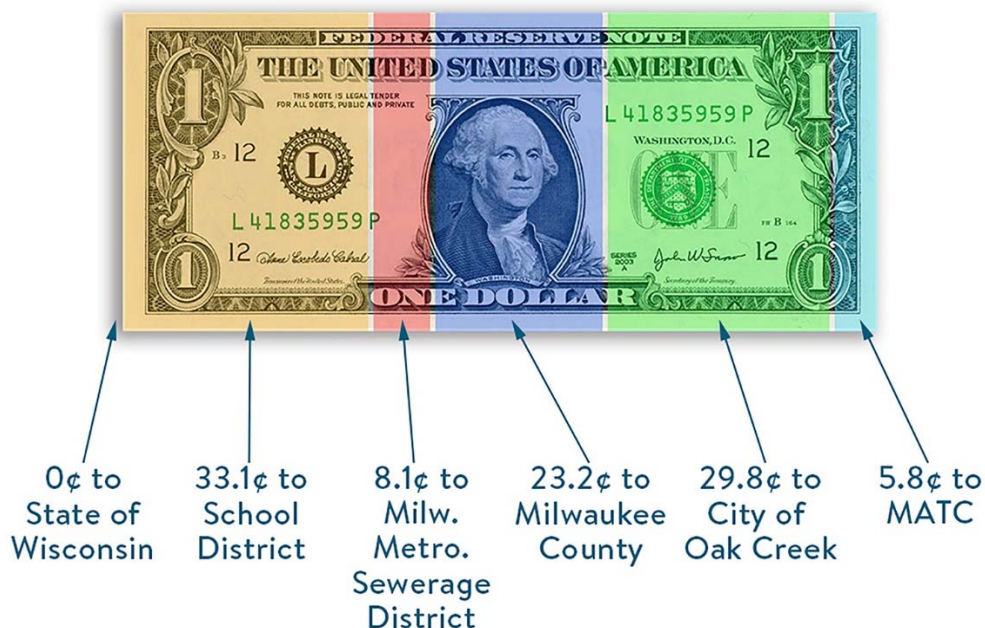
City Property Tax Levy, Historic Trending 2005-2019



WHERE DO YOUR PROPERTY TAX DOLLARS GO?

The City of Oak Creek is only one of several taxing jurisdictions that share your annual property tax payment. Although the City collects your entire tax payment, the City only retains 29.8% (put another way, 29.8 cents of every tax dollar) for City of Oak Creek operations. Other entities, such as Oak Creek-Franklin School District (OCSFD), Milwaukee County, Milwaukee Area Technical College (MATC), and Milwaukee Metro Sewerage District (MMSD) also retain a portion of your annual tax payment (note: this is the 2nd year that the State is not receiving any local property taxes). Below, residents can view a breakdown of how the City distributes your property tax dollars among the multiple taxing jurisdictions.

2018 Tax Dollar Breakdown



To restate, the dollar bill graphic above shows that only 29.8% (put another way, 29.8 cents of every tax dollar) of the funds coming from your property tax dollars are used to operate the City of Oak Creek. The remaining 70.2% of your annual property tax payment goes to other taxing jurisdictions that make their own financial and policy decisions.

For example: an Oak Creek taxpayer with a property valued at \$200,000 would pay a total tax bill (real estate only) of \$4,224 based on the combined tax rate from all taxing jurisdictions of \$21.12/\$1,000 of property value. The City of Oak Creek’s tax share for City operations on the \$200,000 property is \$1,260. The other \$2,964 goes to fund the operations of all the other taxing jurisdictions shown in the dollar bill above.

MONTHLY COSTS FOR CITY SERVICES

When doing our household budgets, many of us look at our expenses on a monthly basis. To give you, our residents, an idea of the monthly costs for the suite of City services you receive, we have further itemized “where your tax dollars go.” Keep in mind, the monthly example includes only the \$1,260 you pay to operate the City of Oak Creek. On a monthly basis, that amounts to \$105 (\$1,260/12 months = \$105 per month). Breaking that amount out on a monthly basis, the \$105 (based on a property valued at \$200,000) is allocated to the following City services as follows:

Monthly tax bill (\$105)

| | | |
|--|---------|----------|
| • EMS Fund, | \$18.39 | |
| • Fire (Non-EMS) & EOP, | \$5.14 | |
| Total Fire | | \$23.53 |
| • Police & Municipal Court, | \$23.95 | |
| • Consolidated Dispatch Services Fund, | \$6.66 | |
| Total Police | | \$30.61 |
| • Administrative Services, | \$18.61 | |
| • Community Dev., Engineering, & Inspection, | \$4.38 | |
| • Debt Service, | \$4.31 | |
| • Solid Waste Fund, | \$6.43 | |
| • Dept. of Public Works | \$12.40 | |
| • Health, Rec, & Library, | \$4.72 | |
| Total All Others | | \$50.86 |
| Total Monthly rate | | \$105.00 |

Now, put the above monthly costs side-by-side with your other monthly expenses. What do you pay for your cell phone? What about your bill for cable television? A typical cell phone or cable bill is probably more expensive on a monthly basis than what you pay monthly for the full range of Oak Creek services and amenities!

PERSONNEL REQUESTS/COSTS INCLUDED IN 2019 BUDGET:

The 2019 Operating Budget includes the following employee wage plan:

- 2.25% wage increase for the LAW Unit (non-public safety union employees);
- 1.0%/1.0% split wage increase for the Police and Fire (public safety) Bargaining Units;
- 2.25% across the board increase for all part-time and full-time non-represented positions.

In addition to accommodating the above wage plan, the Mayor and Common Council approved numerous new personnel requests recommended by the City Administrator. The City included the following new positions in the 2019 Budget:

- The addition of one (1) Police Patrol officer;
- The addition of one (1) School Resource Officer (SRO) position. **Note:** this position's cost share needs to be negotiated with the School District before the City can make the hire;
- The addition of one (1) part-time Crime Analyst position in the Police Department;
- The addition of one (1) full-time Patron Services Librarian;
- Increase of \$20,150 in summer seasonal wages to address labor demands in Drexel Town Square, increased parks/open space maintenance, and City special events staffing.

CAPITAL IMPROVEMENT PROJECTS IN 2019 BUDGET

The Capital Improvement Budget ("CIP") accounts for the City's equipment and larger infrastructure projects among other items. The City's CIP is currently not funded by the general property tax levy; rather, the CIP has various funding sources which the reader can find in the CIP section of this document (see table of contents). A brief summary of new or unique CIP projects included in 2019 are as follows:

- \$1,000,000 for road maintenance and repaving projects (exact roads to be determined);
- \$90,000 of funding to begin a fleet vehicle leasing program in the Department of Public Works;
- \$75,000 of funding to begin a large bridge maintenance fund for future repairs to bridges the City of Oak Creek is responsible to maintain;
- \$60,000 of funding to begin implementation on certain recommendations contained in the City's Safe Routes to Schools analysis;
- \$190,000 for a rebuild of the skate park at Abendschein Park and \$46,950 for completion of the rubber safety surface at Lake Vista Park;
- \$144,745 of funding for various maintenance items in City facilities.

OTHER LARGE COST CENTERS ADDRESSED IN 2019 BUDGET:

Personnel and capital improvement needs, although the most costly, are certainly not the only increases facing the City each budget cycle. The City leadership team identified the following larger cost increases, which the Common Council also addressed in the 2019 Budget:

- Increase in budget salt/brine costs (\$30,825);
- Increase in technology, software, and other license/program fees in the IT arena (\$55,350);
- Increase costs for intergovernmental agreements with Milwaukee County involving public safety communications (\$17,365);
- Increase in premiums for Property, Casualty, and Worker’s Compensation insurance (\$34,000).

CONCLUSION:

There is no doubt this is one of the most exciting times in Oak Creek’s history. City officials deliberately manage growth and outside investment in Oak Creek and take the same deliberate approach internally to continue the high quality of public services our residents enjoy. The City is blessed with an incredible professional staff, involved residents, and a dedicated group of Elected Officials, all working together to make Oak Creek realize its fullest potential.

It is not by accident that, more and more, Oak Creek is recognized as a community of choice for new business and new residents. With this 2019 Budget, we pursue our mission, and continue driving the bright future of the south shore.

Prepared & Respectfully Submitted by:



Andrew J. Vickers, M.P.A.
City Administrator



Bridget M. Souffrant
Assistant City Administrator/Comptroller

ORDINANCE NO. 2920

BY: Ald. Guzikowski

AN ORDINANCE ADOPTING THE
2019 BUDGET AND MAKING APPROPRIATIONS

The Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: As per the requirements of Section 3.01 of the Municipal Code of the City of Oak Creek, the various departments of the municipal government of the City of Oak Creek, having prior hereto duly submitted and filed with the City Administrator an itemized statement of disbursements made to carry out the power and duties of such department during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of the department during such year, and of the conditions and management of such fund, together with detailed estimates of the same matters of the respective departments of the City for the current fiscal year, and for the ensuing fiscal year, all formulated in budget form as is required by statutes, and the budget so formulated in detail, prior to the determination of the sum to be financed in whole or in part, by a general property tax, funds on hand and estimated revenues from all sources was available for public inspection and a summary of such budget was duly published in a newspaper of general circulation and a public hearing was held on Monday, November 19, 2018 at the City Hall at 6:00 p.m., where all residents and taxpayers were afforded an opportunity to be heard on all matters pertaining to said proposed budget.

SECTION 2: The Common Council of the City of Oak Creek does hereby adopt the budget hereinafter set out in detail and hereby appropriates under the requirements of the Purchasing Policy for corporate purposes and sums of money or so much thereof as may be needed and deemed necessary to defray all expenses and liabilities for municipal purposes of the fiscal year, commencing on the 1st day of January, 2019 and ending the 31st day of December, 2019.

SECTION 3: The Common Council of the City of Oak Creek does hereby order that a copy of the budget hereby adopted be published in summary form and this ordinance of said budget shall be effective immediately after passage and publication.

Introduced this 19th day of day of November, 2018.

Passed and adopted this 19th day of day of November, 2018.



President, Common Council

Approved this 19th day of day of November, 2018



Mayor

ATTEST:



City Clerk

Vote: Ayes 6 Noes 0



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Oak Creek

Wisconsin

For the Fiscal Year Beginning

January 1, 2018

Christopher P. Morill

Executive Director



OAKCREEK
— WISCONSIN —

Publish 10/31/18 & 11/7/18

**CITY OF OAK CREEK
NOTICE OF PUBLIC HEARING
2019 Proposed Executive Draft Budget
Monday, November 19, 2018
6:00 pm**

NOTICE IS HEREBY GIVEN that on Monday, November 19, 2018, the Common Council of the City of Oak Creek will meet in the Civic Center Council Chambers at 8040 S. 6th Street, at 6:00 p.m. for the purpose of holding a public hearing on the 2019 Proposed Executive Draft Budget. The purpose of the public hearing is to solicit public comment on the City's 2019 Annual Property Tax Levy and Budget.

A summary of the 2019 Proposed Executive Draft Budget is published herewith and public notice is hereby given that the budget detail is available for public inspection at the City Clerk's office at the Oak Creek Civic Center, 8040 S. 6th Street, Oak Creek, Wisconsin, during the hours of 7:30 a.m. and 4:00 p.m. Monday through Friday.

The proposed Water and Sewer Utility Proprietary Fund Budget is not included in this notice. The Water and Sewer Utility Commission is expected to review the proposed budget at their regular meeting on Tuesday, November 13, 2018.

Dated this 24th day of October, 2018

/s/ Catherine Roeske, City Clerk

GENERAL FUND

| | 2017 Actual | 2018 Budget | 2018 Estimated | 2019 Budget | % Change |
|---------------------------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| Beginning Fund Balance | \$ 7,510,825 | \$ 8,024,151 | \$ 8,024,151 | \$ 8,861,365 | |
| Revenues | | | | | |
| Taxes | \$ 12,941,185 | \$ 13,116,162 | \$ 13,116,162 | \$ 13,642,419 | 4.01% |
| Other Taxes | \$ 2,354,775 | \$ 2,258,941 | \$ 2,167,600 | \$ 2,451,156 | 8.51% |
| State Shared Revenues | \$ 5,580,676 | \$ 5,922,458 | \$ 5,922,458 | \$ 5,945,105 | 0.38% |
| Other Intergovernmental | \$ 133,898 | \$ 134,347 | \$ 133,147 | \$ 207,999 | 54.82% |
| Licenses and Permits | \$ 1,192,369 | \$ 787,875 | \$ 1,054,645 | \$ 817,225 | 3.73% |
| Charges for Services | \$ 622,402 | \$ 637,100 | \$ 619,198 | \$ 627,300 | -1.54% |
| Public Health and Safety | \$ 37,609 | \$ 26,115 | \$ 28,784 | \$ 26,865 | 2.87% |
| Commercial Revenues | \$ 898,065 | \$ 836,900 | \$ 835,169 | \$ 814,840 | -2.64% |
| Fines, Forfeitures & Penalties | \$ 367,649 | \$ 425,000 | \$ 425,000 | \$ 425,000 | 0.00% |
| Revenue Offset | \$ - | \$ 140,210 | \$ - | \$ 749,023 | 100.00% |
| Transfers | \$ - | \$ - | \$ - | \$ 14,000 | 0.00% |
| Total Revenues | \$ 24,128,628 | \$ 24,285,108 | \$ 24,302,163 | \$ 25,720,932 | 5.91% |
| Expenditures | | | | | |
| General Government | \$ 6,422,745 | \$ 6,319,332 | \$ 6,036,499 | \$ 7,220,172 | 14.26% |
| Public Safety | \$ 10,386,198 | \$ 11,778,296 | \$ 10,940,899 | \$ 12,138,512 | 3.06% |
| Health & Human Services | \$ 501,378 | \$ 476,725 | \$ 413,705 | \$ 488,265 | 2.42% |
| Public Works | \$ 4,271,860 | \$ 4,523,071 | \$ 4,907,555 | \$ 4,607,760 | 1.87% |
| Culture, Recreation, & Library | \$ 1,109,165 | \$ 1,187,684 | \$ 1,166,291 | \$ 1,266,223 | 6.61% |
| Transfers Out | \$ 923,956 | \$ - | \$ - | \$ - | 0.00% |
| Total Expenditures | \$ 23,615,302 | \$ 24,285,108 | \$ 23,464,949 | \$ 25,720,932 | 5.91% |
| Revenues Over/(under) Expenditures | \$ 513,326 | \$ - | \$ 837,214 | \$ (0) | |
| Ending Fund Balance | \$ 8,024,151 | \$ 8,024,151 | \$ 8,861,365 | \$ 8,861,365 | 10.43% |

2019 Proposed Property Tax Levy

| Taxing Fund | 2016 Actual | 2017 Actual | 2018 Actual | 2019 Proposed | % Change |
|----------------------------|----------------------|----------------------|----------------------|----------------------|--------------|
| General Fund | \$ 12,825,700 | \$ 12,941,185 | \$ 13,194,517 | \$ 13,642,419 | 3.39% |
| Paramedic (EMS) Fund | \$ 3,589,590 | \$ 3,602,939 | \$ 3,710,502 | \$ 3,626,053 | -2.28% |
| Solid Waste Fund | \$ 1,292,438 | \$ 1,213,054 | \$ 1,236,780 | \$ 1,266,837 | 2.43% |
| Consolidated Dispatch Fund | \$ 1,009,045 | \$ 1,270,902 | \$ 1,269,332 | \$ 1,312,570 | 3.41% |
| Debt Service Fund | \$ 850,000 | \$ 850,000 | \$ 850,000 | \$ 850,000 | 0.00% |
| Total Levy | \$ 19,566,773 | \$ 19,878,080 | \$ 20,261,131 | \$ 20,697,879 | 2.16% |

Included in the 2019 Proposed Executive Draft Budget:

* \$2 increase in the Storm Water Fee: 2018 = \$35 & 2019 = \$37

* 5% increase in the Paramedic fee

| | |
|--|---------------|
| Total Direct General Obligation (GO) Debt | \$ 98,490,000 |
| Total Direct GO Debt Per Capita | \$ 2,756 |
| Total Direct GO Debt as a % of Equalized Value | 2.82% |

| | |
|---|------------------|
| Equalized Value of Taxable Property 2018 | \$ 3,492,653,000 |
| GO Debt Outstanding as of October 18, 2018 | \$ 98,940,000 |
| Legal Debt Capacity (5% of Equalized Value) | \$ 174,632,650 |
| Unused Margin of Indebtedness | \$ 75,692,650 |
| Percent of Unused Margin of Indebtedness | 43.34% |

| OTHER FUNDS | 2017 Actual | 2018 Budget | 2018 Estimated | 2019 Budget | % Change |
|--------------------------------|----------------|----------------|-------------------|----------------|-------------|
| Revenues | | | | | |
| Special Revenue Funds | | | | | |
| Solid Waste | \$ 1,356,225 | \$ 1,376,933 | \$ 1,377,079 | \$ 1,407,136 | 2.19% |
| Grants/Donations | \$ 82,342 | \$ 49,973 | \$ 50,968 | \$ 49,973 | 100.00% |
| WE Energies | \$ 2,252,028 | \$ 2,253,000 | \$ 2,253,000 | \$ 2,253,000 | 0.00% |
| Special Assessment | \$ 67,447 | \$ 60,000 | \$ 43,545 | \$ 44,000 | -26.67% |
| Economic Development | \$ 188,276 | \$ 173,565 | \$ 100,483 | \$ 100,483 | -42.11% |
| Low Interest Loan | \$ - | \$ 3,000 | \$ - | \$ 3,000 | 0.00% |
| Health Insurance | \$ 6,360,234 | \$ 6,483,170 | \$ 6,274,666 | \$ 6,522,204 | 0.60% |
| Paramedic (EMS) | \$ 4,886,064 | \$ 5,042,945 | \$ 5,307,066 | \$ 5,125,700 | 1.64% |
| Storm Water Utility | \$ 844,820 | \$ 888,650 | \$ 890,650 | \$ 941,270 | 5.92% |
| Police Asset Forfeiture | \$ 32,735 | \$ 15,075 | \$ 30,940 | \$ 15,075 | 0.00% |
| Consolidated Dispatch Services | \$ 1,742,862 | \$ 1,558,795 | \$ 1,559,296 | \$ 1,669,289 | 7.09% |
| Tourism Commission | \$ 527,867 | \$ 454,893 | \$ 565,860 | \$ 557,548 | 22.57% |
| Debt Service Funds | | | | | |
| General Debt Service | \$ 7,587,981 | \$ 3,565,563 | \$ 3,556,321 | \$ 3,559,500 | -0.17% |
| Debt Amortization | \$ 3,161,823 | \$ 3,170,992 | \$ 3,180,470 | \$ 3,167,348 | -0.11% |
| TID #6 | \$ 430,158 | \$ 389,867 | \$ 389,867 | \$ 333,050 | -14.57% |
| Capital Projects Funds | | | | | |
| Capital Projects | \$ 9,467,979 | \$ 2,821,011 | \$ 2,330,293 | \$ 2,527,095 | -10.42% |
| Developer Capital Projects | \$ 38,991 | \$ 35,000 | \$ 47,032 | \$ 10,000 | -71.43% |
| TID #7 | \$ 229,468 | \$ 362,982 | \$ 363,031 | \$ 401,882 | 10.72% |
| TID #8 | \$ 612,135 | \$ 11,118,386 | \$ 11,117,386 | \$ 935,713 | -91.58% |
| TID #10 | \$ 358,268 | \$ 333,661 | \$ 333,661 | \$ 367,787 | 10.23% |
| TID #11 | \$ 12,857,329 | \$ 16,188,470 | \$ 11,199,782 | \$ 2,118,191 | -86.92% |
| TID #12 | \$ 23,538 | \$ 5,000 | \$ 176,650 | \$ 5,507,317 | 110046.34% |
| TID #13 | \$ 1,816,308 | \$ 400,500 | \$ 400,000 | \$ 401,921 | 100.00% |
| TOTAL REVENUES | \$ 54,924,878 | \$ 56,751,431 | \$ 51,548,046 | \$ 38,018,482 | -33.01% |

| | Beginning 1/1/2018 Fund Balance | Est. Ending 12/31/2018 Fund Balance | Est. Ending 12/31/2019 Equity | Change in Equity 12/31/2019 | % Change |
|--------------------------------|---------------------------------------|---|-------------------------------------|-----------------------------------|-------------|
| Solid Waste | \$ 101,622 | \$ 103,655 | \$ 104,933 | \$ 1,278 | 1.23% |
| Grants/Donations | \$ 50,546 | \$ 37,577 | \$ 46,939 | \$ 9,362 | 24.91% |
| WE Energies | \$ 102,915 | \$ 214,168 | \$ 248,765 | \$ 34,597 | 16.15% |
| Special Assessment | \$ 4,800,409 | \$ 4,793,954 | \$ 4,837,954 | \$ 44,000 | 0.92% |
| Economic Development | \$ 922,918 | \$ 916,444 | \$ 914,079 | \$ (2,365) | -0.26% |
| Low Interest Loan | \$ 7,826 | \$ 7,826 | \$ 7,826 | \$ - | 0.00% |
| Health Insurance | \$ 2,216,327 | \$ 2,997,312 | \$ 3,557,316 | \$ 560,004 | 18.68% |
| Paramedic (EMS) | \$ 349,529 | \$ 548,073 | \$ 548,073 | \$ - | 0.00% |
| Storm Water Utility | \$ 130,449 | \$ 117,750 | \$ 189,711 | \$ 71,961 | 61.11% |
| Police Asset Forfeiture | \$ 67,062 | \$ 95,502 | \$ 95,577 | \$ 75 | 0.08% |
| Consolidated Dispatch Services | \$ 32,285 | \$ 27,191 | \$ 27,191 | \$ - | 0.00% |
| Tourism Commission | \$ 253,792 | \$ 532,388 | \$ 616,773 | \$ 84,385 | 15.85% |

| OTHER FUNDS | 2017 Actual | 2018 Budget | 2018 Estimated | 2019 Budget | % Change |
|--------------------------------|----------------|----------------|-------------------|----------------|-------------|
| Expenditures | | | | | |
| Special Revenue Funds | | | | | |
| Solid Waste | \$ 1,356,630 | \$ 1,376,933 | \$ 1,375,046 | \$ 1,405,858 | 2.10% |
| Grants/Donations | \$ 72,266 | \$ 40,611 | \$ 63,937 | \$ 40,611 | 100.00% |
| WE Energies | \$ 2,193,443 | \$ 2,171,501 | \$ 2,141,747 | \$ 2,218,403 | 2.16% |
| Special Assessment | \$ 130,423 | \$ 50,000 | \$ 50,000 | \$ - | -100.00% |
| Economic Development | \$ 438,877 | \$ 179,041 | \$ 106,957 | \$ 102,848 | -42.56% |
| Low Interest Loan | \$ 1,827 | \$ 3,000 | \$ - | \$ 3,000 | 0.00% |
| Health Insurance | \$ 5,893,776 | \$ 5,944,500 | \$ 5,493,681 | \$ 5,962,200 | 0.30% |
| Paramedic (EMS) | \$ 4,859,597 | \$ 5,042,945 | \$ 5,108,522 | \$ 5,125,700 | 1.64% |
| Storm Water Utility | \$ 997,609 | \$ 930,070 | \$ 903,349 | \$ 869,309 | -6.53% |
| Police Asset Forfeiture | \$ 9,992 | \$ 15,000 | \$ 2,500 | \$ 15,000 | 0.00% |
| Consolidated Dispatch Services | \$ 1,479,557 | \$ 1,558,795 | \$ 1,564,390 | \$ 1,669,289 | 7.09% |
| Tourism Commission | \$ 289,112 | \$ 454,893 | \$ 287,264 | \$ 473,163 | 4.02% |
| Debt Service Funds | | | | | |
| General Debt Service | \$ 7,138,864 | \$ 3,565,000 | \$ 3,565,000 | \$ 3,559,500 | -0.15% |
| Debt Amortization | \$ 7,000,000 | \$ 3,215,000 | \$ 3,215,000 | \$ 3,167,347 | -1.48% |
| TID #6 | \$ 1,843,848 | \$ 427,500 | \$ 427,500 | \$ 427,500 | 0.00% |
| Capital Projects Funds | | | | | |
| Capital Projects | \$ 10,233,846 | \$ 2,807,511 | \$ 2,400,982 | \$ 2,842,441 | 1.24% |
| Developer Capital Projects | \$ (4,697) | \$ - | \$ 45,512 | \$ 10,000 | 0.00% |
| TID #7 | \$ 377,074 | \$ 458,965 | \$ 470,685 | \$ 470,685 | 2.55% |
| TID #8 | \$ 461,276 | \$ 11,061,141 | \$ 10,977,967 | \$ 965,806 | -91.27% |
| TID #10 | \$ 327,925 | \$ 258,964 | \$ 291,212 | \$ 291,212 | 12.45% |
| TID #11 | \$ 10,568,673 | \$ 17,367,109 | \$ 17,084,126 | \$ 2,018,445 | -88.38% |
| TID #12 | \$ 3,047,740 | \$ 1,630,000 | \$ 1,149,668 | \$ 5,755,000 | 253.07% |
| TID #13 | \$ 1,846,776 | \$ 387,500 | \$ 62,250 | \$ 102,500 | 100.00% |
| TOTAL EXPENDITURES | \$ 60,564,434 | \$ 58,945,979 | \$ 56,787,295 | \$ 37,495,817 | -36.39% |

| | Beginning 1/1/2018 Fund Balance | Est. Ending 12/31/2018 Fund Balance | Est. Ending 12/31/2019 Equity | Change in Equity 12/31/2019 | % Change |
|----------------------------|---------------------------------------|---|-------------------------------------|-----------------------------------|-------------|
| General Debt Service | \$ 361,633 | \$ 352,954 | \$ 352,954 | \$ - | 0.00% |
| Debt Amortization | \$ 1,506,147 | \$ 1,471,617 | \$ 1,471,618 | \$ 1 | 0.00% |
| TID #6 | \$ 274,201 | \$ 236,568 | \$ 142,118 | \$ (94,450) | -39.93% |
| Capital Projects | \$ (1,631,811) | \$ (1,702,500) | \$ (2,017,846) | \$ (315,346) | 18.52% |
| Developer Capital Projects | \$ (15,970) | \$ (14,450) | \$ (14,450) | \$ - | 0.00% |
| TID #7 | \$ 284,320 | \$ 176,666 | \$ 107,863 | \$ (68,803) | -38.95% |
| TID #8 | \$ (1,242,555) | \$ (1,103,136) | \$ (1,133,229) | \$ (30,093) | 2.73% |
| TID #10 | \$ 631,165 | \$ 673,614 | \$ 750,189 | \$ 76,575 | 11.37% |
| TID #11 | \$ 4,405,653 | \$ (1,478,691) | \$ (1,378,945) | \$ 99,746 | -6.75% |
| TID #12 | \$ 2,053,922 | \$ 1,080,904 | \$ 833,221 | \$ (247,683) | -22.91% |
| TID #13 | \$ (30,468) | \$ 307,282 | \$ 606,703 | \$ 299,421 | 100.00% |



OAKCREEK
— WISCONSIN —

STRATEGIC PLAN FRAMEWORK

Vision:

What we want to be.

Mission:

Why we exist.

Values:

What we believe in.

Critical Success Factors:

What we must get right in order to achieve our vision.

Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

Mission

We are a dedicated organization providing high-quality services that positively **IMPACT** Oak Creek residents, businesses, and visitors.

Values

Integrity

Mutual Respect

Professionalism

Accountable

Commitment

Teamwork

Critical Success Factors



Vibrant and Diverse Cultural Opportunities



Thoughtful Development and Prosperous Economy



Safe, Welcoming and Engaged Community



Inspired, Aligned and Proactive City Leadership



Financial Stability



Quality Infrastructure, Amenities and Service

2017 – 2019 Strategic Action Plan Initiatives

[Key: 🌟 = Complete → = In Progress ○ = Not Started]

Vibrant and Diverse Cultural Opportunities

1. Finalize and Implement a Master Plan & Vision for Abendschein Park
 - a. Inventory and summarize past Abendschein Park plans and visioning efforts 🌟
 - b. Establish an RFP process for creation of the master plan guidance document 🌟
 - c. Engage community stakeholders via brief preference survey on future park amenities 🌟
 - d. Finalize master plan guidance document 🌟
 - e. Engage Oak Creek Parks, Recreation and Forestry (OCPRF) Commission and Common Council for plan endorsement, including an implementation timeline with future funding sources 🌟 (a Park Master Plan & Visioning document was ratified by the Common Council on December 18, 2018)
2. Update Park & Open Space Plan with an emphasis on continually improving community walkability/bike-ability
 - a. Engage OCPRF Commission to review existing, and establish future, plan goals →
 - b. Identify in-house or consultant resources for amending guidance document (RFP process, if necessary) 🌟 (Planning staff will be amending the existing plan in-house)
 - c. Initiate citizen participation plan; pursue efficiencies with coupling Abendschein Park preference survey process →
 - d. Engage OCPRF and Common Council for plan amendment recommendations and formal action ○
3. Become a City known for its successful Special Events and Community Gatherings
 - a. Identify and contact groups and leaders (business, education, faith-based, culture-based clubs, non-profit, etc.) for potential partnerships → (this is an ongoing effort that will never be fully “complete”)
 - b. Explore holding an annual “Around the World” ethnic food/music/dance event ○
 - c. Coordinate an informational summit with cultural leadership groups and organizations in City and metro area ○
 - d. Parlay events with education efforts regarding City Department/Programs, where appropriate (i.e. Library Fundraising, Health Department information, Recreation registration) → (this is an ongoing effort that will never be “complete”. Library, Health, Rec, Clerk’s Office, Planning Dept. have consistently positioned themselves at events to educate residents as to their mission/purpose, gather feedback for City purposes, and highlight upcoming events. All Departments, and most Divisions, have participated in Sneak Peek at Oak Creek the past two years)
 - e. Facilitate the creation of an all-inclusive "community event" calendar; include module on City website→
 - f. Develop a Use Policy for Drexel Town Square ○ (staff determining if this objective is still relevant, i.e. if a formal use policy is needed now that certain issues have worked themselves out over 3 years of event programming at DTS)
 - g. Review/Revise local ordinances, policies, permitting, and procedures to ensure facilitative vs. inhibitive event processes → (with the exception of the Use Policy for DTS, staff has reviewed and revised internal policies and external ordinance/state law to ensure successful, yet safe and compliant city events)
 - h. Examine policies and best practices for other communities who excel at event implementation → (this is an ongoing effort that will never be fully “complete”)

2017 – 2019 Strategic Action Plan Initiatives

[Key: 🟢 = Complete → = In Progress ○ = Not Started]

- i. Address parking and traffic considerations at City venues → (City made specific strides at DTS related to parking with the shared parking agreement with Zund and partnering with Froedtert for ramp parking, but other venues will need to be examined on a case by case basis given the event size, features, etc.. ex: should the City move the 4th of July fireworks to the Lakefront proposes new logistics challenges)
4. Provide Additional Cultural and Recreational Opportunities for the City's Senior Population
 - a. Inventory existing offerings and those of adjacent communities ○
 - b. Identify target audience & develop a survey instrument ○
 - c. Identify and explore collaborative relationships with adjacent communities ○
 - d. Coordinate an informational summit with senior living facilities, other key stakeholder groups ○
 - e. Incorporate more senior-focused event programming at City venues and into Recreation and Library initiatives ○
5. Improve Pedestrian Corridors with Public Art & Sculpture
 - a. Partner with art programs in local institutes of higher education for potential activities and exhibits ○
 - b. Research city liability and creation of a local Art & Architecture Ordinance ○
 - c. Identify best practices and activities of other creative communities/spaces in metro area ○
 - d. Prioritize best City locations for work to be showcased ○
 - e. Connect public art efforts with Destination Marketing functions of Tourism Commission for further reach and impact outside of community ○

Thoughtful Development and Prosperous Economy

1. Design and Implement a Business Retention and Expansion (BRE) Program
 - a. Investigate BRE visitation programs of other economic development organizations 🟢
 - b. Identify key information to be gained from business leaders during visits 🟢
 - c. Develop a database to track actionable items and notable business information → (staff is tracking information and action steps from each visit, but a more formal process will be developed in future)
 - d. Articulate and record goals of our BRE program 🟢
 - e. Provide additional opportunities for local business recognition and award programs → (this is an ongoing effort that will never be fully "complete")
2. Market the Lakefront Development on a Regional and National Scale
 - a. Finalize TID 6 amendment and TID 13 creation 🟢
 - b. Craft a vision statement 🟢
 - c. Create an easy reference document re: developing within Lakefront's environmental parameters 🟢
 - d. Develop micro website specific to Lakefront 🟢
 - e. Extend reach of Lakefront by preserving/enhancing entrance corridors from I-94 through wayfinding/signage to establish a gateway or "sense of arrival" ○
 - f. Leverage (and where possible, enhance) the recreational assets of Lakefront to promote mixed-used development ○ (enhancement of public amenities at the Lakefront often

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[Key: 🟢 = Complete → = In Progress ○ = Not Started]

- comes up during discussions with potential residential developers, and such amenities will be a part of a master planned neighborhood concept)
- g. Coordinate park (Lake Vista and Bender) programming and unique offerings to promote a regional draw → (held first Beer Garden at Lake Vista in 2018, exploring various events/gatherings at Lakefront in the future. Example: 4th of July Fireworks)
 - h. Prepare marketing materials and identify targeted development partners 🟢 (brochure, website, and Vision Statement complete- discussions with targeted development firms commenced in November 2018)
3. Establish City Objectives for Handling Demand for Single Family Lot Inventory
 - a. Convene a homebuilder / stakeholder summit to gain industry/market expertise and understanding on single family development in Oak Creek 🟢
 - b. Research best practices and policy positions of communities with strong lot inventory absorption 🟢
 - c. Perform an inventory and prioritization of 1) existing lot availability; and 2) land available for future platting 🟢
 - d. Revisit, refresh the “Cost of Service” Study done in the 1990s 🟢
 - e. Review/revise Subdivision Ordinance where necessary 🟢
 - f. Finalize policy analysis and future recommended actions in a formal report to Council 🟢 (while the formal analysis is complete, the analysis contains several implementation recommendations which the staff is prioritizing for action in 2019)
 4. Examine Public/Private Partnerships to facilitate Development of a Medium-sized Convention & Event Space
 - a. Engage Tourism Commission to provide market information and best practices for conference centers in peer communities ○
 - b. Establish regional partnerships to respond to market demand and to determine an appropriate geographic location for conference/event space
 - c. Survey local businesses as part of Business Retention and Expansion strategic objective to gauge potential business demand for conference/event facilities 🟢 (per item “e” below, consultant performed a business survey as part of the market feasibility study, and staff does include a discussion on business travel at BRE visits)
 - d. Engage Destination Marketing Specialist to survey regional professional organizations and non-profit groups to gauge potential market for conference/event facilities → (per item “e” consultant also queried local and state event/conference planners as part of the market feasibility study, more forthcoming)
 - e. Engage third party consultant to produce market feasibility studies for both hospitality and conference/event space once a preferred geographic location is selected 🟢 (City engaged Hospitality Marketers International, Inc. and initial drafts are complete. City expects complete studies by February 2019)
 5. Examine Public/Private Partnerships to facilitate Development of a Recreation Center
 - a. Inventory public and private recreational facilities in market → (as an initial market competition survey, City engaged Strategic Performance Group for an “Oak Creek Sports & Fitness Center Feasibility study which was complete in July 2018)
 - b. Engage Parks and Recreation Commission to analyze local demand and best practices for recreation centers in peer communities ○

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[Key: 🌟 = Complete → = In Progress ○ = Not Started]

- c. Establish regional partnerships to respond to market demand and determine appropriate regional location for recreation center ○
 - d. Survey community to gauge willingness to fund construction and ongoing operations of a recreation center ○
 - e. Identify financial strategies to fund construction and operation of a recreation center ○
6. Position City for future Corporate Office Development
- a. Engage market professionals to determine priority areas to preserve for this use ○
 - b. Define what "corporate office" means for the City of Oak Creek ○
 - c. Examine best practices and policy positions of other communities developing office markets ○
 - d. Preserve identified priority areas through comprehensive planning and zoning actions →
 - e. Discuss, with decision-makers, the relationship of short-term actions facilitating long-term community goals. → (this is an ongoing effort that will never be fully "complete")

Safe, Welcoming, and Engaged Community

1. Undertake a Redesign of City Websites to Ensure Optimal Utility to End-Users
 - a. Create website redesign committee to review potential vendors and site features 🌟
 - b. Solicit staff and public user input on current website functionality 🌟
 - c. Examine Google Analytics for web trends (I.e. what matters most for customers to find) 🌟
 - d. Determine best search tool [including optical character recognition (OCR) capability] and optimize content 🌟
 - e. Select vendor and implement design 🌟 (a "go-live" date on the new City homepage is expected on or before February 1, 2019)
 - f. Determine roles & responsibilities for ongoing website maintenance 🌟
2. Engage Neighborhood Groups/Associations as an Ally in Crime-Reduction and Prevention Measures
 - a. Review/revise Community Resource Coordinator job description; fill position 🌟
 - b. Establish ongoing dialogue with community groups (schools, businesses, faith groups, non-profits) →
 - c. Formalize, coordinate & increase use of web-based platforms (Nextdoor, etc.) →
 - d. Determine new opportunities to increase interaction among Police and residents →
 - e. Improve Police/Fire coordination related to resident outreach and interaction →
3. Create and Implement a New Resident Welcoming Process > initiative changed to "Residents' Guide to City Services" that will also be disseminated to new OC residents
 - a. Determine best methods for identifying residents new to community 🌟
 - b. Establish a new resident welcome module on website → (this will be complete in conjunction with the new "go-live" for the City homepage expected on or before February 1, 2019)

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[Key: 🟢 = Complete → = In Progress ○ = Not Started]

- c. Tailor welcome packets for specific audience (single family, multifamily, business...) 🟢 (the project team decided messaging in one document can accommodate different residential living arrangements)
- d. Include new resident resource info in City's written publications → (similar to above, this action will be commensurate with “go-live” on new City homepage)
- e. Communicate value-proposition of City services to new residents →
- f. Host a New Family Doors Open/Open Civic Center Event ○ (while not completely in line with this objective, many Depts/Division participate in Sneak Peek which helps satisfy the intent of this objective)

Inspired, Aligned, and Proactive City

1. Increase Methods/Frequency of Communication and Engagement among Staff & Common Council
 - a. Institute a Monthly Departmental report; share with all City staff and Council 🟢
 - b. Improve access and content on employee Intranet platform →
 - c. Encourage Aldermen to have district meetings; have Department Directors or City Administrator present ○
 - d. Establish an internal staff newsletter to foster interpersonal communication through entire organization ○
 - e. Better communicate Board, Committee, Commission activity to both elected and appointed decision-makers →
 - f. Ensure all OC email users receive link to full Council packets 🟢
 - g. Coordinate social occasions where all people in organization have the opportunity to interact ○
2. Convene discussions and examine partnerships with other stakeholders regarding shared services, cooperative programming, and alignment of resources
 - a. Maintain leadership role in Milwaukee Intergovernmental Cooperation Council (ICC) →
 - b. Establish a shared services implementation plan with Oak Creek—Franklin Joint School District (OCFJSD) →
 - c. Examine further community partnerships with Milwaukee Area Technical College (MATC) →
 - d. Unify and coordinate "Event Programmers" (eliminate separate identities; all “City”) →
 - e. Increase participation and City leadership in the League and Urban Alliance →
3. Be a Leading-Edge Local Government in the Use of Technology to Foster Innovative and Cost-effective Service Delivery
 - a. Improve Website from technology-utility standpoints (permitting, payments, licensing, fillable forms, etc.) →
 - b. Implement an "innovation" component to all job descriptions and job announcements ○
 - c. Be engaged in SMART Cities initiatives; explore pilot technology projects ○
 - d. Educate and prepare for Internet of Things (IOT) as related to City service delivery ○

2017 – 2019 Strategic Action Plan Initiatives

[Key: 🟢 = Complete → = In Progress ○ = Not Started]

- e. Provide research and recommendations on use of body cameras, "security" cameras, and license plate reader recognition →
4. Evaluate, Right-size, and Better Align City Organization
 - a. Undertake a staffing deployment efficiency analysis and core service review for Police, Fire, EMS, DPW and Health Departments → (org alignment and staffing deployment has been formally explored in Health, Library, DPW, PD, and from City Administrator's Office. Formal recommendations were approved for Health, Library, City Administrator's Office, others are still forthcoming)
 - b. Enact better alignment between City and Utility; eliminate resource overlap ○
 - c. Evaluate and revise City organization chart/structure including committee structure →
 - d. Evaluate ongoing implementation of Administrative Support Assistant functionality 🟢 (while this is an ongoing effort with any city function, a formal review of functionality/staffing, and a wage study is completed and staff will present to Personnel Committee in early 2019).
 - e. Plan for future joint programming and administration of Recreation and Library offerings (i.e. "leisure services" concept) →

Financial Stability

1. Create Fiscal Policy Teams and Provide Analyses and Recommendations on a Multi-Year Budget Strategy
 - a. Evaluate Expenditure Restraint →
 - b. Revenue Team ○
 - c. Include staff, citizens, community groups on teams 🟢
 - d. Debt examination - any strategic borrowing →
 - e. Look at special assessment policy/options for funding capital expenditures 🟢
 - f. Develop strategy and long range funding plan for capital equipment and infrastructure needs → 🟢 (Policy Team completed CIP Funding Alternatives Analysis with implementation actions forthcoming in the 2019-2021 operating budgets. Have established reserve funding for bridge maintenance, buildings maintenance, and began vehicle fleet leasing. Have also engage Siemens Industry Inc, for potential performance contract projects related to building upgrades) → (In sum, City has developed certain tools with which to execute more long-range planning, but have not formally adopted a comprehensive 5,7,10 year plan for capital asset depreciation/replacement)
2. Reduce Health Insurance Costs through Proactive Consumer Education
 - a. Develop tutorial for benefits websites; general employee education on existing benefit levels →
 - b. Institute "one program a month" education to be communicated by Department Managers →
 - c. Provide employees an education on Self-funded insurance plans →
 - d. Develop Clinic utilization plan and benchmarking ○ (City determined to not renew its contract with Ascension for the near-site clinic effective January 1, 2019)
 - e. Reestablish Wellness and Insurance Committee and programs to serve as avenue specific to educational outreach ○

2017 – 2019 Strategic Action Plan Initiatives

[Key: 🟢 = Complete → = In Progress 🔴 = Not Started]

- f. Evaluate insurance waiver carve-out; revise if necessary 🔴
3. Evolve the Communication of Budget Processes, Priorities, and Fiscal Challenges (Internally and Externally)
 - a. Evolve budget document as a financial blueprint and communication device 🟢
 - b. Provide additional outlets to communicate the budget to all levels of internal organization → (this is an ongoing effort that will never be fully “complete”)
 - c. Prepare budget document for Government Finance Officers Association (GFOA) budget award submittal to demonstrate commitment to financial transparency 🟢
 - d. Provide basic TIF education "101" piece 🟢 (article included in summer Current and on social media- can be re-used in future)
 - e. Increase utilization of Dollar breakdown of taxes (i.e. where do your taxes go?); place info at tax collection sites 🟢
 - f. Demonstrate value-proposition of City services to taxpayers → (this is an ongoing effort that will never be fully “complete”)
4. Establish Intra-Departmental Business Process Improvement Teams to Determine Cost-control Measures and Overcome Process Inefficiency
 - a. Explore Lean Government training platform; implement techniques where applicable 🔴
 - b. Streamline, improve Vehicle maintenance processes 🔴
 - c. Evaluate office supply purchasing policy/process 🟢
 - d. Re-assume "paperless initiative" (Online/fillable forms, alternative payment collection methods, certain Committee packets, internal communications) 🔴
 - e. Establish central database for Vehicle and Property insurance and Fixed Asset reporting 🔴
 - f. Streamline meeting packet creation process →
 - g. Research Building & Grounds maintenance fund consolidation - Comprehensive Facilities Program →
 - h. Review/revise purchasing policy, travel policy and 3-year financial plan → (travel policy update is complete, but purchasing and 3-year plan not started)
 - i. Review Fleet lifespan & procurement, leasing →
 - j. Review/revise snow removal notification plan 🟢
 - k. Explore "naturalizing" strategic areas of parks to reduce mowing needs while improving aesthetics →
 - l. Centralize process for private renting/reserving of Civic Center meeting space →

Quality Infrastructure, Amenities, and Services

1. Complete a Feasibility Analysis for Possible Conversion to LED Streetlights
 - a. Complete the lighting inventory 🟢
 - b. Explore energy grants and pilot-projects (Smart Cities, M-WERC) 🟢
 - c. Consult other communities' best practices, experiences with LED change out →
 - d. Consider/solicitation of private companies that would be paid to change out the lights to LED with a reasonable ROI. → (City engaged Siemens Industry, Inc. for analysis which will include LED retrofit options under an energy performance contract)

2017 – 2019 Strategic Action Plan Initiatives

[Key: 🟢 = Complete → = In Progress ○ = Not Started]

- e. Consult with WE Energies on its maintenance-lease agreement and any potential partnership →
 - f. Expand scope to research LED conversion for City facilities → (will be part of the Siemens study's "facility improvement measures")
 - g. Finalize a cost-benefit analysis and recommendations for decision-makers →
2. Ensure City Transportation and Land Use Plans Align with plans of Overlapping Organizations and Governments
 - a. Coordinate local planning/design tasks for readiness of Elm Road Interchange construction →
 - b. Coordinate County design for reconstruction of 13th St. with adjacent economic development plans 🟢
 - c. Discuss (DOT) additional enhancements of Drexel on/off ramps to facilitate significant retail traffic on adjacent parcels 🟢
 - d. Keep abreast of developments on the Lake Parkway Extension (S.T.H. 794) → (this is an ongoing objective that will never be fully "complete")
 3. Develop Strategies for Future Multi-modal Transportation Enhancements
 - a. Keep abreast of developments in the KRM commuter line → (this is an ongoing objective that will never be fully "complete")
 - b. Explore future opportunities for traditional and Bus Rapid Transit (BRT) lines in strategic areas of city →
 - c. Encourage a Metra stop in the City →
 - d. Maintain City's position in MetroGo organization →
 - e. Compile and Prioritize an inventory of unfinished multi-use pathway segments (include in Park, Rec, & Open Space Plan update) →
 - f. Finalize Safe Routes to School (SRTS) Study 🟢
 - g. Update walk-score as a community benchmark 🟢
 4. Perform a Capacity Review and Analysis on Local Collector and Arterial Streets
 - a. Establish on-going program ○
 - b. Document and track traffic counts ○
 - c. Identify sources of changing volume ○
 - d. Adjust 20-year plan accordingly ○
 - e. Evaluate land use policy with regards to future corridor needs ○
 - f. Improve substandard and unsafe drainage systems along collector and arterial roads ○
 5. Explore New Methods, Best Practices to Maximize Useful Life of Roads and Bridges
 - a. Establish the 20 year life/maintenance cycle ○
 - b. Explore alternate methods of pavement rehabilitation and pilot where appropriate →
 - c. Ensure process and recording methods are in place to track the efficiency of piloted methods over long period of time →
 - d. Determine policy for infrastructure aesthetics and consistency throughout City ○

**City of
Oak Creek
ANNUAL
BUDGET
PROCESS**

August/September

Budget templates released to Department Directors and/or Division Managers. CIP/CEP Requests, Personnel Requests, Operational Department Budgets, and Goals and Objectives due to Finance Director.



Early September

Finance Director/City Administrator review budget requests. Data is entered into spreadsheets, templates and computerized software.

Mid- to Late September

Department Budget Review Sessions with City Administrator and Finance Director.



Mid-October

Common Council Budget Workshops with City Administrator, Finance Director and Department Directors.



Early October

Distribution of Draft Budget to Department Directors and Common Council.

Late September

Personnel Committee and Capital Improvement Program Committee Meetings.



Early November

Public Hearing published in the newspaper.



Mid- to Late November

Public Hearing and Adoption of Annual Budget.

Late December

Publication and distribution of adopted Annual Budget.



**January 1
New
Fiscal Year
Begins**



2019 BUDGET CALENDAR

| Date, Time, Location | Budget Preparation |
|---|---|
| July 27, 2018 | Budget templates released with Budget letter and directions |
| September 7, 2018 | 2019 CIP/CEP requests due |
| September 7, 2018 | 2019 Personnel requests due |
| September 7, 2018 | 2019 Operating Departmental budgets due |
| September 7, 2018 | 2019 Goals & Strategic Plan Initiatives due |
| Department Budget Review Sessions with City Administrator & Finance Director/Comptroller | |
| September 11, 2018 at 9:00 am, C204 | Maintenance |
| September 18, 2018 at 9:00 am, C204 | Fire / WE / EMS |
| September 18, 2018 at 10:30 am, C204 | Public Works |
| September 18, 2018 at 1:00 pm, C204 | Health |
| September 18, 2018 at 2:00 pm, C204 | Treasurer / Assessor |
| September 19, 2018 at 10:00 am, C204 | City Clerk |
| September 19, 2018 at 1:00 pm, C204 | Inspection / Engineering / Storm Water / CIP |
| September 19, 2018 at 2:30 pm, C204 | Administration / Finance / HR / ASA |
| September 19, 2018 at 3:30 pm, C204 | Information Technology |



| Date, Time, Location | Budget Preparation |
|--|---|
| September 20, 2018 at 1:00 pm, C204 | Community Development / CDA / Tourism |
| September 20, 2018 at 2:00 pm, C204 | Police / Dispatch / WE / Municipal Court |
| September 20, 2018 at 3:30 am, C204 | Library / Recreation |
| Committee & Common Council review sessions | |
| September 26, 2018 at 1:00 pm, Common Council Conference Room | Personnel Committee meeting |
| September 28, 2018 at 9:00am, Tower Room | Capital Improvement Program Committee meeting |
| October 8, 2018 | Draft Budget distributed to Department Heads / Common Council |
| October 12, 2018 8:30am-11:30pm, Multi-Purpose Room | Common Council Budget Workshop |
| October 15, 2018 5:00-8:00pm, Multi-Purpose Room | Common Council Budget Workshop |
| October 17, 2018 5:00-8:00pm, Multi-Purpose Room | Common Council Budget Workshop (IF NEEDED) |
| Public Hearing Notices & Budget Adoption | |
| October 18, 2018 | Final changes to budget notice |
| October 24, 2018 by 11:30am | Public Hearing notice to CNI for publication |
| October 31, 2018 | Public Hearing published |
| November 19, 2018 at 6:00pm, Council Chambers | Public Hearing & Adoption of 2019 Budget |

City of Oak Creek
Summary 2019 Budget and Appropriations
as Revised and Approved by the Common Council
November 19, 2018

| FUND | Number | Budget |
|-----------------------------|---------------|---------------------|
| General Fund | 10 | |
| General Government | | 7,220,172 |
| Public Safety | | 12,138,512 |
| Health/Social Services | | 488,265 |
| Public Works | | 4,607,760 |
| Leisure | | 1,266,223 |
| Other | | 0 |
| Total Appropriations | | \$25,720,932 |

| FUND | Number | Budget | Other Funds | Number | Budget |
|-----------------------------------|---------------|---------------|-------------------------------|---------------|------------------------|
| Other Funds | | | | | |
| Solid Waste | 11 | 1,405,858 | Police Assets | 39 | 15,000 |
| Grants/Donations | 12 | 40,611 | Capital Projects | 40 | 2,842,441 |
| We Power Mitigation | 19 | 2,218,403 | Developer Agreements | 41 | 10,000 |
| General Debt | 20 | 3,559,500 | TID #7-Capital Projects | 43 | 470,685 |
| Debt Amortization | 21 | 3,167,347 | TID #8-Capital Projects | 45 | 965,806 |
| Debt Service TID #6 | 28 | 427,500 | TID #10-Capital Projects | 52 | 291,212 |
| Special Assessments | 30 | 0 | TID #11- Capital Projects | 53 | 2,018,445 |
| Economic Development | 31 | 102,848 | TID #12- Capital Projects | 54 | 5,755,000 |
| Low Income Loan | 33 | 3,000 | Consolidated Dispatch Service | 55 | 1,669,289 |
| Health Insurance | 36 | 5,962,200 | Tourism Commission | 56 | 473,163 |
| EMS | 37 | 5,125,700 | TID #13 - Capital Projects | 57 | 102,500 |
| Storm Water Utility | 38 | 869,309 | | | |
| Total Expenses - All Funds | | | | | 37,495,817 |
| | | | | | \$63,216,749.00 |

General Property Tax Rate Per Thousand of Assessed Valuation

| | | | | |
|------------------------------------|--|----------------|---------------------|----------|
| 2018 Assessed Value | | 3,490,476,200 | 100.13% | Ratio |
| State | | 0.00 | | |
| County | | 6.04 | | |
| MMSD | | 1.70 | | |
| City of Oak Creek | | 6.30 | First Dollar Credit | \$59.52 |
| Oak Creek-Franklin School District | | 8.51 | Lottery Credit | \$144.56 |
| MATC | | 1.23 | | |
| Total: | | \$23.78 | | |
| Less Credits: | | | | |
| Milwaukee County Sales Tax Credit | | (1.14) | | |
| State School Tax Credit | | (1.52) | | |
| Net Tax Rate: | | \$21.12 | | |



Departmental / Fund Relationship

| | General Government | Police & Fire | DPW | Engineering & Inspection | Health Department | Leisure Service Rec & Lib | All Departments |
|--|--------------------|---------------|-----|--------------------------|-------------------|---------------------------|-----------------|
| Fund 11 Solid Waste | | | X | X | | | |
| Fund 12 Grants/Donations | | X | | | X | X | |
| Fund 19 WE Energies | X | X | | | | | |
| Fund 20 General Purpose Debt Service | | | | | | | X |
| Fund 21 Debt Amortization Fund | | | | | | | X |
| Fund 28 Debt Service, TID #6 | X | | | X | | | |
| Fund 30 Special Assessment Fund | X | | X | X | | | |
| Fund 31 Economic Development | X | | | | | | |
| Fund 32 Park Development Escrow | X | | X | | | X | |
| Fund 33 Low Interest Loan | X | | | | | | |
| Fund 34 Future Improvement | X | | | X | | | |
| Fund 35 Impact Fee Escrow | X | X | X | | | X | |
| Fund 36 Health Insurance | | | | | | | X |
| Fund 37 Emergency Medical Services | | X | | | | | |
| Fund 38 Storm Water Utility | | | X | X | | | |
| Fund 39 Police Asset Forfeiture | | X | | | | | |
| Fund 40 Capital Projects | | | | | | | X |
| Fund 41 Developer Capital Projects | X | | | X | | | |
| Fund 43 Capital Improvement, TID #7 | X | | | X | | | |
| Fund 45 Capital Improvements, TID #8 | X | | | X | | | |
| Fund 50 Water & Sewer Utility | | | X | X | | | |
| Fund 52 Capital Improvements, TID #8 | X | | | X | | | |
| Fund 53 Capital Improvements, TID #11 | X | | | X | | | |
| Fund 54 Capital Improvements, TID #12 | X | | | X | | | |
| Fund 55 Consolidated Dispatch Services | | X | | | | | |
| Fund 56 Tourism Commission | X | | | | | | |
| Fund 57 Capital Improvements, TID #13 | X | | | X | | | |

City of Oak Creek 2019 Annual Budget

Budgeted Personnel Count by Classification

| Classification | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| GENERAL GOVERNMENT | | | | | | |
| Mayor | 1 | 1 | 1 | 1 | 1 | 1 |
| President of Council | 1 | 1 | 1 | 1 | 1 | 1 |
| Aldermen | 5 | 5 | 5 | 5 | 5 | 5 |
| <i>TOTAL FULL TIME</i> | <i>0</i> | <i>0</i> | <i>0</i> | <i>0</i> | <i>0</i> | <i>0</i> |
| CENTRAL SERVICES - BUILDING & FACILITY MAINTENANCE | | | | | | |
| Building Superintendent | 1 | 1 | 1 | 1 | 1 | 1 |
| Facilities Maintenance Technician | 1 | 1 | 1 | 1 | 1 | 1 |
| Full Time Custodian | 1 | 1 | 1 | 2 | 2 | 2 |
| Part Time Custodian | 5 | 5 | 5 | 5 | 5 | 6 |
| <i>TOTAL FULL TIME</i> | <i>2</i> | <i>3</i> | <i>3</i> | <i>4</i> | <i>4</i> | <i>4</i> |
| CITY ADMINISTRATOR'S OFFICE | | | | | | |
| City Administrator | 1 | 1 | 1 | 1 | 1 | 1 |
| Communication Coordinator | 0 | 1 | 1 | 1 | 1 | 1 |
| Destination Marketing Specialist | 0 | 0 | 0 | 1 | 1 | 1 |
| Intern | 0 | 0 | 0 | 0 | 0 | 1 |
| <i>TOTAL FULL TIME</i> | <i>1</i> | <i>2</i> | <i>2</i> | <i>3</i> | <i>3</i> | <i>3</i> |
| CENTRAL SERVICES - HUMAN RESOURCES MANAGEMENT | | | | | | |
| Human Resources Manager | 1 | 1 | 1 | 1 | 1 | 1 |
| Benefits Coordinator | 1 | 1 | 1 | 1 | 1 | 1 |
| <i>TOTAL FULL TIME</i> | <i>2</i> | <i>2</i> | <i>2</i> | <i>2</i> | <i>2</i> | <i>2</i> |
| CENTRAL SERVICES - ADMINISTRATIVE SUPPORT | | | | | | |
| Administrative Support Manager | 0 | 1 | 1 | 1 | 1 | 1 |
| Administrative Support Staff | 0 | 4 | 5 | 5 | 6 | 6 |
| Part Time Administrative Support | 0 | 6 | 5 | 5 | 4 | 5 |
| <i>TOTAL FULL TIME</i> | <i>0</i> | <i>5</i> | <i>6</i> | <i>6</i> | <i>7</i> | <i>7</i> |
| CENTRAL SERVICES - INFORMATION TECHNOLOGY | | | | | | |
| Information Technology Manager | 1 | 1 | 1 | 1 | 1 | 1 |
| Assistant Information Technology Man | 0 | 0 | 1 | 1 | 1 | 1 |
| Computer Specialist-Database | 1 | 1 | 1 | 1 | 1 | 1 |
| GIS Coordinator | 1 | 0 | 0 | 0 | 0 | 0 |
| GIS Eng Technician | 1 | 1 | 1 | 1 | 1 | 1 |
| Computer Specialist-PC | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time Specialist | 0 | 0 | 0 | 0 | 1 | 1 |
| <i>TOTAL FULL TIME</i> | <i>5</i> | <i>4</i> | <i>5</i> | <i>5</i> | <i>5</i> | <i>5</i> |
| CITY CLERK'S OFFICE | | | | | | |
| Clerk - Elected 5/1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Deputy Clerk | 1 | 1 | 1 | 1 | 1 | 1 |
| Secretary | 1 | 0 | 0 | 0 | 0 | 0 |
| <i>TOTAL FULL TIME</i> | <i>3</i> | <i>2</i> | <i>2</i> | <i>2</i> | <i>2</i> | <i>2</i> |

City of Oak Creek 2019 Annual Budget

Budgeted Personnel Count by Classification

| Classification | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|----------|----------|----------|----------|----------|----------|
| FINANCE DEPARTMENT | | | | | | |
| Assistant City Administrator/Comptrol | 0 | 0 | 0 | 0 | 0 | 1 |
| Finance Director/Comptroller | 1 | 1 | 1 | 1 | 1 | 0 |
| Deputy Comptroller/Payroll Coordinat | 1 | 1 | 1 | 1 | 1 | 1 |
| Staff Accountant | 0 | 0 | 1 | 1 | 1 | 1 |
| Account Clerk III | 1 | 0 | 0 | 0 | 0 | 0 |
| Account Clerk II | 1 | 1 | 0 | 0 | 0 | 0 |
| Accounting Associate | 0 | 0 | 0 | 1 | 1 | 1 |
| <i>TOTAL FULL TIME</i> | <i>3</i> | <i>3</i> | <i>3</i> | <i>4</i> | <i>4</i> | <i>4</i> |
| TREASURER'S OFFICE | | | | | | |
| Treasurer - Elected 5/1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Deputy Treasurer | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time Clerical | 2 | 0 | 0 | 0 | 0 | 0 |
| <i>TOTAL FULL TIME</i> | <i>2</i> | <i>2</i> | <i>2</i> | <i>2</i> | <i>2</i> | <i>2</i> |
| CITY ATTORNEY'S OFFICE | | | | | | |
| City Attorney | 1 | 1 | 1 | 1 | 1 | 1 |
| Assistant City Attorney | 1 | 1 | 1 | 1 | 1 | 1 |
| <i>TOTAL FULL TIME</i> | <i>1</i> | <i>1</i> | <i>1</i> | <i>1</i> | <i>1</i> | <i>1</i> |
| ASSESSOR'S OFFICE | | | | | | |
| Assessment Technician | 1 | 0 | 0 | 0 | 0 | 0 |
| Part Time Clerk | 2 | 0 | 0 | 0 | 0 | 0 |
| <i>TOTAL FULL TIME</i> | <i>1</i> | <i>0</i> | <i>0</i> | <i>0</i> | <i>0</i> | <i>0</i> |
| COMMUNITY DEVELOPMENT DEPARTMENT | | | | | | |
| Director | 1 | 1 | 1 | 1 | 1 | 1 |
| Planner | 1 | 1 | 1 | 1 | 1 | 1 |
| Zoning Adm/Planner | 1 | 1 | 1 | 1 | 1 | 1 |
| Secretary | 1 | 0 | 0 | 0 | 0 | 0 |
| Part Time Clerical | 1 | 0 | 0 | 0 | 0 | 0 |
| Intern | 0 | 0 | 0 | 0 | 0 | 1 |
| <i>TOTAL FULL TIME</i> | <i>5</i> | <i>3</i> | <i>3</i> | <i>3</i> | <i>3</i> | <i>3</i> |
| ENGINEERING - INSPECTION | | | | | | |
| Building Inspector Supervisor | 1 | 1 | 1 | 1 | 1 | 1 |
| Building Inspector | 2 | 2 | 2 | 2 | 2 | 2 |
| Electrical Inspector | 1 | 1 | 1 | 1 | 1 | 1 |
| Registered Sanitarian Full Time | 0 | 0 | 0 | 0 | 1 | 1 |
| Registered Sanitarian Part Time | 0 | 0 | 0 | 0 | 1 | 1 |
| Street Light Maintenance Electrician | 1 | 1 | 1 | 1 | 0 | 0 |
| Secretary | 1 | 0 | 0 | 0 | 0 | 0 |
| Part Time Clerical | 1 | 0 | 0 | 0 | 0 | 0 |
| <i>TOTAL FULL TIME</i> | <i>7</i> | <i>5</i> | <i>5</i> | <i>5</i> | <i>5</i> | <i>5</i> |
| POLICE DEPARTMENT | | | | | | |
| Police Chief | 1 | 1 | 1 | 1 | 1 | 1 |
| Captain | 2 | 2 | 2 | 2 | 2 | 2 |
| Lieutenant | 4 | 4 | 4 | 4 | 4 | 4 |

City of Oak Creek 2019 Annual Budget

Budgeted Personnel Count by Classification

| Classification | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Sergeant | 6 | 6 | 6 | 6 | 6 | 6 |
| Detective | 4 | 4 | 4 | 4 | 5 | 5 |
| Investigator | 0 | 0 | 0 | 0 | 0 | 1 |
| Training Officer | 0 | 0 | 0 | 0 | 0 | 1 |
| Police Officer | 41 | 41 | 41 | 41 | 42 | 44 |
| Dispatch Manager | 1 | 1 | 1 | 1 | 1 | 1 |
| Clerk Matron | 3 | 3 | 3 | 3 | 4 | 3 |
| Open Records Clerk | 0 | 0 | 0 | 0 | 0 | 1 |
| Dispatchers | 13 | 13 | 13 | 13 | 16 | 16 |
| Dispatch Supervisor | 1 | 1 | 1 | 1 | 2 | 2 |
| Admin Executive Assistant | 1 | 1 | 1 | 1 | 1 | 1 |
| Mechanic-Part-time | 2 | 2 | 2 | 2 | 2 | 2 |
| Part Time Community Resource | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time Police Aide | 3 | 3 | 3 | 3 | 3 | 2 |
| Part Time Custodian | 4 | 4 | 4 | 4 | 4 | 0 |
| Part Time Crime Analyst | 0 | 0 | 0 | 0 | 0 | 0 |
| Part Time Evidence Room Technician | 1 | 1 | 1 | 1 | 1 | 1 |
| Court Liason | 0 | 0 | 0 | 0 | 0 | 1 |
| Part Time Student | 1 | 1 | 1 | 1 | 1 | 1 |
| TOTAL FULL TIME | 76 | 76 | 76 | 76 | 84 | 86 |
| MUNICIPAL COURT | | | | | | |
| Municipal Judge | 1 | 1 | 1 | 1 | 1 | 1 |
| Court Clerks | 2 | 2 | 2 | 2 | 2 | 2 |
| Part Time Clerical | 1 | 1 | 1 | 1 | 1 | 1 |
| FIRE DEPARTMENT | | | | | | |
| Chief | 1 | 1 | 1 | 1 | 1 | 1 |
| Assistant Chief | 1 | 1 | 1 | 1 | 2 | 2 |
| Battalion Chiefs | 4 | 4 | 4 | 4 | 3 | 3 |
| Lieutenant | 9 | 9 | 9 | 9 | 9 | 9 |
| Firefighter | 36 | 36 | 36 | 36 | 37 | 37 |
| Fire Inspector | 1 | 1 | 1 | 1 | 1 | 1 |
| Admin Executive Assistant | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time Clerical | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time Mechanic | 1 | 1 | 1 | 1 | 1 | 1 |
| TOTAL FULL TIME | 53 | 53 | 53 | 53 | 54 | 54 |
| LIBRARY | | | | | | |
| Library Director | 1 | 1 | 1 | 1 | 1 | 1 |
| Assistant Library Director | 1 | 1 | 1 | 1 | 1 | 1 |
| Children's Librarian | 1 | 1 | 1 | 1 | 1 | 1 |
| Young Adult Librarian | 0 | 0 | 0 | 0 | 1 | 1 |
| Reference Librarian | 2 | 2 | 2 | 2 | 1 | 2 |
| Circulation Supervisor | 0 | 0 | 0 | 0 | 1 | 1 |
| Part Time Library Associate | 0 | 0 | 0 | 0 | 1 | 1 |
| Part Time Administrative Support | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time Aides | 7 | 7 | 7 | 7 | 7 | 7 |
| Part Time Reference Librarian | 6 | 6 | 6 | 6 | 5 | 4 |
| Part Time Page | 10 | 10 | 10 | 10 | 5 | 5 |
| Part Time Intern | 0 | 0 | 0 | 0 | 1 | 0 |

City of Oak Creek 2019 Annual Budget

Budgeted Personnel Count by Classification

| Classification | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| <i>TOTAL FULL TIME</i> | 6 | 6 | 6 | 6 | 6 | 7 |
| HEALTH DEPARTMENT | | | | | | |
| Community Public Health Officer | 1 | 1 | 1 | 1 | 1 | 1 |
| Deputy Public Health Officer | 1 | 1 | 1 | 1 | 0 | 0 |
| Public Health Specialist | 1 | 1 | 1 | 1 | 1 | 1 |
| Public Health Nurse | 1 | 1 | 1 | 1 | 2 | 2 |
| Registered Sanitarian | 1 | 1 | 1 | 1 | 0 | 0 |
| Administrative Support Assistant (PT) | 2 | 2 | 2 | 2 | 2 | 2 |
| Part Time Nurse | 2 | 2 | 2 | 2 | 1 | 1 |
| <i>TOTAL FULL TIME</i> | 5 | 5 | 5 | 5 | 4 | 4 |
| RECREATION DEPARTMENT | | | | | | |
| Secretary | 1 | 0 | 0 | 0 | 0 | 0 |
| Recreation Supervisor | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time Clerical | 3 | 3 | 3 | 3 | 3 | 3 |
| <i>TOTAL FULL TIME</i> | 2 | 1 | 1 | 1 | 1 | 1 |
| ENGINEERING DIVISION | | | | | | |
| City Engineer | 1 | 1 | 1 | 1 | 1 | 1 |
| Assistant City Engineer | 1 | 1 | 1 | 1 | 1 | 1 |
| Design Engineer | 2 | 2 | 2 | 2 | 2 | 2 |
| Civil Engineer | 1 | 1 | 1 | 1 | 1 | 1 |
| Senior Engineering Technician | 2 | 2 | 2 | 2 | 2 | 2 |
| Engineering Technician | 1 | 1 | 1 | 1 | 1 | 1 |
| Secretary | 1 | 0 | 0 | 0 | 0 | 0 |
| <i>TOTAL FULL TIME</i> | 9 | 8 | 8 | 8 | 8 | 8 |
| DEPARTMENT OF PUBLIC WORKS | | | | | | |
| STREETS DIVISION | | | | | | |
| Director | 1 | 1 | 1 | 1 | 1 | 1 |
| Assistant Director | 1 | 1 | 1 | 1 | 1 | 1 |
| Secretary/Account Clerk III | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time Clerical | 0 | 0 | 0 | 0 | 1 | 1 |
| Chief Mechanic | 1 | 1 | 1 | 1 | 1 | 1 |
| Mechanic II | 2 | 2 | 2 | 2 | 2 | 2 |
| Fabricator/Welder | 0 | 0 | 0 | 0 | 1 | 1 |
| Operators | 23 | 23 | 24 | 24 | 0 | 0 |
| Operator II | 0 | 0 | 0 | 0 | 13 | 11 |
| Operator I | 0 | 0 | 0 | 0 | 4 | 4 |
| Laborer/Driver | 0 | 0 | 0 | 0 | 6 | 8 |
| Part Time | 2 | 3 | 3 | 3 | 0 | 0 |
| Part Time Laborer | 0 | 0 | 0 | 0 | 4 | 3 |
| PARKS & OPEN SPACES MAINTENANCE DIVISION | | | | | | |
| Parks Maintenance Supervisor | 1 | 1 | 1 | 1 | 1 | 1 |
| Parks Maintenance Technician | 2 | 2 | 2 | 2 | 1 | 0 |
| Operator I | 0 | 0 | 0 | 0 | 0 | 1 |
| Parks Mechanic II | 1 | 1 | 1 | 1 | 1 | 1 |
| Part Time Laborer | 0 | 0 | 0 | 0 | 6 | 5 |

City of Oak Creek 2019 Annual Budget

Budgeted Personnel Count by Classification

| Classification | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 |
|--------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| FORESTRY DIVISION | | | | | | |
| Urban Forester | 1 | 1 | 1 | 1 | 1 | 1 |
| Arborist | 1 | 2 | 2 | 2 | 2 | 0 |
| Operator II | 0 | 0 | 0 | 0 | 0 | 1 |
| Operator I | 0 | 0 | 0 | 0 | 0 | 1 |
| Part Time Laborer | 0 | 0 | 0 | 0 | 1 | 2 |
| STREET LIGHTS DIVISION | | | | | | |
| Street Light Maintenance Electrician | 0 | 0 | 0 | 0 | 1 | 1 |
| <i>TOTAL FULL TIME</i> | <i>35</i> | <i>36</i> | <i>37</i> | <i>37</i> | <i>37</i> | <i>37</i> |
| Total Full Time Employment | 217 | 215 | 218 | 220 | 229 | 237 |
| Total Part Time Employment | 68 | 69 | 68 | 68 | 73 | 69 |
| Total All Employees | 285 | 284 | 286 | 288 | 302 | 306 |

THE BUDGET IN BRIEF

Revenues for all funds comprising the 2019 Budget total \$63,739,414. This figure is \$17,297,126 or 21% less than the 2018 Budget. The largest revenue decreases are related to refunding debt in TIF #8 and TIF #11 debt in 2018. While the total revenue decreased, the General Funds largest revenue increase is attributed to new tax revenue from new construction.

Expenditures for all funds comprising the 2019 Budget total \$63,216,750. Expected 2019 expenditures represent a decrease of \$20,014,337 or -24.05% over the 2018 Budget. The main reasons for the decreases are directly connected to the refunding bonds in 2018 in TIF #8 and TIF # 11. Despite the decrease of the total expenditures, the general fund expenditures increased 5.91%. Each Department and Fund Narrative page provides more detailed information about expenditure increases within line items that comprise each Department or Fund.

2019 EXPLANATION OF GENERAL FUND REVENUES:

In total, 2019 General Fund revenues increased by \$1,435,824, or 5.91%.

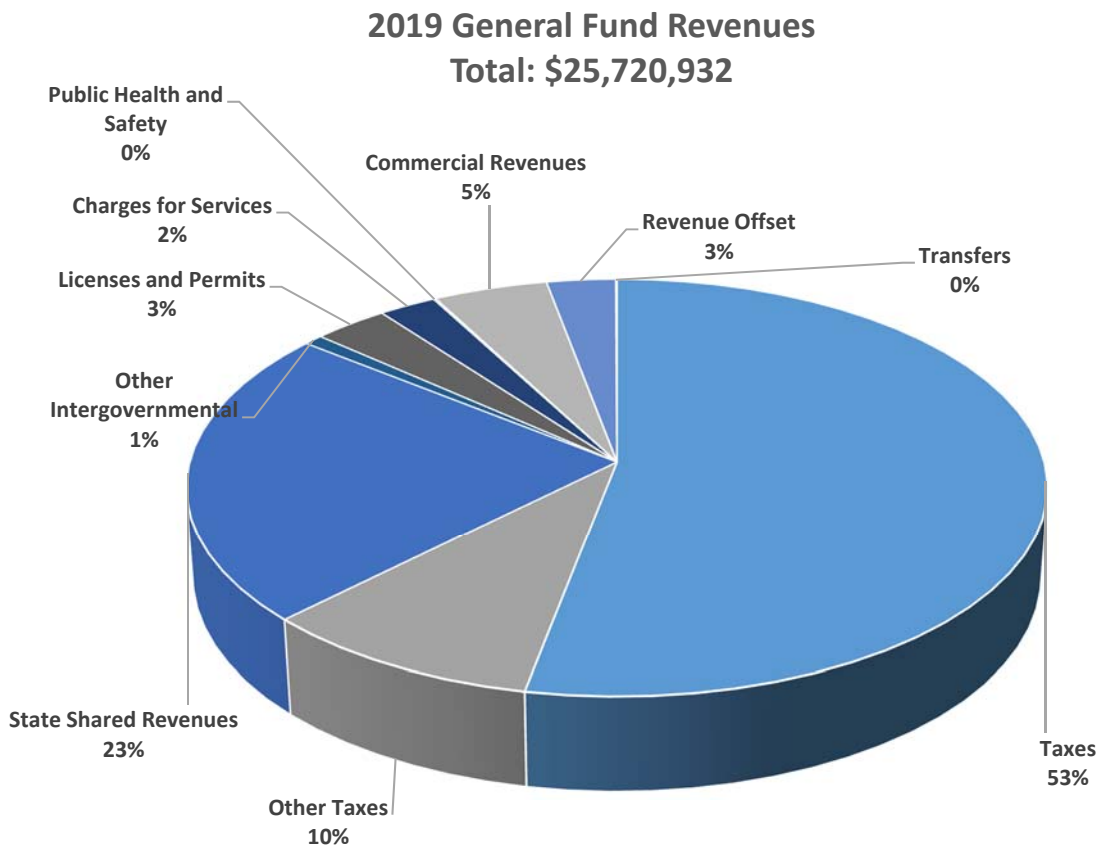
Taxes: The *Overall Taxes* section, including the portion of the tax levy that stays in the General Fund, the Water Utility's Payment in lieu of taxes (PILOT), hotel room tax retained in the General Fund, and various smaller taxes increased by 4.67% or \$718,472. The 2019 budget displays the first year of a new Personal Property Tax aid which is a shift of revenue out of the property taxes and into an aid payment, thus why it is shown under the taxes section of the budget. The General Fund portion of the City property tax levy shows an increase of 4.01%, or \$526,257.

State Shared Revenues: The *State Shared Revenues* in the 2019 Budget shows another slight decrease in the expenditure restraint payment of \$33,346. The City's portion of general transportation aids (GTA) increased slightly by \$52,837. 2019 is the sixth consecutive year GTA revenue increased. All other state shared revenue remained stable.

Charges for Services: The *Overall Charges for Services* section decreased by \$9,800 or -1.54%. Most notable within this section is the elimination of the engineering fees for the developers. This line item was eliminated due to updated accounting practices within the new financial software, utilizing direct billing. All other charges for services increased minimally if the line item showed a high historical average.

Licenses/Permits: The *Licenses and Permits* section in the 2019 Budget shows an increase of 3.73%, or \$29,350. In 2019, the City continued to see an influx of new businesses leading to another year of steady increases across most categories. While the City has chosen to keep very conservative budget numbers for permits, staff has increased the budget amounts in small increments each year. The year-end numbers have demonstrated a positive year-end budget variance for the past four fiscal years.

Below please find the 2019 General Fund Revenues broken out by percentage of each category:



2019 EXPLANATION OF GENERAL FUND EXPENDITURES:

The General Fund (GF) is the largest fund and represents six (6) spending areas as follows: *General Government, Public Safety, Health Services, Public Works, Leisure Services, and Transfers*. Each spending area has key programs and departments that are detailed throughout the budget document. The GF does not include other expenditure items such as capital purchases, debt service, tax increment fund expenses or storm water purchases. Below you will find a summary of significant changes that occurred by section.

General Government: The *General Government* section consists of the following Departments: General Government, Central Services (Building & Facility Maintenance, Information Technology, Administrative Support Services, And Human Resources), City Administrator’s Office, City Clerk, Finance, City Treasurer (and Assessor Division), City Attorney’s Office, and Community Development. General Government increased by \$900,840, or 14.26%, mainly as a result of the contingency line item which maintains the City’s unused expenditure restraint capacity.

Public Safety: The *Public Safety* section includes the Police, Municipal Court, Fire, Emergency Operations, and Engineering (including the Inspections Division) Departments.

Public Safety increased \$360,216, or 3.06%, over 2018. This increase is due mainly to the addition of a Police Officer (\$129,667), a School Resource Officer (funding still needs to be negotiated with the School District), and a new part time Crime Analyst (\$16,381) in 2019.

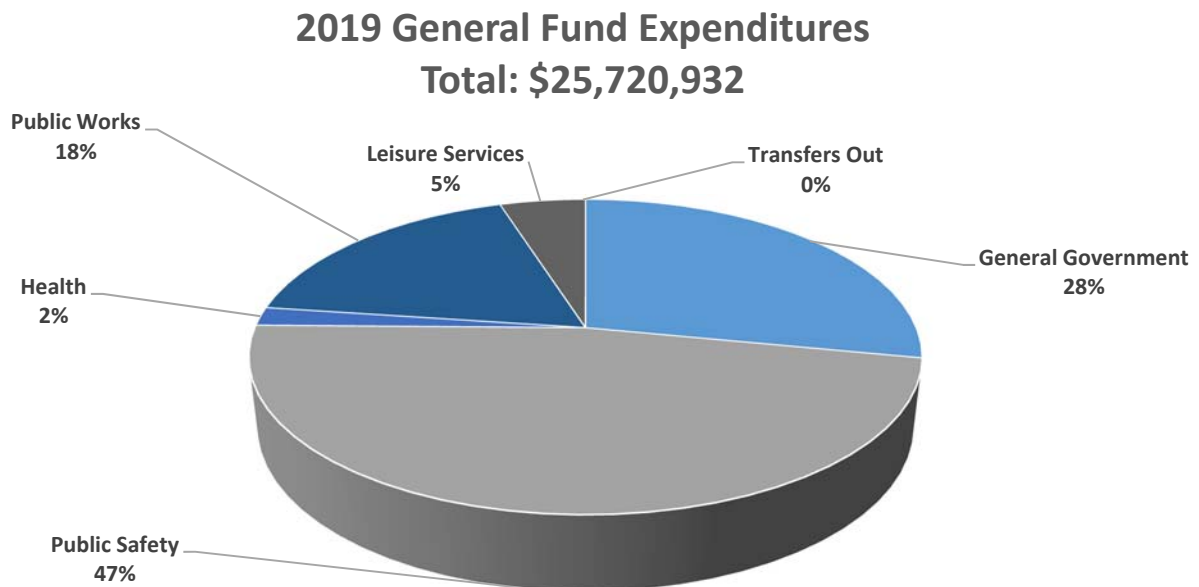
Health Services: The *Health Services* section consists of the expenditures directly related to the Health Department. The 2019 Budget for the Health Department increased by \$11,540, or 2.42%, mainly attributed to the annual wage increase given to all full time and part time non-represented employees.

Public Works: The *Public Works* section includes the Department of Public Works (Streets, Forestry, Parks & Open Space Maintenance, and Streetlight Maintenance Divisions). *Public Works* increased by \$84,689, or 1.87%, due to an increase in salt costs, \$20,150 in additional summer seasonal wages, annual wage increases, and increased budget amounts for grounds maintenance and electricity due to the additional parks added to the network in the past few years.

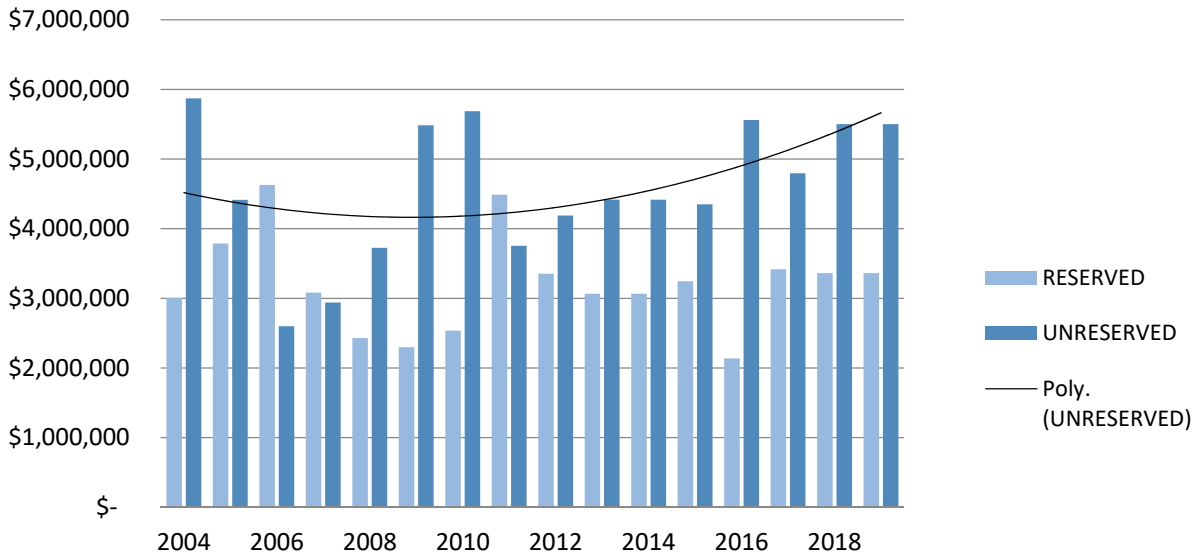
Leisure Services: The *Leisure Services* section consists of the Recreation Department and the Public Library. This section increased by 6.61% or \$78,539 mainly due to the addition of a full time Patron Services Librarian position.

Transfers Out: The *Transfers Out* section is utilized to account for moving expenditures out of the General Fund into another fund. This is called a “transfer out”. The City did not budget for any planned transfers out in 2019.

Below please find the 2019 General Fund Expenditures broken out by percentage of each category:



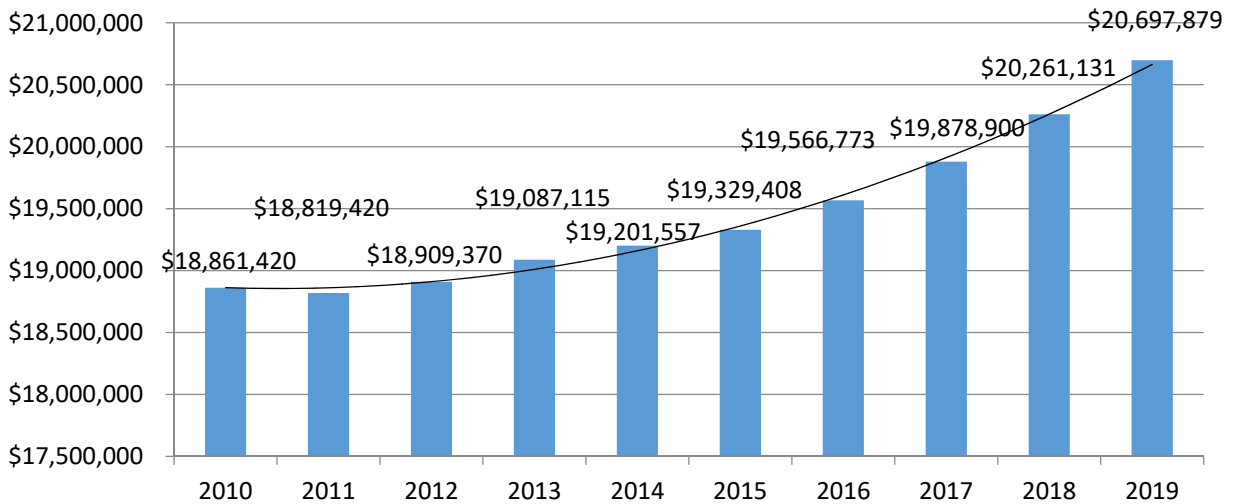
**CITY OF OAK CREEK
Fund Balance 2004-2019
(2018-2019 estimated)**



Property Taxes:

In addition to making up 53% of the General Fund revenue, property taxes are also the main revenue source for the following funds: *Debt Service, Emergency Medical Services (EMS), Solid Waste, and Consolidated Dispatch Services*. Below you will find the City of Oak Creek total levy from 2010 through 2019.

**CITY OF OAK CREEK
Total Levy 2010-2019**



OTHER FUNDS HIGHLIGHTS:

Economic Development Fund: As a result of recent changes in state statutes, the City created a Tourism Commission to utilize the majority of hotel/motel room tax dollars the City receives. Roughly \$100,000 of hotel/motel room tax revenue will continue to be allocated to the economic development fund and decrease to zero over time.

Storm Water Utility: The Common Council voted to increase the storm water rate per equivalent run off unit (ERU) from \$35 to \$37 effective in the 2019 Budget. This resulted in an increase of 5.92% in that fund allowing for a capital equipment reserve to be established as well as the purchase of a combination backhoe replacement.

TID #6: 2019 is the second year for the Donor/Donee relationship between TID #6 and TID #13. An estimated \$400,000 a year, for five years, will be transferred to TID #13 to help cover costs while the Lakefront is being developed.

TID #12: TID #12 has \$5,100,000 of short term debt obligations that will be refinanced in 2019 resulting in an influx of revenues and expenditures. Additionally, 2019 will be the first year of developer incentive payment paid to IKEA out of their property taxes to the City.

TID #13: An estimated \$400,000 a year will be transferred for five years from TID #6 to TID #13 to help cover costs while the Lakefront is being developed.

PERFORMANCE MEASUREMENTS

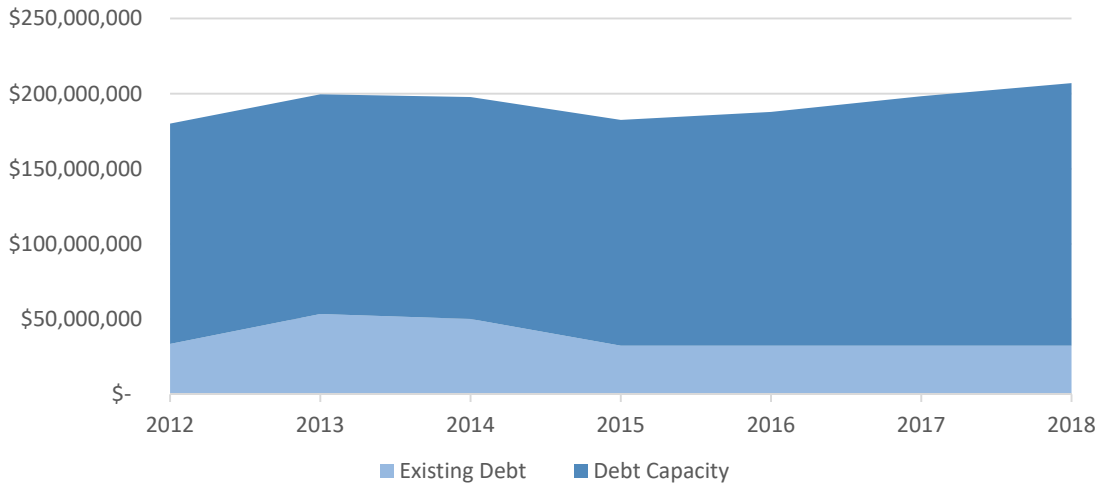
This budget document includes reporting of performance measurements within each Department. The goal of the performance measures is to establish a reporting system which will give the public, the Council, and staff the ability to evaluate the level and value of services provided to the community. Future budget documents will serve as the primary source of such reporting. As performance analysis continues, the budget will continue to be more refined in its qualitative and quantitative reporting.

STATUTORY DEBT LIMITATION

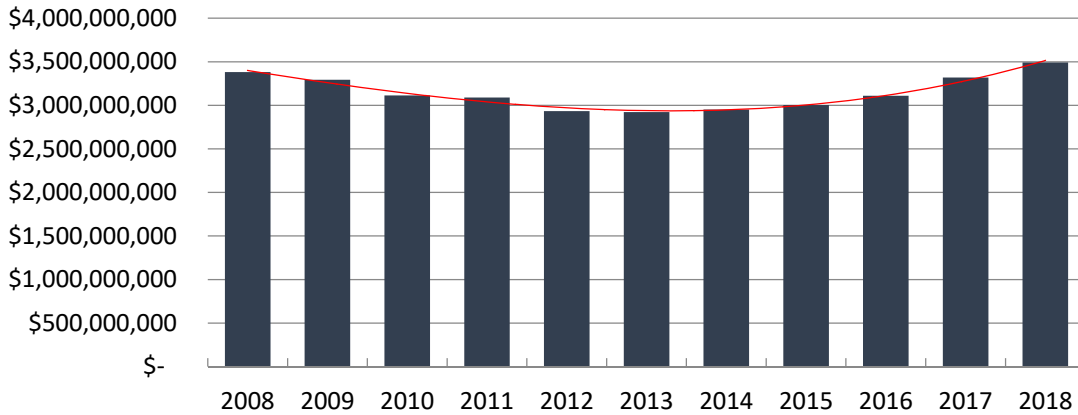
The City has the power to incur indebtedness for City purposes specified by statute (Article 11 Section 3 of the Wisconsin Constitution and Chapter 67, Wisconsin Statutes) in an aggregate amount, not exceeding five percent of the equalized value of taxable property in the City, as last determined by the State of Wisconsin Department of Revenue. In general, such indebtedness may be in the form of bonds and promissory notes for various public purposes.

As of December 31, 2018, the City's Net General Obligation Debt Outstanding is \$98,490,000 and the Legal Debt Capacity (5% of Equalized Value) is \$174,632,650. This leaves an unused margin of indebtedness of \$75,692,650, or 43.34% of additional capacity.

**CITY OF OAK CREEK
Total Debt Capacity 2012-2018**



**CITY OF OAK CREEK
Equalized Value 2008-2018**



FINANCIAL POLICY GUIDELINES:

(Excerpted from the City of Oak Creek Three Year Financial Plan)

GENERAL FUND UNDESIGNATED AND UNRESERVED FUND BALANCE

The City shall seek to maintain its undesignated and unreserved fund balance at a minimum of 15% - 25% of total General Fund annual revenues plus the amount of state shared revenue during the previous year. The purpose of this balance is to provide adequate cash flow during the year and to provide the ability of the City to

respond to unforeseeable contingencies. The City will also apply any amounts in excess of this policy toward onetime expenses or capital items and not to operating purposes. Use of the Fund Balance includes:

1. Not for an annually recurring expenditure
2. Vehicle purchase or repair projects
3. Equipment or repair projects related to facilities
4. Other office, operating or personal equipment
5. Use of consultants – none recurring
6. Elimination of existing fund balance deficits

Any annual budget surplus generated in the General Fund shall be distributed as follows:

1. 30% of surplus goes to undesignated General Fund Balance or other fund balance deficits
2. 30% of surplus goes to vehicle equipment replacement fund
3. 30% of surplus goes to the debt service fund
4. 10% of surplus goes to funding Other Post-Employment Benefits (OPEB) liability

TAX RATE STABILITY

A. Capital Improvement Financing:

The City will only issue debt and fund capital projects at a level sustainable with the proceeds from Utility Aid, Mitigation Payments and existing tax levy. It is the intent that for the foreseeable future, the City will not increase the debt levy for capital projects. The City will explore all options and revenue sources including the City Water & Sewer Utility when considering any future debt burden.

The exceptions to this rule will be the financing of Tax Increment Districts, where it is the policy of the City to limit TID expenditures to enable districts to be closed as quickly as possible, and in instances of emergency or natural disaster.

B. Operating Expenses and Staffing

The City will project operating expenses and staffing needs and will integrate the projected impact of these needs with capital financing plans so that the tax rate required to finance both operations and capital can be coordinated and maintained at an affordable level. This will also require annually reviewing projections and amending the operating and or capital plan to address changing environmental conditions as part of the annual budget process.

C. Growth Projections and Assumptions

While it is the intent of the City to encourage growth consistent with the Comprehensive Plan, for purposes of financial planning, the City will use a growth model that assumes the application of a straight line figure of 75% of the actual average annual historical growth occurring over the most recent five year period. If economic conditions change, this will be adjusted as required.

FINANCING CAPITAL EQUIPMENT AND ONGOING ROAD MAINTENANCE

Capital improvements and capital expenditures are any items which are expected to exceed \$10,000 in value and which are likely to have a useful life of three years or more. The City has dedicated funding of annual road maintenance projects at \$1,000,000 per year from the annual Utility Aid appropriation. Capital funding for Equipment and Vehicle replacement will be reviewed annually with an understanding that large apparatus and public works equipment with a value in excess of \$100,000 and a projected life of greater than 10 years could be debt financed.

PRESERVATION OF GENERAL OBLIGATION BORROWING CAPACITY

It is the City's philosophy that its general obligation borrowing authority must be protected and conserved. Wisconsin allows municipalities to borrow up to 5% of its Equalized Valuation on a general obligation basis. The City hereby reaffirms its intention to control its direct debt burden while still meeting its capital needs.

In addition, it is the philosophy of the City of Oak Creek that enterprise funds should be financed with revenue debt and not general obligation debt. Utilities should continue to be self-supporting from their user fee base and therefore the use of revenue bonds, fund balances or user revenue for water and sewer infrastructure investment is recommended as a preferred approach to financing these needs vs. general obligation borrowing.

DEBT PAYMENT STRUCTURE/DURATION

When debt is to be issued, the City of Oak Creek shall generally finance capital improvements with the issuance of 10 year general obligation notes. The exception to this would be the financing of Tax Increment District expenses where the debt will be structured to match the projected cash flow of the district and larger building projects with projected useful lives of 20 or more years. It is generally the philosophy of the City to avoid balloon payment structures or significant back loading of the issue where more than 50% of the principal is matured in the last two years of the issue. It is also the general policy of the City that Districts be closed as soon as possible to re-capture revenue growth in the General Fund.

POLICY ON BORROWING FOR TAX INCREMENTAL FINANCING

The City has enjoyed success with the early retirement of 5 tax increment districts. This is due in part to the careful planning of borrowing to coincide with the projected development of the districts. To assure that this success continues, the City has determined that it will borrow for TID related expenditures only when a development agreement has been secured

or when the history of the development of an area (market conditions) clearly indicates the development will support the projected debt load. It is also the general policy of the City that life of Districts be as short as possible, with an eye toward the ability to retire TID's within a ten-year or less time table whenever possible.

LAND USE AND GROWTH

The City recognizes that it is important that its tax base be maintained and expanded where appropriate. It has been the policy of the City of Oak Creek to encourage new growth and development as a means of tax base expansion provided that such growth conforms to the City's Comprehensive Plan and Strategic Action Plan. The emphasis is on balanced growth to assure diversity in the tax base.

MAINTENANCE AND ENHANCEMENT OF CREDIT RATING

The City of Oak Creek recognizes that a high quality credit rating is important to achieving the lowest possible cost of debt when debt is used to finance capital needs. In addition, a high quality rating is also reflective of sound financial management and prudent operating practices. It is therefore the City's policy that its current Aa2 credit rating is maintained and that efforts are made where possible to seek to upgrade this rating. It is recognized that the City is within two steps of the top Moodys rating scale of Aaa The City remains committed to maintaining positive working relationships with the credit rating agencies, and will cooperate with the representatives of such agencies through the provision of information and, when appropriate, through personal presentations to the analysts responsible for review of the Oak Creek account.

Moody's has cited, above average wealth indices; stable financial operations with solid reserves; elevated debt burden that is subject to moderate refinancing risk; and affordable pension liabilities as rationale for the Aa2 rating. Additionally, they cited that moderation in the City's debt burden and expansion and sustained growth of the City's tax base could make the rating increase.

PENSION, HEALTH INSURANCE, & OPEB LIABILITY

The Finance Committee and Common Council gave the direction to stabilize health care costs and eliminate Other Post-Employment Benefits (OPEB) over time. The City has taken great strides in reducing their OPEB liability over the years. As of December 31, 2010 the City's liability was \$89.2 million. Action was taken to reduce the liability to \$57 million in January 1, 2012, \$51 million as of January 1, 2014, and then to \$44.9 million as of January 1, 2016.

The City of Oak Creek participates in the Wisconsin Retirement System. This system is recognized nationally as a fully funded system and one of the best managed systems in the nation. According to Moody's the City's pension obligations are modest.

The City has made changes to its health insurance plan, and management of the plan, that has reduced the annual claims from \$7.1 million in 2011 to \$5.2 million in 2014 and \$4.6

million in 2016. Additionally, these measures have begun to build up the health insurance fund to a healthier level.

CLOSING

In summary, the City has developed these policy objectives with the intent of setting forth its philosophy related to fiscal management. The Common Council and Mayor recognize that circumstances change and that these objectives must be reviewed annually; however it is the intent of the City of Oak Creek to follow these general principals in subsequent years in order to assure the continuous improvement of the City's fiscal integrity.

