

**MINUTES OF A REGULAR MEETING  
WATER AND SEWER UTILITY COMMISSION  
TUESDAY, SEPTEMBER 11, 2018**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Distribution Manager Schwartz, Plant Manager Robe and Accounting Supervisor Stenzel.

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on August 14, 2018, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.

CLOSED SESSION The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Siira, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (e) and (g) of the Wisconsin State Statutes for the following purpose:

- A. Water Quality Improvement Project
- B. Oak Creek-Franklin Municipal Water/Sewer Agreement
- C. City of Franklin's Request to Abandon Standby Drinking Water Wells

Commissioner Wille, with Commissioner Siepert seconding, made the motion to reconvene into open session at 9:55 a.m. Roll call vote, all voted aye.

- A. Water Quality Improvement Project:  
No action was taken on this agenda item.
- B. Oak Creek-Franklin Municipal Water/Sewer Agreement:  
No action was taken on this agenda item.
- C. City of Franklin's Request to Abandon Standby Drinking Water Wells:  
No action was taken on this agenda item.

PROJECT APPROVALS Proceed with Construction of the Water Quality Improvement Project, While Waiting for PSC Approval:  
No action was taken on this agenda item.

Creekside Water Main Extension:  
Commissioner Richards, with Commissioner Siira seconding, made the motion to approve the developer-funded Creekside Water Main Extension. Roll call vote, all voted aye.

Orchard Hills Public Water Main and Sanitary Sewer Extension:  
Commissioner Siira, with Commissioner Richards seconding, made the motion to approve the developer-funded Orchard Hills Public Water Main and Sanitary Sewer Extension. Roll call vote, all voted aye.

Project Arrow Public Water Main and Sanitary Sewer Extension:  
Commissioner Richards, with Commissioner Wille seconding, made the motion to approve the TIF-funded Project Arrow Public Water Main and Sanitary Sewer Extension contingent on Utility Engineer Pritzlaff's final review. Roll call vote, all voted aye.

AWARD WATER  
TREATMENT PLANT  
LOCKER ROOM  
CONSTRUCTION  
PROJECT

Commissioner Siira, with Commissioner Wille seconding, made a motion to approve the Water Treatment Plant Locker Room project and award a construction contract to the lowest responsive, responsible bidder, William Sackerson Construction, based on the bid amount of \$223,500.00. Roll call vote, all voted aye.

AWARD I-94 AND  
PUETZ ROAD  
WATER MAIN  
RELAY PROJECT

Commissioner Richards, with Commissioner Siepert seconding, made the motion to approve the I-94 Water Main Crossing project and award a construction contract to the lowest responsive, responsible bidder, Globe Contractors, based on the bid amount of \$889,665.00 and to amend the capital budget by the same. Roll call vote, all voted aye.

PROJECT PAYMENT  
APPROVAL

No action was taken on this agenda item.

VOUCHER  
APPROVAL

Vouchers incurred during August totaled \$2,642,015.18. Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY  
INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of August, 2018. A copy of the report is on file.

ALDERMANIC  
REPORT

Commissioner Gehl updated the Commission and staff on operations occurring in the City during August, 2018.

ADMINISTRATIVE  
OPERATIONS  
REPORT

Accounting Supervisor Stenzel reported administrative operations during August, 2018. A copy of the report is on file.

ENGINEERING  
OPERATIONS  
REPORT

Utility Engineer Pritzlaff reported engineering operations during August, 2018. A copy of the report is on file.

DISTRIBUTION  
OPERATIONS  
REPORT

Distribution Manager Schwartz reported distribution operations during August, 2018. A copy of the report is on file.

PLANT  
OPERATIONS  
REPORT

Plant Manager Robe reported plant operations during August, 2018. A copy of the report is on file.

MANAGER'S  
REPORT


General Manager Sullivan reminded the Commission that the Sneak Peek at Oak Creek event is scheduled for Saturday, September 22 from 10:00 a.m.-5:00 p.m. The event will include treatment plant tours and a sewer cleaning and televising demonstration.

General Manager Sullivan informed the Commission that the WIAWWA State Conference is being held September 12-14, 2018, in Madison.

ADJOURN

Commissioner Siira, with Commissioner Siepert seconding, adjourned the meeting at 10:39 a.m. Roll call vote, all voted aye.

 10/9/18  
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Edward G. Siira, Chairman

  
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Gerald H. Wille, Secretary

09-11-18