



BOARD OF HEALTH
THURSDAY, March 1, 2018
4:00 P.M.

Tower Conference Room
8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000

Jose Avila - Chair
Richard Barribeau
Michael D'Amico, MD
Denise Ewing Decker
Darcy DuBois
Gary Hintz
Steve Kurkowski
Elizabeth Ruder

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Called to order by J. Avila at 4:03pm.
2. Roll Call: Those in attendance include Jose Avila, Rick Barribeau, Gary Hintz, Dr. D'Amico, Darcy DuBois. Excused: Elizabeth Ruder, Steve Kurkowski.
3. Approval of Minutes from 11.02.2017 – Motion to accept minutes as written made by M. D'Amico and seconded by G. Hintz. All voted aye.
4. Health Officer Updates
 - Health Department activity report reviewed.
 - Request was made for Health Officer to provide updates on Strategic Plan progress at each BOH meeting; D. DuBois to provide updates at future meetings.
 - 2018 data reviewed.
 - Request was made for Health Officer to provide data from past several years in order to review data trends; D. DuBois to begin providing comparative data at future meetings.
 - 2017 data reviewed.
 - 2018 grants reviewed.
5. Environmental Health Updates
 - D. DuBois introduced Dale Pittman as new fulltime Registered Sanitarian.
 - D. DuBois announced that former fulltime Registered Sanitarian, Elizabeth Ruder, is now working parttime.
 - D. DuBois shared that Oak Creek had site visit with WI Department of Agriculture, Tobacco, and Consumer Protections (DATCP) on 2.27.18. DATCP to provide final report at follow-up meeting in June.
 - Request was made for update on IKEA; D. DuBois shared that store will likely open in May.
 - Request was made for Health Officer or Registered Sanitarian to provide data on the number of permits/licenses given, inspections completed, and complaints received; D. DuBois or D. Pittman to provide this information at future meetings.
6. Nominations for 2018 Secretary – Motion to nominate D. DuBois for Secretary made by R. Barribeau and seconded by M. D'Amico. All voted aye.

7. Old Business

- E-cigarettes – D. DuBois shared that Health Department is considering drafting an ordinance that would ban e-cigarette/vaping in all workplaces. D. DuBois shared related concerns and planned action by school district as well as information regarding other local communities that have adopted a similar ban on e-cigarettes. Board members encouraged Health Department to move forward with proposed ordinance

8. New Business

- TeleVox Program – D. DuBois shared information about TeleVox Vaccine Adherence in Kids (VAKS) program. Board members voiced general support for program as it may increase childhood vaccination rates. Suggestion was made to inform area pediatricians/medical providers know if Health Department begins using program.
- Public Comment agenda item – Request was made to add Public Comment agenda item, requiring that all public comments be made only when that agenda item is called. Robust discussion of pros and cons of agenda structure change was followed by decision to allow public comments on each item, limiting the time that each attendee has to speak. Motion to limit public comment to one two-minute comment per attendee per agenda item made by R. Barribeau and seconded by G. Hintz. All voted aye.

9. Next Meeting Date: Thursday, May 3, 2018 4:00pm

10. Adjournment – Motion was made by M. D’Amico and seconded by G. Hintz to adjourn at 5:12pm.

Respectfully submitted,

Darcy DuBois, MPH

**Oak Creek Health Department Report
Board of Health Meeting
March 1, 2018**

Community Health Improvement Plan (CHIP)

- AODA Task Force - Working with local Eagle Scout to build portable Wake-up Call Room, which will be used to educate parents and caregivers on the signs of drug abuse. Construction has started and should be complete by the end of March 2018.
- Partnership for Success has granted OCHD \$5,700 to use for drug abuse
 - Marcus South Shore Theater running ad for 6 months
 - Senior Safety talks and medication sweep (partnership with PD)
 - Medication drop off location and lock box postcards

Community Health Assessment (CHA)

- We are gearing up to complete a new Community Health Assessment next year. Due to the fact that individual community-level data will no longer be available, we are looking into the possibility of a joint Community Health Assessment with several other southshore communities (Cudahy, St. Francis, and South Milwaukee).

Strategic Planning

- OCHD contracted with a public health consultant to facilitate the development of a strategic plan. Strategic planning meetings were held earlier this month;
- OCHD team members are participating in City of Oak Creek Strategic Plan committees.

Health Department Program Updates

Nursing

- OCHD is now using a Nurse of the Day model. One nurse is on call daily to address any referrals, cases, and/or calls that are received.

Maternal and Child Health

- One Public Health Nurse is now a certified lactation consultant and is offering breastfeeding support to families.
- OCHD received a \$200 donation from the Pompeii Women's Club for safe sleep program.
- MCH 2018 grant objective is breastfeeding. Staff will provide resources and tools to support child care centers in becoming breastfeeding friendly.

Early Literacy Program

- Salvation Army has donated gently used children's books to the OCHD. We will be placing a basket of books in our lobby with a sign encouraging parents to read to their children; each child will be invited to take a book.
- In conjunction with Penfield Children's Center, the Early Childhood Interagency Council hosted a training on early literacy for southshore day care providers. By April 2018, day care providers

have been asked to host a parent night to share this early literacy information with parents. OCHD will provide new children's books to be provided to parents at the event.

Preparedness

- Health Officer participated in DATCP Tabletop Exercise in November 2017.
- Several emergency preparedness drills/exercises are scheduled for the next few months.
- At the direction of the CDC and State of Wisconsin, OCHD will be working collaboratively with St. Francis, South Milwaukee, and Cudahy Health Departments on emergency preparedness moving forward.

Environmental Health

- New fulltime registered sanitarian, Dale Pittman, started Monday 2/26/18.
- One part-time sanitarian is out on leave.