GENERAL FUND

| Fund / Department | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Budget | 2017 Actual | 2018 Budget | 2018 Projected | 2019 Budget |
|------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------|------------------------|
| General Fund Summary | | | | | | | | |
| Beginning Balance | \$ 7,483,401 | \$ 7,361,261 | \$ 7,468,063 | \$ 7,510,825 | \$ 7,510,825 | \$ 8,024,151 | \$ 8,024,151 | \$ 8,861,365 |
| Revenues | | | | | | | | |
| Taxes | \$ 13,576,353 | \$ 12,597,175 | \$ 12,825,398 | \$ 12,941,185 | \$ 12,941,185 | \$ 13,116,162 | \$ 13,116,162 | \$ 13,642,419 |
| Other Taxes | \$ 2,062,619 | \$ 2,252,780 | \$ 2,309,645 | \$ 2,281,347 | \$ 2,354,775 | \$ 2,258,941 | \$ 2,167,600 | \$ 2,451,156 |
| State Shared Revenues | \$ 4,868,771 | \$ 5,022,090 | \$ 5,262,449 | \$ 5,597,784 | \$ 5,580,676 | \$ 5,922,458 | \$ 5,922,458 | \$ 5,945,105 |
| Other Intergovernmental | \$ 139,203 | \$ 161,872 | \$ 149,063 | \$ 131,500 | \$ 133,898 | \$ 134,347 | \$ 133,147 | \$ 207,999 |
| Licenses and Permits | \$ 754,519 | \$ 995,004 | \$ 1,039,374 | \$ 729,805 | \$ 1,192,369 | \$ 787,875 | \$ 1,054,645 | \$ 817,225 |
| Charges for Services | \$ 529,561 | \$ 510,310 | \$ 523,768 | \$ 621,575 | \$ 622,402 | \$ 637,100 | \$ 619,198 | \$ 627,300 |
| Public Health and Safety | \$ 30,168 | \$ 21,693 | \$ 23,956 | \$ 22,600 | \$ 37,609 | \$ 26,115 | \$ 28,784 | \$ 26,865 |
| Commercial Revenues | \$ 1,380,948 | \$ 1,393,375 | \$ 1,115,047 | \$ 1,335,900 | \$ 1,265,714 | \$ 1,261,900 | \$ 1,260,169 | \$ 1,239,840 |
| Revenue Offset | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 140,210 | \$ - | \$ 749,023 |
| Transfers | \$ - | \$ 107,701 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 14,000 |
| Total Revenues | \$ 23,342,143 | \$ 23,062,000 | \$ 23,248,700 | \$ 23,661,696 | \$ 24,128,628 | \$ 24,285,108 | \$ 24,302,163 | \$ 25,720,932 |
| Expenditures | | | | | | | | |
| General Government | \$ 5,804,557 | \$ 6,001,746 | \$ 6,527,984 | \$ 6,611,797 | \$ 6,422,745 | \$ 6,319,332 | \$ 6,036,499 | \$ 7,220,172 |
| Public Safety | \$ 11,567,255 | \$ 10,731,196 | \$ 10,194,493 | \$ 11,255,273 | \$ 10,386,198 | \$ 11,778,296 | \$ 10,940,899 | \$ 12,138,512 |
| Health | \$ 489,719 | \$ 500,080 | \$ 470,962 | \$ 633,503 | \$ 501,378 | \$ 476,725 | \$ 413,705 | \$ 488,265 |
| Public Works | \$ 3,935,216 | \$ 3,688,346 | \$ 4,185,475 | \$ 3,885,380 | \$ 4,271,860 | \$ 4,523,071 | \$ 4,907,555 | \$ 4,607,760 |
| Leisure Services | \$ 1,152,384 | \$ 1,088,418 | \$ 1,101,195 | \$ 1,157,889 | \$ 1,109,165 | \$ 1,187,684 | \$ 1,166,291 | \$ 1,266,223 |
| Transfers Out | \$ 515,152 | \$ 945,412 | \$ 725,829 | \$ - | \$ 923,956 | \$ - | \$ - | \$ - |
| Total Expenditures | \$ 23,464,283 | \$ 22,955,198 | \$ 23,205,938 | \$ 23,543,842 | \$ 23,615,302 | \$ 24,285,108 | \$ 23,464,949 | \$ 25,720,932 |
| Revenues Over/(under) | | | | | | | | |
| Expenditures | \$ (122,140) | \$ 106,802 | \$ 42,762 | \$ 117,854 | \$ 513,326 | \$ - | \$ 837,214 | \$ (0) |
| Ending Fund Balance | \$ 7,361,261 | \$ 7,468,063 | \$ 7,510,825 | \$ 7,628,679 | \$ 8,024,151 | \$ 8,024,151 | \$ 8,861,365 | \$ 8,861,365 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|---------------------------|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|-------------------|--------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| ESTIMATED REVENUES | | | | | | | | | |
| Dept 00 | | | | | | | | | |
| TAXES | | | | | | | | | |
| 10-00-31-30000 | GENERAL PROPERTY TAX | 13,576,353 | 12,597,175 | 12,825,398 | 12,941,185 | 13,116,162 | 13,116,162 | 13,642,419 | 4.01% |
| 10-00-31-30050 * | PERSONAL PROPERTY TAX AID | 0 | 0 | 0 | 0 | 0 | 0 | 236,529 | 100.00% |
| 10-00-31-30100 | OMITTED PROPERTY TAX | 0 | 0 | 0 | 164,661 | 0 | (13,098) | 0 | 0.00% |
| 10-00-31-30200 | UTILITY TAX EQUIVALENT | 1,596,033 | 1,719,547 | 1,707,741 | 1,663,609 | 1,707,741 | 1,663,327 | 1,663,327 | -2.60% |
| 10-00-31-30300 | MOTEL/HOTEL ROOM TAX | 400,000 | 457,000 | 457,000 | 457,000 | 457,000 | 457,000 | 457,000 | 0.00% |
| 10-00-31-30400 | MOBILE TRAILER FEES | 67,987 | 66,327 | 64,394 | 63,431 | 68,000 | 64,840 | 68,000 | 0.00% |
| 10-00-31-30500 | WRITTEN OFF DELINQUENT TAXES | (8,885) | (4,126) | (7,955) | (4,493) | 2,000 | (11,335) | 2,000 | 0.00% |
| 10-00-31-30600 | TAX DISTRICT REIMBURSEMENT | 2,800 | 9,895 | 84,833 | 6,266 | 20,000 | 2,566 | 20,000 | 0.00% |
| 10-00-31-30700 | MOTOR FUEL TAX REFUND | 4,684 | 4,138 | 3,632 | 4,301 | 4,200 | 4,300 | 4,300 | 2.38% |
| | TAXES | 15,638,972 | 14,849,956 | 15,135,043 | 15,295,960 | 15,375,103 | 15,283,762 | 16,093,575 | 4.67% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 10-00-37-36000 | INTEREST ON INVESTMENTS | 199,120 | 147,193 | 65,863 | 130,701 | 135,000 | 250,000 | 155,000 | 14.81% |
| 10-00-37-36010 | INTEREST ON TAXES | 67,337 | 68,608 | 56,907 | 53,221 | 70,000 | 100,000 | 70,000 | 0.00% |
| 10-00-37-36160 | AT&T CELL TOWER LEASE | 27,600 | 27,600 | 27,600 | 55,200 | 27,600 | 0 | 31,740 | 15.00% |
| 10-00-37-36165 | SOUTH SUBURBAN CHAMBER LEASE | 0 | 0 | 0 | 8,000 | 12,000 | 12,000 | 12,000 | 0.00% |
| 10-00-37-36200 | REFUNDS FROM STATE | 0 | 10 | 10 | 10 | 0 | 0 | 0 | 0.00% |
| 10-00-37-36300 | INSURANCE INCENTIVES | 110,999 | 228,714 | 71,211 | 108,782 | 75,000 | 0 | 25,000 | -66.67% |
| 10-00-37-36301 | P-CARD REBATES | 10,233 | 8,329 | 11,433 | 11,529 | 12,000 | 13,291 | 15,000 | 25.00% |
| 10-00-37-36400 | INSURANCE RECOVERY - GENERAL | 3,498 | 4,434 | 2,930 | 1,264 | 2,800 | 1,559 | 2,800 | 0.00% |
| 10-00-37-36405 | INS RECOVERY-STREET LIGHTS | 41,463 | 8,552 | 0 | 155 | 0 | 0 | 0 | 0.00% |
| 10-00-37-36410 | INSURANCE RECOVERY - POLICE | 1,624 | 5,479 | 91,446 | 2,957 | 5,000 | 5,263 | 5,000 | 0.00% |
| 10-00-37-36420 | INSURANCE RECOVERY - FIRE | 0 | 0 | 0 | 0 | 1,000 | 0 | 1,000 | 0.00% |
| 10-00-37-36430 | INSURANCE RECOVERY - STREETS | 0 | 0 | 0 | 0 | 1,000 | 0 | 1,000 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|---------------------------------------|-------------------------------|------------------|------------------|------------------|------------------|------------------|--------------------|------------------|---------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| ESTIMATED REVENUES | | | | | | | | | |
| 10-00-37-36500 | CABLE TV FEES | 287,544 | 272,802 | 157,962 | 339,183 | 280,000 | 300,000 | 300,000 | 7.14% |
| 10-00-37-36550 | AT&T VIDEO SERVICE FEES | 179,066 | 201,792 | 228,284 | 152,990 | 180,000 | 140,000 | 160,000 | -11.11% |
| 10-00-37-36600 | SALE OF CITY EQUIPMENT-OTHER | 15,942 | 11,934 | 1,230 | 223 | 10,000 | 0 | 10,000 | 0.00% |
| 10-00-37-36610 | SALE OF CITY EQUIPMENT-POLICE | 26,228 | 1,833 | 9,652 | 27,464 | 10,000 | 0 | 10,000 | 0.00% |
| 10-00-37-36700-17 | SCRAP POLES REVENUE | 0 | 0 | 0 | 0 | 0 | 1,756 | 0 | 0.00% |
| 10-00-37-36800 | MISC. REVENUE | 479 | 10,665 | 693 | 367 | 10,000 | 5,000 | 10,000 | 0.00% |
| 10-00-37-36900 | COURT FINES | 406,165 | 391,080 | 385,183 | 367,649 | 425,000 | 425,000 | 425,000 | 0.00% |
| 10-00-37-36902 | BAIL SERVICE FEE | 0 | 0 | 0 | 0 | 0 | 800 | 800 | 100.00% |
| 10-00-37-36910 | FALSE ALARM PENALTIES | 3,650 | 4,350 | 4,643 | 6,019 | 5,500 | 5,500 | 5,500 | 0.00% |
| | COMMERCIAL REVENUE | 1,380,948 | 1,393,375 | 1,115,047 | 1,265,714 | 1,261,900 | 1,260,169 | 1,239,840 | -1.75% |
| STATE SHARED REVENUE | | | | | | | | | |
| 10-00-32-31000 | PER CAPITA | 883,771 | 883,771 | 878,749 | 876,931 | 883,771 | 883,771 | 883,771 | 0.00% |
| 10-00-32-31200 | SPECIAL UTILITY | 1,800,000 | 1,800,000 | 1,800,000 | 1,800,000 | 1,800,000 | 1,800,000 | 1,800,000 | 0.00% |
| 10-00-32-31500 | STATE AID - ROADS | 1,719,691 | 1,912,517 | 2,095,564 | 2,409,899 | 2,771,384 | 2,771,384 | 2,824,221 | 1.91% |
| 10-00-32-31550 | STATE AID-COMPUTER AIDS | 101,535 | 105,554 | 138,602 | 128,547 | 130,437 | 130,437 | 133,593 | 2.42% |
| 10-00-32-31600 | EXPENDITURE RESTRAINT PROGRAM | 366,841 | 352,430 | 343,538 | 359,478 | 330,866 | 330,866 | 297,520 | -10.08% |
| 10-00-32-31800 | OTHER STATE AIDS | 29 | 5,724 | 5,996 | 5,821 | 6,000 | 6,000 | 6,000 | 0.00% |
| 10-00-32-31900 | GAIN/(LOSS) ON INVESTMENT | (3,095) | (37,906) | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | STATE SHARED REVENUE | 4,868,772 | 5,022,090 | 5,262,449 | 5,580,676 | 5,922,458 | 5,922,458 | 5,945,105 | 0.38% |
| STATE/COUNTY GRANTS & AIDS | | | | | | | | | |
| 10-00-33-32000 | POLICE STATE TRAINING | 9,120 | 8,480 | 8,640 | 8,800 | 10,000 | 8,800 | 10,000 | 0.00% |
| 10-00-33-32015 | DOT ALCOHOL ENF | 10,131 | 7,327 | 18,186 | 0 | 3,500 | 3,500 | 3,500 | 0.00% |
| 10-00-33-32032 | SCHOOL RESOURCE OFFICER | 119,952 | 116,321 | 117,945 | 125,098 | 120,847 | 120,847 | 194,499 | 60.95% |
| 10-00-33-32200 | DOJ-CEASE PROGRAM | 0 | 0 | 4,292 | 0 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--------------------|-----------------------------------|----------|----------|----------|----------|--------------------|-----------------------|--------------------|-------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| ESTIMATED REVENUES | | | | | | | | | |
| 10-00-33-32800 | STATE OF WIS GRANTS | 0 | 29,744 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | STATE/COUNTY GRANTS & AIDS | 139,203 | 161,872 | 149,063 | 133,898 | 134,347 | 133,147 | 207,999 | 54.82% |
| LICENSES & PERMITS | | | | | | | | | |
| 10-00-34-33000 | COMBINATION CLASS A | 12,078 | 14,311 | 14,300 | 14,430 | 14,500 | 16,040 | 15,000 | 3.45% |
| 10-00-34-33010 | COMBINATION CLASS B | 19,639 | 39,603 | 50,719 | 41,601 | 42,000 | 42,000 | 42,000 | 0.00% |
| 10-00-34-33020 | BEER CLASS A | 879 | 740 | 750 | 542 | 1,000 | 600 | 1,000 | 0.00% |
| 10-00-34-33030 | BEER CLASS B | 830 | 973 | 650 | 1,320 | 1,500 | 1,500 | 1,500 | 0.00% |
| 10-00-34-33035 | WINE CLASS C LICENSE | 500 | 653 | 500 | 641 | 700 | 700 | 700 | 0.00% |
| 10-00-34-33036 | RENEWAL ALCOHOL LICENSE LATE FEES | 0 | 0 | 0 | 0 | 0 | 1,300 | 1,000 | 100.00% |
| 10-00-34-33040 | PUBLISHING FEES | 770 | 840 | 770 | 980 | 900 | 900 | 900 | 0.00% |
| 10-00-34-33100 | BARTENDER OPERATORS LICENSE | 22,115 | 28,420 | 26,826 | 30,597 | 28,000 | 28,000 | 28,000 | 0.00% |
| 10-00-34-33200 | AMUSEMENT DEVICES | 8,505 | 7,785 | 8,190 | 8,010 | 9,500 | 9,500 | 9,500 | 0.00% |
| 10-00-34-33210 | AMUSEMENT OPERATORS LICENSE | 900 | 1,050 | 1,050 | 1,200 | 1,200 | 1,200 | 1,200 | 0.00% |
| 10-00-34-33300 | ELECTRICAL LICENSES | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-00-34-33400 | MISC. BUSINESS LICENSES | 9,058 | 11,390 | 10,365 | 7,330 | 11,000 | 10,000 | 11,000 | 0.00% |
| 10-00-34-33410 | MISC. NON-BUSINESS LICENSES | 60 | 32 | 4,557 | 66 | 75 | 75 | 75 | 0.00% |
| 10-00-34-33420 | DATCP LICENSES | 16,049 | 19,001 | 20,617 | 88,657 | 88,500 | 88,850 | 88,850 | 0.40% |
| 10-00-34-33430 | FSRL LICENSES | 45,638 | 43,911 | 48,754 | 0 | 0 | 0 | 0 | 0.00% |
| 10-00-34-33440 | LATE SANITARIAN LICENSE RENEWL | 0 | 0 | 205 | 565 | 500 | 530 | 500 | 0.00% |
| 10-00-34-33450 | SANITARIAN PLAN REVIEW | 0 | 0 | 2,926 | 3,717 | 3,000 | 1,500 | 3,000 | 0.00% |
| 10-00-34-33500 | LANDFILL LICENSE | 2,100 | 900 | 300 | 0 | 500 | 500 | 500 | 0.00% |
| 10-00-34-33600 | LANDFILL PERMITS | 0 | 0 | 300 | 0 | 0 | 0 | 0 | 0.00% |
| 10-00-34-33700 | BUILDING PERMITS | 407,209 | 483,205 | 612,783 | 623,496 | 375,000 | 550,000 | 385,000 | 2.67% |
| 10-00-34-33705 | BUILDING PLAN REVIEW | 14,839 | 34,847 | 45,743 | 58,257 | 25,000 | 90,000 | 40,000 | 60.00% |
| 10-00-34-33706 | AGENT PLAN REVIEWS | 75,391 | 3,308 | 2,835 | 60 | 2,000 | 3,000 | 2,000 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------|--------------------------------|----------------|----------------|------------------|------------------|-----------------|--------------------|-----------------|--------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| ESTIMATED REVENUES | | | | | | | | | |
| 10-00-34-33710 | ELECTRICAL PERMITS | 69,190 | 170,373 | 120,635 | 146,431 | 90,000 | 100,000 | 90,000 | 0.00% |
| 10-00-34-33720 | PLUMBING PERMITS | 68,936 | 114,200 | 95,360 | 112,640 | 75,000 | 75,000 | 75,000 | 0.00% |
| 10-00-34-33800 | STREET OPENING/DRIVEWAY PERMIT | 14,264 | 3,209 | 0 | 16,444 | 7,500 | 10,500 | 7,500 | 0.00% |
| 10-00-34-33810 | EROSION CONTROL PERMITS | 10,945 | 11,762 | 11,824 | 27,659 | 10,000 | 18,500 | 12,500 | 25.00% |
| 10-00-34-33830 | FIRE INSPECTIONS | 0 | 4,037 | 6,675 | 6,151 | 0 | 0 | 0 | 0.00% |
| 10-00-34-33900 | OTHER MISC. PERMITS | 265 | 405 | 495 | 1,845 | 500 | 4,450 | 500 | 0.00% |
| | LICENSES & PERMITS | 800,160 | 995,005 | 1,088,129 | 1,192,639 | 787,875 | 1,054,645 | 817,225 | 3.73% |
| CHARGES FOR SERVICES | | | | | | | | | |
| 10-00-35-34000 | WEED CUTTING | 3,178 | 5,021 | 3,305 | 2,699 | 3,000 | 2,000 | 3,000 | 0.00% |
| 10-00-35-34005 | WEED CUTTING-TAX ROLL | 7,193 | 12,732 | 8,663 | 8,171 | 8,000 | 1,318 | 5,000 | -37.50% |
| 10-00-35-34010 | PROPERTY STATUS REPORTS | 8,330 | 6,810 | 9,340 | 9,060 | 7,000 | 7,800 | 7,500 | 7.14% |
| 10-00-35-34020 | ADMINISTRATIVE FEE | 0 | 35,955 | 26,446 | 28,581 | 28,000 | 28,000 | 28,000 | 0.00% |
| 10-00-35-34040 | PHOTO COPIES SOLD - OTHER | 996 | 1,370 | 1,035 | 742 | 1,500 | 1,500 | 1,500 | 0.00% |
| 10-00-35-34050 | POSTAGE REIMBURSEMENT | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-00-35-34060 | UTILITY CHARGE FOR SERVICE | 31,000 | 40,000 | 40,000 | 40,000 | 45,000 | 40,000 | 45,000 | 0.00% |
| 10-00-35-34120 | ANIMAL LICENSE PROCESSING FEES | 13,361 | 10,315 | 15,053 | 12,071 | 13,500 | 11,435 | 12,500 | -7.41% |
| 10-00-35-34200 | ZONING/HOUSING APPEAL FEES | 500 | 750 | 1,750 | 1,000 | 800 | 800 | 800 | 0.00% |
| 10-00-35-34210 | REZONING PETITION & FEES | 1,550 | 3,100 | 2,718 | 6,975 | 2,000 | 3,100 | 2,500 | 25.00% |
| 10-00-35-34220 | CONDITIONAL USE REQUESTS | 5,025 | 12,075 | 13,075 | 17,725 | 10,000 | 13,925 | 12,000 | 20.00% |
| 10-00-35-34230 | TEXT AMENDMENT REQUESTS | 0 | 500 | 2,250 | 500 | 500 | 500 | 500 | 0.00% |
| 10-00-35-34240 | ROW VACATION FEES | 575 | 0 | 575 | 575 | 575 | 575 | 575 | 0.00% |
| 10-00-35-34250 | MAP AMENDMENTS | 0 | 775 | 775 | 2,325 | 1,200 | 600 | 1,200 | 0.00% |
| 10-00-35-34260 | CSM FILING FEES | 7,400 | 8,425 | 4,318 | 8,450 | 6,000 | 8,150 | 7,000 | 16.67% |
| 10-00-35-34270 | PLAN COMMISSION FEES | 14,750 | 11,185 | 13,500 | 12,650 | 11,000 | 14,000 | 12,500 | 13.64% |
| 10-00-35-34275 | LNDSCP, LIGHTING & SIGN REVIEW | 2,500 | 2,740 | 3,650 | 3,850 | 2,500 | 3,500 | 3,500 | 40.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|-----------------------------------|--------------------------------|----------------|----------------|----------------|----------------|-----------------|--------------------|-----------------|---------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| ESTIMATED REVENUES | | | | | | | | | |
| 10-00-35-34280 | SUBDIVISION PLAT FEES | 475 | 875 | 475 | 950 | 500 | 1,750 | 1,000 | 100.00% |
| 10-00-35-34290 | MAP SALES | 0 | 0 | 0 | 42 | 25 | 25 | 25 | 0.00% |
| 10-00-35-34300 | STATE SEIZURES | 0 | 1,904 | 1,873 | 1,749 | 2,000 | 2,000 | 2,000 | 0.00% |
| 10-00-35-34400 | POLICE/FIRE REPORT COPIES | 3,931 | 3,434 | 3,167 | 3,856 | 3,000 | 2,796 | 3,000 | 0.00% |
| 10-00-35-34500 | ENGINEERING FEES - CITY | 48,261 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-00-35-34510 | ENGINEERING FEES - UTILITY | 14,142 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-00-35-34520 | ENGINEERING FEES - DEVELOPER | 2,845 | 0 | 0 | 603 | 15,000 | 0 | 0 | -100.00% |
| 10-00-35-34530 | STAFF TIME-TID PROJECTS | 200,000 | 200,000 | 200,000 | 225,000 | 235,000 | 235,000 | 235,000 | 0.00% |
| 10-00-35-34550 * | HIGHWAY EQUIP & SERVICE FEES | 1,059 | 1,085 | 4,025 | 40,990 | 41,000 | 41,000 | 43,000 | 4.88% |
| 10-00-35-34600 | PARKS MAINT SET UP CHARGES | 943 | 639 | 128 | 1,601 | 1,000 | 1,574 | 1,000 | 0.00% |
| 10-00-35-34610 | SALES OF CULVERT PIPE | 9,402 | 7,947 | 12,431 | 12,554 | 10,000 | 10,000 | 10,000 | 0.00% |
| 10-00-35-34620 | CULVERT PIPE INSTALLATION | 1,190 | 0 | 3,566 | 2,310 | 1,000 | 2,170 | 1,200 | 20.00% |
| 10-00-35-34700 | RECREATION PROGRAM CHARGES | 120,836 | 119,912 | 125,898 | 126,956 | 140,000 | 140,000 | 140,000 | 0.00% |
| 10-00-35-34800 | LIBRARY FINES/CARD FEES | 15,698 | 14,475 | 18,461 | 19,051 | 20,000 | 18,680 | 20,000 | 0.00% |
| 10-00-35-34810 | FEDERATED LIBRARY SYSTEM | 402 | 570 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-00-35-34820 | PHOTO COPIES SOLD - LIBRARY | 6,379 | 5,272 | 5,078 | 7,992 | 7,000 | 7,000 | 7,000 | 0.00% |
| 10-00-35-34830 | SOUTH MILWAUKEE | 0 | 0 | 0 | 22,808 | 19,000 | 19,000 | 19,000 | 0.00% |
| 10-00-35-34900 | MISC. CHARGES FOR SERVICE | 7,638 | 2,444 | 2,213 | 566 | 2,000 | 1,000 | 2,000 | 0.00% |
| | CHARGES FOR SERVICES | 529,561 | 510,310 | 523,768 | 622,402 | 637,100 | 619,198 | 627,300 | -1.54% |
| PUBLIC HEALTH & SAFETY | | | | | | | | | |
| 10-00-36-35000 | POLICE SPECIAL EVENT SERV FEES | 2,210 | 2,747 | 2,605 | 4,200 | 4,000 | 4,000 | 4,000 | 0.00% |
| 10-00-36-35010 | POLICE DEPT FEES | 0 | 0 | 0 | 1,704 | 0 | 1,479 | 1,000 | 100.00% |
| 10-00-36-35210 | HEALTH DEPT. CLINIC FEES | 18,474 | 12,623 | 13,230 | 15,709 | 8,000 | 8,000 | 8,000 | 0.00% |
| 10-00-36-35211 | HEALTH GRANT ADMINISTRATION | 0 | 1,791 | 0 | 0 | 4,500 | 4,500 | 4,500 | 0.00% |
| 10-00-36-35215 | HAZARDOUS WASTE | 5 | 10 | 15 | 5 | 15 | 371 | 15 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---------------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| ESTIMATED REVENUES | | | | | | | | | |
| 10-00-36-35220 | SANITARIAN PRE-INSPECTION | 3,415 | 2,175 | 3,869 | 5,851 | 5,000 | 5,000 | 5,000 | 0.00% |
| 10-00-36-35230 | SANITARIAN RE-INSPECTION | 1,206 | 268 | 268 | 525 | 2,000 | 3,084 | 2,000 | 0.00% |
| 10-00-36-35240 | TEMP FOOD INSPECTIONS | 0 | 0 | 0 | 2,165 | 2,000 | 2,000 | 2,000 | 0.00% |
| 10-00-36-35500 | MISC. REVENUE/SERVICE CHARGES | 0 | 0 | 0 | 7,450 | 100 | 100 | 100 | 0.00% |
| 10-00-36-35550 | EOC TRAUMA KITS | 4,859 | 2,078 | 3,969 | 0 | 500 | 250 | 250 | -50.00% |
| | PUBLIC HEALTH & SAFETY | 30,169 | 21,692 | 23,956 | 37,609 | 26,115 | 28,784 | 26,865 | 2.87% |
| INTERFUND TRANSFER | | | | | | | | | |
| 10-00-39-39820 | REVENUE OFFSET | 0 | 0 | 0 | 0 | 140,210 | 0 | 749,023 | 434.22% |
| 10-00-39-39999 | INTERFUND TRANSFER IN | 0 | 107,701 | 0 | 0 | 0 | 0 | 14,000 | 100.00% |
| | INTERFUND TRANSFER | 0 | 107,701 | 0 | 0 | 140,210 | 0 | 763,023 | 444.20% |
| Totals for dept 00 - | | 23,387,785 | 23,062,001 | 23,297,455 | 24,128,898 | 24,285,108 | 24,302,163 | 25,720,932 | 5.91% |
| TOTAL ESTIMATED REVENUES | | 23,387,785 | 23,062,001 | 23,297,455 | 24,128,898 | 24,285,108 | 24,302,163 | 25,720,932 | 5.91% |

DEPARTMENT 00 REVENUES

31-30050 PERSONAL PROPERTY TAX AID

PARTIAL REMOVAL OF PERSONAL PROPERTY TAX FROM TAX ROLL AND TRANSITIONED TO STATE AID PAYMENT

35-34550 HIGHWAY EQUIP & SERVICE FEES

DTS BUSINESS CONTRACT

GENERAL GOVERNMENT

PROGRAM DESCRIPTION:

The General Government section of the budget document covers general municipal functions that are not categorized under one City “department” or “division”. These governmental activities, programs, and services include, but are not limited to, the following: Mayor/Common Council expenses, Boards, Committees, and Commission, consolidated central purchasing for items such as office supplies, postage, printing/copying, Election and election-worker expenses, retiree benefits, small claims, certain legal expenses, general liability insurance, and animal control.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ Part time wages for election workers as well as an intern position were reduced in the 2019 budget- intern budget was shifted to the City Administrator’s Office;
- ④ Printing and copying increased in order to more accurately budget for these needs;
- ④ Board of Review and Board of Zoning Appeals received a minimal pay increase in the 2019 budget.



DEPARTMENT: GENERAL GOVERNMENT

DEPARTMENTAL DETAIL INFORMATION

| | |
|--------------------------------------|-------------|
| 200 TRAVEL TRAINING | \$4,000 |
| 210 EXPENSE ALLOWANCE | \$300 |
| 225 RECOGNITION | \$5,000 |
| 315 TELEPHONE | \$2,750 |
| 400 OFFICE SUPPLIES | \$9,000 |
| 410 PRINTING & COPYING | \$15,000 |
| 415 POSTAGE | \$6,500 |
| 420 DUES & PUBLICATIONS | \$15,000 |
| 425 ADVERTISING & PROMOTIONS | \$2,000 |
| 450 PUBLIC INFORMATION - NEWSLETTERS | \$6,500 |
| 494 LEASED OFFICE EQUIPMENT | \$6,000 |
| 495 MISCELLANEOUS | \$5,000 |
| 503 SEC 125 PLAN ADMINISTRATION | \$1,100 |
| 504 RETIREE MEDICARE PREMIUMS | \$170,000 |
| 505 RETIREE HEALTH INSURANCE | \$1,300,000 |
| 525 OUTSIDE LEGAL SERVICES | \$40,000 |
| 535 GENERAL INSURANCE | \$217,000 |
| 545 LEGAL NOTICES | \$9,000 |
| 560 TAX ASSESSMENT REFUNDS | \$10,000 |



DEPARTMENT: GENERAL GOVERNMENT

| | |
|---|--------------------|
| 565 ELECTION COSTS | \$20,000 |
| 575 CLAIMS/BAD DEBT EXPENSE | \$17,000 |
| 576 SALES TAX | \$8,000 |
| 581 BOARD OF REVIEW | \$2,000 |
| 584 BOARD OF ZONING APPEALS | \$3,960 |
| 585 PLAN COMMISSION | \$4,500 |
| 586 CELEBRATIONS COMMISSION | \$25,000 |
| 587 LANDSCAPE BEAUTIFICATION COMMISSION | \$500 |
| 588 POLICE & FIRE COMMISSION | \$3,000 |
| 590 BOARD OF HEALTH | \$3,500 |
| 592 HISTORICAL SOCIETY | \$5,000 |
| 593 COUNTY ANIMAL CONTROL | \$53,069 |
| 595 MISCELLANEOUS | \$1,500 |
| 596 WEED COMMISSIONER | \$100 |
| 600 OFFICE EQUIPMENT MAINTENANCE | \$500 |
| 999 CONTINGENCY | \$0 |
| TOTAL | \$1,971,779 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJ. ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|-------------------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|---------------------------|----------------------------|----------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 40 - GENERAL GOVERNMENT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-40-41-10500 | SALARIES, PART TIME | 99,353 | 87,705 | 130,063 | 78,607 | 115,000 | 115,000 | 105,000 | -8.70% |
| 10-40-41-12500 | CAR ALLOWANCE | 13,637 | 12,650 | 14,800 | 13,490 | 14,800 | 13,500 | 14,800 | 0.00% |
| 10-40-41-13000 | RETIREMENT | 4,683 | 7,196 | 5,063 | 3,992 | 7,705 | 4,500 | 6,878 | -10.73% |
| 10-40-41-13500 | SOCIAL SECURITY | 7,540 | 7,149 | 6,930 | 6,068 | 8,798 | 6,738 | 8,033 | -8.70% |
| 10-40-41-14500 | UNEMPLOYMENT COMPENSATION | 125 | 0 | 0 | 122 | 0 | 0 | 0 | 0.00% |
| 10-40-41-16000 | INSURANCE - WORKMANS COMP | 527 | 432 | 426 | 806 | 238 | 500 | 500 | 110.08% |
| 10-40-41-17500 | INSURANCE - GROUP LIFE | 197 | 227 | 233 | 199 | 250 | 224 | 250 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 126,062 | 115,359 | 157,515 | 103,284 | 146,791 | 140,462 | 135,461 | -7.72% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-40-42-20000 | TRAVEL/TRAINING | 2,694 | 4,718 | 3,252 | 3,734 | 4,000 | 2,000 | 4,000 | 0.00% |
| 10-40-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 0 | 0 | 62 | 0 | 0 | 0 | 0 | 0.00% |
| 10-40-42-21000 | EXPENSE ALLOWANCE | 96 | 178 | 15 | 42 | 300 | 300 | 300 | 0.00% |
| 10-40-42-22500 | RECOGNITION | 4,043 | 5,676 | 9,402 | 7,107 | 5,000 | 5,000 | 5,000 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 6,833 | 10,572 | 12,731 | 10,883 | 9,300 | 7,300 | 9,300 | 0.00% |
| UTILITY COST | | | | | | | | | |
| 10-40-43-31500 | TELEPHONE | 1,380 | 6,284 | 3,199 | 3,302 | 2,500 | 2,513 | 2,750 | 10.00% |
| 10-40-43-33000 | STREET LIGHTING | 507,195 | 472,634 | 503,035 | 544,194 | 0 | 0 | 0 | 0.00% |
| UTILITY COST | | 508,575 | 478,918 | 506,234 | 547,496 | 2,500 | 2,513 | 2,750 | 10.00% |
| SUPPLIES | | | | | | | | | |
| 10-40-44-40000 | OFFICE SUPPLIES | 2,304 | 9,359 | 6,626 | 11,353 | 9,000 | 9,000 | 9,000 | 0.00% |
| 10-40-44-41000 | PRINTING & COPYING | 5,545 | 8,342 | 16,812 | 15,842 | 10,000 | 14,000 | 15,000 | 50.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|-------------------------------------|--------------------------------|---------------|---------------|---------------|---------------|-----------------|----------------|-----------------|---------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJ. ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 40 - GENERAL GOVERNMENT | | | | | | | | | |
| 10-40-44-41500 | POSTAGE | 7,088 | 2,258 | 5,246 | 7,662 | 6,000 | 6,500 | 6,500 | 8.33% |
| 10-40-44-42000 | DUES & PUBLICATIONS | 13,266 | 11,009 | 13,289 | 21,650 | 14,000 | 15,000 | 15,000 | 7.14% |
| 10-40-44-42500 | ADVERTISING & PROMOTIONS | 1,097 | 218 | 1,059 | 120 | 2,000 | 3,564 | 2,000 | 0.00% |
| 10-40-44-45000 | PUBLIC INFORMATION-NEWSLETTERS | 2,868 | 3,014 | 6,070 | 7,548 | 6,500 | 6,500 | 6,500 | 0.00% |
| 10-40-44-49400 | LEASED OFFICE EQUIPMENT | 4,747 | 4,879 | 5,879 | 5,304 | 5,100 | 5,835 | 6,000 | 17.65% |
| 10-40-44-49500 | MISCELLANEOUS | 4,487 | 3,681 | (11) | 7,585 | 3,660 | 7,100 | 5,000 | 36.61% |
| | SUPPLIES | 41,402 | 42,760 | 54,970 | 77,064 | 56,260 | 67,499 | 65,000 | 15.54% |
| OTHER SERVICES | | | | | | | | | |
| 10-40-45-50300 | SEC. 125 PLAN ADMINISTRATION | 702 | 502 | 671 | 0 | 800 | 1,001 | 1,100 | 37.50% |
| 10-40-45-50400 | RETIREE MEDICARE PREMIUMS | 170,000 | 170,000 | 170,000 | 170,000 | 170,000 | 170,000 | 170,000 | 0.00% |
| 10-40-45-50500 | RETIREE HEALTH INSURANCE | 1,325,000 | 1,300,000 | 1,300,000 | 1,300,000 | 1,300,000 | 1,300,000 | 1,300,000 | 0.00% |
| 10-40-45-51400 | ENGINEERING/CONSULTING | 0 | 0 | 37,091 | 417 | 0 | 0 | 0 | 0.00% |
| 10-40-45-52500 | OUTSIDE LEGAL SERVICES | 84,386 | 52,726 | 52,168 | 65,520 | 35,000 | 40,000 | 40,000 | 14.29% |
| 10-40-45-53500 | GENERAL INSURANCE | 187,588 | 185,648 | 184,907 | 204,782 | 210,000 | 202,173 | 217,000 | 3.33% |
| 10-40-45-54500 | LEGAL NOTICES | 10,196 | 8,987 | 17,591 | 14,963 | 9,000 | 9,000 | 9,000 | 0.00% |
| 10-40-45-56000 | TAX ASSESSMENT REFUNDS | 24,055 | 19,517 | 46,238 | 6,956 | 10,000 | 82,000 | 10,000 | 0.00% |
| 10-40-45-56500 | ELECTION COSTS | 8,404 | 6,118 | 12,035 | 13,180 | 15,000 | 15,000 | 20,000 | 33.33% |
| 10-40-45-57500 | CLAIMS/BAD DEBT EXPENSE | 23,539 | 17,904 | 11,420 | 25,405 | 17,000 | 15,000 | 17,000 | 0.00% |
| 10-40-45-57600 | SALES TAX | 2,246 | 1,547 | 13,372 | 8,298 | 5,000 | 7,920 | 8,000 | 60.00% |
| 10-40-45-58100 * * | BOARD OF REVIEW | 1,020 | 1,149 | 692 | 1,104 | 1,500 | 1,175 | 2,000 | 33.33% |
| 10-40-45-58300 | CIVIL SERVICE COMMISSION | 346 | 286 | 40 | 210 | 0 | 0 | 0 | 0.00% |
| 10-40-45-58400 * * | BOARD OF ZONING APPEALS | 2,226 | 1,760 | 3,145 | 3,024 | 2,000 | 2,000 | 3,960 | 98.00% |
| 10-40-45-58500 | PLAN COMMISSION | 3,819 | 3,649 | 3,798 | 3,892 | 4,500 | 3,492 | 4,500 | 0.00% |
| 10-40-45-58600 | CELEBRATIONS COMMISSION | 25,000 | 25,002 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJ. ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|---------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 40 - GENERAL GOVERNMENT | | | | | | | | | |
| 10-40-45-58700 | LANDSCAPE BEAUTIFICATION COMM | 212 | 0 | 0 | 21 | 500 | 500 | 500 | 0.00% |
| 10-40-45-58800 | POLICE & FIRE COMMISSION | 3,249 | 1,969 | 3,737 | 1,654 | 3,000 | 2,133 | 3,000 | 0.00% |
| 10-40-45-59000 | BOARD OF HEALTH | 3,406 | 2,488 | 2,402 | 2,400 | 3,500 | 3,500 | 3,500 | 0.00% |
| 10-40-45-59200 | HISTORICAL SOCIETY | 2,387 | 2,133 | 2,896 | 5,000 | 5,000 | 5,000 | 5,000 | 0.00% |
| 10-40-45-59300 | COUNTY ANIMAL CONTROL | 50,339 | 49,539 | 52,190 | 50,714 | 53,530 | 51,900 | 53,069 | -0.86% |
| 10-40-45-59400 | MISCELLANEOUS BOARDS | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-40-45-59500 | MISCELLANEOUS | 26 | 0 | 1,411 | 19 | 1,500 | 3,300 | 1,500 | 0.00% |
| 10-40-45-59600 | WEED COMMISSIONER | 58 | 0 | 129 | 77 | 100 | 100 | 100 | 0.00% |
| OTHER SERVICES | | 1,928,219 | 1,850,924 | 1,940,933 | 1,902,636 | 1,871,930 | 1,940,194 | 1,894,229 | 1.19% |
| MAINTENANCE | | | | | | | | | |
| 10-40-46-60000 | OFFICE EQUIP MAINTENANCE | 0 | (142) | 0 | 0 | 500 | 500 | 500 | 0.00% |
| MAINTENANCE | | 0 | (142) | 0 | 0 | 500 | 500 | 500 | 0.00% |
| CAPITAL OUTLAY& INTERFUND TRANSFER | | | | | | | | | |
| 10-40-49-99900 | CONTINGENCY | 1,538 | 8,000 | 3,056 | 0 | 118,000 | 0 | 812,000 | 588.14% |
| CAPITAL OUTLAY& INTERFUND TRANSFER | | 1,538 | 8,000 | 3,056 | 0 | 118,000 | 0 | 812,000 | 588.14% |
| Totals for dept 40 - GENERAL GOVERNMENT | | 2,612,629 | 2,506,391 | 2,675,439 | 2,641,363 | 2,205,281 | 2,158,468 | 2,919,240 | 32.37% |

DEPARTMENT 40 GENERAL GOVERNMENT

45-58100 BOARD OF REVIEW

SLIGHT INCREASE IN PAYMENT TO BOARD OF REVIEW MEMBERS

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJ. ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|------------------------------|---|------------------|------------------|------------------|------------------|-------------------------------------|---------------------------|-------------------------------------|-----------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 40 - GENERAL GOVERNMENT | | | | | | | | | |
| 45-58400 | BOARD OF ZONING APPEALS | | | | | | | | |
| | SLIGHT INCREASE IN PAYMENT TO BOARD OF ZONING APPEALS MEMBERS | | | | | | | | |

CITY ADMINISTRATOR'S OFFICE

PROGRAM DESCRIPTION:

The City Administrator serves as the Chief Administrative Officer of the City and carries out the executive management functions of the government. Andrew J. Vickers has served as the City Administrator since October 2016. Mr. Vickers takes strategic direction from, and is accountable to, the City Council. In accordance with City Ordinance Chapter 2 Government and Administration, the City Administrator *shall exercise authority over all department heads in conjunction with the Mayor, and be responsible for the administrative direction and coordination of all employees of the City, according to the established organizational procedures, subject to statutory and ordinance limits which apply.*

In most cases in conjunction with various Department Heads, the City Administrator is responsible for economic development negotiations, budget management, legislative initiatives, employee training and professional development, organizational and operational efficiency, labor negotiations, benefit management, policy/procedure development and implementation, and overall financial management of the City.

The City Administrator's Office is also the communications hub of the city. Under direction of the City Administrator, the Communications Coordinator is responsible for planning, coordinating, and leading the implementation of strategic communications to effectively engage and inform internal and external audiences about City activities and initiatives. The Communication Coordinator is integral in promoting and raising the profile of the City within the broader local and regional community.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

The below accomplishments are not the City Administrator's alone; these should be considered organization-wide accomplishments. In all cases, the City Attorney, numerous Department Director & Division Managers, and support staff have deployed their time and talents towards these initiatives and accomplishments.

- 🌊 Negotiated finance development agreement for Amazon fulfillment center in Ryan Business Park;
- 🌊 Assisted with the creation of TIDs 14, 15, and 16 as well as negotiated initial finance development agreements for each TID;
- 🌊 Negotiated finance development agreements for Arena Americas and Lakeshore Vet Hospitality;
- 🌊 Commenced marketing phase for the City's Lakefront Development opportunities;
- 🌊 Commenced market feasibility studies and had initial developer contacts for the creation of a hospitality and conference/event space development;
- 🌊 Successfully negotiated a successor Collective Bargaining Agreement with the Fire Local;
- 🌊 Secured GFOA Distinguished Budget Presentation Award;
- 🌊 Transitioned organization to a new HR Manager hire;

CITY ADMINISTRATOR'S OFFICE

- 🌐 Analyzed and gained approval for a new Assistant City Administrator/Comptroller position effective January 1, 2019;
- 🌐 Analyzed and provided structural and procedural changes to the ASA pool functionality, to be implemented in 1Q 2019;
- 🌐 Provided an annual template presentation to Council/public regarding the status of City TIF Districts, and created a "TIF 101" publication;
- 🌐 Provided leadership and project management regarding implementation of numerous Strategic Action Plan initiatives.

2019 STRATEGIC ACTION PLAN INITIATIVES:

- 🌐 Market the Lakefront Development on a Regional and National Scale;
- 🌐 Develop Strategies for Future Multi-Modal Transportation Enhancements;
- 🌐 Increase Methods/Frequency of Communication and Engagement among Staff & Common Council;
- 🌐 Complete a Feasibility Analysis for Possible Conversion to LED Streetlights;
- 🌐 Create Fiscal Policy Teams and Provide Analyses and Recommendations on a Multi-Year Budget Strategy;
- 🌐 Reduce Health Insurance Costs through Proactive Consumer Education;
- 🌐 Examine Public/Private Partnerships to facilitate Development of a Medium-sized Convention Space;
- 🌐 Convene discussions and examine partnerships with other stakeholders regarding shared services, cooperative programming, and alignment of resources;
- 🌐 Evaluate, Right-size, and Better Align City Organization;
- 🌐 Evolve the Communication of Budget Processes, Priorities, and Fiscal Challenges (Internally and Externally).

OTHER 2019 MANAGEMENT INITIATIVES:

- 🌐 Assist Community Development Department in implementing additional research and recommendations in SAP document entitled "Handling Demand for Single Family Lot Inventory";
- 🌐 Assist Engineering Department in implementing additional research and recommendations in the SAP document entitled "CIP Funding Alternatives Analysis";
- 🌐 Finalize a successor MOU between the City and School District;
- 🌐 Vet potential street lighting conversion, building, and facility energy projects in consultation with Siemens Industry, Inc.;
- 🌐 Begin pilot program for DPW fleet leasing in consultation with Enterprise Fleet Management;
- 🌐 Examine GO Debt obligations and provide a new multi-year plan including identifying alternative funding sources/strategies;

CITY ADMINISTRATOR'S OFFICE

- ④ Assist the HR Division in establishing formal employee recognition/appreciation program;
- ④ Determine options and strategies regarding beautifying railroad overpasses on Ryan, Rawson, and Drexel;
- ④ Review and recommend revisions to City Ordinance Chapter 2 and City Organizational Chart;
- ④ In conjunction with Communications Coordinator, develop a formal City-wide Communications Plan.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ 2.25% wage adjustments for full-time staff, as well as additional market wage adjustment for the Communications Coordinator, and associated payroll/WRS expenses.
- ④ A part-time intern has been moved from “General Government” into the “City Administrator’s Office”.



DEPARTMENT: CITY ADMINISTRATOR'S OFFICE

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|------------------------|
| 200 TRAINING | <i>\$6,000</i> |
| State WCMA and International ICMA conferences, LEAGUE workshops. Also includes travel/training for Communications Coordinator position. | |
| 210 EXPENSE ALLOWANCE | <i>\$500</i> |
| Coverage for training and staff related items. | |
| 315 TELEPHONE | <i>\$400</i> |
| Annual phone costs. | |
| 415 POSTAGE | <i>\$450</i> |
| Postage costs for various administrative items. | |
| 420 DUES & PUBLICATIONS | <i>\$2,600</i> |
| WCMA, ICMA, (City Administrator) and Bigstock, Smartsheet, 3CMA, GSM and ELGL (Communications Coordinator) | |
| 460 MINOR EQUIPMENT | <i>\$250</i> |
| Calculators, phones. | |
| 495 MISCELLANEOUS | <i>\$1,000</i> |
| Expenses not covered by specific categories. | |
| 600 OFFICE EQUIPMENT MAINTENANCE | <i>\$100</i> |
| Copier and typewriter maintenance. | |
| TOTAL | <i>\$11,300</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--|--------------------------------|----------------|----------------|----------------|----------------|-----------------|--------------------|-----------------|---------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 42 - CITY ADMINISTRATOR'S OFFICE | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-42-41-10000 | SALARIES - FULL TIME | 236,409 | 608,225 | 660,113 | 637,139 | 197,397 | 182,210 | 202,736 | 2.70% |
| 10-42-41-10500 | SALARIES, PART TIME | 2,494 | 89,310 | 82,466 | 82,860 | 0 | 7,406 | 15,600 | 100.00% |
| 10-42-41-11000 | SALARIES - OVERTIME | 3 | 4,679 | 1,934 | 2,524 | 0 | 0 | 0 | 0.00% |
| 10-42-41-12500 | CAR ALLOWANCE | 3,600 | 3,300 | 3,750 | 2,700 | 2,700 | 2,700 | 2,700 | 0.00% |
| 10-42-41-13000 | RETIREMENT | 15,660 | 47,310 | 50,275 | 49,000 | 13,226 | 16,301 | 14,301 | 8.13% |
| 10-42-41-13500 | SOCIAL SECURITY | 16,580 | 52,570 | 57,040 | 54,417 | 15,101 | 18,470 | 16,703 | 10.61% |
| 10-42-41-15000 | INSURANCE - ACTIVE HEALTH | 27,176 | 73,290 | 73,290 | 73,290 | 13,192 | 13,192 | 13,192 | 0.00% |
| 10-42-41-16000 | INSURANCE - WORKMANS COMP | 1,276 | 2,488 | 2,155 | 1,988 | 192 | 1,532 | 1,200 | 525.00% |
| 10-42-41-16500 | INSURANCE - DISABILITY | 607 | 980 | 2,859 | 2,820 | 400 | 3,969 | 1,900 | 375.00% |
| 10-42-41-17000 | INSURANCE - DENTAL | 3,600 | 10,070 | 10,070 | 10,070 | 1,535 | 1,535 | 1,535 | 0.00% |
| 10-42-41-17500 | INSURANCE - GROUP LIFE | 672 | 1,369 | 1,648 | 1,622 | 250 | 1,861 | 850 | 240.00% |
| 10-42-41-18000 | LONGEVITY | 0 | 1,110 | 1,075 | 845 | 0 | 240 | 240 | 100.00% |
| 10-42-41-18500 | SECTION 125 EXPENSES | 67 | 404 | 548 | 589 | 84 | 569 | 250 | 197.62% |
| | DIRECT EMPLOYEE COSTS | 308,144 | 895,105 | 947,223 | 919,864 | 244,077 | 249,985 | 271,207 | 11.12% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-42-42-20000 | TRAINING/TRAVEL | 3,625 | 1,062 | 1,378 | 1,642 | 6,500 | 4,000 | 6,000 | -7.69% |
| 10-42-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 4,470 | 11,440 | 38,976 | 11,732 | 0 | 5,425 | 0 | 0.00% |
| 10-42-42-21000 | EXPENSE ALLOWANCE | 476 | 950 | 512 | 143 | 500 | 500 | 500 | 0.00% |
| | INDIRECT EMPLOYEE COSTS | 8,571 | 13,452 | 40,866 | 13,517 | 7,000 | 9,925 | 6,500 | -7.14% |
| UTILITY COST | | | | | | | | | |
| 10-42-43-31500 | TELEPHONE | 357 | 468 | 616 | 632 | 400 | 400 | 400 | 0.00% |
| | UTILITY COST | 357 | 468 | 616 | 632 | 400 | 400 | 400 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|---|---------------------------|----------------|----------------|----------------|----------------|-----------------|--------------------|-----------------|---------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 42 - CITY ADMINISTRATOR'S OFFICE | | | | | | | | | |
| SUPPLIES | | | | | | | | | |
| 10-42-44-40000 | OFFICE SUPPLIES | 165 | 0 | 381 | 0 | 0 | 0 | 0 | 0.00% |
| 10-42-44-41000 | PRINTING AND COPYING | 1,851 | 339 | 286 | 279 | 0 | 0 | 0 | 0.00% |
| 10-42-44-41500 | POSTAGE | 452 | 712 | 717 | 784 | 150 | 450 | 450 | 200.00% |
| 10-42-44-42000 | DUES AND PUBLICATIONS | 2,223 | 1,793 | 2,148 | 2,379 | 2,600 | 2,600 | 2,600 | 0.00% |
| 10-42-44-46000 | MINOR EQUIPMENT | 0 | 0 | 0 | 0 | 500 | 100 | 250 | -50.00% |
| 10-42-44-49500 | MISCELLANEOUS | 124 | 0 | 1,211 | 202 | 1,000 | 800 | 1,000 | 0.00% |
| | SUPPLIES | 4,815 | 2,844 | 4,743 | 3,644 | 4,250 | 3,950 | 4,300 | 1.18% |
| MAINTENANCE | | | | | | | | | |
| 10-42-46-60000 | OFFICE EQUIP. MAINTENANCE | 0 | 0 | 0 | 0 | 100 | 100 | 100 | 0.00% |
| | MAINTENANCE | 0 | 0 | 0 | 0 | 100 | 100 | 100 | 0.00% |
| Totals for dept 42 - CITY ADMINISTRATOR'S OFFICE | | 321,887 | 911,869 | 993,448 | 937,657 | 255,827 | 264,360 | 282,507 | 10.43% |
| TOTAL APPROPRIATIONS | | 321,887 | 911,869 | 993,448 | 937,657 | 255,827 | 264,360 | 282,507 | 10.43% |

DEPARTMENT: CITY ATTORNEY

PROGRAM DESCRIPTION:

The City Attorney attends all Common Council meetings and meetings of other boards, commissions and committees upon request. The City Attorney's office represents the City, its officers, and the various boards and commissions in litigation, civil claims, and when otherwise directed by the Common Council.

The City Attorney's office drafts and reviews contracts, ordinances, and resolutions. The City Attorney's office is substantially involved in reviewing economic development matters, drafting and negotiating development agreements, evaluating City financing projects and related activities, assisting with responding to public records requests, and assessing insurance and liability issues.

The City Attorney's office prosecutes ordinance violations in Municipal Court and in Milwaukee County Circuit Court when defendants appeal convictions or file jury demands. The services of the City Attorney, Municipal Court prosecutors, and outside legal services are provided from this budget.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🕒 Provided legal guidance with ongoing review of projects and addressing ongoing development issues, including those in Tax Incremental Financing Districts
- 🕒 Monitored claims and litigation involving all City Departments
- 🕒 Reviewed and revised contract documents and risk management processes with staff
- 🕒 Assisted staff in multiple departments with evaluating and responding to public records requests
- 🕒 Collaborated with staff to review and revise sections of the Municipal Code as needed

DEPARTMENT ACTIVITY MEASURES:

The services required by the City Attorney's Office are largely driven by outside factors. Regularly occurring, transactional legal matters are generated by staff department requests and as directed by the Common Council, with priority given to matters that are time sensitive, present significant risk of loss or have greatest potential for increasing revenue. Litigation matters originate from claims and lawsuits filed by plaintiffs and situations where City property has been damaged or financial obligations are due to the City, typically with set deadlines allowing for a prioritization of cases.

2019 STRATEGIC PLAN INITIATIVES:

- 🕒 Become a City known for its successful Special Events and Community Gatherings
- 🕒 Market the Lakefront Development on a Regional and National Scale
- 🕒 Increase Methods/Frequency of Communication and Engagement among Staff and Common Council
- 🕒 Evaluate, Right-size and Better Align City Organization

DEPARTMENT: CITY ATTORNEY

- ④ Create Fiscal Policy Teams and Provide Analyses and Recommendations on a Multi-Year Budget Strategy
- ④ Complete a Feasibility Analysis for Possible Conversion to LED Streetlights

OTHER 2019 MANAGEMENT INITIATIVES:

- ④ Continue to assist staff by addressing legal issues related to Special Events and reviewing ordinances to facilitate programming of community gatherings throughout the City
- ④ Continue participation in Lakefront Redevelopment working group to identify opportunities to market the property
- ④ Continue collaborating with staff to assist with implementing consistent review of contracts, development agreements, licenses and permits
- ④ Continue to provide legal guidance with prosecuting, defending and advocating for the best interests of the City
- ④ Continue to assist with legal transactions, including providing oral and written advice and drafting necessary documents to implement Common Council actions
- ④ Continue to provide strategic support to all City departments, particularly regarding development issues, contract administration, legislative research and matters involving legal issues
- ④ Evaluate City Attorney's Office needs to address increase in workload and improve organizational consistency and efficiency while continuing to work with all City department staff to devote resources toward mutual goals and timelines

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ It is anticipated that outside legal services will remain at current levels. While no additional funding is being requested for the City Attorney's office, a shift of resources from this line item is being reserved for anticipated additional legal assistance to the City Attorney with ongoing daily responsibilities.



DEPARTMENT: CITY ATTORNEY'S OFFICE

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------------|
| 200 TRAVEL/TRAINING Miscellaneous training classes. | <i>\$1,500</i> |
| 400 OFFICE SUPPLIES Miscellaneous office supplies needed for two employees | <i>\$150</i> |
| 415 POSTAGE Postage costs for various administrative items. | <i>\$150</i> |
| 420 DUES & PUBLICATIONS Misc. for the Ciy Attorney and Assistant Attorney | <i>\$9,100</i> |
| 525 LEGAL SERVICES Contracted legal services. | <i>\$86,000</i> |
| 545 LEGAL NOTICES/RECORDINGS Newspaper publications for projects and public hearings. | <i>\$600</i> |
| TOTAL | <i>\$97,500</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|--------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 50 - CITY ATTORNEY'S OFFICE | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-50-41-10000 | SALARIES - FULL TIME | 101,833 | 93,253 | 89,413 | 87,236 | 98,067 | 98,067 | 101,654 | 3.66% |
| 10-50-41-10500 | SALARIES - PART TIME | 15,041 | 15,041 | 11,788 | 17,237 | 15,300 | 15,300 | 15,300 | 0.00% |
| 10-50-41-12500 | CAR ALLOWANCE | 1,800 | 1,650 | 1,800 | 1,800 | 1,800 | 1,800 | 1,800 | 0.00% |
| 10-50-41-13000 | RETIREMENT | 7,063 | 6,388 | 5,651 | 6,143 | 6,570 | 6,570 | 6,654 | 1.28% |
| 10-50-41-13500 | SOCIAL SECURITY | 8,733 | 8,153 | 8,203 | 8,434 | 8,673 | 8,673 | 8,947 | 3.16% |
| 10-50-41-15000 | INSURANCE - ACTIVE HEALTH | 19,622 | 16,812 | 16,812 | 16,812 | 16,812 | 16,812 | 16,812 | 0.00% |
| 10-50-41-16000 | INSURANCE - WORKMANS COMP | 580 | 428 | 296 | 292 | 231 | 232 | 250 | 8.23% |
| 10-50-41-16500 | INSURANCE - DISABILITY | 235 | 216 | 255 | 220 | 235 | 309 | 320 | 36.17% |
| 10-50-41-17000 | INSURANCE - DENTAL | 1,650 | 1,650 | 1,650 | 1,650 | 1,650 | 1,650 | 1,650 | 0.00% |
| 10-50-41-17500 | INSURANCE - GROUP LIFE | 709 | 538 | 98 | 99 | 120 | 117 | 120 | 0.00% |
| 10-50-41-18500 | SECTION 125 EXPENSES | 58 | 55 | 9 | 0 | 25 | 0 | 0 | -100.00% |
| DIRECT EMPLOYEE COSTS | | 157,324 | 144,184 | 135,975 | 139,923 | 149,483 | 149,530 | 153,507 | 2.69% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-50-42-20000 | TRAVEL/TRAINING | 1,337 | 703 | 1,038 | 1,193 | 1,500 | 1,500 | 1,500 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 1,337 | 703 | 1,038 | 1,193 | 1,500 | 1,500 | 1,500 | 0.00% |
| SUPPLIES | | | | | | | | | |
| 10-50-44-40000 | OFFICE SUPPLIES | 820 | 0 | 46 | 0 | 150 | 25 | 150 | 0.00% |
| 10-50-44-41500 | POSTAGE | 333 | 107 | 169 | 111 | 150 | 100 | 150 | 0.00% |
| 10-50-44-42000 | DUES AND PUBLICATIONS | 9,035 | 8,278 | 8,817 | 2,656 | 9,100 | 2,500 | 9,100 | 0.00% |
| SUPPLIES | | 10,188 | 8,385 | 9,032 | 2,767 | 9,400 | 2,625 | 9,400 | 0.00% |
| OTHER SERVICES | | | | | | | | | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--|--------------------------------|----------------|----------------|----------------|----------------|----------------|-----------|----------------|--------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL | PROJECTED | ORIGINAL | % |
| | | | | | | BUDGET | ACTIVITY | BUDGET | CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 50 - CITY ATTORNEY'S OFFICE | | | | | | | | | |
| 10-50-45-52500 | ATTORNEY/LEGAL OUTSIDE SERVICE | 49,410 | 36,017 | 20,735 | 18,236 | 90,000 | 12,000 | 86,000 | -4.44% |
| 10-50-45-54500 | LEGAL NOTICES/RECORDINGS/FILIN | 760 | 237 | 128 | 0 | 600 | 150 | 600 | 0.00% |
| | OTHER SERVICES | 50,170 | 36,254 | 20,863 | 18,236 | 90,600 | 12,150 | 86,600 | -4.42% |
| Totals for dept 50 - CITY ATTORNEY'S OFFICE | | 219,019 | 189,526 | 166,908 | 162,119 | 250,983 | 165,805 | 251,007 | 0.01% |

DEPARTMENT: CENTRAL SERVICES
DIVISION: BUILDING & FACILITY MAINTENANCE

PROGRAM DESCRIPTION:

The City’s Central Services Department is divided into four distinct Divisions as follows: Building & Facility Maintenance, Human Resources Management, Administrative Support Services, and Information Technology Services. The Central Services Department consists of work that supports the programs, services, and personnel of all other Departments and Divisions of the City, and is considered interdepartmental in nature. Each Division Manager works closely with the City Administrator as needed, but report directly to the Assistant City Administrator/Comptroller.

The Building & Facility Maintenance Division is responsible for the care and upkeep of all City-owned buildings, and all equipment associated with them. Key objectives include, but are not limited to: maintaining HVAC equipment, electrical systems, and plumbing systems, building generators, data and phone cabling, as well as providing janitorial services to all City-owned buildings.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🌐 Upgraded Electrical service in mechanics area at DPW, added new step down transformer and 225 amp 208 3-phase circuit panel to accommodate new equipment.
- 🌐 Wired new tire changer, tire balancer and small equipment hoist at DPW.
- 🌐 Removed 78 high-pressure sodium high bay light fixtures in police departments parking garage and mechanics area; upgraded to led and reinstalled.

DIVISION ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Energy Costs City Hall/Library | \$106,511 | \$113,629 | \$74,570 | \$130,249 | \$112,954 |
| Energy Costs Other City Facilities | \$153,213 | \$140,712 | \$134,065 | \$191,259 | \$199,000 |

2019 STRATEGIC ACTION PLAN INITIATIVES:

None that are directly attributable to this Division.

OTHER 2019 MANAGEMENT INITIATIVES:

- 🌐 Continue working with Siemens Industry to evaluate City building for energy saving projects. If projects are awarded to contractors, the Maintenance Division will work with Siemens to make sure that all work is fully completed and done to specifications.

DEPARTMENT: CENTRAL SERVICES
DIVISION: BUILDING & FACILITY MAINTENANCE

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌐 2.25% wage adjustments for full-time and part-time staff and associated payroll/WRS expenses.



DEPARTMENT: CENTRAL SERVICES
DIVISION: BUILDING & FACILITY MAINTENANCE

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-----------|
| 200 TRAINING | \$2,000 |
| This account covers the cost of any seminars that any member of the maintenance division attends throughout the year. Advanced training is needed on the software that controls the HVAC systems. | |
| 205 RECRUITMENT/TESTING/PHYSICALS | \$750 |
| Costs incurred when hiring new personnel. | |
| 215 UNIFORM CLOTHING | \$250 |
| Uniforms for maintenance division employees. | |
| 300 ELECTRICITY | \$127,300 |
| Electricity for City Hall and Library | |
| 305 WATER AND SEWER | \$4,200 |
| Water and sewer for City Hall /Library complex. | |
| 310 NATURAL GAS | \$1,550 |
| Natural gas for City Hall and Library | |
| 315 TELEPHONE | \$27,500 |
| This account covers all in the incoming and outgoing phone lines that enter or leave the phone systems at City Hall. Also charged to this account are all calls made through this system and repairs needed. Also includes all T1 circuits used in all of the city facilities. | |
| 400 OFFICE SUPPLIES | \$50 |
| Pens, pencils, markers and paper for maintenance division. | |
| 430 HOUSEKEEPING | \$33,700 |
| Hand towels, toilet paper, paper cups, and minor cleaning supplies for City Hall, Library, DPW, Police, and Fire buildings | |
| 440 MEDICAL & SAFETY | \$450 |
| Safety equipment for maintenance employees. | |
| 455 SMALL TOOLS | \$50 |
| Screw drivers, hammers, wrenches and other hand tools for maintenance division. | |



DEPARTMENT: CENTRAL SERVICES
DIVISION: BUILDING & FACILITY MAINTENANCE

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------|
| 460 MINOR EQUIPMENT | \$500 |
| 517 BUILDING CLEANING Outside services used to clean carpeting, second story windows and floor mats for city buildings, elevator maintenance and permits, lawn sprinkler maintenance, fire alarm and sprinkler system testing, stamped concrete resealing, heat pump filters, and make up air unit filters. | \$32,000 |
| 550 CONTRACT SERVICES & ANNUAL TESTING Civic Center elevator testing \$1,900, permits \$400, outside sprinkler testing \$300, Fire alarm system testing \$1,300, inside sprinkler testing \$1,500, resealing the concrete \$1,500, filters \$4,700 etc. | \$16,500 |
| 620 BUILDING MAINTENANCE Supplies and parts to make changes or repairs on all City Hall And Library | \$25,000 |
| 635 RENTAL For rental on tools that the maintenance division does not have. | \$100 |
| 700 VEHICLES MAINTENANCE Maintenance of division vans and pool cars. | \$2,000 |
| 710 GAS/OIL/FLUIDS Gas, oil, brake fluid and washer solvent for maintenance vans and pool cars. | \$2,500 |
| TOTAL | \$276,400 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|--------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 41 - CENTRAL SERVICES-BUILDING/FACILITY MAINT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-41-41-10000 | SALARIES, FULL TIME | 125,771 | 147,464 | 177,779 | 190,720 | 192,476 | 192,476 | 199,415 | 3.61% |
| 10-41-41-10500 | SALARIES, PART TIME | 115,835 | 92,817 | 93,991 | 81,346 | 122,653 | 85,000 | 131,040 | 6.84% |
| 10-41-41-11000 | SALARIES, OVERTIME | 241 | 3,007 | 5,232 | 7,373 | 3,000 | 5,000 | 5,000 | 66.67% |
| 10-41-41-13000 | RETIREMENT | 16,759 | 16,272 | 18,212 | 18,689 | 21,315 | 19,000 | 21,059 | -1.20% |
| 10-41-41-13500 | SOCIAL SECURITY | 18,363 | 18,167 | 20,965 | 21,021 | 24,337 | 22,000 | 25,000 | 2.72% |
| 10-41-41-15000 | INSURANCE - ACTIVE HEALTH | 27,176 | 26,638 | 26,638 | 26,638 | 26,638 | 26,638 | 26,638 | 0.00% |
| 10-41-41-16000 | INSURANCE - WORKMANS COMP | 14,120 | 12,310 | 14,464 | 9,872 | 9,299 | 9,300 | 10,045 | 8.02% |
| 10-41-41-16500 | INSURANCE - DISABILITY | 470 | 627 | 982 | 881 | 1,000 | 1,235 | 1,250 | 25.00% |
| 10-41-41-17000 | INSURANCE - DENTAL | 2,162 | 2,655 | 2,655 | 2,655 | 2,655 | 2,655 | 2,655 | 0.00% |
| 10-41-41-17500 | INSURANCE - GROUP LIFE | 790 | 725 | 927 | 1,174 | 1,400 | 1,409 | 1,500 | 7.14% |
| 10-41-41-18000 | LONGEVITY | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-41-41-18500 | SECTION 125 EXPENSES | 0 | 17 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 321,737 | 320,699 | 361,845 | 360,369 | 404,773 | 364,713 | 423,602 | 4.65% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-41-42-20000 | TRAVEL/TRAINING | 200 | 100 | 1,772 | 0 | 2,000 | 2,000 | 2,000 | 0.00% |
| 10-41-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 1,420 | 159 | 304 | 541 | 750 | 750 | 750 | 0.00% |
| 10-41-42-21500 | CLOTHING MAINTENANCE | 228 | 285 | 217 | 290 | 250 | 250 | 250 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 1,848 | 544 | 2,293 | 831 | 3,000 | 3,000 | 3,000 | 0.00% |
| UTILITY COST | | | | | | | | | |
| 10-41-43-30000 | ELECTRICITY | 44,149 | 48,560 | 124,528 | 108,395 | 123,600 | 126,104 | 127,300 | 2.99% |
| 10-41-43-30500 | WATER AND SEWER | 3,029 | 3,989 | 4,442 | 4,103 | 4,000 | 4,000 | 4,200 | 5.00% |
| 10-41-43-31000 | NATURAL GAS | 25,813 | 8,570 | 1,280 | 457 | 1,515 | 1,550 | 1,550 | 2.31% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|---------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 41 - CENTRAL SERVICES-BUILDING/FACILITY MAINT | | | | | | | | | |
| 10-41-43-31500 | TELEPHONE | 36,844 | 45,672 | 36,887 | 24,976 | 27,500 | 27,500 | 27,500 | 0.00% |
| | UTILITY COST | 109,835 | 106,791 | 167,137 | 137,931 | 156,615 | 159,154 | 160,550 | 2.51% |
| SUPPLIES | | | | | | | | | |
| 10-41-44-40000 | OFFICE SUPPLIES | 12 | 0 | 63 | 0 | 0 | 84 | 50 | 100.00% |
| 10-41-44-43010 | HOUSEKEEPING-CIVIC CENTER | 15,011 | 14,555 | 17,151 | 15,376 | 17,000 | 17,000 | 17,000 | 0.00% |
| 10-41-44-43020 | HOUSEKEEPING-POLICE | 6,989 | 6,505 | 7,474 | 6,350 | 9,000 | 9,000 | 9,000 | 0.00% |
| 10-41-44-43030 | HOUSEKEEPING-FIRE | 7,063 | 8,953 | 13,842 | 9,557 | 7,700 | 7,700 | 7,700 | 0.00% |
| 10-41-44-44000 | MEDICAL & SAFETY | 100 | 90 | 200 | 100 | 200 | 619 | 450 | 125.00% |
| 10-41-44-45500 | SMALL TOOLS | 0 | 0 | 0 | 0 | 50 | 396 | 50 | 0.00% |
| 10-41-44-46000 | MINOR EQUIPMENT | 0 | 0 | 0 | 0 | 500 | 500 | 500 | 0.00% |
| 10-41-44-49500 | MISCELLANEOUS | 0 | 0 | 3,305 | 0 | 0 | 0 | 0 | 0.00% |
| | SUPPLIES | 29,175 | 30,103 | 42,035 | 31,383 | 34,450 | 35,299 | 34,750 | 0.87% |
| OTHER SERVICES | | | | | | | | | |
| 10-41-45-51710 | CLEANING-CIVIC CENTER CARPET | 3,212 | 5,593 | 12,031 | 11,116 | 10,000 | 10,000 | 12,000 | 20.00% |
| 10-41-45-51720 | CLEANING-POLICE CARPET | 13,221 | 14,181 | 8,516 | 9,372 | 7,500 | 7,500 | 7,500 | 0.00% |
| 10-41-45-51730 | CLEANING-POLICE WINDOWS | 0 | 212 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-41-45-51740 | CLEANING-FIRE CARPET | 1,300 | 468 | 1,760 | 2,040 | 5,000 | 5,000 | 5,000 | 0.00% |
| 10-41-45-51750 | WINDOW CLEANING - CIVIC CENTER | 0 | 0 | 0 | 2,355 | 7,500 | 7,500 | 7,500 | 0.00% |
| 10-41-45-55000 | CONTRACT SERVICES & ANNUAL TEST | 0 | 0 | 0 | 1,014 | 16,500 | 16,500 | 16,500 | 0.00% |
| | OTHER SERVICES | 17,733 | 20,454 | 22,307 | 25,897 | 46,500 | 46,500 | 48,500 | 4.30% |
| MAINTENANCE | | | | | | | | | |
| 10-41-46-62000 | BUILDING MAINTENANCE | 19,209 | 11,221 | 26,620 | 30,073 | 25,000 | 25,000 | 25,000 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|---------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|--------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 41 - CENTRAL SERVICES-BUILDING/FACILITY MAINT | | | | | | | | | |
| 10-41-46-63500 | EQUIPMENT RENTAL | 0 | 0 | 0 | 0 | 100 | 100 | 100 | 0.00% |
| | MAINTENANCE | 19,209 | 11,221 | 26,620 | 30,073 | 25,100 | 25,100 | 25,100 | 0.00% |
| VEHICLES | | | | | | | | | |
| 10-41-47-70000 | VEHICLE MAINTENANCE | 2,393 | 1,799 | 143 | 71 | 2,000 | 2,000 | 2,000 | 0.00% |
| 10-41-47-71000 | GAS AND OIL | 3,507 | 2,286 | 1,364 | 1,349 | 2,500 | 2,500 | 2,500 | 0.00% |
| | VEHICLES | 5,900 | 4,085 | 1,507 | 1,420 | 4,500 | 4,500 | 4,500 | 0.00% |
| Totals for dept 41 - CENTRAL SERVICES-BUILDING/FACILITY | | 505,437 | 493,897 | 623,744 | 587,904 | 674,938 | 638,266 | 700,002 | 3.71% |
| TOTAL APPROPRIATIONS | | 505,437 | 493,897 | 623,744 | 587,904 | 674,938 | 638,266 | 700,002 | 3.71% |

DEPARTMENT: CENTRAL SERVICES
DIVISION: HUMAN RESOURCES MANAGEMENT

PROGRAM DESCRIPTION:

The City’s Central Services Department is divided into four distinct Divisions as follows: Building & Facility Maintenance, Human Resources Management, Administrative Support Services, and Information Technology Services. The Central Services Department consists of work that supports the programs, services, and personnel of all other Departments and Divisions of the City, and is considered interdepartmental in nature. Each Division Manager works closely with the City Administrator as needed, but reports directly to the Assistant City Administrator/Comptroller.

Through strategic partnerships and collaboration, the Human Resources Management Division recruits, develops and retains a high performing and diverse workforce, and fosters a healthy, safe, and productive work environment for employees, their families, departments, and the public in order to maximize individual and organizational potential. The Division is integral in positioning the City of Oak Creek as an employer of choice.

More specifically, the Human Resources Management Division is responsible for all necessary tasks related to recruitment, retention, employee development, workplace safety, risk mitigation, benefits management, workplace culture, among many other human resource functions.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- ☉ Led and implemented a transition to the City’s first new third party administrator (TPA) and insurance plan in over 20 years;
- ☉ Continued to administer the City’s Merit pay awards, awarding a total of \$62,500 in 2018;
- ☉ Participated on the City’s bargaining team for the LAW, Police, and Fire contracts;

DIVISION ACTIVITY MEASURES:

| Activity | 2015 | 2016 | 2017 |
|--|------|------|------|
| Average Number of Employees | 362 | 375 | 359 |
| Average Number of Job Openings per Month | 23 | 15 | 14 |
| New Hires | 95 | 91 | 86 |
| Separations from Service | 44 | 31 | 46 |
| Turnover | 12% | 8% | 13% |
| FMLA Requests | n/a | 70 | 53 |

DEPARTMENT: CENTRAL SERVICES
DIVISION: HUMAN RESOURCES MANAGEMENT

2019 STRATEGIC ACTION PLAN INITIATIVES:

- ④ Reduce Health Insurance Costs through Proactive Consumer Education;
- ④ Evolve the Communication of Employee Benefits, Priorities, and Fiscal Challenges to employees, retirees, family members on our health insurance plan, and potential employees;

OTHER 2019 MANAGEMENT INITIATIVES:

- ④ Revise and update Employee Handbook, Personnel Policies and Safety Manual
- ④ Improve access to HR information on employee Intranet platform
- ④ Update of City employment website to ensure optimal utilization for end users
- ④ Streamline and document all compliance procedures and reporting
- ④ Set-up benefits module in BS&A to facilitate reporting
- ④ Conduct employee and salary surveys

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ 2.25% wage adjustments for full-time staff and associated payroll/WRS expenses



DEPARTMENT: CENTRAL SERVICES
DIVISION: HUMAN RESOURCES MANAGEMENT

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-----------------|
| 200 TRAVEL/TRAINING | \$750 |
| Out-of-City overnight travel and conferences for HR Manager and Benefits Coordinator positions. | |
| 205 RECRUITMENT/TESTING/PHYSICALS | \$11,500 |
| 20550 EMPLOYEE ASSISTANCE PROGRAM | \$6,000 |
| Costs associated to the valuable EAP program the City provides. | |
| 210 EXPENSE ALLOWANCE | \$500 |
| Coverage for training and staff related items. | |
| 315 TELEPHONE | \$200 |
| Annual phone costs. | |
| 415 POSTAGE | \$150 |
| Postage costs for various administrative items. | |
| 420 DUES & PUBLICATIONS | \$1,350 |
| Metro-Milwaukee Society for HR Management, National Society for HR Management, Municipal Employers Association of SE WI, Internat'l Foundation of Employee benefits, Wellness Council of America. | |
| 460 MINOR EQUIPMENT | \$200 |
| Calculators, phones. | |
| 495 MISCELLANEOUS | \$2,250 |
| Includes \$1,900 for purchase of salary study conducted by Management Resource Association. Other expenses not covered by specific categories. | |
| TOTAL | \$22,900 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|----------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 49 - CENTRAL SERVICES-HUMAN RESOURCES MGMT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-49-41-10000 | SALARIES, FULL TIME | 0 | 0 | 0 | 0 | 152,745 | 152,745 | 157,419 | 3.06% |
| 10-49-41-13000 | RETIREMENT | 0 | 0 | 0 | 0 | 10,234 | 10,234 | 10,311 | 0.75% |
| 10-49-41-13500 | SOCIAL SECURITY | 0 | 0 | 0 | 0 | 11,685 | 11,685 | 12,043 | 3.06% |
| 10-49-41-15000 | INSURANCE - ACTIVE HEALTH | 0 | 0 | 0 | 0 | 13,192 | 13,192 | 13,192 | 0.00% |
| 10-49-41-16000 | INSURANCE - WORKMANS COMP | 0 | 0 | 0 | 0 | 192 | 192 | 192 | 0.00% |
| 10-49-41-16500 | INSURANCE - DISABILITY | 0 | 0 | 0 | 0 | 400 | 400 | 400 | 0.00% |
| 10-49-41-17000 | INSURANCE - DENTAL | 0 | 0 | 0 | 0 | 1,535 | 1,535 | 1,535 | 0.00% |
| 10-49-41-17500 | INSURANCE - GROUP LIFE | 0 | 0 | 0 | 0 | 250 | 250 | 250 | 0.00% |
| 10-49-41-18500 | SECTION 125 EXPENSES | 0 | 0 | 0 | 0 | 84 | 84 | 84 | 0.00% |
| | DIRECT EMPLOYEE COSTS | 0 | 0 | 0 | 0 | 190,317 | 190,317 | 195,426 | 2.68% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-49-42-20000 | TRAVEL/TRAINING | 0 | 0 | 0 | 0 | 750 | 200 | 1,500 | 100.00% |
| 10-49-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 0 | 0 | 0 | 0 | 11,500 | 11,500 | 11,500 | 0.00% |
| 10-49-42-20550 | EMPLOYEE ASSISTANCE PROGRAM | 0 | 0 | 0 | 0 | 6,000 | 6,000 | 6,000 | 0.00% |
| 10-49-42-21000 | EXPENSE ALLOWANCE | 0 | 0 | 0 | 0 | 500 | 0 | 500 | 0.00% |
| | INDIRECT EMPLOYEE COSTS | 0 | 0 | 0 | 0 | 18,750 | 17,700 | 19,500 | 4.00% |
| UTILITY COST | | | | | | | | | |
| 10-49-43-31500 | TELEPHONE | 0 | 0 | 0 | 0 | 400 | 0 | 200 | -50.00% |
| | UTILITY COST | 0 | 0 | 0 | 0 | 400 | 0 | 200 | -50.00% |
| SUPPLIES | | | | | | | | | |
| 10-49-44-41500 | POSTAGE | 0 | 0 | 0 | 0 | 300 | 0 | 150 | -50.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|---------------------|------------------|------------------|------------------|------------------|-------------------------------------|-------------------------------|-------------------------------------|---------------|
| | | | | | | | | BUDGET | CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 49 - CENTRAL SERVICES-HUMAN RESOURCES MGMT | | | | | | | | | |
| 10-49-44-42000 | DUES & PUBLICATIONS | 0 | 0 | 0 | 0 | 1,350 | 500 | 1,350 | 0.00% |
| 10-49-44-46000 | MINOR EQUIPMENT | 0 | 0 | 0 | 0 | 200 | 0 | 200 | 0.00% |
| 10-49-44-49500 | MISCELLANEOUS | 0 | 0 | 0 | 0 | 2,250 | 0 | 2,250 | 0.00% |
| | SUPPLIES | 0 | 0 | 0 | 0 | 4,100 | 500 | 3,950 | -3.66% |
| Totals for dept 49 - CENTRAL SERVICES-HUMAN RESOURCE | | 0 | 0 | 0 | 0 | 213,567 | 208,517 | 219,076 | 2.58% |

DEPARTMENT: CENTRAL SERVICES
DIVISION: ADMINISTRATIVE SUPPORT SERVICES

PROGRAM DESCRIPTION:

The City’s Central Services Department is divided into four distinct Divisions as follows: Building & Facility Maintenance, Human Resources Management, Administrative Support Services, and Information Technology Services. The Central Services Department consists of work that supports the programs, services, and personnel of all other Departments and Divisions of the City, and is considered interdepartmental in nature. Each Division Manager works closely with the City Administrator as needed, but report directly to the Assistant City Administrator/Comptroller.

The following budget for Administrative Support Assistants (ASA) pool consists of one Division Manager, 5 part-time and 6 full-time employees. The City’s ASAs are committed to providing an extraordinary customer service to Departmental staff, and when handling general public inquiries directed to the City Hall and Library. The ASAs are integral to the workflow and productivity of City government.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🌊 Realigned one staff position to a generalist position that will support daily activities such as mail, department deposits and scanning. The change to staffing will provide a consistent block of time for detailed work and training;
- 🌊 In conjunction with the City Administrator, reviewed and revised ASA structure with implementation set for 1Q 2019.

2019 STRATEGIC ACTION PLAN INITIATIVES:

- 🌊 Evaluate ongoing implementation of ASA pool functionality;
- 🌊 Participate in finalizing “Redesign of City Employment Website to Ensure Optimal Utility to End-Users”;
- 🌊 Participate in Implementing and distributing the “Residents’ Guide to City Services” publication.

OTHER 2019 MANAGEMENT INITIATIVES

- 🌊 Review, revise and create standard operator procedures for all processes performed by the ASAs;
- 🌊 Implement new employee wage plan; educate ASA pool as to changes/expectations;
- 🌊 Revise ASA employee performance process to reflect new functional structure.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌊 2.25% wage adjustments for full-time and part-time staff and associated payroll/WRS expenses.



DEPARTMENT: CENTRAL SERVICES
DIVISION: ADMINISTRATIVE SUPPORT SERVICES

DEPARTMENTAL DETAIL INFORMATION

| | |
|-----------------------------------|----------------|
| 200 TRAINING | \$1,000 |
| 205 RECRUITMENT/TESTING/PHYSICALS | \$500 |
| 415 POSTAGE | \$0 |
| 420 DUES & PUBLICATIONS | \$250 |
| 460 MINOR EQUIPMENT | \$250 |
| 495 MISCELLANEOUS | \$500 |
| 600 OFFICE EQUIPMENT MAINTENANCE | \$100 |
| TOTAL | \$2,600 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--|-------------------------------|----------|----------|----------|----------|--------------------|-----------------------|--------------------|--------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 47 - CENTRAL SERVICES-ADMIN SUPPORT SERVICES | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-47-41-10000 | SALARIES, FULL TIME | 0 | 0 | 0 | 0 | 317,112 | 260,580 | 335,063 | 5.66% |
| 10-47-41-10500 | SALARIES, PART TIME | 0 | 0 | 0 | 0 | 88,111 | 77,265 | 90,094 | 2.25% |
| 10-47-41-11000 | SALARIES, OVERTIME | 0 | 0 | 0 | 0 | 1,000 | 250 | 1,000 | 0.00% |
| 10-47-41-13000 | RETIREMENT | 0 | 0 | 0 | 0 | 27,216 | 22,097 | 27,205 | -0.04% |
| 10-47-41-13500 | SOCIAL SECURITY | 0 | 0 | 0 | 0 | 31,076 | 24,385 | 32,849 | 5.71% |
| 10-47-41-15000 | INSURANCE - ACTIVE HEALTH | 0 | 0 | 0 | 0 | 46,906 | 46,906 | 46,906 | 0.00% |
| 10-47-41-16000 | INSURANCE - WORKMANS COMP | 0 | 0 | 0 | 0 | 1,150 | 1,150 | 1,150 | 0.00% |
| 10-47-41-16500 | INSURANCE - DISABILITY | 0 | 0 | 0 | 0 | 2,400 | 2,400 | 2,400 | 0.00% |
| 10-47-41-17000 | INSURANCE - DENTAL | 0 | 0 | 0 | 0 | 5,456 | 5,456 | 5,456 | 0.00% |
| 10-47-41-17500 | INSURANCE - GROUP LIFE | 0 | 0 | 0 | 0 | 1,500 | 1,500 | 1,500 | 0.00% |
| 10-47-41-18000 | LONGEVITY | 0 | 0 | 0 | 0 | 900 | 440 | 440 | -51.11% |
| 10-47-41-18500 | SECTION 125 EXPENSES | 0 | 0 | 0 | 0 | 506 | 506 | 506 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 0 | 0 | 0 | 0 | 523,333 | 442,935 | 544,569 | 4.06% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-47-42-20000 | TRAVEL/TRAINING | 0 | 0 | 0 | 0 | 1,000 | 500 | 1,000 | 0.00% |
| 10-47-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 0 | 0 | 0 | 0 | 500 | 250 | 500 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 0 | 0 | 0 | 0 | 1,500 | 750 | 1,500 | 0.00% |
| SUPPLIES | | | | | | | | | |
| 10-47-44-41500 | POSTAGE | 0 | 0 | 0 | 0 | 500 | 0 | 0 | -100.00% |
| 10-47-44-42000 | DUES AND PUBLICATIONS | 0 | 0 | 0 | 0 | 250 | 150 | 250 | 0.00% |
| 10-47-44-46000 | MINOR EQUIPMENT | 0 | 0 | 0 | 0 | 250 | 200 | 250 | 0.00% |
| 10-47-44-49500 | MISCELLANEOUS | 0 | 0 | 0 | 0 | 500 | 250 | 500 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|--------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 47 - CENTRAL SERVICES-ADMIN SUPPORT SERVICES | | | | | | | | | |
| SUPPLIES | | 0 | 0 | 0 | 0 | 1,500 | 600 | 1,000 | -33.33% |
| MAINTENANCE | | | | | | | | | |
| 10-47-46-60000 | OFFICE EQUIP MAINTENANCE | 0 | 0 | 0 | 0 | 100 | 100 | 100 | 0.00% |
| | MAINTENANCE | 0 | 0 | 0 | 0 | 100 | 100 | 100 | 0.00% |
| Totals for dept 47 - CENTRAL SERVICES-ADMIN SUPPORT S | | 0 | 0 | 0 | 0 | 526,433 | 444,385 | 547,169 | 3.94% |

DEPARTMENT: CENTRAL SERVICES
DIVISION: INFORMATION TECHNOLOGY SERVICES

PROGRAM DESCRIPTION:

The City’s Central Services Department is divided into four distinct Divisions as follows: Building & Facility Maintenance, Human Resources Management, Administrative Support Services, and Information Technology Services. The Central Services Department consists of work that supports the programs, services, and personnel of all other Departments and Divisions of the City, and is considered interdepartmental in nature. Each Division Manager works closely with the City Administrator as needed, but report directly to the Assistant City Administrator/Comptroller.

The Information Technology (IT) Services Division is responsible for the installation, maintenance and administration of all computers, servers, networks, security cameras, city phone system, cellular devices, network security, websites, databases, geographic information systems (GIS) and software packages as required by the individual departments. The Division services the City Hall, Library, DPW, Park Facilities, Police and Fire departments. Service and support on all systems is provided by a staffed in house Help Desk with 24/7 on call availability to emergency services. Additionally, the Division offers training as requested, as well as for new technology and software. One of the Division’s primary goals is to ensure that technology is utilized to improve daily operations across all levels and constantly improve systems as best practices and software needs change over time.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🕒 Installed security cameras at Lake Vista Park and other City buildings;
- 🕒 Transitioned staff, filled vacancies following retirement of long-time IT Manager;
- 🕒 Expanded the City’s GIS data with the addition of WE Energies and American Transmission Company GIS data;
- 🕒 Finalize a lease extension for cell capabilities at DPW tour site;
- 🕒 Began City Website redesign project, tentative go live of January 2019.

DIVISION ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 | 2018* |
|----------------------------------|---------|---------|---------|---------|---------|---------|
| oakcreekwi.org web site visits | 208,417 | 204,481 | 243,570 | 269,725 | 489,804 | 258,398 |
| # of spam and/or infected emails | n/a | n/a | n/a | 345,800 | 396,164 | 202,644 |
| Oak Creek IT Requests | n/a | n/a | n/a | 921 | 2510 | 1231 |
| South Milwaukee IT Requests | n/a | n/a | n/a | n/a | 22 | 225 |

DEPARTMENT: CENTRAL SERVICES
DIVISION: INFORMATION TECHNOLOGY SERVICES

| | | | | | | |
|-----------------------------------|-----|-----|-----|-------|--------|--------|
| # of PC's, laptops, tablets | 240 | 255 | 275 | 290 | 295 | 300 |
| # of Physical and Virtual Servers | 28 | 49 | 63 | 65 | 68 | 70 |
| # of attempted cyber intrusions | n/a | n/a | n/a | 4,878 | 15,657 | 31,791 |

**As of July 31, 2018*

2019 STRATEGIC ACTION PLAN INITIATIVES:

- 🕒 Convene discussions and examine partnerships with other stakeholders regarding shared services, cooperative programming, and alignment of resources.
- 🕒 Be a leading-edge local government in the use of technology to foster innovative and cost-effective service delivery.
- 🕒 Undertake a Redesign of City Websites to Ensure Optimal Utility to End-Users (finalize/"go live" in 1Q 2019)
- 🕒 Reduce Health Insurance Costs through Proactive Consumer Education.

OTHER 2019 MANAGEMENT INITIATIVES:

- 🕒 Create a city wide software and hardware acquisition policy that outlines the process and requirements for acquiring new software and hardware;
- 🕒 Assist with gathering and analyzing data for various 2019 Strategic Action Plan Initiatives.
- 🕒 Create change management procedures and controls for IT;
- 🕒 Create disaster recovery and backup policies, procedures and controls to formalize how IT handles backups;
- 🕒 Create an on-call rotation for IT Staff to ensure adequate coverage for afterhours IT emergencies.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 2.25% wage adjustments for full-time and part-time (intern) staff and associated payroll/WRS expenses;
- 🕒 The IT division requested to shift funding from the consulting line item into a part time intern position;
- 🕒 Annual License costs are expected to increase 21% from 2018 due to license increases, new software, and web hosting fees.



DEPARTMENT: CENTRAL SERVICES
DIVISION: INFORMATION TECHNOLOGY SERVICES

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-----------|
| 200 TRAVEL/TRAINING | \$ 7,500 |
| Computer/Network training for support staff, technology seminars, travel reimbursement. Computer training for IT staff. | |
| 205 RECRUITMENT/TESTING/PHYSICALS | \$ 500 |
| Expenses incurred hiring new employees. | |
| 315 TELEPHONE | \$ 3,500 |
| Telephone charges and cellular phone charges. | |
| 320 DATA LINES | \$ 17,000 |
| Internet Access for City Hall/PD & IT/Main, web site hosting and fiber backbone locating/main costs.* | |
| 400 OFFICE SUPPLIES | \$ 400 |
| General office, misc. technology items. | |
| 405 COMPUTER HARDWARE/SOFTWARE | \$ 20,000 |
| Application software, network operating/management software, network infrastructure upgrades, network software, new or replacement computer hardware. | |
| 410 Printing & Copying | \$ 250 |
| Identification card printing, supplies & accessories. | |
| 415 POSTAGE | \$ 250 |
| 420 DUES & PUBLICATIONS | \$ 100 |
| User Groups, subscriptions, miscellaneous publications. | |
| 460 MINOR EQUIPMENT | \$ 5,000 |
| Data backups, cabling, printers, computer tools, computer parts, etc. | |
| 495 MISCELLANEOUS | \$ 5,000 |
| Computer costs not anticipated at this time. | |
| 550 CONSULTING | \$ 10,000 |



DEPARTMENT: CENTRAL SERVICES
DIVISION: INFORMATION TECHNOLOGY SERVICES

DEPARTMENTAL DETAIL INFORMATION

551 ONLINE SUBSCRIPTIONS

| | | | |
|-----------------------|--|------------------|-----------|
| Annual Subscriptions: | | | \$ 29,000 |
| | Police, Fire & City Dept. WAN Data Modems | \$ 19,000 | |
| | Wisconsin Dept. of Justice - Record Checks | \$ 5,000 | |
| | Wisconsin Dept. of Justice - Time System | \$ 5,000 | |
| | SUB TOTAL | \$ 29,000 | |

552 ANNUAL LICENSE FEES

| | | | |
|------------------------|---|-----------|-----------------|
| Software license fees: | | | \$ 313,300 |
| | 911 Viper Support (Fire, Police)* | \$ 9,500 | |
| | Antivirius (Citywide) | \$ 5,000 | <i>Increase</i> |
| | Arc Info & ArcView (Engineering, Planning, GIS) | \$ 4,800 | |
| | Archive Social (IT, Communications) | \$ 4,800 | |
| | ARCIMS (ArcGIS) (GIS) | \$ 14,000 | |
| | AT&T Voice Recorder (Police)* | \$ 4,250 | |
| | AutoDesk (Engineering, Planning, GIS) | \$ 9,800 | |
| | Barracuda (Citywide) | \$ 2,400 | |
| | Beast Evidence (Police) | \$ 1,000 | |
| | Bridge (Citywide) | \$ 1,000 | |
| | BS&A (Finance) | \$ 50,500 | |
| | Cisco ISE SA (IT) | \$ 2,400 | |
| | Cisco Mearki MDM (Citywide) | \$ 2,950 | <i>New</i> |
| | Cisco Unified Comm (Citywide) | \$ 16,000 | |
| | Criticall (Police)* | \$ 1,100 | |
| | Domains and Certificates (Citywide) | \$ 2,000 | |
| | Dosier Fleet Maintenance (DPW, Police) | \$ 3,650 | |
| | Fortinet (IT) | \$ 8,000 | |
| | GasBoy (DPW) | \$ 200 | |
| | GIS Cloud Hosting (Citywide) | \$ 9,150 | |
| | GIS Pictometry Connect View (Citywide) | \$ 600 | |
| | ID Fingerprint (Police) | \$ 4,000 | |
| | Imagetrend CAD interface (Fire) | \$ 3,700 | <i>New</i> |
| | InvGate Service Desk (IT, Maintenance, ASA) | \$ 1,800 | |
| | Laserfiche (Citywide) | \$ 5,500 | |
| | Locution (Dispatch)* | \$ 7,250 | |
| | Microsoft (Citywide) | \$ 32,000 | <i>Increase</i> |



DEPARTMENT: CENTRAL SERVICES
DIVISION: INFORMATION TECHNOLOGY SERVICES

DEPARTMENTAL DETAIL INFORMATION

| | | | |
|---------------------------------|-----------|----------------|------------|
| Miscellaneous Minor Software | \$ | 1,500 | |
| Netmotion (Police & Fire)* | \$ | 2,800 | |
| Netwirx Auditor (IT) | \$ | 1,500 | |
| Nightingale Notes (Health) | \$ | 1,900 | |
| ProDemand (DPW) | \$ | 1,750 | |
| ProPhoenix (Police & Fire)* | \$ | 41,000 | |
| PRTG (IT) | \$ | 800 | |
| RecTrac (Recreation) | \$ | 5,200 | |
| Redact-IT (Police) | \$ | 400 | |
| SignCAD (Public Works) | \$ | 200 | |
| Starwind Cluster SA (IT) | \$ | 1,500 | |
| Telestaff (Police & Fire)* | \$ | 10,300 | |
| Transmissions (Public Works) | \$ | 1,500 | |
| Unitrends (IT) | \$ | 6,500 | |
| Visix (Communications) | \$ | 14,250 | |
| Website Subscription (Citywide) | \$ | 12,000 | <i>New</i> |
| Winscribe (Police) | \$ | 2,000 | |
| ZoningHub (Planning) | \$ | 850 | |
| SUB TOTAL | \$ | 313,300 | |

* This is a prorated amount - part of the total cost of these items is in the Joint Dispatch budget

605 COMPUTER MAINTENANCE \$ 11,000

General computer maintenance on city's 250 computers. Parts, upgrades, toner & printer cartridges, copier service contracts, network & cable maintenance.

606 ANNUAL COMPUTER MAINTENANCE CONTRACTS \$ 45,000

Cisco WAP's, Routers, Switches & Tele Conference Equipment

TOTAL \$ 467,800

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|---|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 43 - CENTRAL SERVICES-IT SERVICES | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-43-41-10000 | SALARIES, FULL TIME | 329,110 | 250,740 | 301,415 | 359,237 | 362,598 | 325,000 | 370,868 | 2.28% |
| 10-43-41-10500 * * | SALARIES, PART TIME | 0 | 19,129 | 6,510 | 1,892 | 2,700 | 1,650 | 18,141 | 571.89% |
| 10-43-41-11000 | SALARIES-OVERTIME | 0 | 0 | 326 | 0 | 0 | 175 | 100 | 100.00% |
| 10-43-41-12500 | CAR ALLOWANCE | 4,800 | 3,800 | 5,300 | 6,000 | 6,000 | 5,200 | 6,000 | 0.00% |
| 10-43-41-13000 | RETIREMENT | 23,084 | 16,804 | 20,125 | 24,586 | 24,318 | 22,250 | 25,191 | 3.59% |
| 10-43-41-13500 | SOCIAL SECURITY | 24,971 | 20,478 | 23,796 | 27,950 | 27,945 | 25,525 | 29,616 | 5.98% |
| 10-43-41-15000 | INSURANCE - ACTIVE HEALTH | 80,238 | 62,332 | 62,332 | 62,332 | 62,332 | 62,332 | 62,332 | 0.00% |
| 10-43-41-16000 | INSURANCE-WORKMANS COMP | 1,772 | 1,296 | 1,100 | 1,033 | 791 | 792 | 815 | 3.03% |
| 10-43-41-16500 | INSURANCE - DISABILITY | 1,175 | 1,078 | 1,175 | 1,102 | 1,175 | 1,411 | 1,500 | 27.66% |
| 10-43-41-17000 | INSURANCE - DENTAL | 6,456 | 5,823 | 5,823 | 5,823 | 5,823 | 5,823 | 5,823 | 0.00% |
| 10-43-41-17500 | INSURANCE - GROUP LIFE | 845 | 921 | 869 | 867 | 995 | 703 | 750 | -24.62% |
| 10-43-41-18000 | LONGEVITY | 325 | 110 | 130 | 120 | 120 | 120 | 120 | 0.00% |
| 10-43-41-18500 | SECTION 125 EXPENSES | 75 | 79 | 82 | 78 | 110 | 77 | 110 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 472,851 | 382,590 | 428,983 | 491,020 | 494,907 | 451,058 | 521,366 | 5.35% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-43-42-20000 | TRAVEL/TRAINING | 2,608 | 1,619 | 13,554 | 6,907 | 7,500 | 4,800 | 7,500 | 0.00% |
| 10-43-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 0 | 403 | 439 | 0 | 500 | 300 | 500 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 2,608 | 2,022 | 13,993 | 6,907 | 8,000 | 5,100 | 8,000 | 0.00% |
| UTILITY COST | | | | | | | | | |
| 10-43-43-31500 | TELEPHONE | 2,729 | 3,067 | 3,753 | 3,580 | 3,500 | 2,500 | 3,500 | 0.00% |
| 10-43-43-32000 | DATA LINES | 5,170 | 7,578 | 13,230 | 17,024 | 17,000 | 16,750 | 17,000 | 0.00% |
| UTILITY COST | | 7,899 | 10,645 | 16,983 | 20,604 | 20,500 | 19,250 | 20,500 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 43 - CENTRAL SERVICES-IT SERVICES | | | | | | | | | |
| SUPPLIES | | | | | | | | | |
| 10-43-44-40000 | OFFICE SUPPLIES | 715 | 282 | 702 | 904 | 400 | 421 | 400 | 0.00% |
| 10-43-44-40500 | COMPUTER HARDWARE/SOFTWARE | 20,940 | 34,194 | 20,998 | 32,582 | 20,000 | 19,750 | 20,000 | 0.00% |
| 10-43-44-41000 | PRINTING & COPYING | 82 | 0 | 158 | 0 | 0 | 0 | 250 | 100.00% |
| 10-43-44-41500 | POSTAGE | 150 | 335 | 0 | 57 | 200 | 250 | 250 | 25.00% |
| 10-43-44-42000 | DUES & PUBLICATIONS | 489 | 150 | 238 | 50 | 100 | 100 | 100 | 0.00% |
| 10-43-44-46000 | MINOR EQUIPMENT | 5,951 | 14,187 | 6,001 | 4,006 | 5,000 | 4,950 | 5,000 | 0.00% |
| 10-43-44-49500 | MISCELLANEOUS | 6,981 | 4,818 | 3,937 | 5,943 | 5,000 | 5,000 | 5,000 | 0.00% |
| | SUPPLIES | 35,308 | 53,966 | 32,034 | 43,542 | 30,700 | 30,471 | 31,000 | 0.98% |
| OTHER SERVICES | | | | | | | | | |
| 10-43-45-55000 * * | CONSULTING | 4,139 | 97,443 | 109,925 | 32,287 | 29,000 | 15,000 | 10,000 | -65.52% |
| 10-43-45-55100 | ONLINE SERVICES | 27,927 | 31,898 | 25,781 | 26,679 | 29,000 | 20,750 | 29,000 | 0.00% |
| 10-43-45-55200 | ANNUAL LICENSE FEES | 169,920 | 201,755 | 228,829 | 240,411 | 257,950 | 292,500 | 313,300 | 21.46% |
| | OTHER SERVICES | 201,986 | 331,096 | 364,535 | 299,377 | 315,950 | 328,250 | 352,300 | 11.50% |
| MAINTENANCE | | | | | | | | | |
| 10-43-46-60500 | COPIER & PRINTER MAINTENANCE | 11,012 | 9,339 | 13,940 | 10,710 | 11,000 | 10,400 | 11,000 | 0.00% |
| 10-43-46-60600 | ANNUAL COMPUTER MAINT. CONTI | 4,028 | 0 | 33,105 | 34,008 | 41,000 | 41,392 | 45,000 | 9.76% |
| | MAINTENANCE | 15,040 | 9,339 | 47,045 | 44,718 | 52,000 | 51,792 | 56,000 | 7.69% |
| Totals for dept 43 - CENTRAL SERVICES-IT SERVICES | | 735,692 | 789,658 | 903,573 | 906,168 | 922,057 | 885,921 | 989,166 | 7.28% |
| TOTAL APPROPRIATIONS | | 735,692 | 789,658 | 903,573 | 906,168 | 922,057 | 885,921 | 989,166 | 7.28% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|-----------|-------------|------------------|------------------|------------------|------------------|-------------------------------------|-------------------------------|-------------------------------------|-----------|
|-----------|-------------|------------------|------------------|------------------|------------------|-------------------------------------|-------------------------------|-------------------------------------|-----------|

APPROPRIATIONS

Dept 43 - CENTRAL SERVICES-IT SERVICES

DEPARTMENT 43 CENTRAL SERVICES-IT SERVICES

41-10500 SALARIES, PART TIME

ADDED INTERN POSITION, REDUCED CONSULTING LINE ITEM

45-55000 CONSULTING

FUNDING FOR CONSULTING IS FROM SOUTH MILWAUKEE CONTRACT, SHIFTED EXPENSE TO AN INTERN POSITION

DEPARTMENT: CITY CLERK

PROGRAM DESCRIPTION:

The City Clerk's office helps facilitate the City's flow of information, not only among City Departments, but also between the government and the public.

The City Clerk's office is responsible for the City's record keeping functions, which include, but are not limited to: serving as clerical support staff for the Mayor and Common Council and the various boards and commissions, monitoring compliance with the Wisconsin Open Meetings and Open Records laws by all subunits of government, administering the election process, alcohol beverage and miscellaneous business licensing, property status verifications and insurance coverages, and implementing State law and Municipal Code requirements. Additionally, the Office supports City Assessment of property values and manages the statutory Board of Review process. The City Clerk's office is responsible for providing budgetary and audit information to the City Administrator and Finance Director/Comptroller, as well as various required local, state, and federal reporting documents.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🕒 Ensured successful administration of 2018 Election Cycle, Board of Review, and Liquor Licensing;
- 🕒 Ensured strict adherence to policy while administering several Freedom of Information Act (FOIA) requests;
- 🕒 Continued substantial process improvement and management of City Special Event requests through increased collaboration efforts among key stakeholder;
- 🕒 Successful continued management of Military Banner and Shred Day Event programs.

DEPARTMENT ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|--|-------------|-------------|-------------|-------------|-------------|
| Liquor Licenses Processed | 71 | 71 | 72 | 73 | 70 |
| Board of Review Cases | 3 | 16 | 12 | 6 | 26 |
| Open Records Requests processed | 91 | 56 | 71 | 82 | 111 |
| Bartenders | 199 | 214 | 297 | 291 | 297 |
| Agenda Management | 112 | 119 | 113 | 113 | 116 |
| Voter Registrations | 81 | 851 | 114 | 5123 | 265 |
| Transient Merchant, Amusement, Cigarette, Misc. Licenses | 325 | 276 | 255 | 266 | 263 |
| Absentee Ballot Requests | n/a | n/a | n/a | 9816 | 883 |

DEPARTMENT: CITY CLERK

2019 STRATEGIC ACTION PLAN INITIATIVES:

- ④ Increase Methods/Frequency of Communication and Engagement among Staff & Common Council;
- ④ Evaluate, Right-Size, and Better Align City Organization (Work with City Administrator to finalize evolution of City Clerk position within organization following the expiration of the current elected term);
- ④ Become a City known for its successful Special Events and Community Gatherings;
- ④ Implement a New Resident Welcoming Process.

