

**CITY OF OAK CREEK**

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8040 S. 6<sup>th</sup> Street, Oak Creek, WI 53154

**BOARD OF ZONING APPEALS  
ANNUAL MEETING**

**December 3, 2018**

The meeting was called to order by Chairman Gregorek at 7:00 p.m.

Secretary please call roll.

Members present: Bodette, here; Jakubczyk, here; Henne, here; Yerkey, here; Gregorek, here.  
Also present was Karolyn S. Lipp, Secretary.

Gregorek:

The first order of business is to approve the minutes from the meeting dated November 26, 2018.  
The appellant was Oak Creek Rawson Industrial, LLC, c/o HSA Commercial Real Estate &  
HSA Acquisitions, Inc., Case #18-0006.

Bodette:

I make a motion we approve the minutes.

Henne:

I second.

Gregorek:

First by Bodette; seconded by Henne.

Secretary please call roll. Bodette, aye; Jakubczyk, aye; Henne, aye; Yerkey, aye; Gregorek, aye.

We have received official notice from Melissa Hakes that she turned in her resignation. She sent it to Catherine so she will not be here tonight.

The next order of business for the Board of Zoning Appeals Annual Meeting is to elect a new Vice Chair.  
Are there any nominations?

Jakubczyk:

I nominate Stacey.

Henne:

I respectfully decline. Thank you, Dan. I appreciate it but I will nominate Larry Bodette.

Bodette:

No thank you. I decline.

Henne:

Okay, I nominate Dan Jakubczyk.

Jakubczyk:

I'll try it.

Gregorek:

Do we have a second?

Yerkey:

I second that.

Gregorek:

First by Henne; seconded by Yerkey.

Secretary please call roll. Bodette, aye; Jakubczyk, aye; Henne, aye; Yerkey, aye; Gregorek, aye.

There being no other nominations, Dan do you accept the nomination?

Jakubczyk:

Yes. Thank you.

Gregorek:

Secretary please call roll.

Bodette, aye; Jakubczyk, aye; Henne, aye; Yerkey, aye; Gregorek, aye.

Dan Jakubczyk accepts the nomination for Vice Chair. Congratulations!

The next order of business for the Board of Zoning Appeals Annual Meeting is a review of the Rules of Procedure. Is there anything we would like to discuss on this?

Stacey Henne and Larry Bodette presented a few items regarding the Rules of Procedure and the Zoning Board Handbook and there was an extensive discussion to the Boards satisfaction.

Gregorek:

So, if there is nothing else to add or discuss, do we have a motion to adjourn the Board of Zoning Appeals Annual Meeting?

Yerkey:

I make a motion to close this meeting.

Henne:

Second.

Gregorek:

First by Yerkey; seconded by Henne.

Secretary please call roll.

Bodette, aye; Jakubczyk, aye; Henne, aye; Yerkey, aye; Gregorek, aye.

Gregorek:

I declare this meeting closed.

**The Annual Meeting of the Board of Zoning Appeals adjourned at 8:51 p.m.**

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**BOARD OF HOUSING APPEALS  
ANNUAL MEETING**

**December 3, 2018**

The meeting was called to order by Chairman Gregorek at 8:52 p.m.

Secretary please call roll.

Members present: Bodette, here; Jakubczyk, here; Henne, here; Yerkey, here; Gregorek, here.  
Also present was Karolyn S. Lipp, Secretary.

Gregorek:

The only major item on the agenda is to appoint a new Vice Chairman for the Board of Housing Appeals. The current Vice Chair, Melissa Hakes has resigned from the Board.

We also need to review the Rules of Procedures, if there are any questions that we need to address.

Are there any nominations for the Vice Chair?

Henne:

I nominate Dan Jakubczyk for Vice Chairman.

Yerkey:

I'll second that.

Gregorek:

First by Henne; seconded by Yerkey.

Secretary please call roll.

Bodette, aye; Jakubczyk, aye; Henne, aye; Yerkey, aye; Gregorek, aye.

Gregorek:

Are there any other nominations for Vice Chairman? There being no other nominations, Dan do you accept the nomination?

Jakubczyk:

Yes, thank you.

Gregorek:

Dan Jakubczyk accepts the nomination for Vice Chair for the Board of Housing Appeals.  
Congratulations!

In terms of review of the Rules and Procedures, basically, we handle the rules and procedures in the same manner as we handle them for Zoning.

Gregorek:

We need a motion to close the Board of Housing Annual Meeting.

Jakubczyk:

So moved.

Yerkey:

I second it.

Gregorek:

First by Jakubczyk; seconded by Yerkey.

Secretary please call roll.

Bodette, aye; Jakubczyk, aye; Henne, aye; Yerkey, aye; Gregorek, aye.

Gregorek:

I hereby declare this meeting closed.

**The Annual Meeting of the Board of Housing Appeals adjourned at 8:59 p.m.**