2018 Oak Creek Health Department Data

(1.1.2018-2.28.2018)

| | |
|---|----|
| Clinical Services | |
| <i>Communicable Disease</i> | |
| Communicable disease investigations | 57 |
| <i>Immunization Program</i> | |
| Immunizations (non-flu) administered | 21 |
| Flu immunizations administered | 8 |
| <i>Lead Case Management</i> | |
| High blood lead level investigations and follow-up | 1 |
| <i>Other Clinical Services</i> | |
| TB skin tests administered | 29 |
| Blood pressure screenings administered | 4 |
| Maternal and Child Health | |
| <i>Safe Sleep Program</i> | |
| Pack n' plays distributed | 0 |
| Baby boxes distributed | 26 |
| <i>Child Passenger Safety Program</i> | |
| Car seat checks completed | 18 |
| Car seats distributed | 0 |
| <i>Prenatal Care Coordination</i> | |
| Clients served | 1 |
| Community Health | |
| <i>Fall Prevention Program</i> | |
| Stepping On classes (8-week) completed (first 2018 class will begin in April) | 0 |
| Environmental Health | |
| <i>Rabies Control Program</i> | |
| Animal bite investigations | 8 |
| <i>Sharps Container Collection Site</i> | |
| Sharps containers collected | 41 |
| Sharps containers distributed | 41 |
| <i>Radon Program</i> | |
| Radon testing kits distributed | 27 |

2017 Health Department Data

| Oak Creek Health Department 2017 Data | |
|--|-----|
| <i>Clinical Services</i> | |
| <i>Communicable Disease</i> | |
| Communicable disease investigations | 337 |
| <i>Immunization Program</i> | |
| Immunizations (non flu) administered | 123 |
| Flu immunizations administered | 174 |
| <i>Lead Case Management</i> | |
| High blood lead level investigations and follow-up | 6 |
| <i>Maternal and Child Health</i> | |
| <i>Safe Sleep Program</i> | |
| Pack n' plays distributed | 7 |
| Baby boxes distributed | 15 |
| <i>Child Passenger Safety Program</i> | |
| Car seat checks completed | 128 |
| Car seats distributed | 16 |
| <i>Prenatal Care Coordination</i> | |
| Clients served | 4 |
| <i>Community Health</i> | |
| <i>Fall Prevention Program</i> | |
| 8-week sessions completed | 2 |
| <i>Environmental Health</i> | |
| <i>Rabies Control Program</i> | |
| Animal bite investigations | 54 |
| <i>Sharps Container Collection Site</i> | |
| Sharps containers collected | 395 |
| Sharps containers distributed | 324 |
| <i>Radon Program</i> | |
| Radon testing kits distributed | 82 |

Oak Creek Health Department

2018 Grant List

| Grant | Amount of Funding | Funding Start Date | Funding End Date | Funder |
|---|-------------------|--------------------|------------------|------------------------------|
| PHEP (Public Health Emergency Preparedness) | \$39,294 | 7/1/2017 | 6/30/2018 | WI Dept of Health Services |
| Immunization | \$9,914 | 1/1/2018 | 12/31/2018 | WI Dept of Health Services |
| MCH | \$10,480 | 1/1/2018 | 12/31/2018 | WI Dept of Health Services |
| Lead | \$1,646 | 1/1/2018 | 12/31/2018 | WI Dept of Health Services |
| Prevention | \$5,437 | 10/1/2017 | 9/30/2018 | WI Dept of Health Services |
| CRI (Cities Readiness Initiative) | \$8,701 | 7/1/2017 | 6/30/2018 | WI Dept of Health Services |
| Child Passenger Safety | \$7,538 | 10/1/2017 | 9/30/2017 | WI Dept of Health Services |
| Partnership for Success | \$5,700 | 9/30/2017 | 9/29/2018 | Community Advocates |
| Alliance for Wisconsin Youth | \$2,000 | 6/1/2017 | 3/1/2018 | Alliance for Wisconsin Youth |
| | | | | |
| TOTAL GRANT FUNDING | \$90,710 | | | |

Oak Creek Health Department

Strategic Directions

**What do we want to accomplish in the next 12-18 months?
2018-2019**

February 2018

| Assess Value of Programs | Strengthen Data Collection Infrastructure | Increase Community Engagement | Foster Positive Relationships with Administration & Elected Officials | Expand Community Outreach | Create a Workforce Development Plan | Standardize Client Interaction |
|--|---|---|--|--|---|---|
| <p>Begin process of evaluating services</p> <p>Review statutory requirements</p> <p>Quality instead of quantity</p> <p>Data driven programming</p> <p>Data collection</p> <p>Identify quality community data sources</p> <p>Remove value-less programs</p> | <p>Standardize client contact documentation methods</p> <p>Strengthen internal data collection and analysis</p> <p>Electronic health records!</p> | <p>Strengthen & develop community partnerships</p> <p>Invite the community to give input</p> <p>Survey businesses</p> <p>Community engagement</p> | <p>Increase communication with Common Council</p> <p>Positive interaction with Mayor & Administrator</p> <p>Improve Department reputation</p> <p>Be represented on more than one Board</p> | <p>Improve marketing of Health Department services</p> <p>Radio & TV advertising of our programs</p> <p>Share our presence at community events</p> <p>Start a "Friend" of the Health Department; promote our services</p> <p>Improve Department reputation</p> | <p>Staff development</p> <p>Role clarification</p> <p>Resource vs. service provider</p> <p>Open to change</p> | <p>Create protocol for maximizing client contacts</p> <p>Develop process mapping</p> <p>Community resource directory development</p> <p>Resource vs. service provider</p> |