OTHER 2019 MANAGEMENT INITIATIVES:

- ④ Collaborate with a team of staff members to select and implement a citywide credit card processing vendor. This will allow residents and customers another payment option and increase our customer service;
- ④ Create and implement Audit of Records Retention Process in City Departments;
- ④ Provide WisVote access and training to three Administrative Support Specialists;
- ④ Continue to oversee new Emergency Operations Manual and Manage Project with representatives from every department in the City operations.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ 2.25% wage adjustment for full-time staff and associated payroll/WRS expenses;



DEPARTMENT: CITY CLERK

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------------|
| 200 TRAVEL/TRAINING | \$3,500 |
| Training includes Wisconsin Municipal Clerks Association seminars, computer courses, Milwaukee County & UW-M & UW-Extension classes and workshops, ETN sessions, attendance at UW-Green Bay Master Academy, and other miscellaneous training classes for two full-time employees. | |
| 420 DUES & PUBLICATIONS | \$600 |
| Membership fees for International Institute of Municipal Clerks, Wisconsin Municipal Clerks Association, Milwaukee Metro Clerks Association; IIMC and WMCA booklets. | |
| TOTAL | \$4,100 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--------------------------------|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 44 - CITY CLERK | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-44-41-10000 | SALARIES - FULL TIME | 183,217 | 138,110 | 138,991 | 139,649 | 141,655 | 141,655 | 144,297 | 1.87% |
| 10-44-41-10500 | PART TIME SALARIES | 16,551 | 0 | 1,413 | 0 | 0 | 500 | 0 | 0.00% |
| 10-44-41-11000 | SALARIES - OVERTIME | 1,382 | 2,354 | 8,458 | 2,219 | 7,500 | 7,500 | 5,000 | -33.33% |
| 10-44-41-12500 | CAR ALLOWANCE | 1,800 | 1,650 | 1,950 | 1,800 | 1,800 | 1,800 | 1,800 | 0.00% |
| 10-44-41-13000 | RETIREMENT | 14,699 | 10,141 | 9,831 | 9,646 | 9,859 | 9,721 | 9,451 | -4.14% |
| 10-44-41-13500 | SOCIAL SECURITY | 15,205 | 10,393 | 11,113 | 10,542 | 11,257 | 10,854 | 11,230 | -0.24% |
| 10-44-41-15000 | INSURANCE - ACTIVE HEALTH | 39,244 | 33,624 | 33,624 | 33,624 | 33,624 | 33,624 | 33,624 | 0.00% |
| 10-44-41-16000 | INSURANCE - WORKMANS COMP | 1,024 | 544 | 440 | 431 | 329 | 328 | 339 | 3.04% |
| 10-44-41-16500 | INSURANCE - DISABILITY | 705 | 647 | 509 | 441 | 480 | 617 | 625 | 30.21% |
| 10-44-41-17000 | INSURANCE - DENTAL | 3,000 | 3,299 | 3,299 | 3,299 | 3,299 | 3,299 | 3,299 | 0.00% |
| 10-44-41-17500 | INSURANCE - GROUP LIFE | 376 | 376 | 370 | 292 | 375 | 365 | 375 | 0.00% |
| 10-44-41-18000 | LONGEVITY | 180 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-44-41-18500 | SECTION 125 EXPENSES | 63 | 55 | 64 | 56 | 65 | 77 | 80 | 23.08% |
| DIRECT EMPLOYEE COSTS | | 277,446 | 201,193 | 210,062 | 201,999 | 210,243 | 210,340 | 210,120 | -0.06% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-44-42-20000 | TRAVEL/TRAINING | 3,317 | 3,216 | 1,601 | 2,426 | 3,500 | 1,000 | 3,500 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 3,317 | 3,216 | 1,601 | 2,426 | 3,500 | 1,000 | 3,500 | 0.00% |
| SUPPLIES | | | | | | | | | |
| 10-44-44-40000 | OFFICE SUPPLIES | 368 | 0 | 1,415 | 259 | 0 | 0 | 0 | 0.00% |
| 10-44-44-42000 | DUES & PUBLICATIONS | 540 | 570 | 606 | 935 | 600 | 580 | 600 | 0.00% |
| SUPPLIES | | 908 | 570 | 2,021 | 1,194 | 600 | 580 | 600 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|---------------------------------|----------------|----------|----------|----------|----------|----------|-----------|----------|--------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL | PROJECTED | ORIGINAL | % |
| | | | | | | BUDGET | ACTIVITY | BUDGET | CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 44 - CITY CLERK | | | | | | | | | |
| OTHER SERVICES | | | | | | | | | |
| 10-44-45-59500 | MISCELLANEOUS | 154 | 171 | 290 | 0 | 0 | 0 | 0 | 0.00% |
| | OTHER SERVICES | 154 | 171 | 290 | 0 | 0 | 0 | 0 | 0.00% |
| Totals for dept 44 - CITY CLERK | | 281,825 | 205,150 | 213,974 | 205,619 | 214,343 | 211,920 | 214,220 | -0.06% |

DEPARTMENT: FINANCE

PROGRAM DESCRIPTION:

The Finance Department is responsible for the accounting and financial reporting of all the City's operations. The Department is managed by the Assistant City Administrator/Comptroller. Summarizing the work of the Finance Department is a difficult task, however, a brief overview of duties include, but are not limited to:

- 🌐 Financial analysis and projections;
- 🌐 Administering financial aspects of development agreements;
- 🌐 TIF district financial administration;
- 🌐 Debt issuance;
- 🌐 Processing accounts payable and receivables;
- 🌐 Preparing and processing journal entries and general ledger detail;
- 🌐 Developer and utility charges;
- 🌐 Administering all special assessments;
- 🌐 Preparing charges for the annual tax roll;
- 🌐 Implementing internal auditing procedures and working with the City auditors in preparation of the annual financial statement;
- 🌐 Coordinates the annual operating and capital budget process for all City operations;
- 🌐 Administers the City's computerized payroll system for all employees;

The following budget for the Finance Department consists of 4 full-time employees. The Finance Department is integral to the fiscal health, financial compliance, and overall success of City government.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🌐 Submitted the 2018 Adopted Budget to the GFOA for the Distinguished Budget Award and won on the first submission;
- 🌐 Completed the 2017 audit with zero audit notes;
- 🌐 Members of the Finance Department participated throughout the year on the Expenditure Restraint and Special Assessment strategic action plan teams;
- 🌐 Throughout 2018 worked closely to create Tax Increment Finance district #14, #15, and #16.

DEPARTMENT: FINANCE

DEPARTMENT ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|-------------|-------------|-------------|-------------|----------------|
| Checks Processed | 5,052 | 4,677 | 4,338 | 4,658 | 4,559 |
| Miscellaneous Receivable invoices sent | NA | NA | 1,047 | 1,501 | 1,470 |
| Special Assessments – Total Deferred Amount outstanding | \$2,418,181 | \$2,418,181 | \$2,379,304 | \$2,284,242 | \$2,224,254.18 |
| Total W2s Issued | 594 | 563 | 560 | 581 | 530 |
| Total 1099s Issued | 68 | 83 | 82 | 72 | 74 |
| Direct Deposits processed | 9,018 | 8,013 | 7,422 | 8,495 | 8,048 |
| Debt Issuances | 6 | 1 | 3 | 5 | 3 |
| Debt Rating | Aa2 | Aa2 | Aa2 | Aa2 | Aa2 |
| Open Tax Increment Financing (TIF) Districts | 7 | 7 | 6 | 6 | 10 |

2019 STRATEGIC ACTION PLAN INITIATIVES:

- 🌀 Increase Methods/Frequency of Communication and Engagement among Staff & Common Council;
- 🌀 Create Fiscal Policy Teams and Provide Analyses and Recommendations on a Multi-Year Budget Strategy;
- 🌀 Reduce Health Insurance Costs through Proactive Consumer Education;
- 🌀 Examine Public/Private Partnerships to facilitate Development of a Medium-sized Convention Space;
- 🌀 Evaluate, Right-size, and Better Align City Organization;
- 🌀 Evolve the Communication of Budget Processes, Priorities, and Fiscal Challenges (Internally and Externally);
- 🌀 Complete a Feasibility Analysis for Possible Conversion to LED Streetlights.

DEPARTMENT: FINANCE

OTHER 2019 MANAGEMENT INITIATIVES:

- ④ Collaborate with a team of Staff members to select and implement a citywide credit card processing vendor. This will allow residents and customers another payment option and increase our customer service;
- ④ Work with City Administrator to revise multi-year strategy regarding sources of funds for General Obligation Debt Service payments, including, but not limited to, the strategic use of TID 7 as well as funds on hand;
- ④ Prepare a health insurance communication plan for all of 2019;
- ④ Create greater cohesion between the Finance and HR functions;
- ④ Create a sense of customer service focus among the Central Services Department, the team members as well as the Division Managers;
- ④ Continue the efforts to get in from of the employees to educate them on our health insurance plan working to reduce health insurance costs through proactive consumer education.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ 2.25% wage adjustments for full-time staff and associated payroll/WRS expenses.



DEPARTMENT: FINANCE

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------------|
| 200 TRAVEL/TRAINING | <i>\$6,000</i> |
| Miscellaneous training classes for four full-time employees and mileage reimbursement. Government Finance Officers Annual Conference | |
| 420 DUES & PUBLICATIONS | <i>\$850</i> |
| National and Wisconsin GFOA dues | |
| 460 MINOR EQUIPMENT | <i>\$300</i> |
| Calculators, phones. | |
| 530 AUDIT | <i>\$43,000</i> |
| 595 MISCELLANEOUS | <i>\$200</i> |
| Expenses not covered by specific categories. | |
| 600 OFFICE EQUIPMENT MAINTENANCE | <i>\$0</i> |
| Copier and typewriter maintenance. | |
| TOTAL | <i>\$50,350</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|-------------------------------------|-----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|----------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 45 - FINANCE DEPARTMENT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-45-41-10000 | SALARIES, FULL TIME | 212,145 | 195,743 | 210,691 | 245,091 | 262,313 | 262,313 | 278,842 | 6.30% |
| 10-45-41-10500 | PART TIME SALARIES | 3,068 | 1,766 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-45-41-11000 | SALARIES OVERTIME | 2,525 | 4,007 | 515 | 1,125 | 2,000 | 1,000 | 2,000 | 0.00% |
| 10-45-41-13000 | RETIREMENT | 14,602 | 13,096 | 14,138 | 17,159 | 17,709 | 17,267 | 18,264 | 3.13% |
| 10-45-41-13500 | SOCIAL SECURITY | 15,774 | 15,348 | 16,328 | 18,999 | 20,220 | 18,909 | 21,331 | 5.49% |
| 10-45-41-15000 | INSURANCE, ACTIVE EMPLOYEES | 27,637 | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | 0.00% |
| 10-45-41-16000 | INSURANCE, WORK COMP | 1,106 | 680 | 532 | 644 | 485 | 484 | 500 | 3.09% |
| 10-45-41-16500 | INSURANCE, DISABILITY | 764 | 666 | 764 | 681 | 0 | 926 | 950 | 100.00% |
| 10-45-41-17000 | INSURANCE, DENTAL | 4,296 | 4,949 | 4,949 | 4,949 | 4,949 | 4,949 | 4,949 | 0.00% |
| 10-45-41-17500 | INSURANCE, GROUP LIFE | 512 | 211 | 151 | 176 | 195 | 229 | 250 | 28.21% |
| 10-45-41-18000 | LONGEVITY | 265 | 45 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-45-41-18500 | SECTION 125 | 112 | 47 | 56 | 165 | 175 | 185 | 190 | 8.57% |
| DIRECT EMPLOYEE COSTS | | 282,806 | 245,558 | 257,124 | 297,989 | 317,046 | 315,262 | 336,276 | 6.07% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-45-42-20000 | TRAVEL/TRAINING | 1,631 | 152 | 2,878 | 2,841 | 6,000 | 4,000 | 6,000 | 0.00% |
| 10-45-42-20500 | RECRUITMENT & PHYSICALS | 1,824 | 247 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 3,455 | 399 | 2,878 | 2,841 | 6,000 | 4,000 | 6,000 | 0.00% |
| SUPPLIES | | | | | | | | | |
| 10-45-44-40000 | OFFICE SUPPLIES | 249 | 0 | 565 | 566 | 0 | 0 | 0 | 0.00% |
| 10-45-44-42000 | DUES & PUBLICATIONS | 767 | 463 | 640 | 530 | 750 | 1,000 | 850 | 13.33% |
| 10-45-44-46000 | MINOR EQUIPMENT | 511 | 127 | 0 | 33 | 400 | 300 | 300 | -25.00% |
| SUPPLIES | | 1,527 | 590 | 1,205 | 1,129 | 1,150 | 1,300 | 1,150 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|--------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|--------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 45 - FINANCE DEPARTMENT | | | | | | | | | |
| OTHER SERVICES | | | | | | | | | |
| 10-45-45-53000 | AUDIT | 47,096 | 45,555 | 41,500 | 29,617 | 43,000 | 41,500 | 43,000 | 0.00% |
| 10-45-45-59500 | MISCELLANEOUS | 128 | 279 | 7 | 9 | 250 | 200 | 200 | -20.00% |
| OTHER SERVICES | | 47,224 | 45,834 | 41,507 | 29,626 | 43,250 | 41,700 | 43,200 | -0.12% |
| MAINTENANCE | | | | | | | | | |
| 10-45-46-60000 | OFFICE EQUIP MAINTENANCE | 0 | 0 | 0 | 0 | 100 | 0 | 0 | -100.00% |
| MAINTENANCE | | 0 | 0 | 0 | 0 | 100 | 0 | 0 | -100.00% |
| Totals for dept 45 - FINANCE DEPARTMENT | | 335,012 | 292,381 | 302,714 | 331,585 | 367,546 | 362,262 | 386,626 | 5.19% |

DEPARTMENT: CITY TREASURER

PROGRAM DESCRIPTION:

Except as provided in Wis. Stats s. 66.0608, the Treasurer shall collect all city, school, county, and state taxes, receive all moneys belonging to the City or which by law are directed to be paid to the Treasurer, and pay over the money in the Treasurer's hands according to law.

The City Treasurer is the officer for the city entrusted with collecting, depositing, and investing of all City funds. The Treasurer's Office is accountable for the entire tax roll process, including, but not limited to: calculation of the tax rate and credits, preparation and mailing of real and personal property tax bills, apportionment to all other taxing districts and final settlement of taxes with Milwaukee County, creating and administering the City's policy on delinquent personal property tax and processing rescinded/refunded tax. This office is also responsible for reconciling various bank statements, submitting monthly banking and investment financial reports, reviewing and reconciling journal entries to various financial ledgers as well as generating department related documents for the audit, and establishing and administering certain internal controls for the security of City funds.

Additionally, this office prepares and negotiates the third-party Assessment contract and manages the services provided, facilitates the Manufactured Housing assessed values and parking fee process, oversees the pet licensing process, provides budgetary data, and serves as an ex-officio member of the Finance Committee.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🕒 Increased usage and efficiency through the use of a credit card e-check option for tax payment processing of citizen payments. The cost/time savings achieved, through the importing of electronic payment files directly into the tax software thus eliminating manual entry previously done by administrative support assistants, outweighed the added responsibility taken on by our office;
- 🕒 City Treasurer was elected as President-Elect of the Municipal Treasurer's Association of Wisconsin (MTAW);
- 🕒 Researched vendors for services for delinquent collections and printing and mailing of tax bills;
- 🕒 Participated in the following Strategic Action Plan teams: Website Committee, Expenditure Restraint Program;
- 🕒 Successfully achieved the following Other 2018 Management Initiatives:
 - ✓ Met all statutory requirements and deadlines of the City Treasurer as related to the 2017 property tax roll; the collection, deposit, investment, security, reconciliation, reporting and audit of City funds; and managed all other duties entrusted to the Treasurer;
 - ✓ Provided direction to the Deputy Treasurer and supported enhanced growth and development through department training, attendance at year-one of the UWGB Municipal Treasurers Institute, and as a member of the Institute's Advisory Board, and City team involvement on the website committee;

DEPARTMENT: CITY TREASURER

- ✓ Administered guidance on proper cash handling processes and procedures for tax collection and other general payments to employees who process City funds.

DEPARTMENT ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|
| Property Tax Real: | \$70,500,161.65 | \$68,469,038.91 | \$71,947,310.42 | \$71,191,402.37 | \$73,615,834.22 |
| Personal: | \$2,959,367.85 | \$2,630,285.28 | \$2,664,032.53 | \$2,794,310.09 | \$2,952,784.83 |
| City Levy | \$19,201,557.00 | \$19,329,408.00 | \$19,566,773.00 | \$19,878,080.00 | \$20,261,131.00 |
| TID Levy | \$1,572,339.29 | \$1,770,891.09 | \$2,364,926.17 | \$2,219,210.33 | \$3,297,055.85 |
| City Tax Rate per \$1,000 | \$6.41 | \$6.76 | \$6.64 | \$6.60 | \$6.41 |
| Delinquent Tax at July 31 st - Real | \$791,604.89 | \$852,812.31 | \$828,846.23 | \$761,962.55 | \$703,334.48 |
| Delinquent Tax at July 31 st - Personal | \$18,510.70 | \$22,570.65 | \$8,677.15 | \$27,542.86 | \$21,965.59 |
| Tax Collection - City | \$47,340,086.16 | \$36,540,662.49 | \$36,663,802.77 | \$39,817,495.45 | \$43,301,167.77 |
| Tax Collection - Bank | \$21,094,395.38 | \$21,777,397.88 | \$24,663,455.39 | \$25,045,638.40 | \$23,564,869.53 |
| Tax Collection - Escrow | \$0 | \$7,647,536.28 | \$8,281,319.80 | \$3,432,581.12 | \$3,397,219.50 |
| Tax Collection - Credit Card | \$232,207.16 | \$223,814.38 | \$204,251.35 | \$617,648.48 | \$636,856.81 |

2019 STRATEGIC ACTION PLAN INITIATIVES:

- 🕒 Increase Methods/Frequency of Communication and Engagement among Staff & Common Council;
- 🕒 Create Fiscal Policy Teams and Provide Analyses and Recommendations on a Multi-Year Budget Strategy;
- 🕒 Evaluate, Right-Size, and Better Align City Organization (Work with City Administrator to finalize evolution of City Treasurer position within organization following the expiration of the current elected term).

DEPARTMENT: CITY TREASURER

OTHER 2019 MANAGEMENT INITIATIVES:

- ④ Meet all statutory requirements and deadlines of the City Treasurer as related to the 2018 property tax roll; the collection, deposit, investment, security, reconciliation, reporting and audit of City funds; and manage all other duties entrusted to the Treasurer;
- ④ Provide direction to the Deputy Treasurer and support enhanced growth and development through support for training and educational opportunities as well as City team involvement;
- ④ Administer guidance on internal controls and cash handling processes and procedures for tax collection and other general payments to employees who process city funds, including assistance with preparing written departmental procedures and providing training;
- ④ Continue collaboration with a team of staff members to select a vendor(s) and implement procedures for City-wide credit card processing. This is meant to enhance customer service by providing residents and customers with an additional, convenient payment option;
- ④ Create an Internal Control on Cash Management Policy (to replace current Internal Control Policy on Cash Handling and Receipting) that encompasses all forms of payments for the City. This effort is being done to improve efficiency for individual departments, while maintaining reasonable assurance against risk of loss, compliance of laws and regulations and reliability of financial reporting. The policy is being written in conjunction with, and as an integral part of, implementing City-wide credit card processing;
- ④ Review the State Debt Collection and Tax Intercept programs for delinquent account collection;
- ④ Negotiate an Assessment Services Contract (current 3-year contract expires October 31, 2019).

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ 2.25% wage adjustments for full-time staff and associated payroll/WRS expenses;
- ④ Elimination of Personal Property Tax – State legislation was passed creating a partial elimination of certain personal property effective with the 2018 assessment year. The State established formulas for personal property aid payments, which our office has calculated. This law further specifies that as Tax Incremental Districts are closed the aid will be decreased accordingly; however, aids will not be increased as new Tax Incremental Districts are created. Additionally, for the 2019 assessment year and each year thereafter, the aid will remain the same as 2018 (minus any decreases for Tax Incremental District closures). Our office will continue to monitor and analyze any impacts this may have on tax revenues;
- ④ IRS law changes were made effective for 2018, capping the itemized deductions for real property taxes and state and local income or sales taxes at \$10,000. This could impact the amount of payments normally received in December, having an effect on cash flow.



DEPARTMENT: TREASURER

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-----------------|
| 200 TRAVEL/TRAINING | \$4,375 |
| Local Government meetings, Annual Municipal Treasurers Master Academy, meals, Chamber meetings/events, MTAW Conferences, Treasurer State Conferences, Treasurer's Institute, New Treasurer Workshop and other related educational trainings. | |
| 315 TELEPHONE | \$325 |
| Charges for mobile phone. | |
| 410 PRINTING AND COPYING | \$3,500 |
| Envelopes-tax payment and general, tax bill printing and tax bill insert. | |
| 415 POSTAGE | \$5,900 |
| Bulk mailing of tax bills, delinquent notices-real estate and personal property tax, certified letters and routine mailings. | |
| 420 DUES AND PUBLICATIONS | \$750 |
| Membership dues for: Association of Public Treasurers of the United States & Canada, Municipal Treasurer's Association of WI, Wisconsin Municipal Clerks Association, and delinquent personal property tax list publication. | |
| 460 MINOR EQUIPMENT | \$2,000 |
| Calculators, Currency and Coin Counters | |
| TOTAL | \$16,850 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--------------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 46 - TREASURER | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-46-41-10000 | SALARIES - FULL TIME | 125,741 | 124,922 | 125,004 | 120,324 | 130,909 | 119,108 | 132,752 | 1.41% |
| 10-46-41-10500 | SALARIES - PART TIME | 16,234 | 3,864 | 3,018 | 1,759 | 2,100 | 2,100 | 2,100 | 0.00% |
| 10-46-41-11000 | SALARIES - OVERTIME | 0 | 0 | 0 | 2,450 | 0 | 0 | 0 | 0.00% |
| 10-46-41-12500 | CAR ALLOWANCE | 1,800 | 1,650 | 1,950 | 1,800 | 1,800 | 1,800 | 1,800 | 0.00% |
| 10-46-41-13000 | RETIREMENT | 10,445 | 9,157 | 8,224 | 7,725 | 8,566 | 8,637 | 8,833 | 3.12% |
| 10-46-41-13500 | SOCIAL SECURITY | 10,742 | 9,322 | 9,261 | 8,770 | 10,022 | 9,820 | 10,400 | 3.77% |
| 10-46-41-15000 | INSURANCE - ACTIVE HEALTH | 39,244 | 26,638 | 26,638 | 26,638 | 26,638 | 26,638 | 26,638 | 0.00% |
| 10-46-41-16000 | INSURANCE - WORKMANS COMP | 808 | 496 | 404 | 389 | 296 | 296 | 305 | 3.04% |
| 10-46-41-16500 | INSURANCE - DISABILITY | 470 | 470 | 509 | 397 | 470 | 617 | 625 | 32.98% |
| 10-46-41-17000 | INSURANCE - DENTAL | 3,300 | 2,655 | 2,655 | 2,655 | 2,655 | 2,655 | 2,655 | 0.00% |
| 10-46-41-17500 | INSURANCE - GROUP LIFE | 284 | 372 | 471 | 437 | 530 | 529 | 545 | 2.83% |
| 10-46-41-18500 | SECTION 125 EXPENSES | 58 | 109 | 120 | 100 | 130 | 77 | 100 | -23.08% |
| DIRECT EMPLOYEE COSTS | | 209,126 | 179,655 | 178,254 | 173,444 | 184,116 | 172,277 | 186,753 | 1.43% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-46-42-20000 | TRAVEL/TRAINING | 2,455 | 2,884 | 3,229 | 2,660 | 4,300 | 2,400 | 4,375 | 1.74% |
| 10-46-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 0 | 0 | 0 | 592 | 0 | 0 | 0 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 2,455 | 2,884 | 3,229 | 3,252 | 4,300 | 2,400 | 4,375 | 1.74% |
| UTILITY COST | | | | | | | | | |
| 10-46-43-31500 | TELEPHONE | 377 | 509 | 353 | 306 | 360 | 315 | 325 | -9.72% |
| UTILITY COST | | 377 | 509 | 353 | 306 | 360 | 315 | 325 | -9.72% |
| SUPPLIES | | | | | | | | | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---------------------------------------|-----------------------|------------------|------------------|------------------|------------------|-------------------------------------|-------------------------------|-------------------------------------|---------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 46 - TREASURER | | | | | | | | | |
| 10-46-44-40000 | OFFICE SUPPLIES | 452 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-46-44-41000 | PRINTING AND COPYING | 797 | 3,167 | 3,777 | 3,690 | 3,390 | 3,305 | 3,500 | 3.24% |
| 10-46-44-41500 | POSTAGE | 9,771 | 5,984 | 5,190 | 5,366 | 6,000 | 5,645 | 5,900 | -1.67% |
| 10-46-44-42000 | DUES AND PUBLICATIONS | 506 | 357 | 726 | 429 | 785 | 710 | 750 | -4.46% |
| 10-46-44-46000 | MINOR EQUIPMENT | 2,722 | 0 | 58 | 2,082 | 2,000 | 2,000 | 2,000 | 0.00% |
| | SUPPLIES | 14,248 | 9,508 | 9,751 | 11,567 | 12,175 | 11,660 | 12,150 | -0.21% |
| Totals for dept 46 - TREASURER | | 226,206 | 192,556 | 191,587 | 188,569 | 200,951 | 186,652 | 203,603 | 1.32% |

DEPARTMENT: CITY TREASURER
DIVISION: ASSESSOR

PROGRAM DESCRIPTION:

The City of Oak Creek contracts with Tyler Technology to perform municipal assessment services as its Statutory Assessor, pursuant to Chapter 70 of the Wisconsin Statutes. The Assessor shall make all assessments in accordance with the Assessor’s manual as specified in section 70.32 (1) Wisconsin Statutes, and shall be responsible for all final values arrived at in compliance with same. Specifically, the Assessor will follow the Interim Market Update (IMU) process identified on page 4-3 of the WPAM, Volume I.

The Assessor’s Office is responsible for discovering, listing, and placing a fair market value on all real and personal property according to state laws to equitably distribute the local tax burden. Preparation of the annual assessment roll is the end-result of each year’s work. Personnel in the assessment function assist the public in obtaining assessment information on agricultural, residential, commercial, and manufacturing properties, and manufactured housing units. Tyler Technology is an independent contractor accountable to the City Treasurer.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- ☺ Completed the process for transferring of electronic file data into Laserfiche;
- ☺ Completed an administrative procedure manual as part of succession planning.

DEPARTMENT ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|----------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Real Estate Parcels | 10,452 | 10,453 | 10,465 | 10,467 | 10,470 |
| Real Estate Assessed Value | \$2,938,121,700 | \$2,824,861,300 | \$2,936,513,800 | \$2,990,206,200 | \$3,176,599,800 |
| Personal Property Parcels | 1,089 | 1,061 | 1,044 | 1,062 | 1,075 |
| Personal Property Assessed Value | \$123,332,800 | \$108,519,000 | \$108,731,900 | \$117,367,601 | \$127,415,700 |
| City Equalized Value | \$2,921,983,900 | \$2,952,097,300 | \$3,003,919,300 | \$3,108,897,900 | \$3,318,333,100 |
| Open Book Appointments | 41 | 161 | 194 | 131 | 144 |
| Board of Review Cases | 3 | 9 | 8 | 10 | 18 |

DEPARTMENT: CITY TREASURER
DIVISION: ASSESSOR

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|----------------------------------|---------|--------|---------|--------|--------|
| Assessed to Equalized Percentage | 104.95% | 99.10% | 101.24% | 99.90% | 99.44% |

2019 STRATEGIC ACTION PLAN INITIATIVES:

None directly attributable to City Assessor’s Office.

OTHER 2019 MANAGEMENT INITIATIVES:

- ☉ Perform assessment services as prescribed by Wisconsin State Law, make all assessments in accordance with the Assessor’s manual, timely deliver the assessment roll to the City Clerk, and submit all State reporting by required deadlines;
- ☉ Perform annual statistical revaluations with goal of maintaining the assessed to equalized value percentage between 99%-100%;
- ☉ Hold open book conferences and attend all meetings of the Board of Review to explain and defend the assessed values;
- ☉ Collaborate with the City Treasurer with the objective that all contractual obligations will be met by their targeted dates.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ☉ Annual increase in cost for assessment contract with Tyler Technology is \$2,660; contract total price is \$186,200



DEPARTMENT: TREASURER
DIVISION: ASSESSOR

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-------------------------|
| 410 PRINTING AND COPYING Business envelopes, plat pages, and business cards. | <i>\$200</i> |
| 415 POSTAGE Routine business correspondence, annual mailings of personal property forms, assessment notices, mailings to Department of Revenue, and required certified mailings. | <i>\$4,300</i> |
| 420 DUES AND PUBLICATIONS Subscription to Marshall & Swift | <i>\$665</i> |
| 450 PUBLIC INFORMATION Purchase of office brochures and Department of Revenue information. | |
| 514 ENGINEERING CONSULTING Tyler Technologies, Inc. for assessor services annual contract | <i>\$186,200</i> |
| 520 FEE FOR STATE MANUFACTURING ASSESSMENTS Fee paid to State DOR for performing manufacturing assessments annually | <i>\$14,000</i> |
| TOTAL | <i>\$205,365</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---------------------------------------|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 48 - TREASURER - ASSESSOR | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-48-41-10000 | SALARIES - FULL TIME | 2,438 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-10500 | SALARIES - PART TIME | 33,071 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-11000 | SALARIES - OVERTIME | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-13000 | RETIREMENT | 2,638 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-13500 | SOCIAL SECURITY | 2,877 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-15000 | INSURANCE - ACTIVE HEALTH | 13,818 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-16000 | INSURANCE - WORKMANS COMP | 412 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-16500 | INSURANCE - DISABILITY | 39 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-17000 | INSURANCE - DENTAL | 1,008 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-17500 | INSURANCE - GROUP LIFE | 115 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-18000 | LONGEVITY | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-41-18500 | SECTION 125 EXPENSES | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 56,435 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| SUPPLIES | | | | | | | | | |
| 10-48-44-40000 | OFFICE SUPPLIES | 180 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-48-44-41000 | PRINTING AND COPYING | 1,655 | 349 | 451 | 570 | 199 | 200 | 200 | 0.50% |
| 10-48-44-41500 | POSTAGE | 4,976 | 3,691 | 3,980 | 3,652 | 4,300 | 4,100 | 4,300 | 0.00% |
| 10-48-44-42000 | DUES AND PUBLICATIONS | 569 | 614 | 634 | 634 | 675 | 644 | 665 | -1.48% |
| SUPPLIES | | 7,380 | 4,654 | 5,065 | 4,856 | 5,174 | 4,944 | 5,165 | -0.17% |
| OTHER SERVICES | | | | | | | | | |
| 10-48-45-51400 | CONSULTING | 181,480 | 154,170 | 191,960 | 184,670 | 183,540 | 183,000 | 186,200 | 1.45% |
| 10-48-45-52000 | STATE MFG ASSMT FEE | 11,056 | 22,268 | 0 | 13,266 | 14,000 | 14,000 | 14,000 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|--------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 48 - TREASURER - ASSESSOR | | | | | | | | | |
| | OTHER SERVICES | 192,536 | 176,438 | 191,960 | 197,936 | 197,540 | 197,000 | 200,200 | 1.35% |
| MAINTENANCE | | | | | | | | | |
| 10-48-46-60000 | OFFICE EQUIP. MAINTENANCE | 240 | 238 | 15 | 0 | 0 | 0 | 0 | 0.00% |
| | MAINTENANCE | 240 | 238 | 15 | 0 | 0 | 0 | 0 | 0.00% |
| Totals for dept 48 - TREASURER - ASSESSOR | | 256,591 | 181,330 | 197,040 | 202,792 | 202,714 | 201,944 | 205,365 | 1.31% |

DEPARTMENT: COMMUNITY DEVELOPMENT

PROGRAM DESCRIPTION:

The Department of Community Development is responsible for assisting the leaders and citizens of Oak Creek in defining and achieving their long-term vision for the community and its neighborhoods through the implementation of sound land use planning. The Department serves as the focal point for all new development proposed in the City, and is often the first contact for landowners, realtors, and developers. Since 2007, the Department has been responsible for Zoning Code Enforcement, working directly with landowners and businesses to remediate nonconformance issues. The Zoning Administrator/Planner coordinates with the Police, Fire, Inspection, Public Works, and Health Departments to ensure compliance with the Zoning Code.

Department staff process all land use and development requests (see table below for list), and manage all aspects of public review procedures. Staff liaise with the Plan Commission, Community Development Authority, Board of Housing & Zoning Appeals, Standing Joint Review Board, and the Parks, Recreation & Forestry Commission on all aspects of City development projects and Tax Incremental Financing District creation/amendment.

While a majority of the development proposals are for private individuals or entities, the Department also reviews, directs, guides, and makes recommendations for civic projects. Examples of such projects include master planning for the expansion of Abendschein Park, and master planning and development of Lake Vista Park.

SIGNIFICANT PROJECT REVIEWS COMPLETED:

Although the number of development reviews conducted by the Department, Plan Commission, and Board of Zoning Appeals fluctuates based on market forces outside of Department controls, the size and complexity of the proposals has increased significantly.

In addition to ongoing projects at Drexel Town Square (Parterre, Zund, outlot retail), the expedited entitlement process and development of the Ryan Business Park (TID 16) has required significant staff resources.

Two additional TIF districts were created in 2018. TID 14, a blighted area district at the northwest corner of 6th & Rawson and TID 15, a mixed use district at the northeast corner of 6th & Drexel.

Continuing on the momentum generated by the opening of IKEA, properties in the vicinity of the Drexel Avenue interchange are anticipated to undergo the entitlement and review process next year, including the Northwestern Mutual property between I-94 and Drexel Avenue to 27th Street, as well as the Somerstone property at the northeast quadrant of the interchange.

OakView Business Park has continue to see investment, the most recent being a new 105,000 s.f. facility for Arena Americas at the south end of the park.

DEPARTMENT: COMMUNITY DEVELOPMENT

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- ☉ Completed entitlement process (including TID creation, comprehensive plan amendment, zoning text amendment, rezoning and PUD, various land divisions and site plan review) for the Amazon project in the Ryan Business Park;
- ☉ Completed creation of Tax Increment District No. 14 for the blighted properties at the northwest corner of 6th & Rawson, and for of Tax Increment District No. 15 a mixed use district redeveloping the properties adjacent to Drexel Town Square at the northeast corner of 6th & Drexel;
- ☉ Completed creation of Tax Increment District No. 16 for the Ryan Business Park;
- ☉ Selected a consultant, executed contracts, and began process for the update of the Comprehensive Plan and Zoning Code;
- ☉ Completed an updated Abendschein Park Master Plan which was ratified by the Common Council on December 18, 2018;
- ☉ Completed entitlement process for a significant multifamily development within TID 7 in the 8300 block of S. 27th Street for HSII Properties (including comprehensive plan amendment, rezone-PUD, land division and plan review);
- ☉ Completed entitlement process for a new veterinary hospital at the northeast corner of 27th Street & Ryan Road.
- ☉ Completion and opening of Lake Vista Park;
- ☉ Approval of three new subdivision plats (East Brook Preserve, Glen Crossing Addition(s), Carrollville Crossing Addition).

DEPARTMENT ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 | 2018* |
|---|------|------|------|------|------|-------|
| Board of Zoning Appeals | 2 | 3 | 3 | 7 | 4 | 4 |
| Comprehensive Plan Amendment | 0 | 0 | 4 | 2 | 5 | 3 |
| Conditional Use Permits/Amendments | 6/2 | 5/0 | 3/5 | 5/5 | 17/3 | 12 |
| CSM/Minor Land Division/Affidavit of Correction | 14 | 16 | 18 | 14 | 15 | 15 |
| Official Map Amendment | 1 | 0 | 1 | 1 | 2 | 0 |
| Activity | 2013 | 2014 | 2015 | 2016 | 2017 | 2018* |
| Plan Review | 17 | 35 | 29 | 38 | 33 | 18 |
| Planned Unit Developments/amendments | 2/0 | 0/2 | 0/0 | 1/0 | 0/0 | 2/0 |
| Rezone | 2 | 1 | 3 | 6 | 10 | 5 |

DEPARTMENT: COMMUNITY DEVELOPMENT

| | | | | | | |
|--------------------------------|-----------|-----------|-----------|------------|------------|-----------|
| Right-of-Way Vacation | 2 | 3 | | 1 | 0 | 0 |
| Sign Appeal | 5 | 8 | 8 | 9 | 13 | 6 |
| Sign Plan Review | 3 | 2 | 5 | 20 | 16 | 2 |
| Subdivision Plat - Preliminary | 2 | 1 | 1 | 1 | 2 | 0 |
| Subdivision Plat - Final | 0 | 0 | 1 | 0 | 0 | 2 |
| Temporary Use/Amend | 7 | 13 | 6 | 3 | 3 | 6 |
| New TIDs Created | 0 | 0 | 0 | 1 | 1 | 3 |
| TID Amendments | 1 | 0 | 0 | 0 | 2 | 0 |
| Zoning Text Amendments | | 2 | 3 | 5 | 8 | 1 |
| TOTAL REVIEWS | 66 | 93 | 94 | 123 | 137 | 81 |
| Plan Commission review revenue | \$32,740 | \$32,775 | \$40,425 | \$43,086 | \$55,000 | \$55,170 |
| Code Enforcement Cases | 217 | 33 | 112 | 95 | 149 | 131 |

| Activity | 2016 | 2017 | 2018* |
|--------------------------|------------------|--------------------|------------------|
| Impact Fees | | | |
| Fire | \$50,267 | \$167,989 | \$110,102 |
| Police | \$124,216 | \$353,427 | \$260,385 |
| Library | \$20,445 | \$132,317 | \$110,102 |
| Park | \$61,045 | \$374,117 | \$107,315 |
| Bikeway | \$1,450 | \$14,250 | \$4,550 |
| TOTAL IMPACT FEES | \$257,423 | \$1,042,100 | \$592,454 |

*2018 is Year-to-Date through 8-31-18

2019 STRATEGIC ACTION PLAN INITIATIVES:

- 🌀 Market the Lakefront Development on a Regional and National Scale;
- 🌀 Develop Strategies for Future Multi-modal Transportation Enhancements (specifically in 2019, work with County Transit to provide busing solutions to new employment bases in the City);
- 🌀 Reduce Health Insurance Costs through Proactive Consumer Education;

DEPARTMENT: COMMUNITY DEVELOPMENT

- 🌀 Examine Public/Private Partnerships to facilitate Development of a Medium-sized Convention Space;
- 🌀 Examine Public/Private Partnerships to facilitate Development of a Recreation Center;
- 🌀 Update Park & Open Space Plan with an Emphasis on Continually Improving Community Walkability/Bike-ability;
- 🌀 Become a City Known for its Successful Special Events and Community Gatherings;
- 🌀 Improve Pedestrian Corridors with Public Art & Sculpture.

OTHER 2019 MANAGEMENT INITIATIVES:

- 🌀 Implement the recommendations and next steps contained in the SAP document entitled “Handling Demand for Single Family Lot Inventory”;
- 🌀 Assist City Administrator in identifying options/strategies for beautifying railroad overpasses in the City (Ryan, Drexel, Rawson);
- 🌀 Work with reporting staff and City Engineer and engineering/inspections staff to ensure successful implementation of revised ASA pool structure; incorporate expectations of staff into the employee performance appraisal process;
- 🌀 Create and dedicate to customer service commitment standards; incorporate customer service standards into staff performance appraisals;
- 🌀 Ensure new City website are and Residents’ Guide to City Services document are useful in terms of utility and information relating to City planning functions;
- 🌀 Coordinate and administer an update of the City’s Comprehensive Plan and re-write of the Zoning Ordinance;
- 🌀 Continue the Business Retention and Expansion (BRE) program, and work with City Administrator to determine the next evolution of the program;
- 🌀 Coordinate the review of development proposals in the vicinity of the Drexel Avenue interchange, including any requests for tax incremental financing;
- 🌀 Create protocols for more effective archival and retrieval of development information.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌀 2.25% wage adjustments for full-time and part-time (intern) staff and associated payroll/WRS expenses.
- 🌀 Increase in the part time wages line item for a year round intern.

DEPARTMENT: COMMUNITY DEVELOPMENT

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------------|
| 200 TRAVEL/TRAINING | <i>\$4,000</i> |
| Training of staff and members of the Department of Community Development and staff mileage reimbursement. (NOTE: continuing education credits are required to maintain AICP and ASFPM certification for department members). | |
| 205 RECRUITMENT/TESTING/PHYSICALS | <i>\$250</i> |
| 315 TELEPHONE | |
| Mobile and long distance phone service. | <i>\$1,000</i> |
| 415 POSTAGE | <i>\$1,500</i> |
| Cost of mailings generated by the department. Includes public outreach for comprehensive plan update. | |
| 420 DUES & PUBLICATIONS | <i>\$1,737</i> |
| Staff membership in the American Planning Association, American Institute of Certified Planners, American Society of Floodplain Managers as well as publications for the department. | |
| 545 LEGAL NOTICES | <i>\$3,000</i> |
| Publication of legal notices in conjunction with City and developer initiated petitions. NOTE: the majority of these costs should be recovered by corresponding application revenue. | |
| 574 RECORDING AND REVIEW FEES | <i>\$800</i> |
| Fees for the County's review and recording of documents (which have been increased such as certified survey maps, development agreements, deed restrictions, easements, etc. NOTE: DCD has been recording documents for other departments as well. NOTE: the majority of these costs should be recovered by corresponding application revenue. | |
| 710 GAS/OIL/FLUIDS | <i>\$250</i> |
| Zoning Administrator vehicle. | |
| TOTAL | <i>\$12,537</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % | 2019 CHANGE |
|--|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|----------------|----------------|
| APPROPRIATIONS | | | | | | | | | | |
| Dept 55 - COMMUNITY DEVELOPMENT | | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | | |
| 10-55-41-10000 | SALARIES - FULL TIME | 203,187 | 175,107 | 180,536 | 177,834 | 198,588 | 198,588 | 204,152 | 2.80% | |
| 10-55-41-10500 | SALARIES - PART TIME | 5,162 | 0 | 2,279 | 0 | 7,560 | 3,766 | 15,600 | 106.35% | |
| 10-55-41-13000 | RETIREMENT | 14,695 | 11,940 | 11,845 | 12,089 | 13,300 | 12,080 | 14,310 | 7.59% | |
| 10-55-41-13500 | SOCIAL SECURITY | 15,052 | 12,597 | 13,246 | 12,644 | 15,770 | 13,307 | 16,745 | 6.18% | |
| 10-55-41-15000 | INSURANCE - ACTIVE HEALTH | 53,926 | 33,085 | 33,085 | 33,085 | 33,085 | 33,085 | 33,085 | 0.00% | |
| 10-55-41-16000 | INSURANCE - WORKMANS COMP | 956 | 584 | 484 | 486 | 440 | 376 | 453 | 2.95% | |
| 10-55-41-16500 | INSURANCE - DISABILITY | 760 | 780 | 764 | 661 | 780 | 926 | 950 | 21.79% | |
| 10-55-41-17000 | INSURANCE - DENTAL | 3,520 | 3,609 | 3,609 | 3,609 | 3,609 | 3,609 | 3,609 | 0.00% | |
| 10-55-41-17500 | INSURANCE - GROUP LIFE | 667 | 632 | 361 | 374 | 435 | 488 | 500 | 14.94% | |
| 10-55-41-18000 | LONGEVITY | 84 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | |
| 10-55-41-18500 | SECTION 125 EXPENSES | 183 | 168 | 189 | 178 | 200 | 230 | 250 | 25.00% | |
| | DIRECT EMPLOYEE COSTS | 298,192 | 238,502 | 246,398 | 240,960 | 273,767 | 266,455 | 289,654 | 5.80% | |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | | |
| 10-55-42-20000 | TRAVEL/TRAINING | 994 | 2,360 | 2,201 | 3,365 | 2,900 | 1,620 | 4,000 | 37.93% | |
| 10-55-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 0 | 0 | 5 | 152 | 152 | 233 | 250 | 64.47% | |
| | INDIRECT EMPLOYEE COSTS | 994 | 2,360 | 2,206 | 3,517 | 3,052 | 1,853 | 4,250 | 39.25% | |
| UTILITY COST | | | | | | | | | | |
| 10-55-43-31500 | TELEPHONE | 1,119 | 1,453 | 1,090 | 995 | 1,200 | 700 | 1,000 | -16.67% | |
| | UTILITY COST | 1,119 | 1,453 | 1,090 | 995 | 1,200 | 700 | 1,000 | -16.67% | |
| SUPPLIES | | | | | | | | | | |
| 10-55-44-40000 | OFFICE SUPPLIES | 426 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|--------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 55 - COMMUNITY DEVELOPMENT | | | | | | | | | |
| 10-55-44-41000 | PRINTING AND COPYING | 740 | 497 | 172 | 559 | 0 | 0 | 0 | 0.00% |
| 10-55-44-41500 | POSTAGE | 1,332 | 1,449 | 1,335 | 2,378 | 1,500 | 1,440 | 1,500 | 0.00% |
| 10-55-44-42000 | DUES AND PUBLICATIONS | 1,767 | 2,060 | 1,514 | 915 | 1,605 | 1,927 | 1,737 | 8.22% |
| | SUPPLIES | 4,265 | 4,006 | 3,021 | 3,852 | 3,105 | 3,367 | 3,237 | 4.25% |
| OTHER SERVICES | | | | | | | | | |
| 10-55-45-51400 | CONSULTING | 2,333 | 0 | 0 | 1,784 | 0 | 31,757 | 0 | 0.00% |
| 10-55-45-54500 | LEGAL NOTICES | 2,650 | 3,390 | 5,734 | 6,530 | 2,500 | 3,200 | 3,000 | 20.00% |
| 10-55-45-57400 | RECORDING AND REVIEW FEES | 270 | 616 | 828 | 1,101 | 800 | 516 | 800 | 0.00% |
| | OTHER SERVICES | 5,253 | 4,006 | 6,562 | 9,415 | 3,300 | 35,473 | 3,800 | 15.15% |
| MAINTENANCE | | | | | | | | | |
| 10-55-46-60000 | OFFICE EQUIP. MAINTENANCE | 267 | 139 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | MAINTENANCE | 267 | 139 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| VEHICLES | | | | | | | | | |
| 10-55-47-70000 | VEHICLE MAINTENANCE | 20 | 25 | 0 | 0 | 0 | 66 | 0 | 0.00% |
| 10-55-47-71000 | GAS/OIL/FLUIDS | 149 | 235 | 279 | 230 | 268 | 85 | 250 | -6.72% |
| | VEHICLES | 169 | 260 | 279 | 230 | 268 | 151 | 250 | -6.72% |
| Totals for dept 55 - COMMUNITY DEVELOPMENT | | 310,259 | 250,726 | 259,556 | 258,969 | 284,692 | 307,999 | 302,191 | 6.15% |

DEPARTMENT: POLICE

PROGRAM DESCRIPTION:

The Police Department is charged with protecting the lives and property of the citizens of Oak Creek and visitors to the community. In order to do this, the Police Department progressively designs and executes programs of community service, crime prevention, and anti-crime education, as well as programs to identify and apprehend those who commit crimes. The Police Department has based its responses to the community in its Mission Statement, which is to “enhance the quality of life in the City of Oak Creek.” This Mission is served by accomplishing the goals of: protecting life and property; preserving the peace, and enforcing the Law. The core values to accomplish this are: Human Life, Integrity, Respect, Constitution (and Laws), Excellence, Accountability, and Adaptability. Both internally and externally, the Police Department is striving to improve, and as such, is working closely with the community to form a cohesive partnership in peace. The community of Oak Creek has entrusted to the Police Department the authority and responsibility to serve the needs of the community while preserving peace and dignity, and protecting the rights of all.

The funding for the Police Department supports a total of 93 personnel, both sworn and non-sworn. The current staffing is as follows (Note: The 19 personnel from the Dispatch Center are not listed below, but rather under Fund 55).

| SWORN PERSONNEL | |
|---------------------------|----------|
| RANK | QUANTITY |
| Chief of Police | 1 |
| Captain of Operations | 1 |
| Captain of Administration | 1 |
| Lieutenant | 4 |
| Sergeant | 6 |
| Detective | 5 |
| Investigator | 1 |
| Training Officer | 1 |
| Patrol Officer | 40 |

| NON-SWORN PERSONNEL | |
|--|----------|
| RANK | QUANTITY |
| Police Executive Administrative Assistant | 1 |
| Clerk / Open Records | 4 |
| Mechanic (PT) | 2 |
| Police Aide (PT) | 3 |
| Court Liaison (PT) | 1 |
| Community Resource (PT) | 1 |
| Property Room Tech (PT) | 1 |
| Squad Cleaning (PT) | 1 |

DEPARTMENT: POLICE

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- ☉ The Chief has met with various business managers and residents about concerns and programs for the community. Staff has worked closely with the Farmer’s Market coordinator for event planning and safety concerns for this event. The Department continues to hold programs such as the women’s self-defense class, national night out, youth academy, and other community events to engage the members of the community in safety discussions;
- ☉ The Department has implemented Facebook and Twitter for disseminating information to the community. Social media is the platform for all press releases, positive community engagement, and the location we can share other community/City events. We have used this platform to request tips or assist in identifying suspects for cases, and have had success in this area;
- ☉ The Chief continues to work on a 3-5 year plan for staffing. The beginning phase is identifying those resources leaving due to planned sworn position retirements. Those projected numbers are 2-3 members in 2019, 2-5 members in 2020, and 2-3 in 2021. With these retirements, and the continued growth of the City, this management objective will be reviewed annually and discussions will be held with the Mayor and City Administrator;
- ☉ Chief Anderson is currently a part of the expenditure restraint team, and Captain Stecker is a part of the Residents’ Guide to City Services team;
- ☉ No meetings have been held with hotel/motel managers to date, but training has been offered to specific locations due to repeat unwanted calls for service they are having. We continue to have a positive relationship with the School District and continue to move forward with the SRO program, as well as other needs that arise. For 2019, we are coordinating a “mock crash” scene to correlate with prom;
- ☉ The process continues to research and implement the proper plan for squad video equipment replacement as well as look at body cameras. The Department was ready to move forward on body-camera technology, but the other squad video equipment is at end-of-life. The research is almost complete for a comprehensive plan that would cover both squad video and body camera technology;
- ☉ Milwaukee County user fees for the radio system are being monitored and discussed on a regular basis.

DEPARTMENT ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|------------------------------|--------|--------|--------|--------|--------|
| Calls For Service (CFS) | 33,560 | 31,922 | 31,365 | 30,628 | 29,547 |
| Use of Force Incidents (UOF) | 52 | 44 | 30 | 62 | 56 |
| Pursuits | 15 | 12 | 21 | 39 | 35 |
| Accidents | 834 | 899 | 1,029 | 1,080 | 1,071 |
| Domestic Violence | 92 | 105 | 103 | 97 | 108 |

DEPARTMENT: POLICE

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------------------|--------|--------|--------|--------|---------|
| Drug Investigations (UCSA) | 410 | 216* | 404 | 522 | 564 |
| Violent Crimes** | | | | | 61 |
| Property Crimes | 290 | 113* | 335 | 314 | 968 |
| Traffic Contacts | 2,674 | 3,662 | 5,167 | 6,052 | 4,605 |
| Driving Under the Influence | 166 | 205 | 209 | 166 | 193 |
| Officer Training hours/year (average) | 158.40 | 111.68 | 138.99 | 132.14 | 151.26* |

*Training hours bases on 57 officers due to staffing levels during this time.

**The categories used to calculate violent crimes for 2017 were adjusted to reflect the definition set by the FBI.

2019 STRATEGIC ACTION PLAN INITIATIVES:

- 🕒 Create Fiscal Policy Teams and Provide Analyses and Recommendations on a Multi-Year Budget Strategy;
- 🕒 Reduce Health Insurance Costs through Proactive Consumer Education;
- 🕒 Become a City known for its successful Special Events and Community Gatherings;
- 🕒 Engage Neighborhood Groups/Associations as an Ally in Crime-Reduction and Prevention Measures
- 🕒 Convene discussions and examine partnerships with other stakeholders regarding shared services, cooperative programming, and alignment of resources;
- 🕒 Be a Leading-Edge Local Government in the Use of Technology to Foster Innovative and Cost-effective Service Delivery;
- 🕒 Evaluate, Right-size, and Better Align City Organization.

OTHER 2019 MANAGEMENT INITIATIVES:

- 🕒 Collaborate with different sections of the community to build positive working relationships and partner towards a safer community;
- 🕒 Coordinate with other City Departments/Divisions to implement the City’s Strategic Action Plan;
- 🕒 Work on a three-to-five-year staffing plan to coincide with the growth of the community so the Department is able to meet the public’s needs;
- 🕒 Work to review ordinances to update due to changes in the Law, or other societal factors.
- 🕒 Continue to monitor fee increases for Milwaukee County radio system and work with the City Administrator on action steps for handling this, and other fee increases, from outside entities;
- 🕒 Continue to improve upon the Department’s social media footprint for transparency with the community;

DEPARTMENT: POLICE

- ④ Work with other community partners such as motel/hotel managers and the Oak Creek Franklin School District to continue to establish community relations/partnerships.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ 2.25% wage adjustments for LAW and non-represented full-time and part-time staff and associated payroll/WRS expenses;
- ④ The Police Union Contract settled with a 1% increase January 1st and a 1% increase July 1st with associated payroll/WRS expenses;
- ④ An additional police officer position has been funded in full for 2019 with a budget impact of \$129,667;
- ④ An additional school resource officer position has been funded for 2019. Note: this position's cost share needs to be negotiated with the School District before the City can make the hire;
- ④ New contract with Milwaukee County for radio fees in effect, \$21,216.



DEPARTMENT: POLICE DEPARTMENT -- FUND 10

DEPARTMENTAL DETAIL INFORMATION

200 TRAVEL/TRAINING

\$28,875

This requested amount provides monies to be used for advanced training by all department staff in specialized fields as assigned by the Chief in the department's effort to meet the needs of the department and the community. Of particular importance is the fact that non-sworn employee training costs are not offset by state funds.

Types of training that this line item would fund would include, but are not limited to: Int'l Assn. of Chiefs of Police Conference, Wisc. Chiefs of Police Conference, Attorney General's Conference, Wisc. Traffic & Safety Officers' Conference, Wisc. Emergency Management Assn., Wisc. Narcotics Officers' Annual Conference/training, Wisc. Arson Investigators' Training, K-9 handler training, specialized schools in evidence collection, fingerprinting, narcotics investigation and interdiction, intoximeter and preliminary breath test training, supervisory and management training for first line supervisors/senior staff, specialized firearms training, hostage negotiation and SWAT training, unfunded State certifications (i.e., D.A.A.T.--\$1,000), as well as any updates required.

Training also includes Wisc. Juvenile Officers' Conference, Midwest Gang Investigators' Conference, gunsmithing school, Wisc. Tactical Officers' Assn. Conference, Emergency Response Unit in-service, UCR training and update training as required, and S.R.O. in-service/training. This line item also funds the mandatory, annual, in-house, in-service training for all sworn personnel. It covers unanticipated travel costs for major investigations not covered by the D.A.'s Office. It also includes payment for mileage for the use of any personal vehicle to attend specialized training and meal allowances set at \$45/day per employee.



DEPARTMENT: POLICE DEPARTMENT -- FUND 10

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-----------------|
| 205 RECRUITMENT / TESTING / PHYSICALS | \$15,450 |
| <p>This line item funds any anticipated costs not covered in the Police & Fire Commission's budget for advertising, in-house testing, psychological testing, and physical exams for entry level personnel and/or those going through the promotional process, as well as fitness-for-duty physicals. In 2019, the Department will be developing two (2) Police Officer eligibility lists (\$7,000), which includes the setup/data export fees for the online application process. This line item also covers costs associated with random drug testing (\$3,600), mandatory hearing tests (\$1,500), and annual lead testing (\$1,800). This line item also includes expenses incurred by the Department's Recruitment Team including recruitment flyers (\$1,500).</p> | |
| 210 EXPENSE ALLOWANCE | \$950 |
| <p>This line item would fund costs associated with the Department's hosting of meetings and training sessions, which includes but is not limited to, the purchase of refreshments.</p> | |
| 215 UNIFORMS & CLOTHING | \$12,100 |
| <p>This line item covers the cost of outfitting new officers (\$9,270/ea., which includes the purchase of uniforms [\$300 max], badges/leather/reflective traffic vests [\$350], body armor [\$770], ballistic helmet [\$350], radio [\$7,000] and weapon [\$500]). Also included in this line item are Class A dress uniforms for newly promoted Captains/Lieutenants/Sergeants or the replacement of said uniforms as needed; specialty uniforms for the Honor Guard (\$2,000), bicycle patrol unit, trainers, vehicle maintenance uniforms, and unanticipated body armor and ballistic helmet replacements. It also includes costs for dry-cleaning Honor Guard uniforms.</p> | |
| 220 TUITION REIMBURSEMENT | \$13,295 |
| <p>This line item would provide funding for tuition reimbursement as mandated under the current OCPPA labor contract for officers (47) @ \$285/ea. (\$13,395). Also provides funding for non-union staff for undergraduate/graduate/masters programs as outlined in specific academic plan submittals (No requests for 2019).</p> | |



DEPARTMENT: POLICE DEPARTMENT -- FUND 10

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-----------------|
| 225 RECOGNITION | \$2,850 |
| This line item would allow funding for the Department's annual Awards Ceremony in addition to memorials, flowers, plaques and commemorative items. | |
| 300 ELECTRICITY | \$81,700 |
| Allows for funding for lighting and cooling components within the Police Department. Also funds exterior lighting and other normal uses of electricity. This budget estimate reflects a 3% increase over last year's expenditures as instructed by the Finance Department. | |
| 305 WATER & SEWER | \$3,206 |
| Covers the cost of water and sewer utilities provided. Rates are anticipated to remain the same for 2019. | |
| 310 NATURAL GAS | \$33,345 |
| Covers the cost of heating the Police Department facility and garage. This budget estimate reflects a 3% increase over last year's expenditures as instructed by the Finance Department. | |
| 315 TELEPHONE | \$61,843 |
| Covers the cost of telephone service for the Department, including A.T.&T. (\$31,200), Verizon (\$31,320), and anticipated costs for phone line repairs/equipment costs (\$5,000), cell phone repairs/replacements/equipment needs, E911 wireless trunk line costs (\$200/mo.), and monthly WPS (Wireless Priority Service) costs (\$.70/min.). | |
| 400 OFFICE SUPPLIES | \$8,900 |
| Covers the cost of necessary office supplies to run the Police Department including, but not limited to, paper, pens, copy & fax machine supplies, computer supplies, filing systems, costs for in-house printing of forms, and various other supplies needed to support the department's office and clerical functions. | |
| 410 PRINTING AND COPYING | \$4,275 |
| This line item would cover the cost of printing materials--primarily forms, brochures, etc.--by outside printing services. | |

DEPARTMENT: POLICE DEPARTMENT -- FUND 10

DEPARTMENTAL DETAIL INFORMATION

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|---|-----------------------|
| <p>415 POSTAGE</p> <p>Covers the cost of mailing blood/urine samples to the state, certified mail for the Detective Bureau, shipping of weapons/equipment for repairs, and all other office/clerical postage requirements of the Department.</p> | <p>\$3,325</p> |
| <p>420 DUES AND PUBLICATIONS</p> <p>Covers the cost of dues to several associations including the IACP, WCPA, Wisc. Juvenile Officers Assn., Int'l Juvenile Officers' Assn., Milw. Co. Law Enf. Exec. Assn., Wisc. Chapter of Arson Investigators, Wisc. & Int'l Assn. for Identification, and Nat'l Assn. for SWAT Personnel, FBI Nat'l Academy, MOCIC, Nat'l School Resource Officers' Assn., Narcotic Officers' Assn., It also covers the cost of WI Bar Assn. dues, ALPRS annual fee (\$100), Trans Union Risk & Alt fees, Milwaukee Journal/Sentinel subscription, Wisc. State Statutes (\$120/set), "Selected Excerpts from Wisc. Statutes", "Wisc. Uniform State Traffic Schedule", and local government and reference books as required to update the department's library. Also included are the fees for department members to have access to an outdoor shooting range.</p> | <p>\$5,225</p> |
| <p>425 ADVERTISING AND PROMOTIONS</p> <p>Covers the costs related to Department promotions, including the continuation of the Department's Citizens' Academy Programs, miscellaneous promotional t-shirts/hats, challenge coins, and other items, and a department group picture every 5 years (\$2,000).</p> | <p>\$3,658</p> |
| <p>426 CRIME PREVENTION</p> <p>Covers the cost of materials, mass mailings, education, and training to operate numerous programs within the Department's Crime Prevention Unit. Some of these would include: Neighborhood Watch Program (including block captains' recognition/awards), home safety programs, drug awareness programs, bicycle safety program and National Night Out.</p> | <p>\$8,550</p> |



DEPARTMENT: POLICE DEPARTMENT -- FUND 10

DEPARTMENTAL DETAIL INFORMATION

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|---|-----------------|
| 440 MEDICAL AND SAFETY | <i>\$5,197</i> |
| Covers the cost of emergency blankets, antimicrobial wipes, disinfectants, medical gloves, fingerprint gloves, bandages, CPR pocket masks, N95 masks, splints, first aid kits, jail biohazard response kit, ERU trauma kit, biohazard spill/clean-up kits, NARCAN, and other miscellaneous supplies required to comply with the federal OSHA requirements for bloodborne pathogens, as well as supplies/maintenance and purchase of automated external defibrillators, safety shoes/glasses/respirators for fleet mechanic, and infectious control disease consultant fees (1-2/yr @ \$200/exposure). | |
| 460 MINOR EQUIPMENT | <i>\$8,550</i> |
| This line item would cover the costs associated with both anticipated and unanticipated smaller office equipment/furniture purchases/replacements/repairs, including file cabinets, office chairs, etc. | |
| 470 AUDIO VISUAL / PHOTO SUPPLIES | <i>\$2,375</i> |
| Covers the cost of all photo and audio visual supplies, updates, repairs and replacement of all department/squad cameras, as well as the cost for USB's, CD's & DVD's for the mandated digital recording of interviews/in-car videos. | |
| 480 FIRE EQUIPMENT | <i>\$1,211</i> |
| This line item would cover the costs associated with the inspection/recharging/replacement of fire extinguishers for department vehicles and throughout the building, including the purchase of fire suppression tools. | |
| 485 POLICE EQUIPMENT | <i>\$16,150</i> |
| This line item will cover costs for the purchase/replacement of needed police equipment, including radar/laser units, annual equipment updates, fingerprint-related items, the replacement of drug testing kits (\$1,000), D.A.A.T. training equipment/maintenance (\$2,000), evidence tech supplies (\$1,000), arson investigator supplies, crisis negotiator equipment, flares (\$3,500), speed signs, maintenance/replacement bicycle patrol equipment, stop sticks, ballistic helmets, gas masks/filters, etc. | |



DEPARTMENT: POLICE DEPARTMENT -- FUND 10

DEPARTMENTAL DETAIL INFORMATION

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|---|-----------|
| 486 AMMUNITION / ARMORY | \$19,950 |
| <p>This line item would cover the costs of replacement and/or updates in OC spray as well as the purchase of ammunition, less lethal rounds--i.e., bean bag (+\$1,000 for qualification rounds), taser cartridges (+\$3,300 for annual certification rounds), and simunition equipment--targets, non-lead based ammunition, match-grade sniper ammunition and all other range and firearm-related supplies.</p> | |
| 486.10 ERU EQUIPMENT | \$9,500 |
| <p>This line item would cover costs associated with the purchase of specialty ERU equipment including chemical agents, distraction devices, replacement explosive entry explosives, specialty ammunition for the 37mm Sage weapon, and specialty uniforms, as well as sniper team needs for 15 ERU members, 5 TEMS members and 2 K-9 members.</p> | |
| 487 POLICE AUXILIARY | \$1,425 |
| <p>This line item would cover the cost of replacement and new uniforms for auxiliary police officers, including the cost for in-service training (\$300+), and annual service awards.</p> | |
| 488 POLICE SPECIAL OPERATIONS | \$2,850 |
| <p>This line item would allow funding to be utilized to work specific drug investigations within the City. Specifically, to fund the purchase, when required, of controlled substances, the development of confidential sources of information, and the purchase of necessary equipment. Also included are costs associated with subpoenaed telephone/financial records and activation fees for the Drug Unit GPS device/s.</p> | |
| 488.10 DWI ENFORCEMENT | \$950 |
| <p>This line item would cover the costs associated with DWI enforcement, including blood draws by hospital personnel of DWI subjects, towing of DWI court-ordered seized vehicles and the requirement to title seized vehicles prior to being sold at auction.</p> | |
| 490 POLICE VEHICLES | \$142,500 |
| <p>This line item will cover the purchase of four (4) vehicles to replace four (4) police vehicles.</p> | |



DEPARTMENT: POLICE DEPARTMENT -- FUND 10

DEPARTMENTAL DETAIL INFORMATION

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| 490.10 POLICE VEHICLES EQUIPMENT | \$14,250 |
| <p>This line item will cover the costs associated with equipping replacement squads. NOTE: 4 replacement vehicles are needed in 2019. Costs include, but is not limited to, registration/title, graphics (@ \$1,200/ea.), a radio (@ \$4,950), computer w/phone card (@ \$4,500), DH sireless antennas (@ \$1,200/ea.), fire suppressant tool (@ \$600/ea.), siren (@ \$800), emergency lights (\$3,000), security partition (\$400), shotgun/rifle mounts (@ \$500), molded seat (@ \$1,200), center consoles/computer mounts (@ \$900), pushbar (@ \$350), radar unit (@ \$1,900), Taser unit (@ \$800), squad rifle (@ \$1,800), shotgun (@ \$550), less lethal (orange stock) shotgun (@ \$600), stop sticks (@ \$500), AED (@ \$1,200), first aid kits (@ \$250), Tahoe trunk vaults (@ \$2,000), K-9 insert (@ \$2,500), in-car video equipment (@ \$5,000), Opticom units (@ \$500), and citation printer ((@ \$250), printer box (@ \$200) and ballistic carrier/plate (@\$600). (Total cost to equip an <u>additional</u> new squad is approximately \$38,250; costs for 2019 are for transitioning only as no squads are being <u>added</u> to the fleet.)</p> | |
| 493 CANINE OPERATIONS | \$4,275 |
| <p>This line item covers the costs for the K-9 units, including food, veterinarian services, supplies and equipment and medical insurance.</p> | |
| 495 MISCELLANEOUS | \$3,325 |
| <p>This line item covers the costs for notary fees, downtown court parking fees, prisoner costs (\$500), costs for requested transcripts for appealed cases, Spanish translation of Dept. documents/forms/brochures, evidentiary towing (\$500), paper shredding service (\$675), towel service, various paper products (plates/cups/napkins), plastic utensils, as well as other miscellaneous operating expenses.</p> | |
| 525 ATTORNEY / LEGAL | \$23,750 |
| <p>Covers the cost of legal representation in cases where the City Attorney cannot represent the Department in personnel issues. This line item also covers the cost of the City's labor attorney in those management/labor disputes that are handled by the City's labor attorney, as well as any specialized legal work that may be required.</p> | |
| 552 ANNUAL LICENSE/SUPPPORT FEES | \$5,320 |
| <p>Covers the annual cost for a service agreement for the Department's mobile/portable radios.</p> | |



DEPARTMENT: POLICE DEPARTMENT -- FUND 10

DEPARTMENTAL DETAIL INFORMATION

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|--|-----------------|
| 553 COUNTY FEES | \$20,155 |
| Covers the cost of monthly radio charges for the Milwaukee County/Waukesha County 800 Mhz digital radio system. | |
| 600 OFFICE EQUIPMENT MAINTENANCE | \$9,365 |
| Includes the cost of maintenance contracts for current copy machines, cash registers, dictation system and other miscellaneous service contracts on office equipment. Also includes costs for maintenance/repair of fax machines and other office equipment not covered under a service contract. | |
| 610 RADIO EQUIPMENT / MAINTENANCE | \$5,388 |
| Covers the cost for repairs to mobile/portable radios not covered by maintenance agreement as well as replacement antennas/holders, etc.. | |
| 615 GROUNDS MAINTENANCE | \$9,500 |
| This line item covers the costs of improvements and maintenance as needed for the exterior grounds of the Department, including lawn maintenance (fertilizing/weed feed, track maintenance and pond maintenance (\$5,000), parking lot/sidewalk salt, canopy lights, parking lot light pole ballasts (\$160/ea.), outside building lights (14 @ \$100/ea.), eagle statue lights/ballasts (4@\$70/ea.). It also covers any purchase of or repairs to equipment used to maintain the exterior grounds of the Department. | |
| 620 BUILDING MAINTENANCE | \$27,075 |
| This line item will cover the necessary repairs and maintenance for the Department's building, including the heating and air conditioning units, building security system (cameras and door locks), mnt. supplies, painting of both the interior and exterior of the building, yearly sprinkler system inspections (\$700), 5-yr inspection/flushing of sprinkler system (\$1,100), yearly fire alarm inspections (\$3,200), repairs to high-speed overhead garage doors, carpet replacement as needed, reader board repairs, etc. | |



DEPARTMENT: POLICE DEPARTMENT -- FUND 10

DEPARTMENTAL DETAIL INFORMATION

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| 700 VEHICLE MAINTENANCE | \$30,400 |
| Covers the cost of the maintenance of all police vehicles, including necessary parts and supplies, the replacement of damaged squad decals/graphics, the yearly updates on the diagnostic scanner (\$800), as well as updates/replacement of tools required to maintain the vehicles. Also covers costs for damage to squads not covered by insurance (below \$5,000 deductible). | |
| 705 EQUIPMENT MAINTENANCE | \$5,700 |
| This line item would cover the cost of the maintenance of the emergency generator and other specialized equipment used by the Department, including radar maintenance/certifications and fire alarm system repairs/batteries for fire alarm system. Also covers the cost of mandatory leak testing for fuel storage tanks and costs associated with the maintenance/cleaning of the range--annual range air-quality testing and range trap cleaning service (\$5,000). | |
| 710 GAS AND OIL | \$140,000 |
| Covers the cost of an estimated usage of 50,000 gallons of gasoline at an estimated cost of \$3.50 per gallon, and the required motor oil (152 gallons @ \$9.80/gal.) and transmission oil (2-55gal. drums @ \$18.25/gal.) used by the Department's fleet. Also includes the cost for fuel oil for the generator (1,100 gals. @ \$3.3496/gal. + delivery @ \$.099/gal.). | |
| 715 TIRES | \$10,450 |
| Covers the cost of tires for all department vehicles, including snow tires for winter use and speed rated tires as required. | |
| TOTAL | \$807,158 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|------------------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|--------------|
| | | | | | | | | | CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 60 - POLICE DEPARTMENT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-60-41-10000 | SALARIES - FULL TIME | 4,706,506 | 4,240,447 | 4,311,192 | 4,482,783 | 4,810,618 | 4,810,618 | 5,144,114 | 6.93% |
| 10-60-41-10500 | SALARIES - PART TIME | 95,713 | 22,281 | 97,378 | 104,002 | 117,482 | 117,482 | 126,993 | 8.10% |
| 10-60-41-11000 | SALARIES - OVERTIME | 279,246 | 238,850 | 258,599 | 267,337 | 245,000 | 252,000 | 252,350 | 3.00% |
| 10-60-41-11500 | SALARIES - HOLIDAY PAY | 50,919 | 52,885 | 61,191 | 52,690 | 63,700 | 55,000 | 60,000 | -5.81% |
| 10-60-41-12000 | SPECIAL PAY ALLOWANCES | 100,144 | 111,184 | 114,673 | 105,595 | 111,586 | 111,586 | 120,547 | 8.03% |
| 10-60-41-13000 | RETIREMENT | 563,132 | 482,578 | 456,765 | 591,401 | 641,485 | 641,485 | 586,085 | -8.64% |
| 10-60-41-13500 | SOCIAL SECURITY | 383,306 | 343,284 | 353,622 | 358,015 | 385,096 | 385,096 | 397,733 | 3.28% |
| 10-60-41-14500 | UNEMPLOYMENT COMPENSATION | 7,091 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-60-41-15000 | INSURANCE - ACTIVE HEALTH | 1,107,960 | 933,888 | 915,210 | 915,210 | 967,608 | 967,608 | 967,608 | 0.00% |
| 10-60-41-16000 | INSURANCE - WORKMANS COMP | 188,877 | 166,177 | 153,562 | 132,597 | 110,603 | 118,688 | 114,563 | 3.58% |
| 10-60-41-16500 | INSURANCE - DISABILITY | 16,233 | 16,827 | 18,667 | 16,553 | 18,033 | 24,745 | 25,000 | 38.63% |
| 10-60-41-17000 | INSURANCE - DENTAL | 90,378 | 74,060 | 74,060 | 74,060 | 77,155 | 77,155 | 77,155 | 0.00% |
| 10-60-41-17500 | INSURANCE - GROUP LIFE | 5,864 | 6,362 | 6,644 | 6,851 | 7,951 | 8,916 | 9,000 | 13.19% |
| 10-60-41-18000 | LONGEVITY | 9,031 | 8,555 | 8,516 | 8,477 | 8,400 | 8,600 | 8,600 | 2.38% |
| 10-60-41-18500 | SECTION 125 EXPENSES | 1,818 | 2,116 | 2,397 | 2,478 | 2,828 | 3,242 | 3,300 | 16.69% |
| | DIRECT EMPLOYEE COSTS | 7,606,218 | 6,699,494 | 6,832,476 | 7,118,049 | 7,567,545 | 7,582,221 | 7,893,048 | 4.30% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-60-42-20000 | TRAVEL/TRAINING | 27,677 | 33,739 | 33,969 | 35,486 | 28,875 | 37,235 | 28,875 | 0.00% |
| 10-60-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 26,520 | 23,975 | 21,643 | 15,722 | 15,450 | 15,450 | 15,450 | 0.00% |
| 10-60-42-21000 | EXPENSE ALLOWANCE | 485 | 1,454 | 411 | 813 | 950 | 950 | 950 | 0.00% |
| 10-60-42-21500 | UNIFORM/CLOTHING | 6,071 | 8,851 | 8,230 | 5,428 | 10,900 | 10,900 | 12,100 | 11.01% |
| 10-60-42-22000 | TUITION REIMBURSEMENT | 13,567 | 17,610 | 6,724 | 3,206 | 12,725 | 3,206 | 13,295 | 4.48% |
| 10-60-42-22500 | RECOGNITION | 2,143 | 3,260 | 5,264 | 2,193 | 2,850 | 2,850 | 2,850 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|-----------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 60 - POLICE DEPARTMENT | | | | | | | | | |
| | INDIRECT EMPLOYEE COSTS | 76,463 | 88,889 | 76,241 | 62,848 | 71,750 | 70,591 | 73,520 | 2.47% |
| UTILITY COST | | | | | | | | | |
| 10-60-43-30000 | ELECTRICITY | 75,922 | 34,933 | 76,722 | 82,740 | 79,325 | 79,325 | 81,700 | 2.99% |
| 10-60-43-30500 | WATER AND SEWER | 2,611 | 2,857 | 2,842 | 2,640 | 3,206 | 3,206 | 3,206 | 0.00% |
| 10-60-43-31000 | NATURAL GAS | 38,014 | 8,757 | 18,658 | 25,135 | 33,345 | 28,500 | 33,345 | 0.00% |
| 10-60-43-31500 | TELEPHONE | 40,848 | 54,960 | 53,718 | 53,199 | 57,853 | 59,278 | 61,843 | 6.90% |
| | UTILITY COST | 157,395 | 101,507 | 151,940 | 163,714 | 173,729 | 170,309 | 180,094 | 3.66% |
| SUPPLIES | | | | | | | | | |
| 10-60-44-40000 | OFFICE SUPPLIES | 11,101 | 8,270 | 7,582 | 6,598 | 8,900 | 8,900 | 8,900 | 0.00% |
| 10-60-44-41000 | PRINTING AND COPYING | 2,227 | 3,791 | 3,959 | 2,812 | 4,275 | 4,275 | 4,275 | 0.00% |
| 10-60-44-41500 | POSTAGE | 3,468 | 2,962 | 3,353 | 2,758 | 3,325 | 3,325 | 3,325 | 0.00% |
| 10-60-44-42000 | DUES AND PUBLICATIONS | 5,014 | 4,321 | 5,287 | 4,281 | 5,225 | 5,225 | 5,225 | 0.00% |
| 10-60-44-42500 | ADVERTISING AND PROMOTIONS | 44 | 0 | 2,519 | 290 | 3,658 | 3,658 | 3,658 | 0.00% |
| 10-60-44-42600 | CRIME PREVENTION | 8,379 | 8,324 | 8,352 | 7,898 | 8,550 | 8,550 | 8,550 | 0.00% |
| 10-60-44-44000 | MEDICAL & SAFETY | 2,540 | 3,428 | 4,369 | 5,404 | 5,197 | 5,197 | 5,197 | 0.00% |
| 10-60-44-46000 | MINOR EQUIPMENT | 4,516 | 260 | 741 | 4,011 | 4,725 | 8,050 | 8,550 | 80.95% |
| 10-60-44-47000 | AUDIO VISUAL/PHOTO SUPPLIES | 843 | 4,650 | 650 | 625 | 2,375 | 2,375 | 2,375 | 0.00% |
| 10-60-44-48000 | FIRE EQUIPMENT | 929 | 542 | 948 | 2,929 | 1,211 | 1,211 | 1,211 | 0.00% |
| 10-60-44-48500 | POLICE EQUIPMENT | 10,704 | 12,825 | 15,748 | 14,323 | 16,150 | 16,150 | 16,150 | 0.00% |
| 10-60-44-48600 | AMMUNITION & ARMORY OPERATION | 12,953 | 20,609 | 19,698 | 19,781 | 19,950 | 19,950 | 19,950 | 0.00% |
| 10-60-44-48610 | ERU EQUIPMENT | 8,460 | 8,825 | 9,350 | 9,050 | 9,500 | 9,500 | 9,500 | 0.00% |
| 10-60-44-48700 | POLICE AUXILIARY | 13 | 1,395 | 746 | 708 | 1,425 | 1,425 | 1,425 | 0.00% |
| 10-60-44-48800 | POLICE SPECIAL OPERATIONS | 3,275 | 2,458 | 2,667 | 3,249 | 2,850 | 2,850 | 2,850 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|------------------------------------|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 60 - POLICE DEPARTMENT | | | | | | | | | |
| 10-60-44-48810 | DWI ENFORCEMENT | 616 | 753 | 365 | 798 | 760 | 760 | 950 | 25.00% |
| 10-60-44-49000 | POLICE VEHICLES | 167,294 | 119,620 | 200,199 | 118,830 | 142,500 | 146,110 | 142,500 | 0.00% |
| 10-60-44-49010 | POLICE VEHICLES EQUIPMENT | 15,090 | 15,632 | 50,617 | 33,573 | 14,250 | 14,250 | 14,250 | 0.00% |
| 10-60-44-49300 | CANINE OPERATIONS | 2,907 | 3,979 | 4,225 | 2,698 | 4,275 | 4,275 | 4,275 | 0.00% |
| 10-60-44-49500 | MISCELLANEOUS | 2,605 | 1,966 | 4,229 | 1,645 | 3,325 | 3,325 | 3,325 | 0.00% |
| | SUPPLIES | 262,978 | 224,610 | 345,604 | 242,261 | 262,426 | 269,361 | 266,441 | 1.53% |
| OTHER SERVICES | | | | | | | | | |
| 10-60-45-50100 | BAIL BOND | (1,847) | (6,978) | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-60-45-52500 | ATTORNEY/LEGAL | 61,748 | 33,615 | 27,164 | 41,258 | 23,750 | 13,300 | 23,750 | 0.00% |
| 10-60-45-55200 * * | ANNUAL LICENSE FEES | 0 | 0 | 0 | 0 | 0 | 0 | 5,320 | 100.00% |
| 10-60-45-55300 * * | COUNTY FEES | 0 | 0 | 0 | 0 | 15,960 | 16,601 | 20,155 | 26.28% |
| | OTHER SERVICES | 59,901 | 26,637 | 27,164 | 41,258 | 39,710 | 29,901 | 49,225 | 23.96% |
| MAINTENANCE | | | | | | | | | |
| 10-60-46-60000 | OFFICE EQUIP. MAINTENANCE | 7,027 | 9,021 | 10,189 | 8,196 | 9,365 | 9,365 | 9,365 | 0.00% |
| 10-60-46-61000 | RADIO MAINTENANCE | 15,864 | 47,098 | 14,967 | 29,849 | 5,388 | 5,388 | 5,388 | 0.00% |
| 10-60-46-61500 | GROUNDS MAINTENANCE | 6,953 | 7,915 | 8,824 | 6,084 | 6,650 | 6,650 | 9,500 | 42.86% |
| 10-60-46-62000 | BUILDING MAINTENANCE | 47,727 | 38,017 | 32,367 | 17,808 | 21,264 | 24,114 | 27,075 | 27.33% |
| | MAINTENANCE | 77,571 | 102,051 | 66,347 | 61,937 | 42,667 | 45,517 | 51,328 | 20.30% |
| VEHICLES | | | | | | | | | |
| 10-60-47-70000 | VEHICLE MAINTENANCE | 19,273 | 23,345 | 22,309 | 30,065 | 30,400 | 30,400 | 30,400 | 0.00% |
| 10-60-47-70500 | EQUIP MAINT/FIRE RANGE REPAIRS | 6,094 | 5,408 | 4,963 | 6,258 | 5,700 | 5,700 | 5,700 | 0.00% |
| 10-60-47-71000 | GAS AND OIL | 143,515 | 106,134 | 88,262 | 86,430 | 153,923 | 95,000 | 140,000 | -9.05% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|---|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 60 - POLICE DEPARTMENT | | | | | | | | | |
| 10-60-47-71500 | TIRES | 9,419 | 9,336 | 10,439 | 10,721 | 9,500 | 9,500 | 10,450 | 10.00% |
| | VEHICLES | 178,301 | 144,223 | 125,973 | 133,474 | 199,523 | 140,600 | 186,550 | -6.50% |
| Totals for dept 60 - POLICE DEPARTMENT | | 8,418,827 | 7,387,411 | 7,625,745 | 7,823,541 | 8,357,350 | 8,308,500 | 8,700,206 | 4.10% |
| DEPARTMENT 60 POLICE DEPARTMENT | | | | | | | | | |
| 45-55200 | ANNUAL LICENSE FEES | | | | | | | | |
| | TO FIX RADIOS NOT INCLUDED IN COUNTY CONTRACT | | | | | | | | |
| 45-55300 | COUNTY FEES | | | | | | | | |
| | IGA WITH COUNTY FOR RADIOS | | | | | | | | |

DEPARTMENT: MUNICIPAL COURT

PROGRAM DESCRIPTION:

The City of Oak Creek Municipal Court is an independent branch of the City of Oak Creek municipal government. The court has exclusive jurisdiction over all traffic and ordinance violations occurring within the city limits, including, but not necessarily limited to: first offense drunk or drugged driving, loitering, shoplifting, disorderly conduct, and building and health code violations. The Municipal Court also hears juvenile matters, such as truancy, underage drinking, drug offenses, and curfew violations. Additionally, the Municipal Court handles a significant portion of the statewide court caseload in these areas providing a local forum for residents to have their cases heard by a locally-elected judge.

A case comes to the municipal court when an individual receives a citation for a violation. Most citations are issued by the Oak Creek Police Department. The penalty for an ordinance violation is a civil forfeiture imposed by the Court. The forfeitures paid to the Municipal Court are then deposited into the City's general fund revenues.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🕒 As a result of going online with the TIPPs court software and its direct interface to the Wis. DOT, the Wis. DOR, and the traffic software used by the Police Department, the Municipal Court increased collections of forfeitures and correspondingly decreased expenses. In 2018, the Municipal Court collected additional forfeitures of \$84,000 through the use of the State DOR's collection agency (SDC) and reduced its payment of county prisoner fees by approximately \$20,000.

2019 STRATEGIC ACTION PLAN INITIATIVES:

None directly attributable to Municipal Court functions.

OTHER 2019 MANAGEMENT INITIATIVES:

- 🕒 Continue utilizing Wis. State Debt Collection agency to increase collections of unpaid forfeitures;
- 🕒 Decrease the payment of county prisoner fees by decreasing the use of commitment orders to the House of Corrections for unpaid forfeitures.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 2.25% wage adjustments for full-time and part-time staff and associated payroll/WRS expenses.
- 🕒 There was a \$19,500 or 88% reduction in county prisoner fees due to the interface with the new Court software allowing for warrants versus commitments to be issued.



DEPARTMENT: MUNICIPAL COURT

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------|
| 200 TRAVEL/TRAINING | \$2,000 |
| Miscellaneous training classes for employees and mileage reimbursement. | |
| 205 RECRUITMENT/PHYSICALS | \$250 |
| Costs associated with recruitment and hiring of an employee | |
| 215 UNIFORMS AND CLOTHING | \$500 |
| Coverage for clothing. | |
| 220 TUITION REIMBURSEMENT | \$570 |
| City policy tuition reimbursement | |
| 400 OFFICE SUPPLIES | \$1,750 |
| Miscellaneous office supplies needed for three employees | |
| 405 COMPUTER HARDWARE SOFTWARE | \$10,855 |
| TIPSS annual maintenance \$10,105 | |
| 410 PRINTING AND COPYING | \$2,000 |
| Administrative printing and copying. | |
| 415 POSTAGE | \$2,000 |
| Postage costs for various administrative items. | |
| 420 DUES & PUBLICATIONS | \$1,500 |
| Court Clerk Assoc, Judges Assoc. | |
| 460 MINOR EQUIPMENT | \$150 |
| Office items. | |
| 500 COUNTY PRISONER FEES | \$2,500 |
| Fees paid to county jail. | |
| 501 BAIL BOND | \$15,000 |
| Moved from Police Budget. | |
| 525 LEGAL SERVICES | \$500 |
| Legal specific to the Court. | |



DEPARTMENT: MUNICIPAL COURT

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-----------------|
| 595 MISCELLANEOUS | \$800 |
| Expenses not covered by specific categories. | |
| TOTAL | \$40,375 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 61 - MUNICIPAL COURT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-61-41-10000 | SALARIES, FULL TIME | 91,480 | 100,277 | 91,520 | 94,487 | 95,996 | 88,319 | 98,156 | 2.25% |
| 10-61-41-10500 | SALARIES, PART TIME | 22,551 | 18,094 | 25,944 | 25,464 | 35,956 | 21,253 | 37,538 | 4.40% |
| 10-61-41-11000 | SALARIES, OVERTIME | 0 | 0 | 8 | 68 | 500 | 500 | 500 | 0.00% |
| 10-61-41-12000 | SPECIAL PAY | 0 | 294 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-61-41-13000 | RETIREMENT | 6,402 | 6,363 | 5,787 | 6,447 | 6,432 | 6,411 | 6,429 | -0.05% |
| 10-61-41-13500 | SOCIAL SECURITY | 8,661 | 9,214 | 9,109 | 9,252 | 10,094 | 8,916 | 10,381 | 2.84% |
| 10-61-41-15000 | HEALTH INSURANCE | 10,318 | 5,343 | 5,343 | 5,343 | 5,343 | 5,343 | 5,343 | 0.00% |
| 10-61-41-16000 | INSURANCE, WORKER COMP | 0 | 0 | 0 | 0 | 255 | 256 | 263 | 3.14% |
| 10-61-41-16500 | INSURANCE, DISABILITY | 431 | 431 | 372 | 240 | 250 | 309 | 325 | 30.00% |
| 10-61-41-17000 | DENTAL INSURANCE | 525 | 1,090 | 1,090 | 1,090 | 1,090 | 1,090 | 1,090 | 0.00% |
| 10-61-41-17500 | GROUP LIFE INSURANCE | 93 | 110 | 89 | 56 | 75 | 66 | 75 | 0.00% |
| 10-61-41-18000 | LONGEVITY | 300 | 300 | 270 | 300 | 300 | 300 | 300 | 0.00% |
| 10-61-41-18500 | SECTION 125 ADMINISTRATION | 0 | 0 | 39 | 0 | 0 | 0 | 0 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 140,761 | 141,516 | 139,571 | 142,747 | 156,291 | 132,763 | 160,400 | 2.63% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-61-42-20000 | TRAINING/TRAVEL | 1,311 | 1,519 | 1,793 | 1,940 | 1,750 | 1,750 | 2,000 | 14.29% |
| 10-61-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 0 | 0 | 0 | 0 | 100 | 25 | 250 | 150.00% |
| 10-61-42-21500 | UNIFORMS/CLOTHING | 136 | 19 | 465 | 0 | 500 | 500 | 500 | 0.00% |
| 10-61-42-22000 | TUITION REIMBURSEMENT | 0 | 0 | 0 | 0 | 250 | 50 | 570 | 128.00% |
| INDIRECT EMPLOYEE COSTS | | 1,447 | 1,538 | 2,258 | 1,940 | 2,600 | 2,325 | 3,320 | 27.69% |
| SUPPLIES | | | | | | | | | |
| 10-61-44-40000 | OFFICE SUPPLIES | 1,257 | 1,577 | 4,335 | 1,914 | 2,000 | 1,900 | 1,750 | -12.50% |
| 10-61-44-40500 | COMPUTER HARDWARE SOFTWARE | 0 | 370 | 1,200 | 1,200 | 1,250 | 1,250 | 10,855 | 768.40% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|-------------------------------|---|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 61 - MUNICIPAL COURT | | | | | | | | | |
| 10-61-44-41000 | PRINTING & COPYING | 1,098 | 704 | 0 | 25 | 1,750 | 1,750 | 2,000 | 14.29% |
| 10-61-44-41500 | POSTAGE | 2,482 | 2,287 | 2,309 | 2,979 | 2,500 | 2,500 | 2,000 | -20.00% |
| 10-61-44-42000 | DUES/PUBLICATIONS | 1,015 | 1,138 | 440 | 1,191 | 1,100 | 1,247 | 1,500 | 36.36% |
| 10-61-44-46000 | MINOR EQUIPMENT | 0 | 0 | 0 | 0 | 100 | 0 | 150 | 50.00% |
| | SUPPLIES | 5,852 | 6,076 | 8,284 | 7,309 | 8,700 | 8,647 | 18,255 | 109.83% |
| OTHER SERVICES | | | | | | | | | |
| 10-61-45-50000 * * | COUNTY PRISONER FEES | 21,520 | 16,924 | 32,605 | 13,707 | 22,000 | 1,000 | 2,500 | -88.64% |
| 10-61-45-50100 | BAIL BOND | 0 | 12,829 | (869) | 3,322 | 15,000 | 5,000 | 15,000 | 0.00% |
| 10-61-45-52500 | LEGAL SERVICES | 0 | 705 | 1,070 | 0 | 500 | 200 | 500 | 0.00% |
| 10-61-45-59500 | MISCELLANEOUS | 3,644 | 825 | 469 | 640 | 800 | 800 | 800 | 0.00% |
| | OTHER SERVICES | 25,164 | 31,283 | 33,275 | 17,669 | 38,300 | 7,000 | 18,800 | -50.91% |
| MAINTENANCE | | | | | | | | | |
| 10-61-46-60000 | OFFICE EQUIPMENT MAINTENANCE | 345 | 431 | 539 | 3 | 0 | 0 | 0 | 0.00% |
| | MAINTENANCE | 345 | 431 | 539 | 3 | 0 | 0 | 0 | 0.00% |
| | Totals for dept 61 - MUNICIPAL COURT | 173,569 | 180,844 | 183,927 | 169,668 | 205,891 | 150,735 | 200,775 | -2.48% |
| DEPARTMENT 61 MUNICIPAL COURT | | | | | | | | | |
| 45-50000 | COUNTY PRISONER FEES | | | | | | | | |
| | INTERFACE WITH NEW SOFTWARE ALLOWS FOR WARRANTS VS. COMMITMENTS ALLOWING THE CITY TO SAVE ON COUNTY PRISONER FEES | | | | | | | | |

DEPARTMENT: EMERGENCY OPERATIONS

PROGRAM DESCRIPTION:

The Emergency Management group is responsible for managing events and supporting the Incident Commander in the City before, during and after a disaster situation, under policies approved by the elected officials and State Statutes.

The City recognizes that because of its geographic location and mix of industrial, transportation and natural hazards the City and its citizens will continue to experience natural and man-made disasters. These disasters will require staff to be prepared to deal with these events in a rapid and professional manner.

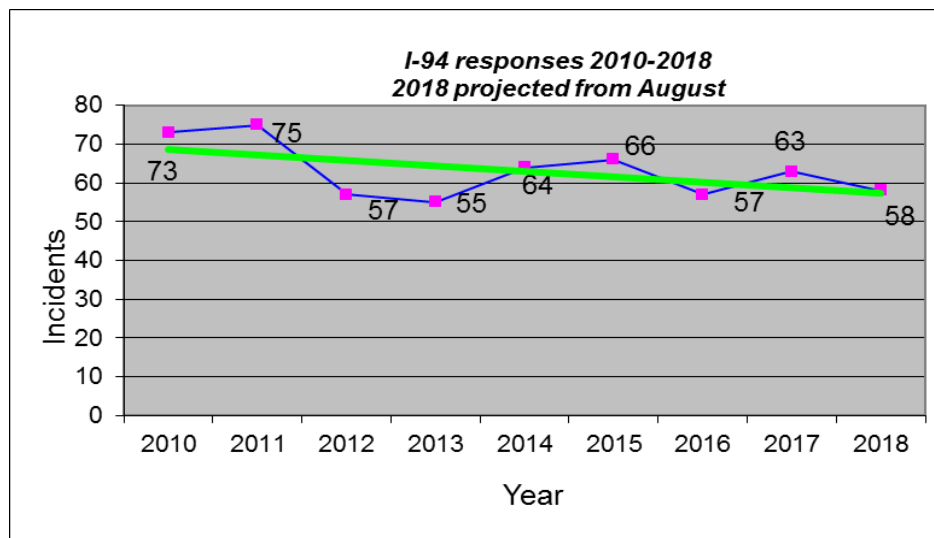
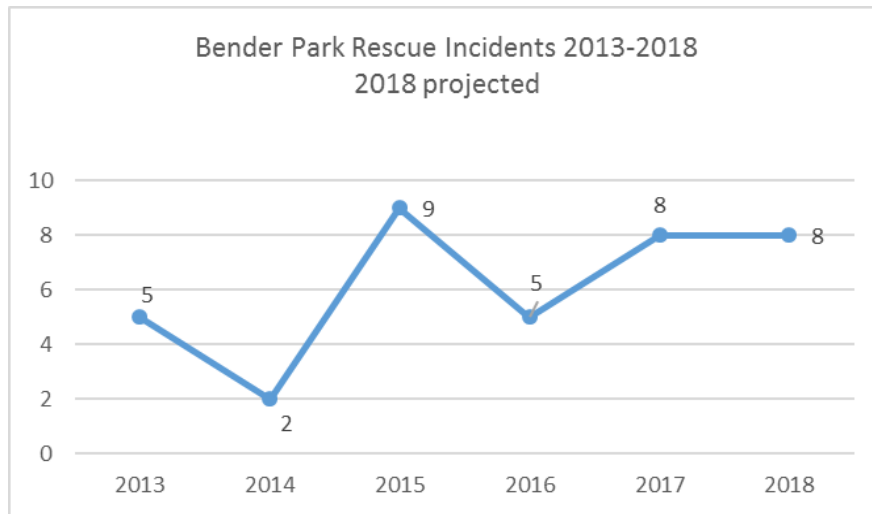
The Fire Chief serves as the Emergency Management director with the Police Chief serving as Deputy Director under oversight from the Mayor.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🌀 Improved the Emergency Operations Center at City Hall establishing 24-hour readiness if activated. Training continues in all aspects.
- 🌀 Responded (Fire) to the town of Raymond for a MABAS 4th Alarm in Racine County and Responded to Kenosha County for their 5th Box for three fires occurring at the same time. Fire worked with units from Illinois.
- 🌀 Adopted the Milwaukee County Hazard Mitigation Plan, which is needed to be eligible for federal dollars.
- 🌀 Attended the MABAS (Mutual Aid Box Alarm System) Conference in Steven's Point (Dispatch and Fire).
- 🌀 City Departments worked with IKEA during their grand opening providing support for traffic, safety, and other municipal assistance. Everything went smoothly and the action plan was a success.
- 🌀 Law enforcement provided support when the President was in town and by attending the Foxconn ground breaking. They also provided support for issues on the highways.
- 🌀 Spring rainfall occurred with very limited flooding. Projects completed in the past have proven their worth.
- 🌀 IT continues to be on top of the cyber security issues and has further reduced our exposure to any long-term exposure affecting daily operations.
- 🌀 Many city personnel worked hard to stay on top of the road construction projects, and provided expertise, knowledge, and safety support during this long and never-ending season of orange barrels.

DEPARTMENT: EMERGENCY OPERATIONS

DEPARTMENT ACTIVITY MEASURES:



2019 STRATEGIC ACTION PLAN INITIATIVES:

There are no Strategic Action Plan Initiatives attributable to this fund/function.

OTHER 2019 MANAGEMENT INITIATIVES:

- 🔍 Continue technical improvements at the EOC as needed and within budget guidelines;
- 🔍 Complete training for a group of individuals to use the States WEB EOC when needed;
- 🔍 Implement basic training for new members associated with Emergency Operations;
- 🔍 Begin to review and coordinate 2-1-1 impact for the community;
- 🔍 Complete a MOU with other agencies for the use of the EOC;
- 🔍 Maintain emergency sirens and Alert Sense for disasters;
- 🔍 Review cybersecurity and maintain service within IT as they recommend;

DEPARTMENT: EMERGENCY OPERATIONS

- 🌊 Communicate and evaluate any storm water issues with engineering and other pertinent staff;
- 🌊 Examine creation of an Emergency Recovery Fund to assist a rebuild if not included in a Qualified Federal Disaster;
- 🌊 Train and implement the new disaster-reporting tool, which determines any funding if qualifications are met in a disaster occurrence.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌊 Funded EOC technology as recommend by the Emergency Operations Group.
- 🌊 An increase of \$4,468 for InformCast notification software in the event of an emergency (1 year trial).

DEPARTMENT: EMERGENCY OPERATIONS

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-----------------------|
| <p>110 SALARIES - OVERTIME Overtime associated with training for the Emergency Operations Center and major events or weather related incidents.</p> | <p><i>\$2,500</i></p> |
| <p>200 TRAVEL/TRAINING There are a variety of training seminars held across the state for emergency operations training. This account can be used for all departments. Other training includes required National Incident Management System (NIMS) training and functional exercises.</p> | <p><i>\$1,000</i></p> |
| <p>210 EXPENSE ALLOWANCE Expenses related to special training events, emergency operations events, and other events of a business nature. Food expense for employees for large disasters.</p> | <p><i>\$1,000</i></p> |
| <p>300 ELECTRICITY Electricity for the three warning sirens located within the city.</p> | <p><i>\$1,000</i></p> |
| <p>315 TELEPHONE Monthly charges for cellular telephones and fax machine in command vehicles for Fire and Police Departments. This line item also covers expenses for the My State USA callback system. Line item increase of \$2,250 is for yearly maintenance for InformaCast, an internal emergency notification system.</p> | <p><i>\$7,692</i></p> |
| <p>400 OFFICE SUPPLIES This money is used for office supplies needed to operate the EOC.</p> | <p><i>\$250</i></p> |
| <p>410 PRINTING AND COPYING This money is used for materials such as the Emergency Operations Manual, NIMS and MABAS material and other forms to be used in case of an emergency.</p> | <p><i>\$300</i></p> |
| <p>415 POSTAGE This money is used for postage on all correspondence or other materials sent out in the conduct of this department's workload.</p> | <p><i>\$50</i></p> |

DEPARTMENT: EMERGENCY OPERATIONS

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-----------------|
| 420 DUES AND PUBLICATIONS | <i>\$200</i> |
| Membership fees for various emergency operations organizations including the National Safety Council and Wisconsin Emergency Management MABAS dues. | |
| 470 AUDIO VISUAL/PHOTO SUPPLIES | <i>\$400</i> |
| Funding for audio visual items to support emergency operations. | |
| 495 MISCELLANEOUS | <i>\$2,750</i> |
| Miscellaneous items not covered elsewhere. | |
| 625 EMERGENCY SIREN SYSTEM MAINTENANCE | <i>\$1,750</i> |
| The City has three large warning sirens that require regular maintenance. | |
| TOTAL | \$18,892 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---------------------------------------|-----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|----------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 63 - EMERGENCY OPERATIONS | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-63-41-11000 | SALARIES - OVERTIME | 406 | 132 | 1,018 | 1,120 | 2,500 | 2,000 | 2,500 | 0.00% |
| 10-63-41-13000 | RETIREMENT | 48 | 15 | 102 | 143 | 0 | 0 | 0 | 0.00% |
| 10-63-41-13500 | SOCIAL SECURITY | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 484 | 147 | 1,120 | 1,263 | 2,500 | 2,000 | 2,500 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-63-42-20000 | TRAVEL/TRAINING | 0 | 394 | 876 | 642 | 1,000 | 500 | 1,000 | 0.00% |
| 10-63-42-21000 | EXPENSE ALLOWANCE | 51 | 26 | 0 | 213 | 1,000 | 37 | 1,000 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 51 | 420 | 876 | 855 | 2,000 | 537 | 2,000 | 0.00% |
| UTILITY COST | | | | | | | | | |
| 10-63-43-30000 | ELECTRICITY | 1,352 | 815 | 790 | 563 | 1,000 | 600 | 1,000 | 0.00% |
| 10-63-43-31500 | TELEPHONE | 5 | 2,575 | 2,575 | 5,427 | 3,000 | 108 | 7,692 | 156.40% |
| UTILITY COST | | 1,357 | 3,390 | 3,365 | 5,990 | 4,000 | 708 | 8,692 | 117.30% |
| SUPPLIES | | | | | | | | | |
| 10-63-44-40000 | OFFICE SUPPLIES | 0 | 0 | 3,144 | 0 | 250 | 354 | 250 | 0.00% |
| 10-63-44-41000 | PRINTING & COPYING | 0 | 0 | 0 | 0 | 300 | 0 | 300 | 0.00% |
| 10-63-44-41500 | POSTAGE | 0 | 0 | 0 | 0 | 50 | 0 | 50 | 0.00% |
| 10-63-44-42000 | DUES & PUBLICATIONS | 0 | 0 | 75 | 100 | 200 | 100 | 200 | 0.00% |
| 10-63-44-47000 | AUDIO VISUAL/PHOTO SUPPLIES | 0 | 0 | 0 | 0 | 400 | 0 | 400 | 0.00% |
| 10-63-44-49500 | MISCELLANEOUS | 8,323 | 4,284 | 0 | 178 | 2,750 | 215 | 2,750 | 0.00% |
| SUPPLIES | | 8,323 | 4,284 | 3,219 | 278 | 3,950 | 669 | 3,950 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|----------------------------|------------------|------------------|------------------|------------------|-------------------------------------|-------------------------------|-------------------------------------|-----------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 63 - EMERGENCY OPERATIONS | | | | | | | | | |
| MAINTENANCE | | | | | | | | | |
| 10-63-46-62500 | WARNING SYSTEM MAINTENANCE | 0 | 0 | 293 | (2,228) | 1,750 | 5,025 | 1,750 | 0.00% |
| | MAINTENANCE | 0 | 0 | 293 | (2,228) | 1,750 | 5,025 | 1,750 | 0.00% |
| Totals for dept 63 - EMERGENCY OPERATIONS | | 10,215 | 8,241 | 8,873 | 6,158 | 14,200 | 8,939 | 18,892 | 33.04% |

DEPARTMENT: FIRE

PROGRAM DESCRIPTION:

Oak Creek provides for an all-hazards fire department which responds to all emergency requests within its borders. The mission of the Oak Creek Fire Department is to “*Prevent Harm, Provide Care, Protect Each Other, and Take Responsibility*”. The department accomplishes this mission by providing prevention, education, fire, emergency medical, rescue, and other services to the community. The Fire Department also participates in extensive mutual aid in the region. This includes participation in a shared services agreement with Milwaukee county fire departments and providing regional aid as a member of MABAS Division 107 as directed by the 2004 State Mutual Aid statute.

