

8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000



OPERATOR APPLICATION
APPLICATION FOR LICENSE TO SERVE
FERMENTED MALT BEVERAGE AND
INTOXICATING LIQUORS

License \$100
Provisional \$15
Duplicate \$10
Cash or check only

NEW / RENEWAL

Date of Application: _____ 20 _____

To the City Clerk of the City of Oak Creek, Wisconsin:
I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors in the City of Oak Creek, subject to the provision and limitations imposed by the City of Oak Creek Municipal Code Section 7.80 and Wis. State Statutes Section 125 and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, federal, state or local, affecting the sale of such beverages and liquors if a license is granted to me.

Name of Applicant: _____
(first) (middle) (last)

Home Address: _____
(house number & street) (apt.)

(city) (state) (zip)

Male Female Telephone Number: (_____) _____

Date of Birth: _____ Place of Birth: _____

Driver's License No.: _____ State: _____

Aliases used, maiden or, previous name(s): _____ E-mail: _____

List any state(s) you have resided: _____

Please submit: Fee Copy of Photo ID Responsible Beverage Server Training Course Certificate (or approved alternative) (new apps only)

The Oak Creek Police Department will run a record check by name and driver's license number and will conduct a background check. You may be asked to appear before the License Committee to determine if any arrests or convictions for felony; misdemeanor, or other offenses substantially relate to the licensing activity.

Pursuant to Oak Creek Municipal Code, Section 7.82(j)(6), an Operator license may not be issued to anyone who has been convicted within a five (5) year period prior to license application of possession or delivery of a controlled substance.

Pursuant to Wisconsin State Statutes Section 125.04(5)(b), an Operator license may not be issued to anyone who has been convicted of a felony, nor be a "habitual law offender".

A person is considered to be a "habitual law offender" if in the five years prior to application, he or she has been arrested or convicted of at least two (2) offenses which are substantially related to the licensed activity.

I hereby verify that I have accurately and completely answered the questions on this application. Incomplete, incorrect or false information on this application may lead to denial or revocation of this license. I further verify that I have read and understand this application and authorize the Oak Creek Police Department to conduct a police record check.

X _____
(signature of applicant)

Place of Employment _____
Rev. 9/2022

Office Use Only
Operator License No.: _____
Date issued: _____
MC _____ MR _____



Bartender / Operator's License

**2-year licenses, July 1 through June 30
Municipal Code Section 7.82(j)**

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE CITY CLERK'S OFFICE FOR ASSISTANCE.

At the time of application, the applicant:

- Must be 18 years of age.
- Submit completed application, including signature
- Provide a valid Photo ID
- Provide proof of Responsible Beverage Server Course:
 - **NEW APPLICANTS:**
Provide a copy of one of the following (can be no more than 2 years expired):
 - Responsible Beverage Server training certificate (or a current WI bartender license in another municipality).
 - Operator license from another Wisconsin municipality
 - Retail liquor license listing applicant as "agent"

A list of approved online courses can be found on the Wisconsin Department of Revenue's website, under "Training".

If you are not able to provide a copy of one of the above documents, you may apply for a Provisional (60-day temporary license) at the time of your license application. Applications will not be processed until application is complete.

- **RENEWAL APPLICANTS:**
Copy of Responsible Beverage Server or approved alternative document is not required.

- Provide full payment (cash or check only)
Check should be made payable to "City of Oak Creek".
If application is denied, a partial refund in the amount of \$25 is provided

Background reports will be conducted by the Oak Creek Police Department. If there are items on your police report, you may be asked to appear before the License Committee.

All items must be received within 60 days of application. After 60 days, incomplete application files will be closed.

Most applications require review by the Common Council before action. Therefore, allow 2-3 weeks for processing.