

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, NOVEMBER 13, 2018**

- ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Distribution Manager Schwartz, Plant Manager Robe and Accounting Supervisor Stenzel.
- PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on October 9, 2018, were approved as recorded with a motion by Commissioner Siira and seconded by Commissioner Wille. Roll call vote, all voted aye.
- CLOSED SESSION The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Siira, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (e) and (g) of the Wisconsin State Statutes for the following purpose:
- A. Water Quality Improvement Project
 - B. Oak Creek-Franklin Municipal Water & Sewer Agreement
- Commissioner Wille, with Commissioner Siepert seconding, made the motion to reconvene into open session at 9:45 a.m. Roll call vote, all voted aye.
- A. Water Quality Improvement Project:
No action was taken on this agenda item.
 - B. Oak Creek-Franklin Municipal Water & Sewer Agreement:
No action was taken on this agenda item.
- PROJECT APPROVALS No action was taken on this agenda item.
- COMMISSION OFFICER ELECTIONS Commission Officer Elections:
Commissioner Siira nominated Commissioner Gehl and Commissioner Wille nominated Commissioner Siira for Commission President. On a vote by paper ballot Commissioner Gehl received three votes and Commissioner Siira received two votes. Commissioner Siira declared Commissioner Gehl the President of the Commission.

	Commissioner Siira, with Commissioner Richards seconding, made the motion to retain Commission Wille as Commission Secretary. Roll call: Wille, abstain; Siepert, aye; Richards, aye; Gehl, aye; and Siira, aye.
HOWELL TOWER AT&T CELL ANTENNA AMENDMENT	Commissioner Wille, with Commissioner Richards seconding, made the motion authorizing General Manager Sullivan to sign the Howell Avenue water tower lease amendment with AT&T contingent on receiving the structural report. Roll call vote, all voted aye.
PROJECT PAYMENT APPROVAL	Commissioner Richards, with Commissioner Siira seconding, made the motion to approve the Project Approval Payment No. 1 for the I-94 Crossing at Puetz Road Water Main Replacement (Project 18108) to Globe Contractors, Inc. in the amount of \$89,875.89. Roll call vote, all voted aye.
VOUCHER APPROVAL	Vouchers incurred during October totaled \$589,614.51. Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of October, 2018. A copy of the report is on file.
2019 OPERATING BUDGET APPROVAL	Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve the 2019 Operating Budget as prepared and presented by Accounting Supervisor Stenzel. Roll call vote, all voted aye.
ALDERMANIC REPORT	Commissioner Gehl updated the Commission and staff on operations occurring in the City during October, 2018.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during October, 2018. A copy of the report is on file.
ENGINEERING OPERATIONS REPORT	Utility Engineer Pritzlaff reported engineering operations during October, 2018. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Schwartz reported distribution operations during October, 2018. A copy of the report is on file.

PLANT
OPERATIONS
REPORT

Plant Manager Robe reported plant operations during October, 2018. A copy of the report is on file.

MANAGER'S
REPORT

General Manager Sullivan informed the Commissioner of the time change for the December 11, 2018, meeting from 9:00 am to 10:00 am.

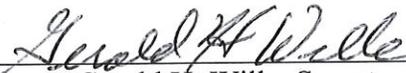
The third disinfection byproducts notice (DBP) went out to customers this month with the anticipated final notice slated for February, 2019.

ADJOURN

Commissioner Siira, with Commissioner Siepert seconding, adjourned the meeting at 11:00 a.m. Roll call vote, all voted aye.

 12/11/18

Edward G. Siira, Chairman



Gerald H. Wille, Secretary

11-13-18