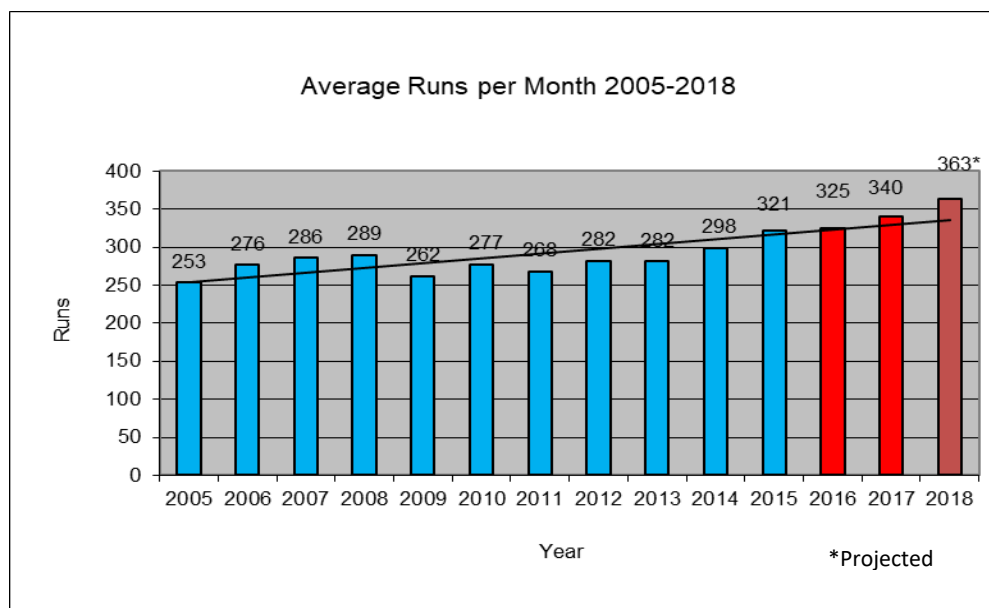
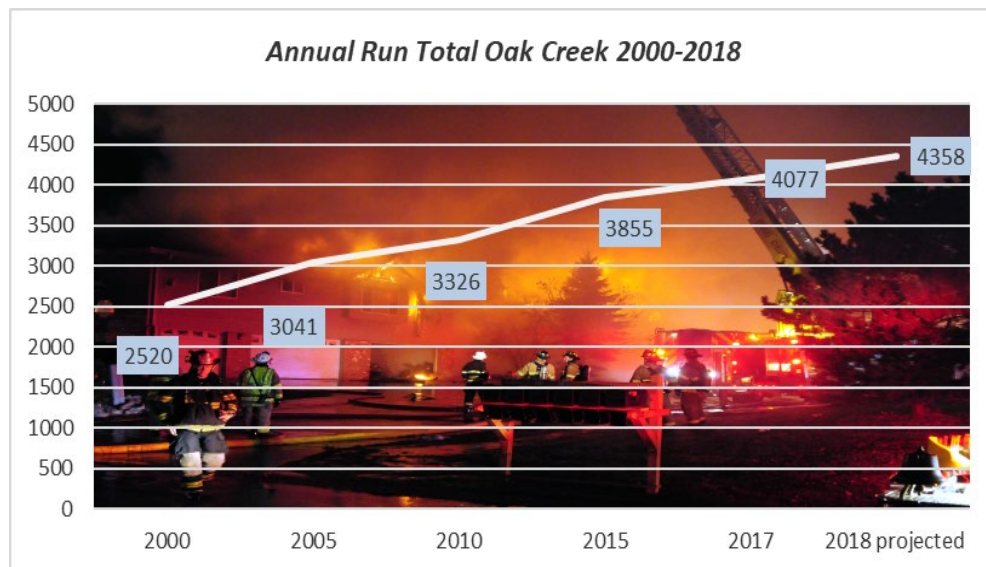
SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- ④ Completed the 2018 Annual Compliance Report necessary to maintain accredited status. This report contained information supporting the department’s adherence to performance indicators and the progress achieved towards meeting the strategic and specific recommendation identified during the 2017 accreditation site visit. The report was peer reviewed by an independent reviewer and forwarded to the Commission on Fire Accreditation International with a positive recommendation to maintain accredited agency status;
- ④ Developed organizational objectives related to fire loss and casualties which will help direct department programs (Strategic Recommendation – 3B.1). These fire loss and casualty target objectives were identified by the Command Staff and will be incorporated in annual incident data reviews. These objectives will help provide benchmarks for department performance measures, as well as the development of future programs and initiatives;
- ④ Completed, as part of the department’s officer development program, Incident Safety Officer training and certification for all Battalion Chiefs and Acting Battalion Chiefs. Seven of the eight Battalion Chiefs and Acting Battalion Chiefs have received Incident Safety Officer training and certification;
- ④ In the process of conducting a work study analysis of the Community Risk Reduction program to evaluate staffing and task distribution needs (Strategic Recommendation – 5A.3). Current progress includes identification of program activities and the development of records management tools to track and provide reports related to activity counts and time requirements;
- ④ Provided department-wide driver-operator training for maintenance of pumping and aerial operation skills. Over 150 hours of driver-operator training have been completed in 2018;
- ④ Implemented a new, non-caustic foam product for fire suppression activities in an effort to reduce vehicle maintenance costs. This product was selected based on manufacturer and industry recommendations. Additionally, all defective foam pumps on front-line fire suppression apparatus have been repaired or replaced;
- ④ Developed and implemented decontamination kits for fire apparatus. These kits include the equipment necessary to help reduce fire fighter exposure to the carcinogens found on a fire scene. Funding for these kits was supported by a grant from CVMIC;

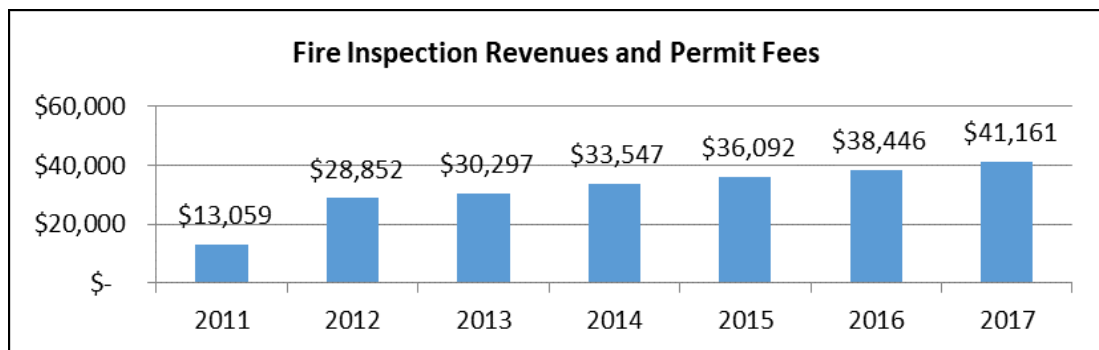
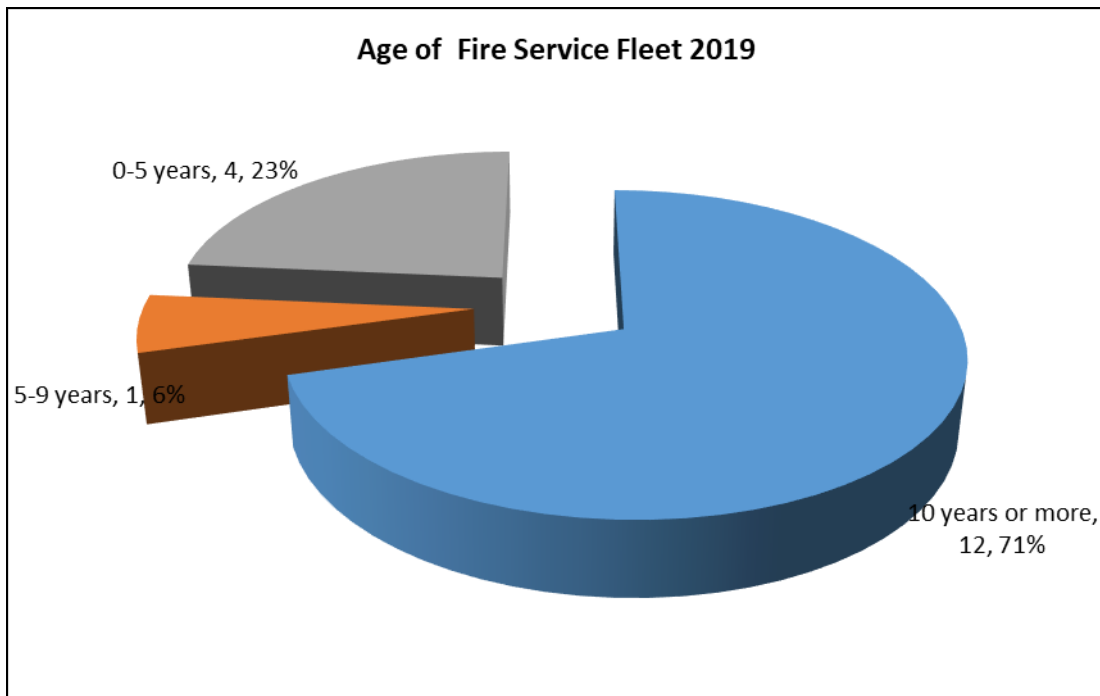
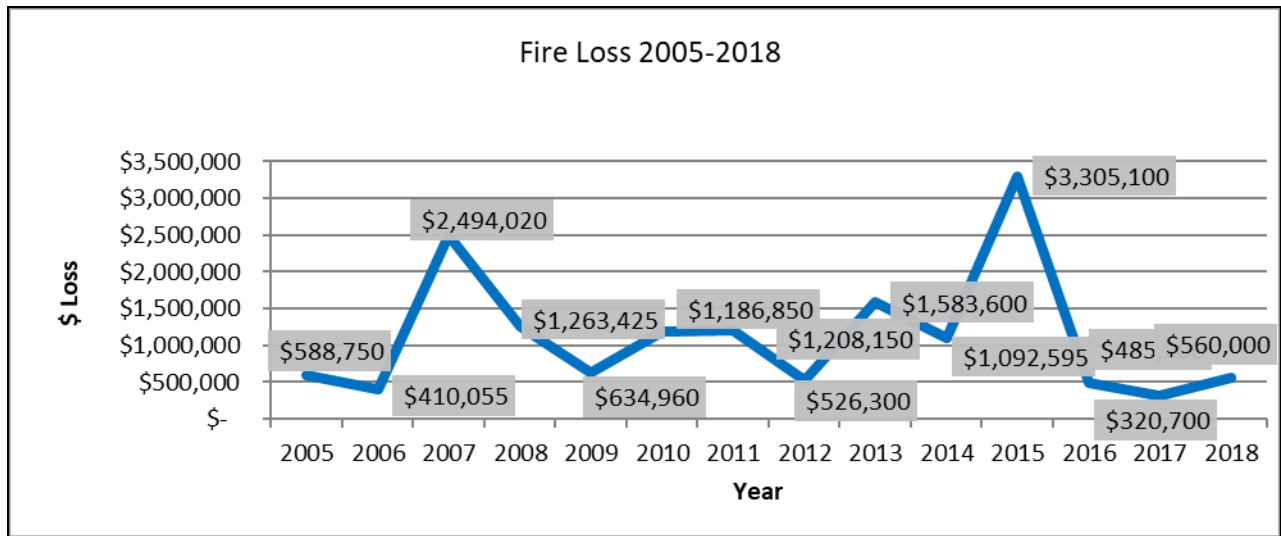
DEPARTMENT: FIRE

- Developed and implemented a formal re-inspection process for fire inspections (Strategic Recommendation – 5A.2). This process was developed to identify those occupancies with a high number of fire code violations and provide for a process to formally address abatement of those violations in an effort to reduce the risk of fire;
- Implemented an update to the department’s TeleStaff scheduling software (Specific Recommendation – 9C.3). This update provides additional features which will help to increase the efficiency of the scheduling process;
- Implemented a revised process for tracking vehicle maintenance activities. This updated process allows for improved records retention of maintenance activities and provides tools for better distribution of vehicle maintenance information to crews and administrators. Evaluation of the process is ongoing, with a formal appraisal to be performed after 2018 year-end.

DEPARTMENT ACTIVITY MEASURES:



DEPARTMENT: FIRE



DEPARTMENT: FIRE

2019 STRATEGIC INITIATIVES RELATED TO AGENCY'S ACCREDITATION:

- 🌐 Complete, by July 15, 2019, the Annual Compliance Report necessary to maintain accredited status;
- 🌐 Complete the work study analysis of the Community Risk Reduction program and evaluate staffing and task distribution needs (Strategic Recommendation – 5A.3);
- 🌐 Conduct a work study analysis of the Public Education program to evaluate staffing and task distribution needs (Strategic Recommendation – 5B.2);
- 🌐 Implement, by July 31, 2019, a document management solution to allow for the regular review and maintenance of organizational materials (Strategic Recommendation – 9C.5).

OTHER 2019 MANAGEMENT INITIATIVES:

- 🌐 Complete, as part of the department's officer development program, Incident Safety Officer training and certification for all Lieutenants. Additionally, insure that Milwaukee County Incident Management Plan training is distributed to all officers as part of the officer development program;
- 🌐 Evaluate the current composition of the Occupational Health, Safety, and Risk Management program and adjust as necessary to meet the needs of the organization. Additionally, a quarterly meeting schedule will be established for the group;
- 🌐 Reestablish periodic joint fire and police meetings for the fire investigation program;
- 🌐 Continue examination of need, timing, and location of 4th station.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌐 Continue to track overtime costs and evaluate how 2018 contract changes have had an impact on overtime.
- 🌐 If approved, update operations relating to fire inspection personnel and the needed requirement to be eligible for the 2% dues.
- 🌐 2.25% wage adjustments for department full-time staff and associated payroll/WRS expenses.
- 🌐 The Fire Union Contract settled with a 1% increase January 1st and a 1% increase July 1st with associated payroll/WRS expenses;
- 🌐 Achieved parity among command staff of the Fire Department and the Police Department with an increase to wages of \$10,912;
- 🌐 Adjusted the wages of the clerical staff within the department for a true cost of \$9,575;
- 🌐 New contract with Milwaukee County for radio fees increased \$9,000, total contract \$24,000.



DEPARTMENT: FIRE DEPARTMENT

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-----------------|
| 200 TRAVEL/TRAINING | \$8,336 |
| Money in this line will be used for in-house training related to fire suppression and emergency medical service. Schools, conferences and seminars, certifications in training, inspection, fire investigation and updating training manuals. Milwaukee County video conferencing fees are also included in this line item. | |
| 205 RECRUITMENT/TESTING/PHYSICALS | \$2,375 |
| Money in this line will be used for employee drug testing (\$900), establishing a new Lieutenant and Firefighter eligibility list. It also contains money to hire two Firefighter's which includes cost for a physical, job trait assessment, and background checks. | |
| 210 EXPENSE ALLOWANCE | \$329 |
| Large fire expense for Fire Bell, food for firefighters at long term fires, and expenses for hosting meetings and seminars. | |
| 215 UNIFORM CLOTHING | \$10,346 |
| Cleaning service for station uniforms (\$26,000), dress blues, uniform shirts and pants, repair and cleaning for turnout gear, replacement boots, helmets, and gloves. | |
| 220 TUITION REIMBURSEMENT | \$10,925 |
| Attendance at Milwaukee Area Technical College for credits towards an associate degree in fire technology and college attendance for credits toward a Bachelor's degree with approval of the Chief and Personnel Committee. The contractual agreement with Local 1848 that needs to be budgeted is \$16,000. The additional cost is for the non-represented personnel. | |
| 300 ELECTRICITY | \$22,173 |
| Electricity use for Fire Stations 1, 2, & 3. | |
| 305 WATER AND SEWER | \$2,969 |
| Water and sewer charges to operate Fire Stations 1, 2, & 3. | |
| 310 NATURAL GAS | \$9,795 |
| Natural gas will be used for heating, hot water, and auxiliary generator on an incidental basis for Fire Stations 1, 2, & 3. | |

DEPARTMENT: FIRE DEPARTMENT

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------------|
| 315 TELEPHONE Monthly charges for cellular phone service and advertising. Money in this line item includes the cost for Direct TV service and monitoring the sprinkler system at Station 1. | \$3,830 |
| 400 OFFICE SUPPLIES Miscellaneous office supplies for three fire stations and the Command Post. | \$855 |
| 410 PRINTING AND COPYING Business cards, stationery, envelopes, labels, and copy machine paper for three fire stations. | \$665 |
| 415 POSTAGE Routine business correspondence, including fire inspection correspondence and UPS costs. | \$586 |
| 420 DUES AND PUBLICATIONS This covers department membership in NFPA, International Association of Fire Chief's, membership in Wisconsin State Fire Service Instructors, NFPA Standard and Code updates, and other miscellaneous publications to aid in keeping up with the changing technologies and skills in fire service and EMS. | \$1,900 |
| 425 ADVERTISING AND PROMOTIONS Promotional advertising for EMS and Fire Prevention Weeks. | \$95 |
| 427 PUBLIC EDUCATION This covers EMS week and fire prevention activities throughout the year which include Fire Prevention Week and National Night Out. It also covers fire revention handouts, senior citizen fire education, and Juvenile Fire Setters program. This account also funds File of Life materials and Pulse Point maintenance. | \$5,700 |
| 430 HOUSEKEEPING Dish soap, towels, and other miscellaneous household items not covered in the Facilities Maintenance Budget. | \$713 |
| 440 MEDICAL AND SAFETY Emergency ambulance supplies for five ambulances. | \$0 |



DEPARTMENT: FIRE DEPARTMENT

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------|
| 460 MINOR EQUIPMENT | \$6,341 |
| Small hardware, TV, and appliance replacement or repair. Treadmill replacement and other fitness equipment needed to support the Fire Department's Wellness/Fitness program. | |
| 470 AUDIO VISUAL/PHOTO SUPPLIES | \$380 |
| Audio visual needs for use for fire, rescue and fire investigation. | |
| 480 FIRE EQUIPMENT | \$11,020 |
| Includes but not limited to nozzles, nozzle repair, hydrotests and air bottle filling, air mask repair, cleaning and testing. Hose repair and explosive meter maintenance. | |
| 495 MISCELLANEOUS | \$143 |
| Miscellaneous items not covered elsewhere. | |
| 506 HAZARDOUS RESPONSE UNIT | \$9,025 |
| Level B hazardous material and spill clean-up and materials. The purchase of foam and oil shorb also come out of this line item. | |
| 523 ADMINISTRATION BILLING FEE | \$0 |
| 8% billing fee for ALS and BLS treatments and transports, computer tablets and field bridge software annual fees. | |
| 525 ATTORNEY/LEGAL | \$9,500 |
| Legal fees for grievance settlements, bargaining or other legal matters. | |
| 600 OFFICE EQUIPMENT MAINTENANCE | \$570 |
| Station 1, 2, and 3 copier supplies and maintenance. | |
| 610 RADIO MAINTENANCE | \$11,400 |
| Repair, maintenance, and batteries for all mobile, portable, paging and base radio equipment. Portable radio battery and analyzer/conditioners. Milwaukee County radio and mobile fees are also included in this line item. | |
| 615 GROUNDS MAINTENANCE | \$1,188 |
| Grounds maintenance and flowers for Stations 1, 2, and 3. | |



DEPARTMENT: FIRE DEPARTMENT

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------|
| 620 BUILDING MAINTENANCE | \$14,250 |
| Painting, plumbing, heating and air-conditioning repair. Light bulbs, emergency generator and inside repairs for Stations 1, 2 & 3. Annual sprinkler test for Station 1, 2, and 3. This line item also includes sprinkler monitoring and the annual elevator test for Station 1. | |
| 700 VEHICLE MAINTENANCE | \$23,750 |
| Maintenance of 5 ambulances, 4 engines, 1 aerial ladder, 2 grass fire rigs, 2 cars and a command post. Annual brake inspections. | |
| 705 EQUIPMENT MAINTENANCE | \$6,650 |
| Pump testing and all ground and aerial ladder tests and certifications. Hurst tool repair and maintenance and repairs to small equipment and meters. | |
| 710 GAS/OIL/FLUIDS | \$19,000 |
| Fuel and oil usage, oil changes and filters for all department equipment. | |
| 715 TIRES | \$3,800 |
| General repair and replacement of tires. | |
| TOTAL | \$198,609 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|----------------------------------|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 65 - FIRE DEPARTMENT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-65-41-10000 | SALARIES - FULL TIME | 948,414 | 1,162,292 | 1,083,252 | 1,076,129 | 1,080,370 | 1,080,370 | 1,098,690 | 1.70% |
| 10-65-41-10500 | SALARIES-PART TIME | 2,521 | 3,152 | 3,203 | 3,182 | 3,910 | 3,402 | 4,460 | 14.07% |
| 10-65-41-11000 | SALARIES - OVERTIME | 88,339 | 99,698 | 88,115 | 58,926 | 49,250 | 78,000 | 55,900 | 13.50% |
| 10-65-41-11500 | SALARIES - HOLIDAY PAY | 7,681 | 10,651 | 7,394 | 34,002 | 11,470 | 34,000 | 32,000 | 178.99% |
| 10-65-41-12000 | SPECIAL PAY ALLOWANCES | 19,421 | 22,643 | 7,390 | 6,125 | 4,660 | 6,200 | 6,200 | 33.05% |
| 10-65-41-12500 | CAR ALLOWANCE | 1,223 | 1,121 | 1,913 | 2,661 | 2,200 | 1,716 | 2,200 | 0.00% |
| 10-65-41-13000 | RETIREMENT | 122,259 | 127,042 | 137,600 | 149,527 | 142,440 | 168,026 | 128,320 | -9.91% |
| 10-65-41-13500 | SOCIAL SECURITY | 77,964 | 88,948 | 97,311 | 87,382 | 81,500 | 91,893 | 82,940 | 1.77% |
| 10-65-41-15000 | INSURANCE - ACTIVE HEALTH | 201,369 | 203,740 | 199,665 | 199,665 | 208,830 | 208,830 | 208,830 | 0.00% |
| 10-65-41-16000 | INSURANCE - WORKMANS COMP | 39,486 | 39,325 | 37,616 | 40,274 | 41,810 | 35,356 | 44,000 | 5.24% |
| 10-65-41-16500 | INSURANCE - DISABILITY | 2,770 | 5,063 | 12,031 | 6,006 | 10,000 | 7,751 | 8,500 | -15.00% |
| 10-65-41-17000 | INSURANCE - DENTAL | 15,729 | 16,591 | 16,591 | 16,591 | 16,930 | 16,930 | 16,930 | 0.00% |
| 10-65-41-17500 | INSURANCE - GROUP LIFE | 1,095 | 1,140 | 1,229 | 1,349 | 1,600 | 1,636 | 2,000 | 25.00% |
| 10-65-41-18000 | LONGEVITY | 1,316 | 1,279 | 1,433 | 1,417 | 1,495 | 1,383 | 1,495 | 0.00% |
| 10-65-41-18500 | SECTION 125 EXPENSES | 311 | 305 | 300 | 413 | 475 | 437 | 450 | -5.26% |
| | DIRECT EMPLOYEE COSTS | 1,529,898 | 1,782,990 | 1,695,043 | 1,683,649 | 1,656,940 | 1,735,930 | 1,692,915 | 2.17% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-65-42-20000 | TRAVEL/TRAINING | 3,183 | 3,868 | 6,095 | 8,088 | 8,336 | 8,336 | 8,336 | 0.00% |
| 10-65-42-20500 | RECRUITMENT/TESTING/PHYSICAL' | 2,298 | 4,690 | 3,680 | 662 | 2,375 | 2,375 | 2,375 | 0.00% |
| 10-65-42-21000 | EXPENSE ALLOWANCE | 154 | 306 | 192 | 306 | 200 | 329 | 329 | 64.50% |
| 10-65-42-21500 | UNIFORM/CLOTHING | 8,160 | 9,354 | 8,816 | 6,820 | 10,868 | 10,346 | 10,346 | -4.80% |
| 10-65-42-22000 | TUITION REIMBURSEMENT | 1,145 | 2,883 | 3,793 | 4,179 | 11,875 | 6,445 | 10,925 | -8.00% |
| | INDIRECT EMPLOYEE COSTS | 14,940 | 21,101 | 22,576 | 20,055 | 33,654 | 27,831 | 32,311 | -3.99% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|-----------|-------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | CHANGE | |

APPROPRIATIONS

Dept 65 - FIRE DEPARTMENT

UTILITY COST

| | | | | | | | | | |
|----------------|----------------------------|--------|--------|--------|--------|--------|--------|--------|---------|
| 10-65-43-30000 | ELECTRICITY | 0 | 0 | 0 | 0 | 21,527 | 21,527 | 22,173 | 3.00% |
| 10-65-43-30001 | ELECTRICITY-STATION #1 | 5,046 | 9,858 | 10,525 | 8,815 | 0 | 0 | 0 | 0.00% |
| 10-65-43-30002 | ELECTRICITY-STATION #2 | 4,562 | 4,292 | 4,856 | 4,970 | 0 | 0 | 0 | 0.00% |
| 10-65-43-30003 | ELECTRICITY - STATION #3 | 10,377 | 9,487 | 8,639 | 7,804 | 0 | 0 | 0 | 0.00% |
| 10-65-43-30500 | WATER AND SEWER | 0 | 0 | 0 | 0 | 2,850 | 2,850 | 2,969 | 4.18% |
| 10-65-43-30501 | WATER & SEWER - STATION #1 | 861 | 1,312 | 1,171 | 1,142 | 0 | 0 | 0 | 0.00% |
| 10-65-43-30502 | WATER & SEWER - STATION #2 | 518 | 542 | 551 | 525 | 0 | 0 | 0 | 0.00% |
| 10-65-43-30503 | WATER & SEWER - STATION #3 | 1,043 | 1,095 | 1,055 | 1,065 | 0 | 0 | 0 | 0.00% |
| 10-65-43-31000 | NATURAL GAS | 0 | 0 | 0 | 0 | 11,034 | 9,500 | 9,795 | -11.23% |
| 10-65-43-31001 | NATURAL GAS-STATION #1 | 2,983 | 2,783 | 3,098 | 2,831 | 0 | 0 | 0 | 0.00% |
| 10-65-43-31002 | NATURAL GAS - STATION #2 | 4,353 | 2,342 | 2,453 | 2,542 | 0 | 0 | 0 | 0.00% |
| 10-65-43-31003 | NATURAL GAS - STATION #3 | 6,832 | 4,572 | 4,438 | 4,496 | 0 | 0 | 0 | 0.00% |
| 10-65-43-31500 | TELEPHONE | 1,951 | 3,844 | 1,285 | 358 | 4,038 | 3,735 | 3,830 | -5.15% |
| 10-65-43-31501 | TELEPHONE - STATION #1 | 0 | 508 | 2,849 | 4,021 | 0 | 0 | 0 | 0.00% |
| 10-65-43-31502 | TELEPHONE STATION #2 | 528 | 41 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-65-43-31503 | TELEPHONE - STATION #3 | 1,465 | 267 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| UTILITY COST | | 40,519 | 40,943 | 40,920 | 38,569 | 39,449 | 37,612 | 38,767 | -1.73% |

SUPPLIES

| | | | | | | | | | |
|----------------|-----------------------|-------|-------|-------|-------|-------|-------|-------|---------|
| 10-65-44-40000 | OFFICE SUPPLIES | 1,251 | 1,325 | 600 | 845 | 950 | 855 | 855 | -10.00% |
| 10-65-44-41000 | PRINTING AND COPYING | 590 | 611 | 503 | 299 | 665 | 665 | 665 | 0.00% |
| 10-65-44-41500 | POSTAGE | 449 | 439 | 379 | 444 | 550 | 586 | 586 | 6.55% |
| 10-65-44-42000 | DUES AND PUBLICATIONS | 1,691 | 1,968 | 1,981 | 2,709 | 2,138 | 1,805 | 1,900 | -11.13% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------------|-------------------------------|----------|----------|----------|----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 65 - FIRE DEPARTMENT | | | | | | | | | |
| 10-65-44-42500 | ADVERTISING & PROMOTIONS | 0 | 0 | 0 | 119 | 95 | 95 | 95 | 0.00% |
| 10-65-44-42700 | PUBLIC EDUCATION | 1,249 | 2,398 | 4,715 | 5,708 | 5,700 | 5,700 | 5,700 | 0.00% |
| 10-65-44-43000 | HOUSEKEEPING SUPPLIES | 587 | 378 | 485 | 383 | 713 | 713 | 713 | 0.00% |
| 10-65-44-46000 | MINOR EQUIPMENT | 4,853 | 6,771 | 3,963 | 6,776 | 6,000 | 6,341 | 6,000 | 0.00% |
| 10-65-44-46002 | MINOR EQUIP-STATION #2 | 0 | 34 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-65-44-47000 | AUDIO VISUAL/PHOTO SUPPLIES | 3 | 93 | 382 | 370 | 380 | 380 | 380 | 0.00% |
| 10-65-44-48000 | FIRE EQUIPMENT | 8,251 | 11,844 | 14,630 | 12,175 | 11,000 | 11,020 | 11,000 | 0.00% |
| 10-65-44-49500 | MISCELLANEOUS | 102 | 374 | 172 | 185 | 143 | 143 | 143 | 0.00% |
| | SUPPLIES | 19,026 | 26,235 | 27,810 | 30,013 | 28,334 | 28,303 | 28,037 | -1.05% |
| OTHER SERVICES | | | | | | | | | |
| 10-65-45-50600 | HAZARDOUS RESPONSE UNIT | 0 | 1,541 | 0 | 8,131 | 9,500 | 9,025 | 9,025 | -5.00% |
| 10-65-45-52500 | ATTORNEY/LEGAL | 8,158 | 9,630 | 11,019 | 9,548 | 11,875 | 11,281 | 9,500 | -20.00% |
| | OTHER SERVICES | 8,158 | 11,171 | 11,019 | 17,679 | 21,375 | 20,306 | 18,525 | -13.33% |
| MAINTENANCE | | | | | | | | | |
| 10-65-46-60000 | OFFICE EQUIP. MAINTENANCE | 0 | 0 | 0 | 0 | 570 | 523 | 570 | 0.00% |
| 10-65-46-60001 | OFFICE EQUIP MAINT-STATION #1 | 147 | 111 | 263 | 0 | 0 | 0 | 0 | 0.00% |
| 10-65-46-60002 | OFFICE EQUIP MAINT-STATION #2 | 180 | 203 | 218 | 240 | 0 | 0 | 0 | 0.00% |
| 10-65-46-60003 | OFFICE EQUIP MAINT-STATION #3 | 91 | 73 | 66 | 79 | 0 | 0 | 0 | 0.00% |
| 10-65-46-61000 * * | RADIO MAINTENANCE | 3,282 | 1,351 | 2,602 | 5,734 | 7,125 | 7,125 | 11,400 | 60.00% |
| 10-65-46-61500 | GROUNDS MAINTENANCE | 0 | 0 | 0 | 0 | 1,188 | 1,520 | 1,188 | 0.00% |
| 10-65-46-61501 | GROUNDS MAINT - STATION #1 | 237 | 52 | 521 | 198 | 0 | 0 | 0 | 0.00% |
| 10-65-46-61502 | GROUNDS MAINT - STATION #2 | 198 | 605 | 128 | 49 | 0 | 0 | 0 | 0.00% |
| 10-65-46-61503 | GROUNDS MAINT - STATION #3 | 1,563 | 166 | 183 | 517 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|---|----------------------------|------------------|------------------|------------------|------------------|------------------|--------------------|------------------|---------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 65 - FIRE DEPARTMENT | | | | | | | | | |
| 10-65-46-62000 | BUILDING MAINTENANCE | 0 | 0 | 64 | 0 | 14,250 | 14,250 | 14,250 | 0.00% |
| 10-65-46-62001 | BUILDING MAINT-STATION #1 | 1,667 | 6,139 | 3,397 | 6,794 | 0 | 0 | 0 | 0.00% |
| 10-65-46-62002 | BUILDING MAINT-STATION #2 | 2,980 | 5,092 | 1,088 | 5,127 | 0 | 0 | 0 | 0.00% |
| 10-65-46-62003 | BUILDING MAINT-STATION #3 | 4,761 | 5,142 | 10,923 | 6,970 | 0 | 0 | 0 | 0.00% |
| | MAINTENANCE | 15,106 | 18,934 | 19,453 | 25,708 | 23,133 | 23,418 | 27,408 | 18.48% |
| VEHICLES | | | | | | | | | |
| 10-65-47-70000 | VEHICLE MAINTENANCE | 16,212 | 23,790 | 26,922 | 35,826 | 21,850 | 28,500 | 23,750 | 8.70% |
| 10-65-47-70500 | EQUIPMENT MAINTENANCE | 2,039 | 6,995 | 8,162 | 5,520 | 6,650 | 6,650 | 6,650 | 0.00% |
| 10-65-47-71000 | GAS AND OIL | 12,636 | 18,226 | 13,876 | 15,419 | 17,095 | 16,625 | 19,000 | 11.14% |
| 10-65-47-71500 | TIRES | 3,313 | 2,543 | 6,471 | 3,873 | 3,088 | 5,700 | 3,800 | 23.06% |
| | VEHICLES | 34,200 | 51,554 | 55,431 | 60,638 | 48,683 | 57,475 | 53,200 | 9.28% |
| Totals for dept 65 - FIRE DEPARTMENT | | 1,661,847 | 1,952,928 | 1,872,252 | 1,876,311 | 1,851,568 | 1,930,875 | 1,891,163 | 2.14% |
| DEPARTMENT 65 FIRE DEPARTMENT | | | | | | | | | |
| 46-61000 | RADIO MAINTENANCE | | | | | | | | |
| | IGA WITH COUNTY FOR RADIOS | | | | | | | | |

DEPARTMENT: HEALTH

PROGRAM DESCRIPTION:

The Health Department promotes health and the prevention of disease and injury through three core functions: assessment, policy development, and assurance. While the three core functions provide direction to the Health Department, ten essential public health services guide how the Department should carry out the core functions. The Board of Health and a Medical Advisor provide oversight for the Department. The State has designated the Oak Creek Health Department as a Level III health department per Wisconsin Statute and Administrative Code.

Programs include:

| | |
|--|--|
| Bender Beach Water Testing | Certified Lactation Consultant |
| Child Developmental Screening | Child Passenger Safety |
| Communicable Disease Investigation | Community Health Assessment |
| Community Health Improvement Taskforces | Emergency Preparedness |
| Falls Prevention | First Breath Pregnancy Smoking Cessation |
| Human Health Hazard Investigation | Infant Home Visitation |
| Lead Case Management | Nursing Education |
| Prenatal Care Coordination | Rabies Transmission Control |
| Radon Program | Safe Sleep |
| Sharps Container Collection & Distribution | Substance Abuse Awareness |
| Tuberculosis Case Management | |

Clinical Services include:

| | |
|---------------------------|-------------------|
| Blood Pressure Screening | Immunization |
| Tuberculosis Skin Testing | Hearing Screening |
| Vision Screening | Pregnancy Testing |
| Lead Screening | |

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🌀 Hired a full-time Environmental Health Specialist/Registered Sanitarian-February 2018;
- 🌀 Community Public Health Officer completed new Health Officer orientation;
- 🌀 Developed and began implementation of 2018-2022 departmental Strategic Action Plan;
- 🌀 Strengthened data collection measures, including implementing new electronic health record system;
- 🌀 Worked with local Boy Scout to build Wake Up Call room to educate parents and caregivers on signs of substance abuse in teens;

DEPARTMENT: HEALTH

- ☉ Successfully managed tuberculosis case(s) and extensive contact investigation including providing daily in-home medication administration for a period of nine months;
- ☉ Implemented breastfeeding support program with newly certified lactation counselor team member;
- ☉ Collaborated with Police Department and City Attorney to implement electronic smoking device legislation;
- ☉ Initiated collaboration with Cudahy, St. Francis, and South Milwaukee Health Departments for joint emergency preparedness planning and implementation.

DEPARTMENT ACTIVITY MEASURES

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|----------|----------|----------|----------|-----------|
| Health Services | | | | | |
| Disease Investigations | 172 | 196 | 210 | 215 | 317 |
| Immunizations | 467 | 515 | 370 | 307 | 297 |
| Health Screenings | 467 | 397 | 354 | 287 | 310 |
| Fall Prevention Participants | 14 | 9 | 0 | 30 | 27 |
| Safe Sleep Program | n/a | n/a | 8 | 7 | 22 |
| Car Seat Installation Checks | n/a | n/a | 72 | 113 | 128 |
| Car Seats Distributed | n/a | n/a | 9 | 15 | 16 |
| Health Education | 997 | 1060 | 875 | 887 | 828 |
| Clinic Revenues | \$31,299 | \$19,725 | \$12,623 | \$12,877 | \$15,734 |
| Grant Revenues | \$86,693 | \$87,684 | \$84,811 | \$78,546 | \$78,252 |
| Environmental Health | | | | | |
| Elevated Lead Follow up/ Investigation | 8 | 9 | 14 | 18 | 6 |
| Sanitarian Inspections | 437 | 305 | 364 | 311 | 157 |
| Sharps Collections | 346 | 330 | 332 | 333 | 385 |
| Sharps Distributed | 298 | 246 | 250 | 303 | 324 |
| Rabies Control | 57 | 47 | 42 | 47 | 54 |
| Radon Kits | 103 | 74 | 195 | 188 | 82 |
| Sanitarian Revenue (net) | \$58,292 | \$66,308 | \$65,354 | \$76,639 | \$101,480 |
| State Reimbursement | \$ 4,442 | \$ 4,189 | \$ 4,612 | \$ 5,214 | \$5,837 |

DEPARTMENT: HEALTH

2019 STRATEGIC ACTION PLAN INITIATIVES:

- ④ Increase Methods/Frequency of Communication and Engagement among Staff & Common Council;
- ④ Become a City known for its successful Special Events and Community Gatherings;
- ④ Participate in Revenue Team to Provide Analyses and Recommendations on a Multiyear Budget Strategy;

OTHER 2019 MANAGEMENT INITIATIVES:

- ④ Assess health department programs as aligned to the City Strategic Action Plan, Health Department Strategic Action Plan, Community Health Assessment, and Community Health Improvement Plan while still fulfilling statutory requirements;
- ④ Strengthen communication regarding the services and value the Health Department provides to citizens and City decision-makers;
- ④ Increase Health Department leadership in community collaboration and engagement.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ 2.25% wage adjustments for full-time and part-time staff and associated payroll/WRS expenses



DEPARTMENT: HEALTH DEPARTMENT

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|----------------|
| 200 TRAVEL/TRAINING Mileage and professional development for all staff | <i>\$5,250</i> |
| 205 RECRUITMENT/TESTING/PHYSICALS Advertising for any vacant position(s), funding for pre-employment physicals for employees, and record checks for volunteers | <i>\$500</i> |
| 315 TELEPHONE Staff cellular telephone expenses | <i>\$1,000</i> |
| 400 OFFICE SUPPLIES Office supplies needed to conduct daily business | <i>\$900</i> |
| 410 PRINTING AND COPYING Printing and copying expenses | <i>\$900</i> |
| 415 POSTAGE Postage and shipping expenses | <i>\$1,200</i> |
| 420 DUES AND PUBLICATIONS Departmental membership in professional organizations, subscriptions to nursing and public health journals, and lab recertification fee | <i>\$1,000</i> |
| 425 ADVERTISING AND PROMOTIONS Community outreach and education | <i>\$2,200</i> |
| 440 MEDICAL AND SAFETY Vaccines and TB skin testing solution, clinic supplies, and medical/first aide equipment | <i>\$9,000</i> |
| 495 MISCELLANEOUS Miscellaneous supplies or unforeseen price increases | <i>\$1,500</i> |



DEPARTMENT: HEALTH DEPARTMENT

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------------|
| 507 HAZARDOUS WASTE DISPOSAL Sharps collection and destruction expenses and purchase of sharps containers | <i>\$3,500</i> |
| 514 CONSULTANTS Audits, consultant expenses, and translation services | <i>\$2,000</i> |
| 524 TESTING Expenses for mandated lab tests for disease control and environmental safety | <i>\$200</i> |
| 600 OFFICE EQUIPMENT MAINTENANCE Medical equipment recalibration expenses | <i>\$100</i> |
| TOTAL | <i>\$29,250</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|------------------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|----------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 75 - HEALTH DEPARTMENT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-75-41-10000 | SALARIES - FULL TIME | 284,946 | 297,607 | 227,236 | 241,552 | 282,429 | 232,169 | 290,181 | 2.74% |
| 10-75-41-10500 | SALARIES - PART TIME | 42,860 | 52,397 | 98,695 | 101,220 | 64,042 | 54,768 | 65,474 | 2.24% |
| 10-75-41-11000 | SALARIES - OVERTIME | 840 | 966 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-75-41-13000 | RETIREMENT | 20,868 | 24,336 | 21,120 | 22,724 | 21,205 | 21,221 | 21,289 | 0.40% |
| 10-75-41-13500 | SOCIAL SECURITY | 24,707 | 29,184 | 27,706 | 29,154 | 26,505 | 25,403 | 27,208 | 2.65% |
| 10-75-41-15000 | INSURANCE - ACTIVE HEALTH | 66,881 | 41,807 | 41,807 | 41,807 | 31,807 | 31,807 | 31,807 | 0.00% |
| 10-75-41-16000 | INSURANCE - WORKMANS COMP | 21,620 | 18,204 | 21,588 | 15,254 | 13,811 | 13,812 | 14,920 | 8.03% |
| 10-75-41-16500 | INSURANCE - DISABILITY | 1,057 | 1,176 | 881 | 881 | 975 | 1,323 | 1,400 | 43.59% |
| 10-75-41-17000 | INSURANCE - DENTAL | 3,024 | 5,961 | 5,961 | 5,961 | 4,961 | 4,961 | 4,961 | 0.00% |
| 10-75-41-17500 | INSURANCE - GROUP LIFE | 1,416 | 1,390 | 612 | 525 | 550 | 611 | 625 | 13.64% |
| 10-75-41-18500 | SECTION 125 EXPENSES | 121 | 55 | 65 | 121 | 140 | 145 | 150 | 7.14% |
| DIRECT EMPLOYEE COSTS | | 468,340 | 473,083 | 445,671 | 459,199 | 446,425 | 386,220 | 458,015 | 2.60% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-75-42-20000 | TRAVEL/TRAINING | 1,929 | 4,041 | 2,053 | 2,038 | 3,500 | 5,550 | 6,250 | 78.57% |
| 10-75-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 1,290 | 322 | 762 | 444 | 900 | 500 | 500 | -44.44% |
| 10-75-42-30000 | SANITARIAN EXPENSES | 0 | 0 | 0 | 6,475 | 0 | 0 | 0 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 3,219 | 4,363 | 2,815 | 8,957 | 4,400 | 6,050 | 6,750 | 53.41% |
| UTILITY COST | | | | | | | | | |
| 10-75-43-31500 | TELEPHONE | 1,154 | 3,545 | 2,386 | 822 | 1,000 | 940 | 1,000 | 0.00% |
| UTILITY COST | | 1,154 | 3,545 | 2,386 | 822 | 1,000 | 940 | 1,000 | 0.00% |
| SUPPLIES | | | | | | | | | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|------------------------------------|-----------------------------|----------|----------|----------|----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 75 - HEALTH DEPARTMENT | | | | | | | | | |
| 10-75-44-40000 | OFFICE SUPPLIES | 1,053 | 564 | 677 | 537 | 900 | 900 | 900 | 0.00% |
| 10-75-44-41000 | PRINTING AND COPYING | 1,351 | 395 | 886 | 394 | 1,000 | 700 | 900 | -10.00% |
| 10-75-44-41500 | POSTAGE | 874 | 714 | 1,172 | 597 | 1,200 | 1,000 | 1,200 | 0.00% |
| 10-75-44-42000 | DUES AND PUBLICATIONS | 781 | 803 | 1,527 | 497 | 1,000 | 1,020 | 1,000 | 0.00% |
| 10-75-44-42500 | ADVERTISING AND PROMOTIONS | 222 | 269 | 496 | 11 | 1,450 | 1,200 | 2,200 | 51.72% |
| 10-75-44-44000 | MEDICAL AND SAFETY | 7,879 | 13,084 | 4,019 | 7,073 | 11,000 | 10,000 | 9,000 | -18.18% |
| 10-75-44-47000 | AUDIO VISUAL/PHOTO SUPPLIES | 0 | 0 | 0 | 0 | 100 | 0 | 0 | -100.00% |
| 10-75-44-49500 | MISCELLANEOUS | 905 | 1,317 | 1,142 | 0 | 1,650 | 0 | 1,500 | -9.09% |
| | SUPPLIES | 13,065 | 17,146 | 9,919 | 9,109 | 18,300 | 14,820 | 16,700 | -8.74% |
| OTHER SERVICES | | | | | | | | | |
| 10-75-45-50700 | HAZARDOUS WASTE DISPOSAL | 2,006 | 1,260 | 2,091 | 2,774 | 3,000 | 2,600 | 3,500 | 16.67% |
| 10-75-45-51400 | CONSULTING | 318 | 52 | 7,535 | 20,054 | 3,000 | 3,000 | 2,000 | -33.33% |
| 10-75-45-52400 | LAB TESTING/X-RAYS | 150 | 13 | 0 | 0 | 200 | 0 | 200 | 0.00% |
| 10-75-45-59500 | MISCELLANEOUS | 0 | (11) | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | OTHER SERVICES | 2,474 | 1,314 | 9,626 | 22,828 | 6,200 | 5,600 | 5,700 | -8.06% |
| MAINTENANCE | | | | | | | | | |
| 10-75-46-60000 | OFFICE EQUIP. MAINTENANCE | 130 | 0 | 150 | 75 | 400 | 75 | 100 | -75.00% |
| | MAINTENANCE | 130 | 0 | 150 | 75 | 400 | 75 | 100 | -75.00% |
| VEHICLES | | | | | | | | | |
| 10-75-47-70000 | VEHICLE MAINTENANCE | 298 | 70 | 196 | 269 | 0 | 0 | 0 | 0.00% |
| 10-75-47-71000 | GAS & OIL | 1,039 | 559 | 199 | 119 | 0 | 0 | 0 | 0.00% |
| | VEHICLES | 1,337 | 629 | 395 | 388 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|-------------|------------------|------------------|------------------|------------------|-------------------------------------|-------------------------------|-------------------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 75 - HEALTH DEPARTMENT | | | | | | | | | |
| Totals for dept 75 - HEALTH DEPARTMENT | | 489,719 | 500,080 | 470,962 | 501,378 | 476,725 | 413,705 | 488,265 | 2.42% |

DEPARTMENT: ENGINEERING
DIVISION: ENGINEERING SERVICES

PROGRAM DESCRIPTION:

The City’s Engineering Department is responsible for the design, inspection, and administration of public works infrastructure improvements within the City. The Engineering Department is divided into two collaborative Divisions: Engineering Services and Inspection Services. The City Engineer oversees both Divisions. In-house staff handles as much of the City’s engineering needs as possible including field survey, design and inspection of capital improvement projects.

The Engineering Services Division manages all land development activities including, but certainly not limited to, the following: drafting of development agreements, plan review, construction inspection, as-built certification and final acceptance of public improvements. Other primary functions performed include traffic management, and addressing a wide range of drainage and environmental issues. Staff continually reviews and recommends appropriate improvements to intersections, road capacities, and pavement conditions. Environmental issues such as storm water management, enforcement of erosion control standards, landfill closures, site remediation, and the preservation of wetlands and flood plains continue to grow in number and complexity, thus requiring increased staff attention and education.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- ➊ Together with the City of South Milwaukee, improved the intersection of Milwaukee/Pennsylvania with additional turn lanes to address poor traffic movement during peak times;
- ➋ Coordinated the design and construction of the Phase 3 Water Main extension along the IKEA Way alignment;
- ➌ Worked with the FedEx developer to have Opus Drive reconstructed to concrete. The road had been an unfinished asphalt pavement from the original office park development 15 years ago, and it was not going to hold up to all of the FedEx truck traffic;
- ➍ Worked with several developers on the construction of three residential subdivisions (East Brooke Preserve, Glen Crossing Additions and Carrollville Crossings Addition), which bring 124 new lots to the City for new single family home construction;
- ➎ Various department staff participated in three Strategic Action Plan studies/reports: Funding Alternatives for Capital Improvements, LED Lighting Conversion, and Single-Family Lot Inventory;
- ➏ Assistant City Engineer and Design Engineer attended four more CVMIC Supervisory courses.

DIVISION ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|--|------|------|------|------|------|
| Right-of-way Excavation Permits Issued | 102 | 157 | 178 | 135 | 163 |

DEPARTMENT: ENGINEERING
DIVISION: ENGINEERING SERVICES

| | | | | | |
|--|--------|--------|--------|--------|--------|
| Right-of-way Temporary Work Encroachment Permits Issued | N/A | N/A | N/A | N/A | 21 |
| Driveway Approach Permits Issued | 64 | 52 | 53 | 61 | 40 |
| Erosion Control Permits Issued | 38 | 51 | 58 | 46 | 50 |
| Development Agreements | 3 | 0 | 2 | 4 | 6 |
| Construction Contracts Administered - Designed In-house (\$\$ Value, in Millions) | \$0.38 | \$0.30 | \$3.96 | \$0.64 | \$1.14 |
| Construction Contracts Administered - Designed by Consultant (\$\$ Value, in Millions) | \$0.25 | \$1.03 | \$2.63 | \$8.27 | \$1.93 |

2019 STRATEGIC ACTION PLAN INITIATIVES:

- ④ Convene Discussions and Examine Partnerships with other Stakeholders (public-private-non-profit) Regarding Shared Services, Cooperative Programming, and Alignment of Resources;
- ④ Complete a Feasibility Analysis for possible Conversion to LED Streetlights;
- ④ Ensure City Transportation and Land Use Plans Align with Plans of Overlapping Organizations and Government;
- ④ Develop Strategies for Future Multi-modal Transportation Enhancements (specifically in 2019, work with County Transit to provide busing solutions to new employment bases in the City);
- ④ Perform a Capacity Review and Analysis on Local Collector and Arterial Streets;
- ④ Explore New Methods, Best Practices to Maximize Useful Life of Roads and Bridges;
- ④ Market the Lakefront Development on a Regional and National Scale;
- ④ Reduce Health Insurance Costs through Proactive Consumer Education.

OTHER 2019 MANAGEMENT INITIATIVES:

- ④ Collaborate with process and potential implementation steps re: a performance contract project with Siemens Industry, Inc;
- ④ Development of a traffic calming manual;
- ④ Create a work plan with the City Administrator in implementing the preferred alternatives and recommendations contained in the SAP
- ④ Create and dedicate to customer service commitment standards; incorporate customer service standards into staff performance appraisals;
- ④ Work with reporting staff and Community Development Director and staff to ensure successful implementation of revised ASA pool structure; incorporate expectations of staff into the employee performance appraisal process;

DEPARTMENT: ENGINEERING
DIVISION: ENGINEERING SERVICES

- ④ Assist Community Development Department in implementing the recommendations and next steps contained in the SAP document entitled “Handling Demand for Single Family Lot Inventory”;
- ④ Coordinate with WisDOT to assist in the dissemination of the I-94 expansion project status and road closures to Oak Creek residents;
- ④ Review/improve the public sidewalk snow removal inspection procedures;
- ④ Create a GIS mapping layer for traffic counts;
- ④ Research/develop a new plan file listing process system/process.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ Replace a Senior Engineering Technician position due to a retirement;
- ④ 2.25% wage adjustments for full-time staff and associated payroll/WRS expenses



DEPARTMENT: ENGINEERING

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-----------------|
| 200 TRAVEL/TRAINING | <i>\$4,000</i> |
| Engineering Department must stay current in traffic analysis & signage, construction inspection & testing, hydrologic & storm sewer design, and street lighting & pavement design. | |
| 205 RECRUITMENT AND TESTING | <i>\$150</i> |
| Recruitment for possible vacant positions | |
| 215 CLOTHING MAINTENANCE | <i>\$900</i> |
| Maintain uniforms for field personnel | |
| 315 TELEPHONE | <i>\$2,500</i> |
| Seven cell phones | |
| 415 POSTAGE | <i>\$200</i> |
| 420 DUES AND PUBLICATIONS | <i>\$200</i> |
| Professional memberships, registrations, certifications and subscriptions. | |
| 440 MEDICAL AND SAFETY | <i>\$150</i> |
| Safety shoes and glasses. | |
| 455 SMALL TOOLS | <i>\$125</i> |
| Tape measures, hand levels, etc. | |
| 460 MINOR EQUIPMENT | <i>\$1,400</i> |
| Traffic counters & tubes, etc. | |
| 462 FIELD SURVEY/INSPECTION SUPPLIES | <i>\$1,800</i> |
| Construction inspection/surveying needs such as stakes, lath, marking paint, etc. | |
| 495 MISCELLANEOUS SUPPLIES | <i>\$100</i> |
| 515 ENGINEERING/CONSULTING | <i>\$64,000</i> |
| This will provide funds to retain consultants to supplement staff with specialized expertise needs. | |



DEPARTMENT: ENGINEERING

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-------------------------|
| 516 DIGGERS HOTLINE SERVICES | <i>\$33,000</i> |
| The City is charged on a per call basis for the field marking of its underground facilities. | |
| 600 OFFICE EQUIPMENT MAINTENANCE | <i>\$2,100</i> |
| Covers the cost of paper/printing and regular maintenance of the Canon plotter. | |
| 700 VEHICLE MAINTENANCE | <i>\$1,500</i> |
| Maintenance of five vehicles. | |
| 705 VEHICLE EQUIPMENT MAINTENANCE | <i>\$250</i> |
| High-Vis flasers, etc. | |
| 710 GAS/OIL/FLUIDS | <i>\$4,500</i> |
| 1,300 gallons @ \$3.40/gal., plus oil changes for five vehicles | |
| 715 TIRES | <i>\$1,000</i> |
| Tires for five vehicles. | |
| TOTAL | <i>\$117,875</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--------------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 81 - ENGINEERING | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-81-41-10000 | SALARIES - FULL TIME | 483,427 | 396,665 | 422,895 | 415,142 | 469,421 | 420,189 | 479,555 | 2.16% |
| 10-81-41-11000 | SALARIES - OVERTIME | 3,404 | 8,903 | 5,281 | 9,739 | 4,000 | 1,800 | 4,000 | 0.00% |
| 10-81-41-12500 | CAR ALLOWANCE | 1,800 | 1,650 | 1,950 | 1,800 | 1,800 | 1,800 | 1,800 | 0.00% |
| 10-81-41-13000 | RETIREMENT | 34,089 | 31,165 | 30,269 | 31,909 | 31,451 | 31,358 | 31,411 | -0.13% |
| 10-81-41-13500 | SOCIAL SECURITY | 35,819 | 33,658 | 33,762 | 34,601 | 35,911 | 34,289 | 36,686 | 2.16% |
| 10-81-41-15000 | INSURANCE - ACTIVE HEALTH | 76,185 | 65,605 | 65,605 | 65,605 | 65,605 | 65,605 | 65,605 | 0.00% |
| 10-81-41-16000 | INSURANCE - WORKMANS COMP | 24,488 | 19,856 | 22,216 | 15,853 | 14,495 | 14,496 | 15,659 | 8.03% |
| 10-81-41-16500 | INSURANCE - DISABILITY | 1,645 | 1,607 | 1,527 | 1,322 | 1,410 | 1,852 | 2,000 | 41.84% |
| 10-81-41-17000 | INSURANCE - DENTAL | 7,056 | 8,116 | 8,116 | 8,116 | 8,116 | 8,116 | 8,116 | 0.00% |
| 10-81-41-17500 | INSURANCE - GROUP LIFE | 1,185 | 1,366 | 1,423 | 1,439 | 1,650 | 1,759 | 1,900 | 15.15% |
| 10-81-41-18000 | LONGEVITY | 610 | 400 | 460 | 480 | 480 | 480 | 480 | 0.00% |
| 10-81-41-18500 | SECTION 125 EXPENSES | 246 | 391 | 428 | 415 | 475 | 468 | 475 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 669,954 | 569,382 | 593,932 | 586,421 | 634,814 | 582,212 | 647,687 | 2.03% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-81-42-20000 | TRAVEL/TRAINING | 4,088 | 1,100 | 3,863 | 2,164 | 4,500 | 2,600 | 4,000 | -11.11% |
| 10-81-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 57 | 38 | 138 | 0 | 150 | 0 | 150 | 0.00% |
| 10-81-42-21500 | CLOTHING MAINTENANCE | 741 | 459 | 578 | 515 | 750 | 550 | 900 | 20.00% |
| INDIRECT EMPLOYEE COSTS | | 4,886 | 1,597 | 4,579 | 2,679 | 5,400 | 3,150 | 5,050 | -6.48% |
| UTILITY COST | | | | | | | | | |
| 10-81-43-31500 | TELEPHONE | 2,032 | 2,500 | 2,677 | 3,353 | 2,200 | 2,200 | 2,500 | 13.64% |
| UTILITY COST | | 2,032 | 2,500 | 2,677 | 3,353 | 2,200 | 2,200 | 2,500 | 13.64% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|------------------------------|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 81 - ENGINEERING | | | | | | | | | |
| SUPPLIES | | | | | | | | | |
| 10-81-44-40000 | OFFICE SUPPLIES | 322 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-81-44-41000 | PRINTING AND COPYING | 1,547 | 981 | 207 | 111 | 0 | 0 | 0 | 0.00% |
| 10-81-44-41500 | POSTAGE | 287 | 369 | 549 | 221 | 125 | 200 | 200 | 60.00% |
| 10-81-44-42000 | DUES AND PUBLICATIONS | 0 | 145 | 0 | 144 | 200 | 200 | 200 | 0.00% |
| 10-81-44-44000 | MEDICAL AND SAFETY | 423 | 89 | 0 | 0 | 150 | 100 | 150 | 0.00% |
| 10-81-44-45500 | SMALL TOOLS | 6 | 35 | 0 | 0 | 125 | 75 | 125 | 0.00% |
| 10-81-44-46000 | MINOR EQUIPMENT | 931 | 413 | 2,300 | 96 | 1,500 | 1,000 | 1,400 | -6.67% |
| 10-81-44-46200 | FIELD SURVEY/INSPECTION SUPPLY | 3,575 | 1,174 | 312 | 1,290 | 1,800 | 500 | 1,800 | 0.00% |
| 10-81-44-47000 | AUDIO VISUAL/PHOTO SUPPLIES | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-81-44-49500 | MISCELLANEOUS | 0 | 69 | 0 | 0 | 100 | 50 | 100 | 0.00% |
| | SUPPLIES | 7,109 | 3,275 | 3,368 | 1,862 | 4,000 | 2,125 | 3,975 | -0.63% |
| OTHER SERVICES | | | | | | | | | |
| 10-81-45-51500 | ENGINEERING | 9,861 | 77,730 | 28,981 | 13,311 | 65,000 | 16,000 | 64,000 | -1.54% |
| 10-81-45-51600 | DIGGERS HOTLINE SERVICES | 34,621 | 24,516 | 28,454 | 32,078 | 32,500 | 25,000 | 33,000 | 1.54% |
| | OTHER SERVICES | 44,482 | 102,246 | 57,435 | 45,389 | 97,500 | 41,000 | 97,000 | -0.51% |
| MAINTENANCE | | | | | | | | | |
| 10-81-46-60000 | OFFICE EQUIP. MAINTENANCE | 1,607 | 1,977 | 1,764 | 1,091 | 2,200 | 2,200 | 2,100 | -4.55% |
| | MAINTENANCE | 1,607 | 1,977 | 1,764 | 1,091 | 2,200 | 2,200 | 2,100 | -4.55% |
| VEHICLES | | | | | | | | | |
| 10-81-47-70000 | VEHICLE MAINTENANCE | 685 | 37 | 583 | 1,668 | 1,500 | 320 | 1,500 | 0.00% |
| 10-81-47-70500 | EQUIPMENT MAINTENANCE-VEHICLES | 0 | 0 | 0 | 0 | 250 | 0 | 250 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------------|-------------|----------|----------|----------|----------|----------------|-----------|----------------|--------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL | PROJECTED | ORIGINAL | % |
| | | | | | | BUDGET | ACTIVITY | BUDGET | CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 81 - ENGINEERING | | | | | | | | | |
| 10-81-47-71000 | GAS AND OIL | 3,156 | 3,969 | 4,180 | 4,438 | 4,753 | 4,500 | 4,500 | -5.32% |
| 10-81-47-71500 | TIRES | 206 | 0 | 451 | 483 | 700 | 0 | 1,000 | 42.86% |
| | VEHICLES | 4,047 | 4,006 | 5,214 | 6,589 | 7,203 | 4,820 | 7,250 | 0.65% |
| Totals for dept 81 - ENGINEERING | | 734,117 | 684,983 | 668,969 | 647,384 | 753,317 | 637,707 | 765,562 | 1.63% |

DEPARTMENT: ENGINEERING
DIVISION: INSPECTION SERVICES

PROGRAM DESCRIPTION:

The City’s Engineering Department is divided into two collaborative Divisions: Engineering Services and Inspection Services. The Inspection Services Division promotes the health, safety, and welfare of the public through the administration of effective and efficient regulations, education, communication and enforcement of building codes, housing codes, and other applicable City ordinances.

Inspection Services Division staff assists residents and contractors in the issuance of permits, by acting on zoning-related issues, investigating complaints, and inspecting all new and renovated building construction for compliance with City and State building codes including plumbing, electrical, HVAC, fire and housing. The Division routinely coordinates with Engineering Services, Fire, Police, Health, and Community Development functions to maintain thorough management of all building construction, and housing and zoning issues.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🕒 Upon the retirement of the previous full-time Sanitarian, solidified the position with the hiring of a talented individual, productive enough to allow the division to, at least in the near term, suspend the use of part-time sanitarian(s) to keep up with the workload;
- 🕒 Hired an electrical inspector, refilling the position due to a retirement with many years of experience previously with the City of Milwaukee;
- 🕒 Reviewed plans and inspected all aspects of the highly anticipated IKEA store. Notably, this included a massive array of solar panels on the rooftop. Regular meetings with the project team kept the project moving along on an aggressive schedule for grand opening in May 2018;
- 🕒 Other notable active projects requiring significant plan review and inspection needs include The Waters (multi-story senior living facility), Oak Park Place, Villa Healthcare, Drexel Ridge Apartments, FedEx Distribution, Town Square Suites Hotel, Zund, the initial stages of the Amazon fulfillment center, and three more large facilities within Oakview Business Park.

DIVISION ACTIVITY MEASURES:

| Activity | Measure | 2013 | 2014 | 2015 | 2016 | 2017 |
|--|---------|------|------|----------|----------|----------|
| Permits Issued for Single family homes – New construction | # | N/A | N/A | 32 | 31 | 31 |
| | Value | | | \$7.62M | \$8.64M | \$8.65M |
| Permits Issued for Multi-family residential – New construction | # | N/A | N/A | 15 | 16 | 8 |
| | Value | | | \$31.67M | \$26.42M | \$13.09M |

DEPARTMENT: ENGINEERING
DIVISION: INSPECTION SERVICES

| | | | | | | |
|---|-------|-----|-----|----------|----------|-----------|
| Permits Issued for Non-residential – New construction | # | N/A | N/A | 8 | 31 | 30 |
| | Value | | | \$26.34M | \$94.14M | \$103.11M |
| Permits Issued for Renovations/Additions | # | N/A | N/A | 142 | 177 | 369 |
| | Value | | | \$9.01M | \$38.32M | \$63.92M |
| Permits Issued for Accessory Structures | # | N/A | N/A | 144 | 145 | 171 |
| | Value | | | \$1.31M | \$1.61M | \$1.78M |
| All other permits | # | N/A | N/A | 1,474 | 1,650 | 274 |
| | Value | | | \$15.72M | \$22.52M | \$11.97M |

2019 STRATEGIC ACTION PLAN INITIATIVES:

None directly attributable to the Inspection Services Division

OTHER 2019 MANAGEMENT INITIATIVES:

- ④ Coordinate with ASAs and Planning & Engineering staff to improve consistency and efficiency of the permitting, inspection scheduling and filing (BS&A) process;
- ④ Work with reporting Inspections staff and Community Development and Engineering staff to ensure successful implementation of revised ASA pool structure; incorporate expectations of staff into the employee (Inspectors) performance appraisal process;
- ④ Create and dedicate to customer service commitment standards; incorporate customer service standards into staff performance appraisals;
- ④ Replace (spring 2019) building inspector position due to anticipated retirement of a long-time inspector.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ 2.25% wage adjustments for full-time staff and associated payroll/WRS expenses;
- ④ Additional wage adjustments for the full-time Sanitarian;
- ④ Increased capacity with full time Sanitarian allowed for the City to reduce the part time wages line item by \$56,830, eliminating the need for a part time sanitarian



DEPARTMENT: ENGINEERING
DIVISION: 70 INSPECTIONS

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------------|
| 200 TRAVEL & TRAINING Classes and seminars necessary to maintain inspector certifications. | <i>\$3,400</i> |
| 205 RECRUITMENT/TESTING/PHYSICALS Testing and recruitment costs for new hires. | <i>\$1,000</i> |
| 215 CLOTHING MAINTENANCE ID shirts similar to street supervisors | <i>\$750</i> |
| 315 TELEPHONE Five cell phones. | <i>\$2,500</i> |
| 400 OFFICE SUPPLIES | <i>\$300</i> |
| 401 STATE BUILDING PERMIT SEALS Building seals required by the State for each home constructed. | <i>\$1,000</i> |
| 410 PRINTING AND COPYING Costs include forms and check lists for permits. Our brochures are being done in-house. | <i>\$500</i> |
| 415 POSTAGE Postage costs for all mailing from the department. | <i>\$650</i> |
| 420 DUES AND PUBLICATIONS Costs incurred to maintain up-to-date codes as well as certification renewal. | <i>\$1,400</i> |
| 425 ADVERTISING & PROMOTIONS | <i>\$250</i> |
| 440 MEDICAL & SAFETY Safety shoes and glasses. | <i>\$1,000</i> |
| 450 PUBLIC INFORMATION | <i>\$450</i> |
| 455 SMALL TOOLS Tape measues, testers, etc. | <i>\$200</i> |



DEPARTMENT: ENGINEERING
DIVISION: 70 INSPECTIONS

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|------------------------|
| 460 MINOR EQUIPMENT Locator, test meters, etc. | <i>\$350</i> |
| 495 MISCELLANEOUS | <i>\$800</i> |
| 516 DEMOLITION/PROPERTY CLEANUP | <i>\$6,500</i> |
| 524 TESTING Charges paid to the State for Weights & Measures. | <i>\$10,500</i> |
| 52401 TESTING - SANITARIAN | <i>\$200</i> |
| 700 VEHICLE MAINTENANCE Maintenance of four cars and the bucket truck. | <i>\$3,500</i> |
| 710 GAS/OIL/FLUIDS | <i>\$5,000</i> |
| 715 TIRES Tire replacements for four cars and the bucket truck. | <i>\$1,000</i> |
| TOTAL | <i>\$41,250</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|---|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 70 - ENGINEERING - INSPECTION | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-70-41-10000 | SALARIES - FULL TIME | 348,766 | 349,251 | 346,150 | 353,189 | 359,856 | 359,856 | 382,343 | 6.25% |
| 10-70-41-10500 | SALARIES - PART TIME | 19,435 | 316 | 0 | 0 | 56,830 | 14,000 | 0 | -100.00% |
| 10-70-41-11000 | SALARIES - OVERTIME | 2,808 | 3,485 | (610) | 2,209 | 3,500 | 6,000 | 5,500 | 57.14% |
| 10-70-41-13000 | RETIREMENT | 25,834 | 23,857 | 23,343 | 24,228 | 25,827 | 25,827 | 25,607 | -0.85% |
| 10-70-41-13500 | SOCIAL SECURITY | 27,384 | 25,839 | 25,886 | 26,131 | 31,876 | 31,876 | 32,968 | 3.43% |
| 10-70-41-15000 | INSURANCE - ACTIVE HEALTH | 81,067 | 56,117 | 56,117 | 56,117 | 54,877 | 54,877 | 54,877 | 0.00% |
| 10-70-41-16000 | INSURANCE - WORKMANS COMP | 20,736 | 15,260 | 17,396 | 12,412 | 9,421 | 11,400 | 10,331 | 9.66% |
| 10-70-41-16500 | INSURANCE - DISABILITY | 1,273 | 1,372 | 1,273 | 1,102 | 1,079 | 1,632 | 1,700 | 57.55% |
| 10-70-41-17000 | INSURANCE - DENTAL | 6,300 | 5,672 | 5,672 | 5,672 | 5,538 | 5,538 | 5,538 | 0.00% |
| 10-70-41-17500 | INSURANCE - GROUP LIFE | 1,563 | 1,883 | 1,920 | 1,827 | 1,826 | 1,504 | 1,600 | -12.38% |
| 10-70-41-18000 | LONGEVITY | 120 | 15 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-70-41-18500 | SECTION 125 EXPENSES | 237 | 218 | 225 | 235 | 260 | 188 | 200 | -23.08% |
| | DIRECT EMPLOYEE COSTS | 535,523 | 483,285 | 477,372 | 483,122 | 550,890 | 512,698 | 520,664 | -5.49% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-70-42-20000 | TRAVEL/TRAINING | 1,572 | 2,029 | 2,714 | 1,422 | 3,400 | 2,000 | 3,400 | 0.00% |
| 10-70-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 817 | 38 | 19 | 273 | 1,000 | 750 | 1,000 | 0.00% |
| 10-70-42-21500 | CLOTHING MAINTENANCE | 601 | 581 | 772 | 682 | 800 | 750 | 750 | -6.25% |
| | INDIRECT EMPLOYEE COSTS | 2,990 | 2,648 | 3,505 | 2,377 | 5,200 | 3,500 | 5,150 | -0.96% |
| UTILITY COST | | | | | | | | | |
| 10-70-43-31500 | TELEPHONE | 2,662 | 2,604 | 2,824 | 2,957 | 1,880 | 2,400 | 2,500 | 32.98% |
| | UTILITY COST | 2,662 | 2,604 | 2,824 | 2,957 | 1,880 | 2,400 | 2,500 | 32.98% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|-----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|----------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 70 - ENGINEERING - INSPECTION | | | | | | | | | |
| SUPPLIES | | | | | | | | | |
| 10-70-44-40000 | OFFICE SUPPLIES | 1,521 | 0 | 0 | 0 | 300 | 0 | 300 | 0.00% |
| 10-70-44-40100 | STATE BUILDING PERMIT SEALS | 0 | 756 | 826 | 830 | 1,000 | 1,500 | 1,000 | 0.00% |
| 10-70-44-41000 | PRINTING AND COPYING | 870 | 856 | 722 | 472 | 300 | 500 | 500 | 66.67% |
| 10-70-44-41500 | POSTAGE | 998 | 669 | 337 | 334 | 850 | 475 | 650 | -23.53% |
| 10-70-44-42000 | DUES AND PUBLICATIONS | 1,250 | 895 | 1,025 | 1,300 | 1,400 | 1,400 | 1,400 | 0.00% |
| 10-70-44-42501 | ADVERTISING & PROMOTIONS | 0 | 0 | 0 | 0 | 250 | 0 | 250 | 0.00% |
| 10-70-44-44000 | MEDICAL AND SAFETY | 1,320 | 221 | 503 | 706 | 1,400 | 600 | 1,000 | -28.57% |
| 10-70-44-45000 | PUBLIC INFORMATION | 0 | 1,065 | 197 | 28 | 450 | 250 | 450 | 0.00% |
| 10-70-44-45500 | SMALL TOOLS | 88 | 20 | 275 | 1,641 | 200 | 125 | 200 | 0.00% |
| 10-70-44-46000 | MINOR EQUIPMENT | 141 | 0 | 0 | 16 | 350 | 200 | 350 | 0.00% |
| 10-70-44-49500 | MISCELLANEOUS | 513 | 591 | 779 | 1,065 | 800 | 180 | 800 | 0.00% |
| SUPPLIES | | 6,701 | 5,073 | 4,664 | 6,392 | 7,300 | 5,230 | 6,900 | -5.48% |
| OTHER SERVICES | | | | | | | | | |
| 10-70-45-51600 | DEMOLITION/PROPERTY CLEANUP | 322 | 1,165 | 189 | (115) | 6,500 | 0 | 6,500 | 0.00% |
| 10-70-45-52400 | WEIGHTS & MEASURES | 9,200 | 9,200 | 9,600 | 10,400 | 11,000 | 10,500 | 10,500 | -4.55% |
| 10-70-45-52401 | TESTING - SANITARIAN | 0 | 0 | 0 | 0 | 200 | 522 | 200 | 0.00% |
| OTHER SERVICES | | 9,522 | 10,365 | 9,789 | 10,285 | 17,700 | 11,022 | 17,200 | -2.82% |
| VEHICLES | | | | | | | | | |
| 10-70-47-70000 | VEHICLE MAINTENANCE | 2,444 | 6,379 | 1,440 | 1,692 | 5,400 | 1,500 | 3,500 | -35.19% |
| 10-70-47-71000 | GAS AND OIL | 8,838 | 5,888 | 3,675 | 3,695 | 6,600 | 4,500 | 5,000 | -24.24% |
| 10-70-47-71500 | TIRES | 0 | 542 | 432 | 0 | 1,000 | 1,000 | 1,000 | 0.00% |
| VEHICLES | | 11,282 | 12,809 | 5,547 | 5,387 | 13,000 | 7,000 | 9,500 | -26.92% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|---|-------------|------------------|------------------|------------------|------------------|-------------------------------------|-------------------------------|-------------------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 70 - ENGINEERING - INSPECTION | | | | | | | | | |
| Totals for dept 70 - ENGINEERING - INSPECTION | | 568,680 | 516,784 | 503,701 | 510,520 | 595,970 | 541,850 | 561,914 | -5.71% |

DEPARTMENT: PUBLIC WORKS
DIVISION: STREETS

PROGRAM DESCRIPTION:

The City Department of Public Works is divided into four distinct yet collaborative Divisions. The Public Works Divisions include Streets, Parks & Open Space Maintenance, Forestry, and Street Lighting. The Department provides a full range of public works projects and services to Oak Creek residents and businesses.

The Streets Division is responsible for a wide variety of tasks including, but not limited to: overseeing the pickup of residential garbage and recycling, operating and maintaining the recycling yard, street and sidewalk maintenance, brush and tree removals, ditching, grass cutting, equipment and vehicle maintenance for various departments & being prepared for emergency situations such as snow storms, flooding or any situation requiring street closures. The Streets Division works in conjunction with all other Public Works Divisions, and other City Departments, in an effort to conserve resources and provided quality service to the community. Additionally, the Street Division is an active member on the Traffic and Safety Committee ensuring that the public’s safety is a top priority.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- ☉ Completed initial draft Strategic Action Plan feasibility analysis white paper for LED street lighting;
- ☉ Completed pilot test area for LED smart lighting;
- ☉ Assistance with initial analysis and field audits for the potential Siemens Industry, Inc. performance contract;
- ☉ Opened Lake Vista Park;
- ☉ Finalized recommended course of action on DPW leasing potential, budgeted accordingly in 2019 to implement the recommendation;
- ☉ Completed Forest Hill Storm Sewer Project.

DIVISION ACTIVITY MEASURES:

| Activity | 2014 | 2015 | 2016 | | 2017 | |
|---|------|------|------|--------------|------|--------------|
| Snow Removal Hrs/Cost | N/A | N/A | 5427 | (\$459,217)* | 4644 | (\$294,619)* |
| Ditching and Culvert Repair Hrs/Cost | N/A | N/A | 2269 | (\$167,196)* | 4336 | (\$296,916)* |
| Roadway Mowing Hrs/Cost | N/A | N/A | 1695 | (\$144,788)* | 2300 | (\$185,262)* |
| Roadway Repair and Maintenance Hrs/Cost | N/A | N/A | 3753 | (\$194,024)* | 5069 | (\$209,920)* |

*Cost includes both labor and equipment

DEPARTMENT: PUBLIC WORKS
DIVISION: STREETS

2019 STRATEGIC ACTION PLAN INITIATIVES:

The Divisions comprising the Public Works Department will be involved in some level with the following SAP Initiatives:

- 🌀 Increase Methods/Frequency of Communication and Engagement among Staff & Common Council;
- 🌀 Complete a Feasibility Analysis for Possible Conversion to LED Streetlights;
- 🌀 Perform a Capacity Review and Analysis on Local Collector and Arterial Streets;
- 🌀 Explore New Methods, Best Practices to Maximize the Useful Life of Roads and Bridges;
- 🌀 Become a City known for its Successful Special Events and Community Gatherings;
- 🌀 Reduce Health Insurance Costs through Proactive Consumer Education;
- 🌀 Evaluate, Right-size, and Better Align City Organization;
- 🌀 Complete a Feasibility Analysis for Possible Conversion to LED Streetlights.

OTHER 2019 MANAGEMENT INITIATIVES:

- 🌀 Finalize recommendations to Administrator and Personnel Committee re: department reporting structure/organization chart;
- 🌀 Collaborate with process and potential implementation steps re: a performance contract project with Siemens Industry, Inc;
- 🌀 Increase training opportunities for Operator 2 positions;
- 🌀 Continue to refine information inputted into work order system to acquire more accurate reporting data;
- 🌀 Update all plowing and mowing route maps in GIS to include new streets and route configurations;
- 🌀 Continue updating vehicle, decals, uniforms, etc. to “Department of Public Works”

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌀 2.25% wage adjustments for full-time and part-time staff and associated payroll/WRS expenses;
- 🌀 Added \$20,150 in summer seasonal wages to address labor demands in Drexel Town Square, increased parks/open space maintenance, and City special events staffing;
- 🌀 Cost of salt increased by \$30,825 as the cost per ton went up 16%.



DEPARTMENT: PUBLIC WORKS
DIVISION: STREETS

DEPARTMENTAL DETAIL INFORMATION

Indirect Employee

| | |
|-----------------------------------|---------|
| 200 Travel/Training | \$1,200 |
| 205 Recruitment/Testing/Physicals | \$3,000 |
| 215 Uniforms and Clothing | \$9,200 |

Utility Costs

| | |
|---------------------|----------|
| 300 Electricity | \$47,825 |
| 305 Water and Sewer | \$4,030 |
| 310 Natural Gas | \$24,750 |
| 315 Telephone | \$5,700 |

Supplies

| | |
|------------------------------------|----------|
| 400 Office Supplies | \$2,000 |
| 410 Printing and Copying | \$350 |
| 420 Dues and Publications | \$850 |
| 430 Housekeeping | \$1,000 |
| 435 Reimbursable Expenses/Culverts | \$11,000 |
| 440 Medical and Safety | \$6,400 |
| 455 Small Tools | \$4,000 |
| 460 Minor Equipment | \$5,000 |
| 465 Chemicals | \$3,000 |
| 475 Sign Materials | \$24,000 |
| 495 Miscellaneous | \$23,000 |

Other Services

| | |
|--------------------|---------|
| 525 Attorney/Legal | \$2,000 |
|--------------------|---------|

Maintenance

| | |
|-----------------------------------|-----------|
| 600 Office Equip Maintenance | \$0 |
| 610 Radio Maintenance | \$500 |
| 615 Grounds Maintenance | \$6,000 |
| 620 Building Maintenance | \$18,000 |
| 640 Street Maintenance Materials | \$74,000 |
| 645 Boulevard Decorations | \$7,000 |
| 660 Sno and Ice Removal Materials | \$318,160 |



DEPARTMENT: PUBLIC WORKS
DIVISION: STREETS

DEPARTMENTAL DETAIL INFORMATION

Vehicles

| | |
|---------------------------|-----------|
| 700 Vehicle Maintenance | \$59,465 |
| 705 Equipment Maintenance | \$46,500 |
| 710 Gas/Oil/Fluids | \$125,000 |
| 715 Tires | \$15,000 |

TOTAL \$847,930

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|---|--------------------------------|------------------|------------------|------------------|------------------|------------------|--------------------|------------------|---------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 83 - PUBLIC WORKS - STREETS | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-83-41-10000 | SALARIES - FULL TIME | 1,383,368 | 1,360,552 | 1,241,240 | 1,367,963 | 1,428,587 | 1,309,160 | 1,426,399 | -0.15% |
| 10-83-41-10500 | SALARIES - PART TIME | 86,712 | 90,168 | 98,806 | 92,710 | 106,708 | 75,655 | 129,259 | 21.13% |
| 10-83-41-11000 | SALARIES - OVERTIME | 58,706 | 60,136 | 50,096 | 17,507 | 55,000 | 55,000 | 55,000 | 0.00% |
| 10-83-41-13000 | RETIREMENT | 102,686 | 99,882 | 87,885 | 95,979 | 96,808 | 93,000 | 101,944 | 5.31% |
| 10-83-41-13500 | SOCIAL SECURITY | 113,549 | 115,066 | 103,612 | 110,455 | 118,521 | 116,203 | 123,215 | 3.96% |
| 10-83-41-15000 | INSURANCE - ACTIVE HEALTH | 398,033 | 329,669 | 329,669 | 329,669 | 324,669 | 324,669 | 324,669 | 0.00% |
| 10-83-41-16000 | INSURANCE - WORKMANS COMP | 83,828 | 69,496 | 75,036 | 56,229 | 51,689 | 51,688 | 55,840 | 8.03% |
| 10-83-41-16500 | INSURANCE - DISABILITY | 6,187 | 6,057 | 6,736 | 5,949 | 6,400 | 8,203 | 8,300 | 29.69% |
| 10-83-41-17000 | INSURANCE - DENTAL | 32,404 | 35,181 | 35,181 | 35,181 | 35,181 | 35,181 | 35,181 | 0.00% |
| 10-83-41-17500 | INSURANCE - GROUP LIFE | 4,500 | 4,798 | 4,826 | 5,334 | 6,100 | 6,051 | 6,300 | 3.28% |
| 10-83-41-18000 | LONGEVITY | 2,764 | 2,621 | 2,696 | 2,514 | 2,700 | 2,434 | 2,500 | -7.41% |
| 10-83-41-18500 | SECTION 125 EXPENSES | 489 | 996 | 987 | 1,046 | 1,200 | 1,139 | 1,200 | 0.00% |
| | DIRECT EMPLOYEE COSTS | 2,273,226 | 2,174,622 | 2,036,770 | 2,120,536 | 2,233,563 | 2,078,383 | 2,269,807 | 1.62% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-83-42-20000 | TRAVEL/TRAINING | 3,315 | 1,200 | 3,797 | 1,716 | 1,200 | 1,200 | 1,200 | 0.00% |
| 10-83-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 14,446 | 2,462 | 3,010 | 2,222 | 5,000 | 3,000 | 3,000 | -40.00% |
| 10-83-42-21500 | UNIFORMS/CLOTHING | 8,734 | 6,830 | 8,067 | 8,746 | 8,000 | 9,200 | 9,200 | 15.00% |
| | INDIRECT EMPLOYEE COSTS | 26,495 | 10,492 | 14,874 | 12,684 | 14,200 | 13,400 | 13,400 | -5.63% |
| UTILITY COST | | | | | | | | | |
| 10-83-43-30000 | ELECTRICITY | 39,545 | 41,557 | 43,019 | 47,020 | 43,825 | 47,825 | 47,825 | 9.13% |
| 10-83-43-30500 | WATER AND SEWER | 4,182 | 4,234 | 4,264 | 4,036 | 4,200 | 4,030 | 4,030 | -4.05% |
| 10-83-43-31000 | NATURAL GAS | 32,243 | 17,378 | 15,153 | 14,910 | 25,000 | 24,750 | 24,750 | -1.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|---|-------------------------------|----------|----------|----------|----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 83 - PUBLIC WORKS - STREETS | | | | | | | | | |
| 10-83-43-31500 | TELEPHONE | 3,893 | 4,170 | 5,483 | 5,878 | 5,500 | 5,700 | 5,700 | 3.64% |
| | UTILITY COST | 79,863 | 67,339 | 67,919 | 71,844 | 78,525 | 82,305 | 82,305 | 4.81% |
| SUPPLIES | | | | | | | | | |
| 10-83-44-40000 | OFFICE SUPPLIES | 1,485 | 935 | 1,956 | 1,990 | 2,000 | 2,000 | 2,000 | 0.00% |
| 10-83-44-41000 | PRINTING AND COPYING | 400 | 480 | 516 | 732 | 500 | 350 | 350 | -30.00% |
| 10-83-44-42000 | DUES AND PUBLICATIONS | 503 | 519 | 609 | 852 | 750 | 850 | 850 | 13.33% |
| 10-83-44-43000 | HOUSEKEEPING | 688 | 513 | 885 | 959 | 1,000 | 1,000 | 1,000 | 0.00% |
| 10-83-44-43500 | REIMBURSEABLE EXPENSES/CULVEI | 9,179 | 8,498 | 12,324 | 11,164 | 11,000 | 12,000 | 11,000 | 0.00% |
| 10-83-44-44000 | MEDICAL & SAFETY | 5,710 | 4,622 | 6,276 | 6,316 | 6,000 | 6,400 | 6,400 | 6.67% |
| 10-83-44-45500 | SMALL TOOLS | 2,713 | 3,883 | 3,997 | 3,788 | 4,000 | 4,000 | 4,000 | 0.00% |
| 10-83-44-46000 | MINOR EQUIPMENT | 4,973 | 4,629 | 3,944 | 3,058 | 5,000 | 5,000 | 5,000 | 0.00% |
| 10-83-44-46500 | CHEMICALS | 1,952 | 2,146 | 2,975 | 2,949 | 3,000 | 3,000 | 3,000 | 0.00% |
| 10-83-44-47500 | SIGN MATERIALS | 22,729 | 23,582 | 22,971 | 19,539 | 24,000 | 24,000 | 24,000 | 0.00% |
| 10-83-44-49500 | MISCELLANEOUS | 1,338 | 8,390 | 3,390 | 24,236 | 23,000 | 23,000 | 23,000 | 0.00% |
| | SUPPLIES | 51,670 | 58,197 | 59,843 | 75,583 | 80,250 | 81,600 | 80,600 | 0.44% |
| OTHER SERVICES | | | | | | | | | |
| 10-83-45-52500 | ATTORNEY/LEGAL | 320 | 0 | 0 | 0 | 4,000 | 0 | 2,000 | -50.00% |
| | OTHER SERVICES | 320 | 0 | 0 | 0 | 4,000 | 0 | 2,000 | -50.00% |
| MAINTENANCE | | | | | | | | | |
| 10-83-46-61000 | RADIO MAINTENANCE | 437 | 534 | 485 | 353 | 500 | 500 | 500 | 0.00% |
| 10-83-46-61500 | GROUNDS MAINTENANCE | 822 | 2,854 | 5,775 | 6,070 | 6,000 | 6,000 | 6,000 | 0.00% |
| 10-83-46-62000 | BUILDING MAINTENANCE | 23,082 | 18,470 | 17,940 | 22,054 | 18,000 | 18,000 | 18,000 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 83 - PUBLIC WORKS - STREETS | | | | | | | | | |
| 10-83-46-64000 | STREET MAINTENANCE MATERIALS | 64,991 | 50,921 | 80,385 | 69,240 | 74,000 | 74,000 | 74,000 | 0.00% |
| 10-83-46-64500 | BOULEVARD DECORATIONS | 7,728 | 7,661 | 6,788 | 7,154 | 7,000 | 7,000 | 7,000 | 0.00% |
| 10-83-46-66000 * * | SNOW AND ICE REMOVAL | 400,032 | 295,575 | 287,192 | 271,005 | 287,335 | 287,335 | 318,160 | 10.73% |
| | MAINTENANCE | 497,092 | 376,015 | 398,565 | 375,876 | 392,835 | 392,835 | 423,660 | 7.85% |
| VEHICLES | | | | | | | | | |
| 10-83-47-70000 | VEHICLE MAINTENANCE | 61,326 | 53,415 | 62,689 | 49,009 | 59,465 | 59,465 | 59,465 | 0.00% |
| 10-83-47-70500 | EQUIPMENT MAINTENANCE | 47,084 | 46,221 | 51,810 | 56,498 | 46,500 | 46,500 | 46,500 | 0.00% |
| 10-83-47-71000 | GAS AND OIL | 132,295 | 113,895 | 69,640 | 69,522 | 153,469 | 125,000 | 125,000 | -18.55% |
| 10-83-47-71500 | TIRES | 14,973 | 16,882 | 15,000 | 14,544 | 15,000 | 15,000 | 15,000 | 0.00% |
| | VEHICLES | 255,678 | 230,413 | 199,139 | 189,573 | 274,434 | 245,965 | 245,965 | -10.37% |
| Totals for dept 83 - PUBLIC WORKS - STREETS | | 3,184,344 | 2,917,078 | 2,777,110 | 2,846,096 | 3,077,807 | 2,894,488 | 3,117,737 | 1.30% |
| DEPARTMENT 83 PUBLIC WORKS - STREETS | | | | | | | | | |
| 46-66000 | SNOW AND ICE REMOVAL | | | | | | | | |
| 2018 SALT WAS \$58.98/TON AND 2019 SALT IS \$68.48/TON | | | | | | | | | |

DEPARTMENT: PUBLIC WORKS
DIVISION: PARKS & OPEN SPACE MAINTENANCE

PROGRAM DESCRIPTION:

The City Department of Public Works is divided into four distinct yet collaborative Divisions. The Public Works Divisions include Streets, Parks & Open Space Maintenance, Forestry, and Street Lighting. The Department provides a full range of public works projects and services to Oak Creek residents and businesses.

The Division of Parks & Open Space Maintenance provides maintenance services to existing parklands, open spaces, certain public right-of-ways, and facilities according to established standards. There are 350 acres of school and park sites in Oak Creek. The Division’s activities include, but are not limited to: mowing 250 acres of grass at 23 school and park sites, 21 municipal areas and medians, maintaining 160 park facilities (tennis, basketball, volleyball courts, football, soccer fields, etc.) and over 10 miles of sidewalk and bike trails, 15 parking lot areas, 3 maintenance buildings, 9 shelters, 1 pavilion, 1 skate park, and 1 disc golf course. Additionally, the Parks & Open Space Division assists the Forestry Division with tree planting, pruning, and removals as needed.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- ☞ Assisted with the opening of the new Lake Vista Park.

DIVISION ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | | 2017 | |
|---|------|------|------|------|-------------|------|-------------|
| Hrs/Dollars for Athletic Field Prep | N/A | N/A | N/A | 695 | (\$24,880)* | 61 | (\$23,691)* |
| Hrs/Dollars spent on County Median Maintenance | N/A | N/A | N/A | 140 | (\$6895)* | 146 | (\$7229)* |
| Hrs/Dollars spent for St. Johns use | N/A | N/A | N/A | 67 | (\$2,672)* | 110 | (\$4179)* |
| Hrs/Dollars spent Mowing School District MOU Property | N/A | N/A | N/A | 381 | (\$18,307)* | 400 | (\$19,061)* |

*Cost includes both labor and equipment

2019 STRATEGIC ACTION PLAN INITIATIVES:

The Divisions comprising the Public Works Department will be involved in some level with the following SAP Initiatives:

- ☞ Increase Methods/Frequency of Communication and Engagement among Staff & Common Council;

DEPARTMENT: PUBLIC WORKS
DIVISION: PARKS & OPEN SPACE MAINTENANCE

- 🌐 Complete a Feasibility Analysis for Possible Conversion to LED Streetlights;
- 🌐 Perform a Capacity Review and Analysis on Local Collector and Arterial Streets;
- 🌐 Explore New Methods, Best Practices to Maximize the Useful Life of Roads and Bridges;
- 🌐 Become a City known for its Successful Special Events and Community Gatherings;
- 🌐 Reduce Health Insurance Costs through Proactive Consumer Education;
- 🌐 Evaluate, Right-size, and Better Align City Organization;
- 🌐 Complete a Feasibility Analysis for Possible Conversion to LED Streetlights.

OTHER 2019 MANAGEMENT INITIATIVES:

- 🌐 Update GIS System to include all new amenities at Lake Vista Park;
- 🌐 Work with Parks Commission to finalize Abendschein Park, and overall parks and open space plan;
- 🌐 Continue to work with Celebrations and Tourism Commission to assist in planning and set up of successful committee events in Oak Creek's parks.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌐 2.25% wage adjustments for full-time and part-time staff and associated payroll/WRS expenses;
- 🌐 Increased Grounds Maintenance by \$9,500 due to the age of park equipment and the volume to maintain;
- 🌐 Increased the electricity line item by \$2,000 to account for the addition of the splash pad and Lake Vista Park;
- 🌐 As a reminder, the 2018 budget document included a structural change creating a Department of Public Works, which includes the Streets Division, Parks & Open Space Maintenance Division, Forestry Division, and Streetlight Maintenance Division.



DEPARTMENT: PUBLIC WORKS
DIVISION: PARKS & OPEN SPACE MAINTENANCE

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------|
| 200 TRAVEL/TRAINING | \$2,600 |
| Maintenance workshops for maintenance supervisor, technician & staff. | |
| 205 RECRUITMENT/TESTING/PHYSICALS | \$1,600 |
| Classified ads for part-time maintenance, hearing tests, CDL license & physicals. | |
| 215 UNIFORMS & CLOTHING | \$1,500 |
| Coveralls, rain gear, gloves, staff shirts & uniforms | |
| 300 ELECTRICITY | \$12,000 |
| Facility charges & energy charges for 15 different locations throughout the city estimated to be 7% increase. | |
| 305 WATER & SEWER | \$3,100 |
| Three locations plus athletic fields estimated to be 6% increase. | |
| 310 NATURAL GAS | \$9,000 |
| Heating for Miller Park pavilion & two garages located at 800 W Puetz. | |
| 315 TELEPHONE | \$1,000 |
| Cellular phone - Parks Supervisor. | |
| 400 OFFICE SUPPLIES | \$200 |
| Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms. | |
| 415 POSTAGE | \$50 |
| Mailings & UPS charges | |
| 420 DUES AND PUBLICATIONS | \$600 |
| Various publications. | |
| 440 MEDICAL AND SAFETY | \$2,500 |
| Reimbursement for safety shoes/safety glasses/first aid supplies. | |



DEPARTMENT: PUBLIC WORKS
DIVISION: PARKS & OPEN SPACE MAINTENANCE

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------|
| 460 MINOR EQUIPMENT | \$3,000 |
| Office, grounds, buildings, vehicle, equipment & tools. | |
| 495 MISCELLANEOUS SUPPLIES | \$100 |
| 615 GROUNDS MAINTENANCE | \$60,000 |
| Picnic tables, paint, fertilizer, lumber, herbicide, baseball infield mix, Round-Up, Aqua Shade, Miller Pond water management, city hall complex flowers/shrubs & sidewalk salt, park signs, wood chips, topsoil, seeds, trees, etc. & other supplies/materials needed for maintenance of public grounds. Use of Border Collies to remove Canada Geese from Miller Park pond. Acrylic crack filling court surfaces. Veterans Memorial Park maintenance. | |
| 620 BUILDINGS MAINTENANCE | \$5,100 |
| Paint, insulation, lumber fire extinguishers, keys, plumbing supplies, wire, Plexiglas, cement, shelving, supplies, etc. & other supplies/materials/equipment needed for maintenance of public building. Fire protection system inspection/testing for cold storage building. | |
| 635 FACILITY/EQUIPMENT RENTAL | \$14,000 |
| Port-a-jon unit rental for various park sites, road signs, and miscellaneous equipment rentals. | |
| 665 BOULEVARD MAINTENANCE | \$6,000 |
| Puetz Road and Howell Avenue Boulevard Maintenance | |
| 700 VEHICLE MAINTENANCE | \$10,000 |
| Supplies/repairs on Department trucks. | |
| 705 VEHICLE EQUIPMENT MAINTENANCE | \$13,000 |
| Maintenance and service on mowers, tractors, power tools, plows, power equipment, trailers, etc. Supplies/materials/equipment such as nuts, bolts, springs, saw blades, etc., needed to perform maintenance tasks. | |



DEPARTMENT: PUBLIC WORKS
DIVISION: PARKS & OPEN SPACE MAINTENANCE

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-------------------------|
| 710 GAS & OIL | <i>\$30,000</i> |
| Diesel (4604 gal x \$4.04/gal. = \$18,600), Unleaded (6000 gal x \$3.65/gal - \$21,900) | |
| 715 TIRES | <i>\$3,000</i> |
| Vehicle/equipment tires. | |
| Total | <i>\$178,350</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 89 - PUBLIC WORKS - PARKS & OPEN SPACE MAINT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-89-41-10000 | SALARIES - FULL TIME | 164,830 | 172,021 | 157,020 | 172,428 | 175,531 | 164,892 | 188,960 | 7.65% |
| 10-89-41-10500 | SALARIES - PART TIME | 64,137 | 87,291 | 78,380 | 96,185 | 93,829 | 64,915 | 95,940 | 2.25% |
| 10-89-41-11000 | SALARIES - OVERTIME | 8,643 | 5,546 | 5,911 | 4,197 | 5,000 | 7,000 | 5,000 | 0.00% |
| 10-89-41-13000 | RETIREMENT | 14,756 | 15,022 | 13,339 | 14,484 | 13,492 | 14,923 | 15,979 | 18.43% |
| 10-89-41-13500 | SOCIAL SECURITY | 17,961 | 19,871 | 18,338 | 20,723 | 20,562 | 19,247 | 22,177 | 7.85% |
| 10-89-41-14500 | UNEMPLOYMENT COMPENSATION | 0 | 0 | 0 | 1,095 | 0 | 6,579 | 6,579 | 100.00% |
| 10-89-41-15000 | INSURANCE - ACTIVE HEALTH | 34,730 | 28,981 | 29,098 | 28,981 | 28,981 | 28,981 | 28,981 | 0.00% |
| 10-89-41-16000 | INSURANCE - WORKMANS COMP | 12,795 | 11,031 | 12,366 | 8,972 | 8,205 | 8,205 | 8,864 | 8.03% |
| 10-89-41-16500 | INSURANCE - DISABILITY | 705 | 706 | 646 | 661 | 705 | 926 | 950 | 34.75% |
| 10-89-41-17000 | INSURANCE DENTAL | 2,676 | 6,336 | 6,336 | 3,168 | 3,168 | 3,168 | 3,168 | 0.00% |
| 10-89-41-17500 | INSURANCE - GROUP LIFE | 368 | 446 | 521 | 531 | 515 | 785 | 800 | 55.34% |
| 10-89-41-18000 | LONGEVITY | 240 | 240 | 200 | 0 | 0 | 0 | 0 | 0.00% |
| 10-89-41-18500 | SECTION 125 EXPENSES | 4 | 0 | 0 | 0 | 0 | 119 | 150 | 100.00% |
| | DIRECT EMPLOYEE COSTS | 321,845 | 347,491 | 322,155 | 351,425 | 349,988 | 319,740 | 377,548 | 7.87% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-89-42-20000 | TRAVEL/TRAINING | 1,874 | 2,050 | 4,113 | 2,667 | 2,600 | 2,600 | 2,600 | 0.00% |
| 10-89-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 1,705 | 689 | 726 | 451 | 1,600 | 1,600 | 1,600 | 0.00% |
| 10-89-42-21500 | UNIFORM/CLOTHING | 1,088 | 897 | 1,423 | 1,400 | 1,500 | 1,500 | 1,500 | 0.00% |
| | INDIRECT EMPLOYEE COSTS | 4,667 | 3,636 | 6,262 | 4,518 | 5,700 | 5,700 | 5,700 | 0.00% |
| UTILITY COST | | | | | | | | | |
| 10-89-43-30000 * * | ELECTRICITY | 6,593 | 8,864 | 8,156 | 8,760 | 10,000 | 14,000 | 12,000 | 20.00% |
| 10-89-43-30500 | WATER AND SEWER | 2,921 | 2,958 | 3,004 | 3,082 | 3,000 | 3,000 | 3,100 | 3.33% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 89 - PUBLIC WORKS - PARKS & OPEN SPACE MAINT | | | | | | | | | |
| 10-89-43-31000 | NATURAL GAS | 12,279 | 7,397 | 6,605 | 6,774 | 9,000 | 9,000 | 9,000 | 0.00% |
| 10-89-43-31500 | TELEPHONE | 482 | 979 | 1,058 | 444 | 1,000 | 1,000 | 1,000 | 0.00% |
| | UTILITY COST | 22,275 | 20,198 | 18,823 | 19,060 | 23,000 | 27,000 | 25,100 | 9.13% |
| SUPPLIES | | | | | | | | | |
| 10-89-44-40000 | OFFICE SUPPLIES | 56 | 9 | 200 | 171 | 200 | 200 | 200 | 0.00% |
| 10-89-44-41000 | PRINTING AND COPYING | 0 | 0 | 46 | 0 | 0 | 0 | 0 | 0.00% |
| 10-89-44-41500 | POSTAGE | 0 | 56 | 26 | 9 | 50 | 50 | 50 | 0.00% |
| 10-89-44-42000 | DUES AND PUBLICATIONS | 345 | 584 | 395 | 275 | 600 | 600 | 600 | 0.00% |
| 10-89-44-44000 | MEDICAL & SAFETY | 1,872 | 1,130 | 2,583 | 2,488 | 2,500 | 2,500 | 2,500 | 0.00% |
| 10-89-44-46000 | MINOR EQUIPMENT | 3,562 | 2,745 | 2,561 | 2,351 | 3,000 | 3,000 | 3,000 | 0.00% |
| 10-89-44-47500 | RECREATION EQUIPMENT/SUPPLIES | 0 | 0 | 133 | 0 | 0 | 0 | 0 | 0.00% |
| 10-89-44-49500 | MISCELLANEOUS | 83 | 29 | 100 | 40 | 100 | 100 | 100 | 0.00% |
| | SUPPLIES | 5,918 | 4,553 | 6,044 | 5,334 | 6,450 | 6,450 | 6,450 | 0.00% |
| MAINTENANCE | | | | | | | | | |
| 10-89-46-61500 * * | GROUNDS MAINTENANCE | 50,819 | 54,973 | 48,500 | 50,292 | 50,500 | 50,500 | 60,000 | 18.81% |
| 10-89-46-62000 | BUILDING MAINTENANCE | 4,772 | 3,745 | 5,000 | 5,087 | 5,000 | 5,100 | 5,100 | 2.00% |
| 10-89-46-63500 | FACILITY/EQUIPMENT RENTAL | 2,977 | 2,748 | 2,842 | 2,990 | 14,000 | 14,000 | 14,000 | 0.00% |
| 10-89-46-66500 | BOULEVARD MAINTENANCE | 1,914 | 8,309 | 5,595 | 6,000 | 6,000 | 6,000 | 6,000 | 0.00% |
| | MAINTENANCE | 60,482 | 69,775 | 61,937 | 64,369 | 75,500 | 75,600 | 85,100 | 12.72% |
| VEHICLES | | | | | | | | | |
| 10-89-47-70000 | VEHICLE MAINTENANCE | 5,960 | 6,583 | 9,623 | 8,138 | 10,000 | 10,000 | 10,000 | 0.00% |
| 10-89-47-70500 | EQUIPMENT MAINTENANCE | 13,482 | 13,578 | 12,890 | 11,044 | 13,000 | 13,000 | 13,000 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|---------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 89 - PUBLIC WORKS - PARKS & OPEN SPACE MAINT | | | | | | | | | |
| 10-89-47-71000 | GAS AND OIL | 25,443 | 18,273 | 15,344 | 15,610 | 30,000 | 30,000 | 30,000 | 0.00% |
| 10-89-47-71500 | TIRES | 3,764 | 3,966 | 2,970 | 2,887 | 3,000 | 3,000 | 3,000 | 0.00% |
| | VEHICLES | 48,649 | 42,400 | 40,827 | 37,679 | 56,000 | 56,000 | 56,000 | 0.00% |
| Totals for dept 89 - PUBLIC WORKS - PARKS & OPEN SPACE I | | 463,836 | 488,053 | 456,048 | 482,385 | 516,638 | 490,490 | 555,898 | 7.60% |
| DEPARTMENT 89 PUBLIC WORKS - PARKS & OPEN SPACE MAINT | | | | | | | | | |
| 43-30000 | ELECTRICITY | | | | | | | | |
| ADDITION OF LAKE VISTA PARK & SPLASH PAD | | | | | | | | | |
| 46-61500 | GROUNDS MAINTENANCE | | | | | | | | |
| INCREASED DUE TO AGE OF PARK EQUIPMENT AND INCREASED VOLUME TO MAINTAIN | | | | | | | | | |

DEPARTMENT: PUBLIC WORKS
DIVISION: FORESTRY

PROGRAM DESCRIPTION:

The City Department of Public Works is divided into four distinct yet collaborative Divisions. The Public Works Department Divisions include Streets, Parks & Open Space Maintenance, Forestry, and Street Lighting. The Department provides a full range of public works projects and services to Oak Creek residents and businesses.

