



Oak Creek Civic Center – Tower Room  
8040 S. 6<sup>TH</sup> Street  
Oak Creek, WI 53154  
(414) 766-7900

**LIBRARY BOARD**  
**FEBRUARY 8, 2018**  
**5:00 P.M.**

Sharon Armstrong – President  
Pamela Aiken  
Wendy Cintron  
Greg Loreck  
Patricia Parks  
Carol Sagan  
Karen Umbs

**The City's Vision**

*Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.*

1. Call Meeting to Order and Roll Call
2. Public Comment
3. Approval of Minutes of January 11, 2018

**New Business**

4. Consider a motion to approve February 2018 vendor summary in the amount of \$60,505.33.
5. Consider a motion to approve the 2017 Department of Public Instruction Annual Report for the Oak Creek Public Library.
6. Consider a motion to approve the following REVISED job descriptions:
  - a. Assistant Library Director
  - b. Circulation Supervisor
  - c. Library Aide
  - d. Library Aide – Serials
  - e. Library Associate – Reference Services
  - f. Library Associate – Youth Services
  - g. Library Intern
  - h. Library Page
  - i. Marketing Librarian
  - j. Substitute Librarian

**Public Notice**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6<sup>th</sup> Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Visit our website at [www.oakcreekwi.org](http://www.oakcreekwi.org) for the agendas and minutes.

- k. Technical Services Librarian
  - l. Young Adult Librarian – Part-time
  - m. Youth Services Librarian – Full-time
  - n. Youth Services Librarian – Part-time
7. Consider a motion to change the date of monthly Library Board of Trustee meetings.

### Informational and Discussion Items

- 8. Budget and revenue updates
- 9. Monthly staff report
- 10. Monthly statistics
- 11. [Monthly calendar](#)
- 12. Items for future agendas

***Adjournment.***