The overarching objective of the Forestry Division is to enhance the health, beauty, and value of the City, and the City’s urban forest, through high-quality forestry practices. The Forestry Division is responsible for the planned and unplanned maintenance of City trees, and the general monitoring of the urban forest (collectively, all trees within the boundaries of Oak Creek). Forestry works with a wide range of internal and external entities including residents, other departments and divisions, contractors, diverse government staff, utility companies, etc., to further tree care, advance knowledge, and improve or plan operations. Major responsibilities include a full program that supports the annual planning and implementation of the following activities: planting, pruning, treatments, removals, stump grinding, and all aspects of insect and disease management.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🕒 Oak Creek Tree Inventory from 2016 WI-DNR Grant was added to Wisconsin’s Community Tree Map to become visible to public at: <https://pg-cloud.com/Wisconsin/>; update again occurred in 2017 and will continue yearly as we supply the DNR with updates;
- 🕒 Develop canopy analysis from digital canopy cover data based on individual Oak Creek parcels;
- 🕒 Continue natural/wild/rural area ash/elm removals along complex Oak Creek property borders in frozen winter and dry summer conditions;
- 🕒 Develop Tree Board to increase residential input and awareness regarding urban forestry issues. Also to provide input drafting an Oak Creek Urban Forestry Strategic Plan; possibly plan future events.

DIVISION ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|-------------------------------------|----------|---------|------|----------|----------|
| Urban Forestry Grants and Donations | \$15,508 | \$7,409 | NA | \$14,418 | \$19,211 |
| Trees Removed | 570 | 430 | 318 | 489 | 403 |
| Trees Planted | 425 | 322 | 288 | 215 | 319 |
| Trees Pruned | 1590 | 2594 | 1576 | 1791 | 2886 |
| Trees Treated (EAB) | 631 | 702 | 405 | 284 | 168 |

DEPARTMENT: PUBLIC WORKS
DIVISION: FORESTRY

2019 STRATEGIC ACTION PLAN INITIATIVES:

The Divisions comprising the Public Works Department will be involved in some level with the following SAP Initiatives:

- 🌱 Increase Methods/Frequency of Communication and Engagement among Staff & Common Council;
- 🌱 Complete a Feasibility Analysis for Possible Conversion to LED Streetlights;
- 🌱 Perform a Capacity Review and Analysis on Local Collector and Arterial Streets;
- 🌱 Explore New Methods, Best Practices to Maximize the Useful Life of Roads and Bridges;
- 🌱 Become a City known for its Successful Special Events and Community Gatherings;
- 🌱 Reduce Health Insurance Costs through Proactive Consumer Education;
- 🌱 Evaluate, Right-size, and Better Align City Organization;
- 🌱 Complete a Feasibility Analysis for Possible Conversion to LED Streetlights.

OTHER 2019 MANAGEMENT INITIATIVES:

- 🌱 Train and utilize developing/developed Tree Board to build Urban Forestry Strategic Plan at least to draft form. Present to public/administration/ Common Council;
- 🌱 Implement sustainable planting measures in identified “hotspots”;
- 🌱 Implement Abendschein Park interpretive signage along woodland path;
- 🌱 Design and install Drexel Avenue tree improvements.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌱 2.25% wage adjustments for full-time and part-time staff and associated payroll/WRS expenses;
- 🌱 As a reminder, the 2018 budget document included a structural change creating a Department of Public Works, which includes the Streets Division, Parks & Open Space Maintenance Division, Forestry Division, and Streetlight Maintenance Division.



DEPARTMENT: PUBLIC WORKS
DIVISION: FORESTRY

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|---------|
| 200 TRAVEL/TRAINING | \$2,000 |
| Maintenance workshops for maintenance supervisor, technician & staff. | |
| 205 RECRUITMENT AND TESTING | \$700 |
| Classified ads for part-time maintenance, hearing tests, CDL license & physicals. | |
| 215 CLOTHING MAINTENANCE | \$850 |
| Coveralls, rain gear, gloves, staff shirts & uniforms | |
| 315 TELEPHONE | \$750 |
| Annual phone costs. | |
| 400 OFFICE SUPPLIES | \$150 |
| Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms. | |
| 410 PRINTING AND COPYING | \$400 |
| Printing costs. | |
| 415 POSTAGE | \$300 |
| Mailings & UPS charges | |
| 420 DUES AND PUBLICATIONS | \$650 |
| Various publications. | |
| 440 MEDICAL AND SAFETY | \$500 |
| Reimbursement for safety shoes/safety glasses/first aid supplies. | |
| 460 MINOR EQUIPMENT | \$3,000 |
| Office, grounds, buildings, vehicle, equipment & tools. | |
| 465 CHEMICALS | \$2,000 |
| 494 LEASES/RENTAL EQUIPMENT | \$1,200 |
| 495 MISCELLANEOUS SUPPLIES | \$200 |



DEPARTMENT: PUBLIC WORKS
DIVISION: FORESTRY

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------------|
| 665 BOULEVARD MAINTENANCE Puetz Road and Howell Avenue Boulevard Maintenance | <i>\$1,000</i> |
| 700 VEHICLE MAINTENANCE Supplies/repairs on Department trucks. | <i>\$5,000</i> |
| 705 VEHICLE EQUIPMENT MAINTENANCE Maintenance and service on mowers, tractors, power tools, plows, power equipment, trailers, etc. Supplies/materials/equipment such as nuts, bolts, springs, saw blades, etc., needed to perform mainenance tasks. | <i>\$3,000</i> |
| 710 GAS & OIL | <i>\$7,500</i> |
| 715 TIRES Vehicle/equipment tires. | <i>\$1,500</i> |
| TOTAL | <i>\$30,700</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|--------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 88 - PUBLIC WORKS - FORESTRY | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-88-41-10000 | SALARIES - FULL TIME | 164,131 | 167,137 | 172,326 | 175,957 | 179,065 | 179,065 | 182,190 | 1.75% |
| 10-88-41-10500 | SALARIES - PART TIME | 20,442 | 27,212 | 19,817 | 22,950 | 22,077 | 22,077 | 22,574 | 2.25% |
| 10-88-41-11000 | SALARIES - OVERTIME | 472 | 2,667 | 1,761 | 1,449 | 1,500 | 5,170 | 2,000 | 33.33% |
| 10-88-41-13000 | RETIREMENT | 11,493 | 11,503 | 11,924 | 12,110 | 11,997 | 12,638 | 11,933 | -0.53% |
| 10-88-41-13500 | SOCIAL SECURITY | 13,644 | 14,470 | 14,761 | 14,796 | 16,325 | 14,718 | 16,564 | 1.46% |
| 10-88-41-15000 | INSURANCE - ACTIVE HEALTH | 34,730 | 21,497 | 21,497 | 21,497 | 21,497 | 21,497 | 21,497 | 0.00% |
| 10-88-41-16000 | INSURANCE - WORKMANS COMP | 9,706 | 7,906 | 9,013 | 6,580 | 6,017 | 6,017 | 6,500 | 8.03% |
| 10-88-41-16500 | INSURANCE - DISABILITY | 705 | 706 | 764 | 661 | 705 | 926 | 975 | 38.30% |
| 10-88-41-17000 | INSURANCE - DENTAL | 3,804 | 3,168 | 3,168 | 3,168 | 3,168 | 3,168 | 3,168 | 0.00% |
| 10-88-41-17500 | INSURANCE - GROUP LIFE | 304 | 311 | 314 | 429 | 415 | 633 | 650 | 56.63% |
| 10-88-41-18000 | LONGEVITY | 180 | 180 | 180 | 180 | 180 | 180 | 180 | 0.00% |
| 10-88-41-18500 | SECTION 125 EXPENSES | 179 | 164 | 187 | 191 | 230 | 221 | 230 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 259,790 | 256,921 | 255,712 | 259,968 | 263,176 | 266,310 | 268,461 | 2.01% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-88-42-20000 | TRAVEL/TRAINING | 1,340 | 1,592 | 1,905 | 2,914 | 2,000 | 2,000 | 2,000 | 0.00% |
| 10-88-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 979 | 314 | 693 | 83 | 700 | 700 | 700 | 0.00% |
| 10-88-42-21500 | UNIFORM/CLOTHING | 566 | 884 | 872 | 622 | 850 | 850 | 850 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 2,885 | 2,790 | 3,470 | 3,619 | 3,550 | 3,550 | 3,550 | 0.00% |
| UTILITY COST | | | | | | | | | |
| 10-88-43-31500 | TELEPHONE | 740 | 122 | 247 | 792 | 750 | 750 | 750 | 0.00% |
| UTILITY COST | | 740 | 122 | 247 | 792 | 750 | 750 | 750 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|-------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|----------------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 88 - PUBLIC WORKS - FORESTRY | | | | | | | | | |
| SUPPLIES | | | | | | | | | |
| 10-88-44-40000 | OFFICE SUPPLIES | 109 | 215 | 250 | 175 | 150 | 150 | 150 | 0.00% |
| 10-88-44-41000 | PRINTING AND COPYING | 482 | 334 | 456 | 689 | 400 | 400 | 400 | 0.00% |
| 10-88-44-41500 | POSTAGE | 234 | 144 | 271 | 303 | 300 | 300 | 300 | 0.00% |
| 10-88-44-42000 | DUES AND PUBLICATIONS | 682 | 450 | 816 | 766 | 650 | 650 | 650 | 0.00% |
| 10-88-44-44000 | MEDICAL & SAFETY | 559 | 406 | 745 | 500 | 500 | 500 | 500 | 0.00% |
| 10-88-44-46000 | MINOR EQUIPMENT | 1,457 | 889 | 2,601 | 2,554 | 2,500 | 2,500 | 3,000 | 20.00% |
| 10-88-44-46500 | CHEMICALS | 1,072 | 1,881 | 2,517 | 2,505 | 3,000 | 3,000 | 2,000 | -33.33% |
| 10-88-44-49400 | LEASED/RENTAL EQUIPMENT | 0 | 7,000 | 0 | 1,624 | 1,200 | 1,200 | 1,200 | 0.00% |
| 10-88-44-49500 | MISCELLANEOUS | 117 | 146 | 337 | 246 | 200 | 200 | 200 | 0.00% |
| SUPPLIES | | 4,712 | 11,465 | 7,993 | 9,362 | 8,900 | 8,900 | 8,400 | -5.62% |
| MAINTENANCE | | | | | | | | | |
| 10-88-46-66500 | BOULEVARD MAINTENANCE | 2,326 | 2,114 | 1,495 | 448 | 500 | (386) | 1,000 | 100.00% |
| MAINTENANCE | | 2,326 | 2,114 | 1,495 | 448 | 500 | (386) | 1,000 | 100.00% |
| VEHICLES | | | | | | | | | |
| 10-88-47-70000 | VEHICLE MAINTENANCE | 4,547 | 3,627 | 5,042 | 5,537 | 5,000 | 11,207 | 5,000 | 0.00% |
| 10-88-47-70500 | EQUIPMENT MAINTENANCE | 1,203 | 3,570 | 2,853 | 265 | 3,000 | 500 | 3,000 | 0.00% |
| 10-88-47-71000 | GAS AND OIL | 9,884 | 5,607 | 4,867 | 4,916 | 9,533 | 3,473 | 7,500 | -21.33% |
| 10-88-47-71500 | TIRES | 949 | 300 | 1,671 | 1,595 | 1,500 | 1,000 | 1,500 | 0.00% |
| VEHICLES | | 16,583 | 13,104 | 14,433 | 12,313 | 19,033 | 16,180 | 17,000 | -10.68% |
| Totals for dept 88 - PUBLIC WORKS - FORESTRY | | 287,036 | 286,516 | 283,350 | 286,502 | 295,909 | 295,304 | 299,161 | 1.10% |

DEPARTMENT: PUBLIC WORKS
DIVISION: STREETLIGHT MAINTENANCE

PROGRAM DESCRIPTION:

The City Department of Public Works is divided into four distinct yet collaborative Divisions. The Public Works Department Divisions include Streets, Parks & Open Space Maintenance, Forestry, and Street Lighting. The Department provides a full range of public works projects and services to Oak Creek residents and businesses.

The Streetlight Maintenance Division oversees, coordinates, ensures operability of all City-owned streetlights, and serves as the liaison to lighting systems owned by WE Energies for which the City has entered into a lease agreement. Activities include, but are not limited to: streetlight trouble-shooting, bulb/fixture replacement, pole maintenance/repair/replacement, and hanging of banners and decorations, among many other areas of maintenance responsibility.

2019 STRATEGIC ACTION PLAN INITIATIVES:

- 🌐 Complete a Feasibility Analysis for Possible Conversion to LED Streetlights

OTHER 2019 MANAGEMENT INITIATIVES:

- 🌐 Collaborate with process and potential implementation steps re: a performance contract project with Siemens Industry, Inc. (potential street light projects);

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌐 2.25% wage adjustments for full-time staff and associated payroll/WRS expenses;
- 🌐 As a reminder, all street lighting energy costs have historically been paid out of “General Government”. Beginning with the 2018 budget document, this Streetlight Maintenance Division was created in the Department of Public Works budget to record the associated costs;
- 🌐 Additionally beginning with the 2018 budget document, the wages, benefits, training, and operating expenses for the Street Light Technician has been removed from the Inspection Division of Engineering into the Streetlight Maintenance Division of Public Works.



DEPARTMENT: PUBLIC WORKS
DIVISION: STREET LIGHT MAINTENANCE

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-------------------------|
| 200 TRAVEL/TRAINING Maintenance workshops for maintenance supervisor, technician & staff. | <i>\$950</i> |
| 215 Uniforms and Clothing | <i>\$250</i> |
| 315 TELEPHONE Cellular phone - Parks Supervisor. | <i>\$420</i> |
| 330 STREET LIGHTING Electricity costs for the City's Street lights | <i>\$530,953</i> |
| 440 MEDICAL AND SAFETY Reimbursement for safety shoes/safety glasses/first aid supplies. | <i>\$300</i> |
| 460 MINOR EQUIPMENT | <i>\$500</i> |
| 700 VEHICLE MAINTENANCE Supplies/repairs on Department trucks. | <i>\$2,000</i> |
| 710 GAS & OIL | <i>\$5,000</i> |
| 715 TIRES Vehicle/equipment tires. | <i>\$1,000</i> |
| TOTAL | <i>\$541,373</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|---|---------------------------|----------|----------|----------|--------------|-----------------|--------------------|-----------------|---------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 87 - PUBLIC WORKS - STREET LIGHTS | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-87-41-10000 | SALARIES, FULL TIME | 0 | 0 | 0 | 0 | 66,545 | 60,228 | 68,032 | 2.23% |
| 10-87-41-11000 | SALARIES, OVERTIME | 0 | 0 | 0 | 0 | 1,000 | 250 | 1,000 | 0.00% |
| 10-87-41-13000 | RETIREMENT | 0 | 0 | 0 | 0 | 4,459 | 4,459 | 4,456 | -0.07% |
| 10-87-41-13500 | SOCIAL SECURITY | 0 | 0 | 0 | 0 | 5,091 | 5,091 | 5,204 | 2.22% |
| 10-87-41-15000 | INSURANCE - ACTIVE HEALTH | 0 | 0 | 0 | 0 | 11,240 | 11,240 | 11,240 | 0.00% |
| 10-87-41-16000 | INSURANCE - WORKMANS COMP | 0 | 0 | 0 | 0 | 1,930 | 1,930 | 1,930 | 0.00% |
| 10-87-41-16500 | INSURANCE - DISABILITY | 0 | 0 | 0 | 0 | 221 | 221 | 221 | 0.00% |
| 10-87-41-17000 | INSURANCE - DENTAL | 0 | 0 | 0 | 0 | 1,134 | 1,134 | 1,134 | 0.00% |
| 10-87-41-17500 | INSURANCE - GROUP LIFE | 0 | 0 | 0 | 0 | 374 | 374 | 374 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 0 | 0 | 0 | 0 | 91,994 | 84,927 | 93,591 | 1.74% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-87-42-20000 | TRAVEL/TRAINING | 0 | 0 | 0 | 0 | 950 | 950 | 950 | 0.00% |
| 10-87-42-21500 | CLOTHING MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 0 | 250 | 100.00% |
| INDIRECT EMPLOYEE COSTS | | 0 | 0 | 0 | 0 | 950 | 950 | 1,200 | 26.32% |
| UTILITY COST | | | | | | | | | |
| 10-87-43-31500 | TELEPHONE | 0 | 0 | 0 | 0 | 420 | 100 | 420 | 0.00% |
| 10-87-43-33000 | STREET LIGHTING | 0 | 0 | 0 | 9,493 | 530,953 | 495,289 | 530,953 | 0.00% |
| UTILITY COST | | 0 | 0 | 0 | 9,493 | 531,373 | 495,389 | 531,373 | 0.00% |
| SUPPLIES | | | | | | | | | |
| 10-87-44-44000 | MEDICAL & SAFETY | 0 | 0 | 0 | 0 | 300 | 300 | 300 | 0.00% |
| 10-87-44-46000 | MINOR EQUIPMENT | 0 | 0 | 0 | 0 | 100 | 500 | 500 | 400.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|---------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|--------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 87 - PUBLIC WORKS - STREET LIGHTS | | | | | | | | | |
| | SUPPLIES | 0 | 0 | 0 | 0 | 400 | 800 | 800 | 100.00% |
| VEHICLES | | | | | | | | | |
| 10-87-47-70000 | VEHICLE MAINTENANCE | 0 | 0 | 0 | 0 | 2,000 | 2,000 | 2,000 | 0.00% |
| 10-87-47-71000 | GAS AND OIL | 0 | 0 | 0 | 0 | 5,000 | 4,500 | 5,000 | 0.00% |
| 10-87-47-71500 | TIRES | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 1,000 | 0.00% |
| | VEHICLES | 0 | 0 | 0 | 0 | 8,000 | 7,500 | 8,000 | 0.00% |
| Totals for dept 87 - PUBLIC WORKS - STREET LIGHTS | | 0 | 0 | 0 | 9,493 | 632,717 | 589,566 | 634,964 | 0.36% |

DEPARTMENT: RECREATION

PROGRAM DESCRIPTION:

The Recreation Department strives to develop diverse recreational services and programs that promote citizen involvement, personal growth, and community enhancement while striving to increase the social, cultural, and physical well-being of our residents and visitors.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🕒 Organized and implemented cooperative programming with Franklin and Greenfield Recreation Departments including, informational classes and fitness opportunities for adults;
- 🕒 Collaborated with Library staff to offer a school day out program for Teens, and relocate the Forever Young Club (FYC) Card Social, the FYC garden club, adult cooking classes, and family/youth activities to Library activity spaces;
- 🕒 Both initiatives provide expanded services to citizens, including Seniors while saving costs and increasing income to the Department.

DEPARTMENT ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 | Comments |
|---|----------|----------|----------|----------|----------|---|
| ActiveAdult (50+) participation: | | | | | | |
| ForeverYoung Membership | 194 | 167 | 152 | 138 | 136 | |
| Active Adult Activities | 929 | 606 | 639 | 414 | 711 | 2016: Significant reduction in Active Adult classes due to coordinator medical leave during Summer. |
| Revenue | \$20,145 | \$12,000 | \$11,757 | \$10,567 | \$12,461 | |
| Youth participation | | | | | | |
| Instruction | 745 | 791 | 739 | 780 | 575 | |
| Team Sports | 833 | 877 | 782 | 713 | 594 | |
| Revenue | \$46,814 | \$56,308 | \$53,979 | \$48,927 | 45,598 | Swim Lessons and Basketball programs were moved to School District administration in 2013 |

DEPARTMENT: RECREATION

| Adult (18+) Participation | | | | | | |
|---|-------------|-------------|-------------|-------------|-----------|--|
| Activity | 2013 | 2014 | 2015 | 2016 | | Comments |
| Instruction | 214 | 238 | 267 | 317 | 269 | |
| Sports | 266 | 305 | 235 | 220 | 193 | |
| Revenue | \$18,154 | \$21,005 | \$22,125 | \$23,684 | 19,600 | |
| Camps | | | | | | |
| Participation | 2090 | 847 | 978 | 1014 | 963 | Playground programs were moved to School District Administration beginning in 2014 |
| Revenues | \$64,116 | \$40,036 | \$46,695 | \$51,574 | 76,294 | |
| Permits and Rentals | | | | | | |
| Number issued | 1022 | 978 | 839 | 628 | 718 | |
| Revenues | \$13,298 | \$15,138 | \$14,890 | \$14,202 | 15,959 | |
| | | | | | | |
| Total of all pay types per RecTrac | \$219,853 | \$230,872 | \$226,851 | \$218,641 | \$237,167 | |
| Payment type trends: | | | | | | |
| Credit Card | 50% | 70% | 75% | 80% | 86% | |
| Cash | 23% | 16% | 12.5 | 12% | 7% | |
| Check | 27% | 14% | 12.50% | 8% | 7% | |
| Registration trends: | | | | | | |
| Online | 40% | 32% | 42% | 42% | 52% | |
| Processed in office | 60% | 68% | 58% | 58% | 48% | |

2019 STRATEGIC ACTION PLAN INITIATIVES:

- ☞ Update Park & Open Space Plan with an emphasis on continually improving community walkability/bike-ability;
- ☞ Provide Additional Cultural and Recreational Opportunities for the City’s Senior Population;
- ☞ Convene discussions and examine partnerships with other stakeholders regarding shared services, cooperative programming, and alignment of resources;

DEPARTMENT: RECREATION

- 🕒 Evaluate, Right-size, and Better Align City Organization (1) plan for future joint programming and administration of Recreation and Library offerings (i.e. “leisure services” concept).

OTHER 2019 MANAGEMENT INITIATIVES:

- 🕒 Examine and implement additional opportunities for improved programming to both teens and adults over 50 by increasing partnerships with other local Recreation Departments, Senior living facilities, private organizations, and Oak Creek Public Library staff;
- 🕒 Implement upgrade to RecTrac recreation software to be implemented in time for Winter 2019 registration;
- 🕒 Renegotiate renewal of the School District MOU scheduled to expire in December of 2018;
- 🕒 Continued collaborating with Library Director to investigate efficiencies regarding shared staffing, scheduling administration, supply purchases, etc...

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 2.25% wage adjustments for full-time and part-time staff and associated payroll/WRS expenses;



DEPARTMENT: RECREATION

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-----------------|
| 200 TRAVEL/TRAINING Workshops and classes for Recreation Manager & staff | \$250 |
| 205 RECRUITMENT/TESTING/PHYSICALS Ads for part-time recreation, background checks | \$600 |
| 315 TELEPHONE Annual phone costs | \$1,100 |
| 400 OFFICE SUPPLIES Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business | \$800 |
| 410 PRINTING AND COPYING | \$11,700 |
| 415 POSTAGE Mailings & UPS charges | \$5,000 |
| 420 DUES AND PUBLICATION Various publications | \$200 |
| 475 RECREATION EQUIPMENT AND SUPPLIES | \$5,550 |
| 635 FACILITY/EQUIPMENT RENTAL | \$9,000 |
| 700 VEHICLE MAINTENANCE Supplies/repairs on Department vehicles | \$200 |
| 710 GAS & OIL | \$300 |
| TOTAL | \$34,700 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--------------------------------|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------|
| | | | | | | | | | CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 90 - RECREATION | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-90-41-10000 | SALARIES - FULL TIME | 113,007 | 73,678 | 73,762 | 69,167 | 70,197 | 70,197 | 71,785 | 2.26% |
| 10-90-41-10500 | SALARIES - PART TIME | 150,255 | 161,614 | 152,073 | 142,345 | 156,970 | 145,000 | 156,970 | 0.00% |
| 10-90-41-11000 | SALARIES - OVERTIME | 0 | 0 | 57 | 0 | 0 | 0 | 0 | 0.00% |
| 10-90-41-13000 | RETIREMENT | 12,426 | 8,802 | 8,987 | 8,916 | 11,177 | 9,379 | 11,196 | 0.17% |
| 10-90-41-13500 | SOCIAL SECURITY | 19,853 | 18,352 | 17,518 | 15,962 | 17,378 | 13,000 | 17,500 | 0.70% |
| 10-90-41-14500 | UNEMPLOYMENT COMPENSATION | 634 | 37 | 143 | 94 | 200 | 0 | 0 | -100.00% |
| 10-90-41-15000 | INSURANCE - ACTIVE HEALTH | 13,818 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 0.00% |
| 10-90-41-16000 | INSURANCE - WORKMANS COMP | 11,912 | 8,457 | 9,432 | 6,730 | 6,154 | 6,154 | 6,648 | 8.03% |
| 10-90-41-16500 | INSURANCE - DISABILITY | 470 | 411 | 255 | 220 | 250 | 309 | 325 | 30.00% |
| 10-90-41-17000 | INSURANCE - DENTAL | 2,016 | 1,006 | 1,006 | 1,006 | 1,006 | 1,006 | 1,006 | 0.00% |
| 10-90-41-17500 | INSURANCE - GROUP LIFE | 996 | 1,043 | 1,137 | 1,204 | 1,375 | 1,299 | 1,325 | -3.64% |
| 10-90-41-18000 | LONGEVITY | 240 | 15 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-90-41-18500 | SECTION 125 EXPENSES | 121 | 63 | 65 | 65 | 85 | 89 | 90 | 5.88% |
| | DIRECT EMPLOYEE COSTS | 325,748 | 276,478 | 267,435 | 248,709 | 267,792 | 249,433 | 269,845 | 0.77% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-90-42-20000 | TRAVEL/TRAINING | 339 | 299 | 187 | 20 | 250 | 0 | 250 | 0.00% |
| 10-90-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 653 | 619 | 354 | 808 | 500 | 600 | 600 | 20.00% |
| | INDIRECT EMPLOYEE COSTS | 992 | 918 | 541 | 828 | 750 | 600 | 850 | 13.33% |
| UTILITY COST | | | | | | | | | |
| 10-90-43-31500 | TELEPHONE | 1,266 | 1,145 | 1,227 | 1,082 | 800 | 825 | 1,100 | 37.50% |
| | UTILITY COST | 1,266 | 1,145 | 1,227 | 1,082 | 800 | 825 | 1,100 | 37.50% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------|
| | | | | | | | | | CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 90 - RECREATION | | | | | | | | | |
| SUPPLIES | | | | | | | | | |
| 10-90-44-40000 | OFFICE SUPPLIES | 960 | 1,023 | 1,009 | 1,374 | 1,000 | 800 | 800 | -20.00% |
| 10-90-44-41000 | PRINTING AND COPYING | 5,237 | 6,052 | 12,724 | 9,138 | 11,700 | 11,700 | 11,700 | 0.00% |
| 10-90-44-41500 | POSTAGE | 1,271 | 4,051 | 2,053 | 4,837 | 5,000 | 5,000 | 5,000 | 0.00% |
| 10-90-44-42000 | DUES AND PUBLICATIONS | 412 | 513 | 320 | 170 | 200 | 200 | 200 | 0.00% |
| 10-90-44-42500 | ADVERTISING AND PROMOTIONS | 179 | 204 | 158 | 0 | 0 | 0 | 0 | 0.00% |
| 10-90-44-44000 | MEDICAL & SAFETY | 189 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-90-44-46000 | MINOR EQUIPMENT | 0 | 95 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-90-44-47500 | RECREATION EQUIPMENT/SUPPLIES | 9,955 | 5,104 | 6,190 | 4,339 | 5,750 | 5,550 | 5,550 | -3.48% |
| 10-90-44-49500 | MISCELLANEOUS | 0 | 202 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | SUPPLIES | 18,203 | 17,244 | 22,454 | 19,858 | 23,650 | 23,250 | 23,250 | -1.69% |
| MAINTENANCE | | | | | | | | | |
| 10-90-46-60000 | OFFICE EQUIPMENT MAINTENANCE | 498 | 378 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-90-46-62000 | BUILDING MAINTENANCE | 0 | 0 | 497 | 0 | 0 | 0 | 0 | 0.00% |
| 10-90-46-63500 | FACILITY/EQUIPMENT RENTAL | 5,872 | 5,574 | 5,646 | 7,576 | 9,000 | 9,000 | 9,000 | 0.00% |
| | MAINTENANCE | 6,370 | 5,952 | 6,143 | 7,576 | 9,000 | 9,000 | 9,000 | 0.00% |
| VEHICLES | | | | | | | | | |
| 10-90-47-70000 | VEHICLE MAINTENANCE | 213 | 40 | 61 | 137 | 200 | 100 | 200 | 0.00% |
| 10-90-47-71000 | GAS AND OIL | 587 | 401 | 206 | 317 | 300 | 300 | 300 | 0.00% |
| 10-90-47-71500 | TIRES | 0 | 0 | 479 | 0 | 0 | 0 | 0 | 0.00% |
| | VEHICLES | 800 | 441 | 746 | 454 | 500 | 400 | 500 | 0.00% |
| Totals for dept 90 - RECREATION | | 353,379 | 302,178 | 298,546 | 278,507 | 302,492 | 283,508 | 304,545 | 0.68% |

DEPARTMENT: LIBRARY

PROGRAM DESCRIPTION:

The Oak Creek Public Library is dedicated to supporting educational, civic, and cultural activities of individuals, groups, and organizations. It is also dedicated to providing the opportunity for recreation by utilizing literature, music, media, and other art forms.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🕒 Developed a streamlined process for public and staff to reserve and/or rent public meeting spaces at the Civic Center and study rooms in the Library;
- 🕒 Actively participates in social media sites and engages with audiences about Library-related items, as well as other City, community, and school items;
- 🕒 Updated all the library's public computers including public internet terminals and online patron access terminals (OPACs);
- 🕒 Laptops and popular charging cables for both Apple and Android devices are now available for daily patron checkout within the library;
- 🕒 Within the current budget parameters, created a Youth Services Supervisor position to invigorate the Library's Youth Services Department and improve library service to our youngest patrons and their families;
- 🕒 Collaborated with other Milwaukee County libraries to develop concurrent policies related to fines and loan periods;
- 🕒 Digitized the Oak Creek Pictorial to make it accessible for viewing, searching and printing by the general public;
- 🕒 Utilized our Marketing Librarian position to publicize the library's mission to the Oak Creek community;
- 🕒 Implemented online reservation software to streamline public use of Library study rooms.

DEPARTMENT ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|---------------------------|---------|---------|---------|---------|---------|
| Patron Visits | N/A | 33,713 | 71,332 | 198,319 | 193,631 |
| Total Circulation | 280,615 | 259,096 | 241,772 | 308,638 | 326,255 |
| Digital Circulation | 9,552 | 12,494 | 15,536 | 18,798 | 20,217 |
| Items Added to Collection | 6,159 | 8,560 | 7,694 | 7,063 | 7,754 |
| Programs Held | 382 | 338 | 244 | 564 | 451 |
| Program Attendance | N/A | 9,029 | 6,312 | 5,583 | 22,443 |

DEPARTMENT: LIBRARY

| | | | | | |
|---|-------------|-------------|-------------|-------------|-------------|
| Civic Center Meeting Room Rentals | N/A | N/A | N/A | N/A | 130 |
| Library Study Room Use | N/A | N/A | N/A | N/A | 8,530 |
| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
| Reference Transactions | N/A | 11,778 | 10,332 | 21,198 | 23,470 |
| Computer Usage | 15,164 | 15,532 | 10,268 | 21,398 | 18,547 |
| Library Card Registrations | N/A | N/A | 933 | 2,375 | 1,917 |
| Oak Creek Residents with a Library Card | N/A | N/A | N/A | N/A | 15,220 |
| Estimated Wireless Internet Users | N/A | N/A | N/A | 7,913 | 16,198 |

2019 STRATEGIC ACTION PLAN INITIATIVES:

- ☉ Evaluate, Right-Size, and Better Align the City Organization: (1) complete library staff reorganization and present to Council (2) plan for future joint programming and administration of Recreation and Library offerings (i.e. “leisure services” concept);
- ☉ Be a Leading Edge Local Government in the Use of Technology to Foster Innovative and Cost-Effective Service Delivery;
- ☉ Reduce Health Insurance Costs through Proactive Consumer Education;
- ☉ Increase Methods/Frequency of Communication and Engagement among Staff & Common Council;
- ☉ Become a City known for its successful Special Events and Community Gatherings.

OTHER 2019 MANAGEMENT INITIATIVES:

- ☉ Write and being to implement a new library strategic plan for 2010 -2022;
- ☉ Lower patron notification costs by increasing usage of text and email notification systems;
- ☉ Improve patron access to Civic Center technology by creating step-by-step tutorials on how to use conference room technologies;
- ☉ Undertake a Redesign of Library Website to Ensure Optimal Utility to End-Users (a sub-site of overall City homepage project);
- ☉ Author an Annual Report for public distribution highlighting the services the Library has provided and continues to provide to the community;
- ☉ Collaborate with a team of Staff members to select and implement a City-wide credit card processing vendor. This will allow residents and customers another payment option and increase our customer service;
- ☉ In partnership with the City and Oak Creek Public Library Foundation, enhance the South Plaza of the Civic Center through the creation of a Serenity Garden and Social Terrace;

DEPARTMENT: LIBRARY

- 🌐 Develop a Memorandum of Understanding with the City to provide general maintenance for the South Plaza Garden once it has been installed;
- 🌐 Develop a digitization station to offer patrons the ability to convert photos, cassettes, and VHS home movies to digital formats.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌐 2.25% wage adjustments for full-time and part-time staff and associated payroll/WRS expenses;
- 🌐 Adjusted meeting room rental and usage fees for 2019 to better meet community needs;
- 🌐 Adjusted wages and hours of multiple part-time staff;
- 🌐 Creation of an additional full-time librarian position to expand Library services.



DEPARTMENT: LIBRARY

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|----------------|
| 200 TRAVEL/TRAINING | \$4,000 |
| Includes mileage and other costs incurred in attending committee meetings, workshops, seminars and conventions, both locally and regionally. Also includes registration fees, lodging and meals. | |
| 205 RECRUITMENT/TESTING/PHYSICALS | \$100 |
| Includes recruitment advertising and examinations for new employees. | |
| 315 TELEPHONE | \$1,272 |
| Includes cell phone for Library Director and Assistant Library Director | |
| 400 OFFICE SUPPLIES | \$4,750 |
| Includes general office supplies such as pens, pencils, markers, ink ribbons, calendars, paper clips, staples, note pads, receipt tape, etc. | |
| 401 MATERIAL PROCESSING SUPPLIES | \$5,000 |
| Includes RFID supplies, dust jacket covers, binding tape, media cases, labels, Mylar, etc. | |
| 410 PRINTING AND COPYING | \$5,500 |
| Includes all supplies for photocopiers and printers for both library and recreation staff and public use. Also includes brochures, bookmarks, | |
| 415 POSTAGE | \$200 |
| Includes regular postage and United Parcel Service costs. | |
| 420 DUES AND PUBLICATIONS | \$1,000 |
| Includes memberships in Wisconsin Library Association, American Library Association and professional publications necessary to keep abreast of current library trends. Includes monthly subscription service fees for reference tracking software. | |
| 425 PROGRAMMING | \$5,000 |
| Includes library program costs for all ages (adult, youth, families): promotional materials, outside performers, speakers, props, supplies and advertising. | |



DEPARTMENT: LIBRARY

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------|
| 469 TECHNOLOGY | \$3,500 |
| Includes computer and technology additions and upgrades to meet patron demand, including software and hardware upgrades for library computers and RFID equipment and all fees associated with the Library website. Also includes upgrades to staff workstations outside of the purview of the City IT Department. | |
| 470 AUDIOVISUAL | \$19,000 |
| Includes collection development in these areas: adult, young adult and juvenile compact discs, DVDs, Audiobooks, and kits (mixed media) | |
| 471 BOOKS | \$61,000 |
| Includes collection development for print materials in the adult, young adult and juvenile areas of the library. | |
| 472 SUBSCRIPTIONS, MAGAZINES | \$10,600 |
| Includes magazine and newspaper subscription costs for adult, young adult and juvenile titles through subscription jobber and direct subscriptions. | |
| 540 MCFLS | \$44,263 |
| Includes automation charges for participation in the on-line library computer system, system-wide cataloging services, and costs associated with subscriptions for online databases, costs associated with e-book and audiobook subscriptions through the Wisconsin Public Library Consortium, costs associated with online magazine database, Zinio. Also includes charges for patron text notification system, forms, postage and telephone charges and participation in the online fine/bill paying system through CountyCat. | |
| 600 EQUIPMENT SERVICE CONTRACTS | \$26,984 |
| Includes the annual maintenance agreement for library RFID equipment including: automated materials handler and two (2) security gates. Also includes annual maintenance contract for Public PC Management software. | |
| 620 BUILDING MAINTENANCE | \$4,500 |
| Includes maintenance for lighting, heating and air conditioning units, plumbing, emergency lighting and routine maintenance, such as painting. | |
| TOTAL | \$196,669 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--------------------------------|--------------------------------|----------------|----------------|----------------|----------------|-----------------|--------------------|-----------------|--------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| APPROPRIATIONS | | | | | | | | | |
| Dept 95 - LIBRARY | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-95-41-10000 | SALARIES - FULL TIME | 299,039 | 325,790 | 328,534 | 330,439 | 334,710 | 321,764 | 397,365 | 18.72% |
| 10-95-41-10500 | SALARIES - PART TIME | 154,303 | 169,143 | 178,797 | 190,985 | 228,176 | 238,742 | 220,985 | -3.15% |
| 10-95-41-13000 | RETIREMENT | 29,234 | 29,195 | 28,205 | 29,990 | 30,773 | 30,773 | 36,335 | 18.07% |
| 10-95-41-13500 | SOCIAL SECURITY | 33,265 | 36,794 | 37,697 | 39,038 | 43,061 | 43,061 | 47,466 | 10.23% |
| 10-95-41-15000 | INSURANCE - ACTIVE HEALTH | 87,792 | 51,978 | 51,978 | 51,978 | 51,978 | 51,978 | 51,978 | 0.00% |
| 10-95-41-16000 | INSURANCE - WORKMANS COMP | 2,596 | 1,828 | 1,480 | 1,450 | 1,113 | 1,112 | 1,147 | 3.05% |
| 10-95-41-16500 | INSURANCE - DISABILITY | 1,351 | 1,411 | 6,986 | 1,322 | 1,410 | 1,852 | 1,900 | 34.75% |
| 10-95-41-17000 | INSURANCE - DENTAL | 6,500 | 6,508 | 6,508 | 6,508 | 6,508 | 6,508 | 6,508 | 0.00% |
| 10-95-41-17500 | INSURANCE - GROUP LIFE | 910 | 735 | 659 | 859 | 975 | 1,076 | 1,100 | 12.82% |
| 10-95-41-18500 | SECTION 125 EXPENSES | 233 | 168 | 235 | 222 | 240 | 211 | 225 | -6.25% |
| | DIRECT EMPLOYEE COSTS | 615,223 | 623,550 | 641,079 | 652,791 | 698,944 | 697,077 | 765,009 | 9.45% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 10-95-42-20000 | TRAVEL/TRAINING | 2,011 | 612 | 1,737 | 2,577 | 4,000 | 2,500 | 4,000 | 0.00% |
| 10-95-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 280 | 145 | 0 | 7 | 0 | 100 | 100 | 100.00% |
| | INDIRECT EMPLOYEE COSTS | 2,291 | 757 | 1,737 | 2,584 | 4,000 | 2,600 | 4,100 | 2.50% |
| UTILITY COST | | | | | | | | | |
| 10-95-43-30000 | ELECTRICITY | 27,546 | 8,693 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-95-43-30500 | WATER AND SEWER | 1,820 | 1,875 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-95-43-31000 | NATURAL GAS | 11,303 | 2,883 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 10-95-43-31500 | TELEPHONE | 3,246 | 3,749 | 630 | 694 | 1,272 | 1,272 | 1,272 | 0.00% |
| | UTILITY COST | 43,915 | 17,200 | 630 | 694 | 1,272 | 1,272 | 1,272 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--------------------------|----------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | CHANGE | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 95 - LIBRARY | | | | | | | | | |
| SUPPLIES | | | | | | | | | |
| 10-95-44-40000 | OFFICE SUPPLIES | 4,436 | 8,818 | 14,454 | 4,079 | 4,750 | 4,750 | 4,750 | 0.00% |
| 10-95-44-40100 | MATERIAL PROCESSING SUPPLIES | 5,567 | 5,426 | 6,039 | 6,409 | 5,000 | 5,000 | 5,000 | 0.00% |
| 10-95-44-41000 | PRINTING AND COPYING | 1,868 | 4,026 | 5,512 | 5,860 | 5,500 | 4,100 | 5,500 | 0.00% |
| 10-95-44-41500 | POSTAGE | 292 | 810 | 486 | 128 | 300 | 120 | 200 | -33.33% |
| 10-95-44-42000 | DUES & PUBLICATIONS | 693 | 490 | 1,415 | 854 | 800 | 876 | 1,000 | 25.00% |
| 10-95-44-42500 | PROGRAMMING | 1,966 | 2,710 | 4,194 | 5,942 | 5,000 | 4,000 | 5,000 | 0.00% |
| 10-95-44-46900 | TECHNOLOGY | 5,419 | 5,175 | 7,112 | 3,958 | 5,000 | 5,000 | 3,500 | -30.00% |
| 10-95-44-47000 | AUDIO VISUAL/PHOTO SUPPLIES | 13,712 | 10,405 | 20,450 | 18,373 | 18,000 | 20,000 | 19,000 | 5.56% |
| 10-95-44-47100 | BOOKS | 50,720 | 49,160 | 63,177 | 60,190 | 60,000 | 62,000 | 61,000 | 1.67% |
| 10-95-44-47200 | SUBSCRIPTIONS - MAGAZINES & NEW! | 8,357 | 7,440 | 10,502 | 8,607 | 10,881 | 10,436 | 10,600 | -2.58% |
| 10-95-44-47300 | SUBSCRIPTIONS - NEWSPAPERS | 2,848 | 2,474 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| SUPPLIES | | 95,878 | 96,934 | 133,341 | 114,400 | 115,231 | 116,282 | 115,550 | 0.28% |
| OTHER SERVICES | | | | | | | | | |
| 10-95-45-52500 | LEGAL SERVICES | 2,713 | 8,935 | 250 | 0 | 0 | 0 | 0 | 0.00% |
| 10-95-45-54000 | MCFLS | 28,211 | 34,328 | 21,985 | 37,349 | 41,172 | 41,172 | 44,263 | 7.51% |
| 10-95-45-54020 | FEDERATED OPERATING FEES | 5,487 | 1,530 | 2,887 | 0 | 0 | 0 | 0 | 0.00% |
| OTHER SERVICES | | 36,411 | 44,793 | 25,122 | 37,349 | 41,172 | 41,172 | 44,263 | 7.51% |
| MAINTENANCE | | | | | | | | | |
| 10-95-46-60000 | EQUIP SERVICE CONTRACTS | 303 | 0 | 0 | 20,361 | 20,573 | 19,880 | 26,984 | 31.16% |
| 10-95-46-62000 | BUILDING MAINTENANCE | 4,984 | 3,005 | 739 | 2,479 | 4,000 | 4,500 | 4,500 | 12.50% |
| MAINTENANCE | | 5,287 | 3,005 | 739 | 22,840 | 24,573 | 24,380 | 31,484 | 28.12% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--------------------------|------------------------------|------------------|------------------|------------------|------------------|-------------------------------------|-------------------------------|-------------------------------------|-----------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 95 - LIBRARY | | | | | | | | | |
| | Totals for dept 95 - LIBRARY | 799,005 | 786,239 | 802,648 | 830,658 | 885,192 | 882,783 | 961,678 | 8.64% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|-----------------------|--|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| APPROPRIATIONS | | | | | | | | | |
| Dept 99 - INTERFUND | | | | | | | | | |
| TRANSFER | | | | | | | | | |
| 10-99-49-99999 | INTERFUND TRANSFER OUT | 515,152 | 945,411 | 725,829 | 923,956 | 0 | 0 | 0 | 0.00% |
| | TRANSFER | 515,152 | 945,411 | 725,829 | 923,956 | 0 | 0 | 0 | 0.00% |
| | Totals for dept 99 - INTERFUND | 515,152 | 945,411 | 725,829 | 923,956 | 0 | 0 | 0 | 0.00% |
| | TOTAL APPROPRIATIONS | 515,152 | 945,411 | 725,829 | 923,956 | 0 | 0 | 0 | 0.00% |
| | NET OF REVENUES/APPROPRIATIONS - FUND 10 | (515,152) | (945,411) | (725,829) | (923,956) | 0 | 0 | 0 | |
| | BEGINNING FUND BALANCE | 7,489,371 | 7,412,875 | 7,593,364 | 7,699,457 | 8,213,054 | 8,213,054 | 8,213,054 | |
| | ENDING FUND BALANCE | 6,974,219 | 6,544,451 | 6,870,840 | 6,775,501 | 8,213,054 | 8,213,054 | 8,213,054 | |

SPECIAL
REVENUE
FUNDS

| Fund / Department | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Budget | 2017 Actual | 2018 Budget | 2018 Projected | 2019 Budget |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Special Revenue Funds Summary | | | | | | | | |
| Beginning Balance | \$ 6,335,797 | \$ 6,976,917 | \$ 7,728,924 | \$ 5,978,846 | \$ 5,978,845 | \$ 6,596,636 | \$ 6,596,636 | \$ 7,952,796 |
| Revenues | | | | | | | | |
| Taxes | \$ 4,763,775 | \$ 5,882,233 | \$ 5,891,073 | \$ 6,086,895 | \$ 6,086,895 | \$ 6,294,969 | \$ 6,395,052 | \$ 6,205,460 |
| State Shared Revenues | \$ 140,808 | \$ 134,419 | \$ 145,271 | \$ 107,919 | \$ 154,941 | \$ 117,130 | \$ 119,147 | \$ 119,147 |
| State/County Grants | \$ 200,685 | \$ 226,261 | \$ 220,878 | \$ 245,275 | \$ 318,019 | \$ 289,234 | \$ 284,167 | \$ 277,172 |
| Licenses and Permits | \$ 300 | \$ 1,200 | \$ 1,195 | \$ 900 | \$ 3,000 | \$ 2,000 | \$ 4,000 | \$ 4,000 |
| Charges for Services | \$ 6,968,542 | \$ 6,963,710 | \$ 7,048,158 | \$ 7,168,207 | \$ 7,306,953 | \$ 7,305,484 | \$ 7,334,980 | \$ 7,404,160 |
| Public Health and Safety | \$ 964,973 | \$ 908,603 | \$ 992,616 | \$ 925,000 | \$ 949,118 | \$ 946,250 | \$ 1,200,000 | \$ 1,200,000 |
| Commercial Revenues | \$ 2,720,290 | \$ 2,692,105 | \$ 2,821,168 | \$ 2,766,525 | \$ 2,799,320 | \$ 2,803,375 | \$ 2,587,659 | \$ 2,792,875 |
| Room tax | \$ 251,775 | \$ 450,656 | \$ 526,989 | \$ 897,722 | \$ 509,752 | \$ 601,558 | \$ 528,548 | \$ 628,631 |
| Transfers | \$ 397,142 | \$ - | \$ - | \$ - | \$ 212,902 | \$ - | \$ - | \$ 57,233 |
| Total Revenues | \$ 16,408,290 | \$ 17,259,189 | \$ 17,647,348 | \$ 18,198,443 | \$ 18,340,900 | \$ 18,360,000 | \$ 18,453,553 | \$ 18,688,678 |
| Expenditures | | | | | | | | |
| Direct employee costs | \$ 11,600,800 | \$ 12,873,634 | \$ 13,148,084 | \$ 13,321,769 | \$ 13,533,106 | \$ 13,715,859 | \$ 13,256,842 | \$ 13,958,203 |
| Indirect employee costs | \$ 61,540 | \$ 53,164 | \$ 68,208 | \$ 96,551 | \$ 83,594 | \$ 94,439 | \$ 83,679 | \$ 100,897 |
| Utility costs | \$ 78,803 | \$ 69,587 | \$ 73,499 | \$ 83,550 | \$ 73,199 | \$ 80,090 | \$ 75,407 | \$ 80,713 |
| Supplies | \$ 205,295 | \$ 202,795 | \$ 225,562 | \$ 763,257 | \$ 354,535 | \$ 414,164 | \$ 289,641 | \$ 432,798 |
| Services | \$ 1,865,253 | \$ 1,842,822 | \$ 1,869,287 | \$ 1,927,257 | \$ 1,724,787 | \$ 1,803,266 | \$ 1,811,318 | \$ 1,841,182 |
| Maintenance | \$ 64,401 | \$ 73,387 | \$ 79,375 | \$ 95,455 | \$ 87,772 | \$ 102,808 | \$ 108,823 | \$ 118,437 |
| Vehicle costs | \$ 175,078 | \$ 117,491 | \$ 137,922 | \$ 138,753 | \$ 126,149 | \$ 133,664 | \$ 123,225 | \$ 129,151 |
| Capital outlay | \$ 15,000 | \$ 30,249 | \$ 34,538 | \$ 18,000 | \$ 16,764 | \$ 18,000 | \$ 23,458 | \$ 24,000 |
| Transfers Out | \$ 1,725,000 | \$ 1,244,052 | \$ 1,322,000 | \$ 1,505,000 | \$ 1,723,203 | \$ 1,405,000 | \$ 1,325,000 | \$ 1,200,000 |
| Total Expenditures | \$ 15,791,170 | \$ 16,507,182 | \$ 16,958,474 | \$ 17,949,592 | \$ 17,723,109 | \$ 17,767,290 | \$ 17,097,393 | \$ 17,885,381 |
| Revenues Over/(under) | | | | | | | | |
| Expenditures | \$ 617,120 | \$ 752,007 | \$ 688,875 | \$ 248,851 | \$ 617,791 | \$ 592,710 | \$ 1,356,160 | \$ 803,297 |
| Ending Fund Balance | \$ 6,976,917 | \$ 7,728,924 | \$ 5,978,845 | \$ 6,227,697 | \$ 6,596,636 | \$ 7,189,346 | \$ 7,952,796 | \$ 8,756,093 |

FUND: SOLID WASTE – FUND 11

FUND DESCRIPTION:

The Solid Waste Fund is managed by the Department of Public Works (DPW). The Fund is responsible for collection and disposal of all solid waste materials generated by Oak Creek residents. It also provides funding for the operation of the recycling center. The 2000 budget moved the Solid Waste Fund to the Special Revenue set of funds to more accurately reflect the operations of the Fund. Past Councils determined to allocate 20% of all DPW costs to the Solid Waste Fund. This was done after an analysis of man hours showed that the total of all rubbish collection, recycling yard operations, spring and fall pickups, monthly brush pickups and other related activities was about 20% of the total man-hours of the Department. This 20% allocation was done for all department costs other than recycling and tipping fee charges from landfills.

In 2013, the DPW had multiple retirements prompting the City to analyze the service of collecting refuse. As a result of that analysis, the City decided to contract out the refuse collection service. With the change in the contract, the City also determined that only one full-time and two part-time Public Works Department employees attributed to the recycling center would be allocated to the Solid Waste Fund.

FUND OBJECTIVES:

- 🌱 Actively and uniformly enforce all municipal codes related to Solid Waste and Recycling;
- 🌱 Take any necessary actions to keep the City eligible for any available grants;
- 🌱 Provide the residents with a recycling yard, refuse collection, and brush pick up.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🌱 Complete rebuild of tub grinder used for grinding brush and logs into mulch.

FUND ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|--------------------------------------|-------------|--------------|--------------|--------------|--------------|
| Grant Funding Received | \$94,478 | \$94,365 | \$94,367 | \$89,837 | \$94,053 |
| Cost of Curbside Recycle Program | N/A | (\$325,837)* | (\$252,474)* | (\$258,533)* | (\$264,738)* |
| Cost of Curbside Refuse Program | N/A | (\$936,198)* | (\$816,299)* | (\$835,890)* | (\$855,951)* |
| Cost for Electronics Disposal | \$1120 | \$510 | (\$26,396)* | (\$28,842)* | (\$28,649)* |
| Hrs/Cost for Spring and Fall Cleanup | N/A | N/A | N/A | (\$32,001)* | (\$33,335)* |
| Hrs/Cost for Quarterly Branch Pickup | N/A | N/A | N/A | (\$98,049)* | (\$108,810)* |

*Cost includes labor and equipment

FUND: SOLID WASTE – FUND 11

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ 2.25% wage adjustments for full-time and part-time staff and associated payroll/WRS expenses;
- ④ Increase in contractual costs for household trash and recycling program of \$27,548.



DEPARTMENT: PUBLIC WORKS
DIVISION: SOLID WASTE

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|----------|
| 200 TRAVEL/TRAINING Seminars for employee training. | \$150 |
| 205 RECRUITMENT/TESTING/PHYSICALS CDL reimbursements. | \$500 |
| 215 UNIFORM MAINTENANCE | \$2,300 |
| 300 ELECTRICITY 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz. | \$14,350 |
| 305 WATER AND SEWER Recycling yard at 720 W. Puets and 20% of Main building at 800 W. Puetz. | \$1,800 |
| 310 NATURAL GAS 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz. | \$6,695 |
| 315 TELEPHONE Monthly and long distance telephone charges, including 20% of cell phones for Street Superintendent, Supervisor & Chief Mechanic; Fax machine and pagers. | \$1,010 |
| 400 OFFICE SUPPLIES Paper, pens, pencils, folders and miscellaneous office supplies. | \$400 |
| 410 PRINTING AND COPYING Forms, public inforamtion and cost of garbage cart stickers and ordinance sheets. | \$500 |
| 420 DUES AND PUBLICATIONS Subscriptions to the Daily Reporter and Milwaukee Journal/Sentinal. | \$500 |
| 430 HOUSEKEEPING Paper products, cups, towels, shop soaps, hand soaps. | \$500 |



DEPARTMENT: PUBLIC WORKS
DIVISION: SOLID WASTE

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-----------|
| 440 MEDICAL AND SAFETY Boots, vests, gloves, goggles, rain suits, ear protection, safety shoes, glasses, safety equipment and first aid supplies. | \$1,500 |
| 455 SMALL TOOLS City and employee tool replacements new tools and repairs. | \$1,000 |
| 460 MINOR EQUIPMENT Drills, air guns, saws, grinders, etc. | \$1,000 |
| 465 CHEMICALS Degreasers, engine cleaners and a variety of solvents. | \$1,000 |
| 494 LEASED MAJOR EQUIPMENT Cardboard compactor lease. January thru March @ \$205/month. | \$2,460 |
| 507 HAZARDOUS WASTE DISPOSAL | \$0 |
| 514 CONSULTING Monitoring of Drexel Landfill ground water. | \$10,500 |
| 523 REFUSE PICK UP | \$897,530 |
| 525 ATTORNEY/LEGAL Costs for grievances and legal advice. | \$1,000 |
| 600 OFFICE EQUIPMENT MAINTENANCE | \$100 |
| 610 RADIO MAINTENANCE Maintaining 2-way radios for garbage trucks. | \$300 |
| 615 GROUNDS MAINTENANCE Signs, lights and repairs to the grounds at Recycling Center at 720 W. Puetz and 20% of the main building at 800 W. Puetz. | \$1,200 |



DEPARTMENT: PUBLIC WORKS
DIVISION: SOLID WASTE

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------------------------|
| 620 BUILDING MAINTENANCE Pest control, Recycling Center buildings at 720 W. Puetz and 20% of main Bld. 800 W. Puetz oil dry, mats & rags. | <i>\$6,000</i> |
| 700 VEHICLE MAINTENANCE Maintenance of garbage trucks, including towing. | <i>\$5,000</i> |
| 705 EQUIPMENT MAINTENANCE Maintenance of tub grinder, brush chippers, compactors. | <i>\$15,000</i> |
| 710 GAS/OIL/FLUIDS #2 Diesel fuel including all taxes, pump repairs, additives, all oils, windshield solvents, transmission fluids anti-freeze and grease. | <i>\$9,500</i> |
| 715 TIRES Tires and all related tire items for garbage trucks, tub grinder, chippers. | <i>\$5,000</i> |
| | TOTAL <i>\$1,536,523</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--------------------------------------|-----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 11 Solid Waste | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| TAXES | | | | | | | | | |
| 11-00-31-30000 | GENERAL PROPERTY TAX | 1,212,185 | 1,212,185 | 1,292,438 | 1,213,054 | 1,236,780 | 1,236,780 | 1,266,837 | 2.43% |
| | TAXES | 1,212,185 | 1,212,185 | 1,292,438 | 1,213,054 | 1,236,780 | 1,236,780 | 1,266,837 | 2.43% |
| STATE/COUNTY GRANTS & AIDS | | | | | | | | | |
| 11-00-33-32400 | RECYCLING GRANT | 94,365 | 94,368 | 89,837 | 94,053 | 94,053 | 94,199 | 94,199 | 0.16% |
| | STATE/COUNTY GRANTS & AIDS | 94,365 | 94,368 | 89,837 | 94,053 | 94,053 | 94,199 | 94,199 | 0.16% |
| CHARGES FOR SERVICES | | | | | | | | | |
| 11-00-35-34630 | SPECIAL PICKUP & FREON FEES | 7,245 | 4,077 | 3,425 | 4,860 | 5,000 | 4,500 | 5,000 | 0.00% |
| | CHARGES FOR SERVICES | 7,245 | 4,077 | 3,425 | 4,860 | 5,000 | 4,500 | 5,000 | 0.00% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 11-00-37-36000 | INTEREST ON INVESTMENTS | 1,078 | 1,124 | 3,062 | 1,459 | 1,000 | 1,500 | 1,000 | 0.00% |
| 11-00-37-36620 | SALES OF RECYCLABLES | 30,797 | 29,174 | 35,295 | 42,799 | 40,000 | 40,000 | 40,000 | 0.00% |
| 11-00-37-36800 | MISC. REVENUE-GARBAGE CARTS | 379 | 50 | 0 | 0 | 100 | 100 | 100 | 0.00% |
| | COMMERCIAL REVENUE | 32,254 | 30,348 | 38,357 | 44,258 | 41,100 | 41,600 | 41,100 | 0.00% |
| | TOTAL ESTIMATED REVENUES | 1,346,049 | 1,340,978 | 1,424,057 | 1,356,225 | 1,376,933 | 1,377,079 | 1,407,136 | 2.19% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 84 - PUBLIC WORKS - SOLID WASTE | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 11-84-41-10000 | SALARIES - FULL TIME | 1,757 | 58,331 | 153,341 | 59,926 | 60,629 | 56,038 | 61,499 | 1.43% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|-------------------------|-------------------------------|----------|----------|----------|----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 11 Solid Waste | | | | | | | | | |
| 11-84-41-10500 | SALARIES - PART TIME | 15,136 | 25,250 | 25,706 | 23,278 | 31,200 | 25,763 | 32,221 | 3.27% |
| 11-84-41-11000 | OVERTIME | 5,340 | 2,558 | 4,061 | 2,996 | 5,000 | 0 | 5,000 | 0.00% |
| 11-84-41-13000 | RETIREMENT | 515 | 296 | 9,970 | 5,732 | 6,153 | 5,921 | 6,139 | -0.23% |
| 11-84-41-13500 | SOCIAL SECURITY | 1,669 | 1,704 | 11,556 | 6,497 | 7,025 | 6,423 | 7,170 | 2.06% |
| 11-84-41-15000 | INSURANCE - ACTIVE HEALTH | 21,300 | 23,525 | 23,525 | 23,525 | 23,525 | 23,525 | 23,525 | 0.00% |
| 11-84-41-16000 | INSURANCE - WORKMANS COMP | 3,972 | 4,044 | 8,384 | 3,292 | 3,008 | 3,008 | 3,250 | 8.05% |
| 11-84-41-17000 | INSURANCE - DENTAL | 1,644 | 1,650 | 1,650 | 1,650 | 1,650 | 1,650 | 1,650 | 0.00% |
| 11-84-41-18000 | LONGEVITY | 0 | 0 | 60 | 240 | 240 | 240 | 240 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 51,333 | 117,358 | 238,253 | 127,136 | 138,430 | 122,568 | 140,694 | 1.64% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 11-84-42-20000 | TRAVEL/TRAINING | 37 | 80 | 149 | 291 | 150 | 100 | 150 | 0.00% |
| 11-84-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 316 | 281 | 241 | 221 | 500 | 500 | 500 | 0.00% |
| 11-84-42-21500 | UNIFORMS/CLOTHING | 2,184 | 1,835 | 2,356 | 2,187 | 2,300 | 2,200 | 2,300 | 0.00% |
| INDIRECT EMPLOYEE COSTS | | 2,537 | 2,196 | 2,746 | 2,699 | 2,950 | 2,800 | 2,950 | 0.00% |
| UTILITY COST | | | | | | | | | |
| 11-84-43-30000 | ELECTRICITY | 13,163 | 13,744 | 13,688 | 14,669 | 13,930 | 13,930 | 14,350 | 3.02% |
| 11-84-43-30500 | WATER AND SEWER | 1,685 | 1,719 | 1,740 | 1,631 | 1,800 | 1,650 | 1,800 | 0.00% |
| 11-84-43-31000 | NATURAL GAS | 9,915 | 5,343 | 4,725 | 4,654 | 6,500 | 5,000 | 6,695 | 3.00% |
| 11-84-43-31500 | TELEPHONE | 973 | 904 | 1,032 | 977 | 1,010 | 0 | 1,010 | 0.00% |
| UTILITY COST | | 25,736 | 21,710 | 21,185 | 21,931 | 23,240 | 20,580 | 23,855 | 2.65% |
| SUPPLIES | | | | | | | | | |
| 11-84-44-40000 | OFFICE SUPPLIES | 392 | 405 | 415 | 401 | 400 | 400 | 400 | 0.00% |
| 11-84-44-41000 | PRINTING AND COPYING | 400 | 421 | 492 | 558 | 500 | 550 | 500 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|----------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 11 Solid Waste | | | | | | | | | |
| 11-84-44-42000 | DUES AND PUBLICATIONS | 689 | 545 | 454 | 618 | 500 | 620 | 500 | 0.00% |
| 11-84-44-43000 | HOUSEKEEPING | 172 | 297 | 430 | 468 | 500 | 500 | 500 | 0.00% |
| 11-84-44-43500 | REIMBURSABLE EXPENSES | 1,538 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 11-84-44-44000 | MEDICAL & SAFETY | 1,461 | 1,589 | 1,540 | 1,579 | 1,500 | 1,550 | 1,500 | 0.00% |
| 11-84-44-45500 | SMALL TOOLS | 674 | 1,114 | 1,001 | 963 | 1,000 | 950 | 1,000 | 0.00% |
| 11-84-44-46000 | MINOR EQUIPMENT | 813 | 1,000 | 982 | 1,000 | 1,000 | 1,000 | 1,000 | 0.00% |
| 11-84-44-46500 | CHEMICALS | 513 | 903 | 1,000 | 912 | 1,000 | 925 | 1,000 | 0.00% |
| 11-84-44-49400 | LEASED MAJOR EQUIP-COMPACTOR: | 615 | 4,200 | 2,500 | 2,460 | 2,460 | 24,600 | 2,460 | 0.00% |
| 11-84-44-49500 | MISCELLANEOUS | 177 | 95 | 500 | 449 | 500 | 500 | 500 | 0.00% |
| | SUPPLIES | 7,444 | 10,569 | 9,314 | 9,408 | 9,360 | 31,595 | 9,360 | 0.00% |
| OTHER SERVICES | | | | | | | | | |
| 11-84-45-51400 | CONSULTING | 10,240 | 10,240 | 10,315 | 10,240 | 10,500 | 10,250 | 10,500 | 0.00% |
| 11-84-45-52000 | LANDFILL CHARGES | 403,833 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 11-84-45-52001 | DROP OFF YARD DISPOSAL | 78,494 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 11-84-45-52100 * * | RECYCLING CONTRACT | 344,695 | 284,804 | 290,691 | 297,994 | 271,359 | 271,359 | 277,869 | 2.40% |
| 11-84-45-52300 * * | REFUSE CONTRACT | 418,200 | 813,928 | 829,155 | 849,055 | 876,494 | 876,494 | 897,530 | 2.40% |
| 11-84-45-52500 | ATTORNEY/LEGAL | 80 | 0 | 0 | 0 | 1,000 | 1,000 | 1,000 | 0.00% |
| | OTHER SERVICES | 1,255,542 | 1,108,972 | 1,130,161 | 1,157,289 | 1,159,353 | 1,159,103 | 1,186,899 | 2.38% |
| MAINTENANCE | | | | | | | | | |
| 11-84-46-60000 | OFFICE EQUIP. MAINTENANCE | 0 | 0 | 0 | 0 | 100 | 100 | 100 | 0.00% |
| 11-84-46-61000 | RADIO MAINTENANCE | 62 | 224 | 265 | 88 | 300 | 150 | 300 | 0.00% |
| 11-84-46-61500 | GROUNDS MAINTENANCE | 4,015 | 251 | 2,342 | 1,430 | 1,200 | 1,300 | 1,200 | 0.00% |
| 11-84-46-62000 | BUILDING MAINTENANCE | 5,891 | 6,133 | 6,026 | 6,037 | 6,000 | 6,050 | 6,000 | 0.00% |
| | MAINTENANCE | 9,968 | 6,608 | 8,633 | 7,555 | 7,600 | 7,600 | 7,600 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 11 Solid Waste | | | | | | | | | |
| VEHICLES | | | | | | | | | |
| 11-84-47-70000 | VEHICLE MAINTENANCE | 3,595 | 6,931 | 5,405 | 4,214 | 5,000 | 4,750 | 5,000 | 0.00% |
| 11-84-47-70500 | EQUIPMENT MAINTENANCE | 12,282 | 16,386 | 41,875 | 12,923 | 15,000 | 14,950 | 15,000 | 0.00% |
| 11-84-47-71000 | GAS AND OIL | 11,877 | 8,737 | 6,741 | 8,095 | 11,000 | 6,000 | 9,500 | -13.64% |
| 11-84-47-71500 | TIRES | 8,551 | 4,640 | 4,639 | 5,380 | 5,000 | 5,100 | 5,000 | 0.00% |
| VEHICLES | | 36,305 | 36,694 | 58,660 | 30,612 | 36,000 | 30,800 | 34,500 | -4.17% |
| TRANSFER | | | | | | | | | |
| 11-84-49-99999 | INTERFUND TRANSFER OUT | 0 | 44,052 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TRANSFER | | 0 | 44,052 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL APPROPRIATIONS | | 1,388,865 | 1,348,159 | 1,468,952 | 1,356,630 | 1,376,933 | 1,375,046 | 1,405,858 | 2.10% |
| NET OF REVENUES/APPROPRIATIONS - FUND 11 | | (42,816) | (7,181) | (44,895) | (405) | 0 | 2,033 | 1,278 | |
| BEGINNING FUND BALANCE | | 196,513 | 153,699 | 146,516 | 101,623 | 101,218 | 101,218 | 103,251 | |
| ENDING FUND BALANCE | | 153,697 | 146,518 | 101,621 | 101,218 | 101,218 | 103,251 | 104,529 | |
| DEPARTMENT 84 PUBLIC WORKS - SOLID WASTE | | | | | | | | | |
| 45-52100 | RECYCLING CONTRACT | | | | | | | | |
| | CONTRACTUAL INCREASES | | | | | | | | |
| 45-52300 | REFUSE CONTRACT | | | | | | | | |
| | CONTRACTUAL INCREASES | | | | | | | | |

FUND: DONATIONS/ACTIVITIES – FUND 12

FUND DESCRIPTION:

Over the years different departments have created various donation, activity and grant escrow accounts for a variety of purposes. The Council annually reviews the other activity and grant accounts in this fund. The largest amount of activity in this fund is related to the Recreation Department programs and resale of event tickets for amusement parks like Great America and Noah’s Ark. The Recreation Department keeps a small handling fee to use for their needs from the ticket sales. In 2005, the City accepted responsibility for the Veterans Memorial account for the purchase of additional memorial bricks and maintenance of the site. In 2007, the tracking of Health Department grants was added to this fund.

FUND OBJECTIVES:

- 🌐 Maintain the individual grant and donation accounts per the requirements, spending the funds for the respective reasons.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

None at this time.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % | CHANGE |
|--------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|--------|
| Fund 12 Grants/Donations | | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | | |
| GRANTS | | | | | | | | | | |
| 12-00-37-28234 | ACCRED INFRASTRUCTURE REVENUE | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | |
| 12-00-37-28236-59220 | PREVENTION GRANT REVENUE | 1,848 | 4,575 | 5,490 | 5,467 | 5,437 | 5,437 | 5,437 | 0.00% | |
| 12-00-37-28237-59320 | MCH GRANT REV | 11,375 | 9,503 | 10,503 | 10,421 | 9,394 | 9,394 | 9,394 | 0.00% | |
| 12-00-37-28238 | PHEP 2016-2017 | 15,386 | 29,118 | 138 | 41,406 | 0 | 0 | 0 | 0.00% | |
| 12-00-37-28239-55190 | CRI GRANT REV | 3,573 | 1,566 | 138 | 8,897 | 4,350 | 693 | 4,350 | 0.00% | |
| 12-00-37-28240 | MISC SMALL HEALTH GRANTS | 923 | (621) | 0 | 4,991 | 0 | 1,245 | 0 | 0.00% | |
| 12-00-37-28241 | CRI 2017 - 2018 | 6,165 | 3,839 | 9,794 | 0 | 0 | 3,657 | 0 | 0.00% | |
| 12-00-37-28244 | EBOLA GRANT | 0 | 657 | 12,306 | 0 | 0 | 0 | 0 | 0.00% | |
| 12-00-37-28245-55015 | PHEP 2017-2018 | 34,158 | 1,028 | 46,239 | 0 | 19,352 | 19,352 | 19,352 | 0.00% | |
| 12-00-37-28246-57720 | LEAD GRANT REVENUE | 1,262 | 1,261 | 1,444 | 937 | 1,646 | 1,646 | 1,646 | 0.00% | |
| 12-00-37-28247-55020 | IMMUNIZATION GRANT REVENUE | 9,272 | 7,179 | 12,254 | 10,213 | 9,394 | 9,394 | 9,394 | 0.00% | |
| 12-00-37-28248 | RADON REVENUE | 0 | 1,246 | 1,112 | 10 | 400 | 150 | 400 | 0.00% | |
| 12-00-37-28250 | RADON GRANT | 0 | 2,126 | 1,123 | 0 | 0 | 0 | 0 | 0.00% | |
| 12-00-37-28251 | TB PROGRAM | 934 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | |
| 12-00-37-28252 | CAR SEAT GRANT | 0 | 621 | 985 | 0 | 0 | 0 | 0 | 0.00% | |
| GRANTS | | 94,896 | 62,098 | 101,526 | 82,342 | 49,973 | 50,968 | 49,973 | 0.00% | |
| TOTAL ESTIMATED REVENUES | | 94,896 | 62,098 | 101,526 | 82,342 | 49,973 | 50,968 | 49,973 | 0.00% | |
| APPROPRIATIONS | | | | | | | | | | |
| Dept 75 - HEALTH DEPT | | | | | | | | | | |
| 12-75-45-28234 | ACCRED INFRASTRUCTURE EXPENSE | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | |
| 12-75-45-28236 | PREVENTION GRANT | 1,848 | 4,392 | 1,934 | 4,061 | 5,467 | 5,467 | 5,467 | 0.00% | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|--------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|--------------|
| | | | | | | | | | CHANGE |
| Fund 12 Grants/Donations | | | | | | | | | |
| 12-75-45-28237 | MCH GRANT | 11,375 | 12,338 | 10,464 | 8,719 | 9,394 | 9,394 | 9,394 | 0.00% |
| 12-75-45-28238 | PHEP GRANT 2016-2017 | 12,287 | 23,111 | 1,043 | 15,462 | 0 | 0 | 0 | 0.00% |
| 12-75-45-28239 | CRI | 6,571 | 7,639 | 2,574 | 2,219 | 4,351 | 4,854 | 4,351 | 0.00% |
| 12-75-45-28240 | MISC SMALL HEALTH GRANTS | 288 | 635 | 985 | 4,019 | 0 | 6,537 | 0 | 0.00% |
| 12-75-45-28241 | CRI- 2016-2017 | 2,895 | 1,745 | 2,536 | 5,824 | 0 | 0 | 0 | 0.00% |
| 12-75-45-28242 | STEPPING ON | 12 | 0 | 66 | 0 | 0 | 0 | 0 | 0.00% |
| 12-75-45-28243 | MED LOCKED BOXES | 0 | 57 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 12-75-45-28244 | EBOLA GRANT | 0 | 1,380 | 9,236 | 0 | 0 | 0 | 0 | 0.00% |
| 12-75-45-28245 | PHEP | 38,603 | 22,406 | 20,343 | 20,589 | 19,353 | 29,471 | 19,353 | 0.00% |
| 12-75-45-28246 | LEAD GRANT | 1,141 | 2,067 | 1,418 | 1,001 | 1,646 | 1,646 | 1,646 | 0.00% |
| 12-75-45-28247 | IMMUNIZATION GRANT | 9,272 | 7,829 | 10,872 | 9,745 | 0 | 3,347 | 0 | 0.00% |
| 12-75-45-28248 | RADON EXPENSE | 0 | 4,269 | 847 | 0 | 400 | 0 | 400 | 0.00% |
| 12-75-45-28249 | FALL PREVENTION GRANT | 0 | 2,529 | 3,304 | 627 | 0 | 0 | 0 | 0.00% |
| 12-75-45-28251 | TB PROGRAM | 106 | 202 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 12-75-45-28253-57725 | COMMUNICABLE DISEASE | 0 | 0 | 0 | 0 | 0 | 3,221 | 0 | 0.00% |
| | TOTAL EXPENSES | 94,398 | 90,599 | 65,622 | 72,266 | 40,611 | 63,937 | 40,611 | 0.00% |
| TOTAL APPROPRIATIONS | | 94,398 | 90,599 | 65,622 | 72,266 | 40,611 | 63,937 | 40,611 | 0.00% |
| NET OF REVENUES/APPROPRIATIONS - FUND 12 | | 498 | (28,501) | 35,904 | 10,076 | 9,362 | (12,969) | 9,362 | |
| BEGINNING FUND BALANCE | | 32,571 | 33,068 | 4,566 | 40,470 | 50,546 | 50,546 | 37,577 | |
| ENDING FUND BALANCE | | 33,069 | 4,567 | 40,470 | 50,546 | 59,908 | 37,577 | 46,939 | |

FUND: WE ENERGIES MITIGATION PAYMENTS – FUND 19

FUND DESCRIPTION:

In 2001, WE Energies proposed construction of three new power generation units for the site of the current electric power plant on Lake Michigan; the Public Service Commission (PSC) approved the construction of two units. There then began several years of application processing and legal challenges. After the Circuit Court denied the PSC approval, a challenge was taken to the Wisconsin Supreme Court. In June, 2005, the Supreme Court issued a decision which overruled the Circuit Court, thus allowing the construction of the WE Energies Elm Road Generating Station to proceed. The City and WE Energies had negotiated an agreement for the Conditional Use Permit for the power plant, and a development agreement to alleviate as much as possible the burden of the construction and continued operation of the plant on the surrounding neighborhoods and on the City overall. Part of the negotiated agreement provided for specific payments to be made to the City to mitigate the extra costs the City would incur as a result both of having the construction project and, later, of having the presence of the plant and the corresponding traffic, noise, and activity. The PSC approved mitigation payments to the City during the construction period, but not over the life of the plant. The City was scheduled to receive additional shared revenue when the new plants go on-line, according to state legislation now in effect. The PSC decision affirmed by the Supreme Court is that the City will receive an amount no less than the amount of the mitigation payments over the life of the plant.

The annual mitigation payments are to be \$1,500,000 for the first unit and \$750,000 for the second unit. The City received its first mitigation payment in July, 2005, in the amount of \$1,041,410, representing a pro-rated amount for the first year. The first payment was utilized to repay other City funds for money already expended for litigation, monitoring, consulting and staff time. The mitigation amount was also used to establish a Dust & Noise Abatement Program, which was made available to homeowners later in 2005 and has been completed. This WE Energies Mitigation Payments fund was established effective January 1, 2006.

FUND OBJECTIVES:

- ④ To account for the revenue received through WE Energies mitigation payments, and to delineate expenditures related to the impact of the power plant construction and operation;
- ④ Currently, WE Energies is funding a portion of Police and Fire personnel and operating expenses;
- ④ One million dollars is allocated towards capital projects annually as well.



DEPARTMENT: POLICE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

200 TRAVEL/TRAINING

\$1,775

This requested amount provides monies to be used for advanced training by all department staff in specialized fields as assigned by the Chief in the department's effort to meet the needs of the department and the community. Of particular importance is the fact that non-sworn employee training costs are not offset by state funds.

Types of training that this line item would fund would include, but are not limited to: Int'l Assn. of Chiefs of Police Conference, Wisc. Chiefs of Police Conference, Attorney General's Conference, Wisc. Traffic & Safety Officers' Conference, Wisc. Emergency Management Assn., Wisc. Narcotics Officers' Annual Conference/training, Wisc. Arson Investigators' Training, K-9 handler training, specialized schools in evidence collection, fingerprinting, narcotics investigation and interdiction, intoximeter and preliminary breath test training, supervisory and management training for first line supervisors/senior staff, specialized firearms training, hostage negotiation and SWAT training, unfunded State certifications (i.e., D.A.A.T.--\$1,000), as well as any updates required.

Training also includes Wisc. Juvenile Officers' Conference, Midwest Gang Investigators' Conference, gunsmithing school, Wisc. Tactical Officers' Assn. Conference, Emergency Response Unit in-service, UCR training and update training as required, and S.R.O. in-service/training. This line item also funds the mandatory, annual, in-house, in-service training for all sworn personnel. It covers unanticipated travel costs for major investigations not covered by the D.A.'s Office. It also includes payment for mileage for the use of any personal vehicle to attend specialized training and meal allowances set at \$45/day per employee.

DISPATCH: This requested amount provides monies to be used for training for all members of the Dispatch Center. Types of training that this line item would fund would include, but are not limited to: specialized computer and dispatch training including yearly dispatcher in-service training, training for fire dispatching and TIME system certification and re-certification.

205 RECRUITMENT / TESTING / PHYSICALS

\$1,050

This line item funds any anticipated costs not covered in the Police & Fire Commission's budget for advertising, in-house testing, psychological testing, and physical exams for entry level personnel and/or those going through the promotional process, as well as fitness-for-duty physicals. In 2019, the Department will be developing two (2) Police Officer eligibility lists (\$7,000), which includes the setup/data export fees for the online application process. This line item also covers costs associated with random drug testing (\$3,600), mandatory hearing tests (\$1,500), and annual lead testing (\$1,800). This line item also includes expenses incurred by the Department's Recruitment Team including recruitment flyers (\$1,500).



DEPARTMENT: POLICE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------------|
| 210 EXPENSE ALLOWANCE | \$50 |
| This line item would fund costs associated with the Department's hosting of meetings and training sessions, which includes but is not limited to, the purchase of refreshments. | |
| 215 UNIFORMS & CLOTHING | \$600 |
| This line item covers the cost of outfitting new officers (\$9,270/ea., which includes the purchase of uniforms [\$300 max], badges/leather/reflective traffic vests [\$350], body armor [\$770], ballistic helmet [\$350], radio [\$7,000] and weapon [\$500]). Also included in this line item are Class A dress uniforms for newly promoted Captains/Lieutenants/Sergeants or the replacement of said uniforms as needed; specialty uniforms for the Honor Guard (\$2,000), bicycle patrol unit, trainers, vehicle maintenance uniforms, and unanticipated body armor and ballistic helmet replacements. It also includes costs for dry-cleaning Honor Guard uniforms. | |
| DISPATCH: This line item covers the cost of Class A dress uniforms and badges for Dispatch Supervisors/Manager. | |
| 220 TUITION REIMBURSEMENT | \$1,003 |
| This line item would provide funding for tuition reimbursement as mandated under the current OCPPA labor contract for officers (47) @ \$285/ea. (\$13,395). Also provides funding for non-union staff for undergraduate/graduate/masters programs as outlined in specific academic plan submittals (No requests for 2019). | |
| DISPATCH: This line item would provide funding for tuition reimbursement for dispatch staff for undergraduate/graduate/masters programs as outlined in specific academic plan submittals (1 request for 2019 @ \$6,670). | |
| 225 RECOGNITION | \$175 |
| This line item would allow funding for the Department's annual Awards Ceremony in addition to memorials, flowers, plaques and commemorative items. | |
| DISPATCH: This line item would allow funding for Dispatcher recognition awards in addition to Dispatch-related memorials, flowers, plaques and commemorative items. | |
| 300 ELECTRICITY | \$4,300 |
| Allows for funding for lighting and cooling components within the Police Department. Also funds exterior lighting and other normal uses of electricity. This budget estimate reflects a 3% increase over last year's expenditures as instructed by the Finance Department. | |
| 305 WATER & SEWER | \$169 |
| Covers the cost of water and sewer utilities provided. Rates are anticipated to remain the same for 2019. | |



DEPARTMENT: POLICE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|----------------|
| 310 NATURAL GAS | \$1,755 |
| Covers the cost of heating the Police Department facility and garage. This budget estimate reflects a 3% increase over last year's expenditures as instructed by the Finance Department. | |
| 315 TELEPHONE | \$3,457 |
| Covers the cost of telephone service for the Department, including A.T.&T. (\$31,200), Verizon (\$31,320), and anticipated costs for phone line repairs/equipment costs (\$5,000), cell phone repairs/replacements/equipment needs, E911 wireless trunk line costs (\$200/mo.), and monthly WPS (Wireless Priority Service) costs (\$.70/min.). DISPATCH: Covers the cost of the annual logger maintenance agreement. | |
| 400 OFFICE SUPPLIES | \$600 |
| Covers the cost of necessary office supplies to run the Police Department including, but not limited to, paper, pens, copy & fax machine supplies, computer supplies, filing systems, costs for in-house printing of forms, and various other supplies needed to support the department's office and clerical functions. DISPATCH: Covers the cost of copy paper for Dispatch Center, as well as any specialty office supply needs. | |
| 410 PRINTING AND COPYING | \$225 |
| This line item would cover the cost of printing materials--primarily forms, brochures, etc.--by outside printing services. | |
| 415 POSTAGE | \$175 |
| Covers the cost of mailing blood/urine samples to the state, certified mail for the Detective Bureau, shipping of weapons/equipment for repairs, and all other office/clerical postage requirements of the Department. | |
| 420 DUES AND PUBLICATIONS | \$280 |
| Covers the cost of dues to several associations including the IACP, WCPA, Wisc. Juvenile Officers Assn., Int'l Juvenile Officers' Assn., Milw. Co. Law Enf. Exec. Assn., Wisc. Chapter of Arson Investigators, Wisc. & Int'l Assn. for Identification, and Nat'l Assn. for SWAT Personnel, FBI Nat'l Academy, MOCIC, Nat'l School Resource Officers' Assn., Narcotic Officers' Assn., It also covers the cost of WI Bar Assn. dues, ALPRS annual fee (\$100), Trans Union Risk & Alt fees, Milwaukee Journal/Sentinel subscription, Wisc. State Statutes (\$120/set), "Selected Excerpts from Wisc. Statutes", "Wisc. Uniform State Traffic Schedule", and local government and reference books as required to update the department's library. Also included are the fees for department members to have access to an outdoor shooting range. DISPATCH: Covers the cost of dispatch-related dues to associations including the Southeast Wis. Communications Resource Support Group (SEWCRSG). | |



DEPARTMENT: POLICE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-------|
| 425 ADVERTISING AND PROMOTIONS | \$192 |
| Covers the costs related to Department promotions, including the continuation of the Department's Citizens' Academy Programs, miscellaneous promotional t-shirts/hats, challenge coins, and other items, and a department group picture every 5 years (\$2,000). | |
| 426 CRIME PREVENTION | \$450 |
| Covers the cost of materials, mass mailings, education, and training to operate numerous programs within the Department's Crime Prevention Unit. Some of these would include: Neighborhood Watch Program (including block captains' recognition/awards), home safety programs, drug awareness programs, bicycle safety program and National Night Out. | |
| 440 MEDICAL AND SAFETY | \$274 |
| Covers the cost of emergency blankets, antimicrobial wipes, disinfectants, medical gloves, fingerprint gloves, bandages, CPR pocket masks, N95 masks, splints, first aid kits, jail biohazard response kit, ERU trauma kit, biohazard spill/clean-up kits, NARCAN, and other miscellaneous supplies required to comply with the federal OSHA requirements for bloodborne pathogens, as well as supplies/maintenance and purchase of automated external defibrillators, safety shoes/glasses/respirators for fleet mechanic, and infectious control disease consultant fees (1-2/yr @ \$200/exposure). | |
| 460 MINOR EQUIPMENT | \$500 |
| This line item would cover the costs associated with both anticipated and unanticipated smaller office equipment/furniture purchases/replacements/repairs, including file cabinets, office chairs, etc. DISPATCH: This line item would cover the costs associated with both anticipated and unanticipated smaller office equipment/furniture purchases/replacements/repairs, including file cabinets, office chairs, air purifier filters, etc., for the Dispatch Center. | |
| 470 AUDIO VISUAL / PHOTO SUPPLIES | \$125 |
| Covers the cost of all photo and audio visual supplies, updates, repairs and replacement of all department/squad cameras, as well as the cost for USB's, CD's & DVD's for the mandated digital recording of interviews/in-car videos. | |
| 480 FIRE EQUIPMENT | \$64 |
| This line item would cover the costs associated with the inspection/recharging/replacement of fire extinguishers for department vehicles and throughout the building, including the purchase of fire suppression tools. | |



DEPARTMENT: POLICE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|----------------|
| 485 POLICE EQUIPMENT | \$850 |
| This line item will cover costs for the purchase/replacement of needed police equipment, including radar/laser units, annual equipment updates, fingerprint-related items, the replacement of drug testing kits (\$1,000), D.A.A.T. training equipment/maintenance (\$2,000), evidence tech supplies (\$1,000), arson investigator supplies, crisis negotiator equipment, flares (\$3,500), speed signs, maintenance/replacement bicycle patrol equipment, stop sticks, ballistic helmets, gas masks/filters, etc. | |
| 486 AMMUNITION / ARMORY | \$1,050 |
| This line item would cover the costs of replacement and/or updates in OC spray as well as the purchase of ammunition, less lethal rounds--i.e., bean bag (+\$1,000 for qualification rounds), taser cartridges (+\$3,300 for annual certification rounds), and simunition equipment--targets, non-lead based ammunition, match-grade sniper ammunition and all other range and firearm-related supplies. | |
| 486.10 ERU EQUIPMENT | \$500 |
| This line item would cover costs associated with the purchase of specialty ERU equipment including chemical agents, distraction devices, replacement explosive entry explosives, specialty ammunition for the 37mm Sage weapon, and specialty uniforms, as well as sniper team needs for 15 ERU members, 5 TEMS members and 2 K-9 members. | |
| 487 POLICE AUXILIARY | \$75 |
| This line item would cover the cost of replacement and new uniforms for auxiliary police officers, including the cost for in-service training (\$300+), and annual service awards. | |
| 488 POLICE SPECIAL OPERATIONS | \$150 |
| This line item would allow funding to be utilized to work specific drug investigations within the City. Specifically, to fund the purchase, when required, of controlled substances, the development of confidential sources of information, and the purchase of necessary equipment. Also included are costs associated with subpoenaed telephone/financial records and activation fees for the Drug Unit GPS device/s. | |
| 488.10 DWI ENFORCEMENT | \$50 |
| This line item would cover the costs associated with DWI enforcement, including blood draws by hospital personnel of DWI subjects, towing of DWI court-ordered seized vehicles and the requirement to title seized vehicles prior to being sold at auction. | |
| 490 POLICE VEHICLES | \$7,500 |
| This line item will cover the purchase of four (4) vehicles to replace four (4) police vehicles. | |



DEPARTMENT: POLICE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

490.10 POLICE VEHICLES EQUIPMENT \$750

This line item will cover the costs associated with equipping replacement squads. NOTE: 4 replacement vehicles are needed in 2019. Costs include, but is not limited to, registration/title, graphics (@ \$1,200/ea.), a radio (@ \$4,950), computer w/phone card (@ \$4,500), DH sireless antennas (@ \$1,200/ea.), fire suppressant tool (@ \$600/ea.), siren (@ \$800), emergency lights (\$3,000), security partition (\$400), shotgun/rifle mounts (@ \$500), molded seat (@ \$1,200), center consoles/computer mounts (@ \$900), pushbar (@ \$350), radar unit (@ \$1,900), Taser unit (@ \$800), squad rifle (@ \$1,800), shotgun (@ \$550), less lethal (orange stock) shotgun (@ \$600), stop sticks (@ \$500), AED (@ \$1,200), first aid kits (@ \$250), Tahoe trunk vaults (@ \$2,000), K-9 insert (@ \$2,500), in-car video equipment (@ \$5,000), Opticom units (@ \$500), and citation printer ((@ \$250), printer box (@ \$200) and ballistic carrier/plate (@\$600). (Total cost to equip an additional new squad is approximately \$38,250; costs for 2019 are for transitioning only as no squads are being added to the fleet.)

493 CANINE OPERATIONS \$225

This line item covers the costs for the K-9 units, including food, veterinarian services, supplies and equipment and medical insurance.

495 MISCELLANEOUS \$200

This line item covers the costs for notary fees, downtown court parking fees, prisoner costs (\$500), costs for requested transcripts for appealed cases, Spanish translation of Dept. documents/forms/brochures, evidentiary towing (\$500), paper shredding service (\$675), towel service, various paper products (plates/cups/napkins), plastic utensils, as well as other miscellaneous operating expenses.

DISPATCH: This line items covers costs for notary fees.

525 ATTORNEY / LEGAL \$1,250

Covers the cost of legal representation in cases where the City Attorney cannot represent the Department in personnel issues. This line item also covers the cost of the City's labor attorney in those management/labor disputes that are handled by the City's labor attorney, as well as any specialized legal work that may be required.

552 ANNUAL LICENSE FEES \$1,105

Covers the annual cost for a service agreement for the Department's mobile/portable radios.

DISPATCH: Covers the annual cost for maintenance and service agreement for the Dispatch consoles (6).

553 COUNTY FEES \$1,061

Covers the cost of monthly radio charges for the Milwaukee County/Waukesha County 800 Mhz digital radio system.



DEPARTMENT: POLICE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|----------------|
| 600 OFFICE EQUIPMENT MAINTENANCE | \$635 |
| Includes the cost of maintenance contracts for current copy machines, cash registers, dictation system and other miscellaneous service contracts on office equipment. Also includes costs for maintenance/repair of fax machines and other office equipment not covered under a service contract. DISPATCH: Includes the cost of maintenance contracts for current Dispatch Center copy machines. | |
| 610 RADIO EQUIPMENT / MAINTENANCE | \$534 |
| Covers the cost for repairs to mobile/portable radios not covered by maintenance agreement as well as replacement antennas/holders, etc.. DISPATCH: Covers the cost for radio communication equipment (headsets, etc.) within the Dispatcher Center as well as radio console repairs not covered under maintenance agreement. | |
| 615 GROUNDS MAINTENANCE | \$500 |
| This line item covers the costs of improvements and maintenance as needed for the | |
| 620 BUILDING MAINTENANCE | \$1,425 |
| This line item will cover the necessary repairs and maintenance for the Department's building, including the heating and air conditioning units, building security system (cameras and door locks), mnt. supplies, painting of both the interior and exterior of the building, yearly sprinkler system inspections (\$700), 5-yr inspection/flushing of sprinkler system (\$1,100), yearly fire alarm inspections (\$3,200), repairs to high-speed overhead garage doors, carpet replacement as needed, reader board repairs, etc. | |
| 700 VEHICLE MAINTENANCE | \$1,600 |
| Covers the cost of the maintenance of all police vehicles, including necessary parts and supplies, the replacement of damaged squad decals/graphics, the yearly updates on the diagnostic scanner (\$800), as well as updates/replacement of tools required to maintain the vehicles. Also covers costs for damage to squads not covered by insurance (below \$5,000 deductible). | |
| 705 EQUIPMENT MAINTENANCE | \$300 |
| This line item would cover the cost of the maintenance of the emergency generator and other specialized equipment used by the Department, including radar maintenance/certifications and fire alarm system repairs/batteries for fire alarm system. Also covers the cost of mandatory leak testing for fuel storage tanks and costs associated with the maintenance/cleaning of the range--annual range air-quality testing and range trap cleaning service (\$5,000). | |



DEPARTMENT: POLICE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------------|
| 710 GAS AND OIL | <i>\$8,101</i> |
| Covers the cost of an estimated usage of 50,000 gallons of gasoline at an estimated cost of \$3.50 per gallon, and the required motor oil (152 gallons @ \$9.80/gal.) and transmission oil (2-55gal. drums @ \$18.25/gal.) used by the Department's fleet. Also includes the cost for fuel oil for the generator (1,100 gals. @ \$3.3496/gal. + delivery @ \$.099/gal.). | |
| 715 TIRES | <i>\$550</i> |
| Covers the cost of tires for all department vehicles, including snow tires for winter use and speed rated tires as required. | |
| TOTAL | <i>\$45,630</i> |



DEPARTMENT: FIRE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-----------------|
| 200 TRAVEL/TRAINING | \$13,878 |
| Money in this line will be used for in-house training related to fire suppression and emergency medical service. Schools, conferences and seminars, certifications in training, inspection, fire investigation and updating training manuals. Milwaukee County video conferencing fees are also included in this line item. | |
| 205 RECRUITMENT/TESTING/PHYSICALS | \$250 |
| Money in this line will be used for employee drug testing (\$900), establishing a new Lieutenant and Firefighter eligibility list. It also contains money to hire two Firefighter's which includes cost for a physical, job trait assessment, and background checks. | |
| 210 EXPENSE ALLOWANCE | \$67 |
| Large fire expense for Fire Bell, food for firefighters at long term fires, and expenses for hosting meetings and seminars. | |
| 215 UNIFORM CLOTHING | \$2,094 |
| Cleaning service for station uniforms (\$26,000), dress blues, uniform shirts and pants, repair and cleaning for turnout gear, replacement boots, helmets, and gloves. | |
| 220 TUITION REIMBURSEMENT | \$1,150 |
| Attendance at Milwaukee Area Technical College for credits towards an associate degree in fire technology and college attendance for credits toward a Bachelor's degree with approval of the Chief and Personnel Committee. The contractual agreement with Local 1848 that needs to be budgeted is \$16,000. The additional cost is for the non-represented personnel. | |
| 300 ELECTRICITY | \$2,334 |
| Electricity use for Fire Stations 1, 2, & 3. | |
| 305 WATER AND SEWER | \$313 |
| Water and sewer charges to operate Fire Stations 1, 2, & 3. | |
| 310 NATURAL GAS | \$1,030 |
| Natural gas will be used for heating, hot water, and auxiliary generator on an incidental basis for Fire Stations 1, 2, & 3. | |

DEPARTMENT: FIRE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------------|
| 315 TELEPHONE Monthly charges for cellular phone service and advertising. Money in this line item includes the cost for Direct TV service and monitoring the sprinkler system at Station 1. | \$403 |
| 400 OFFICE SUPPLIES Miscellaneous office supplies for three fire stations and the Command Post. | \$90 |
| 410 PRINTING AND COPYING Business cards, stationery, envelopes, labels, and copy machine paper for three fire stations. | \$70 |
| 415 POSTAGE Routine business correspondence, including fire inspection correspondence and UPS costs. | \$62 |
| 420 DUES AND PUBLICATIONS This covers department membership in NFPA, International Association of Fire Chief's, membership in Wisconsin State Fire Service Instructors, NFPA Standard and Code updates, and other miscellaneous publications to aid in keeping up with the changing technologies and skills in fire service and EMS. | \$200 |
| 425 ADVERTISING AND PROMOTIONS Promotional advertising for EMS and Fire Prevention Weeks. | \$10 |
| 427 PUBLIC EDUCATION This covers EMS week and fire prevention activities throughout the year which include Fire Prevention Week and National Night Out. It also covers fire revention handouts, senior citizen fire education, and Juvenile Fire Setters program. This account also funds File of Life materials and Pulse Point maintenance. | \$300 |
| 430 HOUSEKEEPING Dish soap, towels, and other miscellaneous household items not covered in the Facilities Maintenance Budget. | \$75 |
| 440 MEDICAL AND SAFETY Emergency ambulance supplies for five ambulances. | \$3,500 |



DEPARTMENT: FIRE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|---------|
| 460 MINOR EQUIPMENT | \$668 |
| Small hardware, TV, and appliance replacement or repair. Treadmill replacement and other fitness equipment needed to support the Fire Department's Wellness/Fitness program. | |
| 470 AUDIO VISUAL/PHOTO SUPPLIES | \$40 |
| Audio visual needs for use for fire, rescue and fire investigation. | |
| 480 FIRE EQUIPMENT | \$580 |
| Includes but not limited to nozzles, nozzle repair, hydrotests and air bottle filling, air mask repair, cleaning and testing. Hose repair and explosive meter maintenance. | |
| 495 MISCELLANEOUS | \$15 |
| Miscellaneous items not covered elsewhere. | |
| 506 HAZARDOUS RESPONSE UNIT | \$475 |
| Level B hazardous material and spill clean-up and materials. The purchase of foam and oil shorb also come out of this line item. | |
| 523 ADMINISTRATION BILLING FEE | \$0 |
| 8% billing fee for ALS and BLS treatments and transports, computer tablets and field bridge software annual fees. | |
| 525 ATTORNEY/LEGAL | \$1,000 |
| Legal fees for grievance settlements, bargaining or other legal matters. | |
| 600 OFFICE EQUIPMENT MAINTENANCE | \$60 |
| Station 1, 2, and 3 copier supplies and maintenance. | |
| 610 RADIO MAINTENANCE | \$1,200 |
| Repair, maintenance, and batteries for all mobile, portable, paging and base radio equipment. Portable radio battery and analyzer/conditioners. Milwaukee County radio and mobile fees are also included in this line item. | |
| 615 GROUNDS MAINTENANCE | \$125 |
| Grounds maintenance and flowers for Stations 1, 2, and 3. | |



DEPARTMENT: FIRE DEPARTMENT - FUND 19

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-----------------|
| 620 BUILDING MAINTENANCE | \$1,500 |
| Painting, plumbing, heating and air-conditioning repair. Light bulbs, emergency generator and inside repairs for Stations 1, 2 & 3. Annual sprinkler test for Station 1, 2, and 3. This line item also includes sprinkler monitoring and the annual elevator test for Station 1. | |
| 700 VEHICLE MAINTENANCE | \$2,500 |
| Maintenance of 5 ambulances, 4 engines, 1 aerial ladder, 2 grass fire rigs, 2 cars and a command post. Annual brake inspections. | |
| 705 EQUIPMENT MAINTENANCE | \$350 |
| Pump testing and all ground and aerial ladder tests and certifications. Hurst tool repair and maintenance and repairs to small equipment and meters. | |
| 710 GAS/OIL/FLUIDS | \$2,000 |
| Fuel and oil usage, oil changes and filters for all department equipment. | |
| 715 TIRES | \$400 |
| General repair and replacement of tires. | |
| 957 FIRE VEHICLES/EQUIPMENT | \$15,000 |
| TOTAL | \$51,739 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|-----------------------------|-----------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 19 WE Energies | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| COMMERCIAL REVENUE | | | | | | | | | |
| 19-00-37-34200 | MITIGATION PAYMENTS | 2,250,000 | 2,250,000 | 2,250,000 | 2,250,000 | 2,250,000 | 2,250,000 | 2,250,000 | 0.00% |
| 19-00-37-36000 | INTEREST ON INVESTMENTS | 1,085 | 1,210 | 4,093 | 2,028 | 3,000 | 3,000 | 3,000 | 0.00% |
| | COMMERCIAL REVENUE | 2,251,085 | 2,251,210 | 2,254,093 | 2,252,028 | 2,253,000 | 2,253,000 | 2,253,000 | 0.00% |
| TOTAL ESTIMATED REVENUES | | 2,251,085 | 2,251,210 | 2,254,093 | 2,252,028 | 2,253,000 | 2,253,000 | 2,253,000 | 0.00% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 40 - GENERAL | | | | | | | | | |
| 19-40-45-52500 | OUTSIDE SERVICES/LEGAL/CONSULTING | 0 | 12,491 | 22,662 | 0 | 0 | 0 | 0 | 0.00% |
| | OTHER SERVICES | 0 | 12,491 | 22,662 | 0 | 0 | 0 | 0 | 0.00% |
| Dept 60 - POLICE DEPARTMENT | | | | | | | | | |
| OTHER SERVICES | | | | | | | | | |
| 19-60-45-52500 | ATTORNEY/LEGAL | 3,250 | 1,769 | 1,430 | 2,172 | 1,250 | 700 | 1,250 | 0.00% |
| 19-60-45-55200 | ANNUAL LICENSE FEES | 0 | 0 | 0 | 0 | 0 | 0 | 1,105 | 100.00% |
| 19-60-45-55300 | COUNTY FEES | 0 | 0 | 0 | 0 | 840 | 874 | 1,061 | 26.31% |
| | OTHER SERVICES | 3,250 | 1,769 | 1,430 | 2,172 | 2,090 | 1,574 | 3,416 | 63.44% |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 19-60-41-10000 | SALARIES - FULL TIME | 329,968 | 327,310 | 363,124 | 351,376 | 369,964 | 369,964 | 407,939 | 10.26% |
| 19-60-41-10500 | SALARIES - PART TIME | 1,927 | 455 | 2,403 | 2,892 | 2,398 | 2,398 | 2,281 | -4.88% |
| 19-60-41-11000 | SALARIES - OVERTIME | 17,442 | 19,610 | 22,610 | 23,423 | 22,360 | 23,031 | 23,031 | 3.00% |
| 19-60-41-11500 | SALARIES - HOLIDAY PAY | 1,039 | 1,079 | 2,704 | 3,735 | 6,300 | 4,500 | 4,500 | -28.57% |
| 19-60-41-12000 | SPECIAL PAY ALLOWANCES | 3,042 | 8,147 | 7,446 | 7,572 | 6,916 | 7,500 | 6,893 | -0.33% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % | 2019 CHANGE |
|-------------------------|-----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|----------------|
| Fund 19 WE Energies | | | | | | | | | | |
| 19-60-41-13000 | RETIREMENT | 40,788 | 38,226 | 38,363 | 48,257 | 48,438 | 48,438 | 45,464 | -6.14% | |
| 19-60-41-13500 | SOCIAL SECURITY | 26,415 | 26,704 | 30,088 | 28,960 | 29,028 | 29,028 | 31,653 | 9.04% | |
| 19-60-41-14500 | UNEMPLOYMENT COMP-POLICE | 526 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | |
| 19-60-41-15000 | INSURANCE - ACTIVE HEALTH | 111,557 | 69,109 | 100,084 | 93,998 | 75,976 | 75,976 | 75,976 | 0.00% | |
| 19-60-41-16000 | INSURANCE - WORKMANS COMP | 13,999 | 11,411 | 11,432 | 9,885 | 12,308 | 6,254 | 12,338 | 0.24% | |
| 19-60-41-16500 | INSURANCE - DISABILITY | 1,036 | 1,049 | 1,145 | 999 | 1,006 | 926 | 1,006 | 0.00% | |
| 19-60-41-17000 | INSURANCE - DENTAL | 8,658 | 8,002 | 8,860 | 8,435 | 7,002 | 7,002 | 7,002 | 0.00% | |
| 19-60-41-17500 | INSURANCE - GROUP LIFE | 252 | 267 | 282 | 303 | 312 | 203 | 225 | -27.88% | |
| 19-60-41-18000 | LONGEVITY | 184 | 175 | 200 | 187 | 314 | 240 | 240 | -23.57% | |
| 19-60-41-18500 | SECTION 125 EXPENSES | 148 | 154 | 167 | 184 | 175 | 171 | 175 | 0.00% | |
| DIRECT EMPLOYEE COSTS | | 556,981 | 511,698 | 588,908 | 580,206 | 582,497 | 575,631 | 618,723 | 6.22% | |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | | |
| 19-60-42-20000 | TRAVEL/TRAINING | 1,457 | 1,570 | 1,635 | 1,942 | 1,625 | 2,065 | 1,775 | 9.23% | |
| 19-60-42-20500 | RECRUITMENT/TESTING/PHYSICA | 1,396 | 1,262 | 1,217 | 975 | 1,050 | 1,050 | 1,050 | 0.00% | |
| 19-60-42-21000 | EXPENSE ALLOWANCE | 26 | 77 | 22 | 43 | 50 | 50 | 50 | 0.00% | |
| 19-60-42-21500 | UNIFORM/CLOTHING | 320 | 453 | 416 | 293 | 600 | 600 | 600 | 0.00% | |
| 19-60-42-22000 | TUITION REIMBURSEMENT | 714 | 927 | 420 | 169 | 670 | 169 | 1,003 | 49.70% | |
| 19-60-42-22500 | RECOGNITION | 113 | (47) | 15 | 115 | 150 | 150 | 175 | 16.67% | |
| INDIRECT EMPLOYEE COSTS | | 4,026 | 4,242 | 3,725 | 3,537 | 4,145 | 4,084 | 4,653 | 12.26% | |
| UTILITY COST | | | | | | | | | | |
| 19-60-43-30000 | ELECTRICITY | 3,996 | 1,531 | 4,038 | 4,355 | 4,175 | 4,175 | 4,300 | 2.99% | |
| 19-60-43-30500 | WATER AND SEWER | 137 | 35 | 76 | 139 | 169 | 169 | 169 | 0.00% | |
| 19-60-43-31000 | NATURAL GAS | 2,001 | 617 | 982 | 1,323 | 1,755 | 1,500 | 1,755 | 0.00% | |
| 19-60-43-31500 | TELEPHONE | 2,150 | 2,151 | 2,715 | 2,800 | 3,247 | 3,322 | 3,457 | 6.47% | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % | CHANGE |
|---------------------|-----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|--------|
| Fund 19 WE Energies | | | | | | | | | | |
| UTILITY COST | | 8,284 | 4,334 | 7,811 | 8,617 | 9,346 | 9,166 | 9,681 | 3.58% | |
| SUPPLIES | | | | | | | | | | |
| 19-60-44-40000 | OFFICE SUPPLIES | 584 | 435 | 399 | 414 | 600 | 600 | 600 | 0.00% | |
| 19-60-44-41000 | PRINTING AND COPYING | 117 | 200 | 208 | 148 | 225 | 225 | 225 | 0.00% | |
| 19-60-44-41500 | POSTAGE | 186 | 161 | 183 | 155 | 175 | 175 | 175 | 0.00% | |
| 19-60-44-42000 | DUES AND PUBLICATIONS | 264 | 227 | 278 | 225 | 275 | 280 | 280 | 1.82% | |
| 19-60-44-42500 | ADVERTISING AND PROMOTIONS | 2 | 0 | 133 | 15 | 192 | 192 | 192 | 0.00% | |
| 19-60-44-42600 | CRIME PREVENTION | 441 | 438 | 440 | 416 | 450 | 450 | 450 | 0.00% | |
| 19-60-44-44000 | MEDICAL AND SAFETY | 134 | 180 | 230 | 284 | 274 | 274 | 274 | 0.00% | |
| 19-60-44-46000 | MINOR EQUIPMENT | 238 | 14 | 39 | 414 | 275 | 550 | 500 | 81.82% | |
| 19-60-44-47000 | AUDIO VISUAL/PHOTO SUPPLIES | 44 | 161 | 34 | 33 | 125 | 125 | 125 | 0.00% | |
| 19-60-44-48000 | FIRE EQUIPMENT | 49 | 29 | 50 | 154 | 64 | 64 | 64 | 0.00% | |
| 19-60-44-48500 | POLICE EQUIPMENT | 564 | 675 | 829 | 677 | 850 | 850 | 850 | 0.00% | |
| 19-60-44-48600 | AMMUNITION & ARMORY OPERA | 682 | 310 | 28 | 1,041 | 1,050 | 1,050 | 1,050 | 0.00% | |
| 19-60-44-48610 | ERU EQUIPMENT | 445 | 464 | 492 | 553 | 500 | 500 | 500 | 0.00% | |
| 19-60-44-48700 | POLICE AUXILIARY | 1 | 73 | 39 | 37 | 75 | 75 | 75 | 0.00% | |
| 19-60-44-48800 | POLICE SPECIAL OPERATIONS | 172 | 129 | 140 | 171 | 150 | 150 | 150 | 0.00% | |
| 19-60-44-48810 | DWI ENFORCEMENT | 32 | 40 | 19 | 42 | 40 | 40 | 50 | 25.00% | |
| 19-60-44-49000 | POLICE VEHICLES | 8,805 | 6,296 | 10,537 | 6,254 | 7,500 | 7,690 | 7,500 | 0.00% | |
| 19-60-44-49010 | POLICE VEHICLES EQUIPMENT | 794 | 823 | 2,664 | 1,767 | 750 | 750 | 750 | 0.00% | |
| 19-60-44-49300 | CANINE OPERATIONS | 153 | 209 | 222 | 142 | 225 | 225 | 225 | 0.00% | |
| 19-60-44-49500 | MISCELLANEOUS | 137 | 104 | 223 | 93 | 175 | 188 | 200 | 14.29% | |
| SUPPLIES | | 13,844 | 10,968 | 17,187 | 13,035 | 13,970 | 14,453 | 14,235 | 1.90% | |

MAINTENANCE

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|-----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 19 WE Energies | | | | | | | | | |
| 19-60-46-60000 | OFFICE EQUIP MAINTENANCE | 370 | 475 | 536 | 518 | 635 | 635 | 635 | 0.00% |
| 19-60-46-61000 | RADIO EQUIPMENT/MAINTENANCE | 835 | 913 | 827 | 1,664 | 336 | 336 | 534 | 58.93% |
| 19-60-46-61500 | GROUNDS MAINTENANCE | 366 | 417 | 464 | 320 | 350 | 350 | 500 | 42.86% |
| 19-60-46-62000 | BUILDING MAINTENANCE | 2,506 | 1,941 | 1,686 | 937 | 1,119 | 1,269 | 1,425 | 27.35% |
| | MAINTENANCE | 4,077 | 3,746 | 3,513 | 3,439 | 2,440 | 2,590 | 3,094 | 26.80% |
| VEHICLES | | | | | | | | | |
| 19-60-47-70000 | VEHICLE MAINTENANCE | 1,015 | 1,230 | 1,194 | 1,586 | 1,600 | 1,600 | 1,600 | 0.00% |
| 19-60-47-70500 | EQUIPMENT MAINTENANCE | 321 | 285 | 261 | 329 | 300 | 300 | 300 | 0.00% |
| 19-60-47-71000 | GAS AND OIL | 7,554 | 5,586 | 4,654 | 4,557 | 8,101 | 5,000 | 8,101 | 0.00% |
| 19-60-47-71500 | TIRES | 496 | 491 | 549 | 564 | 500 | 500 | 550 | 10.00% |
| | VEHICLES | 9,386 | 7,592 | 6,658 | 7,036 | 10,501 | 7,400 | 10,551 | 0.48% |
| Totals for dept 60 - POLICE DEPARTMENT | | 599,848 | 544,349 | 629,232 | 618,042 | 624,989 | 614,898 | 664,353 | 6.30% |
| Dept 65 - FIRE | | | | | | | | | |
| OTHER SERVICES | | | | | | | | | |
| 19-65-45-50600 | HAZARDOUS RESPONSE UNIT | 1,932 | 2,013 | 4,202 | 635 | 500 | 475 | 475 | -5.00% |
| 19-65-45-52500 | ATTORNEY/LEGAL | 1,651 | 1,949 | 2,231 | 1,933 | 1,250 | 1,188 | 1,000 | -20.00% |
| | OTHER SERVICES | 3,583 | 3,962 | 6,433 | 2,568 | 1,750 | 1,663 | 1,475 | -15.71% |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 19-65-41-10000 | SALARIES - FULL TIME | 299,615 | 298,660 | 329,820 | 311,118 | 330,519 | 330,519 | 334,785 | 1.29% |
| 19-65-41-10500 | SALARIES, PART TIME | 233 | 292 | 290 | 290 | 300 | 300 | 300 | 0.00% |
| 19-65-41-11000 | SALARIES - OVERTIME | 21,039 | 20,181 | 29,203 | 40,599 | 30,000 | 30,000 | 30,000 | 0.00% |
| 19-65-41-11500 | SALARIES - HOLIDAY PAY | 4,292 | 4,332 | 3,846 | 14,056 | 5,900 | 15,000 | 15,000 | 154.24% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--------------------------------|-----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 19 WE Energies | | | | | | | | | |
| 19-65-41-12000 | SPECIAL PAY ALLOWANCES | 6,308 | 6,318 | 709 | 700 | 790 | 790 | 790 | 0.00% |
| 19-65-41-12500 | CAR ALLOWANCE | 96 | 88 | 116 | 132 | 100 | 100 | 100 | 0.00% |
| 19-65-41-13000 | RETIREMENT | 39,313 | 35,864 | 37,114 | 47,397 | 43,709 | 24,228 | 39,234 | -10.24% |
| 19-65-41-13500 | SOCIAL SECURITY | 25,074 | 24,980 | 27,895 | 26,774 | 25,198 | 13,421 | 25,517 | 1.27% |
| 19-65-41-15000 | INSURANCE - ACTIVE HEALTH | 98,207 | 45,525 | 61,197 | 61,197 | 45,925 | 45,925 | 45,925 | 0.00% |
| 19-65-41-16000 | INSURANCE - WORKMANS COMP | 13,237 | 12,213 | 12,613 | 13,505 | 3,300 | 8,416 | 3,500 | 6.06% |
| 19-65-41-16500 | INSURANCE - DISABILITY | 928 | 932 | 1,009 | 824 | 1,200 | 816 | 905 | -24.58% |
| 19-65-41-17000 | INSURANCE - DENTAL | 11,534 | 6,907 | 6,907 | 6,907 | 5,605 | 5,605 | 5,605 | 0.00% |
| 19-65-41-17500 | INSURANCE - GROUP LIFE | 265 | 291 | 299 | 316 | 350 | 300 | 300 | -14.29% |
| 19-65-41-18000 | LONGEVITY | 283 | 280 | 347 | 331 | 350 | 120 | 250 | -28.57% |
| 19-65-41-18500 | SECTION 125 EXPENSES | 86 | 85 | 97 | 94 | 100 | 55 | 100 | 0.00% |
| DIRECT EMPLOYEE COSTS | | 520,510 | 456,948 | 511,462 | 524,240 | 493,346 | 475,595 | 502,311 | 1.82% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 19-65-42-20000 | TRAVEL/TRAINING | 7,851 | 7,133 | 6,933 | 14,947 | 15,878 | 13,878 | 13,878 | -12.60% |
| 19-65-42-20500 | RECRUITMENT/TESTING/PHYSICA | 464 | 494 | 387 | 70 | 250 | 250 | 250 | 0.00% |
| 19-65-42-21000 | EXPENSE ALLOWANCE | 31 | 62 | 39 | 62 | 75 | 67 | 67 | -10.67% |
| 19-65-42-21500 | UNIFORM/CLOTHING | 1,652 | 1,894 | 1,785 | 1,381 | 2,200 | 2,094 | 2,094 | -4.82% |
| 19-65-42-22000 | TUITION REIMBURSEMENT | 232 | 209 | 399 | 440 | 1,250 | 678 | 1,150 | -8.00% |
| INDIRECT EMPLOYEE COSTS | | 10,230 | 9,792 | 9,543 | 16,900 | 19,653 | 16,967 | 17,439 | -11.27% |
| UTILITY COST | | | | | | | | | |
| 19-65-43-30000 | ELECTRICITY | 2,104 | 2,664 | 2,528 | 2,273 | 2,266 | 2,266 | 2,334 | 3.00% |
| 19-65-43-30500 | WATER AND SEWER | 255 | 311 | 292 | 287 | 300 | 300 | 313 | 4.33% |
| 19-65-43-31000 | NATURAL GAS | 1,491 | 845 | 1,052 | 1,039 | 1,162 | 1,000 | 1,030 | -11.36% |
| 19-65-43-31500 | TELEPHONE | 415 | 210 | 366 | 463 | 425 | 393 | 403 | -5.18% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|---------------------|-----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 19 WE Energies | | | | | | | | | |
| UTILITY COST | | 4,265 | 4,030 | 4,238 | 4,062 | 4,153 | 3,959 | 4,080 | -1.76% |
| SUPPLIES | | | | | | | | | |
| 19-65-44-40000 | OFFICE SUPPLIES | 132 | 139 | 63 | 86 | 100 | 90 | 90 | -10.00% |
| 19-65-44-41000 | PRINTING AND COPYING | 62 | 64 | 53 | 31 | 70 | 70 | 70 | 0.00% |
| 19-65-44-41500 | POSTAGE | 47 | 46 | 40 | 47 | 65 | 62 | 62 | -4.62% |
| 19-65-44-42000 | DUES AND PUBLICATIONS | 178 | 207 | 209 | 275 | 225 | 190 | 200 | -11.11% |
| 19-65-44-42500 | ADVERTISING & PROMOTIONS | 0 | 0 | 0 | 13 | 10 | 10 | 10 | 0.00% |
| 19-65-44-42700 | FIRE PREV/PUBLIC EDUCATION | 66 | 126 | 248 | 300 | 300 | 300 | 300 | 0.00% |
| 19-65-44-43000 | HOUSEKEEPING SUPPLIES | 62 | 40 | 51 | 40 | 75 | 75 | 75 | 0.00% |
| 19-65-44-44000 | MEDICAL & SAFETY SUPPLIES | 927 | 821 | 1,105 | 1,339 | 2,500 | 3,400 | 3,500 | 40.00% |
| 19-65-44-46000 | MINOR EQUIPMENT | 511 | 713 | 417 | 713 | 700 | 668 | 668 | -4.57% |
| 19-65-44-47000 | AUDIO VISUAL/PHOTO SUPPLIES | 0 | 10 | 40 | 39 | 40 | 40 | 40 | 0.00% |
| 19-65-44-48000 | FIRE EQUIPMENT | 434 | 623 | 770 | 641 | 600 | 580 | 580 | -3.33% |
| 19-65-44-49500 | MISCELLANEOUS | 11 | 39 | 18 | 20 | 15 | 15 | 15 | 0.00% |
| SUPPLIES | | 2,430 | 2,828 | 3,014 | 3,544 | 4,700 | 5,500 | 5,610 | 19.36% |
| MAINTENANCE | | | | | | | | | |
| 19-65-46-60000 | OFFICE EQUIP MAINTENANCE | 44 | 41 | 58 | 34 | 60 | 55 | 60 | 0.00% |
| 19-65-46-61000 | RADIO EQUIPMENT/MAINTENANCE | 345 | 142 | 274 | 604 | 750 | 750 | 1,200 | 60.00% |
| 19-65-46-61500 | GROUNDS MAINTENANCE | 211 | 87 | 88 | 81 | 125 | 160 | 125 | 0.00% |
| 19-65-46-62000 | BUILDING MAINTENANCE | 990 | 1,705 | 1,619 | 1,971 | 1,500 | 1,500 | 1,500 | 0.00% |
| MAINTENANCE | | 1,590 | 1,975 | 2,039 | 2,690 | 2,435 | 2,465 | 2,885 | 18.48% |
| VEHICLES | | | | | | | | | |
| 19-65-47-70000 | VEHICLE MAINTENANCE | 2,902 | 2,332 | 2,751 | 5,529 | 2,300 | 3,000 | 2,500 | 8.70% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|------------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 19 WE Energies | | | | | | | | | |
| 19-65-47-70500 | EQUIPMENT MAINTENANCE | 413 | 368 | 430 | 291 | 350 | 350 | 350 | 0.00% |
| 19-65-47-71000 | GAS AND OIL | 2,558 | 1,910 | 1,443 | 1,601 | 2,500 | 1,750 | 2,000 | -20.00% |
| 19-65-47-71500 | TIRES | 671 | 268 | 681 | 408 | 325 | 600 | 400 | 23.08% |
| | VEHICLES | 6,544 | 4,878 | 5,305 | 7,829 | 5,475 | 5,700 | 5,250 | -4.11% |
| CAPITAL OUTLAY& INTERFUND TRANSFER | | | | | | | | | |
| 19-65-49-95700 | FIRE VEHICLES/EQUIPMENT | 15,000 | 13,924 | 14,956 | 13,568 | 15,000 | 15,000 | 15,000 | 0.00% |
| | CAPITAL OUTLAY& INTERFUND TRANSFER | 15,000 | 13,924 | 14,956 | 13,568 | 15,000 | 15,000 | 15,000 | 0.00% |
| Totals for dept 65 - FIRE | | 564,152 | 498,337 | 556,990 | 575,401 | 546,512 | 526,849 | 554,050 | 1.38% |
| Dept 99 - INTERFUND TRANSFER | | | | | | | | | |
| TRANSFER | | | | | | | | | |
| 19-99-49-99999 | INTERFUND TRANSFER OUT | 1,050,000 | 1,000,000 | 1,222,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 0.00% |
| Totals for dept 99 - INTERFUND TRANSFER | | 1,050,000 | 1,000,000 | 1,222,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 0.00% |
| TOTAL APPROPRIATIONS | | 2,214,000 | 2,055,177 | 2,430,884 | 2,193,443 | 2,171,501 | 2,141,747 | 2,218,403 | 2.16% |
| NET OF REVENUES/APPROPRIATIONS - FUND 19 | | 37,085 | 196,033 | (176,791) | 58,585 | 81,499 | 111,253 | 34,597 | |
| BEGINNING FUND BALANCE | | (12,004) | 25,084 | 221,121 | 44,330 | 102,916 | 102,916 | 214,169 | |
| ENDING FUND BALANCE | | 25,081 | 221,117 | 44,330 | 102,915 | 184,415 | 214,169 | 248,766 | |

FUND: GENERAL SPECIAL ASSESSMENTS – FUND 30

FUND DESCRIPTION:

Special Assessment Funds are a type of Special Revenue Fund that is used to account for the provision and financing of public improvements or services that primarily benefit the particular taxpayers against whose properties the special assessments are levied and to reflect the payment of the assessments. The Special Revenue Fund for General Special Assessments is the location for all project related special assessments to be repaid other than B Bonds. The usage of special assessment funds for annual debt payments peaked in 1994. The fund balance is being used to fund various CIP projects in Fund #40 as the need arises.

The Finance Committee completed a review of the special assessment policy in 1999 and recommended significant changes, which the Common Council approved. The most significant change was to stop deferred special assessments and instead provide for a twenty-year payback on properties that would have in the past qualified for an indefinite period of time at no interest.

FUND OBJECTIVES:

- ☰ Continue to monitor all property sales and building permits to determine that all appropriate assessments are paid.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

None at this time.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--|--------------------------------|-----------|-----------|-----------|-----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 30 Special Assessments | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| TOTAL REVENUE | | | | | | | | | |
| 30-00-34-42000 | SPECIAL ASSESSMENT REVENUE | 0 | 0 | 0 | 26,183 | 0 | 0 | 0 | 0.00% |
| | TOTAL REVENUE | 0 | 0 | 0 | 26,183 | 0 | 0 | 0 | 0.00% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 30-00-37-36000 | INTEREST ON INVESTMENTS | 2,497 | 2,680 | 8,450 | 5,102 | 5,000 | 5,000 | 5,000 | 0.00% |
| 30-00-37-36015 | INTEREST ON SPECIAL ASSESSMNTS | 122,047 | 72,265 | 52,442 | 36,162 | 55,000 | 38,545 | 39,000 | -29.09% |
| | COMMERCIAL REVENUE | 124,544 | 74,945 | 60,892 | 41,264 | 60,000 | 43,545 | 44,000 | -26.67% |
| | TOTAL ESTIMATED REVENUES | 124,544 | 74,945 | 60,892 | 67,447 | 60,000 | 43,545 | 44,000 | -26.67% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 99 - INTERFUND | | | | | | | | | |
| 30-99-49-99999 | INTERFUND TRANSFER OUT | 175,000 | 100,000 | 100,000 | 130,423 | 50,000 | 50,000 | 0 | -100.00% |
| | TRANSFER | 175,000 | 100,000 | 100,000 | 130,423 | 50,000 | 50,000 | 0 | -100.00% |
| | TOTAL APPROPRIATIONS | 175,000 | 100,000 | 100,000 | 130,423 | 50,000 | 50,000 | 0 | -100.00% |
| NET OF REVENUES/APPROPRIATIONS - FUND 30 | | (50,456) | (25,055) | (39,108) | (62,976) | 10,000 | (6,455) | 44,000 | |
| BEGINNING FUND BALANCE | | 4,954,003 | 4,927,547 | 4,902,492 | 4,863,385 | 4,800,409 | 4,800,409 | 4,793,954 | |
| ENDING FUND BALANCE | | 4,927,547 | 4,902,492 | 4,863,384 | 4,800,409 | 4,810,409 | 4,793,954 | 4,837,954 | |

FUND: ECONOMIC DEVELOPMENT – FUND 31

FUND DESCRIPTION:

The Community Development Authority (CDA) was created to be the economic development arm of the City, which would promote the retention, expansion, and new commercial and industrial construction throughout the City. The CDA has also served as a sounding board for all new large-scale commercial and industrial developments, especially those developments that may want to pursue the creation of a Tax Increment Financing (TIF) District.

FUND OBJECTIVES:

- 🌐 Engage in directed advertising, marketing, and public relations efforts on behalf of the City to present a positive image and what the City has to offer new businesses;
- 🌐 Promote the City with every commercial or industrial prospect we have contact with;
- 🌐 Partner with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🌐 Transitioned significant duties and responsibilities (including marketing and promotion) to the newly created Tourism Commission;
- 🌐 Initiated a Business Expansion and Retention (BRE) call program for the City in 2017.

OTHER 2019 MANAGEMENT INITIATIVES:

None.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌐 The funding for the CDA's activities has come primarily from the use of hotel room tax revenue. Recent changes to State Statutes governing the local use of hotel room tax revenue have severely impacted local control over the use of these funds resulting in dramatic reductions in revenue available to this Fund 31 (Economic Development);
- 🌐 The roles and responsibilities of the CDA are being re-evaluated in light of these recent reductions in funding and programming changes.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|------------------------------------|------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 31 Economic Development (CDA) | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| TAXES | | | | | | | | | |
| 31-00-31-30300 | MOTEL/HOTEL ROOM TAX | 251,775 | 285,687 | 337,141 | 186,880 | 173,165 | 100,083 | 100,083 | -42.20% |
| 31-00-31-30350 | ROOM TAX- TOURISM COMMISSION | 0 | 164,969 | 174,811 | 0 | 0 | 0 | 0 | 0.00% |
| | TAXES | 251,775 | 450,656 | 511,952 | 186,880 | 173,165 | 100,083 | 100,083 | -42.20% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 31-00-37-36000 | INTEREST ON INVESTMENTS | 323 | 437 | 1,865 | 1,396 | 400 | 400 | 400 | 0.00% |
| | COMMERCIAL REVENUE | 323 | 437 | 1,865 | 1,396 | 400 | 400 | 400 | 0.00% |
| | TOTAL ESTIMATED REVENUES | 252,098 | 451,093 | 513,817 | 188,276 | 173,565 | 100,483 | 100,483 | -42.11% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 53 - ECONOMIC DEVELOPMENT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 31-53-41-10000 | SALARIES, FULL TIME | 63,085 | 50,899 | 51,633 | 51,701 | 51,930 | 48,441 | 51,930 | 0.00% |
| 31-53-41-10500 | SALARIES-PART TIME | 21 | 7,587 | 8,861 | 10,854 | 8,861 | 9,385 | 8,861 | 0.00% |
| 31-53-41-13000 | RETIREMENT | 4,367 | 3,461 | 3,463 | 3,515 | 3,485 | 3,512 | 3,485 | 0.00% |
| 31-53-41-13500 | SOCIAL SECURITY | 4,534 | 3,692 | 3,802 | 4,466 | 4,039 | 4,380 | 4,039 | 0.00% |
| 31-53-41-15000 | INSURANCE-ACTIVE EMPLOYEES | 7,765 | 10,365 | 10,365 | 10,365 | 10,365 | 10,365 | 10,365 | 0.00% |
| 31-53-41-16000 | INSURANCE-WORK COMP | 168 | 104 | 84 | 88 | 76 | 68 | 0 | -100.00% |
| 31-53-41-16500 | INSURANCE-DISABILITY | 180 | 141 | 0 | 0 | 190 | 0 | 0 | -100.00% |
| 31-53-41-17000 | INSURANCE-DENTAL | 1,150 | 773 | 773 | 773 | 773 | 773 | 773 | 0.00% |
| 31-53-41-17500 | INSURANCE - GROUP LIFE | 118 | 112 | 64 | 66 | 154 | 86 | 100 | -35.06% |
| 31-53-41-18000 | LONGEVITY | 36 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | DIRECT EMPLOYEE COSTS | 81,424 | 77,134 | 79,045 | 81,828 | 79,873 | 77,010 | 79,553 | -0.40% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|------------------------------------|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 31 Economic Development (CDA) | | | | | | | | | |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 31-53-42-20000 | TRAINING/TRAVEL | 1,250 | 1,262 | 4,144 | 4,138 | 3,500 | 1,500 | 3,000 | -14.29% |
| 31-53-42-21000 | EXPENSE ALLOWANCE | 0 | 0 | 0 | 39 | 100 | 490 | 100 | 0.00% |
| | INDIRECT EMPLOYEE COSTS | 1,250 | 1,262 | 4,144 | 4,177 | 3,600 | 1,990 | 3,100 | -13.89% |
| SUPPLIES | | | | | | | | | |
| 31-53-44-41500 | POSTAGE | 0 | 0 | 153 | 0 | 0 | 0 | 0 | 0.00% |
| 31-53-44-42000 | DUES AND PUBLICATIONS | 10,790 | 1,197 | 7,972 | 2,364 | 1,568 | 1,568 | 1,195 | -23.79% |
| 31-53-44-42500 | ADVERTISING AND PROMOTIONS | 80,676 | 79,252 | 114,064 | 24,869 | 10,000 | 10,000 | 10,000 | 0.00% |
| 31-53-44-43500 | TOURISM COMMISSION | 0 | 2,000 | 2,817 | 500 | 0 | 0 | 0 | 0.00% |
| 31-53-44-44500 | ECONOMIC DEVELOPMENT | 1,762 | 0 | 4,701 | 48,122 | 0 | 0 | 0 | 0.00% |
| 31-53-44-49500 | MISCELLANEOUS | 0 | 167 | 1,180 | 3,113 | 1,000 | 0 | 0 | -100.00% |
| | SUPPLIES | 93,228 | 82,616 | 130,887 | 78,968 | 12,568 | 11,568 | 11,195 | -10.92% |
| OTHER SERVICES | | | | | | | | | |
| 31-53-45-51400 | CONSULTING | 12,000 | 12,000 | 11,000 | 2,800 | 0 | 7,931 | 0 | 0.00% |
| 31-53-45-59500 | MISCELLANEOUS | 0 | 0 | 0 | 128 | 0 | 0 | 0 | 0.00% |
| | OTHER SERVICES | 12,000 | 12,000 | 11,000 | 2,928 | 0 | 7,931 | 0 | 0.00% |
| TRANSFER | | | | | | | | | |
| 31-53-49-95500 | CAPITAL OUTLAY - MISCELLANEOUS | 0 | 16,326 | 19,582 | 3,196 | 3,000 | 8,458 | 9,000 | 200.00% |
| 31-53-49-99999 | INTERFUND TRANSFER OUT | 0 | 0 | 0 | 267,780 | 80,000 | 0 | 0 | -100.00% |
| | TRANSFER | 0 | 16,326 | 19,582 | 270,976 | 83,000 | 8,458 | 9,000 | -89.16% |
| | TOTAL APPROPRIATIONS | 187,902 | 189,338 | 244,658 | 438,877 | 179,041 | 106,957 | 102,848 | -42.56% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|-------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 31 Economic Development (CDA) | | | | | | | | | |
| NET OF REVENUES/APPROPRIATIONS - FUND 31 | | 64,196 | 261,755 | 269,159 | (250,601) | (5,476) | (6,474) | (2,365) | |
| BEGINNING FUND BALANCE | | 578,408 | 642,604 | 904,359 | 1,173,519 | 922,917 | 922,917 | 916,443 | |
| ENDING FUND BALANCE | | 642,604 | 904,359 | 1,173,518 | 922,918 | 917,441 | 916,443 | 914,078 | |

FUND: PARK DEVELOPMENT ESCROW – FUND 32

FUND DESCRIPTION:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. In 1996 the Council established various impact fees for different types of future projects. Prior to that date the Special Revenue Fund for Park Development Escrow was collecting a \$100–\$200 assessment for each new dwelling unit constructed in the City. The funds as they are collected are allocated to an account set up for each of the different park service areas. This helps to maintain facilities where the growth is occurring. With the approval of the Park Impact fee the existing amounts already collected for each park area will be used for maintenance purposes. The impact fees will be used for park development purposes.

In 2010, the City combined individual park escrow funds into one city-wide fund for park development. The City is continuing to collect bikeway fees in addition to the impact fees for every new residential unit constructed.

In 2016, the remainder of the community park escrow funds were expended on park maintenance projects.

FUND OBJECTIVES:

- ☞ To continue the use of escrow funds for any maintenance in the various parks.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ☞ The bikeway escrow funds continue to be collected and are being used for expansion and repair of bike paths in areas throughout the City.

Fund 32 PARK ESCROW FUND

| GL Number | Description | Current Year Beg. Balance | Balance |
|---|--------------------------------|------------------------------|-----------------|
| *** Assets *** | | | |
| Cash | | | |
| 32-00-01-11000 | PARK ESCROW FUND-TRI CITY BANK | 0.00 | 4,950.00 |
| | Cash | 0.00 | 4,950.00 |
| Total Assets | | 0.00 | 4,950.00 |
| *** Liabilities *** | | | |
| Liabilities-ST | | | |
| 32-00-15-21355 | BIKEWAY ESCROW FUND | 0.00 | 4,950.00 |
| | Liabilities-ST | 0.00 | 4,950.00 |
| Total Liabilities | | 0.00 | 4,950.00 |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| | Unassigned | 0.00 | 0.00 |
| Total Fund Balance | | 0.00 | 0.00 |
| Beginning Fund Balance | | | 0.00 |
| Net of Revenues VS Expenditures | | | 0.00 |
| Ending Fund Balance | | | 0.00 |
| Total Liabilities And Fund Balance | | | 4,950.00 |

FUND: LOW INCOME LOAN PROGRAM – FUND 33

FUND DESCRIPTION:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for the Low Income Loan Program was created in 1985 when the Council authorized the use of 1983 Emergency Jobs Bill funds for the payment of sanitary sewer assessments within the framework of a low interest loan program. This program was also expanded in 1985 into a Home Improvement Loan Program using some of the City's annual CDBG allocation. In 2004, the City turned the administration of any new loans back to Milwaukee County. The City will continue to collect payments for all outstanding loans and forward the funds to Milwaukee County until all current outstanding loans are accounted for.

FUND OBJECTIVES:

- 🌐 To monitor and administer the current outstanding loan balances until their completion.

FUTURE ISSUES:

None at this time.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | CHANGE | |
| Fund 33 Low Income Loan Program | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| COMMERCIAL REVENUE | | | | | | | | | |
| 33-00-37-36020 | INTEREST ON LOW INCOME LOANS | 147 | 49 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 33-00-37-36040 | LATE FEES ON LOW INCOME LOANS | 34 | 19 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 33-00-37-36050 | PRINCIPAL PAYMENTS-LOW INCOME | 2,375 | 1,769 | 9 | 0 | 3,000 | 0 | 3,000 | 0.00% |
| | COMMERCIAL REVENUE | 2,556 | 1,837 | 9 | 0 | 3,000 | 0 | 3,000 | 0.00% |
| TOTAL ESTIMATED REVENUES | | 2,556 | 1,837 | 9 | 0 | 3,000 | 0 | 3,000 | 0.00% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 55 - COMMUNITY DEV LOW INCOME LOAN | | | | | | | | | |
| 33-55-45-59500 | MISC.-MILW COUNTY PAYMENTS | 2,523 | 0 | 0 | 1,827 | 3,000 | 0 | 3,000 | 0.00% |
| | OTHER SERVICES | 2,523 | 0 | 0 | 1,827 | 3,000 | 0 | 3,000 | 0.00% |
| TOTAL APPROPRIATIONS | | 2,523 | 0 | 0 | 1,827 | 3,000 | 0 | 3,000 | 0.00% |
| NET OF REVENUES/APPROPRIATIONS - FUND 33 | | 33 | 1,837 | 9 | (1,827) | 0 | 0 | 0 | |
| BEGINNING FUND BALANCE | | 7,773 | 7,806 | 9,644 | 9,653 | 7,825 | 7,825 | 7,825 | |
| ENDING FUND BALANCE | | 7,806 | 9,643 | 9,653 | 7,826 | 7,825 | 7,825 | 7,825 | |

FUND: DEVELOPMENT AGREEMENT FUTURE IMPROVEMENTS – FUND 34

FUND DESCRIPTION:

The City controls all development through the use of development agreements. These agreements set forth the terms and conditions under which the particular development will occur. Items such as sidewalks, streets, trees, streetlights, site grading and storm water are some of the aspects of the development that are controlled. Some of the individual items for a project are not installed when the project is originally completed. For one reason or another that particular improvement is delayed for some period of time. For example, streets are not paved with their final coat of asphalt until 75% of the lots are built upon. Another example is where a project abuts an existing street that will have major improvements done to it at some date in the near future. Rather than assessing the property owners for those improvements in the future the developer sets aside an agreed amount now to cover the future costs. Developers also escrow funds at the time of final plat approval to guarantee the remaining improvements will be completed. These funds are used to pay for the final improvements or refunded to the Developer when the Developer is released by Council from their agreement.

FUND OBJECTIVES:

- ④ This fund reflects the creation of an escrow fund to track the future improvements for developments;
- ④ The amount in the fund balance will vary based on completion of developments and return of unused escrow deposits. There still remain escrow amounts from other projects for abutting main streets that need to be resolved in the future when the improvements are installed.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

None at this time.

Fund 34 FUTURE IMPROVEMENTS FUND

| GL Number | Description | Current Year Beg. Balance | Balance |
|-----------------------------|---|------------------------------|--------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 34-00-01-11000 | FUTURE IMP FEES FUND-TRI CITY | 190,748.25 | 368,678.25 |
| | Cash | <u>190,748.25</u> | <u>368,678.25</u> |
| | Total Assets | <u>190,748.25</u> | <u>368,678.25</u> |
| *** Liabilities *** | | | |
| Liabilities-ST | | | |
| 34-00-15-21302 | OAKSHIRE - PHASE I | 11,822.66 | 11,822.66 |
| 34-00-15-21303 | STONEGATE ESTATES | 3,965.63 | 3,965.63 |
| 34-00-15-21305 | NORMANDY ESTATES | 17,041.13 | 17,041.13 |
| 34-00-15-21306 | HIDDEN PONDS | 54,099.71 | 54,099.71 |
| 34-00-15-21307 | OAKWOOD TERRACE | 17,649.95 | 17,649.95 |
| 34-00-15-21308 | COUNTRY CREEK II | 18,903.73 | 18,903.73 |
| 34-00-15-21309 | COUNTRY CREEK III | 4,620.22 | 4,620.22 |
| 34-00-15-21311 | NORTHBROOK | 18,986.44 | 18,986.44 |
| 34-00-15-21530 | ESCROW-GLEN CROSSINGS SUBD | 0.00 | 32,000.00 |
| 34-00-15-21560 | RAWSON VILLAGE ESCROW | 5,071.46 | 5,071.46 |
| 34-00-15-21585 | MALLARD CREEK I ESCROW | 1,635.70 | 1,635.70 |
| 34-00-15-21595 | ESCROW-SHEPARD ORCHARD-MICJENS | 4,932.35 | 4,932.35 |
| 34-00-15-21615 | ESCROW-COLONIAL WOODS | 28,715.20 | 28,715.20 |
| 34-00-15-21625 | ROSEN CSM ESCROW | 3,304.07 | 3,304.07 |
| 34-00-17-06520 | EAST BROOKE ESCROW | 0.00 | 97,350.00 |
| 34-00-18-05720 | ORCHARD HILLS APARTMENT ESCROW | 0.00 | 48,580.00 |
| | Liabilities-ST | <u>190,748.25</u> | <u>368,678.25</u> |
| | Total Liabilities | <u>190,748.25</u> | <u>368,678.25</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| | Unassigned | <u>0.00</u> | <u>0.00</u> |
| | Total Fund Balance | <u>0.00</u> | <u>0.00</u> |
| | Beginning Fund Balance | | 0.00 |
| | Net of Revenues VS Expenditures | | 0.00 |
| | Ending Fund Balance | | 0.00 |
| | Total Liabilities And Fund Balance | | 368,678.25 |

FUND: IMPACE FEE ESCROW – FUND 35

FUND DESCRIPTION:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for Impact Fee Escrow is used to collect the various amounts assessed for each new dwelling unit constructed in the City. Impact fees are to be collected for neighborhood parks, a community parks, library, fire, and police facilities.

FUND OBJECTIVES:

The City created five impact fees in 1996, and added a sixth, for Parks Administration and Maintenance, in 2001. Each type of improvement attributable to new growth can be covered by an impact fee and, under the original state regulations, were to be accomplished over a fifteen-year period. The state legislature changed the rules in 2006, and placed restrictions on the manner of collection of fees and shortened the duration in which to expend funds to seven years.

During 2001 the City's Finance Committee completed a review of the different impact fees and updated all of them based on current costs and population numbers for the City's planning districts. The City last updated its Impact Fee policy in 2010.

Community Parks

All Park impact fees are now dedicated as community parks.

Library Facilities

The original intent was for the construction of a 12,550 square foot addition to the existing building with 65% of the area and costs being attributable to new growth. Subsequently, the City built a new Civic Center with a brand new Library included. Impact fees will be used towards the cost of the building.

Fire Facilities

At the same time that the City built a new Civic Center, a new Fire Station #1 was built with fire impact fees being utilized towards the cost of the building.

Police Facilities

The 2001 Budget funded the design of the new Police Station with construction to start early in 2003. Impact fees were available at the time the project was constructed and were used for debt. The new Impact Fee legislation, passed by the state in 2006, allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 The City updated its Impact Fee policy in 2010 and is set for the foreseeable future in regards to impact fees.

Fund 35 IMPACT FEE ESCROW FUND

| GL Number | Description | Current Year Beg. Balance | Balance |
|-----------------------------|---|------------------------------|----------------------------|
| *** Assets *** | | | |
| Cash | | | |
| 35-00-01-11000 | IMPACT FEE ESCROW-TRI CITY | 2,592,260.34 | 3,004,883.54 |
| | Cash | <u>2,592,260.34</u> | <u>3,004,883.54</u> |
| | Total Assets | <u>2,592,260.34</u> | <u>3,004,883.54</u> |
| *** Liabilities *** | | | |
| Liabilities-ST | | | |
| 35-00-15-21356 | FIRE IMPACT FEE | 393,890.78 | 526,841.18 |
| 35-00-15-21357 | LIBRARY IMPACT FEE | 495.29 | 42,050.29 |
| 35-00-15-21358 | COMMUNITY PARK IMPACT FEE | 1,685,188.69 | 1,608,918.04 |
| 35-00-15-21359 | POLICE IMPACT FEE | 453,941.53 | 768,329.98 |
| 35-00-15-21363 | FIRE IMPACT FEE-COMMERCIAL | 18,778.81 | 18,778.81 |
| 35-00-15-21364 | POLICE IMPACT FEE-COMMERCIAL | 39,965.24 | 39,965.24 |
| | Liabilities-ST | <u>2,592,260.34</u> | <u>3,004,883.54</u> |
| | Total Liabilities | <u>2,592,260.34</u> | <u>3,004,883.54</u> |
| *** Fund Balance *** | | | |
| Unassigned | | | |
| | Unassigned | <u>0.00</u> | <u>0.00</u> |
| | Total Fund Balance | <u>0.00</u> | <u>0.00</u> |
| | Beginning Fund Balance | | 0.00 |
| | Net of Revenues VS Expenditures | | 0.00 |
| | Ending Fund Balance | | 0.00 |
| | Total Liabilities And Fund Balance | | 3,004,883.54 |

FUND: HEALTH INSURANCE – FUND 36

FUND DESCRIPTION:

Internal Service funds are used to account for resources legally restricted to expenditures for a specific purpose. The Health Insurance Fund is a special revenue fund to pay for all medical claims under the self-funded program currently managed by Arthur J. Gallagher & Co. and various retiree benefits. The Self Funded Plan covers employees and retirees for a total of 773+ lives. The departments are charged their respective costs at the beginning of the year. The over 65 retiree program is a Medicare supplemental premium based program with Benistar. Any unexpended funds remain with the fund to level out future price increases. The fund balance is also in place to cover the payout tail if the City ever changes programs.

Assuming that the City continues to fund the programs at the recommended levels in the future, the fund balance will grow for the 4th year in a row and is offsetting “bad” years. For the 4th year in a row, the Health Insurance Fund has been successful in reducing premiums or keeping them static for employees. The self-funding program does generate accurate records of costs specific for employees and their dependents.

The actual fund balance at the end of 2008 was \$2,562,000. By the end of 2012, it was reduced to \$220,669. While supplementing the annual budget with reserves has helped to keep real premium costs down, it is important that reserves are not depleted. Beginning in 2012 increased co-pays were instituted, along with, for the first time, deductibles. It is estimated that close to \$700,000 in claims costs will be shifted to employees. These changes are why the health insurance fund added \$665,369 to the fund balance in 2013. Further changes have been made to the plan in 2014 which created an addition to the fund balance of \$500,000. In 2015, the City continued to add cost saving measures to the insurance plan hoping to stabilize the insurance for the future while creating a reserve to cover the liability of claims.

FUND OBJECTIVES:

- 🌐 Monitor closely the reporting and analysis provided by the providers to determine if self-funding is meeting the financial needs of the City;
- 🌐 Evaluate the other insurances that the City provides to determine if they meet the needs of the employees and retirees in a cost effective manner;
- 🌐 Meet with Arthur J. Gallagher & Co. regularly to monitor the statistics and information available to make informed decisions for the future of the Health Insurance Fund;
- 🌐 Continue strong claim management in order to mitigate costs;
- 🌐 Stay up to date with health trends and options to aid the City is achieving sustainable health care costs for employees and retirees.

FUND: HEALTH INSURANCE – FUND 36

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- Effective January 1, 2018, the City entered into a contract with a new third party administrator (TPA), Benefit Administrative Systems, LLC (BAS). In addition to a new TPA, the City began multiple new programs with vendors to reduce costs to the City and the employees while maintaining the same level of benefits. All will continue to be monitored and adjusted in 2019.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|-------------------------------|------------------------------|-----------|-----------|-----------|-----------|--------------------|-----------------------|--------------------|-------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 36 Health Insurance Fund | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| CHARGES FOR SERVICES | | | | | | | | | |
| 36-00-35-34020 | EMPLOYEE HEALTH CO PAYMENTS | 510,477 | 460,887 | 486,269 | 520,121 | 490,000 | 521,462 | 525,000 | 7.14% |
| 36-00-35-34030 | COBRA REIMBURSEMENT | 12,231 | 3,462 | 998 | 777 | 6,000 | 1,000 | 5,000 | -16.67% |
| 36-00-35-34070 | UTILITY CHARGE FOR INSURANCE | 511,895 | 564,614 | 572,074 | 620,700 | 678,300 | 678,300 | 678,300 | 0.00% |
| 36-00-35-34080 | HEALTH INSURANCE PREMIUMS | 3,338,746 | 3,146,967 | 3,146,967 | 3,160,967 | 3,146,968 | 3,146,968 | 3,146,968 | 0.00% |
| 36-00-35-34085 | RETIREE INS PREMIUMS | 1,495,000 | 1,470,635 | 1,483,393 | 1,481,810 | 1,470,000 | 1,470,000 | 1,470,000 | 0.00% |
| 36-00-35-34090 | DENTAL INS PREMIUMS | 307,481 | 291,070 | 292,096 | 288,902 | 288,902 | 292,436 | 292,436 | 1.22% |
| | CHARGES FOR SERVICES | 6,175,830 | 5,937,635 | 5,981,797 | 6,073,277 | 6,080,170 | 6,110,166 | 6,117,704 | 0.62% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 36-00-37-36000 | INTEREST ON INVESTMENTS | 2,876 | 3,818 | 8,248 | 4,976 | 3,000 | 4,500 | 4,500 | 50.00% |
| 36-00-37-36300 | OVER SPECIFIC REFUND | 136,805 | 217,809 | 203,649 | 58,009 | 300,000 | 100,000 | 300,000 | 0.00% |
| 36-00-37-36350 | REBATES | 22,209 | 13,843 | 120,309 | 216,247 | 100,000 | 60,000 | 100,000 | 0.00% |
| 36-00-37-36800 | MISCELLANEOUS REVENUES | 0 | 1,256 | 3,306 | 7,725 | 0 | 0 | 0 | 0.00% |
| | COMMERCIAL REVENUE | 161,890 | 236,726 | 335,512 | 286,957 | 403,000 | 164,500 | 404,500 | 0.37% |
| | TOTAL ESTIMATED REVENUES | 6,337,720 | 6,174,361 | 6,317,309 | 6,360,234 | 6,483,170 | 6,274,666 | 6,522,204 | 0.60% |

APPROPRIATIONS

Dept 40 - GENERAL GOVERNMENT

DIRECT EMPLOYEE COSTS

| | | | | | | | | | |
|----------------|--------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------|
| 36-40-41-13500 | SOCIAL SECURITY | 5,971 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 36-40-41-15005 | SELF FUNDED-ACTIVES FIXED COST | 669,573 | 608,096 | 565,407 | 555,426 | 600,000 | 590,230 | 600,000 | 0.00% |
| 36-40-41-15010 | SELF FUNDED-ACTIVES MEDICAL | 1,939,578 | 2,439,310 | 2,211,885 | 2,026,665 | 2,000,000 | 1,665,195 | 2,000,000 | 0.00% |
| 36-40-41-15015 | SELF FUNDED-ACTIVES PRESCRIPTN | 633,114 | 375,509 | 259,122 | 626,325 | 500,000 | 420,929 | 500,000 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|-------------------------------|----------------------------------|-----------|-----------|-----------|-----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 36 Health Insurance Fund | | | | | | | | | |
| 36-40-41-15020 | HEALTH WAIVER INCENTIVES | 85,385 | 82,000 | 92,923 | 112,541 | 115,000 | 107,000 | 115,000 | 0.00% |
| 36-40-41-15030 | DENTAL WAIVER INCENTIVES | 2,609 | 5,204 | 8,632 | 9,391 | 10,000 | 7,000 | 10,000 | 0.00% |
| 36-40-41-15500 | MEDICARE SUPPLEMENT-RETIREE | 721,552 | 708,780 | 770,351 | 709,195 | 780,000 | 780,000 | 780,000 | 0.00% |
| 36-40-41-15505 | SELF FUNDED-RET FIXED COSTS | 167,388 | 315,846 | 204,004 | 168,167 | 175,000 | 155,713 | 160,000 | -8.57% |
| 36-40-41-15510 | INSURED PLAN RETIREES | 136 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 36-40-41-15515 | SELF FUNDED RET. PRESCRIPTION | 0 | 0 | 82,567 | 233,036 | 230,000 | 230,000 | 230,000 | 0.00% |
| 36-40-41-15520 | SELF FUNDED-RET MEDICAL/DRUG | 800,175 | 628,950 | 806,741 | 745,670 | 750,000 | 765,000 | 765,000 | 2.00% |
| 36-40-41-15530 | RETIREE MEDICARE PREMIUMS | 171,946 | 167,109 | 166,208 | 168,829 | 175,000 | 164,000 | 170,000 | -2.86% |
| 36-40-41-15540 | IN LIEU OF POST RETIREMENT HEALT | 0 | 0 | 2,150 | 8,225 | 8,500 | 13,525 | 15,000 | 76.47% |
| 36-40-41-15600 | VISION INSURANCE | 25,630 | 26,671 | 28,192 | 28,943 | 32,000 | 32,000 | 32,000 | 0.00% |
| 36-40-41-17000 | DENTAL ACTIVES | 246,341 | 242,130 | 257,421 | 264,310 | 260,000 | 265,216 | 265,000 | 1.92% |
| | DIRECT EMPLOYEE COSTS | 5,469,398 | 5,599,605 | 5,455,603 | 5,656,723 | 5,635,500 | 5,195,808 | 5,642,000 | 0.12% |
| SUPPLIES | | | | | | | | | |
| 36-40-44-49500 | MISCELLANEOUS | 200 | 56,881 | 0 | 252 | 15,000 | 0 | 15,000 | 0.00% |
| | SUPPLIES | 200 | 56,881 | 0 | 252 | 15,000 | 0 | 15,000 | 0.00% |
| OTHER SERVICES | | | | | | | | | |
| 36-40-45-50200 | WELLNESS PROGRAMS | 26,429 | 41,449 | 24,515 | 34,088 | 34,000 | 34,000 | 34,000 | 0.00% |
| 36-40-45-50210 | WELLNESS-FIRE | 18,200 | 17,183 | 18,375 | 15,556 | 20,000 | 20,000 | 20,000 | 0.00% |
| 36-40-45-50220 | WHEATON HEALTH CLINIC | 176,397 | 140,106 | 142,554 | 143,538 | 160,000 | 145,000 | 150,000 | -6.25% |
| 36-40-45-50310 | SELF FUNDED PLAN ADMINISTRATN | 52,872 | 198,403 | 292,378 | 39,370 | 75,000 | 75,000 | 75,000 | 0.00% |
| 36-40-45-50311 | TELE MED FEES | 0 | 0 | 0 | 0 | 0 | 8,103 | 8,200 | 100.00% |
| 36-40-45-50312 | TRIA HEALTH | 0 | 0 | 0 | 0 | 0 | 3,770 | 4,000 | 100.00% |
| 36-40-45-50313 | AMPS | 0 | 0 | 0 | 0 | 0 | 4,000 | 4,000 | 100.00% |
| 36-40-45-52500 | OUTSIDE LEGAL SERVICES | 0 | 0 | 14,028 | 4,249 | 5,000 | 8,000 | 10,000 | 100.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|-------------------------------|--|-----------|-----------|-----------|-----------|------------------|-----------|------------------|--------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL | PROJECTED | ORIGINAL | % |
| | | | | | | BUDGET | ACTIVITY | BUDGET | CHANGE |
| Fund 36 Health Insurance Fund | | | | | | | | | |
| | OTHER SERVICES | 273,898 | 397,141 | 491,850 | 236,801 | 294,000 | 297,873 | 305,200 | 3.81% |
| | TOTAL APPROPRIATIONS | 5,743,496 | 6,053,627 | 5,947,453 | 5,893,776 | 5,944,500 | 5,493,681 | 5,962,200 | 0.30% |
| | NET OF REVENUES/APPROPRIATIONS - FUND 36 | 594,224 | 120,734 | 369,856 | 466,458 | 538,670 | 780,985 | 560,004 | |
| | BEGINNING FUND BALANCE | 665,370 | 1,259,594 | 1,380,328 | 1,749,869 | 2,216,330 | 2,216,330 | 2,997,315 | |
| | ENDING FUND BALANCE | 1,259,594 | 1,380,328 | 1,749,870 | 2,216,327 | 2,755,000 | 2,997,315 | 3,557,319 | |

FUND: EMS – FUND 37

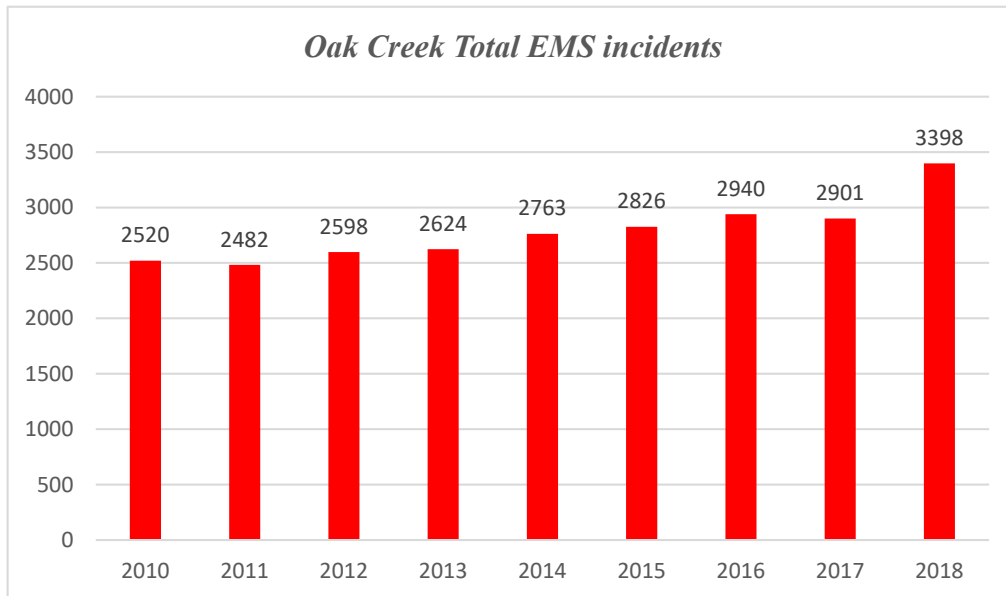
FUND DESCRIPTION:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The EMS fund (formerly called Paramedic Rescue) was created in 1999 to account for the revenues and expenditures of the emergency medical service. Oak Creek Fire Department is part of the Milwaukee County Paramedic system providing service primary to Oak Creek and Mutual Aid in division 107 of MABAS as well as other counties in the region.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

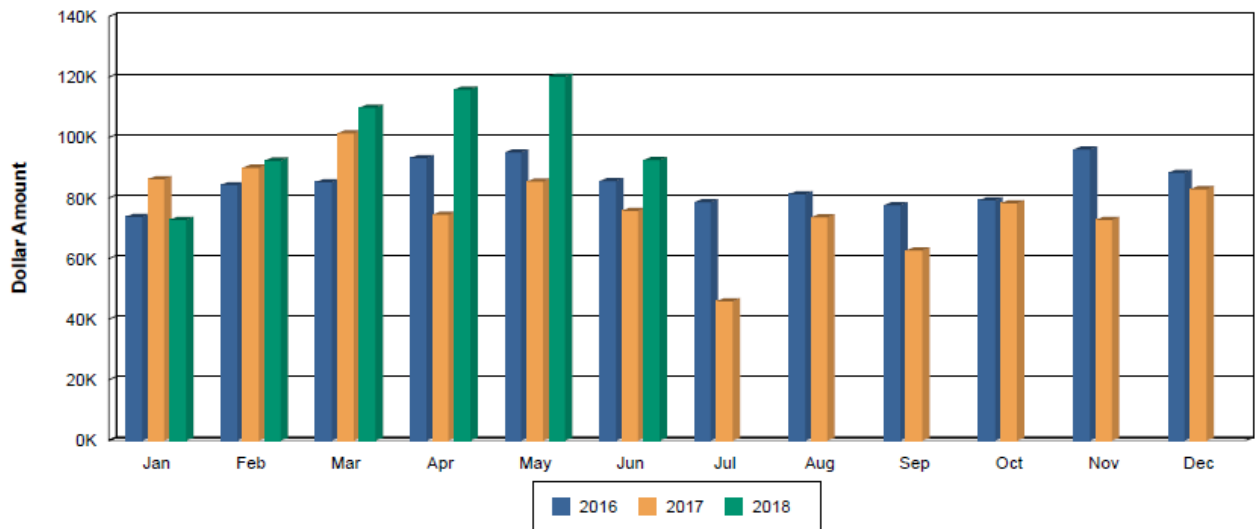
Significant initiatives accomplished during 2019 are listed in the Fire Department objectives document.

FUND ACTIVITY MEASURES:



FUND: EMS – FUND 37

January 2016 to June 2018
All Phases Revenue



| | 2016 | 2017 | 2018 | Total |
|--------------|--------------------|------------------|------------------|--------------------|
| January | \$73,833 | \$86,185 | \$72,858 | \$232,876 |
| February | \$84,355 | \$90,027 | \$92,371 | \$266,752 |
| March | \$85,194 | \$101,400 | \$109,853 | \$296,446 |
| April | \$93,230 | \$74,520 | \$115,898 | \$283,648 |
| May | \$95,123 | \$85,465 | \$120,052 | \$300,640 |
| June | \$85,641 | \$75,746 | \$92,630 | \$254,017 |
| July | \$78,684 | \$45,898 | \$0 | \$124,581 |
| August | \$81,277 | \$73,667 | \$0 | \$154,944 |
| September | \$77,690 | \$62,713 | \$0 | \$140,402 |
| October | \$79,230 | \$78,286 | \$0 | \$157,516 |
| November | \$96,067 | \$72,757 | \$0 | \$168,824 |
| December | \$88,388 | \$82,981 | \$0 | \$171,369 |
| Total | \$1,018,712 | \$929,644 | \$603,661 | \$2,552,017 |

2019 STRATEGIC ACTION PLAN INITIATIVES:

Significant initiatives planned for 2019 are listed in the Fire Department objectives document. Initiatives specific to the EMS Fund are listed below.

- 🕒 Continue to evaluate the provisions of the proposed Milwaukee County EMS contract extension. If the extension is agreed to, develop work plans to meet any departmental requirements identified in the agreement;
- 🕒 Continue to evaluate service fees and make fee recommendations that help support department programs;

FUND: EMS – FUND 37

- 🌐 Continue to work with City Administrator’s Office to develop strategies for maintaining a positive EMS Fund balance. Revenues continue to increase due to call volume and adjusted increases approved by the Council;
- 🌐 Continue to promote Pulse Point as an access to early CPR;
- 🌐 Institution of the Lucas device for assisting in CPR added to improving efficiencies during the process and improving outcomes.

OTHER 2019 MANAGEMENT INITIATIVES:

Other management initiatives planned for 2018 are listed in the Fire Department objectives document.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

Significant funding or program changes in 2019 are listed in the Fire Department objectives document. Initiatives specific to the EMS Fund are listed below.

- 🌐 Emergency medical supplies are no longer obtained through Milwaukee County and, subsequently, expenditures for these supplies are not deducted from the funding identified in the Milwaukee County EMS contract. Funding for EMS supplies are now part of the department’s operating budget. Started in 2018 the line item is being adjusted due to increased growth and use of supplies.



DEPARTMENT: FIRE DEPARTMENT - FUND 37

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|-----------------|
| 200 TRAVEL/TRAINING | \$8,336 |
| Money in this line will be used for in-house training related to fire suppression and emergency medical service. Schools, conferences and seminars, certifications in training, inspection, fire investigation and updating training manuals. Milwaukee County video conferencing fees are also included in this line item. | |
| 205 RECRUITMENT/TESTING/PHYSICALS | \$2,375 |
| Money in this line will be used for employee drug testing (\$900), establishing a new Lieutenant and Firefighter eligibility list. It also contains money to hire two Firefighter's which includes cost for a physical, job trait assessment, and background checks. | |
| 210 EXPENSE ALLOWANCE | \$935 |
| Large fire expense for Fire Bell, food for firefighters at long term fires, and expenses for hosting meetings and seminars. | |
| 215 UNIFORM CLOTHING | \$29,447 |
| Cleaning service for station uniforms (\$26,000), dress blues, uniform shirts and pants, repair and cleaning for turnout gear, replacement boots, helmets, and gloves. | |
| 220 TUITION REIMBURSEMENT | \$10,925 |
| Attendance at Milwaukee Area Technical College for credits towards an associate degree in fire technology and college attendance for credits toward a Bachelor's degree with approval of the Chief and Personnel Committee. The contractual agreement with Local 1848 that needs to be budgeted is \$16,000. The additional cost is for the non-represented personnel. | |
| 300 ELECTRICITY | \$22,173 |
| Electricity use for Fire Stations 1, 2, & 3. | |
| 305 WATER AND SEWER | \$2,969 |
| Water and sewer charges to operate Fire Stations 1, 2, & 3. | |
| 310 NATURAL GAS | \$9,785 |
| Natural gas will be used for heating, hot water, and auxiliary generator on an incidental basis for Fire Stations 1, 2, & 3. | |



DEPARTMENT: FIRE DEPARTMENT - FUND 37

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-----------------|
| 315 TELEPHONE | \$3,830 |
| Monthly charges for cellular phone service and advertising. Money in this line item includes the cost for Direct TV service and monitoring the sprinkler system at Station 1. | |
| 400 OFFICE SUPPLIES | \$855 |
| Miscellaneous office supplies for three fire stations and the Command Post. | |
| 410 PRINTING AND COPYING | \$665 |
| Business cards, stationery, envelopes, labels, and copy machine paper for three fire stations. | |
| 415 POSTAGE | \$586 |
| Routine business correspondence, including fire inspection correspondence and UPS costs. | |
| 420 DUES AND PUBLICATIONS | \$1,900 |
| This covers department membership in NFPA, International Association of Fire Chief's, membership in Wisconsin State Fire Service Instructors, NFPA Standard and Code updates, and other miscellaneous publications to aid in keeping up with the changing technologies and skills in fire service and EMS. | |
| 425 ADVERTISING AND PROMOTIONS | \$95 |
| Promotional advertising for EMS and Fire Prevention Weeks. | |
| 427 PUBLIC EDUCATION | \$0 |
| This covers EMS week and fire prevention activities throughout the year which include Fire Prevention Week and National Night Out. It also covers fire prevention handouts, senior citizen fire education, and Juvenile Fire Setters program. This account also funds File of Life materials and Pulse Point maintenance. | |
| 430 HOUSEKEEPING | \$713 |
| Dish soap, towels, and other miscellaneous household items not covered in the Facilities Maintenance Budget. | |
| 440 MEDICAL AND SAFETY | \$66,500 |
| Emergency ambulance supplies for five ambulances. | |



DEPARTMENT: FIRE DEPARTMENT - FUND 37

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------|
| 460 MINOR EQUIPMENT | \$6,341 |
| Small hardware, TV, and appliance replacement or repair. Treadmill replacement and other fitness equipment needed to support the Fire Department's Wellness/Fitness program. | |
| 470 AUDIO VISUAL/PHOTO SUPPLIES | \$380 |
| Audio visual needs for use for fire, rescue and fire investigation. | |
| 480 FIRE EQUIPMENT | \$0 |
| Includes but not limited to nozzles, nozzle repair, hydrotests and air bottle filling, air mask repair, cleaning and testing. Hose repair and explosive meter maintenance. | |
| 495 MISCELLANEOUS | \$143 |
| Miscellaneous items not covered elsewhere. | |
| 506 HAZARDOUS RESPONSE UNIT | \$0 |
| Level B hazardous material and spill clean-up and materials. The purchase of foam and oil shorb also come out of this line item. | |
| 523 ADMINISTRATION BILLING FEE | \$96,000 |
| 8% billing fee for ALS and BLS treatments and transports, computer tablets and field bridge software annual fees. | |
| 525 ATTORNEY/LEGAL | \$9,500 |
| Legal fees for grievance settlements, bargaining or other legal matters. | |
| 600 OFFICE EQUIPMENT MAINTENANCE | \$570 |
| Station 1, 2, and 3 copier supplies and maintenance. | |
| 610 RADIO MAINTENANCE | \$11,400 |
| Repair, maintenance, and batteries for all mobile, portable, paging and base radio equipment. Portable radio battery and analyzer/conditioners. Milwaukee County radio and mobile fees are also included in this line item. | |
| 615 GROUNDS MAINTENANCE | \$1,188 |
| Grounds maintenance and flowers for Stations 1, 2, and 3. | |



DEPARTMENT: FIRE DEPARTMENT - FUND 37

DEPARTMENTAL DETAIL INFORMATION

| | |
|--|------------------|
| 620 BUILDING MAINTENANCE | \$14,250 |
| Painting, plumbing, heating and air-conditioning repair. Light bulbs, emergency generator and inside repairs for Stations 1, 2 & 3. Annual sprinkler test for Station 1, 2, and 3. This line item also includes sprinkler monitoring and the annual elevator test for Station 1. | |
| 700 VEHICLE MAINTENANCE | \$23,750 |
| Maintenance of 5 ambulances, 4 engines, 1 aerial ladder, 2 grass fire rigs, 2 cars and a command post. Annual brake inspections. | |
| 705 EQUIPMENT MAINTENANCE | \$0 |
| Pump testing and all ground and aerial ladder tests and certifications. Hurst tool repair and maintenance and repairs to small equipment and meters. | |
| 710 GAS/OIL/FLUIDS | \$19,000 |
| Fuel and oil usage, oil changes and filters for all department equipment. | |
| 715 TIRES | \$3,800 |
| General repair and replacement of tires. | |
| TOTAL | \$348,411 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------|----------------------------|-----------|-----------|-----------|-----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 37 EMS Fund | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| TAXES | | | | | | | | | |
| 37-00-31-30000 * * | GENERAL PROPERTY TAX | 3,551,590 | 3,551,590 | 3,589,590 | 3,602,939 | 3,788,857 | 3,788,857 | 3,626,053 | -4.30% |
| | TAXES | 3,551,590 | 3,551,590 | 3,589,590 | 3,602,939 | 3,788,857 | 3,788,857 | 3,626,053 | -4.30% |
| STATE SHARED REVENUE | | | | | | | | | |
| 37-00-32-31400 | FIRE INSURANCE DUES | 106,308 | 100,919 | 107,919 | 117,130 | 117,130 | 119,147 | 119,147 | 1.72% |
| 37-00-32-31800 | OTHER STATE AIDS | 34,500 | 33,500 | 37,352 | 37,811 | 0 | 0 | 0 | 0.00% |
| | STATE SHARED REVENUE | 140,808 | 134,419 | 145,271 | 154,941 | 117,130 | 119,147 | 119,147 | 1.72% |
| STATE/COUNTY GRANTS & AIDS | | | | | | | | | |
| 37-00-33-32700 | MILW COUNTY & MISC GRANT | 106,320 | 131,893 | 131,041 | 141,624 | 145,208 | 139,000 | 133,000 | -8.41% |
| | STATE/COUNTY GRANTS & AIDS | 106,320 | 131,893 | 131,041 | 141,624 | 145,208 | 139,000 | 133,000 | -8.41% |
| CHARGES FOR SERVICES | | | | | | | | | |
| 37-00-35-34900 | MISC CHARGES FOR SERVICES | 32,708 | 35,353 | 27,079 | 34,632 | 45,000 | 45,000 | 46,000 | 2.22% |
| | CHARGES FOR SERVICES | 32,708 | 35,353 | 27,079 | 34,632 | 45,000 | 45,000 | 46,000 | 2.22% |
| PUBLIC HEALTH & SAFETY | | | | | | | | | |
| 37-00-36-35100 | AMBULANCE BLS | 964,973 | 803,318 | 992,616 | 949,118 | 946,250 | 1,200,000 | 1,200,000 | 26.82% |
| 37-00-36-35110 | AMBULANCE ALS | 0 | 105,285 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | PUBLIC HEALTH & SAFETY | 964,973 | 908,603 | 992,616 | 949,118 | 946,250 | 1,200,000 | 1,200,000 | 26.82% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 37-00-37-36000 | INTEREST ON INVESTMENTS | 275 | 903 | 4,686 | 2,810 | 500 | 1,500 | 1,500 | 200.00% |
| 37-00-37-36600 | SALE OF PROPERTY | 0 | 1,607 | 0 | 0 | 0 | 13,375 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|---------------------------------|-----------------------|------------------|------------------|------------------|------------------|--------------------|-----------------------|--------------------|--------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 37 EMS Fund | | | | | | | | | |
| 37-00-37-36800 | MISCELLENEOUS INCOME | 0 | 36 | 50 | 0 | 0 | 187 | 0 | 0.00% |
| | COMMERCIAL REVENUE | 275 | 2,546 | 4,736 | 2,810 | 500 | 15,062 | 1,500 | 200.00% |
| INTERFUND TRANSFER | | | | | | | | | |
| 37-00-39-39999 | INTERFUND TRANSFER IN | 397,142 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | INTERFUND TRANSFER | 397,142 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL ESTIMATED REVENUES | | 5,193,816 | 4,764,404 | 4,890,333 | 4,886,064 | 5,042,945 | 5,307,066 | 5,125,700 | 1.64% |

APPROPRIATIONS

Dept 65 - PARAMEDICS
DIRECT EMPLOYEE COSTS

| | | | | | | | | | |
|----------------|---------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|---------|
| 37-65-41-10000 | SALARIES, FULL TIME | 2,705,896 | 2,518,395 | 2,828,098 | 2,886,945 | 3,074,891 | 2,957,660 | 3,127,023 | 1.70% |
| 37-65-41-10500 | SALARIES, PART TIME | 9,110 | 11,175 | 11,355 | 11,281 | 11,112 | 11,112 | 12,681 | 14.12% |
| 37-65-41-11000 | SALARIES, OVERTIME | 251,979 | 273,238 | 228,866 | 150,229 | 160,000 | 222,000 | 159,100 | -0.56% |
| 37-65-41-11500 | SALARIES, HOLIDAY PAY | 21,688 | 20,679 | 21,043 | 70,088 | 32,630 | 71,600 | 74,000 | 126.79% |
| 37-65-41-12000 | SPECIAL PAY ALLOWANCES | 54,722 | 51,969 | 11,938 | 12,751 | 13,269 | 6,682 | 13,465 | 1.48% |
| 37-65-41-12500 | CAR ALLOWANCE | 3,481 | 3,191 | 3,771 | 3,807 | 4,810 | 4,810 | 4,810 | 0.00% |
| 37-65-41-13000 | RETIREMENT | 351,802 | 308,892 | 299,813 | 394,178 | 405,413 | 444,473 | 363,902 | -10.24% |
| 37-65-41-13500 | SOCIAL SECURITY | 223,852 | 217,594 | 226,231 | 235,225 | 231,969 | 261,726 | 235,165 | 1.38% |
| 37-65-41-15000 | INSURANCE - ACTIVE HEALTH | 622,153 | 579,868 | 568,271 | 568,271 | 594,378 | 594,378 | 594,378 | 0.00% |
| 37-65-41-16000 | INSURANCE - WORKMANS COM | 139,136 | 138,570 | 132,555 | 141,921 | 119,004 | 124,588 | 125,223 | 5.23% |
| 37-65-41-16500 | INSURANCE - DISABILITY | 8,167 | 6,021 | 0 | 5,028 | 5,000 | 7,751 | 8,373 | 67.46% |
| 37-65-41-17000 | INSURANCE - DENTAL | 44,749 | 47,227 | 47,227 | 47,227 | 48,069 | 48,069 | 48,069 | 0.00% |
| 37-65-41-17500 | INSURANCE - GROUP LIFE | 3,883 | 4,042 | 4,357 | 4,784 | 5,600 | 5,800 | 5,800 | 3.57% |
| 37-65-41-18000 | LONGEVITY | 3,746 | 3,636 | 4,074 | 4,027 | 4,200 | 3,937 | 4,100 | -2.38% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|-------------------------|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 37 EMS Fund | | | | | | | | | |
| 37-65-41-18500 | SECTION 125 EXPENSES | 1,078 | 1,102 | 1,121 | 1,177 | 1,400 | 1,079 | 1,200 | -14.29% |
| | DIRECT EMPLOYEE COSTS | 4,445,442 | 4,185,599 | 4,388,720 | 4,536,939 | 4,711,745 | 4,765,665 | 4,777,289 | 1.39% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 37-65-42-20000 | TRAVEL/TRAINING | 9,057 | 3,898 | 6,094 | 8,172 | 8,336 | 8,336 | 8,336 | 0.00% |
| 37-65-42-20500 | RECRUITMENT/TESTING/PHYSI | 6,519 | 4,690 | 3,680 | 662 | 2,375 | 2,375 | 2,375 | 0.00% |
| 37-65-42-21000 | EXPENSE ALLOWANCE | 438 | 870 | 547 | 15,871 | 1,055 | 935 | 935 | -11.37% |
| 37-65-42-21500 | UNIFORM/CLOTHING | 23,224 | 23,282 | 25,092 | 19,410 | 29,000 | 29,447 | 29,447 | 1.54% |
| 37-65-42-22000 | TUITION REIMBURSEMENT | 3,258 | 1,983 | 3,793 | 4,179 | 11,875 | 6,445 | 10,925 | -8.00% |
| | INDIRECT EMPLOYEE COSTS | 42,496 | 34,723 | 39,206 | 48,294 | 52,641 | 47,538 | 52,018 | -1.18% |
| UTILITY COST | | | | | | | | | |
| 37-65-43-30000 | ELECTRICITY | 0 | 0 | 0 | 0 | 21,527 | 21,527 | 22,173 | 3.00% |
| 37-65-43-30001 | ELECTRICITY STATION #1 | 5,046 | 9,857 | 10,525 | 8,815 | 0 | 0 | 0 | 0.00% |
| 37-65-43-30002 | ELECTRICITY STATION #2 | 4,562 | 4,292 | 4,856 | 4,970 | 0 | 0 | 0 | 0.00% |
| 37-65-43-30003 | ELECTRICITY STATION #3 | 10,377 | 9,487 | 8,639 | 7,804 | 0 | 0 | 0 | 0.00% |
| 37-65-43-30500 | WATER AND SEWER | 0 | 0 | 0 | 0 | 2,850 | 2,850 | 2,969 | 4.18% |
| 37-65-43-30501 | WATER AND SEWER STATION # | 861 | 1,312 | 1,171 | 1,142 | 0 | 0 | 0 | 0.00% |
| 37-65-43-30502 | WATER AND SEWER STATION # | 518 | 542 | 551 | 525 | 0 | 0 | 0 | 0.00% |
| 37-65-43-30503 | WATER AND SEWER STATION # | 1,043 | 1,095 | 1,055 | 1,065 | 0 | 0 | 0 | 0.00% |
| 37-65-43-31000 | NATURAL GAS | 0 | 0 | 0 | 0 | 11,034 | 9,500 | 9,785 | -11.32% |
| 37-65-43-31001 | NATURAL GAS STATION #1 | 2,983 | 4,020 | 3,098 | 2,831 | 0 | 0 | 0 | 0.00% |
| 37-65-43-31002 | NATURAL GAS STATION #2 | 4,352 | 2,342 | 2,453 | 2,542 | 0 | 0 | 0 | 0.00% |
| 37-65-43-31003 | NATURAL GAS STATION #3 | 6,832 | 4,572 | 4,438 | 4,496 | 0 | 0 | 0 | 0.00% |
| 37-65-43-31500 | TELEPHONE | 1,951 | 1,178 | 408 | 378 | 3,600 | 3,735 | 3,830 | 6.39% |
| 37-65-43-31501 | TELEPHONE STATION #1 | 0 | 508 | 3,071 | 4,021 | 0 | 0 | 0 | 0.00% |

**BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET**

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|-------------------------|----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 37 EMS Fund | | | | | | | | | |
| 37-65-43-31502 | TELEPHONE STATION #2 | 528 | 41 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 37-65-43-31503 | TELEPHONE STATION #3 | 1,465 | 267 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | UTILITY COST | 40,518 | 39,513 | 40,265 | 38,589 | 39,011 | 37,612 | 38,757 | -0.65% |
| SUPPLIES | | | | | | | | | |
| 37-65-44-40000 | OFFICE SUPPLIES | 1,251 | 1,325 | 600 | 819 | 950 | 855 | 855 | -10.00% |
| 37-65-44-41000 | PRINTING AND COPYING | 590 | 611 | 503 | 299 | 665 | 665 | 665 | 0.00% |
| 37-65-44-41500 | POSTAGE | 449 | 439 | 379 | 444 | 618 | 586 | 586 | -5.18% |
| 37-65-44-42000 | DUES AND PUBLICATIONS | 1,691 | 1,968 | 1,981 | 2,609 | 2,138 | 1,805 | 1,900 | -11.13% |
| 37-65-44-42500 | ADVERTISING AND PROMOTIO | 0 | 0 | 0 | 119 | 95 | 95 | 95 | 0.00% |
| 37-65-44-43000 | HOUSEKEEPING | 587 | 378 | 485 | 383 | 713 | 713 | 713 | 0.00% |
| 37-65-44-44000 * * | MEDICAL AND SAFETY | 17,611 | 15,592 | 20,996 | 25,449 | 47,500 | 64,600 | 66,500 | 40.00% |
| 37-65-44-46000 | MINOR EQUIPMENT | 4,853 | 6,771 | 3,963 | 6,776 | 6,650 | 6,341 | 6,341 | -4.65% |
| 37-65-44-47000 | AUDIO VISUAL/PHOTO SUPPLII | 3 | 93 | 382 | 370 | 380 | 380 | 380 | 0.00% |
| 37-65-44-49500 | MISCELLANEOUS | 102 | 374 | 172 | 185 | 143 | 143 | 143 | 0.00% |
| | SUPPLIES | 27,137 | 27,551 | 29,461 | 37,453 | 59,852 | 76,183 | 78,178 | 30.62% |
| OTHER SERVICES | | | | | | | | | |
| 37-65-45-52300 | BILLING ADMIN | 78,455 | 87,098 | 78,476 | 90,726 | 96,000 | 96,000 | 96,000 | 0.00% |
| 37-65-45-52500 | OUTSIDE LEGAL SERVICE | 23,218 | 27,409 | 31,363 | 27,176 | 11,875 | 11,281 | 9,500 | -20.00% |
| | OTHER SERVICES | 101,673 | 114,507 | 109,839 | 117,902 | 107,875 | 107,281 | 105,500 | -2.20% |
| MAINTENANCE | | | | | | | | | |
| 37-65-46-60000 | OFFICE EQUIPMENT MAINTEN. | 0 | 0 | 0 | 0 | 570 | 523 | 570 | 0.00% |
| 37-65-46-60001 | OFFICE EQUIP MAINT STATION | 147 | 111 | 263 | 0 | 0 | 0 | 0 | 0.00% |
| 37-65-46-60002 | OFFICE EQUIP MAINT STATION | 180 | 203 | 218 | 240 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 37 EMS Fund | | | | | | | | | |
| 37-65-46-60003 | OFFICE EQUIP MAINT STATION | 91 | 73 | 66 | 79 | 0 | 0 | 0 | 0.00% |
| 37-65-46-61000 | RADIO MAINTENANCE | 3,282 | 1,351 | 2,602 | 5,734 | 7,125 | 7,125 | 11,400 | 60.00% |
| 37-65-46-61500 | GROUNDS MAINTENANCE | 0 | 0 | 0 | 0 | 1,188 | 1,520 | 1,188 | 0.00% |
| 37-65-46-61501 | GROUNDS MAINTENANCE STA | 237 | 52 | 521 | 198 | 0 | 0 | 0 | 0.00% |
| 37-65-46-61502 | GROUNDS MAINTENANCE STA | 198 | 605 | 128 | 49 | 0 | 0 | 0 | 0.00% |
| 37-65-46-61503 | GROUNDS MAINTENANCE STA | 1,568 | 166 | 183 | 517 | 0 | 0 | 0 | 0.00% |
| 37-65-46-62000 | BUILDING MAINTENANCE | 0 | 0 | 0 | 0 | 14,250 | 14,250 | 14,250 | 0.00% |
| 37-65-46-62001 | BUILDING MAINT STATION #1 | 1,668 | 6,129 | 3,392 | 6,794 | 0 | 0 | 0 | 0.00% |
| 37-65-46-62002 | BUILDING MAINT STATION #2 | 2,984 | 5,001 | 1,088 | 4,963 | 0 | 0 | 0 | 0.00% |
| 37-65-46-62003 | BUILDING MAINT STATION #3 | 4,760 | 5,063 | 10,898 | 6,969 | 0 | 0 | 0 | 0.00% |
| | MAINTENANCE | 15,115 | 18,754 | 19,359 | 25,543 | 23,133 | 23,418 | 27,408 | 18.48% |
| VEHICLES | | | | | | | | | |
| 37-65-47-70000 | VEHICLE MAINTENANCE | 38,923 | 20,527 | 25,568 | 35,808 | 21,850 | 28,500 | 23,750 | 8.70% |
| 37-65-47-70500 | EQUIPMENT MAINTENANCE | 5,804 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 37-65-47-71000 | GAS/OIL/FLUIDS | 35,963 | 18,056 | 13,537 | 15,196 | 23,750 | 16,625 | 19,000 | -20.00% |
| 37-65-47-71500 | TIRES | 9,429 | 2,544 | 6,471 | 3,873 | 3,088 | 5,700 | 3,800 | 23.06% |
| | VEHICLES | 90,119 | 41,127 | 45,576 | 54,877 | 48,688 | 50,825 | 46,550 | -4.39% |
| TOTAL APPROPRIATIONS | | 4,762,500 | 4,461,774 | 4,672,426 | 4,859,597 | 5,042,945 | 5,108,522 | 5,125,700 | 1.64% |
| NET OF REVENUES/APPROPRIATIONS - FUND 37 | | 431,316 | 302,630 | 217,907 | 26,467 | 0 | 198,544 | 0 | |
| BEGINNING FUND BALANCE | | (628,795) | (197,478) | 105,153 | 323,062 | 349,530 | 349,530 | 548,074 | |
| ENDING FUND BALANCE | | (197,479) | 105,152 | 323,060 | 349,529 | 349,530 | 548,074 | 548,074 | |
| DEPARTMENT 00 | | | | | | | | | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|------------------|---|------------------|------------------|------------------|------------------|-------------------------------------|-------------------------------|-------------------------------------|-----------|
| Fund 37 EMS Fund | | | | | | | | | |
| 31-30000 | GENERAL PROPERTY TAX | | | | | | | | |
| | ABLE TO REDUCE LEVY DUE TO INCREASE IN AMBULANCE FEES | | | | | | | | |
| | DEPARTMENT 65 PARAMEDICS | | | | | | | | |
| 44-44000 | MEDICAL AND SAFETY | | | | | | | | |
| | PER COUNTY EMS CONTRACT, THEY ARE NO LONGER REIMBURSING THE CITY FOR MEDICAL SUPPLIES | | | | | | | | |

FUND: STORM WATER UTILITY – FUND 38

FUND DESCRIPTION:

The City’s Storm Water Utility planning and management activities are administered by the Engineering Department (Engineering Services Division) and the Public Works Department. Management of storm water and other surface water discharges within and beyond the Oak Creek, the Root River, Lake Michigan, and other bodies of water within the City affects the health, safety, property, and welfare of all Oak Creek citizens and businesses, and others in the surrounding area. Surface water runoff can cause erosion of lands, threaten residences and businesses with flood water damage, and create environmental damage to the rivers, lakes and other bodies of water within and adjacent to the city. An engineered system for the collection and safe conveyance of storm water provides services to all properties within the City and surrounding areas, including those properties not currently served by the system.

The cost of operating and maintaining the City storm water management system and for financing necessary repairs, replacements, extensions, and other improvements thereof should, to the extent practicable, be allocated in relation to the services received from the system. Thus, the City implemented a storm water management user fee in 2003. All single-family residential properties pay an annual fee of \$35.00. The \$35.00 represents one Equivalent Runoff Unit (ERU). All other properties, with the exception of vacant land, pay a fee based upon the number of ERUs attributed to their property. Beginning January 1, 2019, the “per ERU” fee will be \$37.00.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- ☞ Coordinated with MMSD on grant acquisition of two large flood-prone parcels to be utilized as open space going forward;
- ☞ Purchased a high-efficiency street sweeper;
- ☞ Replaced a failing storm sewer in the 300 block of S. Forest Hill Avenue.

FUND ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|--|-------------|-------------|-------------|-------------|-------------|
| Storm Water Permits Issued / Area Covered (in acres) | 4/260 | 2/127 | 6/49 | 4/33 | 8/114 |
| Erosion Control Permits Issued | 38 | 51 | 58 | 46 | 50 |
| Street Sweeping Sediment Collected (pounds) | 395,260 | 794,300 | 509,020 | 396,140 | 393,480 |
| Catch Basins Inspected/Cleaned | 2,936 | 4,338 | 2,641 | 4,770 | 3,698 |
| Detention Basin Inspections | 33 | 33 | 33 | 39 | 46 |

FUND: STORM WATER UTILITY – FUND 38

OTHER 2019 MANAGEMENT INITIATIVES:

With this fund, the City will continue the implementation of the comprehensive storm water plan and DNR permit requirements as follows:

- ④ Continue the implementation of the City's storm water management master plan;
- ④ Maintain NR 216 permit compliance and NR 151 compliance;
- ④ Maintain National Flood Insurance Program compliance;
- ④ Maintain MMSD Chapter 13 compliance; educating the department and implementing MMSD's recent revisions to Chapter 13.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ In 2019, the storm water fee will be increased to \$37 per ERU (\$2 increase);
- ④ The fee increase is funding the replacement of a backhoe in 2019, which is a key piece of equipment on most storm water improvement project; and helps maintain the storm water equipment replacement reserve;
- ④ 2.25% CPI wage adjustments for full-time and part-time staff and associated payroll/WRS expenses.

**City of Oak Creek
Storm Water Long Range Plan
Rate analysis**

| | Actual 2016 | Actual 2017 | Est. Actual 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|--|-------------------|--------------------|------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|
| Projected Reserves | \$ 197,540 | \$ 279,991 | \$ 122,479 | \$ 104,980 | \$ 151,941 | \$ 260,732 | \$ 355,456 | \$ 435,834 |
| Storm Water Charges | \$ 728,444 | \$ 840,098 | \$ 885,850 | \$ 936,470 | \$ 987,090 | \$ 987,090 | \$ 987,090 | \$ 987,090 |
| Debt Proceeds | - | - | - | - | - | - | - | - |
| Expenses (excluding depreciation) | 645,993 | 672,609 | 628,350 | 689,509 | 703,299 | 717,365 | 731,712 | 746,347 |
| Capital purchases, net of grants | - | 325,000 | 275,000 | 200,000 | 175,000 | 175,000 | 175,000 | 175,000 |
| Debt Service Payments | - | - | - | - | - | - | - | - |
| Net change in "cash" | <u>82,451</u> | <u>(157,512)</u> | <u>(17,500)</u> | <u>46,961</u> | <u>108,791</u> | <u>94,725</u> | <u>80,378</u> | <u>65,743</u> |
| Ending reserve position | \$ 279,991 | \$ 122,479 | \$ 104,980 | \$ 151,941 | \$ 260,732 | \$ 355,456 | \$ 435,834 | \$ 501,577 |
| Capital Equipment Reserve | | | 50,000 | 100,000 | 200,000 | 300,000 | 400,000 | 500,000 |
| Net Ending reserve position | | | 54,980 | 51,941 | 60,732 | 55,456 | 35,834 | 1,577 |
| Recommended reserves: | | | | | | | | |
| Operations | \$ 168,152 | \$ 157,087 | \$ 172,377 | \$ 175,825 | \$ 179,341 | \$ 179,341 | \$ 179,341 | \$ 179,341 |
| Subsequent Year's Debt Service | - | - | - | - | - | - | - | - |
| Total recommended reserves | <u>168,152</u> | <u>157,087</u> | <u>172,377</u> | <u>175,825</u> | <u>179,341</u> | <u>179,341</u> | <u>179,341</u> | <u>179,341</u> |
| Shortage from recommended reserves | <u>\$ 111,839</u> | <u>\$ (34,608)</u> | <u>\$ (67,398)</u> | <u>\$ (23,884)</u> | <u>\$ 81,390</u> | <u>\$ 176,115</u> | <u>\$ 256,493</u> | <u>\$ 322,236</u> |
| Estimated ERU's | 25,310 | | | | | | | |
| ERU rate per year | 29.00 | 29.00 | 33.00 | 35.00 | 37.00 | 39.00 | 39.00 | 39.00 |
| Recommended Rate Increase - Annual Basis per ERU | - | 4.00 | 2.00 | 2.00 | 2.00 | | | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--------------------------|----------------------------|----------|----------|----------|----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 38 Storm Water Fund | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| LICENSES & PERMITS | | | | | | | | | |
| 38-00-34-33820 | STORMWATER MANAGEMENT PERM | 300 | 1,200 | 1,195 | 3,000 | 2,000 | 4,000 | 4,000 | 100.00% |
| | LICENSES & PERMITS | 300 | 1,200 | 1,195 | 3,000 | 2,000 | 4,000 | 4,000 | 100.00% |
| CHARGES FOR SERVICES | | | | | | | | | |
| 38-00-35-34650 * * | STORM WATER FEES | 752,760 | 738,909 | 728,444 | 840,098 | 885,850 | 885,850 | 936,470 | 5.71% |
| | CHARGES FOR SERVICES | 752,760 | 738,909 | 728,444 | 840,098 | 885,850 | 885,850 | 936,470 | 5.71% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 38-00-37-36000 | INTEREST INCOME | 1,258 | 817 | 2,055 | 1,722 | 800 | 800 | 800 | 0.00% |
| | COMMERCIAL REVENUE | 1,258 | 817 | 2,055 | 1,722 | 800 | 800 | 800 | 0.00% |
| TOTAL ESTIMATED REVENUES | | 754,318 | 740,926 | 731,694 | 844,820 | 888,650 | 890,650 | 941,270 | 5.92% |

APPROPRIATIONS

Dept 81 - STORM WATER

DIRECT EMPLOYEE COSTS

| | | | | | | | | | |
|----------------|---------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| 38-81-41-10000 | SALARIES - FULL TIME | 363,985 | 371,831 | 374,774 | 379,878 | 389,908 | 358,531 | 397,147 | 1.86% |
| 38-81-41-11000 | SALARIES - OVERTIME | 258 | 9,969 | 4,468 | 1,292 | 1,000 | 5,862 | 5,000 | 400.00% |
| 38-81-41-13000 | RETIREMENT | 25,288 | 25,794 | 25,269 | 25,986 | 26,124 | 26,857 | 26,013 | -0.42% |
| 38-81-41-13500 | SOCIAL SECURITY | 26,728 | 28,242 | 28,421 | 28,339 | 29,828 | 29,535 | 30,382 | 1.86% |
| 38-81-41-15000 | INSURANCE - ACTIVE HEALTH | 36,800 | 84,992 | 84,992 | 84,992 | 80,992 | 80,992 | 80,992 | 0.00% |
| 38-81-41-16000 | INSURANCE - WORKMANS COMP | 17,428 | 17,284 | 19,704 | 13,907 | 12,717 | 12,716 | 13,739 | 8.04% |
| 38-81-41-16500 | INSURANCE - DISABILITY | 1,057 | 1,176 | 1,273 | 1,102 | 1,190 | 1,544 | 1,600 | 34.45% |
| 38-81-41-17000 | INSURANCE - DENTAL | 2,702 | 6,461 | 6,461 | 6,461 | 6,461 | 6,461 | 6,461 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---------------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | CHANGE | |
| Fund 38 Storm Water Fund | | | | | | | | | |
| 38-81-41-17500 | INSURANCE - GROUP LIFE | 556 | 643 | 707 | 775 | 950 | 930 | 950 | 0.00% |
| 38-81-41-18000 | LONGEVITY | 686 | 704 | 749 | 746 | 800 | 746 | 800 | 0.00% |
| 38-81-41-18500 | SECTION 125 EXPENSES | 225 | 0 | 0 | 0 | 0 | 6 | 25 | 100.00% |
| | DIRECT EMPLOYEE COSTS | 475,713 | 547,096 | 546,818 | 543,478 | 549,970 | 524,180 | 563,109 | 2.39% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 38-81-42-20000 | TRAVEL/TRAINING | 0 | 0 | 531 | 1,299 | 750 | 500 | 750 | 0.00% |
| 38-81-42-20500 | RECRUITMENT/TESTING/PHYSICALS | 0 | 0 | 0 | 57 | 100 | 100 | 100 | 0.00% |
| 38-81-42-21500 | UNIFORMS/CLOTHING | 1,004 | 952 | 1,206 | 1,272 | 1,100 | 1,200 | 1,200 | 9.09% |
| | INDIRECT EMPLOYEE COSTS | 1,004 | 952 | 1,737 | 2,628 | 1,950 | 1,800 | 2,050 | 5.13% |
| UTILITY COST | | | | | | | | | |
| 38-81-43-31500 | TELEPHONE | 0 | 0 | 0 | 0 | 250 | 250 | 250 | 0.00% |
| | UTILITY COST | 0 | 0 | 0 | 0 | 250 | 250 | 250 | 0.00% |
| SUPPLIES | | | | | | | | | |
| 38-81-44-44000 | MEDICAL AND SAFETY | 57 | 116 | 327 | 300 | 250 | 250 | 250 | 0.00% |
| 38-81-44-46000 | MINOR EQUIPMENT | 307 | 350 | 350 | 252 | 500 | 500 | 2,500 | 400.00% |
| 38-81-44-46200 | FIELD SUPPLIES | 0 | 0 | 0 | 0 | 250 | 100 | 250 | 0.00% |
| | SUPPLIES | 364 | 466 | 677 | 552 | 1,000 | 850 | 3,000 | 200.00% |
| OTHER SERVICES | | | | | | | | | |
| 38-81-45-51400 | CONSULTING | 0 | 4,271 | 25,149 | 4,750 | 10,000 | 5,000 | 10,000 | 0.00% |
| 38-81-45-52000 | LANDFILL CHARGES | 17,447 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 38-81-45-52500 | MISCELLENEOUS PERMITS | 4,000 | 5,000 | 5,000 | 5,000 | 6,000 | 5,000 | 5,000 | -16.67% |
| 38-81-45-55200 | ANNUAL LICENSE FEES | 0 | 0 | 0 | 2,734 | 2,900 | 2,400 | 3,600 | 24.14% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | | CHANGE |
| Fund 38 Storm Water Fund | | | | | | | | | |
| 38-81-45-59500 | MISCELLENEOUS | 0 | 0 | 142 | 42,600 | 0 | 10,369 | 0 | 0.00% |
| | OTHER SERVICES | 21,447 | 9,271 | 30,291 | 55,084 | 18,900 | 22,769 | 18,600 | -1.59% |
| MAINTENANCE | | | | | | | | | |
| 38-81-46-65000 | STORM DRAINAGE SYSTEM | 33,651 | 42,305 | 44,750 | 45,072 | 50,000 | 50,000 | 50,000 | 0.00% |
| | MAINTENANCE | 33,651 | 42,305 | 44,750 | 45,072 | 50,000 | 50,000 | 50,000 | 0.00% |
| VEHICLES | | | | | | | | | |
| 38-81-47-70000 | VEHICLE MAINTENANCE | 4,284 | 4,472 | 2,738 | 3,927 | 6,500 | 4,000 | 5,000 | -23.08% |
| 38-81-47-70500 | EQUIPMENT MAINTENANCE | 11,629 | 12,079 | 12,001 | 12,092 | 14,000 | 14,000 | 15,000 | 7.14% |
| 38-81-47-71000 | GAS/OIL/FLUIDS | 13,832 | 9,217 | 5,573 | 7,489 | 10,000 | 8,000 | 9,800 | -2.00% |
| 38-81-47-71500 | TIRES | 2,981 | 1,432 | 1,411 | 2,287 | 2,500 | 2,500 | 2,500 | 0.00% |
| | VEHICLES | 32,726 | 27,200 | 21,723 | 25,795 | 33,000 | 28,500 | 32,300 | -2.12% |
| TRANSFER | | | | | | | | | |
| 38-81-49-99999 | INTERFUND TRANSFER OUT | 500,000 | 100,000 | 0 | 325,000 | 275,000 | 275,000 | 200,000 | -27.27% |
| | TRANSFER | 500,000 | 100,000 | 0 | 325,000 | 275,000 | 275,000 | 200,000 | -27.27% |
| TOTAL APPROPRIATIONS | | 1,064,905 | 727,290 | 645,996 | 997,609 | 930,070 | 903,349 | 869,309 | -6.53% |
| NET OF REVENUES/APPROPRIATIONS - FUND 38 | | (310,587) | 13,636 | 85,698 | (152,789) | (41,420) | (12,699) | 71,961 | |
| BEGINNING FUND BALANCE | | 494,491 | 183,904 | 197,539 | 283,238 | 130,448 | 130,448 | 117,749 | |
| ENDING FUND BALANCE | | 183,904 | 197,540 | 283,237 | 130,449 | 89,028 | 117,749 | 189,710 | |
| DEPARTMENT 00 | | | | | | | | | |
| 35-34650 | STORM WATER FEES | | | | | | | | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|-----------|-------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
|-----------|-------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|

Fund 38 Storm Water Fund

\$2 INCREASE PER ERU

FUND: POLICE ASSET FORFEITURE – FUND 39

FUND DESCRIPTION:

This fund accounts for the funds under the control of the Chief of Police obtained under the DEA and other asset forfeiture programs. The Police Asset Forfeiture fund has strict regulations regarding what these funds can be spent on and is segregated into its own bank account.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌐 Due to funding restraints, the Police Department will be using these funds where applicable to cover capital costs.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % | CHANGE |
|---------------------------------|--|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|--------|
| Fund 39 Police Asset Forfeiture | | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | | |
| COMMERCIAL REVENUE | | | | | | | | | | |
| 39-00-37-36000 | INTEREST EARNED | 33 | 66 | 51 | 77 | 75 | 100 | 75 | 0.00% | |
| 39-00-37-36800 | MISCELLANEOUS REVENUE | 51,175 | 29,434 | 21,829 | 32,658 | 15,000 | 30,840 | 15,000 | 0.00% | |
| | COMMERCIAL REVENUE | 51,208 | 29,500 | 21,880 | 32,735 | 15,075 | 30,940 | 15,075 | 0.00% | |
| | TOTAL ESTIMATED REVENUES | 51,208 | 29,500 | 21,880 | 32,735 | 15,075 | 30,940 | 15,075 | 0.00% | |
| APPROPRIATIONS | | | | | | | | | | |
| Dept 60 - POLICE DEPARTMENT | | | | | | | | | | |
| 39-60-44-49500 | MISCELLANEOUS EXPENSES | 60,648 | 10,912 | 34,099 | 9,992 | 15,000 | 2,500 | 15,000 | 0.00% | |
| 39-60-44-49600 | CAPITAL EXPENSES | 0 | 0 | 78 | 0 | 0 | 0 | 0 | 0.00% | |
| | SUPPLIES | 60,648 | 10,912 | 34,177 | 9,992 | 15,000 | 2,500 | 15,000 | 0.00% | |
| | TOTAL APPROPRIATIONS | 60,648 | 10,912 | 34,177 | 9,992 | 15,000 | 2,500 | 15,000 | 0.00% | |
| | NET OF REVENUES/APPROPRIATIONS - FUND 39 | (9,440) | 18,588 | (12,297) | 22,743 | 75 | 28,440 | 75 | | |
| | BEGINNING FUND BALANCE | 47,468 | 38,029 | 56,616 | 44,319 | 67,061 | 67,061 | 95,501 | | |
| | ENDING FUND BALANCE | 38,028 | 56,617 | 44,319 | 67,062 | 67,136 | 95,501 | 95,576 | | |

FUND: CONSOLIDATED DISPATCH SERVICES – FUND 55

FUND DESCRIPTION:

In 2014, the City of Oak Creek and the City of St. Francis signed an agreement for Oak Creek to provide joint dispatch services. The intergovernmental contract for service was effective January 1, 2015. A new special revenue Fund 55-Consolidated Dispatch Services was created for easier tracking and reporting joint dispatch services and programs, and to effectively account for ongoing expenditures in accordance with the intergovernmental contract.

The Dispatch Center is under the supervision and control of the Oak Creek Police Department. The Dispatch Center is the main communication center for the cities of Oak Creek and St. Francis. All emergency and non-emergency phone calls, radio communications, and teletypes come through this Center to allow us to provide the professional and timely public safety response service citizens and taxpayers expect.

This fund supports a staff of 19 personnel broken down as follows:

| Position | Quantity |
|------------------------|-----------------|
| Dispatch Manager | 1 |
| Dispatch Supervisor | 2 |
| Dispatcher (Full-Time) | 16 |
| Dispatcher (Part-Time) | 0 |

FUND ACTIVITY MEASURES:

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|--|-------------|-------------|-------------|-------------|-------------|
| Pre-arrival Medical Instructions Given (CPR, Choking, Bleeding, Labor, and Seizures) | 46 | 61 | 90 | 89 | 131 |
| Oak Creek: Average Dispatch time for fire and medical calls | n/a | n/a | n/a | 47.99 sec. | 46.53 sec. |
| St. Francis: Average Dispatch time for fire and medical calls | n/a | n/a | n/a | 45.944 sec. | 44.42 sec. |
| One minute goal for randomly audited fire calls | 94% | 92% | 83% | 87% | 91% |
| Average 911 calls per month | n/a | n/a | n/a | 867 | 730 |
| Average time spent on 911 calls per month | n/a | n/a | n/a | 18hrs 27min | 19hrs 53min |
| Average phone calls into Center per month (911 included) | n/a | n/a | n/a | 8,385 | 8,566 |

FUND: CONSOLIDATED DISPATCH SERVICES – FUND 55

| Activity | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|------|------|------|--------------|--------------|
| Average time spent on calls into Center per month(911 included) | n/a | n/a | n/a | 139hrs 28min | 142hrs 39min |
| Average radio transmissions per month | n/a | n/a | n/a | 30,945 | 32,502 |
| Average time for radio transmissions per month | n/a | n/a | n/a | 124hrs 17min | 131hrs 31min |

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- ☉ To ensure the high level of service for Oak Creek and St. Francis residents, the dispatch manager and supervisors consistently review calls and protocols. The dispatch training unit picks topics of training to enhance services and also incorporate knowledge of both communities;
- ☉ To ensure effective and efficient interpretation of the ongoing joint dispatch contract, the Chief has discussions with the Finance Manager about billing as needed. Also, the Chief has recently had a meeting with the Oak Creek and St. Francis police and fire chiefs about the dispatch center per the language in the agreement;
- ☉ With the new staffing model, the dispatch center has continued to develop in this area. Training has become more efficient as staffing is more adequately covered on the shifts to allow all employees to receive the same training;
- ☉ The dispatch manager consistently monitors publications and emails related to the enhanced technology. For 2019, funding was requested to ensure that the manager or a supervisor would be able to attend conferences which will assist with this item. The dispatch manager also sits on the board of the Southeast Wisconsin Communications Resource and Support Group, which is a group of dispatchers who discuss current industry trends and help each other to plan and work towards preparing for them.

2019 MANAGEMENT INITIATIVES:

- ☉ Ensure the level of services received by Oak Creek and St. Francis residents is of the same standard they are accustomed;
- ☉ Ensure effective and efficient ongoing joint dispatch contract administration- continually assess whether contract payments are covering realized Dispatch expenditures;
- ☉ Continue advancing and improving Dispatch’s functionality to customers dispatching fire and EMS units in less than 1 minute, increase dispatch in-service training, and maintaining efficient and accurate pre-arrival medical instructions;
- ☉ Continue to monitor developments in the state and nation’s movement toward a nationwide Next Generation 911 system that would include text to 911 and more accurate routing of 911 calls.

FUND: CONSOLIDATED DISPATCH SERVICES – FUND 55

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ④ 2.25% wage adjustments for full-time staff and associated payroll/WRS expenses;
- ④ Adjusted the pay compensation system for the dispatchers accommodating for the additional full time positions in the 2018 budget, \$10,930.



DEPARTMENT: POLICE DEPARTMENT - FUND 55

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|----------------|
| 200 TRAVEL/TRAINING | \$4,850 |
| This requested amount provides monies to be used for training for all members of the Dispatch Center. Types of training that this line item would fund would include, but are not limited to: specialized computer and dispatch training including yearly dispatcher in-service training, training for fire dispatching and TIME system certification and re-certification. | |
| 205 RECRUITMENT / TESTING / PHYSICALS | \$4,500 |
| This line item funds any anticipated costs for advertising, in-house testing, and physical exams for entry level dispatcher personnel and/or those going through the promotional process. In 2019, the Department will be developing two (2) Dispatcher eligibility lists (\$4,500), which includes the setup/data export fees for the online application process. This line item also covers costs associated with random dispatcher drug/alcohol testing, and mandatory dispatcher hearing tests. | |
| 215 UNIFORMS & CLOTHING | \$500 |
| This line item covers the cost of Class A dress uniforms and badges for dispatch Supervisors/Managers. | |
| 220 TUITION REIMBURSEMENT | \$6,337 |
| This line item would provide funding for tuition reimbursement for dispatch staff for undergraduate/graduate/masters programs as outlined in specific academic plan submittals (1 request for 2019 @ \$6,670). | |
| 225 RECOGNITION | \$475 |
| This line item would allow funding for Dispatcher recognition awards in addition to Dispatch-related memorials, flowers, plaques and commemorative items. | |
| 315 TELEPHONE | \$3,840 |
| Covers the cost of the annual logger maintenance agreement. | |
| 400 OFFICE SUPPLIES | \$2,500 |
| Covers the cost of copy paper for Dispatch Center, as well as any specialty office supply needs. | |
| 420 DUES AND PUBLICATIONS | \$95 |
| Covers the cost of dispatch-related dues to associations including the Southeast Wis. Communications Resource Support Group (SEWCRSG). | |



DEPARTMENT: POLICE DEPARTMENT - FUND 55

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-----------------|
| 460 MINOR EQUIPMENT | \$950 |
| This line item would cover the costs associated with both anticipated and unanticipated smaller office equipment/furniture purchases/replacements/repairs, including file cabinets, office chairs, air purifier filters, etc., for the Dispatch Center. | |
| 495 MISCELLANEOUS | \$475 |
| This line items covers costs for Dispatch staff notary fees. | |
| 551 DATA SERVICES | \$10,000 |
| 552 ANNUAL LICENSE/SUPPORT FEES | \$11,476 |
| Covers the annual cost for maintenance and service agreement for the Dispatch consoles (6). | |
| 553 COUNTY FEES | \$10,531 |
| Covers the costs associated with the countywide dispatch software (FATPOT) for the FD through the Milwaukee County Office of Emergency Management. | |
| 600 OFFICE EQUIPMENT MAINTENANCE | \$2,700 |
| Includes the cost of maintenance contracts for current Dispatch Center copy machines. | |
| 610 RADIO EQUIPMENT / MAINTENANCE | \$4,750 |
| Covers the cost for radio communication equipment (headsets, etc.) within the Dispatcher Center as well as radio console repairs not covered under maintenance agreement. | |
| TOTAL | \$63,979 |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % | 2019 CHANGE |
|--|-------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|----------------|
| Fund 55 Consolidated Dispatch Services | | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | | |
| TAXES | | | | | | | | | | |
| 55-00-31-30000 | GENERAL PROPERTY TAX | 0 | 1,118,458 | 1,009,045 | 1,270,902 | 1,269,332 | 1,269,332 | 1,312,570 | 3.41% | |
| | TAXES | 0 | 1,118,458 | 1,009,045 | 1,270,902 | 1,269,332 | 1,269,332 | 1,312,570 | 3.41% | |
| CHARGES FOR SERVICES | | | | | | | | | | |
| 55-00-35-34900 | ST FRANCIS CONTRACT | 0 | 247,735 | 307,414 | 275,430 | 249,384 | 249,384 | 254,372 | 2.00% | |
| 55-00-35-35000 | REIMBURSABLE ITEMS | 0 | 0 | 0 | 78,656 | 40,080 | 40,080 | 44,614 | 11.31% | |
| | CHARGES FOR SERVICES | 0 | 247,735 | 307,414 | 354,086 | 289,464 | 289,464 | 298,986 | 3.29% | |
| COMMERCIAL REVENUE | | | | | | | | | | |
| 55-00-37-36000 | INTEREST ON INVESTMENTS | 0 | 1,642 | 242 | 636 | 0 | 500 | 500 | 100.00% | |
| 55-00-37-36800 | MISCELLANEOUS INCOME | 0 | 0 | 0 | 92,116 | 0 | 0 | 0 | 0.00% | |
| | COMMERCIAL REVENUE | 0 | 1,642 | 242 | 92,752 | 0 | 500 | 500 | 100.00% | |
| INTERFUND TRANSFER | | | | | | | | | | |
| 55-00-39-39999 | INTERFUND TRANSFER IN | 0 | 0 | 0 | 25,122 | 0 | 0 | 57,233 | 100.00% | |
| | INTERFUND TRANSFER | 0 | 0 | 0 | 25,122 | 0 | 0 | 57,233 | 100.00% | |
| TOTAL ESTIMATED REVENUES | | 0 | 1,367,835 | 1,316,701 | 1,742,862 | 1,558,796 | 1,559,296 | 1,669,289 | 7.09% | |
| APPROPRIATIONS | | | | | | | | | | |
| Dept 43 - CENTRAL SERVICES-IT SERVICES | | | | | | | | | | |
| 55-43-45-55200 | ANNUAL LICENSE FEES IT | 0 | 0 | 0 | 1,104 | 63,780 | 63,780 | 62,974 | -1.26% | |
| | OTHER SERVICES | 0 | 0 | 0 | 1,104 | 63,780 | 63,780 | 62,974 | -1.26% | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--|------------------------------|----------|-----------|-----------|-----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 55 Consolidated Dispatch Services | | | | | | | | | |
| Dept 60 - POLICE DEPARTMENT | | | | | | | | | |
| OTHER SERVICES | | | | | | | | | |
| 55-60-45-55100 | DATA SERVICES | 0 | 0 | 0 | 0 | 12,400 | 12,400 | 10,000 | -19.35% |
| 55-60-45-55200 | ANNUAL LICENSE/SUPPORT FEES | 0 | 19,210 | 0 | 50,033 | 11,476 | 11,476 | 11,476 | 0.00% |
| 55-60-45-55300 | COUNTY FEES (FATPOT) | 0 | 0 | 0 | 0 | 10,531 | 10,531 | 10,531 | 0.00% |
| 55-60-45-59500 | CONSOLIDATED DISPATCH SET UP | 96,940 | 72,899 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| OTHER SERVICES | | 96,940 | 92,109 | 0 | 50,033 | 34,407 | 34,407 | 32,007 | -6.98% |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 55-60-41-10000 | SALARIES, FULL TIME | 0 | 828,324 | 809,678 | 851,433 | 923,410 | 923,410 | 1,011,897 | 9.58% |
| 55-60-41-10500 | SALARIES, PART TIME | 0 | 11,774 | 12,551 | 43,245 | 0 | 1,000 | 0 | 0.00% |
| 55-60-41-11000 | SALARIES, OVERTIME | 0 | 81,426 | 69,211 | 54,377 | 24,500 | 24,500 | 25,235 | 3.00% |
| 55-60-41-12000 | SPECIAL PAY ALLOWANCES | 0 | 0 | 857 | 2,622 | 10,241 | 3,618 | 10,450 | 2.04% |
| 55-60-41-13000 | RETIREMENT | 0 | 58,946 | 58,510 | 64,394 | 62,214 | 68,279 | 66,279 | 6.53% |
| 55-60-41-13500 | SOCIAL SECURITY | 0 | 64,947 | 66,275 | 69,819 | 71,035 | 73,982 | 77,410 | 8.97% |
| 55-60-41-15000 | INSURANCE - ACTIVE HEALTH | 0 | 310,539 | 298,242 | 304,328 | 322,757 | 322,757 | 322,757 | 0.00% |
| 55-60-41-16000 | INSURANCE - WORKMANS COMP | 0 | 0 | 2,446 | 2,875 | 2,520 | 2,430 | 2,338 | -7.22% |
| 55-60-41-16500 | INSURANCE - DISABILITY | 0 | 0 | 0 | 0 | 980 | 980 | 980 | 0.00% |
| 55-60-41-17000 | INSURANCE - DENTAL | 0 | 21,650 | 20,793 | 21,217 | 24,255 | 24,255 | 24,255 | 0.00% |
| 55-60-41-17500 | INSURANCE - GROUP LIFE | 0 | 0 | 0 | 0 | 490 | 490 | 490 | 0.00% |
| 55-60-41-18000 | LONGEVITY | 0 | 590 | 714 | 686 | 666 | 720 | 720 | 8.11% |
| DIRECT EMPLOYEE COSTS | | 0 | 1,378,196 | 1,339,277 | 1,414,996 | 1,443,068 | 1,446,421 | 1,542,811 | 6.91% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 55-60-42-20000 | TRAVEL/TRAINING | 0 | 0 | 865 | 1,464 | 2,000 | 2,000 | 4,850 | 142.50% |
| 55-60-42-20500 | RECRUITMENT/TESTING/PHYSICAL | 0 | 0 | 3,649 | 2,807 | 4,500 | 4,500 | 4,500 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|--------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | CHANGE | |
| Fund 55 Consolidated Dispatch Services | | | | | | | | | |
| 55-60-42-21500 | CLOTHING MAINTENANCE | 0 | 0 | 33 | 144 | 500 | 500 | 500 | 0.00% |
| 55-60-42-22000 | TUITION REIMBURSEMENT | 0 | 0 | 2,559 | 0 | 0 | 0 | 6,337 | 100.00% |
| | INDIRECT EMPLOYEE COSTS | 0 | 0 | 7,106 | 4,415 | 7,000 | 7,000 | 16,187 | 131.24% |
| UTILITY COST | | | | | | | | | |
| 55-60-43-31500 | TELEPHONE | 0 | 0 | 0 | 0 | 3,840 | 3,840 | 3,840 | 0.00% |
| | UTILITY COST | 0 | 0 | 0 | 0 | 3,840 | 3,840 | 3,840 | 0.00% |
| SUPPLIES | | | | | | | | | |
| 55-60-44-40000 | OFFICE SUPPLIES | 0 | 0 | 0 | 1,518 | 2,501 | 2,500 | 2,500 | -0.04% |
| 55-60-44-42000 | DUES AND PUBLICATIONS | 0 | 0 | 0 | 30 | 0 | 95 | 95 | 100.00% |
| 55-60-44-46000 | MINOR EQUIPMENT | 0 | 0 | 844 | 3,860 | 500 | 2,400 | 950 | 90.00% |
| 55-60-44-49500 | MISCELLANEOUS | 0 | 0 | 0 | 128 | 0 | 247 | 475 | 100.00% |
| | SUPPLIES | 0 | 0 | 844 | 5,536 | 3,001 | 5,242 | 4,020 | 33.96% |
| MAINTENANCE | | | | | | | | | |
| 55-60-46-60000 | OFFICE EQUIP MAINTENANCE | 0 | 0 | 0 | 1,644 | 2,700 | 2,700 | 2,700 | 0.00% |
| 55-60-46-61000 | RADIO MAINTENANCE | 0 | 0 | 1,082 | 1,829 | 1,000 | 1,000 | 4,750 | 375.00% |
| | MAINTENANCE | 0 | 0 | 1,082 | 3,473 | 3,700 | 3,700 | 7,450 | 101.35% |
| Totals for dept 60 - POLICE DEPARTMENT | | 96,940 | 1,470,305 | 1,348,309 | 1,478,453 | 1,495,016 | 1,500,610 | 1,606,315 | 7.44% |
| TOTAL APPROPRIATIONS | | 96,940 | 1,470,305 | 1,348,309 | 1,479,557 | 1,558,796 | 1,564,390 | 1,669,289 | 7.09% |
| NET OF REVENUES/APPROPRIATIONS - FUND 55 | | (96,940) | (102,470) | (31,608) | 263,305 | 0 | (5,094) | 0 | |
| BEGINNING FUND BALANCE | | 0 | (96,940) | (199,411) | (231,020) | 32,287 | 32,287 | 27,193 | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|-------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| ----- | | | | | | | | | |
| Fund 55 Consolidated Dispatch Services | | | | | | | | | |
| ENDING FUND BALANCE | | (96,940) | (199,410) | (231,019) | 32,285 | 32,287 | 27,193 | 27,193 | |

FUND: TOURISM – FUND 56

FUND DESCRIPTION:

The Tourism Commission fund is responsible for the collection and expenditure of room tax revenue for the City of Oak Creek. The Tourism Commission utilizes revenue appropriated from local room tax collections for tourism within the city as required by Wisconsin State Law 66.0615. The law requires that a certain percentage of room tax revenues be spent on tourism promotion and development. “Tourism promotion and development” is defined to mean any of the following: if significantly used by transient tourists and likely to generate paid overnight stays in multiple establishments within a municipality: (1) marketing projects, (2) transient tourist informational services and (3) tangible municipal development. The Tourism Commission submits an annual report to the city of Oak Creek and State of Wisconsin outlining the purposes for which room tax revenues were spent.

Under daily supervision of the City Administrator and Community Development Director, and policy direction of the Tourism Commission, the city’s Destination Marketing Specialist is responsible for planning, coordinating and leading the implementation of special events and programs that effectively promote tourism and tourism development consistent with Wisconsin Statute 66.0615. The Destination Marketing Specialist also provides as staff representation and resource to the Tourism Commission, including the coordination of meetings, notices, agendas and financial reports.

FUND OBJECTIVES:

- 🌊 Increase paid overnight hotel stays in the City of Oak Creek.
- 🌊 Provide residents and visitors with special events and community gatherings.
- 🌊 Advertise Oak Creek as a place to live, work and play.

SIGNIFICANT INITIATIVES RECENTLY ACCOMPLISHED:

- 🌊 Effectively implemented multiple community events throughout the year.
- 🌊 Facilitated the creation of the Oak Creek Farmers Market.
- 🌊 Built relationships with Oak Creek businesses and community-centered organizations.
- 🌊 Facilitated the creation of the ‘Visit Oak Creek’ website and Facebook page.
- 🌊 Increased attendance at community events.
- 🌊 Oak Creek chosen as the ‘featured city’ of Discover Wisconsin, Around the Corner with John McGivern and Doors Open Milwaukee.

FUND: TOURISM – FUND 56

FUND ACTIVITY MEASURES:

| Fund Activity | 2016 | 2017 | 2018 |
|--|----------|-----------|-----------|
| Motel/Hotel Room Tax | \$15,037 | \$375,436 | \$428,393 |
| Number of Events | 0 | 14 | 16 |
| Number of Multi-Day Events | 0 | 2 | 4 |
| Facebook Followers (Visit Oak Creek) | 0 | 500 | 1165 |
| Percentage of attendees outside Oak Creek attending events (online survey post events) | NA | 30% | 40% |

2019 STRATEGIC ACTION PLAN INITIATIVES:

- ➊ Become a city known for its successful special events and community gatherings;
- ➋ Continue growing the all-inclusive “community event” calendar and include module on city website;
- ➌ Identify and contact groups and leaders (business, education, faith-based, culture-based clubs, non-profit, etc.) for potential partnerships;
- ➍ Examine Public/Private Partnerships to Facilitate Development of a Medium-sized Convention/Event Space;
- ➎ Improve Pedestrian Corridors with Public Art & Sculpture.

OTHER 2019 MANAGEMENT INITIATIVES:

- ➊ Continue to grow reoccurring events;
- ➋ Grow connections with businesses and organizations in the community and surrounding cities;
- ➌ Advertise Oak Creek hotels and increase overnight hotel stays;
- ➍ Expand timeframe (duration) of events.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ➊ 2.25% CPI wage adjustments for full-time staff, additional market wage adjustment for the Destination Marketing Specialist position, and associated payroll/WRS expenses.



FUND: TOURISM COMMISSION

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-----------|
| 200 TRAVEL/TRAINING | \$2,500 |
| Training of staff and members of the Department of Tourism and staff mileage reimbursement. | |
| 315 TELEPHONE | \$250 |
| 400 OFFICE SUPPLIES | \$200 |
| Continuing expenses needed for daily office activities. | |
| 410 PRINTING AND COPYING | \$1,000 |
| Cost of printing documents generated for or by the department in carrying out their duties. | |
| 415 POSTAGE | \$500 |
| Cost of mailings generated by the department. | |
| 420 DUES & PUBLICATIONS | \$30,000 |
| Staff membership in the Water Council, South Suburban Chamber of Commerce and other memberships as identified. | |
| 425 ADVERTISING & PROMOTIONS | \$125,000 |
| Continuing expenses related to advertising the City of Oak Creek and annual special events. | |
| 445 EVENT PROGRAMMING & IMPLEMENTAION | \$115,000 |
| Continuing expenses related to planning, coordinating and implementing special events that effectively promote tourism and tourism development. | |
| 446 SPONSORSHIPS | \$5,000 |
| Cost of community sponsorships that increase tourism in the city. | |
| 495 MISCELLANEOUS | \$500 |
| 514 CONSULTING | \$65,500 |
| Connect.the.Dots LLC Savage Solutions | |



FUND: TOURISM COMMISSION

DEPARTMENTAL DETAIL INFORMATION

| | |
|---|-------------------------|
| 515 INTERDEPARTMENTAL CHARGES | <i>\$14,000</i> |
| Charges for staffing needed from other departments to assist during Tourism functions. | |
| 552 ANNUAL LICENSE, SOFTWARE, IT FEES | <i>\$2,000</i> |
| 635 FACILITY/EQUIPMENT RENTAL | <i>\$20,000</i> |
| Expenses related to partial Commission funding of leased spaces for indoor public restrooms at DTS and for cleaning fees of space after special events. This item will substantially reduce costs related to renting portable bathrooms for events. | |
| TOTAL | <i>\$381,450</i> |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--------------------------------|-------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | CHANGE | |
| Fund 56 Tourism Commission | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| TAXES | | | | | | | | | |
| 56-00-31-30300 | MOTEL/HOTEL ROOM TAX | 0 | 0 | 15,037 | 322,872 | 428,393 | 528,548 | 528,548 | 23.38% |
| | TAXES | 0 | 0 | 15,037 | 322,872 | 428,393 | 528,548 | 528,548 | 23.38% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 56-00-37-36000 | INTEREST ON INVESTMENTS | 0 | 0 | 0 | 268 | 1,500 | 1,200 | 1,500 | 0.00% |
| 56-00-37-36600 | DONATIONS | 0 | 0 | 0 | 1,500 | 5,000 | 5,100 | 5,000 | 0.00% |
| 56-00-37-36630 | FARMERS MARKET | 0 | 0 | 0 | 0 | 0 | 4,680 | 2,500 | 100.00% |
| 56-00-37-36640 | BEER GARDEN | 0 | 0 | 0 | 0 | 0 | 4,657 | 15,000 | 100.00% |
| 56-00-37-36700 * * | PROGRAM REVENUE | 0 | 0 | 0 | 0 | 15,000 | 21,575 | 0 | -100.00% |
| 56-00-37-36800 | MISC. REVENUE | 0 | 0 | 0 | 15,447 | 5,000 | 100 | 5,000 | 0.00% |
| | COMMERCIAL REVENUE | 0 | 0 | 0 | 17,215 | 26,500 | 37,312 | 29,000 | 9.43% |
| INTERFUND TRANSFER | | | | | | | | | |
| 56-00-39-39999 | INTERFUND TRANSFER IN | 0 | 0 | 0 | 187,780 | 0 | 0 | 0 | 0.00% |
| | INTERFUND TRANSFER | 0 | 0 | 0 | 187,780 | 0 | 0 | 0 | 0.00% |
| TOTAL ESTIMATED REVENUES | | 0 | 0 | 15,037 | 527,867 | 454,893 | 565,860 | 557,548 | 22.57% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 53 - ECONOMIC DEVELOPMENT | | | | | | | | | |
| DIRECT EMPLOYEE COSTS | | | | | | | | | |
| 56-53-41-10000 | SALARIES, FULL TIME | 0 | 0 | 0 | 46,171 | 51,218 | 47,278 | 56,000 | 9.34% |
| 56-53-41-10500 | SALARIES, PART TIME | 0 | 0 | 0 | 0 | 6,600 | 3,534 | 12,000 | 81.82% |
| 56-53-41-13000 | RETIREMENT | 0 | 0 | 0 | 3,009 | 3,432 | 3,428 | 3,668 | 6.88% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|----------------------------|-----------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | | CHANGE |
| Fund 56 Tourism Commission | | | | | | | | | |
| 56-53-41-13500 | SOCIAL SECURITY | 0 | 0 | 0 | 3,380 | 4,423 | 4,104 | 4,284 | -3.14% |
| 56-53-41-15000 | INSURANCE - ACTIVE HEALTH | 0 | 0 | 0 | 14,000 | 14,000 | 14,000 | 14,000 | 0.00% |
| 56-53-41-16000 | INSURANCE - WORKMANS COMP | 0 | 0 | 0 | 0 | 119 | 120 | 123 | 3.36% |
| 56-53-41-17000 | INSURANCE - DENTAL | 0 | 0 | 0 | 1,000 | 1,500 | 1,500 | 1,500 | 0.00% |
| 56-53-41-17500 | INSURANCE - GROUP LIFE | 0 | 0 | 0 | 0 | 138 | 0 | 138 | 0.00% |
| | DIRECT EMPLOYEE COSTS | 0 | 0 | 0 | 67,560 | 81,430 | 73,964 | 91,713 | 12.63% |
| INDIRECT EMPLOYEE COSTS | | | | | | | | | |
| 56-53-42-20000 | TRAVEL/TRAINING | 0 | 0 | 0 | 944 | 2,500 | 1,500 | 2,500 | 0.00% |
| | INDIRECT EMPLOYEE COSTS | 0 | 0 | 0 | 944 | 2,500 | 1,500 | 2,500 | 0.00% |
| UTILITY COST | | | | | | | | | |
| 56-53-43-31500 | TELEPHONE | 0 | 0 | 0 | 0 | 250 | 0 | 250 | 0.00% |
| | UTILITY COST | 0 | 0 | 0 | 0 | 250 | 0 | 250 | 0.00% |
| SUPPLIES | | | | | | | | | |
| 56-53-44-40000 | OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 200 | 0 | 200 | 0.00% |
| 56-53-44-41000 | PRINTING & COPYING | 0 | 0 | 0 | 867 | 1,000 | 1,000 | 1,000 | 0.00% |
| 56-53-44-41500 | POSTAGE | 0 | 0 | 0 | 1,460 | 500 | 500 | 500 | 0.00% |
| 56-53-44-42000 | DUES, MEMBERSHIPS, & PUBLICATIONS | 0 | 0 | 0 | 6,070 | 38,000 | 10,000 | 30,000 | -21.05% |
| 56-53-44-42500 | ADVERTISING & PROMOTIONS | 0 | 0 | 0 | 114,657 | 139,513 | 45,000 | 125,000 | -10.40% |
| 56-53-44-44500 | EVENT PROGRAMMING & IMPLEMENTATIO | 0 | 0 | 0 | 70,506 | 100,500 | 85,000 | 115,000 | 14.43% |
| 56-53-44-44600 | SPONSORSHIPS | 0 | 0 | 0 | 0 | 0 | 0 | 5,000 | 100.00% |
| 56-53-44-49500 | MISCELLANEOUS | 0 | 0 | 0 | 2,235 | 0 | 250 | 500 | 100.00% |
| | SUPPLIES | 0 | 0 | 0 | 195,795 | 279,713 | 141,750 | 277,200 | -0.90% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|-----------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | CHANGE | |
| Fund 56 Tourism Commission | | | | | | | | | |
| OTHER SERVICES | | | | | | | | | |
| 56-53-45-51400 | CONSULTING | 0 | 0 | 0 | 24,435 | 65,500 | 35,000 | 65,500 | 0.00% |
| 56-53-45-51500 * * | INTERDEPARTMENTAL CHARGES | 0 | 0 | 0 | 378 | 10,000 | 14,000 | 14,000 | 40.00% |
| 56-53-45-55200 | ANNUAL LICENSE, SOFTWARE, IT FEES | 0 | 0 | 0 | 0 | 2,000 | 2,000 | 2,000 | 0.00% |
| OTHER SERVICES | | 0 | 0 | 0 | 24,813 | 77,500 | 51,000 | 81,500 | 5.16% |
| MAINTENANCE | | | | | | | | | |
| 56-53-46-63500 * * | FACILITY/EQUIPMENT RENTAL | 0 | 0 | 0 | 0 | 13,500 | 19,050 | 20,000 | 48.15% |
| MAINTENANCE | | 0 | 0 | 0 | 0 | 13,500 | 19,050 | 20,000 | 48.15% |
| TOTAL APPROPRIATIONS | | 0 | 0 | 0 | 289,112 | 454,893 | 287,264 | 473,163 | 4.02% |
| NET OF REVENUES/APPROPRIATIONS - FUND 56 | | 0 | 0 | 15,037 | 238,755 | 0 | 278,596 | 84,385 | |
| BEGINNING FUND BALANCE | | 0 | 0 | 0 | 15,037 | 253,793 | 253,793 | 532,389 | |
| ENDING FUND BALANCE | | 0 | 0 | 15,037 | 253,792 | 253,793 | 532,389 | 616,774 | |
| DEPARTMENT 00 REVENUES | | | | | | | | | |
| 37-36700 | PROGRAM REVENUE | | | | | | | | |
| CREATED THE FARMERS MARKET AND BEER GARDEN REVENUE ACCOUNTS IN ORDER TO ACCURATELY REFLECT THE PROGRAM REVENUE | | | | | | | | | |
| DEPARTMENT 53 ECONOMIC DEVELOPMENT | | | | | | | | | |
| 45-51500 | INTERDEPARTMENTAL CHARGES | | | | | | | | |
| OFFSET FOR DPW WAGES FROM ASSISTING WITH EVENTS | | | | | | | | | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|----------------------------|---|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 56 Tourism Commission | | | | | | | | | |
| 46-63500 | FACILITY/EQUIPMENT RENTAL | | | | | | | | |
| | 50% DTS BATHROOM LEASE AS WELL AS CLEANING AFTER EVENTS | | | | | | | | |

DEBT
SERVICE
FUNDS

| Fund / Department | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Budget | 2017 Actual | 2018 Budget | 2018 Projected | 2019 Budget |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|-------------------|----------------|
| Debt Service Funds Summary | | | | | | | | |
| Beginning Balance | \$ 3,450,972 | \$ 16,318,797 | \$ 7,068,285 | \$ 6,944,730 | \$ 6,944,730 | \$ 2,141,980 | \$ 2,141,980 | \$ 2,061,138 |
| Revenues | | | | | | | | |
| Taxes | \$ 451,308 | \$ 1,339,497 | \$ 1,286,362 | \$ 1,262,296 | \$ 1,274,750 | \$ 1,238,481 | \$ 1,238,481 | \$ 1,181,654 |
| State Shared Revenue | \$ 3,164,480 | \$ 3,157,153 | \$ 3,146,858 | \$ 3,179,187 | \$ 3,149,317 | \$ 3,167,028 | \$ 3,176,506 | \$ 3,163,394 |
| Commercial Revenues | \$ 973,599 | \$ 33,255 | \$ 313,413 | \$ 275,350 | \$ 50,426 | \$ 30,350 | \$ 21,108 | \$ 25,350 |
| Debt Proceeds | \$ 2,725,000 | \$ 20,500,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Charges for Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Transfers | \$ 11,381,284 | \$ 1,145,703 | \$ 3,073,989 | \$ 2,205,906 | \$ 6,705,469 | \$ 2,690,563 | \$ 2,690,563 | \$ 2,689,500 |
| Total Revenues | \$ 18,695,671 | \$ 26,175,608 | \$ 7,820,622 | \$ 6,922,739 | \$ 11,179,962 | \$ 7,126,422 | \$ 7,126,658 | \$ 7,059,898 |
| Expenditures | | | | | | | | |
| Principal Payments | \$ 1,279,986 | \$ 27,500,000 | \$ 3,125,000 | \$ 3,080,000 | \$ 3,080,000 | \$ 2,150,000 | \$ 2,150,000 | \$ 2,200,000 |
| Interest Payments | \$ 926,859 | \$ 1,844,482 | \$ 1,539,838 | \$ 1,472,982 | \$ 1,434,372 | \$ 1,415,000 | \$ 1,415,000 | \$ 1,359,500 |
| Administrative Costs | \$ 150,360 | \$ 150 | \$ 25,150 | \$ 25,150 | \$ 27,540 | \$ 27,500 | \$ 27,500 | \$ 27,500 |
| Transfers Out | \$ 3,470,641 | \$ 6,081,488 | \$ 3,254,189 | \$ 3,000,000 | \$ 11,440,800 | \$ 3,615,000 | \$ 3,615,000 | \$ 3,567,347 |
| Total Expenditures | \$ 5,827,846 | \$ 35,426,120 | \$ 7,944,177 | \$ 7,578,132 | \$ 15,982,712 | \$ 7,207,500 | \$ 7,207,500 | \$ 7,154,347 |
| Revenues Over/(under) Expenditures | \$ 12,867,825 | \$ (9,250,512) | \$ (123,555) | \$ (655,393) | \$ (4,802,750) | \$ (81,078) | \$ (80,842) | \$ (94,449) |
| Ending Fund Balance | \$ 16,318,797 | \$ 7,068,285 | \$ 6,944,730 | \$ 6,289,337 | \$ 2,141,980 | \$ 2,060,902 | \$ 2,061,138 | \$ 1,966,689 |

FUND: DEBT SERVICE – GENERAL PURPOSE – FUND 20

FUND DESCRIPTION:

Debt service funds are used to account for the accumulation of resources for and the payment of general obligation long-term debt. These debt issuances are for items that are not related to any City TIF district. The City is required to meet and stay within the regulations for the state debt limitations, which we are well under.

Existing general obligations long term debt include:

- 🕒 Street Department Building, \$7,000,000 (2010)
- 🕒 Various Street projects, \$3,000,000 (2013)
- 🕒 Drexel & 27th Street Road Construction, \$5,825,000 (2013)
- 🕒 Lake Vista project, road and trails, \$10,000,000 (2013)
- 🕒 Drexel Interchange, \$2,725,000 (2014)
- 🕒 Civic Center & Fire Station #1, \$19,650,000 (2015)

FUND OBJECTIVES:

- 🕒 Maintain and if possible improve the Aa2 bond rating from Moody's investment service;
- 🕒 Ensure timely payment of all debt obligations;
- 🕒 Ensure timely reporting of all EMMA regulations;

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 Determine a capital financing plan that allows the City to address current infrastructure and capital needs in a financially responsible manner;
- 🕒 No other known general obligation debt proposed for 2019.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|-----------------------------|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 20 Debt Service | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| Dept 00 | | | | | | | | | |
| TAXES | | | | | | | | | |
| 20-00-31-30000 | GENERAL PROPERTY TAX | 0 | 850,000 | 850,000 | 850,000 | 850,000 | 850,000 | 850,000 | 0.00% |
| | TAXES | 0 | 850,000 | 850,000 | 850,000 | 850,000 | 850,000 | 850,000 | 0.00% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 20-00-37-36000 | INTEREST ON INVESTMENTS | 27,435 | 27,617 | 12,798 | 32,512 | 25,000 | 15,758 | 20,000 | -20.00% |
| | COMMERCIAL REVENUE | 27,435 | 27,617 | 12,798 | 32,512 | 25,000 | 15,758 | 20,000 | -20.00% |
| DEBT PROCEEDS | | | | | | | | | |
| 20-00-38-37200 | DEBT PROCEEDS REFINANCING | 2,725,000 | 19,650,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 20-00-38-37300 | PREMIUM ON DEBT ISSUED | 0 | 850,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | DEBT PROCEEDS | 2,725,000 | 20,500,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| INTERFUND TRANSFER | | | | | | | | | |
| 20-00-39-39999 | INTERFUND TRANSFER IN | 11,381,284 | 1,105,703 | 3,073,989 | 6,705,469 | 2,690,563 | 2,690,563 | 2,689,500 | -0.04% |
| | INTERFUND TRANSFER | 11,381,284 | 1,105,703 | 3,073,989 | 6,705,469 | 2,690,563 | 2,690,563 | 2,689,500 | -0.04% |
| TOTAL ESTIMATED REVENUES | | 14,133,719 | 22,483,320 | 3,936,787 | 7,587,981 | 3,565,563 | 3,556,321 | 3,559,500 | -0.17% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 60 - POLICE DEPARTMENT | | | | | | | | | |
| DEBT SERVICE | | | | | | | | | |
| 20-60-48-80000 | PRINCIPAL PAMENTS | 0 | 925,000 | 950,000 | 955,000 | 0 | 0 | 0 | 0.00% |
| 20-60-48-80500 | INTEREST PAYMENTS | 0 | 40,275 | 25,025 | 8,356 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 20 Debt Service | | | | | | | | | |
| DEBT SERVICE | | 0 | 965,275 | 975,025 | 963,356 | 0 | 0 | 0 | 0.00% |
| ----- | | | | | | | | | |
| Totals for dept 60 - POLICE DEPARTMENT | | 0 | 965,275 | 975,025 | 963,356 | 0 | 0 | 0 | 0.00% |
| Dept 96 - DEBT SERVICE | | | | | | | | | |
| DEBT SERVICE | | | | | | | | | |
| 20-96-48-80000 | PRINCIPAL PAMENTS | 1,129,986 | 26,425,000 | 2,025,000 | 2,125,000 | 2,150,000 | 2,150,000 | 2,200,000 | 2.33% |
| 20-96-48-80500 | INTEREST PAYMENTS | 906,984 | 1,790,707 | 1,508,063 | 1,426,016 | 1,415,000 | 1,415,000 | 1,359,500 | -3.92% |
| DEBT SERVICE | | 2,036,970 | 28,215,707 | 3,533,063 | 3,551,016 | 3,565,000 | 3,565,000 | 3,559,500 | -0.15% |
| TRANSFER | | | | | | | | | |
| 20-96-49-99999 | INTERFUND TRANSFER OUT | 30,108 | 4,091,060 | 679,269 | 2,624,492 | 0 | 0 | 0 | 0.00% |
| TRANSFER | | 30,108 | 4,091,060 | 679,269 | 2,624,492 | 0 | 0 | 0 | 0.00% |
| ----- | | | | | | | | | |
| TOTAL APPROPRIATIONS | | 2,067,078 | 33,272,042 | 5,187,357 | 7,138,864 | 3,565,000 | 3,565,000 | 3,559,500 | -0.15% |
| NET OF REVENUES/APPROPRIATIONS - FUND 20 | | | | | | | | | |
| BEGINNING FUND BALANCE | | 12,066,641 | (10,788,722) | (1,250,570) | 449,117 | 563 | (8,679) | 0 | |
| ENDING FUND BALANCE | | (114,833) | 11,951,808 | 1,163,086 | (87,484) | 361,633 | 361,633 | 352,954 | |
| | | 11,951,808 | 1,163,086 | (87,484) | 361,633 | 362,196 | 352,954 | 352,954 | |

FUND: DEBT SERVICE – AMORTIZATION – FUND 21

FUND DESCRIPTION:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for Debt Amortization was created in February 1991 to assist in retiring the City’s debt in any form. The source of funds may come from interest earnings or other interfund transfers. The principal or accrued interest in the Fund may upon the direction of the Common Council be applied to pay the interest and principal on any outstanding bonds and to assume new bond issues of the City. The City Administrator may from time to time, with the approval of the Common Council, apply all or any part of the Fund for any purpose for which municipal bonds may be legally issued. It is not intended to amend, abolish or replace any other sinking fund provided by statute. When the amount of the Fund reaches the amount of the outstanding public debt sufficient to retire the principal and interest of it as they come due, then no further contributions shall be made to the Fund.

The fund will continue to earn interest. It will be available as a reserve for any future City borrowing or City sponsored Tax Increment Financing Districts where the City is the guarantor of the debt, similarly to the private developers in other TIF projects.

A portion of the WE Energies Utility Aid is placed in this fund and used to cover general obligation debt payments as well as \$1,000,000 annually for capital financing.

FUND OBJECTIVES:

- 🕒 The Debt policy requires that the City maintain a fund balance of 25% of the next year’s debt payments for the purpose of leveling debt payments.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

None at this time.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--------------------------------|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL | PROJECTED | ORIGINAL | % |
| | | | | | | BUDGET | ACTIVITY | BUDGET | CHANGE |
| Fund 21 Debt Amortization Fund | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| Dept 00 | | | | | | | | | |
| STATE SHARED REVENUE | | | | | | | | | |
| 21-00-32-31200 | SHARED REV-SPECIAL UTILITY | 3,156,397 | 3,151,578 | 3,143,229 | 3,148,296 | 3,165,992 | 3,175,470 | 3,162,348 | -0.12% |
| | STATE SHARED REVENUE | 3,156,397 | 3,151,578 | 3,143,229 | 3,148,296 | 3,165,992 | 3,175,470 | 3,162,348 | -0.12% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 21-00-37-35000 | LAND SALES | 686,105 | 0 | 274,396 | 0 | 0 | 0 | 0 | 0.00% |
| 21-00-37-36000 | INTEREST ON INVESTMENTS | 259,934 | 5,445 | 19,434 | 13,527 | 5,000 | 5,000 | 5,000 | 0.00% |
| | COMMERCIAL REVENUE | 946,039 | 5,445 | 293,830 | 13,527 | 5,000 | 5,000 | 5,000 | 0.00% |
| INTERFUND TRANSFER | | | | | | | | | |
| 21-00-39-39999 | INTERFUND TRANSFER IN | 0 | 40,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | INTERFUND TRANSFER | 0 | 40,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL ESTIMATED REVENUES | | 4,102,436 | 3,197,023 | 3,437,059 | 3,161,823 | 3,170,992 | 3,180,470 | 3,167,348 | -0.11% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 99 - INTERFUND | | | | | | | | | |
| TRANSFER | | | | | | | | | |
| 21-99-49-99999 | INTERFUND TRANSFER OUT | 3,440,533 | 1,990,428 | 2,574,920 | 7,000,000 | 3,215,000 | 3,215,000 | 3,167,347 | -1.48% |
| | TRANSFER | 3,440,533 | 1,990,428 | 2,574,920 | 7,000,000 | 3,215,000 | 3,215,000 | 3,167,347 | -1.48% |
| TOTAL APPROPRIATIONS | | 3,440,533 | 1,990,428 | 2,574,920 | 7,000,000 | 3,215,000 | 3,215,000 | 3,167,347 | -1.48% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--------------------------------|--|-----------|-----------|-----------|-------------|--------------------|-----------------------|--------------------|-------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 21 Debt Amortization Fund | | | | | | | | | |
| | NET OF REVENUES/APPROPRIATIONS - FUND 21 | 661,903 | 1,206,595 | 862,139 | (3,838,177) | (44,008) | (34,530) | | 1 |
| | BEGINNING FUND BALANCE | 2,613,688 | 3,275,590 | 4,482,185 | 5,344,324 | 1,506,146 | 1,506,146 | 1,471,616 | |
| | ENDING FUND BALANCE | 3,275,591 | 4,482,185 | 5,344,324 | 1,506,147 | 1,462,138 | 1,471,616 | 1,471,617 | |

FUND: TAX INCREMENT DISTRICT #6 – FUND 28

FUND DESCRIPTION:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

This district was created based upon the proposal by the DeMattia Group on approximately 38 acres in the 9900 block of South 13th Street. The proposal had been presented to the Community Development Authority (CDA) and they recommended to the Council that staff proceed toward the creation of this district. The City installed necessary road, water, and sanitary sewer improvements to serve the site. The contract for the initial work was let in September 2001. Construction was completed in 2004.

The City intends that tax incremental financing (TIF) will be used to assure that only quality industrial, distribution and related private development will locate in this area. Quality means aesthetically pleasing, long-lasting sustainable structures. All of the property in TIF District No. 6 has been zoned M-1 Manufacturing, and will remain zoned for these uses for the life of the District. The preliminary figures in the DeMattia proposal indicated an estimated value increase of \$21.35 million by the end of 2006. Two buildings were completed in 2004.

This district was created in October of 2000 with a base value of \$1,377,200. The Department of Revenue established a value of \$12,038,800 as of January 1, 2007, for an increase of \$10,661,600. The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing for ten years. Although the value of the district is substantially less than the Project Plan anticipated, the value has generated sufficient increment to pay the debt service in full.

FUND OBJECTIVES:

- 🕒 The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing of \$1,200,000 for a period not to exceed ten years; which has been paid in full;
- 🕒 Ensure timely compliance of all state required reports and guidelines related to the financial operation of the district.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 In 2017, TID #6 was designated as the donor district to TID #13 Lake Vista for the period of 5 years. TID #6 made an initial transfer to TID #13 in 2017 of \$1,816,308;
- 🕒 In 2018 through 2021, TID #6 will make a transfer to TID #13 of its annual tax increment less any administrative costs for the district; an estimated \$400,000 annually.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--------------------------|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | | CHANGE |
| Fund 28 TID #6 | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| Dept 00 | | | | | | | | | |
| TAXES | | | | | | | | | |
| 28-00-31-30000 | GENERAL PROPERTY TAX | 451,308 | 489,497 | 436,362 | 424,750 | 388,481 | 388,481 | 326,951 | -15.84% |
| 28-00-31-30050 * * | PERSONAL PROPERTY TAX AID | 0 | 0 | 0 | 0 | 0 | 0 | 4,703 | 100.00% |
| | TAXES | 451,308 | 489,497 | 436,362 | 424,750 | 388,481 | 388,481 | 331,654 | -14.63% |
| STATE SHARED REVENUE | | | | | | | | | |
| 28-00-32-31550 | STATE COMPUTER AID | 8,083 | 5,575 | 3,629 | 1,021 | 1,036 | 1,036 | 1,046 | 0.97% |
| | STATE SHARED REVENUE | 8,083 | 5,575 | 3,629 | 1,021 | 1,036 | 1,036 | 1,046 | 0.97% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 28-00-37-36000 | INTEREST ON INVESTMENTS | 125 | 193 | 6,785 | 4,387 | 350 | 350 | 350 | 0.00% |
| | COMMERCIAL REVENUE | 125 | 193 | 6,785 | 4,387 | 350 | 350 | 350 | 0.00% |
| TOTAL ESTIMATED REVENUES | | 459,516 | 495,265 | 446,776 | 430,158 | 389,867 | 389,867 | 333,050 | -14.57% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 96 - DEBT SERVICE | | | | | | | | | |
| DEBT SERVICE | | | | | | | | | |
| 28-96-48-80000 | PRINCIPAL PAMENTS | 150,000 | 150,000 | 150,000 | 0 | 0 | 0 | 0 | 0.00% |
| 28-96-48-80500 | INTEREST PAYMENTS | 19,875 | 13,500 | 6,750 | 0 | 0 | 0 | 0 | 0.00% |
| 28-96-48-81500 | FISCAL BANK CHARGES | 150 | 150 | 150 | 2,540 | 2,500 | 2,500 | 2,500 | 0.00% |
| 28-96-48-95500 | ADMINISTRATIVE COSTS | 150,210 | 0 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 0.00% |
| | DEBT SERVICE | 320,235 | 163,650 | 181,900 | 27,540 | 27,500 | 27,500 | 27,500 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|--|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| Fund 28 TID #6 | | | | | | | | | |
| TRANSFER | | | | | | | | | |
| 28-96-49-99999 * * | INTERFUND TRANSFER OUT | 0 | 0 | 0 | 1,816,308 | 400,000 | 400,000 | 400,000 | 0.00% |
| | TRANSFER | 0 | 0 | 0 | 1,816,308 | 400,000 | 400,000 | 400,000 | 0.00% |
| TOTAL APPROPRIATIONS | | 320,235 | 163,650 | 181,900 | 1,843,848 | 427,500 | 427,500 | 427,500 | 0.00% |
| NET OF REVENUES/APPROPRIATIONS - FUND 28 | | 139,281 | 331,615 | 264,876 | (1,413,690) | (37,633) | (37,633) | (94,450) | |
| | BEGINNING FUND BALANCE | 952,118 | 1,091,399 | 1,423,014 | 1,687,891 | 274,200 | 274,200 | 236,567 | |
| | ENDING FUND BALANCE | 1,091,399 | 1,423,014 | 1,687,890 | 274,201 | 236,567 | 236,567 | 142,117 | |
| DEPARTMENT 00 REVENUES | | | | | | | | | |
| 31-30050 | PERSONAL PROPERTY TAX AID | | | | | | | | |
| PARTIAL REMOVAL OF PERSONAL PROPERTY TAX FROM TAX ROLL & TRANSITIONED TO STATE AID PAYMENT | | | | | | | | | |
| DEPARTMENT 96 DEBT SERVICE | | | | | | | | | |
| 49-99999 | INTERFUND TRANSFER OUT | | | | | | | | |
| | TRANSFER TO TID #13 LAKE VISTA (DONOR/DONEE) | | | | | | | | |

CAPITAL
IMPROVEMENT
FUNDS

| Fund / Department | 2014 Actual | 2015 Actual | 2016 Actual | 2017 Budget | 2017 Actual | 2018 Budget | 2018 Projected | 2019 Budget |
|---------------------------------------|-----------------|-----------------|----------------|----------------|----------------|----------------|-------------------|----------------|
| Capital Improvement Funds Summary | | | | | | | | |
| Beginning Balance | \$ 51,656,717 | \$ 34,480,106 | \$ 5,622,895 | \$ 5,205,443 | \$ 5,205,443 | \$ 2,009,009 | \$ 2,009,009 | \$ (4,509,447) |
| Revenues | | | | | | | | |
| Taxes | \$ 590,487 | \$ 676,294 | \$ 1,367,146 | \$ 1,740,386 | \$ 1,794,174 | \$ 2,790,775 | \$ 2,790,775 | \$ 4,164,002 |
| State Shared Revenue | \$ 45,214 | \$ 46,442 | \$ 34,848 | \$ 34,848 | \$ 47,625 | \$ 48,324 | \$ 48,324 | \$ 48,809 |
| Developer Contribution | \$ 205,504 | \$ 74,256 | \$ 62,351 | \$ 20,000 | \$ 38,991 | \$ 35,000 | \$ 47,032 | \$ 10,000 |
| Grants | \$ 207,816 | \$ 1,270,029 | \$ 295,126 | \$ 1,000,000 | \$ 717,998 | \$ 707,000 | \$ 21,111 | \$ 10,000 |
| Commercial Revenue | \$ 197,371 | \$ 22,938 | \$ 193,244 | \$ 14,250 | \$ 2,234,572 | \$ 53,400 | \$ 324,239 | \$ 79,500 |
| Misc. Revenue | \$ 578,430 | \$ - | \$ 1,536,580 | \$ - | \$ 37,471 | \$ 10,000 | \$ 199,153 | \$ 10,000 |
| Debt Proceeds | \$ 20,634,000 | \$ 19,438,000 | \$ 34,400,000 | \$ 8,000,000 | \$ 11,342,870 | \$ 25,150,000 | \$ 20,083,312 | \$ 5,100,000 |
| Transfers In | \$ 4,256,434 | \$ 7,658,250 | \$ 4,797,902 | \$ 2,505,000 | \$ 9,893,725 | \$ 2,470,511 | \$ 2,450,000 | \$ 2,847,595 |
| Total Revenues | \$ 26,715,256 | \$ 29,186,209 | \$ 42,687,197 | \$ 13,314,484 | \$ 26,107,426 | \$ 31,265,010 | \$ 25,963,946 | \$ 12,269,906 |
| Expenditures | | | | | | | | |
| Capital Projects/Equipment | \$ 12,504,535 | \$ 28,369,994 | \$ 6,743,328 | \$ 1,262,500 | \$ 10,233,846 | \$ - | \$ 2,400,982 | \$ 2,842,441 |
| Developer Projects | \$ 18,537 | \$ 36,173 | \$ 90,622 | \$ - | \$ (4,697) | \$ - | \$ 45,512 | \$ 10,000 |
| Developer Incentive | | \$ 5,950,000 | \$ 7,064,338 | \$ 8,342,000 | \$ 4,820,650 | \$ 1,235,516 | \$ 949,814 | \$ 427,292 |
| TIF Capital Expenditures | \$ 20,171,850 | \$ 12,856,613 | \$ 2,874,761 | \$ 3,052,472 | \$ 5,537,592 | \$ 2,712,929 | \$ 1,871,360 | \$ 1,548,897 |
| Principal Payments | | \$ 10,525,000 | \$ 23,550,000 | \$ 200,000 | \$ 2,950,000 | \$ 25,525,000 | \$ 25,525,000 | \$ 6,150,000 |
| Interest & Fee Payments | \$ 704,430 | \$ 743,922 | \$ 931,285 | \$ 1,295,683 | \$ 1,357,300 | \$ 1,530,234 | \$ 1,529,734 | \$ 1,317,459 |
| Administrative Costs | \$ 111,321 | \$ 86,810 | \$ 91,364 | \$ 50,000 | \$ 103,419 | \$ 60,000 | \$ 60,000 | \$ 60,000 |
| Transfers Out | \$ 10,410,356 | | \$ 1,734,213 | \$ 3,680,547 | \$ 1,860,503 | \$ 2,907,511 | \$ 100,000 | \$ 100,000 |
| Total Expenditures | \$ 43,921,029 | \$ 58,568,512 | \$ 43,079,911 | \$ 17,883,202 | \$ 26,858,613 | \$ 33,971,190 | \$ 32,482,402 | \$ 12,456,089 |
| Revenues Over/(under) Expenditures | \$ (17,205,773) | \$ (29,382,303) | \$ (392,714) | \$ (4,568,718) | \$ (751,187) | \$ (2,706,180) | \$ (6,518,456) | \$ (186,183) |
| Ending Fund Balance | \$ 34,480,108 | \$ 5,622,890 | \$ 5,205,432 | \$ 636,725 | \$ 2,009,009 | \$ (697,171) | \$ (4,509,447) | \$ (4,695,630) |

City of Oak Creek 2019 CIP/CEP Requests

| Department | Item Requested | Dept Recom. | City Administrator Recom. | CIP/CEP Committee Recom. | Final Common Council Recom. | Funding Source |
|----------------------|--|-------------|---------------------------|--------------------------|-----------------------------|--|
| IT | Computer and Network Equipment Replacement | \$100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$1 Mil Cash |
| IT | Microsoft Office 2016 | \$62,637 | \$ 62,637 | \$ 62,637 | \$ 62,637 | \$1 Mil Cash |
| Fire | Replace ambulance | \$275,000 | \$ 275,000 | \$ 275,000 | \$ 275,000 | \$1 Mil Cash |
| Fire | Fire gear replacement (Phase 4 of 5) | \$30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$1 Mil Cash |
| Fire | Station #1 Garage Addition | \$25,000 | \$ - | \$ - | \$ - | |
| Fire | Stations #3 Boilers | \$30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | Bldg Maint, Note: wait for Siemens Audit |
| Fire | Grass/Utility /Mobile Firefighting Support Unit (GUMS) | \$150,000 | \$ - | \$ - | \$ - | |
| Emergency Operations | Emergency Operations Recover Fund, and/or CAT Bond, Disaster Insurance | \$20,000 | \$ - | \$ - | \$ - | |
| Police | Body armor replacement | \$10,920 | \$ 10,920 | \$ 10,920 | \$ 10,920 | \$1 Mil Cash |
| Police | Dispatch Consoles (Year 2 of 3) | \$100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$1 Mil Cash |
| Police | LED Electronic Message Center | \$31,533 | \$ 31,533 | \$ 31,533 | \$ 31,533 | \$1M Cash (\$21,025), 1/3rd Tourism Contribution |
| Police | Radar & Laser Units (3 of 3 years) | \$5,515 | \$ 5,515 | \$ 5,515 | \$ 5,515 | \$1 Mil Cash |
| Police | Taser X26P units (2 of 5 years) | \$6,324 | \$ 6,324 | \$ 6,324 | \$ 6,324 | \$1 Mil Cash |
| Police | ERU Sniper Rifles | \$20,680 | \$ 20,680 | \$ 20,680 | \$ 20,680 | \$1 Mil Cash |
| Police | High-Speed Garage Door Replacement | \$42,680 | \$ 42,680 | \$ 42,680 | \$ 42,680 | Bldg Maint |
| Police | Building Security Cameras | \$45,728 | \$ 45,728 | \$ 45,728 | \$ 45,728 | Bldg Maint |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Police | Interior Painting and Repairs | \$12,950 | \$ 12,950 | \$ 12,950 | \$ 12,950 | Bldg Maint |

City of Oak Creek 2019 CIP/CEP Requests

| Department | Item Requested | Dept Recom. | City Administrator Recom. | CIP/CEP Committee Recom. | Final Common Council Recom. | Funding Source |
|--------------|--|--------------------|---------------------------|--------------------------|-----------------------------|---|
| Police | Property/Evidence Temporary Storage Cabinet | \$8,887 | \$ 8,887 | \$ 8,887 | \$ 8,887 | Bldg Maint |
| DPW | Street Light and Traffic Signal Maintenance | \$80,000 | \$ 80,000 | \$ 80,000 | \$ 80,000 | \$1 Mil Cash |
| DPW | Miller Park Pavllion Air Conditioning | \$4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | Bldg Maint |
| DPW | Replace 1999 - 5 Ton Dump Truck #40 | \$155,000 | \$ - | \$ 155,000 | \$ 155,000 | Equipment Replacement Fund (Sale of Property) |
| DPW | Lift Truck Purchase Lease (Year 2 of 3) | \$45,000 | \$ 45,000 | \$ 45,000 | \$ 45,000 | \$1 Mil Cash |
| DPW | Replace 1999 - 5 Ton Dump Truck #41 | \$155,000 | \$ - | \$ - | \$ - | |
| DPW | Skate Park components replacement | \$190,137 | \$ 190,137 | \$ 190,137 | \$ 190,137 | Park Impact Fees |
| DPW | Combination Backhoe Replacement | \$140,000 | \$ 140,000 | \$ 140,000 | \$ 140,000 | Storm Water |
| DPW | Installation of poured-in-place rubber safety surfacing at Lake Vista play structure | \$46,950 | \$ 46,950 | \$ 46,950 | \$ 46,950 | Park Impact Fees |
| DPW | Abendschein baseball field upgrade | \$29,000 | \$ 29,000 | \$ 29,000 | \$ 29,000 | \$1 Mil Cash (\$14,500), 50/50 OCFSD |
| DPW | Street Tree Replacement | \$20,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$1 Mil Cash |
| DPW | Small Truck Leasing Program | \$120,000 | \$ 90,000 | \$ 90,000 | \$ 90,000 | \$1 Mil Cash |
| DPW | Toro 72 inch Cut Diesel Mower | \$27,000 | \$ 27,000 | \$ 27,000 | \$ 27,000 | \$1 Mil Cash |
| Engineering | Upgrade the school speed zone lights/signage on E. Puetz - High School | \$10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | SAP Fund |
| Engineering | Street Lighting at 27th/Elm Intersection | \$25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$1 Mil Cash |
| Engineering | Safe Routes to School (SRTS) Projects | \$50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | SAP Fund |
| Engineering | Unspecified Streets (PASER) (less debt pymt) | \$1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | WE Energies |
| Engineering | Bridge Maintenance Fund | \$20,000 | \$ 50,000 | \$ 75,000 | \$ 75,000 | \$1 Mil Cash |
| Storm Water | Bridge Replacement at 7800 S. 6th Street | \$35,000 | \$ 35,000 | \$ 35,000 | \$ 35,000 | Storm Water |
| Storm Water | OC work on recently acquired sites | \$25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | Storm Water |
| TOTAL | | \$3,155,442 | \$2,642,441 | \$ 2,822,441 | \$ 2,822,441 | |

City of Oak Creek 2019 CIP/CEP Requests

| Department | Item Requested | Dept Recom. | City Administrator Recom. | CIP/CEP Committee Recom. | Final Common Council Recom. | Funding Source |
|---------------------------------|-----------------------------------|---------------------|---------------------------------|--------------------------------|--------------------------------------|-------------------|
| TOTALS by Funding Source | | | | | | |
| | WE Energies (Roads) | \$ 1,000,000 | | | | |
| | WE Energies (Capital) | \$ 1,000,601 | | | | |
| | Park Impact Fees | \$ 237,087 | | | | |
| | Storm Water Fund | \$ 200,000 | | | | |
| | Equip Rep Fund (Sale of property) | \$ 155,000 | | | | |
| | Strategic Action Plan | \$ 60,000 | | | | |
| | OCFSD Contribution | \$ 14,500 | | | | |
| | Tourism Contribution | \$ 10,508 | | | | |
| | Bldg. Maintenance Fund | \$ 144,745 | | | | |
| | GRAND TOTAL: | \$ 2,822,441 | | | | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

| | |
|--|--|
| Department: Central Services Information Technology Division | Contact Person: Kevin Koenig |
| Request Title: Computer and Network Equipment Replacement | |
| General Description: The purpose of this CEP request is to replace computer and network equipment each year. Part of these funds cover the replacement of 20% of the 300 desktops and laptop in use around the City. The remainder of the funds will be used to replace aging servers and network hardware around the City. | |
| Justification and Intent: Replacing 20% of the City's desktop and laptop fleet will cost approximately \$65,000-\$70,000 depending on the number of laptops replaced. The remaining \$35,000-\$30,000 will be used to replace servers and network hardware based on the age and performance of said hardware. | |
| Description of Alternatives: Operating System upgrades and hardware (i.e. RAM, hard drives etc.) and BIOS upgrades could be attempted on several of the older PC's/Servers to provide functionality or several of the older systems could be phased out. We could also continue to use the existing servers which could result in emergency spending if a server were to fail. | |
| Description of Disposal, if Applicable: Hard drives would be destroyed and the remainder of the equipment would be recycled. | |
| Impact on other Projects: Replacing computers on a schedule ensures that our workstations are equipped to run the newest version of software from office suites to CAD programs. | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) The total estimated cost is \$100,000 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) There is no annual impact related to this project. | |



2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

| | |
|--|--|
| <p>Department: Central Services Information Technology Division</p> | <p>Contact Person: Kevin Koenig</p> |
| <p>Request Title: Microsoft Office 2016</p> | |
| <p>General Description: The purpose of this CEP request is to update 170 installs of Microsoft Office to 2016. We are currently running four different versions of office, including Office 2007, Office 2010, Office 2013, Office 2016.</p> | |
| <p>Justification and Intent: This request is to upgrade all City computers to Office 2016 that are not already running that version. This will simplify support and training as all staff will be on the same version. This will also help prevent network intrusions as all versions older than Office 2016 are no longer receiving patches or updates from Microsoft.</p> | |
| <p>Description of Alternatives: Due to usability, there are no other software alternatives. If this were not approved, we would continue to utilize the existing software however this leaves the City's computer systems vulnerable to software exploits.</p> | |
| <p>Description of Disposal, if Applicable: Not applicable</p> | |
| <p>Impact on other Projects: This impacts every computer user in the City on a daily basis.</p> | |
| <p>Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) The total cost of this project would be \$62,637.25. This includes 155 Microsoft Office Standard 2016 licenses at \$358.14 per license and 15 Microsoft Office Professional Plus 2016 licenses at \$488.37 per license. These are the contract prices through CDWG as of August 2018, they maybe lower at time of purchase.</p> | |
| <p>Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) There is no annual reoccurring costs for on premise installs of Office 2016 unless we purchase software assurance which we have not historically done nor do we intend to.</p> | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

| | |
|--|---|
| Department: Fire | Contact Person: Chief Tom Rosandich |
| Request Title: Replace ambulance | |
| General Description: Replace a 2006 reserve ambulance with a Braun 2019 ambulance. The new ambulance will become the frontline paramedic unit for Station #1, our busiest station. | |
| Justification and Intent: The reserve ambulance is considered the most in need of being replaced. It will be 13 years old and has over 110,000 miles on it. It is viewed by the Maintenance Department as the ambulance that will need the most service in the future. Typically ambulances have a lifespan of 7 to 10 years. The new ambulance will replace a 2009 Medtec ambulance on the front line at Station #1 that has over 115, 000 miles. The 2009 Medtec will be put into reserve. | |
| Description of Alternatives: None | |
| Description of Disposal, if Applicable: The reserve ambulance that will be replaced will either be traded in or sold at auction. | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$275,000 , this includes a new power cot and loading system that has a new design for lifting and back safety. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) This purchase should positively affect our operationg budget with less repairs needed due to the older ambulance moving into reserve status. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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| Department: Fire | Contact Person: Chief Tom Rosandich |
| Request Title: Fire Gear Replacement Phase 4 of 5 | |
| General Description: Firefighter gear and other equipment associated with fire operations. This includes such items as tools and any equipment assisting the firefighter on calls. Personal protective equipment is required to be worn for structural fires and all hazards. Turn-out gear is required to meet all NFPA standards which includes coat, pants, boots, helmets, hood and gloves. | |
| Justification and Intent: The current turn-out gear was purchased in 2013 and has a life expectancy of 5 years. Gear is maintained to the best of our ability through a cleaning, inspection and maintenance program. The Fire Department was instructed by the Common Council to budget 20% of the fire gear each year, as fire gear should be replaced approximately every 5 years. The department has also entered into a consortium for buying fire gear in quantity thus saving money by buying in larger volume. | |
| Description of Alternatives: Additional money would need to be budgeted in future years to fund this project all at once. The strategy is to prevent one time big purchases by spreading the item costs over several years. This item was not funded in 2014 and 2015 due to budget constraints. It was funded in 2016, 2017, and 2018. | |
| Description of Disposal, if Applicable: Old gear will be rotated out as practical. Extra sets will be kept in case of damage and cleaning that is needed after severe conditions and use. | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$30,000 for 2019 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) None. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|--|---|
| Department: Fire | Contact Person: Chief Tom Rosandich |
| Request Title: Station #3 Boilers | |
| General Description: Replace the boilers at Fire Station #3 | |
| Justification and Intent: The boiler units are original to the building and at the end of their life. Parts are not available and maintenance costs continue to increase. More efficient models are available and will reduce utility costs with the new technology available. This is a recommendation from our Maintenance division. | |
| Description of Alternatives: | |
| Description of Disposal, if Applicable: | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$30,000 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|--|---|
| Department: Police Department | Contact Person: Chief Steven Anderson |
| Request Title: Body Armor Replacements | |
| General Description: Replacement of protective body armor for fourteen (14) sworn police employees. | |
| Justification and Intent: Per the Oak Creek Professional Police Officers' Labor Agreement, Article 25(B), Clothing Allowance, the City shall provide for the replacement of body armor upon expiration of the manufacturer's 5-year warranty. In the year 2019, the 5-year manufacturer's warranty will expire on a total of fourteen (14) body armor vests. | |
| Description of Alternatives: Alternatives for sworn officers are not an option as the City is obligated to comply with mandatory contractual language. | |
| Description of Disposal, if Applicable: Used/worn equipment is gathered and disposed of for liability purposes. | |
| Impact on other Projects: N/A | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) Total Cost: \$10,920 (14 vests @ \$780/ea.) Note: There is a possibility that we will be able to offset this expenditure by approx. 50% if we are again successful in obtaining a grant for the vests as done so in past years. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) N/A | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|---|---|
| Department: Police Department | Contact Person: Chief Steven Anderson |
| Request Title: LED Electronic Message Center | |
| General Description: OTPEC 20mm Full Color Electronic Message Center for Police Department frontage. | |
| Justification and Intent: <p>The Police Department currently has an electronic message board that was installed 15 years ago with the construction of the building. The board is extremely antiquated, both technologically and mechanically. It operates off of software that cannot be updated, which poses a security threat City-wide. The board is limited with respect to the display size and definition. Furthermore, it uses over 2,000 individual incandescent light bulbs that need continual replacement.</p> <p>The OPTEC Electronic Message Center uses an LED display which is high definition and energy efficient. It's software allows for advanced scheduling of messages, including color, animated graphics. It has a 5 year warranty, which includes software upgrades, training, parts and labor. This board will give us the flexibility and capacity to push out multiple messages from all City departments as requests to do so have increased tremendously. With this new board, we would have the ability to assist with advertising City-wide activities and Drexel Town Square events.</p> | |
| Description of Alternatives: Continue to utilize the current message board and risk a critical failure. | |
| Description of Disposal, if Applicable: The old unit is obsolete and has no current value. The quote for the new board includes the removal and disposal of the current board. | |
| Impact on other Projects: N/A | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$31,533 - which includes a 5-year warranty, training, software updates, parts and labor, installation of new sign and removal of old sign. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) N/A | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|--|---|
| Department: Police Department | Contact Person: Chief Steven Anderson |
| Request Title: Radar & Laser Units | |
| General Description: Purchase of dual-enhanced Stalker radar units and Ultralyte 200LR laser units to equip police squads for both moving and stationary traffic speed enforcement. | |
| Justification and Intent: <p>This would be Phase III--the final phase--of our 3-year plan to purchase replacement radar and laser units. The 3-year plan was originally approved during the 2017 C.E.P. budget process.</p> <p>Phase III includes the purchase of one (1) radar unit and one (1) laser unit.</p> | |
| Description of Alternatives: Once the radar units fail and cannot be repaired due to their age, not all squads would be properly equipped for traffic enforcement. In addition, without functioning laser units, directed patrols (speed enforcement) would not be possible. | |
| Description of Disposal, if Applicable: Old, obsolete units would be destroyed as they have no trade-in value. | |
| Impact on other Projects: N/A | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) 2019 Total Cost - \$5,515 -- Purchase of 1 radar unit @ \$1,985 + shipping and 1 laser unit @ \$3,495 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) N/A | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|--|---|
| Department: Police Department | Contact Person: Chief Steven Anderson |
| Request Title: Taser X26P Units | |
| General Description: Purchase 25 Axon Taser X26P electronic control devices and necessary XPPM power magazines (batteries) that are used as control alternatives to overcome passive resistance, active resistance or their threats as defined by the Wisconsin Department of Justice Training and Standards Bureau. | |
| Justification and Intent: During the 2018 C.E.P. budget process, the Police Department was approved for the purchase of 25 Axon Taser X26P electronic control devices--spreading the payments for the units over the course of 5 years. This would be year #2 of the 5-year payment plan. | |
| Description of Alternatives: The Taser units were purchased in 2018. Payment is required to comply with the City's obligation to fulfill the 5-year payment plan. | |
| Description of Disposal, if Applicable: The old X26E Taser units were disposed of as they had no trade-in value. | |
| Impact on other Projects: N/A | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) Year #2 (2019) Total Payment Plan Cost - \$6,324.25 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) N/A | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|---|---|
| Department: Police Department | Contact Person: Chief Steven Anderson |
| Request Title: ERU Sniper Rifles | |
| General Description: Purchase of four (4) .308 AR-10 semi-automatic sniper rifles to be used by the Police Department's Emergency Response Unit. | |
| Justification and Intent: <p>The Police Department's Emergency Response Unit currently has five (5) Remington 700, bolt-action platform rifles in .308 caliber. Four (4) are assigned to select marksmen, with one being a left-hand model. Of those rifles, two (2) are 26 years old, one (1) is 17 years old, one (1) is 16 years old, and one (1) is 14 years old. Age alone does not dictate a need for new rifles; however, with such an extreme age comes the wear and tear of parts and barrels from use. The 14-year-old rifle has over 9,500 rounds through the barrel, and the oldest rifles--which were produced in 1992--have nearly 15,000 rounds through them. As the number of rounds through the barrel increases, a decline, or failure, of accuracy and reliability in the rifles also increases. In .308 caliber rifles, Remington notes a 10,000-round count as the threshold before seeing the above noted deficiencies. In addition, police departments and military snipers are now moving to semi-automatic, AR-10 style rifles due to its many advantages--fast follow-up shots, magazine capacity of up to 20 rounds vs. 5 rounds in the bolt guns, ability to transition to entry gun, and ability to engage multiple targets or moving targets with greater round count. Historically, the bolt-action rifle was a more accurate system; however, the advancement of the machining process and rifle build has brought specialized semi-automatic rifles to an equal level for police marksmen.</p> <p>Note: The .308 AR-10 rifle does not come with the needed accessories--rifle scope (\$1,199.99), scope mount (\$180), scope cover (\$75), sling (\$55), extra magazines (\$75), bi-pod (\$90), and rifle bag (\$200). This request includes these necessary accessories in order to ensure the equipment is "mission ready" upon receipt.</p> | |
| Description of Alternatives: Continue to utilize the current Remington .308 700 bolt action rifles with degraded ballistic accuracy and potential for mechanical failure. | |
| Description of Disposal, if Applicable: There is little secondary market for the existing Remington .308 bolt action rifles due to their age. Those that cannot be sold will be destroyed. | |
| Impact on other Projects: N/A | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) OPTION #1 2019 -- \$20,679.96 (4 rifles @ \$5,169.99/ea. which includes needed accessories) OPTION #2 2019 -- \$10,339.98 (2 rifles @ \$5,169.99/ea. which includes needed accessories) 2020 -- \$10,339.98 (2 rifles @ \$5,169.99/ea. which includes needed accessories) | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) N/A | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|---|---|
| Department: Police Department | Contact Person: Chief Steven Anderson |
| Request Title: High-Speed Garage Door Replacement | |
| General Description: Purchase of two (2) Hormann Steel Ranger 9000 overhead speed doors as replacements for the existing high-speed overhead garage doors at the Police Department. | |
| Justification and Intent: <p>The existing high-speed overhead garage doors and motors at the Police Department are original to the facility since its construction in 2003. The doors, which are located on the east and west entrances to the fleet garage, are the main entrance and exit for the majority of the Police Department's fleet and, as such, are cycled multiple times each day. These originally-installed doors are rated for 100,000 lifts. As of August 29, 2018, the west garage door had 474,000 lifts and the east door had 358,026 lifts--far exceeding the rated limit.</p> <p>Over the past several years, the doors have become increasingly unreliable--experiencing a number of functional failures requiring the need for service and costly repairs. More recently, the east door/motor became disabled and in need of repair. We were advised at that time that a major component to the entire system broke and that the replacement parts were no longer available. Complete repairs were not made; however, adequate adjustments were made in an attempt to keep the door functional until a system replacement could be obtained.</p> <p>Due to the age of both doors, the excessive amount of lifts on both doors, and the inability to obtain replacement parts, the Department is recommending to replace both overhead doors/motors.</p> | |
| Description of Alternatives: <p>The Police Department received a quote to repair the east door with procurement parts in the amount of \$13,360. However, acceptance of the quote would not guarantee fulfillment of future service needs due to the unavailability of replacement parts. The west door, with considerably more lifts, would continue operational with the hope that no additional issues are experienced rendering it completely inoperable due to the lack of replacement parts.</p> | |
| Description of Disposal, if Applicable: <p>The existing doors would either be removed by the company providing replacement doors, recycled, or pieced out--whichever option is most practical.</p> | |
| Impact on other Projects: N/A | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) OPTION #1 2019--\$42,680 (replacement of both overhead garage doors) OPTION #2 2019 -- \$21,340 (replace east overhead garage door) 2020 -- \$21,340 (replace west overhead garage door) | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) N/A | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|---|---|
| Department: Police Department | Contact Person: Chief Steven Anderson |
| Request Title: Building Security Cameras | |
| General Description: Replacement/purchase of security cameras throughout the Police Department building (both interior and exterior). | |
| Justification and Intent: <p>The Police Department currently has an outdated and antiquated security system that was installed over 15 years ago during the construction of the current facility. The technology used at that time is now outdated, and the equipment has either completely failed and does not work or works with very limited capabilities. In addition, replacement parts are not available to repair any existing units; therefore, our only option is to completely replace the current security system.</p> <p>In addition to the replacement cameras, we will be adding cameras in areas with current security vulnerabilities. This will give us nearly total interior and exterior viewing coverage for the complete security of the building and its personnel. This gives the Department clear, total coverage in our high-liability areas such as where prisoners are searched and where citizens are coming and going from the premises.</p> <p>Note: Cost savings will be experienced as much of the installation/setup/programming will be completed by City I.T. personnel.</p> | |
| Description of Alternatives: Continue to utilize the current security system with the continued failure of current cameras, which leaves the City vulnerable to liability and crime/attack of personnel/building. | |
| Description of Disposal, if Applicable: As the old security system is obsolete and has no current value, it will be disposed of. | |
| Impact on other Projects: N/A | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$45,728 - which includes 4 UniFi switches, 2 fiber optic cables, 3,000 ft. of CAT6 cabling, 40 dome cameras, 11 360° dome cameras, licensing, jail cabling, and miscellaneous patch cords network ends and rackmount. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) Annual maintenance/licensing fee which will be budgeted by the I.T. Department. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|---|---|
| Department: Police Department | Contact Person: Chief Steven Anderson |
| Request Title: Interior Painting and Repairs | |
| General Description: Paint and repair walls in the high-traffic areas within the Police facility. | |
| Justification and Intent: The Police Department facility is over 15 years old and, over the course of this time, the normal wear and tear in the high-traffic areas deem it necessary to repair dry wall and repaint. These areas include all hallways, the report writing room, the lunchroom, the administrative area and the roll call room. | |
| Description of Alternatives: Refrain from repairing dry wall damage and repainting. | |
| Description of Disposal, if Applicable: N/A | |
| Impact on other Projects: N/A | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$12,950 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) N/A | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|---|---|
| Department: Police Department | Contact Person: Chief Steven Anderson |
| Request Title: Property/Evidence Temporary Storage Cabinet | |
| General Description: Purchase a replacement storage cabinet for the temporary placement of property/evidence. | |
| Justification and Intent: <p>The Police Department currently has a 2-door, locked shelving unit for the temporary placement of property/evidence. Items that are placed in the cabinet include property to be returned to owners, evidence to be sent to the crime lab, evidence needed for a court case or evidence/property needing repackaging prior to placement in the property room. Each supervisor has been issued a key to this temporary storage cabinet in order to retrieve property/evidence as needed by officers. Since opening the cabinet doors allows access to all items stored in the unit, each piece of evidence is vulnerable to a potential "chain-of-custody" issue.</p> <p>The replacement storage system consists of individual lockers, each with a reprogrammable combination lock. Items requested by officers would be placed in an individual locker, with the combination given to only a select few. After an item is removed from a locker, the lock's combination would be changed to secure the next piece of property/evidence. This new storage system would be more secure and give less people access to items, which would reduce potential liability and eliminate "chain-of-custody" possibilities.</p> | |
| Description of Alternatives: Continue to utilize the current temporary storage cabinet, thereby risking missing property/evidence or possible "chain-of-custody" issues. | |
| Description of Disposal, if Applicable: The current cabinet would be sent to auction. | |
| Impact on other Projects: N/A | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$8,887.40 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) N/A | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|---|---------------------------------------|
| Department: Public Works | Contact Person: Ted Johnson |
| Request Title: Street Light and Traffic Signal Maintenance | |
| General Description: | |
| Justification and Intent: The City has added significantly to its lighting infrastructure over the last few years, including Oakview Business Park, Drexel Town Square, and IKEA Way; and new traffic signals at 6 th /Drexel, 6 th /Delco, 10 th /Dexel and 20 th /Drexel. Signs of deferred maintenance are spreading with several downed light poles just barrelled off. | |
| Description of Alternatives: | |
| Description of Disposal, if Applicable: | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$80,000 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) The maintenance fund should be funded \$80,000 annually to keep up with repairs. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|--|---------------------------------------|
| Department: Public Works | Contact Person: Ted Johnson |
| Request Title: A/C Miller Park Pavilion | |
| General Description: Add air conditioning unit to cool Miller Park Pavilion | |
| Justification and Intent: This would make the pavilion a more useful and desirable place to rent for the community. Currently the building is very hot and stuffy during the summer months. | |
| Description of Alternatives: | |
| Description of Disposal, if Applicable: | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) Estimated 1500 kWh per month useage at \$0.10 kWh rate. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) Estimated cost for project is \$4500 and has an increase of \$600 of electricity annually, which would be offset by rental rate. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|---|---------------------------------------|
| Department: Public Works | Contact Person: Ted Johnson |
| Request Title: Replace 1999 5 Ton Dump Truck | |
| General Description: Current model 5 yard dump truck with stainless steel dump box, Swenson SA6 salt spreader, chloride tank, and front & wing plows. | |
| Justification and Intent: This truck will replace #40. Frame is cracked due to age and corrosion. | |
| Description of Alternatives: | |
| Description of Disposal, if Applicable: Old equipment will be sold at municipal auction. | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$155,000 for purchase, leasing terms would need to be negotiated. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) | |



2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|--|---|
| Department: Public Works | Contact Person: Jeff Wendt, Ted Johnson |
| Request Title: Skate Park Components Replacment | |
| General Description: Replace skate park components at the skate park located in Abendschein Park with a more suitably constructed skate park for Wisconsin's climate. | |
| Justification and Intent: <p>Intent: To replace the skate park components with a more durable longer lasting material constructed of steel framework and surfacing to better handle the four seasons of Wisconsin weather and has a 20 year warranty.</p> <p>Justification: Existing skate park components were installed in 2005, dismantled and moved in 2007, and reinstalled in 2009. They were stored outside in pieces for 2 years exposed to weathering while waiting for a suitable location to be relocated from East Middle School which was being torn down and rebuilt to its existing location at Abendschein Park. The current skate park components are wood framed structures with an estimated life span of 7-10 years in Wisconsin's climate. The current components will be 14 years old in 2019.</p> <p>Maintenance of the components is difficult due to the wood framework being in its current condition. A lot of the screw holes are stripped out and pieces are not aligning or tightening down properly which is creating a safety liability. Its entire assembly is bolts and screws fastened into the wood framework. This is a very popular and heavily used facility that needs to be kept up to date due to its heavy usage.</p> | |
| Description of Alternatives: | |
| Description of Disposal, if Applicable: | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) Estimated cost of replacement - \$190,137.00 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|--|---------------------------------------|
| Department: Public Works | Contact Person: Ted Johnson |
| Request Title: Combination Backhoe Replacement | |
| General Description: Replacement of 1988 John Deere Backhoe #64 | |
| Justification and Intent: Equipment is 31 years old and has outlived its useful life. | |
| Description of Alternatives: Possible lease to own. | |
| Description of Disposal, if Applicable: Old equipment will be sold at Municipal Auction. | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$140,000 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|---|---|
| Department: Public Works | Contact Person: Jeff Wendt, Ted Johnson |
| Request Title: Safety Surfacing at Lake Vista Play Structure | |
| General Description: Remove existing engineered wood fiber and sand in existing play areas and install poured-in-place rubber safety surfacing to match existing rubber surfacing and have one unitary surface. | |
| Justification and Intent: <p>Intent: To have on unitary safety surfacing under the entire play structure area reducing maintenance, yearly cost, and maintaining the required safe fall height.</p> <p>Justification: Loose fill wood fiber becomes displaced easily under the zipline from feet dragging through it causing a constant maintenance issue and safety liability because the safe surfacing height is impossible to maintain.</p> <p>After heavy rainfalls, the zipline and sand areas become unusable until water dries up due to no drainage. Water also displaces the wood chips from zipline area depositing them over the other areas.</p> <p>Sand gets displaced easily becoming piled up on the existing rubber surfacing and walkways creating added maintenance and extra wear on existing rubber surface.</p> <p>Park just opened and a load of engineered safety wood fiber had to be added at a cost of approximately \$1,000 to maintain the safe fall height requirement. This will be an ongoing issue constantly throughout the year along with trying to keep the chips, sand & mulch in their designated areas.</p> | |
| Description of Alternatives: | |
| Description of Disposal, if Applicable: | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) Total area coverage is approximately 2,550 sq feet of poured-in-place rubber safety surfacing - zipline area = 1,800 sq ft at a cost of \$19/sq ft would be \$34,200; sand area = 750 sq ft at a cost of \$17/sq ft would be \$12,750 for a grand total of \$46,950 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|--|---|
| Department: Public Works | Contact Person: Jeff Wendt, Ted Johnson |
| Request Title: Abendschein Baseball Field Regrade | |
| General Description: Bring in necessary soil to regrade the entire outfield of Abendschein baseball field. | |
| Justification and Intent: <p>To create a level and correctly pitched playing surface that drains surface water off the field correctly and is a safer playing surface.</p> <p>After heavy rains the outfield is unplayable due to poor drainage and low areas in sections of the outfield. This will be a major concern now that the school district has moved to spring league which starts in late March. It will cause many cancelled games due to standing water that cannot drain off the field which becomes a major issue when the ground becomes saturated.</p> <p>Abendschein is the city's only baseball field and it was never properly graded when built many years ago, and setting the proper grade would improve its playability.</p> | |
| Description of Alternatives: | |
| Description of Disposal, if Applicable: | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) Project is estimated to cost \$29,000 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|--|--|
| Department: Public Works | Contact Person: Rebecca Lane |
| Request Title: Street Tree Replacement | |
| General Description: Trees would be planted in various locations where trees have been taken down. | |
| Justification and Intent: The intent of this project is to beautify our City and maintain our valuable tree canopy as we remove trees effected by the emerald ash borer, other agents/routine removals, etc. | |
| Description of Alternatives: | |
| Description of Disposal, if Applicable: | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) \$20,000 would be used out of money allocated for capital projects. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|---|---------------------------------------|
| Department: Public Works | Contact Person: Ted Johnson |
| Request Title: Small Truck Leasing Program | |
| General Description: Enter into a multi-year lease to begin replacement program for trucks up to 3/4 ton capacity. | |
| Justification and Intent: City currently has 32 general purpose trucks of one ton capacity or less used for tasks ranging from hauling a lawn mower to going on an inspection for Engineering. Our current fleet ranges in age from 2013 to 1992 with an average age of 2002. At our current rate of replacement it would take approximately 32 years to cycle all these vehicles. We would like to begin leasing about 6 of these vehicles per year over the next five years to update the City fleet. | |
| Description of Alternatives: We could purchase 6 to 7 vehicles per year. | |
| Description of Disposal, if Applicable: The vehicles replaced would be used as trade as part of the leasing agreement and sold by the leasing agent. | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) \$120,000 per year for 5 years, after 5 years price would reduce because we would be trading in newer vehicles. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

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|--|---|
| Department: Public Works | Contact Person: Jeff Wendt, Ted Johnson |
| Request Title: Toro 72" cut diesel mower | |
| General Description: Toro professional 7000 Z-580D diesel 72" cut 25hp rotary mower. | |
| Justification and Intent: Intent: Replace 2002 John Deere 72" cut mower with 4,700 hours. Justification: <ol style="list-style-type: none"> 1. Mower being replaced is wearing out and has increasing amounts of down time. 2. Follow equipment replacement plan. | |
| Description of Alternatives: <ol style="list-style-type: none"> 1. Continue to use existing equipment. 2. Repair costs and downtime during grass mowing operations will increase. 3. Equipment replacement plan not being followed. | |
| Description of Disposal, if Applicable: Trade in or auction mower being replaced. | |
| Impact on other Projects: | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$27,000 | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

| | |
|---|--|
| Department: Engineering | Contact Person: Mike Simmons |
| Request Title: Upgrade the school speed zone lights/signage on E. Puetz - High School | |
| General Description: Replace the three units and the signs, and expand the speed zones on Puetz. | |
| Justification and Intent: The three units are aging (first installed around 2000). This would be a pre-emptive step to have the system upgraded and running reliably and continuously rather than having them starting to fail over the next few years. | |
| Description of Alternatives: The speed zone should be extended to include the newer 9 th grade high school building on Puetz. Other than that the alternative is to continue using the older units until they fail. | |
| Description of Disposal, if Applicable: With no trade-in value, the plan would be to retain the existing units in case a temporary change-out is ever needed. | |
| Impact on other Projects: None | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) Estimated at \$9,595.00 (see attachment) | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) Power costs would be minimal as these would be low power consuming LED fixtures that function just 1.5 hours per day/5 days per week/9 months per year. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

| | |
|--|--|
| Department: Engineering | Contact Person: Mike Simmons |
| Request Title: Street Lighting at 27 th /Elm Intersection | |
| General Description: The intersection is being improved by a WisDOT project in 2019, but any street lighting is the responsibility of the local municipality install and maintain. | |
| Justification and Intent: The intersection will not have traffic signals, just STOP signs on the Elm Road approaches). Thus, the intersection will definitely need to have street lighting for traffic safety. | |
| Description of Alternatives: No viable alternatives from Engineering's standpoint. Lighting is a must. | |
| Description of Disposal, if Applicable: N/A | |
| Impact on other Projects: None | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) We would have to have We Energies put together a design and install the poles/fixtures. It is estimated that the installation cost would be between \$20,000 to \$25,000. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) There would be a monthly charge per light of about \$18/month. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

| | |
|---|--|
| Department: Engineering | Contact Person: Mike Simmons |
| Request Title: Safe Routes to School (SRTS) Projects. The SRTS report studied and suggested ways to promote safe pedestrian and bicycle travel to and from school for elementary through middle school age children. | |
| General Description: Adjust School Speed Zone, and Crosswalk Improvements at Deerfield Elementary and Shepard Hills. | |
| Justification and Intent: <p>The SRTS study identified many potential improvement projects. Those listed here could be the first round of projects to be implemented from that plan.</p> <ol style="list-style-type: none"> 1. The speed zone at East Middle School should be improved such that the zone extends further to the south along Shepard Avenue and encompasses a main mid-block crosswalk just south of the bridge over the creek. 2. Install crosswalk improvements at two locations near Deerfield Elementary, and at one location at Shepard/Shepard Hills. | |
| Description of Alternatives: To not proceed with a SRTS project this first year would be basically putting the study up on a shelf and not utilizing the information and tools it provides. | |
| Description of Disposal, if Applicable: N/A | |
| Impact on other Projects: None | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) \$48,505.00 for the above listed projects (see attached cost estimate). | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) Costs of powering the school zone flashing lights is not significant. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

| | |
|--|--|
| Department: Engineering | Contact Person: Mike Simmons |
| Request Title: 2019 Road Improvements | |
| General Description: Engineering would compile a bid set of plans, based on Council's road rehabilitation selections, to be advertised for low bidder construction in 2019. | |
| Justification and Intent: This project is for the rehabilitation of streets that can no longer be adequately maintained through normal maintenance practices such as crack filling and patching. This typically includes subbase rehabilitation and asphalt resurfacing of deteriorated city streets along with related repair to affected utility structures. Funds are to be set aside every year for the two-year design/construction cycle. Funds reserved in the 2018 and 2019 budgets will be combined for a road improvements construction project in 2019. | |
| Description of Alternatives: Deferred maintenance would be more costly. Staff has recommended treating streets when they are rated higher with less costly treatments to slow their deterioration thus extending their useful life and maintained at a higher rating for a longer period. (SAP initiative - CIP Funding Alternatives report from June 2018) | |
| Description of Disposal, if Applicable: N/A | |
| Impact on other Projects: Rehabilitation of failing pavements slows the ever-increasing volume of lower rated city streets and the backlog on patching and crack filling operations. | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) As has been the practice for several years, it is again recommended that \$1,000,000 be budgeted in 2019. There is a portion of this that will make the annual payment due on the original (2013) \$3 million construction bond. Combined with the amount put into the fund in 2018, there would be about \$1,324,000 for a road improvement project to be contracted this year. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) Rehabilitated streets under this project will have lower maintenance needs for at least the next 10 years. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

| | |
|---|--|
| Department: Engineering | Contact Person: Mike Simmons |
| Request Title: Bridge Maintenance Fund | |
| General Description: Annual contributions to the fund to be used for regular bridge inspections and maintenance procedures | |
| Justification and Intent: The city must have inspections conducted on its 19 bridges on a biennial basis. The cost of the inspections, conducted by a certified bridge consultant, has been about \$4,500. The inspections document bridge conditions and identify necessary maintenance to prolong useful life, maintain performance and to keep them safe for travel. | |
| Description of Alternatives: The alternative is to not fund this request, but then the fund does not grow and maintenance may have to be deferred, or budgeted all at once after the maintenance backlog builds up. | |
| Description of Disposal, if Applicable: N/A | |
| Impact on other Projects: CIP #18016 has a balance of about \$15,500; and could serve as the cumulative maintenance fund with annual contributions. | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) The request is for an additional \$20,000 to be added to the existing account (#18016) so that adequate reserve is available to cover cost of the inspections and/or any warranted maintenance work, and to build a fund for a larger maintenance project in the future. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) No direct impact, other than some identified maintenance might be able to be completed by OC DPW personnel. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

| | |
|---|--|
| Department: Fund 38 - Storm Water | Contact Person: Mike Simmons |
| Request Title: Bridge Replacement at 7800 S. 6 th Street | |
| General Description: Start a reserve fund for the eventual replacement of the bridge at 7800 S. 6 th Street | |
| Justification and Intent: The bridge has declined in sufficiency rating such that it warrants planning for a major rehabilitation or full replacement. Because the bridge is actually down into the floodway, the recommendation is that it be replaced. Being that it could be reconstructed such that it would be up and out of the floodway allows that it could be funded through the Storm Water program (Fund 38). | |
| Description of Alternatives: To not start a fund that can be contributed to over the next few years would mean having to come up with the larger sum all at once, as this bridge will eventually have to be replaced. | |
| Description of Disposal, if Applicable: N/A | |
| Impact on other Projects: None | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) Based on the cost of two recent bridge replacement projects (Marquette, Nicholson), it is anticipated that the City's share of the construction costs would be about \$400,000, assuming that the city also obtains some grant (LRIB) money from the State. The request for 2019 is \$35,000. There will be more, and larger, requests for this bridge project over the next four years. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) None, other than there will be recurring requests to bolster this bridge replacement fund every year for the next five years, with Fund 38 as the source. | |

2019 CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM (CIP/CEP)

| | |
|---|--|
| Department: Fund 38 - Storm Water | Contact Person: Mike Simmons |
| Request Title: OC work on recently acquired sites | |
| General Description: City will be responsible for some site work in the cleanup effort of two sites recently acquired by MMSD, and then donated to the city. | |
| Justification and Intent: MMSD worked with two WDNR departments on securing grants to purchase two parcels with historical drainage problems. MMSD also coordinated with the city such that the lands will be transferred to city-ownership at no acquisition cost to the city. These parcels will remain largely undeveloped for the most part with no new structures to be built on them (perhaps just recreational pathways). MMSD's only requirement is that the city help in the site cleanup in the form of brush/debris/soil stockpile removals. OC DPW staff has indicated a willingness to assist in this, and there will be some costs incurred by the city for hauling and landfilling of the materials being removed. | |
| Description of Alternatives: None. This is a great opportunity for the city to acquire land at very little cost while also improving drainage in these two areas (1600 E. Forest Hill and 8800 S. Nicholson). | |
| Description of Disposal, if Applicable: N/A | |
| Impact on other Projects: This project directly addresses main objectives of the Storm Water program; improving drainage by clearing floodways of obstructions, increasing green space. | |
| Cost Analysis: (Quotes, estimates, breakdown of potential cost and how you arrived here) It is estimated that \$25,000 would be adequate to cover the city's costs for completing this work. Any balance would be returned to Fund 38. | |
| Annual Impact on Operating Budget: (Will we have an additional reoccurring operating cost?) No direct impact, other the work would be completed by OC DPW personnel. | |

FUND: CAPITAL PROJECTS – GENERAL CITY PURPOSES – FUND 40

FUND DESCRIPTION:

Capital Projects funds are used to account for the purchase or construction of major capital facilities or equipment.

Each year the capital improvement program is approved by the Council as part of the budget and specific projects are created. Those projects may take several years to complete. Since capital purchasing can take a long time each year's group of projects is tracked separately.

All capital spending other than TIF borrowing projects are tracked through this fund. Following this page is the list of specific projects approved by the Common Council for 2018.

FUND OBJECTIVES:

- 🌀 To maintain a high level of funding of infrastructure replacement and repair;
- 🌀 To complete the work funded and approved by the Council in a timely fashion;
- 🌀 To continue to implement the record keeping system to facilitate compliance with the GASB 34 requirements.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🌀 Funding for capital projects has been greatly diminished since 2006. In 2009, the tax levy contribution to capital had fallen to just \$250,000. In 2010, the levy contribution to capital was eliminated. The only new funding for capital in 2019 will come from WE mitigation funds and Utility Aid.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|----------------------------------|----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| Dept 00 | | | | | | | | | |
| TOTAL REVENUE | | | | | | | | | |
| 40-00-30-02720 | DEVELOPER CONTRIBUTION | 0 | 69,256 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-00-30-03715 | GRANTS | 0 | 176,203 | 55,289 | 14,588 | 707,000 | 25,000 | 10,000 | -98.59% |
| | TOTAL REVENUE | 0 | 245,459 | 55,289 | 14,588 | 707,000 | 25,000 | 10,000 | -98.59% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 40-00-37-36000 | INTEREST ON INVESTMENTS | 9,953 | (1,812) | 0 | 1,170 | 0 | 10,771 | 12,000 | 100.00% |
| 40-00-37-36405-17024 | INS RECOVERY-STREET LIGHTS | 0 | 0 | 41,933 | 33,351 | 20,000 | 20,000 | 20,000 | 0.00% |
| 40-00-37-36800 | MISC. REVENUE | 0 | 0 | 708,373 | 1,263,609 | 10,000 | 184,711 | 24,500 | 145.00% |
| 40-00-37-36805 | SALE OF EQUIPMENT | 0 | 0 | 0 | 35,323 | 10,000 | 37,503 | 10,000 | 0.00% |
| | COMMERCIAL REVENUE | 9,953 | (1,812) | 750,306 | 1,333,453 | 40,000 | 252,985 | 66,500 | 66.25% |
| MISC REVENUE | | | | | | | | | |
| 40-00-37-36406 | PD MISC REVENUE | 0 | 0 | 0 | 37,471 | 0 | 0 | 0 | 0.00% |
| | MISC REVENUE | 0 | 0 | 0 | 37,471 | 0 | 0 | 0 | 0.00% |
| DEBT PROCEEDS | | | | | | | | | |
| 40-00-38-37000 | DEBT PROCEEDS | 20,500,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-00-38-37300 | PREMIUM ON DEBT ISSUED | 134,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | DEBT PROCEEDS | 20,634,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| INTERFUND TRANSFER | | | | | | | | | |
| 40-00-39-99999 | INTERFUND TRANSFER IN | 1,569,314 | 7,161,069 | 4,172,627 | 8,077,417 | 2,070,511 | 2,050,000 | 2,447,595 | 18.21% |
| | INTERFUND TRANSFER | 1,569,314 | 7,161,069 | 4,172,627 | 8,077,417 | 2,070,511 | 2,050,000 | 2,447,595 | 18.21% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|---|------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| Totals for dept 00 - | | 22,213,267 | 7,404,716 | 4,978,222 | 9,462,929 | 2,817,511 | 2,327,985 | 2,524,095 | -10.41% |
| Dept 08 - 2008 PROJECTS | | | | | | | | | |
| TOTAL REVENUE | | | | | | | | | |
| 40-08-30-01930 | INTEREST-STREET GARAGE | 324 | 500 | 1,321 | 1,567 | 1,300 | 1,652 | 2,000 | 53.85% |
| 40-08-30-04930 | INTEREST USPS | 701 | 1,083 | 2,810 | 3,483 | 2,200 | 656 | 1,000 | -54.55% |
| TOTAL REVENUE | | 1,025 | 1,583 | 4,131 | 5,050 | 3,500 | 2,308 | 3,000 | -14.29% |
| Totals for dept 08 - 2008 PROJECTS | | 1,025 | 1,583 | 4,131 | 5,050 | 3,500 | 2,308 | 3,000 | -14.29% |
| 40-12-30-04510 EQUIPMENT REPLACEMENT FUND | | | | | | | | | |
| Totals for dept 12 - | | 0 | (3,924) | (25,504) | (23,542) | 0 | (13,733) | 0 | 0.00% |
| TOTAL REVENUE | | | | | | | | | |
| 40-13-30-02410 | Transfers in 2013 capital | 2,675,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL REVENUE | | 2,675,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-31-02915 | WDOA Coastal Zone #1-Bluff | 0 | 0 | 48,014 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-31-04015 | WEDC Brownfields | 162,946 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-32-02915 | WDOA Coastal Zone #2-Trail | 0 | 0 | 67,000 | 115,372 | 0 | 0 | 0 | 0.00% |
| 40-13-32-04015 | WEDC Site Assessment | 14,870 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-33-02915 | WDNR Ready for Reuse #1-City | 0 | 0 | 0 | 592,628 | 0 | 0 | 0 | 0.00% |
| 40-13-34-04015 | Floating Wetlands | 30,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-36-02915 | WDNR Urban Non-Point #2 | 0 | 0 | 150,000 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-37-04015 | MMSD BMPs Grant revenue | 0 | 250,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|-----------------------------|-------------------|------------------|------------------|-------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| 40-13-38-02915 | Lake Michigan Grant | 0 | 47,750 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Totals for dept 13 - | | 2,882,816 | 297,750 | 265,014 | 708,000 | 0 | 0 | 0 | 0.00% |
| TOTAL REVENUE | | | | | | | | | |
| 40-14-30-00004 | HAVA FUNDS ELECTION | 6,120 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-30-00010 | Transfers In | 6,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-30-03120 | Opus Developer Contrib | 205,504 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Totals for dept 14 - | | 217,624 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Dept 16 - 2016 CAPITAL PROJECTS | | | | | | | | | |
| TOTAL REVENUE | | | | | | | | | |
| 40-16-30-02715 | SAFE ROUTES TO SCHOOL | 0 | 0 | 327 | 18,952 | 0 | 9,844 | 0 | 0.00% |
| Totals for dept 16 - 2016 CAPITAL PROJECTS | | 0 | 0 | 327 | 18,952 | 0 | 9,844 | 0 | 0.00% |
| TOTAL ESTIMATED REVENUES | | 25,314,732 | 7,700,125 | 5,222,190 | 10,171,389 | 2,821,011 | 2,326,404 | 2,527,095 | -10.42% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 06 - 2006 PROJECTS | | | | | | | | | |
| 40-06-40-00755 | ENGINEERING&ADMIN CITY HALL | 5,342 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-06-40-00770 | FIBER OPTIC | 34,521 | 424,673 | 8,836 | 20,093 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 39,863 | 424,673 | 8,836 | 20,093 | 0 | 0 | 0 | 0.00% |
| Dept 07 - 2007 PROJECTS | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 40-07-40-03170 | OAK CREEK MANOR PARK | 0 | 0 | 0 | 0 | 0 | 16,694 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|----------------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| TOTAL EXPENSES | | 0 | 0 | 0 | 0 | 0 | 16,694 | 0 | 0.00% |
| Dept 08 - 2008 PROJECTS | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 40-08-40-01955 | ENG & ADMINISTRATION-STR GARA | 0 | 0 | 15,886 | 0 | 0 | 0 | 0 | 0.00% |
| 40-08-40-01970 | OTHER-STREET GARAGE | (139,885) | 0 | 60,163 | 26,772 | 0 | 19,620 | 20,000 | 100.00% |
| 40-08-40-01975 | TRANSFERS OUT-STREET GARAGE | 0 | 63,649 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-08-40-04970 | USPS contract payments | 37,111 | 94,824 | 52,398 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | (102,774) | 158,473 | 128,447 | 26,772 | 0 | 19,620 | 20,000 | 100.00% |
| Dept 09 | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 40-09-40-02450 | PUETZ ROAD STORM | 64,683 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-09-40-02455 | LAKEFRONT PARKWAY/PATHWAY IN | 3,389 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-09-40-02470 | PUETZ RD | 0 | 0 | 32 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 68,072 | 0 | 32 | 0 | 0 | 0 | 0 | 0.00% |
| Dept 11 | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 40-11-40-01170 | BOD ARMOR REPLACEMENT | 17,581 | 7,419 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 17,581 | 7,419 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Dept 12 | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 40-12-40-01070 | EVP Traffic Phase 2/4 | 0 | 8,703 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-12-40-01170 | BOD ARMOR REPLACEMENT | 43,770 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------------|--------------------------------|----------------|------------------|----------------|------------------|-----------------|--------------------|-----------------|--------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| 40-12-40-01655 | BRIDGE REPAIR/MAINT | 4,550 | 0 | 0 | 874,973 | 0 | 25,000 | 0 | 0.00% |
| 40-12-40-01670 | BRIDGE REPAIR OTHER COSTS | 11,826 | 1,400 | 0 | 392 | 0 | 0 | 0 | 0.00% |
| 40-12-40-02070-17024 | STREET LIGHT | 44,653 | 72,821 | 47,777 | 23,568 | 0 | 0 | 0 | 0.00% |
| 40-12-40-02170 | WEATHERLY DR-BOX CULVERT | 298 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-12-40-02270 | UNSPEC STORM | 6,013 | 7,875 | 61,292 | 5,700 | 0 | 0 | 0 | 0.00% |
| 40-12-40-02350 | PROJECT 15023- PHASE 2 | 33,903 | 13,325 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-12-40-02355 | ENGINEERING: REMODEL FLOOD PL | 0 | 6,508 | 3,693 | 0 | 0 | 0 | 0 | 0.00% |
| 40-12-40-02650 | CONTRACT PAYMENTS | 0 | 0 | 69,610 | 0 | 0 | 0 | 0 | 0.00% |
| 40-12-40-02655 | ENGINEER & ADMIN | 113,660 | 974,166 | 38,081 | 0 | 0 | 200 | 0 | 0.00% |
| 40-12-40-02670 | OTHER | 0 | 9,850 | 27,779 | 853,828 | 0 | 0 | 0 | 0.00% |
| 40-12-40-02750 | CONTRACT PAYMENTS-13TH AND P | 0 | 129 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-12-40-02755 | PUETZ RD INTERSECTION | 5,659 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-12-40-04050 | CITY HALL/LIBRARY CONTRUCTION | 0 | 10,425 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-12-40-04055 | CITY HALL/LIBRARY ADMINISTRATI | 0 | 4,355 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-12-40-04070 | CITY HALL/LIBRARY | (262) | 66 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-12-40-04570 | VEHICLE & EQUIP MAINT | 33,050 | 12,809 | 19,851 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 297,120 | 1,122,432 | 268,083 | 1,758,461 | 0 | 25,200 | 0 | 0.00% |
| Dept 13 | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 40-13-40-00170 | OTHER | 6,849 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-00370 | OTHER | 4,072 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-00670 | PHONE SWITCHES | 0 | 0 | 4,502 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-00970 | OTHER | 8,460 | 5,166 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-01170 | BOD ARMOR REPLACEMENT | (2,635) | 3,431 | 12,873 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-01570 | EMERGENCY OPERATIONS CENTER | 0 | 0 | 28,126 | 151,547 | 0 | 87,540 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------------|-------------------------------|-------------------|-------------------|----------------|----------------|-----------------|--------------------|-----------------|--------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| 40-13-40-01670 | RADIO REPLACEMENT | 69,430 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-01870 | STATION 3 ROOF REPLACEMENT | 71,980 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-02250 | CONTRACT PAYMENTS - BRIDGE | 0 | 0 | 5,458 | 378,917 | 0 | 250 | 0 | 0.00% |
| 40-13-40-02255 | BRIDGE REPLACEMENT | 88,861 | 72,341 | 3,471 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-02270 | OTHER-BRIDGE REPLACEMENT | 0 | 0 | 1,761 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-02350 | SIDE WALK REPLACEMENT | 10,054 | 174,966 | 54,865 | 1,500 | 0 | 200 | 0 | 0.00% |
| 40-13-40-02370 | OTHER-SIDEWALK REPAIR, ROADW/ | 0 | 0 | 293 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-02450 | PASER-STREET REHAB | 26,928 | 0 | 14,110 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-02850 | W PUETZ ROAD IMPROVEMENTS | 4,918 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-02955 | LAKE VISTA ADMIN/ENG | 0 | 342 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-02970 | LAKEVIEW PARK PHASE II | 658,688 | 34,004 | 51,379 | 27,838 | 0 | 0 | 0 | 0.00% |
| 40-13-40-04050 | DREXEL TOWN SQ GRANT NON REIM | 94,644 | (32,608) | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-04055 | CITY HALL/LIBRARY ENG & ADMIN | 7,057,439 | 11,247,269 | 462,289 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-04060 | MISC CITY HALL LIBRARY | 35,501 | 2,681,291 | 160,363 | 19,011 | 0 | 0 | 0 | 0.00% |
| 40-13-40-04065 | FURNISHINGS | 20,896 | 1,448,160 | 109,127 | 14,286 | 0 | 3,878 | 0 | 0.00% |
| 40-13-40-04070 | CHLIB FIRE STATION PORTION | 2,873,171 | 2,287,550 | (362) | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-04071 | Drexel Town Square Grant Exp. | 14,870 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-04075 | MISC FIRE | 506 | 10,850 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-40-04370 | BUCKET TRUCK | 174,457 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 11,219,089 | 17,932,762 | 908,255 | 593,099 | 0 | 91,868 | 0 | 0.00% |
| 40-13-41-04050 | WEDC BROWNFIELDS GRANT | 6,612 | 861 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-13-42-04050 | WEDC SITE ASSESSMENT | 3,118 | 129 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Totals for dept 13 - | | 11,228,819 | 17,933,752 | 908,255 | 593,099 | 0 | 91,868 | 0 | 0.00% |

Dept 14

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------------|--------------------------------|----------|-----------|-----------|----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 40-14-40-00170 | OTHER | 99,223 | 13,925 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-00270 | OTHER | 51,012 | 8,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-00370 | OTHER | 124,868 | 6,265 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-00470 | OTHER | 19,974 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-00570 | INFIELD GROOMER | 23,177 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-00670 | SIDE DISCHARGE MOWER | 16,167 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-00770 | REAR DISCHARGE MOWER | 16,289 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01070 | AERIAL LADDER OVERHAUL/MAINT | 45,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01170 | BOD ARMOR REPLACEMENT | 10,196 | (344) | 1,300 | 373 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01270 | MOTOROLA PORTABLE RADIOS | 54,930 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01370 | ALERTING SYSFOR FIRE ST | 0 | 143,925 | 34,875 | 13,300 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01470 | URBAND FOREST TREE PLNT/REMV L | 39,496 | 24,138 | 13,088 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01570 | 911 PHONE SYSTEM (10F4) | 0 | 8,591 | 1,825 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01670 | FINANCE/INSP SOFTWARE 10F3 | 1,712 | 367,898 | (654) | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01750 | REPL FALL CULVERT-NICHOLSON RD | 7,279 | 40 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01950 | PASER STRT REHAB (UNSPEC) | 4,020 | 1,296,705 | 92,595 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01955 | ENGINEERING & ADMINISTRATION | 0 | 1,660 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-01970 | PASER STRT REHAB (UNSPEC) | 24,919 | 192 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-02150 | W RIVERWOOD DR 27TH-RAWSON | 98 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-02250 | SUBDIVISION RD REPAIR/RESURF | 3,673 | 914 | (26,735) | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-02270 | SUBDIVISION RD REPAIR/RESURF | 316 | 0 | (132,953) | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-02450 | LAKEFRONT PRKWAY & PATHWAY | 19,818 | 2,608,315 | 12,809 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-02455 | LAKEFRONT PARKWAY/PATHWAY- I | 0 | 75,033 | 27,700 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-02470 | LAKEFRONT PARKWAY & PATHWAY | 0 | 2,437 | 10,634 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-02655 | TRAF SIG AT REXEL/10TH STDY | 0 | 0 | 5,254 | 7,995 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------------|--------------------------------|----------|-----------|-----------|-----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| 40-14-40-02670 | OTHER PROJECT 14026 | 0 | 0 | 123 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-02955 | 6TH STREET ENG & ADMN | 12,375 | 4,125 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-03070 | SPECIAL ROAD MAINT. | 33,242 | 17,953 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-03170 | OPUS TIA IMPROVEMENTS | 24,893 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-03350 | W OAKWOOD RD DRAINAGE PROJ | 1,785 | 5,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-03370 | W. OAKWOOD RD DRAINAGE PROJE | 20,013 | 143,114 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-03450 | WEATHERLY DR BOX CULVERTS | 120,857 | 931,047 | 34,336 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-40-03550 | CONTRACT LAKE VISTA NORTH | 0 | 481,927 | 236,760 | 2,500 | 0 | 0 | 0 | 0.00% |
| 40-14-40-03555 | North Bluff Stabl Eng & Adm | 8,550 | 169,480 | 137,595 | 837 | 0 | 0 | 0 | 0.00% |
| 40-14-40-03650 | CONTRACT PAYMENTS-COMM PARK | 0 | 0 | 433,450 | 3,932,928 | 0 | 125,000 | 0 | 0.00% |
| 40-14-40-03655 | Comm Park & Playgrnd Eng & Adm | 33,682 | 288,840 | 205,405 | 125,800 | 0 | 15,000 | 0 | 0.00% |
| 40-14-40-03670 | PARK & PLAYGROUND CONSTRUCTI | 0 | 0 | 5,644 | 3,550 | 0 | 180,000 | 0 | 0.00% |
| 40-14-40-03750 | TERRACE & ACCESS TOLAKE-CONTR | 0 | 0 | 52,267 | 1,371,922 | 0 | 328,650 | 0 | 0.00% |
| 40-14-40-03755 | Terrace & Access Lake Eng &Adm | 42,230 | 134,525 | 50,671 | 16,956 | 0 | 850 | 0 | 0.00% |
| 40-14-40-03770 | TERRACE ACCESS CONSTRUCTION | 0 | 0 | 515 | 0 | 0 | 445 | 0 | 0.00% |
| 40-14-40-03870 | DTS Pavement Removal | 95,657 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 955,451 | 6,733,705 | 1,196,504 | 5,476,161 | 0 | 649,945 | 0 | 0.00% |
| 40-14-40-03570 | NORTH BLUFF CONSTRUCTION | 0 | 166,786 | 16,660 | 0 | 0 | 0 | 0 | 0.00% |
| | | 0 | 166,786 | 16,660 | 0 | 0 | 0 | 0 | 0.00% |
| 40-14-42-02950 | WisDOT TAP S 5th grant writing | 403 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | | 403 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Totals for dept 14 - | | 955,854 | 6,900,491 | 1,213,164 | 5,476,161 | 0 | 649,945 | 0 | 0.00% |

Dept 15

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------------|---------------------------------|----------|----------|----------|----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 40-15-40-00155 | ENGINEERING & ADMINISTRATION | 0 | 0 | 3,760 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-00170 | OTHER | 0 | 75,149 | 38,966 | 0 | 0 | 4,807 | 0 | 0.00% |
| 40-15-40-00250 | CONTRACT: DEMO OF CITY HALL/LIE | 0 | 509,569 | 234,822 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-00270 | OTHER | 0 | 17,269 | 3,376 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-00370 | OTHER | 0 | 57,999 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-00470 | OTHER | 0 | 214,641 | 12,887 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-00655 | ENGINEER&ADMIN: CITY COMM TO | 0 | 9,665 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-00670 | CITY COMMUNICATION TOWER | 0 | 13,061 | 360,593 | 6,475 | 0 | 0 | 0 | 0.00% |
| 40-15-40-00770 | REPLACE BATTALION CAR | 0 | 50,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-00870 | FIRE GEAR | 0 | 1,471 | 2,543 | 2,109 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01070 | AERIAL LIFT TRUCK | 0 | 16,069 | 91,891 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01150 | CONTRACT PAYMENT-WILLOW HEIG | 0 | 33,008 | 31,371 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01155 | WILLOW HEIGHTS ENG ADMIN | 0 | 197 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01170 | BOD ARMOR REPLACEMENT | 0 | 3,260 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01250 | CONTRACT: MILLER PARK PATHWAY | 0 | 33,008 | 29,832 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01270 | MILLER PARK PATH REPAV | 0 | 120 | 6,945 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01350 | CONTRACT PAYMENTS-MEADOW VI | 0 | 33,008 | 29,832 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01370 | MEADOWVIEW PATH REPAVE | 0 | 775 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01450 | MANOR MARQUETTE- CONTRACT P. | 0 | 33,008 | 29,832 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01470 | MANOR MARQU COURT RESURFACI | 0 | 8,885 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01550 | CONTRACT PAYMENTS-PAVING- ABI | 0 | 0 | 367,186 | 8,410 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01555 | ABENDSCHEIN ENG ADMIN | 0 | 9,251 | 30,006 | 542 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01570 | ABENDSCHEIN PATH BRIDGE | 0 | 10,374 | 14,821 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01670 | 5 TON REPLACEMENT BOX | 0 | 50,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01770 | 5 YARD DUMP WITH PLOWS | 0 | 10,737 | 139,035 | 0 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------------|-------------------------------|----------|------------------|------------------|------------------|-----------------|--------------------|-----------------|--------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| 40-15-40-01870 | ROOF REPLACE BLDG 4 SALT SHED | 0 | 30,595 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-01970 | WORK ORDER & ASSET MGNT | 0 | 0 | 17,775 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-02070 | AED REPLACEMENTS | 0 | 17,925 | 0 | 2,193 | 0 | 0 | 0 | 0.00% |
| 40-15-40-02170 | LIVESCAN FINGERPRINT SYS | 0 | 0 | 17,990 | 1,005 | 0 | 0 | 0 | 0.00% |
| 40-15-40-02250 | CONTRACT PAYMENTS-FOREST HILL | 0 | 0 | 0 | 411 | 0 | 0 | 0 | 0.00% |
| 40-15-40-02255 | FOREST HILL ENG ADMIN | 0 | 2,953 | 4,912 | 600 | 0 | 0 | 0 | 0.00% |
| 40-15-40-02270 | OTHER-FOREST HILL STORM SEWER | 0 | 0 | 39,938 | 24,220 | 0 | 47,000 | 0 | 0.00% |
| 40-15-40-02340 | PROJECT 15023- PHASE 1 | 0 | 0 | 5,299 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-02350 | PROJECT 15023- PHASE 2 | 0 | 256,280 | 1,716,046 | (391,459) | 0 | 0 | 0 | 0.00% |
| 40-15-40-02351 | PROJECT 15023 - PHASE 2 W/S | 0 | 0 | 363 | (363) | 0 | 0 | 0 | 0.00% |
| 40-15-40-02355 | DREXEL 20TH ENG ADMIN | 0 | 189,598 | 98,824 | (70,972) | 0 | 2,500 | 0 | 0.00% |
| 40-15-40-02370 | DREXEL & 20TH STREET | 0 | 12,894 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 40-15-40-02470 | ELECTION EQUIPMENT | 0 | 6,050 | 3,643 | 3,643 | 0 | 6,275 | 0 | 0.00% |
| 40-15-40-02555 | PROJECT BADGER | 0 | 5,295 | (5,295) | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 0 | 1,712,114 | 3,327,193 | (413,186) | 0 | 60,582 | 0 | 0.00% |

Dept 16 - 2016 CAPITAL PROJECTS

TOTAL EXPENSES

| | | | | | | | | | |
|----------------|-----------------------------|---|---|---------|--------|---|--------|---|-------|
| 40-16-40-00170 | OTHER | 0 | 0 | 15,522 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-00270 | OTHER | 0 | 0 | 35,066 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-00370 | OTHER | 0 | 0 | 34,428 | 37,042 | 0 | 650 | 0 | 0.00% |
| 40-16-40-00470 | OTHER | 0 | 0 | 179,907 | 4,800 | 0 | 0 | 0 | 0.00% |
| 40-16-40-00670 | IDENTI-CARD HARDWARE/SOFTWA | 0 | 0 | 0 | 30,365 | 0 | 0 | 0 | 0.00% |
| 40-16-40-00870 | BRIDGE MAINTENANCE | 0 | 0 | 12,642 | 13,988 | 0 | 0 | 0 | 0.00% |
| 40-16-40-01070 | PHASE 4 EVP PLAN | 0 | 0 | 0 | 0 | 0 | 15,000 | 0 | 0.00% |
| 40-16-40-01170 | BOD ARMOR REPLACEMENT | 0 | 0 | 15,510 | 1,397 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------------|--------------------------------|----------|----------|----------|----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| 40-16-40-01270 | PORTABLE RADIOS PD | 0 | 0 | 51,505 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-01370 | MED UNIT | 0 | 0 | 16,491 | 186,401 | 0 | 0 | 0 | 0.00% |
| 40-16-40-01470 | DISPATCH CONSOLES | 0 | 110,640 | 265,535 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-01970 | FRONT END LOADER #66 | 0 | 0 | 2,100 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-02070 | BADGER EXCAVATOR #60 | 0 | 0 | 194,150 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-02270 | DUMP BOX & LIGHTS | 0 | 0 | 10,000 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-02370 | DUMP BOX TAILGATE | 0 | 0 | 1,800 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-02570 | OVERHEAD DOOR REPAIRS | 0 | 0 | 14,783 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-02755 | SAFE ROUTES TO SCHOOL ENG & AC | 0 | 0 | 18,330 | 40,406 | 0 | 2,250 | 0 | 0.00% |
| 40-16-40-02770 | SAFE ROUTE TO SCHOOLS MISC | 0 | 0 | 35 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-02870 | REPLACE RIFLE OPTICS PD | 0 | 0 | 4,505 | 1,207 | 0 | 0 | 0 | 0.00% |
| 40-16-40-03070 | MOWER DPW | 0 | 0 | 9,618 | 0 | 0 | 0 | 0 | 0.00% |
| 40-16-40-03170 | JOHN DEER GATOR | 0 | 0 | 7,391 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 0 | 110,640 | 889,318 | 315,606 | 0 | 17,900 | 0 | 0.00% |

Dept 17 - 2017 CIP PROJECTS

| | | | | | | | | | |
|----------------------|----------------------------------|---|---|---|---------|---|---------|---|-------|
| TOTAL EXPENSES | | | | | | | | | |
| 40-17-40-00170-17001 | ZONING CODE UPDATE | 0 | 0 | 0 | 0 | 0 | 20,000 | 0 | 0.00% |
| 40-17-40-00270-17002 | FIRE ENGINE REPLACEMENT | 0 | 0 | 0 | 573,932 | 0 | (171) | 0 | 0.00% |
| 40-17-40-00370-17003 | PC/LAPTOP/SERVER/PRINTER/NEW | 0 | 0 | 0 | 83,161 | 0 | 0 | 0 | 0.00% |
| 40-17-40-00570-17005 | RADAR & LASER UNITS (1 OF 3 YEAR | 0 | 0 | 0 | 7,500 | 0 | 0 | 0 | 0.00% |
| 40-17-40-00770-17007 | TIPPS - COMPUTER SOFTWARE (1 O | 0 | 0 | 0 | 36,732 | 0 | 19,252 | 0 | 0.00% |
| 40-17-40-00850-17008 | OAKLEAF TRAIL BENDER PARK TAP F | 0 | 0 | 0 | 0 | 0 | 320,000 | 0 | 0.00% |
| 40-17-40-01170-17011 | BOD ARMOR REPLACEMENT | 0 | 0 | 0 | 1,954 | 0 | 0 | 0 | 0.00% |
| 40-17-40-01270-17012 | BASKETBALL AND TENNIS COURT RE | 0 | 0 | 0 | 43,467 | 0 | 0 | 0 | 0.00% |
| 40-17-40-01370-17013 | REPLACE STREET SWEEPER #67 (1 O | 0 | 0 | 0 | 240,046 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|----------------------------------|----------------------------------|----------|----------|----------|-----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| 40-17-40-01470-17014 | DISPATCH CONSOLES | 0 | 0 | 0 | 16 | 0 | 0 | 0 | 0.00% |
| 40-17-40-01570-17015 | TRAFFIC JET STREET SIGN PRINTER | 0 | 0 | 0 | 46,673 | 0 | 0 | 0 | 0.00% |
| 40-17-40-01670-17016 | UTILITY VECHICLE | 0 | 0 | 0 | 15,016 | 0 | 0 | 0 | 0.00% |
| 40-17-40-01770-17017 | STREET TREE REPLACEMENT | 0 | 0 | 0 | 15,273 | 0 | 0 | 0 | 0.00% |
| 40-17-40-01870-17018 | REPLACEMENT TIRE MOUNTING MA | 0 | 0 | 0 | 12,000 | 0 | 0 | 0 | 0.00% |
| 40-17-40-01950-17019 | PASER ROAD PROGRAM CONTRACT | 0 | 0 | 0 | 1,037,989 | 0 | 90,000 | 0 | 0.00% |
| 40-17-40-01955-17019 | PASER ROAD PROGRAM ENG/ADMI | 0 | 0 | 0 | 9,770 | 0 | 1,000 | 0 | 0.00% |
| 40-17-40-01970-17019 | PASER ROAD PROGRAM MISC | 0 | 0 | 0 | 322 | 0 | 0 | 0 | 0.00% |
| 40-17-40-02050-17020 | 27TH ST(DREXEL-COLLEGE)LANDSCA | 0 | 0 | 0 | 141 | 0 | 0 | 0 | 0.00% |
| 40-17-40-02055-17020 | 27TH ST(DREXEL-COLLEGE)LANDSCA | 0 | 0 | 0 | 254 | 0 | 0 | 0 | 0.00% |
| 40-17-40-02070-17020 | 27TH ST(DREXEL TO COLLEGE)LAND. | 0 | 0 | 0 | 25,110 | 0 | 500 | 0 | 0.00% |
| 40-17-40-02150-17021 | TRAFFIC SIGNALS DREXEL&10TH CO | 0 | 0 | 0 | 286,048 | 0 | 0 | 0 | 0.00% |
| 40-17-40-02170-17021 | TRAFFIC SIGNALS DREXEL&10TH MI: | 0 | 0 | 0 | 437 | 0 | 0 | 0 | 0.00% |
| 40-17-40-02470-17024 | STREET LIGHT MAINTENANCE | 0 | 0 | 0 | 1,492 | 0 | 30,000 | 0 | 0.00% |
| 40-17-40-02570-17025 | TACTICAL VEHICLE | 0 | 0 | 0 | 1,000 | 0 | 0 | 0 | 0.00% |
| 40-17-40-02770-17027 | STRATEGIC PLAN INITIATIVES | 0 | 0 | 0 | 0 | 0 | 20,000 | 0 | 0.00% |
| 40-17-40-02870-17028 | ROAD MAINTENANCE | 0 | 0 | 0 | 18,507 | 0 | 15,000 | 0 | 0.00% |
| TOTAL EXPENSES | | 0 | 0 | 0 | 2,456,840 | 0 | 515,581 | 0 | 0.00% |
| ----- | | | | | | | | | |
| Dept 18 - 2018 CIP PROJECTS | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 40-18-40-00270-18002 | REPLACE AMBULANCE | 0 | 0 | 0 | 0 | 0 | 242,375 | 0 | 0.00% |
| 40-18-40-00370-18003 | NETWORK AND COMPUTER EQUIPM | 0 | 0 | 0 | 0 | 0 | 100,000 | 0 | 0.00% |
| 40-18-40-00470-18004 | ES&S ELECTION EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 3,643 | 0 | 0.00% |
| 40-18-40-00570-18005 | RADAR & LASER UNITS (2 OF 3 YEAR | 0 | 0 | 0 | 0 | 0 | 7,500 | 0 | 0.00% |
| 40-18-40-00670-18006 | CITY WEB SITE | 0 | 0 | 0 | 0 | 0 | 35,000 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|------------------------------------|--------------------------------|------------|------------|-----------|------------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| 40-18-40-00770-18007 | TASER X26P UNITS | 0 | 0 | 0 | 0 | 0 | 3,824 | 0 | 0.00% |
| 40-18-40-00870-18008 | AUCTION PROCEEDS | 0 | 0 | 0 | 0 | 0 | 22,767 | 0 | 0.00% |
| 40-18-40-01070-18010 | WELDING SHOP CURTIN | 0 | 0 | 0 | 0 | 0 | 17,400 | 0 | 0.00% |
| 40-18-40-01170-18011 | BOD ARMOR REPLACEMENT | 0 | 0 | 0 | 0 | 0 | 5,316 | 0 | 0.00% |
| 40-18-40-01370-18013 | REPLACE 2002 STREET SWEEPER | 0 | 0 | 0 | 0 | 0 | 245,129 | 0 | 0.00% |
| 40-18-40-01770-18017 | ROTARY MOWER 10 1/2' CUT | 0 | 0 | 0 | 0 | 0 | 64,969 | 0 | 0.00% |
| 40-18-40-01870-18018 | STREET TREE REPLACEMENT | 0 | 0 | 0 | 0 | 0 | 13,238 | 0 | 0.00% |
| 40-18-40-02070-18020 | REPLACEMENT 4 WING PLOWS | 0 | 0 | 0 | 0 | 0 | 12,000 | 0 | 0.00% |
| 40-18-40-02170-18021 | 13TH STREET RECONSTRUCTION | 0 | 0 | 0 | 0 | 0 | 30,000 | 0 | 0.00% |
| 40-18-40-02470-18024 | REPLACE DUMP BOX ON PLOW TRU | 0 | 0 | 0 | 0 | 0 | 14,720 | 0 | 0.00% |
| 40-18-40-02550-18025 | DTS RESTROOMS | 0 | 0 | 0 | 0 | 0 | 184,711 | 0 | 0.00% |
| 40-18-40-02855-18028 | INTERSECTION IMPRV MILW/PENNS | 0 | 0 | 0 | 0 | 0 | 500 | 0 | 0.00% |
| 40-18-40-02870-18028 | INTERSECTION IMPRV MILW/PENNS | 0 | 0 | 0 | 0 | 0 | 500 | 0 | 0.00% |
| TOTAL EXPENSES | | 0 | 0 | 0 | 0 | 0 | 1,003,592 | 0 | 0.00% |
| ----- | | | | | | | | | |
| Dept 99 - 1999 CITY PROJECTS | | | | | | | | | |
| CAPITAL OUTLAY& INTERFUND TRANSFER | | | | | | | | | |
| 40-99-49-99900 | CIP-MISC PROJECTS PER CIP COMM | 0 | 0 | 0 | 0 | 2,807,511 | 0 | 2,822,441 | 0.53% |
| CAPITAL OUTLAY& INTERFUND TRANSFER | | 0 | 0 | 0 | 0 | 2,807,511 | 0 | 2,822,441 | 0.53% |
| TRANSFER | | | | | | | | | |
| 40-99-49-99999 | INTERFUND TRANSFER OUT | 335,308 | 0 | 954,213 | 0 | 0 | 0 | 0 | 0.00% |
| TRANSFER | | 335,308 | 0 | 954,213 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL APPROPRIATIONS | | 12,839,843 | 28,369,994 | 7,697,541 | 10,233,846 | 2,807,511 | 2,400,982 | 2,842,441 | 1.24% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|----------------------------------|--|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 40 Capital Improvement Fund | | | | | | | | | |
| | NET OF REVENUES/APPROPRIATIONS - FUND 40 | 12,474,889 | (20,669,869) | (2,475,351) | (62,457) | 13,500 | (74,578) | (315,346) | |
| | BEGINNING FUND BALANCE | 8,420,077 | 20,894,964 | 930,740 | (1,569,354) | (1,631,810) | (1,631,810) | (1,706,388) | |
| | ENDING FUND BALANCE | 20,894,966 | 930,736 | (1,569,360) | (1,631,811) | (1,618,310) | (1,706,388) | (2,021,734) | |

FUND: CAPITAL PROJECTS – DEVELOPER AGREEMENTS – FUND 41

FUND DESCRIPTION:

The Capital Projects Fund for Developer Agreements is used to expend the funds for publicly installed improvements for the benefit of a private developer. For example, the installation of streets, water lines and sewers in a subdivision would be covered by a developer agreement in this fund. The City will incur costs on these projects only if over-sizing of the facilities is required that benefits the entire City.

The Developers are also charged for the City's engineering and inspection services in this fund and billed when appropriate.

FUND OBJECTIVES:

- 🕒 There could be two new subdivision public improvement projects scheduled for coming forward in 2019 or 2020.
- 🕒 To bill the developers for all engineering, administration and inspection services at least twice a year.

SIGINIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 The city needs to reevaluate the hourly rates charged to developers for engineering services.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--------------------------------------|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 41 Developer Capital Agreements | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| Dept 00 - 2000 DEVELOPER PROJECTS | | | | | | | | | |
| TOTAL REVENUE | | | | | | | | | |
| 41-00-30-05020 | DEVELOPER CONTRIBUTION | 0 | 0 | 0 | 0 | 35,000 | 5,000 | 10,000 | -71.43% |
| 41-00-30-06020 | RYAN BUSNS PARK DEV CONTR | 0 | 0 | 0 | 5,000 | 0 | 0 | 0 | 0.00% |
| 41-00-30-06320 | ICAP DEVELOPMENT ESCROW | 0 | 0 | 0 | 5,000 | 0 | 0 | 0 | 0.00% |
| 41-00-30-06620 | 6TH & RAWSON - HSA ESCROW | 0 | 0 | 0 | 5,000 | 0 | 0 | 0 | 0.00% |
| TOTAL REVENUE | | 0 | 0 | 0 | 15,000 | 35,000 | 5,000 | 10,000 | -71.43% |
| ----- | | | | | | | | | |
| Dept 09 | | | | | | | | | |
| TOTAL REVENUE | | | | | | | | | |
| 41-09-30-05520 | CENTENNIAL PK-GRADING, PAVING | 0 | 0 | 0 | 23,991 | 0 | 32 | 0 | 0.00% |
| TOTAL REVENUE | | 0 | 0 | 0 | 23,991 | 0 | 32 | 0 | 0.00% |
| ----- | | | | | | | | | |
| Dept 15 | | | | | | | | | |
| TOTAL REVENUE | | | | | | | | | |
| 41-15-30-05020 | DEV CONTRIB-OAKFIELD VILLAGE#2 | 0 | 5,000 | 23,151 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL REVENUE | | 0 | 5,000 | 23,151 | 0 | 0 | 0 | 0 | 0.00% |
| ----- | | | | | | | | | |
| Dept 16 - 2016 CAPITAL PROJECTS | | | | | | | | | |
| TOTAL REVENUE | | | | | | | | | |
| 41-16-30-05120 | DEV CONTR- DREXEL RIDGE - HSI | 0 | 0 | 39,200 | 0 | 0 | 0 | 0 | 0.00% |
| 41-16-30-05420 | DEV CONTRIBUTION-CARROLVILLE | 0 | 0 | 0 | 0 | 0 | 42,000 | 0 | 0.00% |
| TOTAL REVENUE | | 0 | 0 | 39,200 | 0 | 0 | 42,000 | 0 | 0.00% |
| ----- | | | | | | | | | |
| TOTAL ESTIMATED REVENUES | | 0 | 5,000 | 62,351 | 38,991 | 35,000 | 47,032 | 10,000 | -71.43% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--------------------------------------|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 41 Developer Capital Agreements | | | | | | | | | |
| APPROPRIATIONS | | | | | | | | | |
| Dept 06 - 2006 DEVELOPER PROJECTS | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 41-06-40-05455 | ENGINEERING & ADMINISTRATION | 0 | 0 | 274 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 0 | 0 | 274 | 0 | 0 | 0 | 0 | 0.00% |
| Dept 09 | | | | | | | | | |
| 41-09-40-05055 | ENGINEER/DESIGN | 0 | 0 | 0 | 64 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 0 | 0 | 0 | 64 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | | | | | | | | |
| 41-09-40-05455 | CENTENNIAL APT ENG/DESIGN | 60 | 1,173 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 41-09-40-05470 | CENTENNIAL PK-WATER&SEWER | 18,477 | 7,498 | 168 | 0 | 0 | 32 | 0 | 0.00% |
| TOTAL EXPENSES | | 18,537 | 8,671 | 168 | 0 | 0 | 32 | 0 | 0.00% |
| Totals for dept 09 - | | 18,537 | 8,671 | 168 | 64 | 0 | 32 | 0 | 0.00% |
| Dept 15 | | | | | | | | | |
| 41-15-40-05055 | ENGINEERING & ADMINISTRATION | 0 | 134 | 96 | (96) | 0 | 0 | 0 | 0.00% |
| 41-15-40-05070 | OAKFIELD VILL#2 SANITARY&WATER | 0 | 12,027 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 41-15-40-05120 | OAKFIELDVIL#2 GRADE,PAVE,STORM | 0 | 10,875 | 42,752 | (42,504) | 0 | 203 | 0 | 0.00% |
| 41-15-40-05250 | AZURA | 0 | 2,355 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 41-15-40-05456 | SOUTHFIELD II WATER & SEWER | 0 | 2,111 | 19,591 | (21,701) | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 0 | 27,502 | 62,439 | (64,301) | 0 | 203 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|---|--------------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 41 Developer Capital Agreements | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 41-15-40-05355 | 20TH ST. ELEM SCHOOL SEWER/WATER | 0 | 0 | 1,352 | 0 | 0 | 0 | 0 | 0.00% |
| 41-15-40-05370 | 20TH ST ELEM. SCHOOL SANITARY/ WATE | 0 | 0 | 8,869 | 1,985 | 0 | 0 | 0 | 0.00% |
| TOTAL EXPENSES | | 0 | 0 | 10,221 | 1,985 | 0 | 0 | 0 | 0.00% |
| Totals for dept 15 - | | 0 | 27,502 | 72,660 | (62,316) | 0 | 203 | 0 | 0.00% |
| Dept 16 - 2016 CAPITAL PROJECTS | | | | | | | | | |
| 41-16-40-05020 | STORM SEWER- DREXEL RIDGE | 0 | 0 | 0 | 4,614 | 0 | 0 | 0 | 0.00% |
| 41-16-40-05155 | ENGR & ADMIN-DREXEL RIDGE | 0 | 0 | 0 | 22,324 | 0 | 620 | 0 | 0.00% |
| 41-16-40-05170 | DREXEL RIDGE WATER SEWER | 0 | 0 | 14,516 | 0 | 0 | 0 | 0 | 0.00% |
| 41-16-40-05255 | ENGINEERING & ADMINISTRATION | 0 | 0 | 32 | (32) | 0 | 0 | 0 | 0.00% |
| 41-16-40-05260 | WATER & SEWER | 0 | 0 | 2,972 | (2,972) | 0 | 0 | 0 | 0.00% |
| 41-16-41-05355 | CARROLVILLE XING NO.1 :SANITARY & W/ | 0 | 0 | 0 | 16 | 0 | 0 | 0 | 0.00% |
| 41-16-41-05455 | CARROLVILLE XING: GRADING,PAVING & | 0 | 0 | 0 | 252 | 0 | 0 | 0 | 0.00% |
| Totals for dept 16 - 2016 CAPITAL PROJECTS | | 0 | 0 | 17,520 | 24,202 | 0 | 620 | 0 | 0.00% |
| Dept 17 - 2017 CIP PROJECTS | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 41-17-40-05565 | GLEN CROSSING SEWER & WATER | 0 | 0 | 0 | 20,278 | 0 | 775 | 0 | 0.00% |
| 41-17-40-05655 | GLEN CROSSING PAVING/GRADING/STOR | 0 | 0 | 0 | 1,942 | 0 | 1,115 | 0 | 0.00% |
| 41-17-40-05865 | MURPHY SANITARY SEWER | 0 | 0 | 0 | 32 | 0 | 4,154 | 0 | 0.00% |
| 41-17-40-06070 | RYAN BUSN PARK EXP | 0 | 0 | 0 | 0 | 0 | 10,000 | 0 | 0.00% |
| 41-17-40-06155 | FEDEX SEWER/WATER | 0 | 0 | 0 | 4,488 | 0 | 3,000 | 0 | 0.00% |
| 41-17-40-06265 | FEDEX GRADING/PAVING/STORMSEWER | 0 | 0 | 0 | 32 | 0 | 500 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--------------------------------------|--|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | | CHANGE |
| Fund 41 Developer Capital Agreements | | | | | | | | | |
| 41-17-40-06370 | ICAP DEVELOPMENT EXPENSES | 0 | 0 | 0 | 0 | 0 | 15,000 | 0 | 0.00% |
| 41-17-40-06555 | EAST BROOKE PRESERVE STORMPAVING/ | 0 | 0 | 0 | 0 | 0 | 17 | 0 | 0.00% |
| 41-17-40-06670 | 6TH & RAWSON EXPENSES | 0 | 0 | 0 | 6,581 | 0 | 10,000 | 0 | 0.00% |
| | TOTAL EXPENSES | 0 | 0 | 0 | 33,353 | 0 | 44,561 | 0 | 0.00% |
| ----- | | | | | | | | | |
| Dept 18 - 2018 CIP PROJECTS | | | | | | | | | |
| 41-18-40-05170 | OAKVIEW BUS PARK CSM | 0 | 0 | 0 | 0 | 0 | 32 | 0 | 0.00% |
| 41-18-40-05255 | WALL CUL-DE-SAC EXPANSION GRADING, | 0 | 0 | 0 | 0 | 0 | 32 | 0 | 0.00% |
| | | 0 | 0 | 0 | 0 | 0 | 64 | 0 | 0.00% |
| ----- | | | | | | | | | |
| | TOTAL EXPENSES | | | | | | | | |
| 41-18-40-05365 | RAWSON AVE BUS CENTER W/S | 0 | 0 | 0 | 0 | 0 | 32 | 0 | 0.00% |
| | TOTAL EXPENSES | 0 | 0 | 0 | 0 | 0 | 32 | 0 | 0.00% |
| ----- | | | | | | | | | |
| | Totals for dept 18 - 2018 CIP PROJECTS | 0 | 0 | 0 | 0 | 0 | 96 | 0 | 0.00% |
| ----- | | | | | | | | | |
| Dept 99 - 1999 DEVELOPER PROJECTS | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 41-99-40-06770 | OTHER | 0 | 0 | 0 | 0 | 0 | 0 | 10,000 | 100.00% |
| | TOTAL EXPENSES | 0 | 0 | 0 | 0 | 0 | 0 | 10,000 | 100.00% |
| ----- | | | | | | | | | |
| | TOTAL APPROPRIATIONS | 18,537 | 36,173 | 90,622 | (4,697) | 0 | 45,512 | 10,000 | 100.00% |
| ----- | | | | | | | | | |
| | NET OF REVENUES/APPROPRIATIONS - FUND 41 | (18,537) | (31,173) | (28,271) | 43,688 | 35,000 | 1,520 | 0 | |
| | BEGINNING FUND BALANCE | 18,320 | (216) | (31,388) | (59,658) | (15,969) | (15,969) | (14,449) | |
| | ENDING FUND BALANCE | (217) | (31,389) | (59,659) | (15,970) | 19,031 | (14,449) | (14,449) | |

FUND: TAX INCREMENT DISTRICT #7 – FUND 43

FUND DESCRIPTION:

Tax Increment Financing (TIF) District No. 7 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 7 is being formed as a mixed used tax increment district. It is comprised of approximately 938 acres that will be developed with offices, commercial/retail buildings, industrial, and residential facilities. The District is bounded roughly by Drexel Ave to the north, Interstate 94 to the east, 27th Street to the west and the City limits to the south.

In 2012, TIF #7 issued \$4,600,000 in debt and began making developer contributions to two new developers: Liberty Trust and Campione. The TID's assessed value dropped dramatically in 2011 due to the large amount of residential housing within the District. Staff is currently evaluating the TID to insure that it can make debt payments and developer payments back to Liberty Trust and Campione.

FUND OBJECTIVES:

- 🕒 To properly account for all transactions related to the installation of public improvements within the District;
- 🕒 Ensure timely compliance of all state required reports and guidelines related to the financial operation of the district.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 Monitoring increment and balancing increments with costs associated with the District.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--------------------------|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 43 TID #7 | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| Dept 00 | | | | | | | | | |
| TAXES | | | | | | | | | |
| 43-00-31-30000 | GENERAL PROPERTY TAX | 69,261 | 65,148 | 170,058 | 210,238 | 345,238 | 345,238 | 379,684 | 9.98% |
| 43-00-31-30050 * * | PERSONAL PROPERTY TAX AID | 0 | 0 | 0 | 0 | 0 | 0 | 4,180 | 100.00% |
| | TAXES | 69,261 | 65,148 | 170,058 | 210,238 | 345,238 | 345,238 | 383,864 | 11.19% |
| STATE SHARED REVENUE | | | | | | | | | |
| 43-00-32-31550 | COMPUTER AIDS | 25,982 | 23,731 | 20,662 | 17,093 | 17,344 | 17,344 | 17,518 | 1.00% |
| | STATE SHARED REVENUE | 25,982 | 23,731 | 20,662 | 17,093 | 17,344 | 17,344 | 17,518 | 1.00% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 43-00-37-36000 | Interest | 3,265 | 75 | 6,949 | 2,137 | 400 | 449 | 500 | 25.00% |
| 43-00-37-36800 | MISC INCOME | 4,253 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | COMMERCIAL REVENUE | 7,518 | 75 | 6,949 | 2,137 | 400 | 449 | 500 | 25.00% |
| TOTAL ESTIMATED REVENUES | | 102,761 | 88,954 | 197,669 | 229,468 | 362,982 | 363,031 | 401,882 | 10.72% |

APPROPRIATIONS

Dept 06 - TIF #7 2006 CITY DEVELOPMENT

| | | | | | | | | | |
|---|------------------------------|--------|--------|--------|--------|--------|--------|--------|-------|
| 43-06-40-02855 | ENGINEERING & ADMINISTRATION | 14,992 | 13,258 | 15,000 | 25,000 | 10,000 | 10,000 | 10,000 | 0.00% |
| 43-06-40-02870 | OTHER-TIF #7 DEVELOPMENT | 33,545 | 226 | 0 | 3,050 | 0 | 0 | 0 | 0.00% |
| Totals for dept 06 - TIF #7 2006 CITY DEVELOPMENT | | 48,537 | 13,484 | 15,000 | 28,050 | 10,000 | 10,000 | 10,000 | 0.00% |

Dept 07 - TIF #7 2007 DEVELOPERS

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|---|----------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 43 TID #7 | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 43-07-40-08170 | OTHER-TIF #7 LIBERTY TRUST | 139,410 | 135,661 | 253,895 | 241,293 | 241,000 | 258,622 | 258,622 | 7.31% |
| 43-07-40-08570 | OTHER-CAMPIONE-SOUTHBRANCH | 110,903 | 105,620 | 108,577 | 105,465 | 105,465 | 99,563 | 99,563 | -5.60% |
| Totals for dept 07 - TIF #7 2007 DEVELOPERS | | 250,313 | 241,281 | 362,472 | 346,758 | 346,465 | 358,185 | 358,185 | 3.38% |
| Dept 08 - DREXEL AVE INTERCHANGE COSTS | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 43-08-40-08070 | DREXEL INTR - REAL ESTATE | 524 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Totals for dept 08 - DREXEL AVE INTERCHANGE COSTS | | 524 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Dept 16 - 2016 CAPITAL PROJECTS | | | | | | | | | |
| TOTAL EXPENSES | | | | | | | | | |
| 43-16-40-02950 | DREXEL TIA | 0 | 0 | 84,470 | 0 | 0 | 0 | 0 | 0.00% |
| Totals for dept 16 - 2016 CAPITAL PROJECTS | | 0 | 0 | 84,470 | 0 | 0 | 0 | 0 | 0.00% |
| Dept 96 | | | | | | | | | |
| DEBT SERVICE | | | | | | | | | |
| 43-96-48-80500 | INTEREST PAYMENTS | 92,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 43-96-48-81500 | FISCAL BANK CHARGES | 150 | 4,218 | 150 | 2,266 | 2,500 | 2,500 | 2,500 | 0.00% |
| DEBT SERVICE | | 92,150 | 4,218 | 150 | 2,266 | 2,500 | 2,500 | 2,500 | 0.00% |
| TRANSFER | | | | | | | | | |
| 43-96-49-99999 | INTERFUND TRANSFER OUT | 0 | 0 | 780,000 | 0 | 100,000 | 100,000 | 100,000 | 0.00% |
| TRANSFER | | 0 | 0 | 780,000 | 0 | 100,000 | 100,000 | 100,000 | 0.00% |
| Totals for dept 96 - DEBT SERVICE | | 92,150 | 4,218 | 780,150 | 2,266 | 102,500 | 102,500 | 102,500 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|-------------|------------------|------------------|--------------------|------------------|-------------------------------------|-------------------------------|-------------------------------------|---------------------|
| Fund 43 TID #7 | | | | | | | | | |
| TOTAL APPROPRIATIONS | | 391,524 | 258,983 | 1,242,092 | 377,074 | 458,965 | 470,685 | 470,685 | 2.55% |
| NET OF REVENUES/APPROPRIATIONS - FUND 43 | | (288,763) | (170,029) | (1,044,423) | (147,606) | (95,983) | (107,654) | (68,803) | |
| BEGINNING FUND BALANCE | | 1,935,139 | 1,646,376 | 1,476,347 | 431,926 | 284,320 | 284,320 | 176,666 | |
| ENDING FUND BALANCE | | 1,646,376 | 1,476,347 | 431,924 | 284,320 | 188,337 | 176,666 | 107,863 | |
| DEPARTMENT 00 REVENUES | | | | | | | | | |
| 31-30050 PERSONAL PROPERTY TAX AID | | | | | | | | | |
| PARTIAL REMOVAL OF PERSONAL PROPERTY TAX FROM TAX ROLL & TRANSITIONED TO STATE AID PAYMENT | | | | | | | | | |

FUND: TAX INCREMENT DISTRICT #8 – FUND 45

FUND DESCRIPTION:

Tax Increment Financing (TIF) District No. 8 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 8 is being formed as a mixed used tax increment district. It is comprised of approximately 401 acres of which 170 acres are suitable for development. It is anticipated that much of the development in the District will be commercial, light industrial, and office buildings.

In general, the District is in the vicinity of South Howell Avenue and West Oakwood Road. In May of 2009, through an agreement with the Oak Creek-Franklin School District and WisPark, the City purchased approximately 255 acres of land at the southwest corner of Howell Avenue and Oakwood Road from the Milwaukee Metropolitan Sewerage District. Fifty acres was sold to the School District for a possible future school site, 169 acres was sold to WisPark, and approximately 36 acres was retained by the City as a conservation easement. The base value of the District is \$23,056,600.

In 2013, the District issued \$10,525,000 in debt for the infrastructure at Oak View Business Park. In 2015, the City refinanced those short term notes into another short term debt issuance due to the lag in construction. Oak View Business Park had a slower development start resulting from the downturn in the economy, but multiple lots have been sold and built on in 2017 and 2018 with more pending for 2019.

In 2018, the District converted the short term note for the infrastructure at Oak View Business Park into 2 long term issuances; \$5,140,000 Taxable Refunding Bonds and \$5,175,000 Tax Exempt Refunding bonds (expiring 2027).

FUND OBJECTIVES:

- 🕒 To properly account for all transactions related to the installation of public improvements within the District;
- 🕒 Ensure timely compliance of all state required reports and guidelines related to the financial operation of the district.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 Monitoring increment and balancing increments with costs associated with the District.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|----------------------|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 45 TID #8 | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| Dept 00 | | | | | | | | | |
| TAXES | | | | | | | | | |
| 45-00-31-30000 | TAX INCREMENT REVENUE | 68,462 | 164,289 | 247,376 | 578,814 | 605,518 | 605,518 | 915,395 | 51.18% |
| 45-00-31-30050 * * | PERSONAL PROPERTY TAX AID | 0 | 0 | 0 | 0 | 0 | 0 | 7,331 | 100.00% |
| | TAXES | 68,462 | 164,289 | 247,376 | 578,814 | 605,518 | 605,518 | 922,726 | 52.39% |
| STATE SHARED REVENUE | | | | | | | | | |
| 45-00-32-31550 | EXEMPT COMPUTER AID | 6,839 | 4,814 | 3,525 | 11,696 | 11,868 | 11,868 | 11,987 | 1.00% |
| | STATE SHARED REVENUE | 6,839 | 4,814 | 3,525 | 11,696 | 11,868 | 11,868 | 11,987 | 1.00% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 45-00-37-36000 | INTEREST | 5,551 | 1,762 | 0 | 0 | 1,000 | 0 | 1,000 | 0.00% |
| 45-00-37-36015 | GRANT REVENUE | 0 | 800,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 45-00-37-36800 | MISC INCOME | 150,840 | 0 | 107,102 | 5,000 | 0 | 0 | 0 | 0.00% |
| | COMMERCIAL REVENUE | 156,391 | 801,762 | 107,102 | 5,000 | 1,000 | 0 | 1,000 | 0.00% |
| DEBT PROCEEDS | | | | | | | | | |
| 45-00-38-37000 | DEBT PROCEEDS | 0 | 10,500,000 | 0 | 16,625 | 10,500,000 | 10,500,000 | 0 | -100.00% |
| 45-00-38-37300 | PREMIUM ON DEBT ISSUED | 0 | 25,000 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | DEBT PROCEEDS | 0 | 10,525,000 | 0 | 16,625 | 10,500,000 | 10,500,000 | 0 | -100.00% |
| INTERFUND TRANSFER | | | | | | | | | |
| 45-00-39-39999 | INTERFUND TRANSFER IN | 0 | 0 | 180,611 | 0 | 0 | 0 | 0 | 0.00% |
| | INTERFUND TRANSFER | 0 | 0 | 180,611 | 0 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|-----------------------------------|-------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 45 TID #8 | | | | | | | | | |
| TOTAL ESTIMATED REVENUES | | 231,692 | 11,495,865 | 538,614 | 612,135 | 11,118,386 | 11,117,386 | 935,713 | -91.58% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 07 - CIP | | | | | | | | | |
| TID #8 | | | | | | | | | |
| 45-07-40-03570 | TID #8-OTHER COSTS | 7,531,403 | 2,071,847 | 503,193 | 0 | 0 | 50 | 0 | 0.00% |
| 45-07-40-95500 | ADMINISTRATIVE COSTS | 37,134 | 55,042 | 10,540 | 369 | 0 | 0 | 0 | 0.00% |
| TID #8 | | 7,568,537 | 2,126,889 | 513,733 | 369 | 0 | 50 | 0 | 0.00% |
| Totals for dept 07 - CIP | | 7,568,537 | 2,126,889 | 513,733 | 369 | 0 | 50 | 0 | 0.00% |
| Dept 13 - WATER AND SEWER UTILITY | | | | | | | | | |
| UNK_EXP | | | | | | | | | |
| 45-13-40-05172 | NON-REIMBURSABLE ITEMS | 0 | 46,209 | 35,067 | 0 | 0 | 0 | 0 | 0.00% |
| 45-13-40-94000 | STELLA & CHEWY'S DEV PYMT | 0 | 0 | 114,338 | 235,516 | 235,516 | 227,292 | 227,292 | -3.49% |
| UNK_EXP | | 0 | 46,209 | 149,405 | 235,516 | 235,516 | 227,292 | 227,292 | -3.49% |
| TOTAL EXPENSES | | | | | | | | | |
| 45-13-40-05355 | Oak View Bus Park Sewer/Water | 0 | 14,822 | 13,059 | 0 | 0 | 0 | 0 | 0.00% |
| 45-13-40-05370 | SANITARY/ WATER | 81,582 | 1,088 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 45-13-40-05455 | OAK VIEW BUS PARK ROADS/STORM | 0 | 64,184 | 0 | 0 | 0 | 25,000 | 0 | 0.00% |
| 45-13-40-05470 | Oakview Grade/Pave/Storm | 93,070 | 8,422 | 66 | 0 | 0 | 0 | 0 | 0.00% |
| 45-13-40-95530 | DEVELOPER INCENTIVE | 0 | 650,000 | 0 | 0 | 100,000 | 0 | 100,000 | 0.00% |
| TOTAL EXPENSES | | 174,652 | 738,516 | 13,125 | 0 | 100,000 | 25,000 | 100,000 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 45 TID #8 | | | | | | | | | |
| Totals for dept 13 - | | 174,652 | 784,725 | 162,530 | 235,516 | 335,516 | 252,292 | 327,292 | -2.45% |
| Dept 96 - DEBT SERVICE | | | | | | | | | |
| DEBT SERVICE | | | | | | | | | |
| 45-96-48-80000 | PRINCIPAL PAMENTS | 0 | 10,525,000 | 0 | 0 | 10,500,000 | 10,500,000 | 250,000 | -97.62% |
| 45-96-48-80500 | INTEREST PAYMENTS | 164,380 | 171,031 | 205,771 | 223,125 | 223,125 | 223,125 | 386,014 | 73.00% |
| 45-96-48-81500 | FISCAL BANK CHARGES | 150 | 3,630 | 3,000 | 2,266 | 2,500 | 2,500 | 2,500 | 0.00% |
| DEBT SERVICE | | 164,530 | 10,699,661 | 208,771 | 225,391 | 10,725,625 | 10,725,625 | 638,514 | -94.05% |
| TOTAL APPROPRIATIONS | | 7,907,719 | 13,611,275 | 885,034 | 461,276 | 11,061,141 | 10,977,967 | 965,806 | -91.27% |
| NET OF REVENUES/APPROPRIATIONS - FUND 45 | | (7,676,027) | (2,115,410) | (346,420) | 150,859 | 57,245 | 139,419 | (30,093) | |
| BEGINNING FUND BALANCE | | 8,744,444 | 1,068,417 | (1,046,994) | (1,393,414) | (1,242,554) | (1,242,554) | (1,103,135) | |
| ENDING FUND BALANCE | | 1,068,417 | (1,046,993) | (1,393,414) | (1,242,555) | (1,185,309) | (1,103,135) | (1,133,228) | |
| DEPARTMENT 00 REVENUES | | | | | | | | | |
| 31-30050 | PERSONAL PROPERTY TAX AID | | | | | | | | |
| PARTIAL REMOVAL OF PERSONAL PROPERTY TAX FROM TAX ROLL & TRANSITIONED TO STATE AID PAYMENT | | | | | | | | | |

FUND: TAX INCREMENT DISTRICT #10 – FUND 52

FUND DESCRIPTION:

The Capital Projects Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

The Capital Projects Fund for TIF #10 will be used to aid in the conversion of the former Midwest Express Corporate Center into the home office for Bucyrus International’s mining operations. In 2016, Bucyrus sold this location to existing Oak Creek business, Masterlock. The City entered into a developer agreement with Masterlock in 2017 for the remainder of developer incentive from the Bucyrus developer agreement.

FUND OBJECTIVES:

- 🕒 To properly account for all capital improvements and within the district;
- 🕒 Ensure timely compliance of all state required reports and guidelines related to the financial operation of the district.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 Monitoring increment and balancing increments with costs associated with the District.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--------------------------|---------------------------|----------------|----------------|----------------|----------------|----------------|-----------|----------------|---------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL | PROJECTED | ORIGINAL | % |
| | | | | | | BUDGET | ACTIVITY | BUDGET | CHANGE |
| Fund 52 TID #10 | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| Dept 00 | | | | | | | | | |
| TAXES | | | | | | | | | |
| 52-00-31-30000 | TAX INCREMENT REVENUE | 427,227 | 425,781 | 384,860 | 338,259 | 314,203 | 314,203 | 344,340 | 9.59% |
| 52-00-31-30050 * * | PERSONAL PROPERTY TAX AID | 0 | 0 | 0 | 0 | 0 | 0 | 3,804 | 100.00% |
| | TAXES | <u>427,227</u> | <u>425,781</u> | <u>384,860</u> | <u>338,259</u> | 314,203 | 314,203 | 348,144 | 10.80% |
| STATE SHARED REVENUE | | | | | | | | | |
| 52-00-32-31550 | COMPUTER AIDS | 12,393 | 17,895 | 10,659 | 18,191 | 18,458 | 18,458 | 18,643 | 1.00% |
| | STATE SHARED REVENUE | <u>12,393</u> | <u>17,895</u> | <u>10,659</u> | <u>18,191</u> | 18,458 | 18,458 | 18,643 | 1.00% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 52-00-37-36000 | INTEREST ON INVESTMENTS | 681 | 927 | 2,982 | 1,818 | 1,000 | 1,000 | 1,000 | 0.00% |
| | COMMERCIAL REVENUE | <u>681</u> | <u>927</u> | <u>2,982</u> | <u>1,818</u> | 1,000 | 1,000 | 1,000 | 0.00% |
| TOTAL ESTIMATED REVENUES | | <u>440,301</u> | <u>444,603</u> | <u>398,501</u> | <u>358,268</u> | 333,661 | 333,661 | 367,787 | 10.23% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 10 - CIP | | | | | | | | | |
| 52-10-40-04970 | BUCYRUS-OTHER COSTS | 243,653 | 234,918 | 238,546 | 0 | 0 | 0 | 0 | 0.00% |
| 52-10-40-04971 | MASTERLOCK-OTHER COSTS | 0 | 0 | 0 | 231,464 | 231,464 | 263,712 | 263,712 | 13.93% |
| 52-10-40-95500 | ADMINISTRATIVE COSTS | 59,195 | 17,364 | 60,705 | 50,000 | 25,000 | 25,000 | 25,000 | 0.00% |
| | Totals for dept 10 - CIP | <u>302,848</u> | <u>252,282</u> | <u>299,251</u> | <u>281,464</u> | 256,464 | 288,712 | 288,712 | 12.57% |
| DEBT SERVICE | | | | | | | | | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--|---------------------------|--|----------|----------|----------|--------------------|-----------------------|--------------------|-------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 52 TID #10 | | | | | | | | | |
| 52-96-48-81500 | FISCAL BANK CHARGES | 150 | 150 | 150 | 2,266 | 2,500 | 2,500 | 2,500 | 0.00% |
| | DEBT SERVICE | 150 | 150 | 150 | 2,266 | 2,500 | 2,500 | 2,500 | 0.00% |
| Dept 99 - INTERFUND | | | | | | | | | |
| TRANSFER | | | | | | | | | |
| 52-99-49-99999 | INTERFUND TRANSFER OUT | 0 | 0 | 0 | 44,195 | 0 | 0 | 0 | 0.00% |
| | TRANSFER | 0 | 0 | 0 | 44,195 | 0 | 0 | 0 | 0.00% |
| TOTAL APPROPRIATIONS | | 302,998 | 252,432 | 299,401 | 327,925 | 258,964 | 291,212 | 291,212 | 12.45% |
| NET OF REVENUES/APPROPRIATIONS - FUND 52 | | 137,303 | 192,171 | 99,100 | 30,343 | 74,697 | 42,449 | 76,575 | |
| BEGINNING FUND BALANCE | | 172,249 | 309,551 | 501,722 | 600,822 | 631,166 | 631,166 | 673,615 | |
| ENDING FUND BALANCE | | 309,552 | 501,722 | 600,822 | 631,165 | 705,863 | 673,615 | 750,190 | |
| DEPARTMENT 00 REVENUES | | | | | | | | | |
| 31-30050 | PERSONAL PROPERTY TAX AID | PARTIAL REMOVAL OF PERSONAL PROPERTY TAX FROM TAX ROLL & TRANSITIONED TO STATE AID PAYMENT | | | | | | | |

FUND: TAX INCREMENT DISTRICT #11 – FUND 53

FUND DESCRIPTION:

Capital Projects funds are used to account for the purchase or construction of major capital facilities.

Tax Increment Financing (TIF) District No. 11 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote mixed use development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow mixed use development to take place. This new industry will increase the tax base and provide additional employment opportunities.

The Capital Projects Fund for TIF #11 will be used to aid in the conversion of the former Delphi auto electronics plant into the new Drexel Town Center. At the heart of the Town Center will be a new Civic Center including a City Hall and Library. West of the Civic Center will be multifamily residential units. To the east of the Civic Center will be a large retail development.

This TID is anticipated to add between \$200 and \$300 million of new value to the City of Oak Creek.

In 2013, the District issued \$23,550,000 in debt for the infrastructure at Drexel Town Square. It is anticipated that the infrastructure will be complete in 2016 and that the short term debt will be finalized into long term. In 2015, the District issued \$8,900,000 in debt for developer contributions, with an estimated \$5,100,000 more in 2016. In 2017, the City issued a combined taxable and tax exempt debt of \$7,800,000 for phase II and phase III of multifamily residential units within Drexel Town Square.

In 2018, the District entered into long term financing for the \$8,900,000 in developer incentives (expiring 2032) and \$5,100,000 (formerly \$5,750,000) in additional developer incentives (expiring 2032).

FUND OBJECTIVES:

- 🕒 To properly account for all capital improvements and debt within the district;
- 🕒 Ensure timely compliance of all state required reports and guidelines related to the financial operation of the district.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 Monitoring increment and balancing increments with costs associated with the District.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|----------------------|--------------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| Fund 53 TID #11 | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| TAXES | | | | | | | | | |
| 53-00-31-30000 | GENERAL PROP TAX | 25,537 | 21,076 | 564,852 | 666,863 | 1,525,816 | 1,525,816 | 2,087,058 | 36.78% |
| 53-00-31-30050 * * | PERSONAL PROPERTY TAX AID | 0 | 0 | 0 | 0 | 0 | 0 | 18,472 | 100.00% |
| TAXES | | 25,537 | 21,076 | 564,852 | 666,863 | 1,525,816 | 1,525,816 | 2,105,530 | 37.99% |
| STATE SHARED REVENUE | | | | | | | | | |
| 53-00-32-31550 | STATE AID-COMPUTER AIDS | 0 | 2 | 2 | 645 | 654 | 654 | 661 | 1.07% |
| STATE SHARED REVENUE | | 0 | 2 | 2 | 645 | 654 | 654 | 661 | 1.07% |
| UNK_REV | | | | | | | | | |
| 53-00-33-31800 | TIF 11 Intergovernmental Rev | 0 | 497,181 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| UNK_REV | | 0 | 497,181 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 53-00-37-36000 | Interest | 21,803 | 20,403 | 23,528 | 42,054 | 12,000 | 55,000 | 12,000 | 0.00% |
| 53-00-37-36015 | GRANT REVENUE | 0 | 0 | 0 | 821,522 | 0 | 35,000 | 0 | 0.00% |
| COMMERCIAL REVENUE | | 21,803 | 20,403 | 23,528 | 863,576 | 12,000 | 90,000 | 12,000 | 0.00% |
| DEBT PROCEEDS | | | | | | | | | |
| 53-00-38-37000 | Debt Proceeds Develop Agreemen | 0 | 8,900,000 | 28,800,000 | 10,550,000 | 14,650,000 | 8,945,000 | 0 | -100.00% |
| 53-00-38-37100 | MISC REVENUE | 578,430 | 0 | 828,207 | 774,037 | 0 | 638,312 | 0 | 0.00% |
| 53-00-38-37300 | PREMIUM ON DEBT ISSUED | 0 | 13,000 | 500,000 | 2,208 | 0 | 0 | 0 | 0.00% |
| DEBT PROCEEDS | | 578,430 | 8,913,000 | 30,128,207 | 11,326,245 | 14,650,000 | 9,583,312 | 0 | -100.00% |
| INTERFUND TRANSFER | | | | | | | | | |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---------------------------------|-----------------------|------------------|------------------|-------------------|-------------------|----------------------------|-------------------------------|----------------------------|----------------|
| | | | | | | | | CHANGE | |
| Fund 53 TID #11 | | | | | | | | | |
| 53-00-39-39999 | INTERFUND TRANSFER IN | 0 | 0 | 444,664 | 0 | 0 | 0 | 0 | 0.00% |
| | INTERFUND TRANSFER | 0 | 0 | 444,664 | 0 | 0 | 0 | 0 | 0.00% |
| TOTAL ESTIMATED REVENUES | | 625,770 | 9,451,662 | 31,161,253 | 12,857,329 | 16,188,470 | 11,199,782 | 2,118,191 | -86.92% |

APPROPRIATIONS

Dept 11

TID #8

| | | | | | | | | | |
|----------------|-----------------------------|------------|-----------|-----------|-----------|---------|---------|---------|-------|
| 53-11-40-95500 | TIF 11 Capital Outlay Admin | 10,574,691 | 9,809,945 | 1,486,074 | 1,952,366 | 100,000 | 107,346 | 100,000 | 0.00% |
| | TID #8 | 10,574,691 | 9,809,945 | 1,486,074 | 1,952,366 | 100,000 | 107,346 | 100,000 | 0.00% |

TOTAL EXPENSES

| | | | | | | | | | |
|-----------------------|------------------------|----------------|------------------|------------------|------------------|------------------|----------------|----------------|----------------|
| 53-11-40-95510 | CAPITAL OUTLAY CAPITAL | 0 | 503 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 53-11-40-95520 | CAPITAL OUTLAY OTHER | 144,344 | 86,980 | 82,174 | 63,160 | 150,000 | 20,000 | 0 | -100.00% |
| 53-11-40-95530 | DEVELOPER INCENTIVES | 0 | 5,300,000 | 6,950,000 | 4,585,134 | 900,000 | 722,522 | 200,000 | -77.78% |
| TOTAL EXPENSES | | 144,344 | 5,387,483 | 7,032,174 | 4,648,294 | 1,050,000 | 742,522 | 200,000 | -80.95% |

Totals for dept 11 -

| | | | | | | | |
|------------|------------|-----------|-----------|-----------|---------|---------|---------|
| 10,719,035 | 15,197,428 | 8,518,248 | 6,600,660 | 1,150,000 | 849,868 | 300,000 | -73.91% |
|------------|------------|-----------|-----------|-----------|---------|---------|---------|

Dept 13 - WATER AND SEWER UTILITY

UNK_EXP

| | | | | | | | | | |
|----------------|------------------------------|--------|--------|-------|-------|---|--------|---|-------|
| 53-13-40-05055 | ENGINEERING & ADMINISTRATION | 0 | 1,028 | 4,368 | 0 | 0 | 0 | 0 | 0.00% |
| 53-13-40-05070 | DREXEL-WATER/SWR | 71,771 | 9,758 | 168 | 0 | 0 | 0 | 0 | 0.00% |
| 53-13-40-05150 | CONTRACTS | 0 | 38,970 | 2,840 | 1,778 | 0 | 0 | 0 | 0.00% |
| 53-13-40-05155 | ENGR & ADMIN | 0 | 118 | 751 | 2,907 | 0 | 17,149 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|--|---------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | | | | | | | | CHANGE |
| Fund 53 TID #11 | | | | | | | | | |
| 53-13-40-05170 | DREXEL-GRADE/PAVE/STORM | 963,372 | 47,562 | 166 | 0 | 0 | 0 | 0 | 0.00% |
| 53-13-40-05171 | REIMBURSABLE COSTS | 178,004 | 167,015 | 38,970 | 0 | 0 | 0 | 0 | 0.00% |
| 53-13-40-05172 | NON-REIMBURSABLE ITEMS | 0 | 12,883 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| 53-13-40-05270 | DTG OPERATIONS-SIDEWALK | 5,578 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Totals for dept 13 - | | 1,218,725 | 277,334 | 47,263 | 4,685 | 0 | 17,149 | 0 | 0.00% |
| Dept 96 - DEBT SERVICE | | | | | | | | | |
| DEBT SERVICE | | | | | | | | | |
| 53-96-48-80000 | PRINCIPAL PAMENTS | 0 | 0 | 23,550,000 | 2,950,000 | 15,025,000 | 15,025,000 | 800,000 | -94.68% |
| 53-96-48-80500 | INTEREST PAYMENTS | 447,450 | 561,113 | 720,464 | 1,010,312 | 1,189,109 | 1,189,109 | 915,445 | -23.01% |
| 53-96-48-81500 | FISCAL BANK CHARGES | 150 | 3,780 | 750 | 3,016 | 3,000 | 3,000 | 3,000 | 0.00% |
| DEBT SERVICE | | 447,600 | 564,893 | 24,271,214 | 3,963,328 | 16,217,109 | 16,217,109 | 1,718,445 | -89.40% |
| TOTAL APPROPRIATIONS | | 12,385,360 | 16,039,655 | 32,836,725 | 10,568,673 | 17,367,109 | 17,084,126 | 2,018,445 | -88.38% |
| NET OF REVENUES/APPROPRIATIONS - FUND 53 | | (11,759,590) | (6,587,993) | (1,675,472) | 2,288,656 | (1,178,639) | (5,884,344) | 99,746 | |
| BEGINNING FUND BALANCE | | 22,140,050 | 10,380,460 | 3,792,468 | 2,116,997 | 4,405,654 | 4,405,654 | (1,478,690) | |
| ENDING FUND BALANCE | | 10,380,460 | 3,792,467 | 2,116,996 | 4,405,653 | 3,227,015 | (1,478,690) | (1,378,944) | |
| DEPARTMENT 00 REVENUES | | | | | | | | | |
| 31-30050 | PERSONAL PROPERTY TAX AID | | | | | | | | |
| PARTIAL REMOVAL OF PERSONAL PROPERTY TAX FROM TAX ROLL & TRANSITIONED TO STATE AID PAYMENT | | | | | | | | | |

FUND: TAX INCREMENT DISTRICT #12 – FUND 54

FUND DESCRIPTION:

Tax Increment Financing (TIF) District No. 12 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF #12 is being formed as a mixed use tax incremental district. It is comprised of approximately 50 acres of vacant property with a 2016 base value of \$10,700. The new development will be a mix of retail and residential and other commercial uses including the State of Wisconsin's one and only Ikea location.

The District is an area to the north of West Drexel Avenue and is adjacent to and just west of Interstate 94-41. This district will be an important gateway to the City of Oak Creek and will become a regional retail destination for southeast Wisconsin.

This TID is anticipated to add an estimated total tax increment of \$21 million of new value to the City of Oak Creek.

In 2016, the District issued \$5,100,000 in debt for the public infrastructure leading up to and around Ikea. It is anticipated that the infrastructure will be complete in 2018 and that the short term debt will be finalized into long term.

FUND OBJECTIVES:

- ☞ To properly account for all capital improvements and debt within the district;
- ☞ Ensure timely compliance of all state required reports and guidelines related to the financial operation of the district.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- ☞ Short term taxable note, \$5,100,000 expires in 2019 and will be refinanced long term;
- ☞ The first developer incentive payment to IKEA will be issued in 2019 per the Development Agreement.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|-------------------------------|-----------------------------|----------|----------|-----------|-----------|-----------------|--------------------|-----------------|------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 54 TID #12 | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| TAXES | | | | | | | | | |
| 54-00-31-30000 | GENERAL PROPERTY TAX | 0 | 0 | 0 | 0 | 0 | 0 | 402,317 | 100.00% |
| | TAXES | 0 | 0 | 0 | 0 | 0 | 0 | 402,317 | |
| COMMERCIAL REVENUE | | | | | | | | | |
| 54-00-37-36000 | INTEREST | 0 | 0 | 6,619 | 23,538 | 5,000 | 15,000 | 5,000 | 0.00% |
| | COMMERCIAL REVENUE | 0 | 0 | 6,619 | 23,538 | 5,000 | 15,000 | 5,000 | 0.00% |
| DEBT PROCEEDS | | | | | | | | | |
| 54-00-38-37000 | DEBT PROCEEDS | 0 | 0 | 5,100,000 | 0 | 0 | 0 | 5,100,000 | 100.00% |
| 54-00-38-37100 | MISC REVENUE | 0 | 0 | 0 | 0 | 0 | 161,650 | 0 | 0.00% |
| | DEBT PROCEEDS | 0 | 0 | 5,100,000 | 0 | 0 | 161,650 | 5,100,000 | 100.00% |
| Totals for dept 00 - REVENUES | | 0 | 0 | 5,106,619 | 23,538 | 5,000 | 176,650 | 5,507,317 | |
| TOTAL ESTIMATED REVENUES | | 0 | 0 | 5,106,619 | 23,538 | 5,000 | 176,650 | 5,507,317 | 110046.34% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 12 | | | | | | | | | |
| 54-12-40-95500 | TIF 12 CAPITAL OUTLAY ADMIN | 0 | 0 | 27,451 | 18,607 | 0 | 168 | 377,000 | 100.00% |
| | | 0 | 0 | 27,451 | 18,607 | 0 | 168 | 377,000 | 100.00% |
| TOTAL EXPENSES | | | | | | | | | |
| 54-12-40-95510 | CAPITAL OUTLAY CAPITAL | 0 | 0 | 0 | 2,371,047 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--|-------------------------------|------------|----------|----------|-----------|-----------------|--------------------|-----------------|----------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 54 TID #12 | | | | | | | | | |
| 54-12-40-95520 | CAPITAL OUTLAY OTHER | 0 | 0 | 45 | 293,235 | 0 | 20,000 | 0 | 0.00% |
| | TOTAL EXPENSES | 0 | 0 | 45 | 2,664,282 | 0 | 20,000 | 0 | 0.00% |
| Totals for dept 12 - | | 0 | 0 | 27,496 | 2,682,889 | 0 | 20,168 | 377,000 | 100.00% |
| Dept 17 - 2017 CIP PROJECTS | | | | | | | | | |
| 54-17-40-95500 | ADMINISTRATIVE COSTS | 0 | 0 | 0 | 25,000 | 25,000 | 25,000 | 25,000 | 0.00% |
| | TOTAL EXPENSES | 0 | 0 | 0 | 25,000 | 25,000 | 25,000 | 25,000 | 0.00% |
| TOTAL EXPENSES | | | | | | | | | |
| 54-17-40-02350 | 15023- PHASE 3 IKEA ROAD CONS | 0 | 0 | 0 | 0 | 500,000 | 500,000 | 0 | -100.00% |
| 54-17-40-02351 | 15023 - PHASE 3 IKEA W/S | 0 | 0 | 0 | 226,802 | 1,000,000 | 500,000 | 250,000 | -75.00% |
| | TOTAL EXPENSES | 0 | 0 | 0 | 226,802 | 1,500,000 | 1,000,000 | 250,000 | -83.33% |
| Totals for dept 17 - 2017 CIP PROJECTS | | 0 | 0 | 0 | 251,802 | 1,525,000 | 1,025,000 | 275,000 | -81.97% |
| Dept 96 - DEBT SERVICE | | | | | | | | | |
| DEBT SERVICE | | | | | | | | | |
| 54-96-48-80000 | PRINCIPAL PAMENTS | 0 | 0 | 0 | 0 | 0 | 0 | 5,100,000 | 100.00% |
| 54-96-48-80500 | INTEREST PAYMENTS | 0 | 0 | 0 | 110,783 | 102,000 | 102,000 | 0 | -100.00% |
| 54-96-48-81500 | FISCAL BANK CHARGES | 0 | 0 | 1,000 | 2,266 | 3,000 | 2,500 | 3,000 | 0.00% |
| | DEBT SERVICE | 0 | 0 | 1,000 | 113,049 | 105,000 | 104,500 | 5,103,000 | 4760.00% |
| TRANSFER | | | | | | | | | |
| 54-99-49-99999 | INTERFUND TRANSFER OUT | 10,075,048 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| | TRANSFER | 10,075,048 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % CHANGE |
|--|-------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|---------------------|
| Fund 54 TID #12 | | | | | | | | | |
| TOTAL APPROPRIATIONS | | 10,075,048 | 0 | 28,496 | 3,047,740 | 1,630,000 | 1,149,668 | 5,755,000 | 253.07% |
| NET OF REVENUES/APPROPRIATIONS - FUND 54 | | (10,075,048) | 0 | 5,078,123 | (3,024,202) | (1,625,000) | (973,018) | (247,683) | |
| BEGINNING FUND BALANCE | | 10,075,048 | 0 | 0 | 5,078,124 | 2,053,922 | 2,053,922 | 1,080,904 | |
| ENDING FUND BALANCE | | 0 | 0 | 5,078,123 | 2,053,922 | 428,922 | 1,080,904 | 833,221 | |

FUND: TAX INCREMENT DISTRICT #13 – FUND 57

FUND DESCRIPTION:

Tax Increment Financing (TIF) District No. 13 was created under the authority of Wisconsin Statute 66.1105 primarily to assist in environmental cleanup of the City's lakefront and revitalization with the intent to capture future growth and redevelopment.

TIF #13 is being formed as a blighted tax incremental district. It has a 2017 base value of \$4,487,200. The new development will include a public infrastructure including a new road, open access to Lake Michigan, a beautiful new City park, as well as the potential for multifamily residential or corporate facilities.

The District includes approximately 505.11 total non-wetland acres generally bounded by the Lake Michigan shore on the east, 5th Avenue on the west, East Oakwood Road on the south, and Milwaukee Metropolitan Sewerage District Water reclamation facility's southern property line on the north. Many parcels are currently inactive or vacant and exhibit physical conditions of blight, deterioration, and a clear need for redevelopment. The District is designated as a blighted area district, as defined by Wisconsin State Statutes 66.1105(2)(ae)1 which provides a lifespan of up to 27 years and a 22 year spending period.

This TID is anticipated to add an estimated tax increment of \$172 million of new value to the City of Oak Creek.

FUND OBJECTIVES:

- 🕒 To properly account for all capital improvements within the district;
- 🕒 Ensure timely compliance of all state required reports and guidelines related to the financial operation of the district.

SIGNIFICANT FUNDING OR PROGRAM CHANGES IN 2019:

- 🕒 In 2017, TID #6 was designated as the donor district to TID #13 Lake Vista for the period of 5 years. TID #6 made an initial transfer to TID #13 in 2017 of \$1,816,308;
- 🕒 In 2018 through 2021, TID #6 will make a transfer to TID #13 of its annual tax increment less any administrative costs for the district; an estimated \$400,000 annually.

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2019 | 2019 |
|--------------------------|-----------------------------|----------|----------|----------|-----------|--------------------|-----------------------|--------------------|-------------|
| | | ACTIVITY | ACTIVITY | ACTIVITY | ACTIVITY | ORIGINAL BUDGET | PROJECTED ACTIVITY | ORIGINAL BUDGET | % CHANGE |
| Fund 57 TID #13 | | | | | | | | | |
| ESTIMATED REVENUES | | | | | | | | | |
| Dept 00 - REVENUES | | | | | | | | | |
| TAXES | | | | | | | | | |
| 57-00-31-30000 | GENERAL PROPERTY TAX | 0 | 0 | 0 | 0 | 0 | 0 | 1,421 | 100.00% |
| | TAXES | 0 | 0 | 0 | 0 | 0 | 0 | 1,421 | 100.00% |
| COMMERCIAL REVENUE | | | | | | | | | |
| 57-00-37-36000 | INTEREST ON INVESTMENTS | 0 | 0 | 0 | 0 | 500 | 0 | 500 | 0.00% |
| | COMMERCIAL REVENUE | 0 | 0 | 0 | 0 | 500 | 0 | 500 | 0.00% |
| INTERFUND TRANSFER | | | | | | | | | |
| 57-00-39-39999 * * | INTERFUND TRANSFER IN | 0 | 0 | 0 | 1,816,308 | 400,000 | 400,000 | 400,000 | 0.00% |
| | INTERFUND TRANSFER | 0 | 0 | 0 | 1,816,308 | 400,000 | 400,000 | 400,000 | 0.00% |
| TOTAL ESTIMATED REVENUES | | 0 | 0 | 0 | 1,816,308 | 400,500 | 400,000 | 401,921 | 0.35% |
| APPROPRIATIONS | | | | | | | | | |
| Dept 12 | | | | | | | | | |
| 57-12-40-95500 | TIF 13 CAPITAL OUTLAY ADMIN | 0 | 0 | 0 | 29,414 | 100,000 | 60,000 | 100,000 | 0.00% |
| | TID #8 | 0 | 0 | 0 | 29,414 | 100,000 | 60,000 | 100,000 | 0.00% |
| TOTAL EXPENSES | | | | | | | | | |
| 57-12-40-95510 | CAPITAL OUTLAY CAPITAL | 0 | 0 | 0 | 0 | 285,000 | 0 | 0 | -100.00% |
| 57-12-40-95520 | CAPITAL OUTLAY OTHER | 0 | 0 | 0 | 54 | 0 | (250) | 0 | 0.00% |
| | TOTAL EXPENSES | 0 | 0 | 0 | 54 | 285,000 | (250) | 0 | -100.00% |

BUDGET REPORT FOR OAK CREEK
2019 ADOPTED BUDGET

| GL NUMBER | DESCRIPTION | 2014 ACTIVITY | 2015 ACTIVITY | 2016 ACTIVITY | 2017 ACTIVITY | 2018 ORIGINAL BUDGET | 2018 PROJECTED ACTIVITY | 2019 ORIGINAL BUDGET | 2019 % |
|---|------------------------|------------------|------------------|------------------|------------------|----------------------------|-------------------------------|----------------------------|-----------|
| | | CHANGE | | | | | | | |
| Fund 57 TID #13 | | | | | | | | | |
| Totals for dept 12 - | | 0 | 0 | 0 | 29,468 | 385,000 | 59,750 | 100,000 | -74.03% |
| Dept 96 - DEBT SERVICE | | | | | | | | | |
| DEBT SERVICE | | | | | | | | | |
| 57-96-48-81500 | FISCAL BANK CHARGES | 0 | 0 | 0 | 1,000 | 2,500 | 2,500 | 2,500 | 0.00% |
| DEBT SERVICE | | 0 | 0 | 0 | 1,000 | 2,500 | 2,500 | 2,500 | 0.00% |
| Dept 99 - INTERFUND TRANSFER | | | | | | | | | |
| 57-99-49-99999 | INTERFUND TRANSFER OUT | 0 | 0 | 0 | 1,816,308 | 0 | 0 | 0 | 0.00% |
| TRANSFER | | 0 | 0 | 0 | 1,816,308 | 0 | 0 | 0 | 0.00% |
| TOTAL APPROPRIATIONS | | 0 | 0 | 0 | 1,846,776 | 387,500 | 62,250 | 102,500 | -73.55% |
| NET OF REVENUES/APPROPRIATIONS - FUND 57 | | 0 | 0 | 0 | (30,468) | 13,000 | 337,750 | 299,421 | |
| BEGINNING FUND BALANCE | | 0 | 0 | 0 | 0 | (30,468) | (30,468) | 307,282 | |
| ENDING FUND BALANCE | | 0 | 0 | 0 | (30,468) | (17,468) | 307,282 | 606,703 | |
| DEPARTMENT 00 REVENUES | | | | | | | | | |
| 39-39999 | INTERFUND TRANSFER IN | | | | | | | | |
| TRANSFER IN FROM TID #6 TO LAKE VISTA (DONOR/DONEE) | | | | | | | | | |

APPENDIX

COMMUNITY PROFILE AND STATISTICAL INFORMATION

COMMUNITY PROFILE:

The City of Oak Creek encompasses an area of 28 square miles in Milwaukee County in Southeastern Wisconsin. The City is adjacent to the City of Milwaukee and 85 miles north of Chicago. The 2018 City of Oak Creek population estimate is 35,739. Oak Creek is located on Interstate Highway 94, U.S. Highway 41, and State Highways 32, 38, and 100. The City is also served by passenger and freight railroads and General Mitchel International Airport in the City of Milwaukee.

The City of Oak Creek’s legislative body is the Common Council, which consists of six alderpersons elected by district for overlapping two-year terms so that the City is provided with a continuity of knowledge in development, business, and legislative matters. The Mayor is elected separately for a three-year term, which will expire in April 2021.

The policies of the City are set by the six-member Council and Mayor. The Mayor only votes in the case of a tie or when he/she wishes to exercise their veto power. The City Administrator has the responsibility of administering the day-to-day operations of the City and executing the policy decisions of the Council. The City of Oak Creek provides a full range of municipal services including police and fire protection, parks, public works operations, building inspection and zoning control, water and sewer utilities and general administrative services.

DEMOGRAPHIC INFORMATION:

POPULATION

The population trends for the City, County, and State are shown in the table below. The City’s 2010 Census population is 34,451.

| | Estimated 2018 | Estimated 2017 | Estimated 2016 | Estimated 2015 | Estimated 2014 |
|-------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| City of Oak Creek | 35,739 | 35,560 | 35,206 | 34,791 | 34,707 |
| Milwaukee County | 950,381 | 945,416 | 948,930 | 949,795 | 949,741 |
| State of Wisconsin | 5,816,231 | 5,783,278 | 5,775,120 | 5,753,324 | 5,732,981 |

Source: Wisconsin Department of Administration, Demographic Services Center

COMMUNITY PROFILE AND STATISTICAL INFORMATION

INCOME

Wisconsin Adjusted Gross Income per return data for the City, County and State are presented in the following table:

| | City of Oak Creek | Milwaukee County | State of Wisconsin |
|-------------|--------------------------|-------------------------|---------------------------|
| 2016 | \$ 58,196 | \$ 49,692 | \$ 55,267 |
| 2015 | \$ 57,034 | \$ 48,533 | \$ 54,227 |
| 2014 | \$ 54,880 | \$ 45,980 | \$ 52,050 |
| 2013 | \$ 54,870 | \$ 45,620 | \$ 50,670 |
| 2012 | \$ 53,580 | \$ 44,460 | \$ 49,900 |

Source: Wisconsin Department of Revenue, Division of Research and Policy

BUILDING PERMIT ACTIVITY

Building activity in the City is indicated by the number and value of new construction building permits issued, as set forth in the following table:

| <u>Year</u> | <u>Total New Construction Building Permits</u> | | <u>Total New Residential Building Permits</u> | |
|--------------------|---|---------------------|--|---------------------|
| | <u>Number</u> | <u>Value</u> | <u>Number</u> | <u>Value</u> |
| 2017 | 62 | 134,014,052 | 31 | 8,645,252 |
| 2016 | 65 | 148,178,567 | 31 | 8,636,875 |
| 2015 | 57 | 240,162,746 | 28 | 7,691,665 |
| 2014 | 39 | 72,048,221 | 21 | 5,141,453 |
| 2013 | 27 | 5,809,735 | 23 | 5,649,234 |
| 2012 | 40 | 10,418,725 | 34 | 6,767,555 |
| 2011 | 58 | 15,176,978 | 50 | 10,102,378 |

COMMUNITY PROFILE AND STATISTICAL INFORMATION

MAJOR EMPLOYERS

The following table lists major employers in the City of Oak Creek by number of employees (full and part-time):

| <u>Employer</u> | <u>Product/Business</u> | <u>Approximate Employment</u> |
|------------------------------------|---------------------------------------|-------------------------------|
| Milwaukee Area Technical College | Education | 1336 |
| UPS | Parcel delivery & distribution center | 1210 |
| Oak Creek-Franklin School District | Education | 707 |
| WE Energies | Electrical power generation | 505 |
| PPG Industries, Inc. | Coating and resin products | 475 |
| Reinhart FoodService, LLC | Wholesale food distributor | 417 |
| Nordco, Inc. | Roadway work equipment | 400 |
| Joseph Campione Inc. | Food products | 400 |
| The City | Municipal Government | 391 |
| Grunau Co., Inc. | Fire protection equipment | 350 |

Source: *Manufacturer's News, Inc.*, official statements retrieved from EMMA and independent employer inquiries, May 2017.

LARGEST TAXPAYERS

The table below shows the City's ten largest taxpayers for 2017.

| <u>Name</u> | <u>Type of Property</u> | <u>2017 Equalized Valuation</u> | <u>Net Taxes to be Paid in 2018</u> | <u>Percent of City's Total Equalized Value</u> |
|--|--|---------------------------------|-------------------------------------|--|
| Springbrook Development LLC, A WI LLC | Apartments | 53,240,430 | 1,142,085 | 1.60% |
| Occidental Development LP | Apartments | 48,284,050 | 1,035,756 | 1.46% |
| Arbors at Centennial Park LLC | Apartments | 35,444,030 | 760,321 | 1.07% |
| Legacy/Timber Ridge, LLC | Apartments | 25,097,430 | 538,373 | 0.76% |
| Aldi Inc. | Grocery warehouse; distribution center | 23,164,510 | 497,132 | 0.70% |
| Meijer | Retail/Grocery Store | 22,887,290 | 490,964 | 0.69% |
| NDC LLC | Tri-City Bank | 20,649,790 | 442,962 | 0.62% |
| Woodman's Food Market, Inc. | Grocery Store | 20,336,810 | 436,251 | 0.61% |
| Barrett Visionary Development, LLC | Apartments | 18,467,600 | 396,155 | 0.56% |
| Country Oaks II Ltd Partnership, A WI LP | Apartments | <u>17,405,090</u> | <u>373,366</u> | <u>0.52%</u> |
| | TOTAL | \$ 284,977,030 | \$ 6,113,365 | 8.59% |

Glossary of Wisconsin Government Terms

Account - A classification established for the purpose of recording revenues and expenditures. (The various classifications used are likely to be drawn from a "chart of accounts" developed or adopted by the unit of government.)

Accrual Basis of Accounting - The basis in which revenues are recorded when earned (whether or not actual payment is received at that time) and expenditures are recorded when goods and services are received (whether or not payment is made at that time).

Accountability - The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry -- to justify the raising of public resources and the purposes for which they are used.

Activity - A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., police is an activity within the public safety function).

Ad Valorem Tax - A tax based on value (e.g., a property tax).

Adopted Budget - The governing body shall adopt by a majority vote a financial plan for the ensuing fiscal year. It shall contain; a general summary, detailed estimates of all anticipated revenue, all expenditures, and a schedule of the proposed tax levy.

Allocation - Most often refers to the division of tax proceeds among local agencies.

Allotment - A part of an appropriation that may be encumbered or expended during a given period.

Amended Budget - Legal alterations to the Adopted Budget as provided by Wisconsin Statutes that require a two-thirds vote of the governing body.

Appropriation - A legal authorization granted by the governing body which permits public officials to incur obligations and make expenditures up to the amount of money allocated and within time limits set by the governing body. Does not mean it will be fully expended.

Assessed Valuation - A dollar value placed upon real estate or personal property by the local assessor, as a basis for levying property taxes.

Audit - A careful examination, using generally accepted accounting principles and practices, giving the independent auditor's opinion whether or not revenues and expenditures are fairly reported.

Basis of Accounting - A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities -- are recognized in the accounts and reported in the financial statements (Accrual, Modified Accrual, or Cash).

Balance Sheet - A statement which discloses the financial condition of an entity by assets, liabilities, reserves, and equities of a fund or account group at a specific date to exhibit financial position.

Balanced Budget - A budget in which revenues and expenditures are equal.

Glossary of Wisconsin Government Terms

Bond Rating - A level of risk assigned to general obligation debt assessed by a rating agency, such as Moody's, S & P, Fitch, etc. The higher the rating, the less risky the bonds are.

Budget Calendar - The schedule of events that need to occur and the date or period of time for each to occur in the preparation, review and adoption of a budget.

Budgetary Control - The control or management of a government or enterprise in accordance with an adopted budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Capital Improvements - Physical improvements which typically cost over \$5,000 and will have a useful life of a year or more and involve the construction or reconstruction of a physical asset. Examples are street reconstruction, storm drain construction, recreational and other facility construction, etc. Also known as capital assets or fixed assets.

Capital Improvement Plan - A plan listing priorities for major capital improvement projects anticipated over a fixed number of years (usually three to seven years), their costs, and methods of financing the expenditures.

Capital Outlay - A budget category which accounts for all furniture and equipment having a unit cost of \$5,000 or more and a useful life of more than one year.

Cash Basis of Accounting - The basis in which revenues are recorded when received in cash and expenditures are recorded when payment is made.

Contingency Funds - Assets or other resources set aside to provide for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

Debt - An obligation resulting from the borrowing of money or purchase of goods and services. Debts of governments include bonds and notes.

Debt Limit - The maximum amount of debt legally permitted. In Wisconsin, General Obligation debt is limited to 5% of the equalized value.

Debt Service - The amount of money required to pay principal and interest on outstanding debt.

Defeasance - Defeasance occurs with the refunding of an outstanding bond issue before the final payment, or a provision for future payment, of principal and interest on a prior issue.

Deficit - The excess of expenditures over revenues.

Department - An organizational unit comprised of programs and divisions.

Depreciation - The portion of the total expended to acquire a capital asset charged as an expense during a particular period of time. Depreciation is usually estimated in a straight line calculation in which the original value is decreased each year as a percentage of full value over the expected life of the asset.

Glossary of Wisconsin Government Terms

Division - A unit within a Department that contains the necessary administrative services to function as a self-contained program or service.

Employee Benefits - Compensation in addition to regular salary or wages provided to an employee. This includes health insurance, life insurance, dental insurance, Social Security, Wisconsin Retirement, and salary continuance (disability insurance).

Encumbrances - Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

Endowment - Funds or properties that are donated with either a temporary or permanent restriction as to the use of principal.

Enterprise Fund - A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to a private business (e.g., water and sewer utility).

Equalized Valuation - The statutory full market value of all taxable property within each jurisdiction (except agricultural land is valued based on income). The State Department of Revenue analyzes market sales statewide to estimate the full market (or equalized) value for each jurisdiction. Equalized values provide a means of comparing different jurisdictions, even if they are assessed at different percentages of market value. Equalized values are used to apportion the levies of overlying districts (for example, schools and counties) to the municipalities within them. Also, they are used in distribution formulas for certain types of state aid to local governments. The state values are needed because municipalities assess property at varying percentages of market value.

Expenditures (expenses) - Expenditures include current operating expenses which require the current or future use of net current assets, service and capital outlays.

Fines and Forfeitures - The automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses.

Fiscal Year - A twelve-month period of time used for budgeting, accounting or tax collection purposes which may differ from a calendar year. Wisconsin municipal entities operate on a calendar basis from January 1 to December 31.

Fixed Budget - A budget setting forth dollar amounts that are not subject to change based on the volume of goods or services to be provided.

Fixed assets - See "Capital Improvements."

Full Time Equivalent (FTE) - A term used to compare the hours budgeted for regular full-time and regular part-time, temporary part-time and overtime based on 2,080 hours annually of a full-time position.

Function - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund - An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

Glossary of Wisconsin Government Terms

Fund Balance - The fund equity of governmental funds and trust funds consisting of the excess of assets over liabilities. Five types of Fund Balance are:

Nonspendable fund balance – amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund)

Restricted fund balance – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation

Committed fund balance – amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint

Assigned fund balance – amounts a government *intends* to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority

Unassigned fund balance – amounts that are available for any purpose; these amounts are reported only in the general fund

General Obligation Bond - A City may raise capital (take out debt) by issuing a written promise to pay a specified sum of money called the face value, or principal amount, at a specified date or dates in the future, together with periodic interest, at a special rate.

Governmental Fund Types - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities -- except those accounted for in proprietary funds and fiduciary funds. In essence, these funds are accounting segregations of financial resources.

Grant - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

Impact Fees - Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, police, fire).

Infrastructure - Facilities on which the continuance and growth of a community depend on, such as roads, water lines, sewers, public buildings, parks and so forth.

In-Lieu Tax - Payment in lieu of taxes.

Interfund Transfers - Residual equity transfers are non-recurring transfers of equity between funds. Operating transfers reflect ongoing operating subsidies between funds. An example of operating transfer is when the Debt Amortization Fund would report its annual subsidy to fund capital improvements in the Capital Projects Fund.

Levy - To impose taxes, special assessments or service charges for the support of governmental activities.

Liquidity - The ability to convert an investment (of idle funds) quickly in order to meet obligations with minimum loss of earning power.

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Line-item - The classification of expenditures on the basis of categories called objects-of-expenditure and within each category more detailed line-items (salaries, travel, telephone expense, etc.). (This type of budget, traditionally used among local units of government, focuses attention on how much money is spent and for what purpose rather than the activity affected or its outcomes.)

Mission - A statement defining the major reasons for the existence of the department including its purpose.

Modified Accrual Basis - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both “measurable” and “available to finance expenditures of the current period.” “Available” means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

Municipal - Any county, city, village, town, technical college district, special purpose district or board or commission, and any public or quasi-public corporation or board or commission created pursuant to statute, ordinance or resolution, but does not include the state, a state agency, or corporation chartered by the state or a school district.

Objectives - Departmental statements describing significant activities to be accomplished during the fiscal year.

Objects of Expenditures - The individual expenditure accounts used to record each type of expenditure are categorized into groups of similar types of expenditures which may occur within City operations. For budgeting purposes, objects of expenditure are categorized into groups of similar types of expenditures called major categories of expenditure. The principal objects of expenditure used in the budget are:

Direct Costs - Salaries and fringe benefits paid to City employees. Includes items such as health/dental insurance, retirement contributions, educational and other benefits.

Supplies and Operations - Supplies and other materials/services used in the normal operations of City departments. Includes items such as books, chemicals and construction materials, consultant contracts, vehicle use charges, advertising, travel and utilities.

Obligations - Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Operating Budget - A financial, programmatic, and organization plan, for furthering the goals of the governing body for the current year.

Operating Transfers - All interfund (between fund) and intrafund (within funds) appropriation transfers other than residual equity transfers, (Fund Balance), e.g. legally authorized, to the appropriation unit of the fund through which the resources are to be expended.

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Ordinance - A formal legislative enactment by the City Council. An Ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State Statute or constitutional provision. An Ordinance has a higher legal standing than a Resolution.

Other Financing Sources - Funds received from general long-term debt proceeds, operating transfers in, and material proceeds of fixed asset dispositions. Such amounts are classified separately from operating revenues.

Other Financing Uses - Funds used for operating transfers out. Such amounts are classified separately from expenditures.

Per Capita Income - Total income divided by the population.

Performance Measures - Indicators that allow the assessment of program accomplishments.

Personnel Costs - Budget category used to denote salaries and wages as well as all associated benefits such as employer paid pension cost, social security, health life, dental, and disability insurances, vacation, holidays and sick leave.

Principal - In the context of bonds, the face value or par value of a bond or issue of bonds payable on stated dates of maturity.

Property Tax - Taxes levied and revenue received based on both real and personal property assessed valuation and the tax rate.

Proprietary Fund Types - Sometimes referred to as income determination or commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal revenue funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds.

Reimbursements - Payments remitted on behalf of another party, department, or fund. These amounts are recorded as expenditures, or expenses, in the reimbursing fund, and as reductions of the expenditure, or expense, in the fund that is reimbursed.

Reserve - An account used to earmark a portion of the fund balance as legally segregated, for a specific use.

Restricted assets - An account set up to control monies or other resources, the use of which is restricted by legal or contractual requirements.

Resolution - A special order of the governing body, which requires less legal formality than an Ordinance, in terms of public notice, and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance.

Revenues - Amount received for taxes, fees, permits, licenses, interest, use of property, and intergovernmental sources during the fiscal year.

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Special Assessment - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Funds - This fund is separately administered because revenues are restricted by the City Council, the State of Wisconsin, the Federal Government, or other governmental agencies as to how the City may spend them.

State Aid - Funds made available by the State of Wisconsin for distribution to local governments based on a prescribed formula of distribution to offset some expenditures.

Statute - A written law enacted by the State of Wisconsin Legislature.

Supplies and Operations - A budget category which accounts for all the supplies, goods, and services required to support a program or activity.

Tax Levy - The total amount of revenues to be raised by property taxes. Property taxes are levied in the current year for the following year appropriations.

Tax Levy Rate (Mill Rate) - The amount of taxes levied for each \$1,000 (mill) of assessed property valuation. For example, a tax levy budget of \$2.5 million (total property tax assessment) with a property tax base of \$1 billion (value of all taxable property) would generate a levy rate of \$2.50 per \$1,000 of assessed value. On a house value at \$100,000, the property tax would equal \$250 ($\$100 \times \2.50).

Tax Increment Districts (TID) - Districts designated as areas of redevelopment, within a municipality. Financing is made available for projects that stimulate development or redevelopment that would not otherwise occur. To finance the cost of improvements, property taxes levied on any increased property value within the TID district are diverted from the overlying taxing jurisdictions (municipal, school district, vocational district and county) and, instead, are placed in a special account. The money in the account is used to pay the project and /or debt service costs.

Transfer of funds - An approved movement of monies from one separate fund to another fund. Often budgets call for Transfers In to the General Fund to pay for centralized expenditures such as utilities, insurance, or fringe benefits. Transfers Out from the General Fund may be required to subsidize new special activity funds or those with insufficient or unreliable revenue sources.

Acronyms - Below are definitions for various acronyms commonly used in local government.

AB: Assembly Bill

CAD: Computer Aided Dispatch

CBRF: Community Based Residential Facility

CDA: Community Development Authority

CDBG: Community Development Block Grant

CFO: Chief Financial Officer

CIP: Capital Improvement Project

CAFR: Comprehensive Annual Financial Report

CSO: Community Services Officer

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CPI: Consumer Price Index
DATCP: Department of Agriculture, Trade, and Consumer Protection
DHFS: Department of Health and Family Services
DNR: Department of Natural Resources
DOA: Department of Administration
DOC: Department of Commerce
DOJ: Department of Justice
DOR: Department of Revenue
DOT: Department of Transportation
DPI: Department of Public Instruction
DPW: Department of Public Works
EAP: Employee Assistance Program
EMS: Emergency Medical Services
EPA: Environmental Protection Agency
ETF: Employee Trust Fund
FAQ: Frequently Asked Question
FCC: Federal Communications Commission
FEMA: Federal Emergency Management Agency
FICA: Federal Insurance Contributions Act
FLSA: Fair Labor Standards Act
FMLA: Family Medical Leave Act
FTE: Full Time Equivalent
GAAP: General Accepted Accounting Principles
GASB: Governmental Accounting Standards Board
GFOA: Government Finance Officers Association
GIS: Geographical Information System
GO: General Obligation
HR: Human Resources
HVAC: Heating/Ventilation & Air-Conditioning
ICMA: International City/County Management Association
IT: Information Technology
LGIP: Local Government Investment Pool
LFB: Legislative Fiscal Bureau
LRB: Legislative Reference Bureau
LTD: Long-term Disability
MOU: Memorandum of Understanding
M&O: Maintenance & Operations
PSC: Public Service Commission
RFP: Request for Proposal
ROW: Right-of-Way
SB: Senate Bill
TID: Tax Increment District
TIF: Tax Increment Financing
WC: Workers Compensation
WDOT: Wisconsin Department of Transportation
WRS: Wisconsin Retirement System